

**THE CITY OF LAKE FOREST
CITY COUNCIL AGENDA**

****Tuesday, June 20, 2023**
220 E. Deerpath
Lake Forest, IL 60045

CALL TO ORDER AND ROLL CALL

6:30 p.m.

Honorable Mayor, Stanford R. Tack	
Nancy Novit, Alderman First Ward	Jim Preschlack, Alderman Third Ward
Vacant, Alderman First Ward	Ara Goshgarian, Alderman Third Ward
Edward U. Notz, Jr., Alderman Second Ward	Eileen Looby Weber, Alderman Fourth Ward
John Powers, Alderman Second Ward	Richard Walther, Alderman Fourth Ward

PLEDGE OF ALLEGIANCE

REPORTS OF CITY OFFICERS

1. COMMENTS BY MAYOR

**A. Mayor's Appointment of First Ward Alderman
- Joseph Waldeck**

COUNCIL ACTION: Approve the Mayor's Appointment

CITY CLERK ADMINISTERS THE OATH OF OFFICE TO:

First Ward Alderman-Appointed - - Joseph Waldeck

2. COMMENTS BY CITY MANAGER

**A. "Spirit of CROYA" Margot Martino Essay Contest Winner
- Todd Nahigian, CROYA Manager**

3. OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL

4. COMMITTEE REPORTS

FINANCE COMMITTEE

**A. Consideration of the Annual Appropriation Ordinance for FY2024 and Approval
of Rollovers (*First Reading*)**

PRESENTED BY: Elizabeth Holleb, Finance Director (847) 810-3612

PURPOSE AND ACTION REQUESTED: Staff requests approving the first reading of the FY2024 appropriation ordinance and rollovers.

BACKGROUND/DISCUSSION: While the annual municipal budget represents the City's financial plan for expenditures over the course of the fiscal year, the annual Appropriation Ordinance is the formal legal mechanism by which the City Council authorizes the actual expenditures of funds budgeted in the annual budget. It appropriates specific sums of money by object and purpose of expenditures. State statutes require the passage of an Appropriation Ordinance by the end of July, which must be filed with the County Clerk within 30 days of approval.

There are some differences between the budget and Appropriation Ordinance. The Appropriation Ordinance includes the Library, which was not included in the budget approved at the April 17, 2023 City Council meeting. The Library expenses are approved by the Library Board. Debt service payments are included in the budget, but are excluded from the Appropriation Ordinance. The ordinances approving the bond issues serve as the legal authorization for these annual expenditures.

The Appropriation Ordinance provides for a 10% "contingency" above the budgeted expenditures. Each separate fund includes an item labeled "contingency" with an appropriate sum equivalent to 10% of the total funds budgeted. This practice has been followed for many years and has worked very efficiently, while still providing for City Council control over budgeted expenditures. It is important to note that the City Council and City staff follow the adopted budget as its spending guideline, not the Appropriation Ordinance. Without the contingency, the City Council would have to pass further modifications to the Appropriation Ordinance to cover any unforeseen expenditures exceeding the budget throughout the year.

In order to provide more accurate and efficient accounting and budgeting of City funds, an annual rollover of funds is requested. This eliminates both under and over budgeting of funds in the new fiscal year. The items on the attached rollover list (**page 22**) consist of projects that were appropriated in FY2023 and will not be completed until FY2024. The list is preliminary at this stage as FY2023 invoices are still being paid but will be finalized for final reading in July.

School District 67 does not recognize the Appropriation Ordinance in their budgeting or auditing standards. However, due to the fact they are a special charter district, their budget must be included in the City's Appropriation Ordinance. School District 67 numbers are estimates and subject to change, but are not available until second and final reading of the Ordinance.

Exhibit A of the Appropriations Ordinance is included to address requirements of the Illinois Pension Code and Illinois Administrative Code.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
City Council	April 17, 2023	Adoption of FY24 Comprehensive Fiscal Plan

BUDGET/FISCAL IMPACT: The attached Appropriation Ordinance Worksheet (**page 25**) demonstrates the reconciliation of the FY2024 Adopted Budget to the Appropriation Ordinance by fund.

COUNCIL ACTION: Approve first reading of the FY2024 Appropriation Ordinance (page 26). A copy of the ordinance is available for review by the public in the City Clerk's office. A public hearing will be conducted on July 17, 2023, in conjunction with second reading of the ordinance.

PUBLIC WORKS COMMITTEE

- A. Overview of Elawa Parking Lot Improvement**
- Byron Kutz, Superintendent of Engineering

ENVIRONMENTAL SUSTANABILITY COMMITTEE

- A. Overview of Food Scrap Curbside Composting Service**
- Reagan Walsh, Management Analyst

5. ITEMS FOR OMNIBUS VOTE CONSIDERATION
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1. Approval of June 5, 2023, City Council Meeting Minutes

A copy of the minutes can be found beginning on **page 39**.

COUNCIL ACTION: Approval of June 5, 2023, City Council Meeting Minutes

2. Amendment to the previously approved Regularly Scheduled Meetings of the Lake Forest City Council for the year 2024

STAFF CONTACT: Margaret Boyer, City Clerk (847-810-3674)

A copy of the schedule can be found beginning on **page 42**.

COUNCIL ACTION: Amendment to the previously approved Regularly Scheduled Meetings of the Lake Forest City Council for the year 2024

3. Consideration of an Ordinance Amending the City of Lake Forest City Code Regarding the Class A-2 Liquor License (First reading and if appropriate final approval)

STAFF CONTACT: Margaret Boyer, City Clerk, (847-810-3674)

PURPOSE AND ACTION REQUESTED: At the direction of the City's Liquor Commissioner, Staff is requesting consideration of an Ordinance amending the City's Liquor Code to increase the number of liquor licenses in the A-2 Liquor license categories.

BACKGROUND AND DISCUSSION: The Liquor Commissioner has received a request from Sophia Steak to sell beer and wine in the original package as part of a new takeout operation called "Pizza by Sal". The new takeout operation will be operated out of the same location as Sophie Steak. Sophia Steak currently has a C-1 and C-3 liquor license. To sell beer and wine in the original package as part of the new takeout operation, Sophia Steak has requested a Class A-2 License.

As the Council is aware, the issuance of liquor licenses is under the purview of the City's Liquor Commissioner and the Mayor serves in that role. However, the City Code only authorizes a specific number of liquor licenses and, historically, this number coincides with the current number of licenses issued.

When new requests for liquor licenses are submitted, and after review by the Liquor Commissioner and a determination that the Issuance of a license is appropriate, the City Council is asked to consider an amendment to the Liquor Code to increase the number of available licenses. In this case, the number of A-2 Liquor licenses will increase by one. The proposed ordinance showing the number of Class A-2 Liquor licenses can be found beginning on **page 43**.

BUDGET/FISCAL IMPACT: The fiscal impact of adding additional licenses in the A-2 Liquor categories would have a positive impact on liquor license revenues.

COUNCIL ACTION: Consideration of an Ordinance Amending the City of Lake Forest City Code to increase the number of Licenses available in the Class A-2 Liquor license categories (First reading and if appropriate final approval).

4. Approval of Tentative Agreement on Wages with the Local Chapter of the Metropolitan Alliance of Police (MAP) and Approval of an Amended FY24 Pay Plan

STAFF CONTACT: Amber Campbell, Director of Human Resources (847-810-3532)

PURPOSE AND ACTION REQUESTED: Staff requests approval of Wage Agreement as part of the Metropolitan Alliance of Police (MAP) collective bargaining agreement between the City and the Lake Forest Police Officers and approval of an amended Pay Plan for FY24.

BACKGROUND/DISCUSSION: The collective bargaining agreement between the City and the Police Officers was negotiated and approved by the City Council in April 2021. It is a three-year agreement that expired April 30, 2023. The original Agreement included a wage reopener for Year 3 of the contract. The City and the Local met and came to tentative agreement on an FY2024 wage schedule and additional duty pays for the Police Officers. The union ratified the tentative agreement in May 2023, and it is now before the City Council for ratification.

BUDGET/FISCAL IMPACT:

Pay Increases:

Position	FY22	FY23	FY24
Police Officer	2.85%	2.65%	4.00%

The adopted FY2024 budget includes a 2.5% increase for salaries. With this 4.00% increase, the estimated budgetary increase is **\$45,468**.

Field Training Officer (FTO) Pay: There are four (4) police officers who assume a significant amount of extra responsibility to train our new police officers. Estimated budgetary increase in FY24 is **\$1,015**.

	FY22	FY23	FY24
Field Training Officer Pay	\$3,500	\$3,500	\$3,750

Specialty Unit Pay: There are nine (9) police officers who assume significant extra responsibilities as an Evidence Technician. The estimated budgetary increase in FY24 is **\$2,283**.

	FY22	FY23	FY24
Evidence Technician Pay	\$1,000	\$1,250	\$1,500

The total estimate over the FY24 budgeted amount is **\$48,765**. If necessary, a supplemental appropriation will be submitted for City Council consideration at the close of the fiscal year.

COUNCIL ACTION: Approval of Tentative Agreement on Wages with the Local Chapter of the Metropolitan Alliance of Police (MAP) and Approval of an Amended FY24 Pay Plan (**page 46**).

5. Consideration of a Request to Waive the Fidelity Bond Requirement in Connection with Holding a Raffle in the City of Lake Forest for the Friends of Lake Forest Parks & Recreation Foundation (Approval by Motion)

STAFF CONTACT: Margaret Boyer, City Clerk (847.810.3674)

PURPOSE AND ACTION REQUESTED: Staff requests City Council consideration of waiving the fidelity bond requirement in connection with a proposed raffle from the Friends of Lake Forest Parks & Recreation Foundation.

BACKGROUND: In January 2020 the City Council approved an Ordinance Amending Chapter 110, titled "Licenses and Miscellaneous" related to Raffles, to align these sections with recent State of Illinois Legislation. Section 110.0149, J, allows the raffle manager designated by the organization to seek a waiver of the bond requirement from the City Council.

At this time the Friends of Lake Forest Parks & Recreation Foundation is requesting a waiver of the bond requirement and has submitted a request. A copy of the request can be found beginning on **page 51**.

BUDGET/FISCAL IMPACT: N/A

COUNCIL ACTION: Consideration of a Request to Waive the Fidelity Bond Requirement in Connection with Holding a Raffle in the City of Lake Forest for the Friends of Lake Forest Parks & Recreation Foundation (Approval by Motion)

6. Consideration of an Ordinance Granting a Food Scrap Curbside Composting Service Franchise Agreement Between the City of Lake Forest and WasteNot Composting, Inc. (First reading and if appropriate final approval)

STAFF CONTACT: Reagan Walsh, Management Analyst (847-810-3677)

PURPOSE AND ACTION REQUESTED: The Environmental Sustainability Committee and staff requests awarding the lowest responsive and responsible proposal for professional services related to curbside food scrap composting service pickup within municipal boundaries of the City of Lake Forest. A copy of the ordinance and agreement can be found on **page 52**.

BACKGROUND/DISCUSSION: Through a Strategic Planning Assessment conducted in 2020, the Environmental Sustainability Committee identified providing greater access to composting as a key initiative in reducing the City's Greenhouse Gas (GHG) Emissions. After a comprehensive assessment concluded that compost pickup would not be viable as an added City sanitation service, the Committee advised that using a vetted third-party vendor to service residents and businesses would be an attainable and financially feasible option for achieving this long-range goal.

City staff developed a Request for Proposal (RFP) for professional services for curbside food scrap composting to participating properties within the municipal boundaries of the City of Lake Forest. Per the proposal, the awarded third-party vendor would handle all operations regarding the program, including registration, billing, reporting, and customer service.

The food scrap composting service in general mirrors a traditional sanitation service, where a provided container (i.e. 5-gallon bucket), is dropped off at the customers home or business and is then emptied on a weekly or scheduled date. That said, a "container swap" strategy, which includes replacing a used container with a new, clean sanitized container each pickup is a critical difference in the service.

Reviewed	Date	Comments
Environmental Sustainability Committee	12/08/22	Committee discusses composting program, initiates staff to research viable options
Environmental Sustainability Committee	2/15/23	Committee recommends issuing RFP for third party service
Environmental Sustainability Committee	4/19/23	Committee recommends awarding a franchise agreement for City Council approval

BUDGET/FISCAL IMPACT: There is no direct City budget impact for awarding services for food scrap composting services as all program operations (including billing) will be run through the private vendor. That said, if the City were to supply compost containers at City owned facilities for employee use (City Hall, Deerpath Golf Course, etc.), the City would have to pay service fees for this service similar to any resident. The costs are anticipated to be minimal.

Has competitive pricing been obtained for proposed goods/services? **Yes**

Company Name	Dollar Amount Bid
Collective Resource Inc. (CRI)	See Pricing Table Below
WasteNot Compost (WNC)	See Pricing Table Below

The following is a summary of the two proposals received:

Service Details	CRI (Monthly)	WNC (Monthly)
Residential Service		
5-gallon Weekly	\$27.00	\$22.00
5-gallon Bi-Weekly (every other week)	\$20.50	\$14.00
32-gallon Bi-Weekly	\$47.67	\$60.00
Multi-Family/Commercial Service		
32-gallon Weekly	\$95.33*	\$95.00*
32-gallon Bi-Weekly (every other week)	\$47.67*	\$60.00*
64-gallon Weekly	N/A	\$195.00

**Offer Discounted price for shared bins in multi-family residences*

Both vendors offer over 10+ years of experience collecting from thousands of customers each week. A breakdown of experience is shown in the matrix below.

Experience	Collective Resource Inc.	WasteNot Inc.
Residential	Serve over 2,000+ residential customers	Serve over 7,000+ residential customers
Commercial	Broad commercial experience offering 32-gallon totes	Service for 200+ commercial entities including brands like Chipotle, Sweetgreen, Starbucks, etc. and offer 32- or 64-gallon totes
School District	Partner with dozens of schools offering 32-gallon totes. Set up "waste station" in lunchrooms at common area	Partner with dozens of schools offering 32-or 64-gallon totes. Developed "Compost Champion" program for several schools
Franchise / Municipality	Franchise with four municipalities including Evanston, Morton Grove, Park Ridge, and Skokie	Do not franchise with any community currently. Service residents in 12+ Chicagoland cities
Events	Serve several events in handling compost waste and provide educational flyers	Among other events, handle over 19,000+ visitors at 8 farmers markets in Chicago. Provide signage and materials.

COUNCIL ACTION: If determined to be appropriate by the City Council, approve reading of an ordinance granting a nonexclusive curbside food scrap composting services franchise agreement between The City of Lake Forest and WasteNot Compost, Inc.

7. Approval for the purchase of a Zoll X series cardiac monitor, with an extended warranty, in an amount not to exceed \$48,060.63, and authorization to dispose of City property with a value in excess of \$4,000

STAFF CONTACT: Pete Siebert Chief (847-810-3864)

PURPOSE AND ACTION REQUESTED: Staff is requesting City Council's approval to purchase this equipment to replace a current Zoll monitor that has reached the end of its useful service life. Staff also requests approval to purchase the extended warranty. As part of the purchase, staff

is also seeking authority to dispose of City property with a value in excess of \$4,000, as the vendor has offered a trade in allowance of \$5,500 for the existing monitor.

