

The City of Lake Forest
CITY COUNCIL MEETING
Proceedings of the Monday, March 20, 2023
City Council Meeting – City Council Chambers
220 E Deerpath, Lake Forest, IL 60045

CALL TO ORDER AND ROLL CALL: Margaret Boyer, City Clerk asked the Council for a motion to appoint Alderman Rummel as Mayor Pro-Tem for the evening. Alderman Buschmann made a motion, seconded by Alderman Notz. All in favor. Motion carried unanimously by voice vote.

Mayor Pro Tem Rummel called the meeting to order at 6:31p.m, and City Clerk Margaret Boyer called the roll of Council members.

Present: Honorable Mayor Pro Tem Rummel, Alderman Novit, Alderman Notz, Alderman Preschlack, Alderman Goshgarian, Alderman Buschmann, and Alderman Weber

Absent: Honorable Mayor Pandaleon, Alderman Morris

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE was recited.

REPORTS OF CITY OFFICERS

COMMENTS BY MAYOR

A. Donation to the Lake Forest Lake Bluff History Center
- Elise Blochwitz, Archive Intern and Margaret Boyer, City Clerk

City Clerk Margaret Boyer introduced Carol Summerfield, Executive Director of the Lake Forest Lake Bluff History Center. She updated the City Council on timely funding opportunities related to preservation. She then introduced Elise Blochwitz, Archivist Intern, to give a presentation on the work she has completed during her three-year internship.

Ms. Blochwitz gave a presentation on the progress of archiving the library, as well as to announce a donation to the Lake Forest Lake Bluff History Center. She shared her internship timeline, which involved establishing an early library system in the spring of 2022, library overhaul and research in the fall of 2022, with preservation and material donation happening in the spring of 2023. She mentioned that long term goals of the project include digitization, community involvement, and public access.

The City Council had discussion on the bindings of the documents, the future of Elise's career, and lectures at the Lake Forest Lake Bluff History Center.

Mayor Pro Tem Rummel then announced Leslie Pedley as the recent winner of How Well Do You Know Sustainability in Lake Forest, a contest within the Spring Dialogue newsletter that highlights the sustainability elements of Lake Forest.

Mayor Pro Tem Rummel then noted the upcoming Ward meetings where residents will get a chance to speak and have questions answered by their Alderman and many City staff. The dates are April 18 for Ward 1, April 25 for Ward 2, April 11 for Ward 3, and April 13 for Ward 4.

COMMENTS BY CITY MANAGER

City Manager Jason Wicha reminded the community that the vehicle sticker and parking permit renewal process was recently initiated by the Finance Department. The sticker design this year highlights the library, which will celebrate the 125th year anniversary.

City Manager Wicha introduced Dana Olson, Communications Manager, to give a brief update on Deerpath Community Park Improvement Project, noting her involvement in external communications with multiple city departments.

A. Update on Deerpath Community Park Improvement Project
- Dana Olson, Communications Manager

Communications Manager Dana Olson reported that construction activities for the project will begin soon, noting increased truck traffic, increased noise. She shared the construction area map, the schedule of events, the expected notification methods which includes a live construction camera, and a reminder of the groundbreaking ceremony for the project on Thursday, April 6.

The City Council had discussion on availability of summer school, bus routes, central business district stakeholder participation, and proximity communications.

COMMITTEE REPORTS

PUBLIC WORKS COMMITTEE

1. Update on Sir William Lane Watermain Replacement Project
- Byron Kutz, Superintendent of Engineering

Byron Kutz provided the City Council with an update on the Sir William Lane Watermain Replacement Project, noting the project's background, the request for bid process, and the anticipated completion date, which he noted would be by the end of August. Mr. Kutz shared the recommendation to award A Lamp Concrete Contractors Inc. with the construction bid.

The City Council had discussion on the relevance of stormwater issues in the area and the replacement of existing valves.

OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL

ITEMS FOR OMNIBUS VOTE CONSIDERATION

- 1. Approval of March 6, 2023, City Council Meeting Minutes**
- 2. Annual Vendor Approval for FY2024**
- 3. Grant Approval to Convey Justice Civil Dockets, Justice Criminal Dockets and Arrest Book Records of Historic Value for Preservation to the Lake Forest Lake Bluff History Center on behalf of the Lake Forest Police Department (Approval by Motion)**
- 4. Award of the Lowest Responsive and Responsible Proposal for Dialogue Newsletter Printing Services to Vogue Printers, in the amount of \$26,076 and a 10.0% contingency in the amount of \$2,607 for a grand total of \$28,683.**

5. **Approval to Purchase the Verkada Security Camera System from Modern Media Technologies in the Amount of \$51,490, and Structured Cabling from Graybar in the Amount of \$15,515**
6. **Approval of an Illinois Department of Transportation Resolution Appropriating \$250,000 in Rebuild Illinois Funds to be used for Phase II Design Engineering Services of the Lake Woodbine Bridge**
7. **Approval of a Public Works Committee Recommendation to Purchase of 2,000 Tons of Road Salt from Morton Salt in the Amount of \$164,129 for the FY '24 Winter**
8. **Award the Low Bid for the Sir William Lane Watermain Replacement Project to A Lamp Concrete Contractors, Inc., and Authorize the City Manager to Execute an Agreement in the Amount of \$888,645 and a Contingency in the Amount of \$61,355 for a Total Project Cost of \$950,000**
9. **Consideration of an Ordinance Approving a Recommendation from the Building Review Board. (First Reading, and if Desired by the City Council, Final Approval)**

COUNCIL ACTION: Approve the nine (9) omnibus items as presented.

Mayor Pro Tem Rummel asked members of the Council if they would like to remove any item or take it separately. Alderman Buschmann asked for clarification on item #4.

Mayor Pro Tem Rummel again asked if member of the City Council would like to remove any items or take it separately. Seeing none, she asked for a motion.

Alderman Weber made a motion to approve the nine (9) Omnibus items as presented, seconded by Alderman Novit. The following voted "Aye": Alderman Rummel, Novit, Notz, Preschlack, Goshgarian, Buschmann, and Weber. The following voted "Nay": none. 7-Ayes, 0-Nays, motion carried.

Information such as Purpose and Action Requested, Background/Discussion, Budget/Fiscal Impact, Recommended Action and a Staff Contact as it relates to the Omnibus items can be found on the agenda.

OLD BUSINESS

NEW BUSINESS

ADDITIONAL ITEMS FOR COUNCIL DISCUSSION/COMMENTS BY COUNCIL MEMBERS

ADJOURNMENT

There being no further business Mayor Pro Tem Rummel asked for a motion. Alderman Notz made a motion to adjourn, seconded by Alderman Weber. Motion carried unanimously by voice vote at 7:20p.m.

Respectfully Submitted,
Margaret Boyer, City Clerk

A video of the City Council meeting is available for viewing at the Lake Forest Library and on file in the Clerk's office at City Hall. You can also view it on the website by visiting www.cityoflakeforest.com. Click on I Want To, then click on View, then choose Archived Meetings Videos..