

The City of Lake Forest  
CITY COUNCIL MEETING  
*Proceedings of the Monday, July 17, 2023*  
City Council Meeting – City Council Chambers  
220 E Deerpath, Lake Forest, IL 60045

**CALL TO ORDER AND ROLL CALL:** Honorable Mayor Tack called the meeting to order at 7:23 p.m., and City Clerk Margaret Boyer called the roll of Council members.

Present: Honorable Mayor Tack, Alderman Novit, Alderman Waldeck, Alderman Notz, Alderman Powers, Alderman Preschlack, Alderman Goshgarian, Alderman Weber, Alderman Walther

Absent: none.

**CALL TO ORDER AND ROLL CALL**

**PLEDGE OF ALLEGIANCE** was recited by all.

**REPORTS OF CITY OFFICERS**

**COMMENTS BY MAYOR**

- A. **Police Department Promotion**  
- Karl Walldorf, Chief of Police

1. **Swear in Deputy Chief Michael Lange**

Mayor Tack sworn in Michael Lange to the role of Deputy Police Chief. Pictures were taken.

**COMMENTS BY CITY MANAGER**

**OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL**

**COMMITTEE REPORTS**

**FINANCE COMMITTEE**

**\*\*\*PUBLIC HEARING ON THE CITY'S ANNUAL APPROPRIATION ORDINANCE\*\*\***

Mayor Tack asked for a motion to open the Public meeting.

Alderman Preschlack made a motion to open the Public Hearing, seconded by Alderman Goshgarian. The following voted "Aye": Alderman Novit, Waldeck, Notz, Powers, Preschlack, Goshgarian, Weber, and Walther. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

**OPEN PUBLIC HEARING** at 7:30 p.m.

Mayor Tack opened the opportunity for comment. Seeing none, he asked for a motion to close the Public Hearing.

**CLOSE PUBLIC HEARING** at 7:31 p.m.

Alderman Weber made a motion to close the Public Hearing, seconded by Alderman Powers. The following voted "Aye": Alderman Novit, Waldeck, Notz, Powers, Preschlack, Goshgarian, Weber, and Walther. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

**1. Consideration of the Annual Appropriation Ordinance for FY2024 and Approval of Rollovers  
(Final Reading – Public Hearing Required)**

Elizabeth Holleb, Finance Director, reported while the annual municipal budget represents the City's financial "plan" for expenditures over the course of the fiscal year, the annual Appropriation Ordinance is the formal legal mechanism by which the City Council authorizes the expenditure of public funds. It appropriates specific sums of money by object and purpose. State statutes require the passage of an Appropriation Ordinance by July 31 each year. Ms. Holleb stated that the rollovers are requested to eliminate under and over budgeting of funds in the new fiscal year. The Appropriations Ordinance provides for a 10% "contingency" above the budgeted expenditures for each fund, allowing to approve unbudgeted expenditures based on unanticipated events.

Mayor Tack asked the Council if there were any questions. Seeing none he offered the opportunity for comment. Seeing none, he asked for a motion.

COUNCIL ACTION: Conduct a public hearing on the City's FY2024 Annual Appropriation Ordinance. Upon closing the public hearing, it is recommended that the City Council consider approval of the final reading of the Ordinance and the rollovers. A copy of the ordinance is available for review by the public in the City Clerk's office.

Alderman Preschlack made a motion to approve the Annual Appropriation Ordinance for FY2024 and Approval of Rollovers, seconded by Alderman Goshgarian. The following voted "Aye": Alderman Novit, Waldeck, Notz, Powers, Preschlack, Goshgarian, Weber, and Walther. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

**2. GFOA Certificate of Achievement for Excellence in Financial Reporting Award Presentation**

Jim Preschlack, Finance Committee Chairman, informed the Council that the city has received notification that it has, for the 44<sup>th</sup> consecutive year, been awarded the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for its FY22 Comprehensive Annual Financial Report. Alderman Preschlack presented the award to Diane Hall, Assistant Finance Director. Ms. Hall coordinates the annual audit process and preparation of the City's annual financial report. The City Council offered their congratulations. Pictures were taken.

<b>ITEMS FOR OMNIBUS VOTE CONSIDERATION</b>
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- 1. Approval of June 5, 2023, City Council Meeting Minutes**
- 2. Approval of the Check Register for the Period of May 27 – June 23, 2023**
- 3. Approval of an additional Two-Year Professional Services Agreement with Automated Merchant Systems (AMS) to provide credit card processing services.**
- 4. Approve the Purchase of Three Dual Band Portable Radios and Updating Twenty-Six Department Owned Dual Band Capable Portable Radios for the Fire Department from State Bid Vendor Motorola Solutions in the total amount of \$124,616.95**

5. **Waive the Bidding Process and Authorize the Police Department to enter into a three-year agreement with Tyler Technologies for the purchase of replacement Adjudication Software for a total amount of \$87,523.00**
6. **Waive the Bidding Process and Authorize the Police Department to enter into a five-year contract with Flock Safety for the purchase of (10) Ten License Plate Recognition Cameras for a total amount of \$118,250.**
7. **Approval of a Recommendation from the Public Works Committee to Waive the Bid Process and Award Purchase for the Building Maintenance Section Mobile Work Van Replacement to Fyda Freightliner of Cincinnati in the Amount of \$78,163**
8. **Consideration of an Ordinance Approving a Recommendation from the Historic Preservation Commission. (First Reading and if Desired by the City Council, Final Approval)**
9. **Consideration of Ordinance Approving a Recommendation from the Zoning Board of Appeals. (First Reading, and if Desired by the City Council, Final Approval)**
10. **Consideration of Board and Commission Recommendations Related to the Athletic Field Improvements at Deerpath Park. (Waive First Reading and Grant Final Approval of Ordinances)**
11. **Consideration of a Waiver of Permit Fees Associated with an Addition and Drainage Improvements at Cherokee School and a New Playground at Sheridan School. (Approval by Motion)**