BACKGROUND/DISCUSSION: As an organization, the Lake Forest Fire Department strives to provide our personnel with the proper equipment to treat and care for our citizens and guests, to our community, when a medical emergency happens. We go to great lengths and expense in training and equipping our firefighter/paramedics with the proper equipment capable of mitigating almost any hazardous situation; however, the cardiac monitor/AED's we currently use, in some cases are 8 years old, have limited functionality, and need of repairs and upgrades. They use technology that was developed and released in 2012, newer released technology and innovations made to cardiac monitors would allow our personnel to better serve our community. These new monitors have the ability to transmit the acquired 12-lead findings directly to the cardiac facility where they can be reviewed by an emergency room physician and cardiologist. A new tool that has been providing prodigious results in the field of prehospital care is that of end-tidal carbon dioxide (EtCO2) monitoring. Our community provides EMS care to residents that have pulmonary illnesses that require maintenance medications and constant monitoring. When one of these patients suffers a pulmonary event, our paramedics will be able to use this technology to provide the most effective care based on the findings. Carbon Monoxide poisoning claims the lives of nearly 3,800 Americans each year and our current monitors lack the ability to diagnose CO poisoning. The new cardiac monitors are equipped with the ability to determine these levels in our patients, including our firefighters upon exiting a structure fire. Current monitors on the market have many improvements over our current ALS ambulance monitors that are in use, which can drastically improve patient care. The new cardiac monitor comes with a four-year extended warranty plan that will help defer maintenance expenses and keep the monitor up to date with the latest updates and equipment. The Fire Department is also seeking authorization to dispose of City property with a value exceeding \$4,000 (Trade in \$5,500)

BUDGET/FISCAL IMPACT: The funds for this purchase were approved as discretionary funds out of the General Fund in the FY24 budget. The fire department has submitted multiple grant requests to try and fund purchases of cardiac monitors, but we have been denied all requests.

The Fire Department is also seeking authorization to dispose of City property with a value exceeding \$4,000 (Trade in \$5,500), per Administrative Directive 3-2 "Establishment of procedures for disposal of City Property."

Has competitive pricing been obtained for proposed goods/services? **No**

If no, indicate the specific exception requested:

Administrative Directive 3-5, Section 6.1B – Sole Source Vendor – All of our ambulances are equipped with Zoll monitors. Our Paramedics are all trained exclusively to operate the Zoll monitors. We have a great relationship with our assigned Zoll area representative and look to continue working with Zoll.

Company Name	Dollar Amount
ZOLL Medical Corporation- New Cardiac Monitor	\$39,745.63
ZOLL Medical Corporation – Extended Warranty	\$8,315.00
Total	\$48,060.63

Below is an estimated summary of Project budget:

FY2024 Funding Source	Amount Budgeted	Amount Requested	Budgeted? Y/N
Fire Department – General Fund 101-7503-475.75-43	\$50,000	\$48,060.63	Y

COUNCIL ACTION: Approval for the purchase of a Zoll X series cardiac monitor. And an extended warranty, in an amount not to exceed \$48,060.63, and authorization to dispose of City property with a value in excess of \$4,000.

8. Approval of a Recommendation from the Public Works Committee to Award a One-Year Professional Services Agreement Extension to Multisystem Management Company to Provide Janitorial Services at City Facilities in the Amount of \$231,180

STAFF CONTACT: *Jim Lockfeer, Assistant Director of Public Works (847-810-3542)*

PURPOSE AND ACTION REQUESTED: The Public Works Committee and City staff requests City Council award a one-year Professional Services Agreement extension to Multisystem Management Company to provide janitorial services at City in the amount of \$231,180.

BACKGROUND/DISCUSSION: The City's janitorial services agreement includes general janitorial building cleaning tasks at fourteen City buildings. The agreement includes detailed cleaning tasks, frequencies, and schedules at the fourteen facilities that range from once-a-week cleanings at the Water Plant to seven days a week at the Public Safety Building. All building janitorial services are provided during the evening hours at every facility within the agreement. The agreement also contains twice a year machine floor cleanings at each of the fourteen buildings.

In June of 2019, the City entered into a three-year agreement with Multisystem Management Company to provide general janitorial and twice a year floor cleaning services at City buildings. Included as part of that three-year agreement approval, the City has the option to enter into two, one-year extensions with Multisystem Management Company based on performance and proposed price increases. In June of 2022, City Council approved of an additional one-year service agreement extension. Over the course of the original three-year agreement and the one-year extension, a City staff "Janitorial Building Coordinator Group", met quarterly with Multisystem Management Company to continually review performance. The Building Coordinator again supports extending Multisystem Management Company for their fifth and final year.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
Public Works Committee	6/12/23	Reviewed and Recommended Approval

BUDGET/FISCAL IMPACT: If approved, this will be an extension of the existing agreement for the fourteen City buildings. The proposed and recommended 2023 agreement service pricing represents an approximate 3% increase from the 2022 extension agreement amount.

Has City staff obtained competitive pricing for proposed goods/services? **Yes.**
Competitive pricing was obtained as part of the 2019 Request for Proposals process.

Below is an estimated summary of Project budget:

FY2024 Funding Source	Amount Budgeted	Amount Requested	Budgeted? Y/N
Operating Budget Multiple Accounts	\$231,180	\$231,180	Y

If awarded, this agreement extension would span July, 2023 through June, 2024.

COUNCIL ACTION: Approval of a Recommendation from the Public Works Committee to Award a One-Year Professional Services Agreement Extension to Multisystem Management Company to Provide Janitorial Services at City Facilities in the Amount of \$231,180

9. Ratification of an Emergency Purchase of a Replacement Parks Section Pick-Up Truck Approved by the City Manager, to Castle Motors of McHenry in the Amount of \$58,944

STAFF CONTACT: *Jim Lockfeer, Assistant Director of Public Works (847-810-3542)*

PURPOSE AND ACTION REQUESTED: City staff requests City Council ratify an emergency purchase of a Parks Section pick-up truck that was approved by the City Manager on May 31, 2023. The purchase is from Castle Motors of McHenry in the amount of \$58,944.

BACKGROUND/DISCUSSION: This replacement pick-up truck for the Parks Section was identified and budgeted for at the November 14, 2022, Finance Committee Capital Budget Meeting. The entire Fiscal Year 2024 Capital Equipment Program was further reviewed at the November 28, 2023, Public Works Committee meeting.

This pick-up truck replacement purchase will allow the existing Parks Section pick-up to transfer to the Parks and Recreation Sailing Program to serve as their needed towing vehicle. This replacement purchase will then further support the Golf Course as the existing Sailing Program pick-up truck will be transferred to Deerpath Golf Course operations. These transfers are important as the Golf Course has been without a needed pick-up truck since the Fall of 2022 after their existing pick-up truck had to be removed from service due to significant frame rust and rot.

Due to extreme demand associated with the needed specified Parks Section pick-up truck and very limited supply available on the market, Public Works staff sought the City Manager's approval to complete the purchase of this needed replacement directly off a dealership lot. Typically, capital equipment purchases of this nature tend to be completed as part of a competitive bid process for which Fleet Section staff develop replacement specifications. The specifications are then posted publicly for a two-week period for interested firms to submit a

bid that would meet all specifications. Due to extremely high demand and low supply, there have been no opportunities to complete this bid process. The current industry trend is direct lot purchases occurring on a first come, first served basis. The City's Fleet Section has been closely monitoring these purchase trends and, in many cases, when these trucks are available, they remain available for only a day and have been subject to dealer market adjustments that have ranged from \$5,000 to \$15,000 over the manufacturer's suggested retail price (MSRP). This has posed many challenges for municipalities in purchasing these types of pick-up trucks. The City's Fleet Supervisor regularly attends Municipal Fleet Manager Association meetings and recently attended a vehicle purchasing roundtable discussion hosted by Lake County. It was learned that many other municipalities have utilized emergency methods to purchase high demand/low supply vehicles and equipment directly off dealership lots.

After the opportunity to purchase this replacement pick-up truck was identified by Fleet Section staff at \$2,500 above MSRP, staff worked quickly to seek the City Manager's approval to complete an emergency purchase before the vehicle was no longer available. It was the only pick-up truck on the dealer's lot that met replacement specifications and it was not anticipated to be available for more than one day. The purchase was granted with the understanding that staff would request the purchase be ratified at this evening's City Council meeting.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
City Manager	May 31, 2023	Reviewed & Approved Emergency Purchase Request

BUDGET/FISCAL IMPACT: The purchase was made from the Fiscal Year 2024 Capital Equipment Budget within City's Capital Fund.

Has competitive pricing been obtained for proposed goods/services? **No**

If no, indicate the specific waiver requested: Administrative Directive 3-5, Section 9.1A – Emergency Purchases Ratification

Below is an estimated summary of the Parks Section pick-up truck replacement budget:

FY2024 Funding Source	Amount Budgeted	Amount Requested	Budgeted? Y/N
Capital Fund 311-5003-475-7502	\$75,000	\$58,944	Y

COUNCIL ACTION: Ratification of an Emergency Purchase of a Replacement Parks Section Pick-Up Truck Approved by the City Manager, to Castle Motors of McHenry in the Amount of \$58,944

10. Approval of a Recommendation from the Public Works Committee to Award the Thermoplastic Lane Marking Bid to Superior Road Striping, Inc. in the Amount of \$93,000

STAFF CONTACT: *Jim Lockefeer, Assistant Director of Public Works (847-810-3542)*

PURPOSE AND ACTION REQUESTED: The Public Works Committee and City staff requests approval of a bid for thermoplastic lane marking to Superior Road Striping in an amount not-to-exceed \$93,000.

BACKGROUND/DISCUSSION: The City of Lake Forest, as a member of the Northwest Municipal Conference (NWMC) is able to participate in NWMC's Suburban Purchasing Cooperative (SPC). The SPC is made up of 134 communities in the Northwest Municipal Conference, the South Suburban Mayors and Managers Association, the DuPage Mayors Conference, and the Will County Government League.

One of SPC's annual joint purchasing initiatives is the thermoplastic lane marking bid for member agencies. The City has been participating in the thermoplastic lane marking for the last 22 years. SPC's lane marking specifications meet Illinois Department of Transportation (IDOT) standards. Bids and selection of the lowest responsible and responsive bidder are approved by IDOT.

The 2023 SPC/IDOT thermoplastic lane marking bid was awarded to Superior Road Striping, Inc. of Melrose Park, Illinois. The original bid includes three potential, one-year contract extensions. This past March, the SPC Governing Board approved the second extension.

Under this contract, Superior Road Striping agrees to all terms and conditions as set forth in the specifications contained within the contract and Superior Road Striping must comply with all IDOT rules and regulations.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
Public Works Committee	6/12/23	Reviewed and Recommended Approval

BUDGET/FISCAL IMPACT: The table below shows the unit price cost of the contract that City Council approved in 2022. This extension features no price increases.

Description	UOM	2022 Cost per Unit	2023 Cost per Unit
4" Line	LF	\$0.73	\$0.73
6" Line	LF	\$1.19	\$1.19
12" Line	LF	\$2.11	\$2.11
24" Line	LF	\$5.25	\$5.25
Letters & Symbols	SF	\$5.25	\$5.25

The City of Lake Forest's thermoplastic lane marking zones are split into four areas. Each zone includes all City streets, parking lots and crosswalks. Zone 4 (west of RT. 43 and south of Rt.60). was completed in 2022.

This year, staff is seeking to complete approximately 120,000 linear feet of thermoplastic pavement marking within zone 1 (east of Western Avenue) which includes 4", 6", 12", and 24" wide lines, as well as various letters and symbols. Over 80% of the pavement markings in zone 1 consist of 4" white and yellow lines. The total proposed cost for the Lake Forest 2023 contract for striping and marking will not exceed \$93,000.

Has competitive pricing been obtained for proposed goods/services? **No**

If no, indicate the specific exception requested: Administrative Directive 3-5, Section 6.1D – Government Joint Purchases

The FY2024 budget allocation for the lane marking program is \$93,000 from the Streets Operating Capital Fund:

FY2024 Funding Source	Amount Budgeted	Amount Requested	Budgeted? Y/N
101-5103-467.67-22	\$93,000	\$93,000	Y

COUNCIL ACTION: Approval of a Recommendation from the Public Works Committee to Award the Thermoplastic Lane Marking Bid to Superior Road Striping, Inc. in the Amount of \$93,000

11. Approval of an Agreement with Strand Associates for Advanced Metering Infrastructure Professional Consulting Services for the Water Meter Replacement Project in the Amount of \$72,460 with a 5% or \$3,623 Contingency.

STAFF CONTACT: *Dan Martin, Superintendent of Public Works (847-810-3561)*

PURPOSE AND ACTION REQUESTED: City staff requests approval of an agreement for Advanced Metering Infrastructure ("AMI") Professional Consulting Services for the Water Meter Replacement Project to Strand Associates in the amount of \$72,460 with a 5% or \$3,623 contingency.

BACKGROUND/DISCUSSION: The City's Water Meter system was last replaced in 2004. There are currently 6,532 residential meters, 45 multi-family meters, and 136 commercial meters within the City. The current meters are equipped with a Radio Read Meter Transceiver Unit (MXU), which permits meter reading via radio signals transmitted to the drive-by data collector. A Water & Sewer employee collects this data the first weekday of every month. The data is transferred to a computer program and shared quarterly with the Finance Department's BS&A software for water billing. The current water meters are approaching their 20-year end of useful life which has already resulted in some meter replacements due to failing meter batteries being obsolete and no longer available. A complete replacement of existing meters is required to replace aging equipment, improve billing accuracy, and maintain the ability to collect water service revenue. In 2020, City staff had a preliminary AMI study conducted for the City's Water Meter System. The preliminary study identified that significant Departmental and Operating Section efficiencies would be realized by pursuing an AMI system. Some key benefits include providing real-time water usage data, customer portals with web-based platforms where users can review water usage, and notification tools (such as high-water use, leak detection and other communications). Additionally, an AMI system provides further

operational support and efficiencies in collaborating with existing leak detection equipment to control water loss and improve record keeping and tracking of water system production to reduce water loss.

In preparation for a Citywide meter replacement project, consultant services are needed to develop comprehensive AMI system requirements. Specifically, the consulting engineer will develop cost estimate for meter replacement, create bid technical specifications and drawings, and provide bid process support to include vendor proposal review, and implementation management and oversight. Per the RFP, a probable cost estimate for the implementation of the new meters will be submitted to staff by October 1, 2023. Staff will incorporate the revised estimate into the Capital Improvement Program.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
Public Works	6/12/2023	Reviewed and Approved
Finance Committee	11/09/2020	Reviewed and Discussed Preliminary Water Meter Replacement Study

BUDGET/FISCAL IMPACT: The RFP was publicly posted on April 26, 2023, and proposals were opened on May 19, 2023. In total, four proposals were received.

