

**THE CITY OF LAKE FOREST
CITY COUNCIL AGENDA**

Monday, September 18, 2023, 6:30 p.m.
220 E. Deerpath
Lake Forest, IL 60045

CALL TO ORDER AND ROLL CALL

6:30 p.m.

Honorable Mayor, Stanford R. Tack

Nancy Novit, Alderman First Ward

Jim Preschlack, Alderman Third Ward

Joseph R. Waldeck, Alderman First Ward

Ara Goshgarian, Alderman Third Ward

Edward U. Notz, Jr., Alderman Second Ward

Eileen Looby Weber, Alderman Fourth Ward

John Powers, Alderman Second Ward

Richard Walther, Alderman Fourth Ward

PLEDGE OF ALLEGIANCE

REPORTS OF CITY OFFICERS

1. COMMENTS BY MAYOR

2. COMMENTS BY CITY MANAGER

A. Community Spotlight

-The American Legion, McKinlock Post No. 264

- Jim Holmes - Post Commander, Lake Forest American Legion Post No. 264

-Tom Marks - President of The American Legion, McKinlock Foundation

3. OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL

4. COMMITTEE REPORTS

5. ITEMS FOR OMNIBUS VOTE CONSIDERATION

1. Approval of September 5, 2023, City Council Meeting Minutes

A copy of the minutes can be found beginning on **page 7**.

COUNCIL ACTION: Approval of September 5, 2023, City Council Meeting Minutes

2. Waive the Bidding Process and Authorize the Office of the City Manager to enter into a Contract for Consulting Services with Baker Tilly US, LLP to Conduct an Organizational Workload Analysis for the amount of \$60,000

STAFF CONTACT: George Issakoo, Assistant City Manager (847-810-3680)

PURPOSE AND ACTION REQUESTED: Staff is requesting the City Council waive the bidding process to allow the Office of the City Manager to enter into a contract with Baker Tilly to provide consultive services for delivering an organizational workload analysis.

BACKGROUND/DISCUSSION: In the Fiscal Year 2024 budgeting process, staff requested funding to conduct an organization wide workload analysis that is intended to evaluate workload, staffing, and service delivery by work groups across the city. The intended deliverable of this project is to better understand the existing bottlenecks and areas of focus for strategic resource adjustment and reallocation. This analysis will also provide targeted service delivery optimization strategies and suggested areas for the use of new technologies or workflows that could increase efficiencies and productivity.

City staff have had positive experiences working with Baker Tilly in the recent past, including an enterprise resource management system implementation and a successful compensation study conducted last year. The firm has a unique foundational understanding of the city and its organizational structure and will be a strong fit for the project. Additionally, the intended goal is to allow the workload analysis to inform the budgeting and strategic planning processes that are set to begin in the coming months, the requested action will allow for the work to be expedited to meet this goal.

BUDGET/FISCAL IMPACT: Has City staff obtained competitive pricing for proposed services? **No** Staff is requesting a waiver to the bidding process under Administrative Directive 3-5, Section 6.2 (requires 2/3 vote). The City has an existing satisfactory relationship with the firm. City Council approved \$50,000 for this project in the Fiscal Year 2024 Budget. An additional \$10,000 will be utilized from the City Manager’s Contingency fund to cover the total \$60,000 cost.

Below is an estimated summary of Project budget:

FY2024 Funding Source	Amount Budgeted	Amount Requested	Budgeted? Y/N
101-1701-435.35-10	\$50,000	\$ 50,000	Y
City Manager Contingency Fund		\$10,000	N

The cost overage will be funded from savings in other budget line items.

COUNCIL ACTION: Waive the Bidding Process and Authorize the Office of the City Manager to enter into a Contract for Consulting Services with Baker Tilly US, LLP to Conduct an Organizational Workload Analysis for the amount of \$60,000

- 3. Replace Existing Section 152.30 of the City Code with the Lake County Watershed Development Ordinance as Approved by the County of Lake on July 11, 2023 with its Adoption by Reference**

STAFF CONTACT: Byron Kutz, Superintendent of Engineering (847-810-3555)

PURPOSE AND ACTION REQUESTED: Public Works Committee and Staff requests the Adoption by reference of the Watershed Development Ordinance of Lake County, Illinois as amended by the Lake County Board effective July 11, 2023.

