

**The City of Lake Forest**  
**Parks and Recreation Board**  
**Meeting Minutes**  
**August 20, 2019**

**I. Call to Order**

The Parks and Recreation Board Meeting was called to order by Chairman Paul Best at 6:30p.m. The following were present:

Board Members: Mr. Paul Best  
Mr. Steve Reimer  
Ms. Melanie Walsh  
Mr. Jared Rhoads  
Ms. Shannon Maguire  
Ms. Nancy Duffy  
Mr. Will Elliott, Student

Staff: Ms. Sally Swarthout, Director of Parks and Recreation  
Mr. Michael Thomas, Director of Public Works  
Mr. Joe Mobile, Superintendent of Recreation  
Mr. Chuck Myers, Superintendent of Parks, Forestry & Special Facilities  
Mr. Aaron Dalzot, Program Manager, Lakefront Facilities  
Ms. Dani Spann, Administrative Assistant

**II. Approval of Minutes**

Meeting minutes of the May 21, 2019 Park & Recreation Board Meeting were presented and approved.

***Board member Duffy motioned for approval of the minutes and Board member Walsh seconded. The minutes were then unanimously approved.***

**III. Opportunities for the Public to Address the Board on Items not listed on the Agenda**

No comments

**IV. Update on Beach Operations**

Aaron Dalzot, Program Manager, Lakefront Facilities took the Board members on a short tour on the beach boardwalk and updated them on the progress and operations at the Lakefront.

**V. Update/Tour of North Beach Access Road**

Michael Thomas, Director of Public Works led the Board members on a guided tour of the construction site on the North Beach Access Road. He gave an update on the progress of the project. The project is currently on schedule with a completion date by September 14<sup>th</sup>. A ribbon cutting ceremony and celebration is being planned for September 14<sup>th</sup>. City Staff and contractors have worked very hard to complete the project on schedule.

**VI. Comments by Director**

Director Swarthout talked about the following events coming up in August and September.

- Back to School Bash with the Chamber of Commerce on August 25<sup>th</sup> from 1:00 – 4:00pm at the West Train Station. This is a free event, but participants are encourage to bring school supplies to donate to needy families. There will be family fun events including games, face painting, a balloon artist, music and more.
- The Friends of Lake Forest Library Annual Fall Book Sale is on September 12-15<sup>th</sup> in the Recreation Center Gymnasium
- Ribbon Cutting Celebration for the Grand Opening of the North Beach Access Road will be held on September 14<sup>th</sup>
- Go LF Walk on September 12<sup>th</sup> at 8:00am at Lake Forest College
- The Lake Forest Fall Festival will be on September 21<sup>st</sup> from 3:00pm – 10:00pm in the parking lot behind City Hall. Admission is \$10/ticket. There will be activities, food, local vendors and live music.

**VII. Comments by Chairman**

Chairman Best went over the idea of having one meeting per quarter in a different location and facility within the City. This is a great way to get members familiar with other facilities and their offerings.

**VIII. Comments by Board Members**

Board member Rhoads complimented on the great progress made on the North Beach Access Road.

**IX. Other Comments**

Program Manager Dalzot thanked the Board on behalf of himself and his staff for all their support over the season.

**X. Adjournment**

Board member Reimer motioned for adjournment and Board member Rhoades seconded. The meeting was adjourned at p.m.

Respectfully Submitted  
Dani Spann  
Administrative Assistant