Has City staff obtained competitive pricing for proposed goods/services? **Yes**

Company Name	Dollar Amount Bid	Contingency	Total
The Shipigler Group (Incomplete Submittal)	\$38,000	\$1,900	\$39,900
Meter SYS	\$58,072	\$2,904	\$60,976
Strand and Associates	\$72,460	\$3,623	\$76,083
E Source	\$83,420	\$4,171	\$87,591

An RFP Committee comprised of City staff reviewed and ranked each proposal based on the cost, experience and qualifications of the firm, the firms' experience with municipal government projects completed in the Midwest region, and references / results achieved with similar prior projects.

The RFP Committee unanimously recommended approving an agreement for these consulting services to Strand & Associates. Strand & Associates submitted a comprehensive proposal that clearly outlined all the necessary information in order to meet the requirements of the City's RFP. Strand Associates submitted a detailed cost estimate that outlined and demonstrated their understanding of the scope of work outlined within the RFP. The City has a great deal of positive experiences working with Strand Associates for the previous eleven years, including the 2017 Water Plant Improvement Project. Strand Associates also demonstrated the overall strongest experience providing AMI consulting services and has completed similar local projects for the municipalities of Highland Park, Lake Bluff, and Deerfield. Although a

significantly lower cost proposal was received, the RFP Committee did not recommend The Shipigler Group due to concerns surrounding their submission of an incomplete proposal. The Committee did not feel their cost proposal and project schedule was going to adequately meet the needs of this significant project. The Shipigler Group provided a lump sum cost proposal but did not provide further detailed cost breakouts as to how their cost proposal was developed, as requested in the RFP. The firm is based in Atlanta, Georgia and they did not include estimated travel expenses. The Shipigler Group also did not present any local municipal experience in providing AML consulting services and their team does not list any Professional Engineers necessary to develop technical specifications and drawings to design an AML system. The RFP Committee did not recommend Meter SYS, also due to their cost proposal and project schedule adequately meeting the needs of this significant project. Meter SYS provided a pricing summary but did not provide further detailed cost breakouts as to how their cost proposal was developed, as requested in the RFP. The firm is based in Raleigh, North Carolina and did not present any local municipal experience in providing AML consulting services. Additionally, their project team did not include any Professional Engineers. The RFP Committee unanimously agreed that the support of Professional Engineers were necessary to develop technical specifications and drawings to design an AML system.

If awarded this evening, work would begin immediately. Staff expects the approved firm to develop an engineering probable cost estimates by October 1, 2023, for capital improvement planning purposes.

Below is an estimated summary of project budget:

FY2024 Funding Source	Amount Budgeted	Amount Requested	Budgeted? Y/N
Water Capital Improvement Fund 508-6003-435.35-10	\$80,000	\$76,083	Y

COUNCIL ACTION: Approval of an Agreement with Strand Associates for Advanced Metering Infrastructure Professional Consulting Services for the Water Meter Replacement Project in the Amount of \$72,460 with a 5% or \$3,623 Contingency.

12. Award of Bid in the Amount of \$99,500.00 with a 5% or \$4,975 Contingency to Midwest Power for the Lake Forest Water Treatment Plant Emergency Generator Radiator Rebuild Project.

STAFF CONTACT: *Dan Martin, Superintendent of Public Works (847-810-3561)*

PURPOSE AND ACTION REQUESTED: The Public Works Committee and staff requests City Council approval to award the bid to rebuild the radiator on the emergency generator located at the Water Plant to Midwest Power in the Amount of \$99,500.00 with a 5% or \$4,975 Contingency.

BACKGROUND/DISCUSSION: The Lake Forest Water Treatment Plant has two very large backup generators referred to as the west and east generators that were both installed in 2004. Each generator has the capacity to operate the Water Plant at 80% production demand. Only at times of peak water production do both generators need to be used to operate the Water Plant during a utility power loss. In February 2020 the City Council approved the replacement

of the west generator radiator by Midwest Power. In early February 2023, during a routine inspection a small coolant leak was discovered coming from the east generator. The service contractor investigated and identified one area leaking from the core of the radiator which is approximately 9 feet tall by 8 feet wide. The radiator core is comprised of rows of tubes and serpentine fins that work to transfer heat to the cooling fan. Staff proposed two options in the RFP: repair the generator using a new radiator or rebuild the existing radiator.

The estimate to purchase just a new replacement radiator without installation was in excess of \$100,000 with over a 12 month build lead time, this led staff to move towards having the radiator rebuilt. The process includes removing the top and bottom tanks and the side panels from the center core. The inside of the tanks are flushed, prepped with new gaskets and everything is remounted to the new core. The reassembled radiator is pressure tested and repainted after being delivered and reinstalled. The rebuilt radiator will have a 2-year warranty.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
Public Works Committee	6/12/2023	Reviewed and Approved

BUDGET/FISCAL IMPACT: The Project followed the public bid process. The invitation to bid was advertised in the newspaper. One contractor attended the March 27, 2023, Mandatory Pre-Bid Meeting and that contractor submitted a bid. When Staff inquired of the other contractors that an invitation to bid was directly emailed, regarding why they did not submit a bid one commented on their concern with bonding requirements and no reply was received from the others.

Has City staff obtained competitive pricing for proposed goods/services? **Yes**

On April 11, 2023, staff received the following bid to rebuild the east generator radiator:

Company Name	Dollar Amount Bid	Notes
Midwest Power	\$99,500.00	Qualified Low Bidder
Steiner	No Bid	No Response
Lion Heart	No Bid	Concern w/ Bond Requirements
Altorfer	No Bid	No Response

Upon review of the received bid, staff recommends proceeding with the low bid received by Midwest Power. Midwest Power currently holds the City's preventative maintenance contract for all City generators as part of the Municipal Partnering Initiative. Midwest Power has worked for the Illinois Tollway, Mill Creek Water Reclamation District and Lake County Public works. In 2018 they rebuilt a radiator for the Illinois Tollway that was similar in scope to this project and in 2020 Midwest Power successfully rebuilt the west generator radiator at the water plant.

Below is an estimated summary of Project budget:

FY2024 Funding Source	Amount Budgeted	Amount Requested Including Contingency	Budgeted? Y/N
Water Fund Contractual Services 501-6072-435.35-10	\$0	\$104,475.00	N

The non-budgeted amount will be funded from water fund balance reserves. If necessary, a supplemental appropriation would be requested at fiscal year-end.

COUNCIL ACTION: Award of Bid in the Amount of \$99,500.00 with a 5% or \$4,975 Contingency to Midwest Power for the Lake Forest Water Treatment Plant Emergency Generator Radiator Rebuild Project.

13. Approval of a Resolution to Adopt the 2022 Lake County All-Natural Hazards Mitigation Plan

STAFF CONTACT: *Byron Kutz, Superintendent of Engineering (847-810-3555)*

PURPOSE AND ACTION REQUESTED: Staff is requesting City Council adoption of the 2022 update of the Lake County All-Natural Hazards Mitigation Plan.

BACKGROUND/DISCUSSION: In 2006, Lake County and participating Lake County municipalities developed and adopted the first Lake County Countywide All-Natural Hazards Mitigation Plan (ANHMP). The Federal Emergency Management Agency (FEMA), through the Disaster Mitigation Act of 2000 (DMA 2000) and the Stafford Act, requires that a community develop and adopt a FEMA-approved natural hazard mitigation plan in order to be eligible for hazard mitigation grant funds. DMA 2000 requires that the mitigation ANHMP be updated and re-adopted every five years to maintain grant eligibility. This 2022 ANHMP is the third update of the 2006 ANHMP. The ANHMP is multi-jurisdictional, meaning the County and the municipalities must adopt the ANHMP.

This ANHMP meets all FEMA planning requirements including those of the FEMA National Flood Insurance Program's (NFIP) Community Rating System (CRS). The ANHMP allows Lake County and the participating communities to receive Hazard Mitigation Assistance Program (HMA) grant funding from FEMA to fund mitigation projects.

The ANHMP update was conducted with the input of the Lake County Hazard Mitigation Planning Committee (HMPC), which includes Lake County departments and agencies, Lake County municipalities and other stakeholders. The ANHMP has been conditionally approved by the Illinois Emergency Management Agency and FEMA. The HMPC has been in place since the development of the 2006 ANHMP and has been meeting annually.

Attached beginning on **page 63** of the agenda packet is the plan Executive Summary and Frequently Asked Questions page; the full plan (352 pages) may be viewed at: <https://www.lakecountyil.gov/3973/Flood-Information-and-Programs>

BUDGET/FISCAL IMPACT: The ANHMP is a plan that makes the City and Lake County eligible for mitigation grant funds from FEMA. Each municipality that adopts the ANHMP should implement parts of the ANHMP that apply to them as resources (staff time and funding) become available. If resources are not available, then implementation of an action item is not required. The goal is for implementation of all actions, but those that cannot be implemented will be reconsidered in future updates of the ANHMP. If there are parts of the ANHMP that cannot be implemented, then there is no penalty or loss of FEMA eligibility. The City is under no obligation to initiate projects or fund any aspect of the plan.

COUNCIL ACTION: Approval of a Resolution to Adopt the 2022 Lake County All-Natural Hazards Mitigation Plan

14. Approval of Design Engineering Services for the Elawa Parking Lot Improvements to Bleck Engineering Company, Inc., and Authorize the City Manager to Execute an Agreement in the Amount of \$29,400 to Include a Contingency in the Amount of \$5,416 for a Total Cost of \$34,816

STAFF CONTACT: *Byron Kutz, P.E., Superintendent of Engineering (847-810-3555)*

PURPOSE AND ACTION REQUESTED: The Public Works Committee and City staff are requesting approval of an agreement with Bleck Engineering Company, Inc., (Bleck hereafter) to provide civil engineering design services for the Elawa Parking Lot Improvements in an amount of \$29,400 with a Contingency in the Amount of \$5,416 for a Total Cost of \$34,816. In addition, authorization for the City Manager to Execute the Agreement.

BACKGROUND/DISCUSSION: The Elawa Parking Lot located at 1401 Middlefork Drive is an existing asphalt lot currently with a capacity of 40 cars. There also is a Lake County Forest Preserve gravel parking lot just west which accommodates an additional approximately 40 cars as well. The existing total capacity of 80 spaces is often exceeded between the multiple users of this area which includes: Lake County Forest Preserve users of the Middlefork Savanna, Elawa Park users, Elawa Farm Foundation, and Lake Forest Open Lands. The City entered into an Intergovernmental Agreement with the Lake County Forest Preserve in 1999 which stipulates that a minimum of 40 spaces be available to the Lake County Forest Preserve at any time. The Lake County Forest Preserve in the past has desired to have the 40-space gravel parking lot remain pervious and not be paved with asphalt thus it is not included with this project. The proposed project includes not only reconstructing the existing asphalt parking lot which is deteriorating but also expanding parking to the north with a proposed asphalt parking lot accommodating around an additional 30 cars. Vehicle circulation will also be considered in order to improve vehicle movement through the lot.

In 2016 a Landscape Concept for the Elawa Parking Lot was created by Craig Bergmann Landscape Design. The design accounted for improved sidewalk circulation, bike-racks, and additional landscape screening, which are all included in the scope of this proposed design. The 2016 Landscape Concept also accounted for a future comfort-station as funded by a private-donor, sidewalk connections to this future potential proposed bathroom are also included in the project scope. Additional scope includes installation of EV charging stations, analyzing and design of additional lighting as necessary, upgrading sidewalk accessibility, and drainage improvements including sustainable items such as a bioswale or a raingarden.

Public outreach and coordination are important elements of this project. The Community Development Director met with the Middlefork Homeowner's association in early June to present the concept plan for the project. Currently another meeting with the Homeowner's Association is anticipated in July.

Bleck will provide civil engineering services including project design and specifications, preliminary and final cost estimates, and development of construction documents. Bleck was involved with the 2016 Landscape Concept, as well as the 2016 design of the gravel parking lot to the west.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
Public Works Committee	6/12/2023	Reviewed & Recommended City Council Approval of Design Engineering Services
Finance Committee	11/8/2021	Included with FY '23 Capital Plan

BUDGET/FISCAL IMPACT: The Engineering Section solicited Request for Proposals (RFP) from professional engineering firms to perform civil engineering design services. Nine firms acquired the RFP package and four submitted proposals. The proposals were reviewed by a committee of staff members.

The proposal from Bleck best fits the needs of the City for providing these design engineering services. Bleck has been consulted previously for similar design work in the past and has been deemed satisfactory.

Has City staff obtained competitive pricing for proposed goods/services? **Yes**

The following is a summary of the four proposals received:

Company Name	Proposal Amount
Bleck Engineering Company, Inc.	\$29,400
Gewalt Hamilton Associates, Inc.	\$35,200
Larson Engineering	\$57,655
Primera Engineers, Ltd.	\$96,400

Below is an estimated summary of project budget:

FY 2024 Funding Source	Amount Budgeted	Amount Requested	Budgeted Y/N
Capital Improvements Fund (FY23 rollover) 311-3703-478-7807	\$34,816	\$34,816	Y

A rollover to FY24 is required as these funds were originally budgeted as part of the FY23 Budget. Approval of rollovers is scheduled for the July 17 City Council meeting.

Staff is recommending awarding at the full budgeted amount to account for unforeseen issues or scope changes.

COUNCIL ACTION: Approval of Design Engineering Services for the Elawa Parking Lot Improvements to Bleck Engineering Company, Inc., and Authorize the City Manager to Execute an Agreement in the Amount of \$29,400 to Include a Contingency in the Amount of \$5,416 for a Total Cost of \$34,816

COUNCIL ACTION: Approve the fourteen (14) omnibus items as presented

6. OLD BUSINESS

7. NEW BUSINESS

8. ADDITIONAL ITEMS FOR DISCUSSION/ COMMENTS BY COUNCIL MEMBERS

9. ADJOURNMENT

A copy of the Decision Making Parameters is included beginning on **page 21** of this packet.

Office of the City Manager

June 14, 2023

The City of Lake Forest is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact City Manager Jason Wicha, at (847) 234-2600 promptly to allow the City to make reasonable accommodations for those persons.





THE CITY OF LAKE FOREST

DECISION-MAKING PARAMETERS FOR CITY COUNCIL, AND APPOINTED BOARDS & COMMISSIONS

Adopted June 18, 2018

The City of Lake Forest Mission Statement:

"Be the best-managed, fiscally-responsible and appealing community and promote a community spirit of trust, respect and citizen involvement."

The Lake Forest City Council, with the advice and recommendations of its appointed advisory Boards and Commissions, Lake Forest Citizens, and City Staff, is responsible for policy formulation and approval. Implementation of adopted strategy, policy, budgets, and other directives of Council is the responsibility of City Staff, led by the City Manager and Senior Staff. The Mayor and Aldermen, and appointed members of Boards and Commissions should address matters in a timely, deliberate, objective and process-driven manner, making decisions guided by the City of Lake Forest Strategic and Comprehensive Plans, the City's Codes, policies and procedures, and the following parameters:

- Motions and votes should comprise what is in the best long-term interests of all Lake Forest citizens, measured in decades, being mindful of proven precedents and new precedents that may be created.
- All points of view should be listened to and considered in making decisions with the long-term benefit to Lake Forest's general public welfare being the highest priority.
- Funding decisions should support effectiveness and economy in providing services and programs, while mindful of the number of citizens benefitting from such expenditures.
- New initiatives should be quantified, qualified, and evaluated for their long-term merit and overall fiscal impact and other consequences to the community.
- Decision makers should be proactive and timely in addressing strategic planning initiatives, external forces not under control of the City, and other opportunities and challenges to the community.