BACKGROUND / DISCUSSION: On June 19, 1992, The City of Lake Forest became the first community in Lake County to adopt the countywide Watershed Development Ordinance (WDO). This ordinance contains the minimum stormwater and drainage standards by which all development within the county must be designed. The Lake County Stormwater Management Commission (SMC), which is the county agency responsible for overseeing that this ordinance is being followed on a countywide basis, recognizes The City of Lake Forest as a Certified Stormwater Community that is able to self-administer the ordinance with only periodic review by the SMC. All wetland related permitting is still administered through SMC.

Since this ordinance was first adopted in 1992, it has been revised on thirteen (13) other occasions. Periodic review of the Watershed Development Ordinance is undertaken by SMC to ensure that it is both up to date on technical issues and to remove any ambiguities that may arise in interpreting the regulations. The Lake County Board adopted the latest revisions to the Watershed Development Ordinance recommended by the SMC on July 11, 2023. A copy of the amendments are included in the Council packet beginning on **page 10**.

The City of Lake Forest, through the WDO, is in good standing with the National Flood Insurance Program (NFIP). The NFIP is administered by the Federal Emergency Management Agency (FEMA) and provides City residents the opportunity to buy flood insurance at a discounted rate. The WDO allows an Enforcement Officer to resolve drainage and flooding related concerns within the community. The WDO also regulates infrastructure improvements and detention requirements within School district jurisdiction. Ever since its adoption in 1992, the City has received zero deficiencies from SMC in enforcing the WDO. By adopting the revised WDO prior to October 5, 2023, Lake Forest will have met FEMA's National Flood Insurance Program requirements.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
Public Works Committee	8/21/23	Reviewed and Recommended City Council Approval of Changes to Ordinance Section 152.30

BUDGET/FISCAL IMPACT: N/A

COUNCIL ACTION: Replace Existing Section 152.30 of the City Code with the Lake County Watershed Development Ordinance as Approved by the County of Lake on July 11, 2023 with its Adoption by Reference

COUNCIL ACTION: Approve the three (3) omnibus items as presented

6. OLD BUSINESS

1. **Consideration of a Resolution Directing Conversion of Bank Lane from Deerpath to Illinois Road, to One Way south along with Reconfiguration of the On Street parking as a Limited Time Trial. (Approve by motion.)**

PRESENTED BY: *Catherine Czerniak, Director of Community Development*
847-810-3504

PURPOSE AND ACTION REQUESTED: A Resolution is presented for Council consideration directing the conversion of Bank Lane, from Deerpath to Illinois Road, to one way south for vehicular traffic and the reconfiguration of parking on the same block. A copy of the Resolution can be found on **page 16**.

BACKGROUND AND DISCUSSION: In August, the City Council approved an updated chapter of the Comprehensive Land Use Plan relating to the Central Business District. As part of that approval, the Council identified priorities for the short term, the next three to five years. The Council provided specific direction to focus on opportunities to enhance Bank Lane as a pedestrian corridor.

The concept of converting Bank Lane, between Deerpath and Illinois Road to one way south came up several times during the almost year long discussion of the Central Business District. A real time pilot project will offer valuable insights into whether the one way concept could offer benefits from safety, aesthetic, pedestrian experience, and business opportunity perspectives. This initiative will position the City well to plan for the future of Bank Lane.

BUDGET/FISCAL IMPACT: Staff recommends installing curb stops to avoid vehicles parking in the diagonal parking spaces from overhanging the sidewalk. The cost of curb stops and re-striping of the street is estimated to not exceed \$5,000.

FY2024 Funding Source	Amount Budgeted for FY2024	Amount Requested	Budgeted? Y/N
City Council Contingency 1011101435.35-10	0	\$5,000	No

COUNCIL ACTION: Approve a Resolution by motion directing the conversion of Bank Lane, between Deerpath and Illinois Road, to one way south and reconfiguration of the parking to diagonal spaces along the west side of the street.

