

**THE CITY OF LAKE FOREST**

**Regular Meeting Minutes  
Legal Committee  
July 18, 2019  
Lake Forest City Hall  
7:00 a.m.**

**1. Call to Order**

The meeting was called to order at 7:01 a.m. In attendance was Chairman Dale Tauke and members Tim Franzen, Anthony Mancini, Joy Guscott-Mueller, David Michael, and Aldermen Melanie Rummel. Also in attendance were City Attorney Julie Tappendorf; City Manager, Jason Wicha; and Assistant to the City Manager Mike Strong.

Chairman Tauke welcomed and introduced new members Guscott-Mueller and Michael to the Legal Committee. Each Member introduced themselves and shared a brief background to the Committee.

**2. Approval of Minutes of the Legal Committee**

**a. Minutes from the May 9, 2019 Regular Meeting**

A motion was made by Alderman Rummel and seconded by Member Franzen to approve the minutes of the May 9, 2019 regular meeting. That motion passed by a vote of 3-0, with Members Guscott-Mueller and Michael abstaining from the vote.

**3. Opportunity for Public Comment**

There were no members from the public who chose to speak.

**4. Adjourn into Executive Session to discuss executive session minutes and matters relating to pending or threatened litigation.**

Alderman Rummel made a motion to enter into Executive Session, subject to 5ILCS 120/2 (11) (21), for the purposes of discussing matters of litigation that are probable, imminent or pending and to review executive session minutes as authorized by the Open Meetings Act. The motion was seconded by Member Franzen. The motion carried unanimously by roll call vote.

*The Committee entered into Executive Session at 7:05 a.m.*

*The Committee Reconvened into Open Session at 7:28 a.m.*

**5. Review of Chapter 40 of the City Code, the City's Ethics Ordinance**

Chairman Tauke introduced the revised Ordinance that was included in the agenda materials and discussed work that the subcommittee had completed over the last several months. City Attorney Julie Tappendorf introduced the materials and

provided a summary of the substantive changes including revised definitions, standards for reporting and conflicts of interest, and enforcement provisions. Chairman Tauke asked the Committee for feedback on the proposal. The Committee reviewed the draft amendments and held a discussion including clarifications on the definition of "official" and "employee", prohibited political activities by appointed officials, and the application of the proposed local conflicts of interest.

*Member Mancini joined the meeting at 7:32 a.m.*

Chairman Tauke made a motion to recommend approval of Amendments to Chapter 40, the City's Ethics Ordinance, and to request City staff to prepare the draft Ordinance for City Council consideration. The motion was seconded by Alderman Rummel. The motion carried unanimously.

## **6. Action on items discussed during Executive Session**

### **a. Executive Session Minutes from the May 9, 2019 Regular Meeting**

A motion was made by Alderman Rummel and seconded by Member Franzen to approve the executive session minutes of the May 9, 2019 regular meeting. That motion passed by a vote of 3-0, with Members Guscott-Mueller and Michael abstaining from the vote.

## **7. Other Matters**

### **a. Review of Quarterly Legal Services Financial Report**

Assistant to the City Manager Mike Strong provided an overview of the Quarterly Financial Report, and reported on modifications that were made to the report based on the Committee's discussion in this past winter. The Committee requested that the October report reflect further amendments that were requested. No formal action was taken by the Committee.

## **8. Adjournment**

There being no further business at this time, Member Michael moved, seconded by Member Franzen to adjourn, which motion passed unanimously by a voice vote at 9:00 a.m.

Respectfully Submitted,

Mike Strong, Assistant to the City Manager