Community trust in, and support of, government is fostered by maintaining the integrity of these decision-making parameters.

The City of Lake Forest's Decision-Making Parameters shall be reviewed by the City Council on an annual basis and shall be included on all agendas of the City Council and Boards and Commissions.

CITY OF LAKE FOREST

FY23 ROLLOVERS - Preliminary and Subject to Change

Account Number	PO#	Vendor	Req Amount	Description
101-1101-435.35-40	110669	ICCAN	6,625.00	FY22 PROFESSIONAL SERVICES FOR SOLAR INVESTMENT RFP
101-1101-454.54-21	111311	ETC INSTIUTE	22,600.00	LAKE FOREST COMMUNITY SURVEY
101-1202-435.35-40	110799	METROPOLITAN MAYORS CAUCUS	20,000.00	FY22 GRCORPS PROGRAM MEMBERSHIP
101-1203-435.35-10	110959	WILLIAM SCHELHAS MEDIA SERVICES	6,930.00	CABLE TV MEDIA COORDINATION-FY23
101-1303-466.66-11	111245	MODERN MEDIA TECH LLC	9,265.00	AV UPGRADES CONFERENCE & TRAINING ROOMS
101-1303-466.66-11	111416	SENTINEL TECHNOLOGIES, INC.	6,298.00	CISCO HARDWARE SWITCHES
101-1315-435.35-10	111160	HEARTLAND BUSINESS SYSTEMS	5,543.12	FORTINET ADOM CONSOLIDATION AND FIRMWARE TECHNICAL SERVICES
101-1503-467.67-09	111135	BRUCE BRUGIONI CONSTRUCTION CO, INC	21,000.00	ELAWA & CITY HALL TUCK POINTING
101-1503-467.67-10	111402	20-10 ENGINEERING GROUP, LLC	20,000.00	PSB CHILLER REPLACEMENT DESIGN
101-1522-467.67-65	111402	20-10 ENGINEERING GROUP, LLC	2,500.00	PSB CHILLER REPLACEMENT DESIGN
101-1540-433.43-33	111313	OVERHEAD DOOR OF LAKE & MCHENRY CTY	9,850.00	GARAGE DOOR 16 SECTION REPLACEMENT AT MS
101-1601-483.60-17	111200	CAMP NAGEELA MIDWEST, INC.	5,390.00	2 CROYA RETREATS LODGING AND FOOD
101-1701-414.29-14	111178	MORRISON ASSOCIATES LTD	12,000.00	PROFESSIONAL DEVELOPMENT SERVICES
101-1701-414.29-51	111109	AWARDCO	5,425.00	EMPLOYEE RECOGNITION GIFTS
101-1701-435.35-10	111034	FAMILY SERVICE OF LAKE COUNTY	8,500.00	COUNSELING SERVICES
101-3401-435.35-10	111117	TESKA ASSOCIATES INC	17,556.05	COMP PLAN FOR CBD SECTION
101-3748-435.35-10	111030	WISS JANNEY ELSTNER ASSOC	7,136.30	BRIDGE INSPECTIONS
101-3748-435.35-52	111073	GEWALT HAMILTON ASSOCIATES, INC.	20,646.65	CITY ENGINEERING SERVICES- FY23
101-5103-467.67-23	111394	DULTMEIER SALES DAVENPORT	8,150.00	PRESSURE WASHER WITH GENERAL PUMP AND ELECTRICAL PUMP
101-5103-467.67-61	111417	TRADITIONAL CONCRETE PRODUCTS	18,080.00	CONCRETE LIGHT POLES
101-7553-460.60-19	111195	MACQUEEN EMERGENCY	22,500.00	TURNOUT GEAR
101-7553-460.60-20	111359	DINGES FIRE COMPANY	7,288.24	SUPERVAC
TOTAL GENERAL FUND			263,283.36	
201-8457-456.67-78	110623	MAG CONSTRUCTION CO	63,150.72	VETERANS PARK IMPROVEMENT PROJECT
201-8457-456.67-78	110623	MAG CONSTRUCTION CO	20,406.00	VETERANS PARK IMPROVEMENT PROJECT
201-8457-456.67-78	110623	MAG CONSTRUCTION CO	(86,352.72)	VETERANS PARK IMPROVEMENT PROJECT
201-8457-467.67-39	111261	SCANDROLI CONSTRUCTION CO.	65,000.00	FOREST PARK BEACH CRANES REPLACEMENT PROJECT
201-8457-475.75-06	110816	LANDSCAPE STRUCTURES, INC.	17,086.00	TOWNLINE PARK SPLASH PAD
TOTAL PARK AND PUBLIC LAND FUND			79,290.00	
202-3703-478.78-80	110565	GEWALT HAMILTON ASSOCIATES, INC.	10,790.50	PHASE II ENGINEERING DESIGN - WAUKEGAN RD/WESTLEIGH
202-3703-478.78-81	110631	CIVILTECH ENGINEERING INC	98,794.92	EVERETT ROAD/WAUKEGAN ROAD INTERSECTION
202-3703-478.78-92	110380	H W LOCHNER, INC.	29,045.85	SUPPLEMENTAL PHASE I DESIGN AGREEMENT - LAKE/WOODBINE BRIDGE
202-3703-478.78-92	110380	H W LOCHNER, INC.	27,328.00	SUPPLEMENTAL PHASE I DESIGN AGREEMENT - LAKE/WOODBINE BRIDGE
TOTAL MOTOR FUEL TAX FUND			165,959.27	
205-7552-475.75-18	111257	MPC COMMUNICATIONS & LIGHTING, INC	16,091.25	MOBILE RADIO INSTALLATION
TOTAL E911 FUND			16,091.25	
220-5774-484.84-05	111168	NICHOLAS & ASSOCIATES, INC	6,000.00	BIDDING SUPPORT SERVICES FOR DEERPATH PARK TURF FIELD PROJECT
220-5774-484.84-05	111253	HITCHCOCK DESIGN GROUP	12,824.67	NORTHCROFT PARK MASTER PLAN IMPROVEMENT PROJECTS
220-5776-435.35-10	110878	AMERICAN SEALCOATING OF INDIANA INC	9,800.00	TENNIS COURT REPAIRS AT DEERPATH PARK
220-5776-435.35-10	111318	GOOD NATURE ORGANIC LAWN CARE	8,147.50	EVERETT PARK ORGANIC FERTILIZATION PROGRAM
220-5776-461.61-11	111318	GOOD NATURE ORGANIC LAWN CARE	10,773.50	EVERETT PARK ORGANIC FERTILIZATION PROGRAM
220-5803-475.75-01	110710	VERMEER ILLINOIS INC	183,978.00	VERMEER BC2100XL LOG CHIPPER
220-5803-475.75-01	111259	VERMEER ILLINOIS INC	30,200.00	LOG CHIPPER (ADDITIONAL COSTS)
220-5887-435.35-10	109971	CRAIG BERGMANN LANDSCAPE DESIGN INC	9,800.00	ELAWA FARM DESIGN SERVICES
220-5892-435.35-10	111401	DAVEY RESOURCE GROUP, INC.	15,585.00	STEWARDSHIP AND DRONE HERBICIDE TREATMENT
220-8003-475.75-01	111261	SCANDROLI CONSTRUCTION CO.	76,600.00	FOREST PARK BEACH CRANES REPLACEMENT PROJECT
220-8003-475.75-01	111261	SCANDROLI CONSTRUCTION CO.	50,000.00	FOREST PARK BEACH CRANES REPLACEMENT PROJECT
220-8046-435.35-10	111152	SCHOOL DISTRICT 67	3,270.05	FACILITY RENTALS - REC PROGRAMMING
220-8052-435.35-10	111152	SCHOOL DISTRICT 67	326.80	FACILITY RENTALS - REC PROGRAMMING
220-8057-435.35-10	111152	SCHOOL DISTRICT 67	3,271.04	FACILITY RENTALS - REC PROGRAMMING
220-8057-435.35-10	111152	SCHOOL DISTRICT 67	1,000.00	FACILITY RENTALS - REC PROGRAMMING
220-8061-435.35-10	111152	SCHOOL DISTRICT 67	332.20	FACILITY RENTALS - REC PROGRAMMING
220-8062-435.35-10	111152	SCHOOL DISTRICT 67	932.90	FACILITY RENTALS - REC PROGRAMMING
220-8065-484.84-05	111261	SCANDROLI CONSTRUCTION CO.	9,834.00	FOREST PARK BEACH CRANES REPLACEMENT PROJECT
220-8072-435.35-10	111152	SCHOOL DISTRICT 67	1,000.00	FACILITY RENTALS - REC PROGRAMMING
220-8083-435.35-10	111152	SCHOOL DISTRICT 67	2,360.72	FACILITY RENTALS - REC PROGRAMMING
220-8086-435.35-10	111152	SCHOOL DISTRICT 67	112.20	FACILITY RENTALS - REC PROGRAMMING
220-8095-435.35-10	111152	SCHOOL DISTRICT 67	1,098.92	FACILITY RENTALS - REC PROGRAMMING
220-8095-435.35-10	111152	SCHOOL DISTRICT 67	200.00	FACILITY RENTALS - REC PROGRAMMING
220-8096-435.35-10	111152	SCHOOL DISTRICT 67	1,000.00	FACILITY RENTALS - REC PROGRAMMING
TOTAL PARKS AND RECREATION FUND			438,447.50	

CITY OF LAKE FOREST

FY23 ROLLOVERS - Preliminary and Subject to Change

Account Number	PO#	Vendor	Req Amount	Description
224-8026-476.76-56	110623	MAG CONSTRUCTION CO	13,000.00	VETERANS PARK IMPROVEMENT PROJECT
224-8026-476.76-56	111242	LARSON & DARBY, INC	11,400.00	STIRLING HALL EXTERIOR RAMP ENGINEERING DESIGN
224-8026-476.76-56	111261	SCANDROLI CONSTRUCTION CO.	36,000.00	FOREST PARK BEACH CRANES REPLACEMENT PROJECT
		TOTAL SPECIAL RECREATION FUND	60,400.00	
230-6407-476.76-20		NO VENDOR SELECTED	100,000.00	CEMETERY COLD STORAGE
230-6407-476.76-20	110827	EICKHOF COLUMBARIA INC.	63,541.94	PURCHASE OF CREMATION NICHE FRONTS
230-6407-476.76-20	111294	SEMPER FI LANDSCAPING INC	905,000.00	LF CEMETERY MEMORIAL GARDEN RENOVATIONS
230-6407-476.76-20	111397	CRAIG BERGMANN LANDSCAPE DESIGN INC	6,500.00	CONSTRUCTION MONITORING SERVICES AT CEMETERY
230-6407-476.77-14	110330	APPLIED ECOLOGICAL SERVICES INC	15,969.11	RESTORATION AND STABILIZATION OF PARTS OF THE RAVINE
		TOTAL CEMETERY FUND	1,091,011.05	
248-3403-435.35-10	110391	BLECK ENGINEERING CO INC	17,552.50	SENIOR COTTAGES - EVERETT/TELEGRAPH ROADS
		TOTAL HOUSING TRUST FUND	17,552.50	
311-1303-466.66-13		NO VENDOR SELECTED	22,000.00	MOBILE APP VERSION 2
311-1303-466.66-13		NO VENDOR SELECTED	12,000.00	SOFTWARE SYSTEMS
311-1303-466.66-13	111177	UNIVERUS INC	10,662.50	SNOW MANAGEMENT ROUTE OPTIMIZATION
311-1303-466.66-13	111306	GRAYBAR ELECTRIC COMPANY, INC.	14,224.64	CITY SECURITY CAMERAS P1
311-1503-435.35-10	111403	LCM ARCHITECTS, LLC	49,750.00	ADA TRANSITION PLAN DESIGN SERVICES
311-1503-467.67-10	111282	EFFRAIM CARLSON & SON INC	100,000.00	POLICE DEPARTMENT BREAK ROOM RENOVATION PROJECT
311-1503-478378-58		NO VENDOR SELECTED	50,000.00	GORTON PATIO PROJECT
311-1541-478.78-58		NO VENDOR SELECTED	34,816.00	ELAWA PARKING DESIGN
311-1541-478.78-58	111135	BRUCE BRUGIONI CONSTRUCTION CO, INC	90,879.00	ELAWA & CITY HALL TUCK POINTING
311-3703-467.67-26	110896	HEY & ASSOCIATES, INC.	5,850.00	CEMETERY RAVINE STUDY
311-3703-467.67-26	110938	GEWALT HAMILTON ASSOCIATES, INC.	8,560.00	ROCKEFELLER / MCCORMICK / LOCH RAVINE PROJECT DESIGN
311-3703-467.67-26	110939	HEY & ASSOCIATES, INC.	71,132.15	SEMINARY RAVINE PROJECT IMPROVEMENTS DESIGN
311-3703-467.67-32	110839	IMS INFRASTRUCTURE MANAGEMENT SRVS	6,133.00	PAVEMENT MANAGEMENT PROGRAM
311-3703-467.67-44	110940	GEWALT HAMILTON ASSOCIATES, INC.	139,554.00	PHASE II DESIGN ENGINEERING SERVICES FOR ROUTE 60 BIKE PATH
311-3703-467.67-44	111223	GEWALT HAMILTON ASSOCIATES, INC.	6,831.80	PHASE I DESIGN SERVICES FOR THE ROUTE 60 BIKE PATH PROJECT
311-3703-478.78-06	110941	BAXTER AND WOODMAN INC	158,760.05	DESIGN ENGINEERING SERVICES AHWAHNEE ROAD STORM SEWER
311-3703-478.78-21	110874	DI MEO BROS INC	353,344.66	BURR OAK AREA STORM SEWER PROJECT
311-3703-478.78-21	110875	GEWALT HAMILTON ASSOCIATES, INC.	30,877.81	CONSTRUCTION ENGINEERING ASSISTANCE BURR OAK STORM SEWER
311-3703-478.78-81	110307	CIVILTECH ENGINEERING INC	47,527.84	EVERETT ROAD/WAUKEGAN ROAD INTERSECTION IMPROVEMENT
311-3703-478.78-81	111107	METRA	142,605.48	METRA RAILWAY CROSSING IMPROVEMENTS AT EVERETT & OLD MILL RD
311-3703-478.78-89	109445	HANSON PROFESSIONAL SERVICES INC.	117,470.07	PHASE I DESIGN OF BRIDGE ALTERNATIVE
311-3703-478.78-94	110817	THOMAS ENGINEERING GROUP, LLC	37,275.00	DEERPATH STREETScape PHASE II PROJECT DESIGN
311-3703-478.78-94	110817	THOMAS ENGINEERING GROUP, LLC	262,810.77	DEERPATH STREETScape PHASE II PROJECT DESIGN
311-5003-475.75-02		NO VENDOR SELECTED	70,000.00	BUILDING MAINT UTILITY VAN
311-5003-475.75-02	110708	MCNEILUS TRUCK & MFG CO	105,816.00	REAR-LOAD REFUSE TRUCK (BODY)
311-5003-475.75-02	110714	TRUCK CENTER COMPANIES EAST LLC	188,578.00	REAR-LOAD REFUSE TRUCK (CHASSIS)
311-5003-475.75-02	111225	STRYKER SALES, LLC	47,342.84	STRYKER POWER-LOAD SYSTEM AND POWER-PRO2 COT
311-5103-467.67-23	110728	F.H PASCHEN,S.N NIELSEN & ASSOC LLC	17,791.00	WOODLAND PEDESTRIAN BRIDGE REPLACEMENTS
311-5103-467.67-23	110729	F.H PASCHEN,S.N NIELSEN & ASSOC LLC	126,758.10	ILLINOIS PEDESTRIAN BRIDGE REPLACEMENTS
311-5103-467.67-23	110730	F.H PASCHEN,S.N NIELSEN & ASSOC LLC	107,574.00	WOODLAND PEDESTRIAN BRIDGE REPLACEMENTS
311-5103-467.67-23	110785	WISS JANNEY ELSTNER ASSOC	19,940.00	ILLINOIS PEDESTRIAN BRIDGE CONSTRUCTION ASSISTANCE SERVICES
311-5103-467.67-23	110831	WISS JANNEY ELSTNER ASSOC	12,315.58	WOODLAND PEDESTRIAN BRIDGE CONSTRUCTION ASSISTANCE SERVICES
311-5103-467.67-23	110942	WISS JANNEY ELSTNER ASSOC	31,759.02	DESIGN ENGINEERING SERVICES FOR MCLENNON-REED BRIDGE REPAIRS
311-5103-467.67-79	111393	VERMEER ILLINOIS INC	8,500.00	ATLAS COPCO HYDRAULIC HAMMER
311-5203-435.35-51		NO VENDOR SELECTED	19,000.00	RECYCLING GRANT FUNDS
311-5703-467.67-39	111164	JOHN KENO AND COMPANY, INC	7,352.00	FOREST PARK BEACH RESTORATION PROJECT
311-5703-476.76-04	110907	MANEVAL CONSTRUCTION CO INC	20,853.04	WAVELAND PARK: W PARKING LOT RESURFACE & EXPANSION
311-5703-476.76-07	110477	HITCHCOCK DESIGN GROUP	27,093.69	SOUTH PARK PARKING LOT DESIGN
311-5803-467.67-14		NO VENDOR SELECTED	90,000.00	DEERPATH LANDSCAPING
311-7603-475.75-49	111172	AXON ENTERPRISE, INC.	69,336.25	BODY WORN CAMERAS, MOBILE VIDEO SYSTEM, EVIDENCE MGMT, TASERS
311-8003-475.75-01	111261	SCANDROLI CONSTRUCTION CO.	57,550.00	FOREST PARK BEACH CRANES REPLACEMENT PROJECT
311-8003-475.75-01	111261	SCANDROLI CONSTRUCTION CO.	154,000.00	FOREST PARK BEACH CRANES REPLACEMENT PROJECT
311-8003-476.76-14	110955	HITCHCOCK DESIGN GROUP	23,725.27	ARCHITECTURE/ENGINEERING SERVICES SYNTHETIC TURF DEERPATH PARK
		TOTAL CAPITAL FUND	2,978,349.56	
508-3703-477.77-07	110732	CIVILTECH ENGINEERING INC	22,175.00	EVERETT & WAUKEGAN ROAD WATERMAIN DESIGN
508-3703-477.77-07	110735	INTEGRATED PROCESS SOLUTIONS, INC.	39,800.00	2021 DISTRIBUTION SYSTEM MONITORING PROJECT
508-3703-477.77-07	110835	JOEL KENNEDY CONSTRUCTING CORP	78,057.00	DEERPATH WATERMAIN REPLACEMENT (AHWAHNEE LN-GOLF)
508-6003-477.77-04	110829	MIDWEST POWER INDUSTRY, INC.	113,846.00	FY23 WATER PLANT VFD REPLACEMENT
		TOTAL WATER CAPITAL FUND	253,878.00	