7. NEW BUSINESS

1. **Consideration of a new Ordinance, Chapter 79, prohibiting the use of Recreational Powered Scooters in the Central Business District (First Reading and, if appropriate, final approval).**

PRESENTED BY: *Karl Walldorf, Chief of Police (847-810-3803)*

PURPOSE AND ACTION REQUESTED: Staff requests approval of the changes to Chapter 11 and the creation of Chapter 79, which will prohibit the use of Recreational Powered Devices in the

Central Business District and allow members of the police department to enforce violations of said Ordinance. A copy of the Ordinance can be found on **page 18**.

BACKGROUND/DISCUSSION: At the Monday, September 5, meeting of the City Council, staff was directed to prepare an ordinance prohibiting the wide array of electronic devices currently being ridden on sidewalks within the central business district. Working with City prosecutors LaLuzerne & Smith, staff believes they have created an ordinance flexible enough to apply to a wide array of current and future devices.

BUDGET/FISCAL IMPACT: Staff expects additional salary expenditures in both straight time and overtime over the first few years of initial enforcement, followed by lower expenditures in succeeding years.

COUNCIL ACTION: If deemed appropriate by the City Council, waive the first reading of an Ordinance amending Chapter 11, titled "City Administrative Hearing System," and creating Chapter 79, titled "Recreational Powered Devices," of the City Code, and grant final approval.

8. ADDITIONAL ITEMS FOR DISCUSSION/ COMMENTS BY COUNCIL MEMBERS
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9. ADJOURNMENT

A copy of the Decision Making Parameters is included beginning on **page 6** of this packet.

Office of the City Manager

September 13, 2023

The City of Lake Forest is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact City Manager Jason Wicha, at (847) 234-2600 promptly to allow the City to make reasonable accommodations for those persons.



THE CITY OF LAKE FOREST

DECISION-MAKING PARAMETERS FOR CITY COUNCIL, AND APPOINTED BOARDS & COMMISSIONS

Adopted June 18, 2018

The City of Lake Forest Mission Statement:

“Be the best-managed, fiscally-responsible and appealing community and promote a community spirit of trust, respect and citizen involvement.”

The Lake Forest City Council, with the advice and recommendations of its appointed advisory Boards and Commissions, Lake Forest Citizens, and City Staff, is responsible for policy formulation and approval. Implementation of adopted strategy, policy, budgets, and other directives of Council is the responsibility of City Staff, led by the City Manager and Senior Staff. The Mayor and Aldermen, and appointed members of Boards and Commissions should address matters in a timely, deliberate, objective and process-driven manner, making decisions guided by the City of Lake Forest Strategic and Comprehensive Plans, the City’s Codes, policies and procedures, and the following parameters:

- Motions and votes should comprise what is in the best long-term interests of all Lake Forest citizens, measured in decades, being mindful of proven precedents and new precedents that may be created.
- All points of view should be listened to and considered in making decisions with the long-term benefit to Lake Forest’s general public welfare being the highest priority.
- Funding decisions should support effectiveness and economy in providing services and programs, while mindful of the number of citizens benefitting from such expenditures.
- New initiatives should be quantified, qualified, and evaluated for their long-term merit and overall fiscal impact and other consequences to the community.
- Decision makers should be proactive and timely in addressing strategic planning initiatives, external forces not under control of the City, and other opportunities and challenges to the community.

Community trust in, and support of, government is fostered by maintaining the integrity of these decision-making parameters.

The City of Lake Forest’s Decision-Making Parameters shall be reviewed by the City Council on an annual basis and shall be included on all agendas of the City Council and Boards and Commissions.

The City of Lake Forest
CITY COUNCIL MEETING
Proceedings of the Tuesday, September 8, 2023
City Council Meeting – City Council Chambers
220 E Deerpath, Lake Forest, IL 60045

THE CITY CLERK WILL ASK FOR A MOTION TO APPOINT ALDERMAN PRESCHLACK AS MAYOR PRO-TEM

The City Clerk asked for a motion to appoint Alderman Preschlack as Mayor Pro-Tem for the evening. Alderman Weber made a motion, seconded by Alderman Notz, all in favor motion carried.

