

1 **ENVIRONMENTAL SUSTAINABILITY COMMITTEE MEETING**
2 **Wednesday, April 20, 2022 – 5:00 P.M.**
3 **City Council Conference Room**
4 **City Hall, 220 E. Deerpath**
5

6 **ROLL CALL/CALL TO ORDER**
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8 Chairman Melanie Rummel called the meeting to order at 5:00 P.M. Aldermen
9 Jim Preschlack and Eileen Weber were present.

10
11 Staff in attendance included Mike Strong, Assistant City Manager; and Mark
12 Pruitt, Illinois Community Choice Aggregation Network
13

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15 **INFORMATIONAL ITEMS**
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17 **I. REVIEW OF EARTH MONTH ACTIVITIES – Mike Strong, Assistant City Manager**
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19 Assistant City Manager, Mike Strong, provided a brief update regarding
20 the planned activities for Earth Month. He explained that the City had
21 partnered with various institutions throughout the community to develop
22 and aggregate programs, special events, and challenges throughout the
23 month to help promote the campaign. A brief video was shared at the
24 end of the update.
25

26 Chairman Rummel asked if there were any additional comments or
27 questions from the Committee.
28

29 Alderman Weber asked about any data or metrics that were available
30 regarding e-news articles, or the mobile application. She suggested that
31 future promotion could include push notifications through the mobile
32 application. She also suggested that the order of articles in the e-news be
33 reviewed, that perhaps moving topics around could help encourage
34 engagement.
35

36 Chairman Rummel asked if there were any additional questions or
37 comments from members of the public.
38

39 Seeing none, she moved to the next agenda item.
40

41 **II. UPDATE ON RAVINE MAINTENANCE/EDUCATION CAMPAIGN – Mike Strong,**
42 **Assistant City Manager**
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44 Assistant City Manager, Mike Strong, provided a quick information update
45 to the committee regarding a letter that was sent out to approximately
46 215 properties adjacent to ravines. Mr. Strong explained that the City was
47 working collaboratively with Lake Forest Open Lands to promote property
48 inspections of ravines to help inform residents on how best to care for

49 them. He stated that the database was developed through a three-year
50 process whereby City staff inspected each ravine and categorized them
51 based on current conditions.

52
53 The Committee asked clarifying questions regarding how properties were
54 being targeted, and whether staff could target higher priorities properties
55 based on their condition. Mr. Strong stated he would update the letter
56 and track participation in the program.

57
58 Chairman Rummel asked if there were any comments or questions or
59 comments from the Committee.

60
61 Seeing none, Chairman Rummel asked if there were any questions or
62 comments from members of the public.

63
64 Seeing none, she moved to the next agenda item.

65

66 **ACTION ITEMS**

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68 **I. APPROVAL OF January 19, 2022, MEETING MINUTES**

69 Alderman Preschlack moved to approve the January 19, 2022,
70 Environmental Sustainability Committee meeting minutes subject to
71 changes discussed by the Committee. Alderman Weber seconded the
72 motion. The motion carried unanimously by voice vote.

73

74 **II. DISCUSSION AND DIRECTION ON NEW SOLAR GENERATION FACILITIES
75 PROJECT – Mike Strong, Assistant City Manager**

76

77 Assistant City Manger Mike Strong provided background regarding the
78 solar panel investigation that was underway. He reviewed a presentation
79 that included information concerning the procurement process, financial
80 proposal comparisons between respondents, type of financial
81 arrangement proposed, roof replacement schedules, and franchise
82 account information.

83

84 The Committee had a lengthy discussion, focusing on understanding the
85 financial arrangement that would be entered into with the solar
86 developer. Items discussed included contractual provisions that would be
87 included in a future agreement, including service level agreements, risk
88 mitigation, disruption impacts, and costs to the City, both upfront and
89 ongoing.

90

91 In addition, the Committee discussed the roofing conditions at each of
92 the proposed facilities and directed staff to focus on the portion of the
93 Public Safety Building that is planned for replacement this summer. Mr.
94 Strong stated that roofs at the proposed facilities are in the middle of their
95 estimated useful life and stated that most solar installations occur when
96 the roof is replaced. The Committee was supportive in considering only

97 the new portion of the public safety building at this time. The Committee
98 also discussed the City's franchise account, and how the City would
99 organize the accounts to benefit from the solar installation. The
100 Committee recommended that City staff connect with references for the
101 vendors to understand the conversion and installation of solar panels.

102
103 The Committee directed staff to follow up with the two finalist vendors to
104 request proposals for the public safety building portion that is being
105 replaced for future consideration.

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107

DISCUSSION ITEMS

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109 **I. DISCUSSION ON FUTURE SUSTAINABILITY INITIATIVES & PRIORITIES – Mike**
110 **Strong, Assistant City Manager**

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112 Assistant City Manager, Mike Strong, reviewed an update on the current
113 projects that are underway including an update on the greenhouse gas
114 emissions inventory and stormwater management projects.

115

116 The Committee had lengthy discussion, focusing on the initiatives
117 recommended to be brought forward by City staff. Items discussed
118 included the stormwater projects, green infrastructure incentives, and
119 composting opportunities. Each Committee member provided their
120 thoughts on the initiatives presented. Additionally, the Committee had
121 discussion regarding top initiatives identified to move forward with
122 discussion this summer. The Committee discussed various priorities
123 including anti-idling campaign, community gardening, coal tar
124 monitoring and potential implementation of licensing program, natural
125 area management program.

126

127 The Committee directed staff to focus on investigating community
128 gardening and licensing incentives related to coal tar-based sealants. The
129 Committee also directed staff to continue work on the solar panel
130 investigation.

131

132 Chairman Rummel asked if there were any additional questions or
133 comments from the Committee.

134

135 Seeing none, Chairman Rummel asked if there were any questions or
136 comments from members of the public.

137

138 Seeing none, she moved to the next agenda item.

139

PUBLIC COMMENT

140

141 Chairman Rummel asked if there were any public comments on any non-
142 agenda items.

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144

145 Seeing none, Chairman Rummel moved to the next agenda item.

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NEXT MEETING DATE(S)

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Assistant City Manager, Mike Strong stated that the next meeting would be scheduled for the week of May 23, 2022.

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ADJOURNMENT

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Alderman Preschlack moved to adjourn the meeting of the Environmental Sustainability Committee at 7:01 P.M. seconded by Weber. The motion carried unanimously by voice vote.

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Respectfully Submitted,

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Mike Strong

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Assistant City Manager