CITY OF LAKE FOREST
FY23 ROLLOVERS - Preliminary and Subject to Change

Account Number	PO#	Vendor	Req Amount	Description
510-6325-476.76-55		NO VENDOR SELECTED	87,547.45	IDOT REIMBURSEMENT PROJECT
510-6325-476.76-55	110389	WADSWORTH GOLF CONSTRUC CO	26,737.14	RESTORATION OF DEERPATH GOLF COURSE/IDOT STORM WATER PROJECT
510-6325-476.76-55	111404	SUNDANCE LAWN CARE INC	10,290.00	LANDSCAPE MAINTENANCE FOR DEERPATH PUMP STATION
TOTAL GOLF COURSE FUND			124,574.59	
GRAND TOTAL - ALL FUNDS			5,488,837.08	

[illegible]

**AN ORDINANCE MAKING APPROPRIATION FOR CORPORATE PURPOSES AND
FOR THE PUBLIC SCHOOLS OF THE CITY OF LAKE FOREST, COUNTY OF
LAKE AND STATE OF ILLINOIS, FOR THE FISCAL YEAR COMMENCING
MAY 1, 2023 AND ENDING APRIL 30, 2024**

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF LAKE FOREST,
an Illinois special charter and home rule municipal corporation
located in Lake County, Illinois, as follows:**

Section 1: That the following sums, or so much thereof as may be authorized by law, be and the same are hereby appropriated from the respective fund designated in this ordinance for the corporate purposes of The City of Lake Forest and for the objects and purposes stated herein according to departments and other separate agencies, and for the Public Schools of The City of Lake Forest, County of Lake and State of Illinois, to defray the necessary expenses of the City and its Public Schools for the fiscal year commencing May 1, 2023 and ending April 30, 2024.

GENERAL FUND

General Government

	<u>Appropriation</u>
Salaries and Benefits	\$ 3,810,182
Supplies/Other Services and Charges	5,237,769
Capital Equipment	279,563
Contingency - to meet expenses of emergencies and optional expenses not otherwise provided for	4,218,400
TOTAL GENERAL GOVERNMENT	<u><u>\$ 13,545,914</u></u>

Law

Contractual Services	\$ 450,000
TOTAL LAW	<u><u>\$ 450,000</u></u>

Community Development

Salaries and Benefits	\$ 2,098,748
Supplies/Other Services and Charges	433,295
Capital Equipment	-
TOTAL COMMUNITY DEVELOPMENT	<u><u>\$ 2,532,043</u></u>

Public Works Administration

Salaries and Benefits	\$ 557,828
Supplies/Other Services and Charges	119,677
TOTAL PUBLIC WORKS ADMINISTRATION	<u><u>\$ 677,505</u></u>

Public Buildings

Building Maintenance

Salaries and Benefits	\$ 935,762
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	<u>Appropriation</u>
Supplies/Other Services and Charges	767,683
Capital Improvements	191,000
TOTAL PUBLIC BUILDINGS	<u>\$ 1,894,445</u>
<u>Streets</u>	
Salaries and Benefits	\$ 1,287,423
Supplies/ Other Service and Charges	363,325
Capital Improvements	413,930
TOTAL STREETS	<u>\$ 2,064,678</u>
<u>Sanitation</u>	
Salaries and Benefits	\$ 2,010,638
Supplies/ Other Service and Charges	1,261,030
TOTAL SANITATION	<u>\$ 3,271,668</u>
<u>Storm Sewers</u>	
Salaries and Benefits	\$ 153,502
Supplies/ Other Service and Charges	29,929
Capital Improvements	50,000
TOTAL STORM SEWERS	<u>\$ 233,431</u>
<u>Engineering</u>	
Salaries and Benefits	\$ 676,387
Supplies/ Other Service and Charges	271,115
TOTAL ENGINEERING	<u>\$ 947,502</u>
<u>Fire</u>	
<u>Administration</u>	
Salaries and Benefits (see Exhibit A)	\$ 5,342,192
Supplies/ Other Service and Charges	2,977,820
Capital Improvements	100,000
Sub-Total	<u>\$ 8,420,012</u>
<u>Emergency Medical Services</u>	
Supplies/ Other Service and Charges	\$ 28,800
Sub-Total	<u>\$ 28,800</u>
<u>Fire Suppression</u>	
Supplies/ Other Service and Charges	\$ 156,038
Sub-Total	<u>\$ 156,038</u>
TOTAL FIRE	<u>\$ 8,604,850</u>

Appropriation

Police

Salaries and Benefits (see Exhibit A)	\$ 7,081,744
Supplies/ Other Service and Charges	5,048,616
Capital Improvements	50,000
TOTAL POLICE	\$ 12,180,360

TOTAL AMOUNT APPROPRIATED FROM THE GENERAL FUND

\$ 46,402,396

FLEX FUND

Supplies/Other Services and Charges	\$ 9,175
Contingency to meet expenses of emergencies and expenses not otherwise provided for	918
TOTAL AMOUNT APPROPRIATED FROM FLEX FUND	\$ 10,093

LF Hospital Project

Supplies/Other Services and Charges	\$ 100,000
Contingency to meet expenses of emergencies and expenses not otherwise provided for	10,000
TOTAL AMOUNT APPROPRIATED FROM FLEX FUND	\$ 110,000

PARK AND PUBLIC LAND FUND

Park Improvements	\$ 1,120,777
Contingency to meet expenses for emergencies and expenses not otherwise provided for	112,078
TOTAL AMOUNT APPROPRIATED FROM THE PARK AND PUBLIC LAND FUND	\$ 1,232,855

MOTOR FUEL TAX FUND

Capital Improvements	\$ 3,165,959
Contingency to meet expenses for emergencies and capital improvements not otherwise provided for	316,596
TOTAL AMOUNT APPROPRIATED FROM THE MOTOR FUEL TAX FUND	\$ 3,482,555

EMERGENCY TELEPHONE FUND**Appropriation****Police**

Salaries and Benefits	\$ -
Supplies/ Other Service and Charges	339,900
Capital Equipment	66,091
Contingency to meet expenses for emergencies and expenses not otherwise provided for	40,599
TOTAL POLICE	\$ 446,590
TOTAL AMOUNT APPROPRIATED FROM THE EMERGENCY TELEPHONE FUND	\$ 446,590

SENIOR RESOURCES COMMISSION FUND

Salaries and Benefits	\$ 428,062
Supplies/Other Services and Charges	191,341
Contingency to meet expenses for emergencies and capital improvements not otherwise provided for	61,940
TOTAL AMOUNT APPROPRIATED FROM THE SENIOR RESOURCES COMMISSION FUND	\$ 681,343

PARKS AND RECREATION FUND**Recreation****Recreation Programs**

Salaries and Benefits	\$ 3,533,224
Supplies/ Other Service and Charges	1,839,365
Capital Equipment	176,600
Sub-Total	\$ 5,549,189

Contingency to meet expenses of emergencies and expenses not otherwise provided for	1,007,362
TOTAL RECREATION SECTION	\$ 6,556,551

Parks and Forestry**Administration**

Salaries and Benefits	\$ 2,800,293
Supplies/ Other Service and Charges	648,310
Capital Improvement	314,178
Capital Equipment	-
Sub-Total	\$ 3,762,781

Grounds Maintenance

Supplies/ Other Service and Charges	\$ 395,919
Sub-Total	\$ 395,919

	<u>Appropriation</u>
<u>Athletic Field Plg/Tennis</u>	
Supplies/ Other Service and Charges	\$ 120,222
Sub-Total	<u>\$ 120,222</u>
<u>Lakefront Facilities</u>	
Supplies/ Other Service and Charges	\$ 36,500
Sub-Total	<u>\$ 36,500</u>
<u>Tree Trimming</u>	
Supplies/ Other Service and Charges	\$ 74,000
Sub-Total	<u>\$ 74,000</u>
<u>Tree Removal</u>	
Supplies/ Other Service and Charges	\$ 43,423
Sub-Total	<u>\$ 43,423</u>
<u>Insect & Disease</u>	
Supplies/ Other Service and Charges	\$ 23,500
Sub-Total	<u>\$ 23,500</u>
<u>Tree & Shrub Planting/Care</u>	
Supplies/ Other Service and Charges	\$ 12,500
Sub-Total	<u>\$ 12,500</u>
<u>Natural Areas Management</u>	
Supplies/ Other Service and Charges	\$ 55,585
Sub-Total	<u>\$ 55,585</u>
TOTAL PARKS AND FORESTRY SECTION	<u>\$ 4,524,430</u>
TOTAL AMOUNT APPROPRIATED FROM THE PARKS AND RECREATION FUND	<u>\$ 11,080,981</u>

SPECIAL RECREATION FUND

Salaries and Benefits	\$ 76,176
Supplies/Other Services and Charges	291,356
Capital Improvements	309,109
Contingency to meet expenses for emergencies and capital improvements not otherwise provided for	<u>67,664</u>
TOTAL AMOUNT APPROPRIATED FROM THE SPECIAL RECREATION FUND	<u>\$ 744,305</u>

CEMETERY COMMISSION FUND

Appropriation

Salaries and Benefits	\$ 621,413
Supplies/Other Services and Charges	264,952
Capital Improvements	1,131,011
Contingency to meet expenses of emergencies and operational expenses not otherwise provided for	201,738
TOTAL AMOUNT APPROPRIATED FROM THE CEMETERY COMMISSION FUND	\$ 2,219,114

PUBLIC LIBRARY FUND

Library Services

Salaries and Benefits	\$ 3,071,555
Supplies/Other Services and Charges	1,299,900
Building Maintenance - Supplies/Other Services and Charges	\$ 304,500
Contingency to meet expenses of emergencies and operational expenses not otherwise provided for	576,596
Sub-Total	\$ 5,252,551
Capital Equipment	\$ 1,090,000
Capital Improvements	-
Sub-Total	\$ 1,090,000
TOTAL AMOUNT APPROPRIATED FROM THE PUBLIC LIBRARY FUND	\$ 6,342,551

POLICE RESTRICTED FUND

Supplies/Other Services and Charges	\$ 90,000
Contingency to meet expenses of emergencies and expenses not otherwise provided for	9,000
TOTAL AMOUNT APPROPRIATED FROM POLICE RESTRICTED FUND	\$ 99,000

HOUSING TRUST FUND

Supplies/Other Services and Charges	\$ 417,553
Capital Improvements	-
Contingency to meet expenses for emergencies and capital improvements not otherwise provided for	41,755
TOTAL AMOUNT APPROPRIATED FROM THE HOUSING TRUST FUND	\$ 459,308

CAPITAL IMPROVEMENTS FUND

Salaries and Benefits	\$ -
Supplies/Other Services and Charges	3,607

	<u>Appropriation</u>
Capital Equipment	1,536,737
Capital Improvements	27,835,886
Contingency to meet expenses for emergencies and capital improvements not otherwise provided for	2,937,623
TOTAL AMOUNT APPROPRIATED FROM THE CAPITAL IMPROVEMENTS FUND	<u>\$ 32,313,853</u>