CALL TO ORDER AND ROLL CALL: Mayor Pro-Tem called the meeting to order at 6:32 p.m., and City Clerk Margaret Boyer called the roll of Council members.

Present: Mayor Pro-Tem Preschlack, Alderman Waldeck, Alderman Notz, Alderman Powers, Alderman Goshgarian, Alderman Weber, and Alderman Walther

Absent: Alderman Novit,

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE was recited by all.

REPORTS OF CITY OFFICERS

COMMENTS BY MAYOR

Mayor Pro-Tem Preschlack thanked the Artists and visitors at the 68th Annual Deerpath Srt League

COMMENTS BY CITY MANAGER

A. Community Spotlights

- **Lake Forest Library Introduction of new Board President, Jim Clifton**
- **Ishwar Laxminarayan, Executive Director**

City Manager Jason Wicha introduced Jim Clifton, Library Board President. He reported on the history of the dome at the Library and announced that the restoration of the dome is now complete. A video was shared showing highlights of the dome project and milestones. Mr. Clifton introduced Ishwar Laxminarayan, Executive Director, who shared his excitement for the future of the Library.

- **Lake Forest Open Lands**
- **Julia Lunn, Director of Engagement and Susan Lenz, Sr. Vice President, Community Conservation**

City Manager Jason Wicha introduced Julia Lunn, Director of Engagement and Susan Lenz, Sr. Vice President, Community Conservation for Open Lands. A presentation including Community, Collaboration, Conservation and Competency was shared along with a save the date for Bagpipes & Bonfire on September 24, Tree and Shrub Walk on October 15 and Sale to follow on October 28 and the Veterans Day Hike on November 11.

OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL

Kristin Strom offered her opinion to the Council in regards homelessness in Lake Forest.
Marcy Kerr shared an upcoming program at Gorton on the value of sensitive development in Lake Forest.
Bob Shaw offered his opinion on the risks of children riding on scooters.
Taylor ??? echoed the comments heard earlier and added his opinion on the panhandling issue at Jewel and Fresh Market
Audrey ??? shared a story of interaction with the panhandler at Fresh Market, she also stated that she was in support of scooters.

City Manager Wicha reported on the proactive actions The City of Lake Forest has taken to date, including long-term solutions.

COMMITTEE REPORTS

ITEMS FOR OMNIBUS VOTE CONSIDERATION

- 1. Approval of August 7, 2023, City Council Meeting Minutes**
- 2. Approval of the Check Register for the Period of July 29 – August 25, 2023**
- 3. Approval to enter into a Professional Services Agreement with Azavar to provide compliance auditing services of revenue sources collected through City ordinances and revenues passed through the State.**
- 4. Consideration of a Request to Waive the Fidelity Bond Requirement in Connection with Holding a Raffle in the City of Lake Forest for the Spirit of 67 Foundation and Northwestern Medicine Lake Forest Hospital (Approval by Motion)**
- 5. Approval of an Amendment to the Previously Approved Regular Scheduled Meetings of the Lake Forest City Council for the year 2023**
- 6. Approval of a Recommendation from the Public Works Committee to Award of Bid for the Public Safety Building Chiller Replacement Project to Oak Brook Mechanical Services, Inc., in the Amount of \$236,800, to Include a 10% Contingency in the Amount of \$23,200, for a Grand Total Amount of \$260,000**
- 7. Approval of a Recommendation from the Public Works Committee to Award a Two-Year HVAC Preventive Maintenance Contract to the Lowest Responsive and Responsible Bidder, MK Industries Inc., in the Amount of \$120,480**
- 8. Approval of Easement Agreements for the Deerpath/Westmoreland Sidewalk Connectivity Project between the City of Lake Forest and the Northwestern Lake Forest Hospital**
- 9. Consideration of an Ordinance Approving a Recommendation from the Historic Preservation Commission for a building scale variance for 845 Maplewood Road. (First Reading and if Desired by the City Council, Final Approval)**
- 10. Consideration of Ordinances Approving Recommendations from the Zoning Board of Appeals for 845 Maplewood Road and 845 Northmoor Road. (First Reading, and if Desired by the City Council, Final Approval)**

COUNCIL ACTION: Approve the ten (10) omnibus items as presented

Pro-Tem Mayor Preschlack asked members of the City Council if there were any items that they would like removed or taken separately. Seeing none, he asked for a motion.