**COUNCIL ACTION: Approval of the eleven (11) Omnibus items as presented.**

Mayor Tack asked members of the City Council if there were any items that they would like removed or taken separately. Alderman Weber requested to approve the June 20 City Council meeting minutes as amended and noted by the Mayor.

Alderman Weber made a motion to approve the eleven (11) Omnibus items as amended, seconded by Alderman Preschlack. The following voted "Aye": Alderman Novit, Waldeck, Notz, Powers, Preschlack, Goshgarian, Weber and Walther. The following voted "Nay": none. 8-Ayes, 0-Nays, motion carried.

*Information such as Purpose and Action Requested, Background/Discussion, Budget/Fiscal Impact, Recommended Action and a Staff Contact as it relates to the Omnibus items can be found on the agenda.*

<b>OLD BUSINESS</b>
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<b>NEW BUSINESS</b>
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1. **Consideration of Recommendations from the Plan Commission in Support of Adoption of an Update to the Comprehensive Land Use Plan as it Relates to the Central Business District and Establishing Priorities for Implementation. (First reading of an Ordinance)**

**COUNCIL ACTION: Grant first reading of an Ordinance updating the City's Comprehensive Plan as it relates to the Central Business District and establishing implementation priorities as recommended by the Plan Commission.**

Catherine Czerniak, Community Development Director, provided the City Council with a presentation on Plan Commission recommendations to update the Comprehensive Land Use Plan, noting the Central Business District as the current chapter pending approval. She noted upcoming processes, working groups appointed by the City Manager, community polling data, and early observations. Ms. Czerniak also highlighted Bank Lane by providing the Council with a video of the Central Business District areas of opportunity. Ms. Czerniak presented the first reading of an Ordinance as approved by the Plan commission updating the CBD chapter, identifying infrastructure, Bank Lane, and the inner ring as priorities.

City Council had discussion on the purpose and importance of Bank Lane, the addition of a glossary to the plan, visual context, and the presence of boards and commissions within the overall process and the Central Business District.

Mayor Tack asked if there was anyone from the public who would like to comment.

Brian Norton discussed the effectiveness of boards and commissions in Lake Forest, noting possible expansions of the historic district and distinctions between the core and the inner ring of the central business district.

Marina Purrier noted the lack of addressing scooters and bicycles in the Bank Lane portion of the process.

Laura Luce addressed the City Council, noting the importance to uphold unanimous decisions of boards and commissions.

Mayor Tack asked if there are any additional comments from the public. Seeing none, he asked for a motion.

**COUNCIL ACTION: Grant first reading of an Ordinance (page 80 of the packet) updating the City's Comprehensive Plan as it related to the Central Business District and establishing implementation priorities as recommended by the Plan Commission.**

Alderman Notz made a motion to grant first reading of an Ordinance updating the City's Comprehensive Plan as it relates to the Central Business District and Establishing Implementation priorities as recommended by the Plan Commission, seconded by Alderman Preschlack. The following voted "Aye": Alderman Novit, Waldeck, Notz, Powers, Preschlack, Goshgarian, Weber and Walther. The following voted "Nay": none. 8-Ayes, 0-Nays, motion carried.

<b>ADDITIONAL ITEMS FOR COUNCIL DISCUSSION/COMMENTS BY COUNCIL MEMBERS</b>
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The City Council had discussion on the status of the bluff stabilization project, noting plantings and watering, and the overall satisfaction of the project thus far. Mayor Tack asked if there were any additional comments. Seeing none, he asked for a motion to adjourn into executive session.

- 1. EXECUTIVE SESSION pursuant to 5ILCS120/2(c), 1 for the purpose of discussing the hiring, performance, and compensation of City employees.**

Alderman Preschlack made a motion to adjourn into executive session pursuant to 5ILCS120/2(c), 1 for the purpose of discussing the hiring, performance, and compensation of City employees, seconded by Alderman Walther. The following voted "Aye": Alderman Novit, Waldeck, Notz, Powers, Preschlack, Goshgarian, Weber and Walther. The following voted "Nay": none. 8-Ayes, 0-Nays, motion carried.

**Adjournment into Executive Session at 8:48 p.m.**

**Reconvene into Regular Session** at 9:55 p.m.

<b>ADJOURNMENT</b>
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There being no further business Mayor Tack asked for a motion. Alderman Novit made a motion to adjourn, seconded by Alderman Goshgarian. Motion carried unanimously by voice vote at 9:56 p.m.

Respectfully Submitted,  
Margaret Boyer, City Clerk

*A video of the City Council meeting is available for viewing at the Lake Forest Library and on file in the Clerk's office at City Hall. You can also view it on the website by visiting [www.cityoflakeforest.com](http://www.cityoflakeforest.com). Click on I Want To, then click on View, then choose Archived Meetings Videos.*