LAUREL/WESTERN REDEVELOPMENT FUND

Supplies/Other Services and Charges	1,444,638
Capital Improvements	\$ 100,000
Contingency to meet expenses for emergencies and capital improvements not otherwise provided for	154,464
TOTAL AMOUNT APPROPRIATED FROM THE LAUREL/WESTERN REDEVELOPMENT FUND	<u>\$ 1,699,102</u>

WATER AND SEWER FUND

General Government

Salaries and Benefits	\$ 261,741
Supplies/Other Services and Charges	2,170,993
Debt retirement	2,029,828
Contingency to meet expenses for emergencies and capital improvements not otherwise provided for	837,584
TOTAL GENERAL GOVERNMENT	<u>\$ 5,300,146</u>

Public Works

Salaries and Benefits	\$ 2,456,753
Supplies/Other Services and Charges	1,230,329
Capital Improvements	226,200
TOTAL PUBLIC WORKS ADMINISTRATION	<u>\$ 3,913,282</u>

TOTAL AMOUNT APPROPRIATED FROM THE WATER AND SEWER FUND	<u>\$ 9,213,428</u>
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WATER AND SEWER CAPITAL FUND

Capital Equipment	\$ -
Capital Improvements	2,432,898
Contingency to meet expenses for emergencies and capital improvements not otherwise provided for	243,290
TOTAL AMOUNT APPROPRIATED FROM THE WATER AND SEWER CAPITAL FUND	<u>\$ 2,676,188</u>

Appropriation

DEERPATH GOLF COURSE FUND

Administration

Salaries and Benefits	\$ 536,211
Supplies/Other Services and Charges	410,579
Capital Equipment	80,400
Capital Improvements	144,575
Contingency to meet expenses for emergencies and capital improvements not otherwise provided for	207,917
TOTAL ADMINISTRATION	\$ 1,379,682

Course Maintenance

Salaries and Benefits	\$ -
Supplies/Other Services and Charges	122,910
TOTAL COURSE MAINTENANCE	\$ 122,910

Clubhouse

Salaries and Benefits	\$ 200,453
Supplies/Other Services and Charges	584,046
TOTAL CLUBHOUSE	\$ 784,499

**TOTAL AMOUNT APPROPRIATED FROM THE
DEERPATH GOLF COURSE FUND**

\$ 2,287,091

FLEET FUND

Salaries and Benefits	\$ 892,045
Supplies/Other Services and Charges	1,461,278
Contingency to meet expenses for emergencies and capital improvements not otherwise provided for	235,332
TOTAL AMOUNT APPROPRIATED FROM THE FLEET FUND	\$ 2,588,655

LIABILITY INSURANCE FUND

Supplies/Other Services and Charges	\$ 1,408,051
Contingency to meet expenses for emergencies and capital improvements not otherwise provided for	140,805
TOTAL AMOUNT APPROPRIATED FROM THE LIABILITY INSURANCE FUND	\$ 1,548,856

SELF INSURANCE FUND

Appropriation

Supplies/Other Services and Charges	\$ 6,386,300
Contingency to meet expenses for emergencies and capital improvements not otherwise provided for	638,630
TOTAL AMOUNT APPROPRIATED FROM THE SELF INSURANCE FUND	\$ 7,024,930

FIREFIGHTERS' PENSION FUND

Other Services and Charges	\$ 3,494,364
Contingency to meet expenses for emergencies and expenses not otherwise provided for	349,436
TOTAL AMOUNT APPROPRIATED FROM THE FIREFIGHTERS' PENSION FUND	\$ 3,843,800

POLICE PENSION FUND

Other Services and Charges	\$ 3,909,360
Contingency to meet expenses for emergencies and expenses not otherwise provided for	390,936
TOTAL AMOUNT APPROPRIATED FROM THE POLICE PENSION FUND	\$ 4,300,296

Public Schools THE CITY OF LAKE FOREST

School District No. 67

From the Education Fund	\$ -
From the Operations, Building and Maintenance Fund	\$ -
From the Capital Projects Fund	\$ -
From the Illinois Municipal Retirement/Social Security Fund	\$ -
From the Transportation Fund	\$ -
TOTAL AMOUNT APPROPRIATED FOR PUBLIC SCHOOLS OF THE CITY OF LAKE FOREST (School District No. 67)	\$ -

Continued on following page

Summary of the Amounts Appropriated From the Several Funds

<u>Fund</u>	<u>Appropriation</u>
General	\$ 46,402,396
Flex	10,093
LF Hospital Project	110,000
Park and Public Land	1,232,855
Motor Fuel Tax	3,482,555
Emergency Telephone	446,590
Senior Resources Commission	681,343
Parks and Recreation	11,080,981
Special Recreation	744,305
Cemetery Commission	2,219,114
Public Library	6,342,551
Alcohol Asset Forfeiture	99,000
Affordable Housing	459,308
Capital Improvements	32,313,853
Laurel/Western Redevelopment	1,699,102
Water and Sewer	9,213,428
Water and Sewer Capital Fund	2,676,188
Deerpath Golf Course	2,287,091
Fleet	2,588,655
Liability Insurance	1,548,856
Self Insurance	7,024,930
Firefighters' Pension	3,843,800
Police Pension	4,300,296
Sub-Total	<u>\$ 140,807,290</u>

The City of Lake Forest School District No. 67

Education	\$ -
Operations, Building and Maintenance	\$ -
Capital Projects	\$ -
Illinois Municipal Retirement/Social Security	\$ -
Transportation	\$ -
Sub-Total	<u>\$ -</u>

GRAND TOTAL	<u>\$ 140,807,290</u>
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Section 2: That any sum of money heretofore appropriated and not expended now in the Treasury of The City of Lake Forest, or that hereafter may come into the Treasury of The City of Lake Forest, is hereby reappropriated by this Ordinance.

Section 3: That the funds derived from sources other than the 2022 tax levy and other revenue pledged for specific purposes may be allotted by the Mayor and City Council to such appropriations and in such amounts respectively, as said Corporate Authorities may determine within the limits of said appropriations, respectively, insofar as doing same does not conflict with the law.

Section 4: That any unexpended balances of any items of any general appropriation made by this Ordinance may be expended in making up any deficiency in any other item in the same general appropriation made by this Ordinance and is hereby appropriated therefore.

Section 5: That any sum of money received for a specific purpose or category of expenditure from any source other than real estate taxes (including without limitation grants and donations) that is not specifically authorized by this appropriation ordinance shall be authorized for expenditure upon acceptance of such sum of money by the City, provided that such expenditure is approved in accordance with applicable City ordinances and procedures.

Section 6: That the sum of money that the Corporate Authorities of the City (or such subordinate body of the City empowered to authorize the expenditure of funds) have approved, or will approve, to satisfy a lawful debt of the City, and for which money is available in the Treasury (or in the specific fund over which a subordinate body may have authority) at the time of such approval, is hereby appropriated by this ordinance.

Section 7: That if any item or portion thereof of this Appropriation Ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such item or the remaining portions of this Ordinance.

Section 8: The City Council shall at any time have the power, to make transfers of sums of money appropriated for one corporate object or purpose, but no appropriation for any object or purposes shall thereby be reduced below any amount sufficient to cover all obligations incurred or to be incurred against such appropriation.

Section 9: At any time during the fiscal year when an expenditure shall exceed the amounts set forth in this ordinance and there are funds available in the City's Treasury, the City Council may approve such expenditure and grant a supplemental appropriation for such purpose contemporaneously.

Section 10: This ordinance shall be in force ten (10) days from and after its passage, approval and publication.

PASSED THIS ____ day of _____, 2023

APPROVED THIS ____ day of _____, 2023

ATTEST:

City Clerk

That this ordinance be published in pamphlet form and be made available to the public at the City Hall service counter.

POSITION	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Firefighter	\$70,816	\$76,647	\$78,672	\$85,886			
Firefighter Paramedic	\$76,900	\$81,369	\$86,462	\$92,790	\$97,623	\$103,743	\$111,214
Fire Lieut. Paramedic	\$114,631	\$118,759	\$120,595	\$122,432	\$124,267	\$126,104	\$127,939
Fire Battalion Chief	Salary Range \$136,862 - \$147,517						
Fire Division Chief	Salary Range \$136,862 - \$147,517						
Deputy Fire Chief	Salary Range \$158,348 – 172,113						
Fire Chief	Base Salary \$191,507						

The City of Lake Forest
CITY COUNCIL MEETING
Proceedings of the Monday, June 5, 2023
City Council Meeting – City Council Chambers
220 E Deerpath, Lake Forest, IL 60045

CALL TO ORDER AND ROLL CALL: Honorable Mayor Tack called the meeting to order at 6:30p.m., and City Clerk Margaret Boyer called the roll of Council members.

Present: Honorable Mayor Tack, Alderman Novit, Alderman Notz, Alderman Powers, Alderman Preschlack, Alderman Goshgarian, Alderman Weber, and Alderman Walther

Absent: Alderman Mieling

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE was recited.

REPORTS OF CITY OFFICERS

COMMENTS BY MAYOR

A. Resolution of Appreciation for Retiring Employee, Rob Carmichael

Mayor Tack read the Resolution for Retiring Employee, Rob Carmichael.

Toni Carmichael thanked the City Council for their gratitude in supporting Rob throughout his career in Lake Forest. The City Council thanked Rob for his work at the Wildlife Discovery Center and for being an asset to the community.

COUNCIL ACTION: Approve the Resolution of Appreciation for Retiring Employee, Rob Carmichael

Alderman Goshgarian made a motion to approve the Resolution of Appreciation for Retiring Employee Rob Carmichael, seconded by Alderman Preschlack. The motion passed unanimously by voice vote. Pictures were taken.

COMMENTS BY CITY MANAGER

City Manager Jason Wicha shared that the Parks Board is engaged in a master planning process for Northcroft Park, noting the recent Pizza in the Park event as well as currently promoting an online survey for the community on the city's website. He also highlighted upcoming events, with the beginning of the Lake Forest Parks & Recreation summer concerts beginning June 6, as well as the Meet The Fleet event on June 16.

He then introduced Jason Smith, Board Member of the Lake Forest Preservation Foundation, to give an overview of the 32nd Annual Lake Forest Preservation Foundation Awards.

A. Community Spotlight
- Lake Forest Preservation Foundation Awards
- Jason Smith, Board Member

Mr. Smith highlighted rehabilitation, restoration, and preservation as the award categories and read the recipients. He then introduced Art Miller to discuss a plaque project in Market Square.

OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL

COMMITTEE REPORTS

ITEMS FOR OMNIBUS VOTE CONSIDERATION

1. **Approval of May 15, 2023, City Council Meeting Minutes**
2. **Approval of the Check Register for the Period of April 22 – May 26, 2023**
3. **Approval of the Regularly Scheduled Meetings of the Lake Forest City Council for the year 2024**
4. **Consideration of Awarding Two - One Year Extensions of the City's Contract with Thelen Materials, LLC. to Provide Compost Transferring Services for the Sum of \$109,000 per Year.**
5. **Consideration of a Waiver of Permit Fees Associated with the Replacement of the Cranes in the Boat Basin at Lake Forest Beach. (Approval by Motion)**
6. **Consideration of Ordinances Approving Recommendations from the Building Review Board. (First Reading, and if Desired by the City Council, Final Approval)**
7. **Consideration of Ordinances Approving Recommendations from the Zoning Board of Appeals. (First Reading, and if Desired by the City Council, Final Approval)**

Mayor Tack asked members of the City Council if there were any items that they would like removed or taken separately. Seeing none, he asked for a motion.

COUNCIL ACTION: Approval of the seven (7) Omnibus items as presented.

Alderman Weber made a motion to approve the seven (7) Omnibus items as presented, seconded by Alderman Preschlack. The following voted "Aye": Alderman Novit, Notz, Powers, Preschlack, Goshgarian, Weber, and Walther. The following voted "Nay": none. 7-Ayes, 0-Nays, motion carried.

Information such as Purpose and Action Requested, Background/Discussion, Budget/Fiscal Impact, Recommended Action and a Staff Contact as it relates to the Omnibus items can be found on the agenda.

OLD BUSINESS

NEW BUSINESS

ADDITIONAL ITEMS FOR COUNCIL DISCUSSION/COMMENTS BY COUNCIL MEMBERS

Mayor Tack asked for a motion to adjourn into Executive Session, noting there will be no further business.

1. **EXECUTIVE SESSION pursuant to 5ILCS120/2(c), 11 The City Council will be discussing collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.**

Alderman Preschlack made a motion to adjourn into Executive Session pursuant to 5ILCS120/2(c), 11 The City Council will be discussing collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, seconded by Alderman Weber. The following voted "Aye": Alderman Novit, Notz, Powers, Preschlack, Goshgarian, Weber and Walther. The following voted "Nay": none. 7-Ayes, 0-Nays, motion carried.

Adjournment into Executive Session at 7:04pm

Reconvene into Regular Session at 7:42pm

ADJOURNMENT

There being no further business Mayor Tack asked for a motion. Alderman Walther made a motion to adjourn, seconded by Alderman Weber. Motion carried unanimously by voice vote at 7:43pm.

Respectfully Submitted,
Margaret Boyer, City Clerk

A video of the City Council meeting is available for viewing at the Lake Forest Library and on file in the Clerk's office at City Hall. You can also view it on the website by visiting www.cityoflakeforest.com. Click on I Want To, then click on View, then choose Archived Meetings Videos.

2024 City Council and Finance Committee Dates

** = This date represents a change from the traditional dates, due to holiday or other conflicts

Meeting dates highlighted in blue represent Workshops Meeting dates

BOLDED represent Finance Committee meetings (FC)

January 2, 2024	DICKINSON HALL	6:30 Workshop Meeting
**January 16, 2024	COUNCIL CHAMBERS	FC 6:30- CC to immediately follow
February 5, 2024	COUNCIL CHAMBERS	6:30 City Council
**February 20, 2024	COUNCIL CHAMBERS	6:30 City Council
March 4, 2024	COUNCIL CHAMBERS	6:30 City Council
**March 11, 2024	DICKINSON HALL	5:00 Operating Budget WS
March 18, 2024	COUNCIL CHAMBERS	6:30 City Council
April 1, 2024	COUNCIL CHAMBERS	6:30 City Council
April 15, 2024	COUNCIL CHAMBERS	FC 6:30- CC to immediately follow
May 6, 2024	COUNCIL CHAMBERS	6:30 City Council
May 20, 2024	COUNCIL CHAMBERS	6:30 City Council
June 3, 2024	COUNCIL CHAMBERS	6:30 City Council
June 17, 2024	COUNCIL CHAMBERS	6:30 City Council
**July 1, 2024	DICKINSON HALL	6:30 Workshop Meeting
July 15, 2024	COUNCIL CHAMBERS	FC 6:30- CC to immediately follow
August 5, 2024	COUNCIL CHAMBERS	6:30 City Council
August 19, 2024	NO MEETING	NO MEETING
**September 3, 2024	COUNCIL CHAMBERS	6:30 City Council
September 16, 2024	DICKINSON HALL	6:30 Workshop Meeting
October 7, 2024	COUNCIL CHAMBERS	6:30 City Council
October 21, 2024	COUNCIL CHAMBERS	FC 6:30- CC to immediately follow
November 4, 2024	COUNCIL CHAMBERS	6:30 City Council
**November 12, 2024	DICKINSON HALL	5:00 Capital Budget WS
November 18, 2024	COUNCIL CHAMBERS	6:30 City Council
December 2, 2024	COUNCIL CHAMBERS	6:30 City Council
December 18, 2024	NO MEETING	NO MEETING

THE CITY OF LAKE FOREST

ORDINANCE NO. 2023-____

**AN ORDINANCE AMENDING THE LAKE FOREST CITY CODE REGARDING
THE CLASS A-2 LIQUOR LICENSES**

Adopted by the City Council
of the City of Lake Forest
this ____ day of _____ 2023

Published in pamphlet form by direction
and authority of The City of Lake Forest
Lake County, Illinois
this ____ day of _____ 2023

THE CITY OF LAKE FOREST
ORDINANCE NO. 2023 - _____

**AN ORDINANCE AMENDING THE LAKE FOREST CITY CODE REGARDING
THE CLASS A-2 LIQUOR LICENSES**

WHEREAS, the City of Lake Forest is a home rule, special charter municipal corporation;
and

WHEREAS, the City has adopted certain alcoholic beverage regulations designed to protect the health, safety and welfare, which regulations are codified in Chapter 111 of the City Code of Lake Forest, 2013 ("***Liquor Code***");

WHEREAS, The City of Lake Forest desires to amend its Liquor Code to increase the number of liquor licenses in the A-2 category to accommodate an application filed by a local entity for a new restaurant operation; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of The City of Lake Forest, County of Lake, and State of Illinois, as follows:

SECTION ONE: Recitals. The foregoing recitals are incorporated as the findings of the City Council and are hereby incorporated into and made a part of this Ordinance.