Alderman Powers made a motion to approve the ten (10) Omnibus items as amended, seconded by Alderman Notz. The following voted "Aye": Alderman Waldeck, Notz, Powers, Preschlack, Goshgarian, Weber and Walther. The following voted "Nay": none. 7-Ayes, 0-Nays, motion carried.

Information such as Purpose and Action Requested, Background/Discussion, Budget/Fiscal Impact, Recommended Action and a Staff Contact as it relates to the Omnibus items can be found on the agenda.

OLD BUSINESS

NEW BUSINESS

ADDITIONAL ITEMS FOR COUNCIL DISCUSSION/COMMENTS BY COUNCIL MEMBERS
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Alderman Weber noted that the pre-registration for the curbside composting is underway with the company Waste Not Composting. She also noted that there are no long-term commitments and that the waste is picked up biweekly. Residents can visit the website for more information.

ADJOURNMENT

There being no further business Mayor Pro-Tem Preschlack asked for a motion to adjourn. Alderman Waldeck made a motion to adjourn, seconded by Alderman Powers. Motion carried unanimously by voice vote at 7:32 p.m.

Respectfully Submitted,
Margaret Boyer, City Clerk

A video of the City Council meeting is available for viewing at the Lake Forest Library and on file in the Clerk's office at City Hall. You can also view it on the website by visiting www.cityoflakeforest.com. Click on I Want To, then click on View, then choose Archived Meetings Videos.

CITY OF LAKE FOREST

ORDINANCE NO. 2023 - _____

**AN ORDINANCE ADOPTING BY REFERENCE OF THE LAKE COUNTY WATERSHED
DEVELOPMENT ORDINANCE.**

**ADOPTED BY THE
MAYOR AND CITY COUNCIL
OF THE
CITY OF LAKE FOREST**

THIS ____ DAY OF _____, 2023.

**PUBLISHED IN PAMPHLET FORM BY THE AUTHORITY OF THE MAYOR AND CITY
COUNCIL OF THE CITY OF LAKE FOREST ILLINOIS,
THIS ____ DAY OF _____, 2023.**

ORDINANCE NO. 2023 - _____

AN ORDINANCE ADOPTING BY REFERENCE OF THE LAKE COUNTY WATERSHED DEVELOPMENT ORDINANCE.

WHEREAS, the County of Lake, pursuant to the powers granted to it by 55 ILCS 5/5- 1062, adopted the Lake County Watershed Development Ordinance on or about July 11, 2023 establishing rules and regulations for floodplain and stormwater management throughout the County of Lake and superseding any less restrictive municipal rules and regulations therein; and,

WHEREAS, the Mayor and City Council of the City of Lake Forest have previously adopted by reference the Lake County Watershed Development Ordinances; and

WHEREAS, the County of Lake, pursuant to the powers granted to it by 55 ILCS 5/5-1062, adopted a resolution approving amendments to the Lake County Watershed Development Ordinance on or about July 11, 2023, effective immediately; and

WHEREAS, the Mayor and City Council of the City of Lake Forest find it to be in the best interests of the City of Lake Forest to require all development to meet, at least, the minimum standards prescribed by the WDO to the fullest extent practicable; and

WHEREAS, three copies of the Lake County Watershed Development Ordinance have been on file in the Office of the City Clerk of the City of Lake Forest, and available for inspection, for not less than thirty (30) days.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Lake Forest, Lake County, Illinois, as follows:

SECTION I: That there is hereby adopted by reference, as if fully set out herein, that certain ordinance known as the Lake County Watershed Development Ordinance, approved as amended by the County of Lake, State of Illinois, three copies of which have been, for a period of not less than thirty (30) days prior to the effective date hereof, and now are on file in the office of the City Clerk.

SECTION II: That in the event that the rules, regulations, terms or conditions imposed pursuant to the Lake County Watershed Development Ordinance are either more restrictive or less restrictive than comparable rules, regulations, terms or conditions imposed by any other applicable rule, regulation, resolution, ordinance, statute or law, then the most restrictive rules, regulations, terms or conditions shall govern.

SECTION III: That Section 152.30 of the City Code of the City of Lake Forest is amended by deleting existing Section 152.30, and replacing it with the following:

Section 152.30:

STORMWATER MANAGEMENT REGULATIONS:

The Lake County Watershed Development Ordinance, as most recently amended by the County of Lake on July 11, 2023, is hereby adopted by reference and is in full force and effect within the City of Lake Forest and is found in its own compilation.

SECTION IV: That all ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

SECTION V: That this Ordinance shall be in full force and effect ten (10) days after its passage, approval and publication in pamphlet form, as provided by law.

PASSED and approved by the Mayor and City Council of the

City of Lake Forest, Lake County, Illinois,

this ____ day of _____, 2023 by a roll call vote as follows:

<u>COUNCIL</u>	<u>AYE</u>	<u>NAY</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____

APPROVED THIS ____ DAY OF _____, 2023;

By: _____
MAYOR
CITY OF LAKE FOREST

ATTEST:

City Clerk

STATE OF ILLINOIS)
)
COUNTY OF LAKE) ss.

I, Margaret Boyer do hereby certify that I am duly appointed, qualified and acting as City Clerk of the City of Lake Forest, Lake County, Illinois, and keeper of the records and seal of said City, and that the attached and foregoing Ordinance is a true and correct copy of said Ordinance entitled:

ORDINANCE NO. 2023 - _____

AN ORDINANCE ADOPTING BY REFERENCE OF THE LAKE COUNTY WATERSHED DEVELOPMENT ORDINANCE.

ADOPTED BY THE
MAYOR AND CITY COUNCIL
OF THE CITY OF LAKE FOREST,
THIS _____ DAY OF _____, 2023.

In Witness Whereof, I have hereunto set my hand and caused to be affixed the Corporate Seal of the City of Lake Forest, Lake County, Illinois.

Done at: Lake Forest, Illinois this _____ day of _____, 2023.

(SEAL)

City Clerk

CERTIFICATIONS

I, Margaret Boyer, do hereby certify that I am the duly appointed, acting and qualified City Clerk of the City of Lake Forest, Lake County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and Council of said City of Lake Forest.

I do hereby further certify that at a regular meeting of the Mayor and Council of the City of Lake Forest, held on the ____ day of _____, the foregoing Ordinance entitled: “AN ORDINANCE ADOPTING BY REFERENCE OF THE LAKE COUNTY WATERSHED DEVELOPMENT ORDINANCE” was duly passed by the Mayor and City Council of the City of Lake Forest.

The pamphlet form of **Ordinance 2023 - _____**, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the City Hall, commencing on the ____ day of _____ 2023, and continuing for at least 10 days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the City Clerk.

I DO FURTHER certify that the original, of which the attached is true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

GIVEN under my hand and seal this ____ day of _____ 2023.

Margaret Boyer
City Clerk
City of Lake Forest,
Lake County, Illinois

RESOLUTION

WHEREAS, on August 7, 2023, the City Council approved, in substantially the form presented, an updated Chapter to the City’s Comprehensive Land Use Plan relating to the Central Business District the “Chapter”; and

WHEREAS the Council identified several priorities for implementation of the recommendations in the Chapter including enhancing the pedestrian character of Bank Lane; and

WHEREAS, as a first step in exploring opportunities for enhancing Bank Lane, the Council directed staff to initiate a “clinical trial,” a limited time pilot project, configuring Bank Lane between Deerpath and Illinois Road for one-way only traffic, southbound, with diagonal parking along the west side of the street; and

WHEREAS, turning movements from northbound Bank Lane on to Deerpath have raised safety concerns due to the limited sightlines and vehicles entering Deerpath from Bank Lane add to congestion on Deerpath; and

WHEREAS, this clinical trial is intended to offer real time information on the benefits, or lack thereof before considering longer term modifications to this block of Bank Lane; and

WHEREAS, it is anticipated that the one-way traffic pattern on the block of Bank Lane between Deerpath and Illinois Road will allow for the addition of six parking spaces including an accessible space; and

WHEREAS, a conceptual sketch of the one-way block of Bank Lane is attached to this Resolution as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE FOREST that the Council, directs staff to implement a “clinical trial” configuring Bank Lane between Deerpath and Illinois Road as a one-way southbound street with diagonal parking beginning on or about November 1, 2023, with an evaluation of the trial, the advantages, disadvantages, and opportunities after a six month period.