SECTION TWO: Amendment to Section 111.037. Section 111.037 of the City Code, entitled "Number of Licenses," is amended as follows (deletions in ~~striketrough~~ and additions in **bold** and underline):

"§111.037 NUMBER OF LICENSES.

(A) The number of liquor licenses issued by the city shall be limited as follows:

<i>Class</i>	<i>Maximum Number of Licenses Authorized</i>
A-1	8
A-2	6 <u>7</u>
A-3	No more than the total number of Class A-1 licenses issued by the city
B-1	1
C-1	12

C-2	11
C-3	18
D-1	5
E-1	2
F-2	As many as determined reasonable by the Commissioner
F-3	As many as determined reasonable by the Commissioner
F-4	As many as determined reasonable by the Commissioner
F-5	1
F-6	3
G-1	3
G-2	2
I-1	No more than the total number of Class B-1, C-1, C-2, C-3, D-1, E-1 and F-1 licenses issued by the city
I-3	As many as determined reasonable by the Commissioner
J	1
K	1

- (B) Without further action of the City Council, the maximum number of licenses in any class shall be automatically reduced by one upon the expiration, revocation or non-renewal of an existing license in any such license class.”

SECTION FIVE: Effective Date. This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form in the manner provided by law.

Passed this ____ day of _____, 2023.

AYES:

NAYS:

ABSENT:

ABSTAIN:

Approved this ___ day of _____, 2023.

Mayor

ATTEST:

City Clerk

OPERATIONAL & ADMINISTRATIVE CLASSIFICATION

ADMINISTRATIVE/SUPPORT SERVICES							
	1	2	3	4	5	6	7
Administrative Assistant I	\$54,397	\$57,734	\$61,071	\$64,409	\$67,746	\$71,083	\$74,420
Program Assistant	\$54,397	\$57,734	\$61,071	\$64,409	\$67,746	\$71,083	\$74,420
Account Clerk II	\$54,397	\$57,734	\$61,071	\$64,409	\$67,746	\$71,083	\$74,420
Records Clerk	\$55,724	\$59,626	\$63,527	\$67,429	\$71,330	\$75,232	\$79,133
Community Services Officer	\$57,642	\$61,878	\$66,114	\$70,350	\$74,586	\$78,822	\$83,058
Account Clerk III	\$57,642	\$61,878	\$66,114	\$70,350	\$74,586	\$78,822	\$83,058
Administrative Assistant II	\$57,642	\$61,878	\$66,114	\$70,350	\$74,586	\$78,822	\$83,058
OPERATIONAL							
	1	2	3	4	5	6	7
Maintenance Worker I	\$45,850	\$48,394	\$50,938	\$53,482	\$56,025	\$58,569	\$61,113
Maintenance Worker II	\$60,741	\$65,215	\$69,688	\$74,162	\$78,636	\$83,110	\$87,583
Parts Technician	\$60,741	\$65,215	\$69,688	\$74,162	\$78,636	\$83,110	\$87,583
Water Plant Operator	\$69,894	\$74,242	\$78,590	\$82,938	\$87,287	\$91,635	\$95,983
Mechanic	\$72,726	\$77,175	\$81,623	\$86,071	\$90,519	\$94,967	\$99,415

TECHNICAL & PROFESSIONAL CLASSIFICATION

TECHNICAL/PROFESSIONAL I	1	2	3	4	5	6	7
Management Intern	\$41,056	\$43,202	\$45,347	\$47,492	\$49,638	\$51,783	\$53,928
Graphic Designer	\$53,382	\$55,611	\$57,839	\$60,068	\$62,296	\$64,525	\$66,754
IT Support I	\$56,734	\$60,115	\$63,496	\$66,878	\$70,259	\$73,640	\$77,022
Assistant Planner	\$58,757	\$62,488	\$66,219	\$69,951	\$73,682	\$77,413	\$81,144
IT Support II	\$63,014	\$67,407	\$71,801	\$76,194	\$80,588	\$84,981	\$89,375
Mkting/Commun Specialist	\$66,424	\$69,896	\$73,369	\$76,841	\$80,314	\$83,786	\$87,259
Engineering Technician	\$68,189	\$72,747	\$77,305	\$81,864	\$86,422	\$90,980	\$95,539
Planning Technician	\$68,189	\$72,747	\$77,305	\$81,864	\$86,422	\$90,980	\$95,539
Building Inspector	\$75,387	\$80,254	\$85,122	\$89,989	\$94,857	\$99,724	\$104,592
Engineering Assistant	\$79,432	\$84,560	\$89,689	\$94,818	\$99,947	\$105,075	\$110,204
TECHNICAL/PROFESSIONAL II	1	2	3	4	5	6	7
Business Analyst	\$78,915	\$84,154	\$89,393	\$94,632	\$99,871	\$105,110	\$110,349
Systems Administrator	\$78,915	\$84,154	\$89,393	\$94,632	\$99,871	\$105,110	\$110,349
Plan Reviewer	\$77,036	\$82,150	\$87,265	\$92,379	\$97,493	\$102,607	\$107,722
Firefighter FY24	\$70,816	\$76,647	\$78,672	\$85,886			
Firefighter Paramedic FY24	\$76,900	\$81,369	\$86,462	\$92,790	\$97,623	\$103,743	\$111,214
Police Officer FY23	\$73,546	\$78,509	\$83,471	\$87,997	\$92,935	\$97,873	\$109,877
Police Officer FY24	\$76,488	\$81,649	\$86,810	\$91,517	\$96,652	\$101,788	\$114,272
Social Worker	\$76,290	\$80,956	\$85,622	\$90,288	\$94,954	\$99,620	\$104,286

TECHNICAL/PROFESSIONAL III	1	2	3	4	5	6	7
Management Analyst	\$73,466	\$77,415	\$81,365	\$85,314	\$89,264	\$93,213	\$97,163
Staff Accountant I	\$72,763	\$76,566	\$80,370	\$84,174	\$87,978	\$91,782	\$95,585
City Clerk	\$72,763	\$76,566	\$80,370	\$84,174	\$87,978	\$91,782	\$95,585
Human Resources Generalist	\$72,763	\$76,566	\$80,370	\$84,174	\$87,978	\$91,782	\$95,585
Staff Accountant II	\$80,941	\$85,188	\$89,436	\$93,683	\$97,931	\$102,178	\$106,426

SUPERVISORY CLASSIFICATION

SUPERVISORY I	1	2	3	4	5	6	7
Program Supervisor	\$55,228	\$58,736	\$62,243	\$65,750	\$69,258	\$72,765	\$76,272
Youth Worker	\$55,228	\$58,736	\$62,243	\$65,750	\$69,258	\$72,765	\$76,272
Supervisor I	\$88,566	\$92,568	\$96,570	\$100,571	\$104,573	\$108,575	\$112,577
Lead Code Enforcer	\$88,566	\$92,568	\$96,570	\$100,571	\$104,573	\$108,575	\$112,577
Lead Plan Reviewer	\$88,566	\$92,568	\$96,570	\$100,571	\$104,573	\$108,575	\$112,577

SUPERVISORY II	1	2	3	4	5	6	7
Supervisor II	\$96,920	\$100,552	\$104,183	\$107,815	\$111,447	\$115,078	\$118,710
Chief Water Plant Operator	\$96,920	\$100,552	\$104,183	\$107,815	\$111,447	\$115,078	\$118,710
Engineering Supervisor	\$96,920	\$100,552	\$104,183	\$107,815	\$111,447	\$115,078	\$118,710
Cemetery Sexton	\$96,920	\$100,552	\$104,183	\$107,815	\$111,447	\$115,078	\$118,710
Fire Lieutenant Paramedic FY24	\$114,631	\$118,759	\$120,595	\$122,432	\$124,267	\$126,104	\$127,939
Police Sergeant	\$119,827	\$122,355	\$124,883	\$127,410	\$129,938	\$132,466	\$134,994

SUPERVISORY III	Min	Max
Program Manager	\$69,085	\$95,264
Planner	\$69,085	\$95,264
Assistant to PW Director	\$87,202	\$113,235
CROYA Manager	\$87,202	\$113,235
Senior Resources Manager	\$87,202	\$113,235
Assistant to the City Manager	\$93,583	\$121,520
Senior Planner	\$93,583	\$121,520
Communications Manager	\$84,656	\$130,522

MANAGERIAL & ADMINISTRATIVE CLASSIFICATION

MANAGERIAL/ADMINISTRATIVE	Min	Max
Superintendent	\$123,636	\$144,678
Fire Division Chief	\$136,862	\$147,517
Fire Battalion Chief	\$136,862	\$147,517
Assistant Director	\$125,213	\$148,206
Police Commander	\$145,309	\$156,207
Deputy Fire Chief	\$158,348	\$172,113
Deputy Police Chief	\$158,348	\$172,113

EXECUTIVE

Assistant City Manger
City Manager
Director of Community Development
Director of Finance
Director of Human Resources
Director of Innovation & Technology
Director of Parks and Recreation
Director of Public Works
Fire Chief
Police Chief

Merit



Friends of LF Parks & Recreation Foundation

June 13, 2023

Mayor Tack
The City of Lake Forest
220 E. Deerpath
Lake Forest, IL 60045

Dear Mayor Tack,

The Friends of Lake Forest Park and Recreation Foundation is asking for the City Council's consideration of a waiver for the requirements of the fidelity bond, with regards to our raffle associated with the Festival & Fireworks license application. The raffle includes items with an estimated value of \$1,200.00 and we anticipate the number of tickets to be sold at 1,000. The raffle is a means to raise additional funds to help offset expenses associated with the event.

Thank you in advance, for your consideration.

Sincerely,

Jaclyn Greca
President

THE CITY OF LAKE FOREST
ORDINANCE NO. 2023 – _____

**AN ORDINANCE APPROVING A FRANCHISE AGREEMENT FOR
FOOD SCRAP COMPOSTING**

Adopted by the City Council
of the City of Lake Forest
this ____ day of _____ 2023

Published in pamphlet form by direction
and authority of The City of Lake Forest
Lake County, Illinois
this ____ day of _____ 2023

THE CITY OF LAKE FOREST

ORDINANCE NO. 2023 - _____

AN ORDINANCE APPROVING A FRANCHISE AGREEMENT FOR
FOOD SCRAP COMPOSTING

WHEREAS, the City of Lake Forest ("**City**") is a home rule, special charter municipal corporation existing in accordance with the Illinois Constitution of 1970; and

WHEREAS, the City is authorized to enter into a franchise agreement with a single waste hauler to provide for residential and commercial solid waste, recycling and landscape waste removal pursuant to 65 ILCS 5/11-19-5;

WHEREAS, the City provided notice and solicited responses to a Request for Proposals for a franchise to provide for food scrap composting collection services pursuant to 65 ILCS 5/11-19-5;

WHEREAS, the City finds and determines that WASTENOT, INC. was the lowest responsible and responsive bidder;

WHEREAS, the City Council desires, and find it in the best interest of the health, safety, morals and welfare of the City to grant a franchise, pursuant to its authority to WASTENOT, INC., for the purpose of curbside food scrap composting within the City's boundaries.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAKE FOREST, COUNTY OF LAKE, AND STATE OF ILLINOIS, AS FOLLOWS:

SECTION ONE: Recitals. The foregoing recitals are hereby adopted by this reference as findings of the City Council and are hereby incorporated into this Section as if fully set forth.

SECTION TWO: Grant of Franchise. The City Council hereby approves a Food Scrap Composting Franchise Agreement in the form attached as Exhibit "A" and, further, subject to WASTENOT, INC.'s strict compliance with the terms and conditions of such Food Scrap Composting Franchise Agreement, grants a franchise to WASTENOT, INC.

SECTION THREE: Superseder; Severability. In the event a conflict exists between the terms of this Ordinance and any other ordinance or resolution of the City, the terms of this

Ordinance shall govern. If any section, paragraph, clause, phrase, provision or part of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause, phrase, provision or part shall not affect the validity of any of the remaining provisions of this Ordinance.

SECTION FOUR: Effective Date. This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form in the manner provided by law.

Passed this ____ day of _____, 2023.

AYES:

NAYS:

ABSENT:

ABSTAIN:

Approved this __ day of _____, 2023.

Mayor

ATTEST:

City Clerk

EXHIBIT A

FOOD SCRAP COMPOSTING FRANCHISE AGREEMENT

CITY OF LAKE FOREST

WASTENOT FRANCHISE AGREEMENT FOR FOOD SCRAP COMPOSTING

This **AGREEMENT** is dated as of the ____ day of _____, 2023 ("**Agreement**"), and is by and between the **CITY OF LAKE FOREST** ("**City**"), an Illinois home rule municipality, and WasteNot, Inc., an Illinois corporation ("**WasteNot**"). For convenience, the City and WasteNot are sometimes referred to as "**Parties**" and a "**Party**."

IN CONSIDERATION OF the recitals and the mutual covenants and agreements set forth in the Agreement, and pursuant to the City's authority, the parties agree as follows:

SECTION 1. SCOPE OF SERVICES.

A. Services. WasteNot agrees to perform and provide the collection, transportation, and composting of all food scrap and similar commercially compostable items placed for collection on a voluntary basis by Eligible Properties in the City, as described more fully in WasteNot's proposal, a copy of which is attached as **Exhibit A** to this Agreement ("**Proposal**"). WasteNot represents it is financially solvent, has the necessary financial resources, and is sufficiently experienced and competent to perform and complete the services set forth in the Proposal ("**Services**") in accordance with the standards of practice, care, and diligence practiced by recognized companies performing services of a similar nature in existence at the time of performance. The representations and certifications expressed are in addition to any other representations and certifications expressed in this Agreement, or expressed or implied by law, which are reserved to the City.