Stanford R. Tack, Mayor



PARKING SUMMARY
EXISTING PARKING SPACES ■ 14 SPACES
PROPOSED PARKING SPACES ■ 20 SPACES

GHA GEWALT HAMILTON ASSOCIATES, INC.
 625 Forest Edge Drive ■ Vernon Hills, IL. 60061
 Tel.: 847.478.9700 ■ Fax.: 847.478.9701

GEOMETRIC EXHIBIT
BANK LANE- DEERPETH ROAD TO ILLINOIS ROAD
PROPOSED ONE-WAY MODIFICATIONS
CITY OF LAKE FOREST, ILLINOIS

FILE: 4664.000-BANK-45.dwg	
DRAWN BY: DPS	GHA PROJECT #
DATE 9/12/23	4664.000
CHECKED BY: DJS	SCALE 1"=40'

I:\4664\4664.000 LAKE FOREST\4664.000 BANK LANE\4664.000-BANK-45.DWG 9/13/2023 7:59 AM

THE CITY OF LAKE FOREST

ORDINANCE NO. 2023-_____

**AN ORDINANCE AMENDING THE LAKE FOREST CITY CODE REGARDING
RECREATIONAL POWERED DEVICES**

Adopted by the City Council
of the City of Lake Forest
this ____ day of _____ 2023

Published in pamphlet form by direction
and authority of The City of Lake Forest
Lake County, Illinois
this ____ day of _____ 2023

THE CITY OF LAKE FOREST

ORDINANCE NO. 2023-_____

AN ORDINANCE AMENDING CHAPTER 11 CITY ADMINISTRATIVE HEARING SYSTEM AND
CREATING CHAPTER 79 RECREATIONAL POWERED DEVICES
OF THE LAKE FOREST CITY CODE

WHEREAS, The City of Lake Forest is a home rule, special charter municipal corporation; and

WHEREAS, The City of Lake Forest has enacted certain ordinances relating to the use of numerous types of vehicles; and

WHEREAS, from time to time, it is appropriate to review, update, and modify the City of Lake Forest Code to ensure that it appropriately reflects current practices and complies with state law; and

WHEREAS, The City of Lake Forest desires to update the current provisions of the City Code as set forth in this Ordinance; and

WHEREAS, the Mayor and City Council, having considered the recommendation for amendments to the Code as it relates to the regulation of vehicles in the Central Business District, have determined that adopting this Ordinance and creating Chapter 79 as hereafter set forth, will be in the best interests of the City and its residents;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE FOREST, COUNTY OF LAKE, AND STATE OF ILLINOIS, AS FOLLOWS:

SECTION ONE: Recitals. The foregoing recitals are hereby adopted by this reference as the findings of the City Council and are hereby incorporated into this section as if fully set forth.

SECTION TWO: Amendments to City Code. Chapter 11, entitled "City Administrative Hearing System," is hereby amended and a new Chapter 79, entitled "Recreational Powered Devices," is hereby added to the Lake Forest City Code, as set forth in Exhibit A which is attached hereto and made a part hereof.

SECTION THREE: Effective Date. This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form in the manner provided by law.

Passed this ____ day of _____, 2023.

AYES:

NAYS:

ABSENT:

ABSTAIN:

Approved this __ day of _____, 2023.

Mayor

ATTEST:

City Clerk

Exhibit A

Proposed text is shown in **bold, double underlined**, stricken text in ~~strikethrough~~.

Section 100.02, entitled "Establishment of an Administrative Hearing System" of Chapter 11, entitled "City Administrative Hearing System," of the Lake Forest City Code is hereby amended as follows:

§ 11.02 ESTABLISHMENT OF ADMINISTRATIVE HEARING SYSTEM.

There is hereby established and created within the City a Code Hearing Unit (as more fully described in § 11.04) that will administer an administrative hearing system to enforce and adjudicate violations ("violations") of the following chapters of the city code, as amended from time to time (the "code"), and all subchapters within such chapters, as the same have been, and may from time to time hereafter be, amended:

(A) Title VII, Traffic (except for moving violations under this chapter);

(B) Chapter 75, Bicycles;

(C) Chapter 79, Recreational Powered Devices;

(D) Chapter 91, Animals and Fowl;

(E) Chapter 94, Fire Prevention;

(F) Sections 95.001, 95.110 through 95.112, 95.125 through 95.133, 95.145 through 95.147, 95.160, 95.161 and 95.195;

(G) Chapter 111, Alcoholic Beverages;

(H) Chapter 117, Peddlers, Solicitors and Canvassers;

(I) Title XIII, General Offenses;

(J) Chapter 150, Buildings; and

(K) Such other city ordinances and code provisions as the City Council may, from time to time, designate in accordance with applicable law.

A new Chapter 79, entitled "Recreational Powered Devices," is hereby added to the Lake Forest City Code, as follows:

Chapter 79 RECREATIONAL POWERED DEVICES

§ 79.01 Definitions:

For the purpose of this chapter, the following definition shall apply unless the context clearly indicates or requires a different meaning.

Recreational Powered Device- A device with one or more wheels that can be stood upon or sat upon while riding, that is powered by a motor or a combination of a motor and human power. Recreational powered devices are typically intended for one or two riders and may, or may not, have pedals or handlebars. This definition includes, but is not limited to, electric bicycles, electric scooters, and electric skateboards. "Recreational Powered Device" does not include mopeds, motor-driven cycles, motorcycles, or motor vehicles.

Central Business District- Such district shall include all streets, sidewalks, and public ways within the area bounded by, and including, the streets of Illinois Road on the south, Wisconsin Avenue on the north, Oakwood Avenue on the west, Western Avenue on the east, and the length of Western Avenue extending from Westminster Avenue north to Woodland Road

§ 79.02 It is unlawful for any person to do any act forbidden or fail to perform any act required in the chapter.

Penalty, see § 79.99

§ 79.03 Operation of Recreational Powered Devices

(A) Every person operating a recreational powered device in any street, sidewalk, or public way in the City shall be subject to the provisions of all state vehicle laws and all traffic ordinances. If there is a conflict between this chapter and a state law, the stricter regulation shall control. It shall be unlawful for any person operating a recreational powered device to fail or refuse to comply with any order, signal or direction of a police officer, or

to disobey the instructions of any official traffic sign, signal or other traffic control device.

(B) Use prohibited on sidewalks inside the central business district. It shall be unlawful for any person to operate a recreational powered device upon any sidewalk in the central business district. Recreational powered devices shall be walked only, in a dismounted manner, by those operators of recreational powered devices in the central business district.

(C) Only a licensed motor vehicle operator with a valid motor vehicle operator's license in their possession may operate a recreational powered device upon any street in the central business district.

(D) Due and proper care shall at all times be exercised by the recreational powered device operator for the pedestrian(s). Under all circumstances, recreational powered device operators riding or walking their recreational powered devices shall yield the right-of-way to pedestrians.

§ 79.04 Exceptions

(A) The restrictions contained in this chapter do not apply to any personal assistive mobility device or to any motorized wheelchair.

(B) The restrictions contained in this chapter do not apply to Police, Fire, or Public Works employees in the performance of their duties.

§ 79.99 Penalty

(A) Unless otherwise specified herein, any and all persons convicted of a violation of any provision of this chapter may be punished by a fine of not less than \$100, nor more than \$300, for each such offense. The Police Department may notify the parents or legal guardian of any minor who receives a warning or charge of violating any provision of this chapter. In addition, any cost of collection of fines or other amounts due to the City under this section may be assessed in accordance with § 10.99