B. Term. The term of this Agreement is for twelve (12) months, with the option to renew services for up to three one-year terms thereafter. Notwithstanding any other provision hereof, the City may terminate this Agreement at any time upon 30 days prior written notice.

SECTION 2. WASTENOT'S OBLIGATIONS.

A. Eligible Properties. WasteNot is responsible for making the Services available to all eligible properties within its operational capacity and available resources. This includes but is not limited to residential, commercial, and event services ("**Eligible Properties**").

B. Subscription Services. WasteNot agrees to provide Services to Eligible Properties through a subscription service ("**Customers**").

C. Billing and Rates. WasteNot is responsible for billing, invoicing, and collecting payment from Customers for all Services at the rates identified in the Proposal. The amount billed in the invoice must be based on the rates WasteNot uses for other communities and agreed upon prior by the City. The City is not responsible for the costs associated with the Services that WasteNot provides to Customers. The costs for Services are solely the responsibility of Customers who subscribe to WasteNot's Services. WasteNot agrees to bill Services to a list of City buildings designated by the City that may be modified from time to time by mutual agreement.

D. Advertising Services. WasteNot will work with the City to advertise the Services to Eligible Properties.

E. Collection Services.

1. Limitations on Hours of Collection Services: The hours of operation for WasteNot's provision of Collection Services are restricted to the hours of 7:00 a.m. and 5:30 p.m.
2. Limitations on Days of Collection Services. WasteNot must provide Collection Services on days approved by the City that are reflective of the City's current pick-up schedules for refuse, recycling, and yard waste in accordance with attached **Exhibits B, C and D ("Refuse Map, Recycling Map, and Yard Waste Map"** respectively).
3. Holidays. WasteNot must recognize the holiday schedule approved by the City attached as **Exhibit E ("2023 Sanitation Holiday Schedule")** and perform Collection Services on alternate days as outlined in **Exhibit E** if needed.
4. City Locations. WasteNot agrees to provide Services to a list of City buildings designated by the City that may be modified from time to time by mutual agreement.

F. Containers.

1. Containers and Signage. WasteNot is responsible for providing containers to all Customers. Containers must bear water-proof signage approved by the City. Signage must identify which type of waste is acceptable for disposal in containers and what type of waste is not acceptable for disposal.
2. Container Swap Collection Approach. WasteNot must swap each container for a cleaned replaced container each and every time a stop is completed, for any and all containers to be serviced. WasteNot may not return the same tipped container to the Customer's property following collection.
3. No limit on Containers. There will be no limit on the number of containers a Customer may place for collection by WasteNot.
4. Failure to Collect Container(s) Materials. If WasteNot fails to collect, transport, or process materials due to a Customer including prohibited materials, WasteNot agrees to implement an informational card or sticker system or take similar proactive communications to explain the reason for non-collection.

G. Service Calls. WasteNot must maintain a local office telephone for the receipt of service calls or complaints and must have staff available for calls on business days from 7:00 a.m. to 5:00 p.m.

H. Data Collection. WasteNot must provide to the City a monthly accounting statement detailing and certifying the amount of weights/gallons/volume of materials collected and the number of active Customer accounts. Such data must be provided to the City in an editable format such as Word or Excel.

I. Disposal. WasteNot must transport for processing all Food Scrap and Acceptable Compostables (as defined in the Proposal) collected pursuant to this Agreement to a licensed

facility. These materials must not be co-mingled with any other waste from any other community besides the City, unless and until the weight of materials collected strictly from the City has been measured and recorded.

SECTION 3. INDEMNIFICATION; INSURANCE.

A. Indemnification. The WasteNot proposes and agrees that the WasteNot will indemnify, save harmless, and defend the City against all damages, liability, claims, losses, and expenses (including attorneys' fee) that may arise, or be alleged to have arisen, out of or in connection with the WasteNot's performance of, or failure to perform, the Services or any part thereof, or any failure to meet the representations and certifications set forth in this Agreement.

B. Insurance. WasteNot will, at its sole cost, obtain and keep in force at all times during the performance of any work referred to above, Workers Compensation and Employer's Liability Insurance, Commercial General Liability Insurance, Professional Liability Insurance, and Automobile Insurance in at least the type and amounts as follows:

1. Workers' Compensation:
 - (a) State: Statutory
 - (b) Employer's Liability
 - \$1,000,000.00 Per Accident
 - \$1,000,000.00 Disease, Policy Limit
 - \$1,000,000.00 Disease, Each Employee
2. Commercial General Liability: \$2,000,000.00 General Aggregate
3. Business Automobile Liability (including owned, non-owned and hired vehicles):
 - i. Bodily Injury:
 - \$1,000,000.00 Per Person
 - \$1,000,000.00 Per Accident
 - ii. Property Damage
 - \$1,000,000.00 Per Occurrence
 - iii. Umbrella Excess Liability: \$2,000,000.00 over Primary Insurance
 - iv. Professional Liability Insurance, with a limit of liability of not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate and covering WasteNot against all sums that the WasteNot may be obligated to pay on account of any liability arising out of this Agreement.

WasteNot must name the City as an additional insured and provide City with Certificates of Insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above. Failure of City to demand any certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of City to identify a deficiency from evidence that is provided shall not be construed as a waiver of WasteNot's obligation to maintain such insurance. WasteNot agrees that the obligation to provide the insurance required by these documents is solely its responsibility and that this is a requirement which cannot be waived by any conduct, action, inaction or omission by the City. Upon request, WasteNot will provide copies of any or all policies of insurance maintained in fulfillment hereof. Failure to maintain the required insurance may result in termination of this Agreement at City's option.

SECTION 4. DEFAULT.

If it should appear at any time that WasteNot has failed or refused to prosecute, or has delayed in the prosecution of, the Services in full compliance with the requirements of this Agreement, or has otherwise failed, refused, or delayed to perform or satisfy the Services or any other requirement of this Agreement ("**Event of Default**"), and fails to cure any Event of Default within 10 business days after the WasteNot's receipt of written notice of an Event of Default from the City, then the City will have the right, without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:

1. Cure by WasteNot. The City may require WasteNot, within a reasonable time, to complete or correct all or any part of the Services that are the subject of the Event of Default; and to take any or all other action necessary to bring WasteNot and the Services into compliance with this Agreement.

2. Termination of Agreement by City. The City may terminate this Agreement without liability for further payment of amounts due or to become due under this Agreement after the effective date of termination.

3. Withholding of Payment by City. The City may recover from WasteNot, any and all costs, including attorneys' fees and administrative expenses, incurred by the City as the result of any Event of Default by the WasteNot or as a result of actions taken by the City in response to any Event of Default by the WasteNot.

SECTION 5. SPECIAL PROVISIONS.

A. Relationship of the Parties. WasteNot acts as an independent contractor in providing and performing the Services. Nothing in, nor done pursuant to, this Agreement shall be construed (1) to create the relationship of principal and agent, employer and employee, partners, or joint venturers between the City and WasteNot; or (2) to create any relationship between the City and any subcontractor of WasteNot.

B. Conflict of Interest. WasteNot represents and certifies that, to the best of its knowledge, (1) no City employee or agent is interested in the business of WasteNot or this Agreement; (2) as of the date of this Agreement neither WasteNot nor any person employed or associated with WasteNot has any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement; and (3) neither WasteNot nor any person employed by or associated the WasteNot may at any time during the term of this Agreement obtain or acquire any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement.

C. No Collusion. WasteNot represents and certifies that WasteNot is not barred from contracting with a unit of state or local government as a result of (1) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless WasteNot is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax, as set forth in Section 11-42.1-1 *et seq.* of the Illinois Municipal Code, 65 ILCS 5/11-42.1-1 *et seq.*; or (2) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961, 720 ILCS 5/33E-1 *et seq.* WasteNot represents that the only persons, firms, or corporations interested in this Agreement as principals are those disclosed to the City prior to the execution of this Agreement, and that this Agreement is made without collusion with any other person, firm, or corporation. If at any time it shall be found that WasteNot has, in procuring this Agreement, colluded with any other person, firm, or corporation, then

WasteNot will be liable to the City for all loss or damage that the City may suffer, and this Agreement will, at the City's option, be null and void.

D. Compliance With Laws and Grants. WasteNot must give all notices, pay all fees, and take all other action that may be necessary to ensure that the Services are provided, performed, and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations that may be required in connection with providing, performing, and completing the Services, and with all applicable statutes, ordinances, rules, and regulations, including without limitation the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 *et seq.*, and the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq.* WasteNot must also comply with all conditions of any federal, state, or local grant received by the City or WasteNot with respect to this Contract or the Services. WasteNot is solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with WasteNot's, or its subcontractors, performance of, or failure to perform, the Services or any part thereof. Every provision of law required by law to be inserted into this Contract is deemed to be inserted.

To the extent that the Prevailing Wage Act applies, WasteNot must pay, and require every subcontractor to pay, prevailing wages as established by the Illinois Department of Labor for each craft or type of work needed to execute the contract in accordance with 820 ILCS 130/.01 *et seq.* WasteNot must prominently post the current schedule of prevailing wages at the contract site and shall notify immediately in writing all of its subcontractors, of all changes in the schedule of prevailing wages. Any increases in costs to WasteNot due to changes in the prevailing rate of wage during the terms of any contract will be at the expense of WasteNot and not at the expense of the City. The change order shall be computed using the prevailing wage rates applicable at the time the change order work is scheduled to be performed. WasteNot will be solely responsible to maintain accurate records as required by the prevailing wage statute and to obtain and furnish all such certified records to the City as required by Statute. In lieu of certified payroll, WasteNot must submit a letter setting forth the basis upon which WasteNot has concluded the Act does not apply. WasteNot will be solely liable for paying the difference between prevailing wages and any wages actually received by laborers, workmen and/or mechanics engaged in the Work and in every way defend and indemnify the City against any claims arising under or related to the payment of wages in accordance with the Prevailing Wage Act. The Illinois Department of Labor publishes the prevailing wage rates on its website at: <https://www.illinois.gov/idol/Laws-Rules/CONMED/Pages/Rates.aspx> WasteNot is advised that the Department revises the prevailing wage rates and WasteNot has an obligation to check the Department's web site for revisions.

F. Mutual Cooperation. The City agrees to cooperate with WasteNot in the performance of the Services, including meeting with WasteNot and providing WasteNot with such non-confidential information that the City may have that may be relevant and helpful to WasteNot's performance of the Services. WasteNot agrees to cooperate with the City in the performance of and the completion of the Services and with any Contractors engaged by the City.

G. Ownership. Designs, drawings, plans, specifications, photos, reports, information, observations, calculations, notes, and any other documents, data, or information, in any form, prepared, collected, or received by WasteNot in connection with any or all of the Services to be performed under this Agreement ("**Documents**") are deemed the exclusive property of the City.

At the City's request, or upon termination of this Agreement, WasteNot will cause the Documents to be promptly delivered to the City.

H. Freedom of Information Act. WasteNot agrees to maintain, without charge to the City, all records and documents for projects of the City in compliance with the Freedom of Information Act, 5 ILCS 140/1 et seq. In addition, WasteNot must produce records which are responsive to a request received by the City under the Freedom of Information Act so that the City may provide records to those requesting them within the time frames required. If additional time is necessary to compile records in response to a request, then WasteNot must notify the City and if possible, the City will request an extension so as to comply with the Act. In the event that the City is found to have not complied with the Freedom of Information Act due to WasteNot's failure to WasteNot documents or otherwise appropriately respond to a request under the Act, then WasteNot will indemnify and hold the City harmless, and pay all amounts determined to be due including but not limited to fines, costs, attorneys' fees and penalties.

SECTION 6. GENERAL PROVISIONS.

A. Amendment. No amendment or modification to this Agreement shall be effective unless and until the amendment or modification is in writing, properly approved in accordance with applicable procedures, and executed.

B. Assignment. This Agreement may not be assigned by the City or by the WasteNot without the prior written consent of the other party.

C. Binding Effect. The terms of this Agreement will bind and inure to the benefit of the Parties to this Agreement and their agents, successors, and assigns.

D. Notice. All notices required or permitted to be given under this Agreement shall be in writing and shall be delivered (1) personally, (2) by a reputable overnight courier, (3) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid, or (4) by email. Unless otherwise expressly provided in this Agreement, notices shall be deemed received upon the earlier of (a) actual receipt; (b) one business day after deposit with an overnight courier as evidenced by a receipt of deposit; (c) three business days following deposit in the U.S. mail, as evidenced by a return receipt; (d) time-stamp email was sent. By notice complying with the requirements of this Section, each Party shall have the right to change the address or the addressee, or both, for all future notices and communications to the other party, but no notice of a change of addressee or address shall be effective until actually received.

Notices and communications to the City shall be addressed to, and delivered at, the following address:

City of Lake Forest
ATTN: City Manager
220 E. Deerpath
Lake Forest, IL 60045

Notices and communications to WasteNot shall be addressed to, and delivered at, the following address:

WasteNot Inc.
ATTN: Lauren Kaszuba
2516 West Wilson Ave.
Chicago, IL 60625

E. Third Party Beneficiary. No claim as a third-party beneficiary under this Agreement by any person, firm, or corporation shall be made or be valid against the City.

F. Governing Laws. This Agreement will be governed by, construed and enforced in accordance with the internal laws, but not the conflicts of laws rules, of the State of Illinois.

G. Entire Agreement. This Agreement constitutes the entire agreement between the parties to this Agreement and supersedes all prior agreements and negotiations between the parties, whether written or oral relating to the subject matter of this Agreement.

H. Waiver. Neither the City nor WasteNot is under any obligation to exercise any of the rights granted to them in this Agreement except as it shall determine to be in its best interest from time to time. The failure of the City or WasteNot to exercise at any time any such rights shall not be deemed or construed as a waiver of that right, nor shall the failure void or affect the City's or WasteNot's right to enforce such rights or any other rights.

I. Exhibits. Exhibit A through E are attached to this Agreement, and by this reference incorporated in and made a part of, this Agreement. In the event of a conflict between the Exhibit and the text of this Agreement, the text of this Agreement shall control.

ATTEST:

CITY OF LAKE FOREST

By: _____
City Clerk

By: _____
City Manager

ATTEST:

WASTENOT, INC.

By: _____

By: _____

Title: _____

Its: _____



Developed by:
*Lake County Hazard
Mitigation Planning
Committee*

Plan Coordinated by:
*Lake County Stormwater
Management
Commission*
and the
*Lake County Emergency
Management Agency*

Planning Assistance:
*Integrated Solutions
Consulting, Corp.*

Executive Summary

Lake County All-Natural Hazards Mitigation Plan Lake County, Illinois

October 2022

**Update of the 2017 All-Natural
Hazards Mitigation Plan**

Executive Summary

In 2006, Lake County and participating Lake County municipalities developed and adopted the first *Lake County Countywide All-Natural Hazards Mitigation Plan (ANHMP)*. The Federal Emergency Management Agency (FEMA), through the Disaster Mitigation Act of 2000 (DMA 2000) and the Stafford Act require that a community develop and adopt a FEMA-approved natural hazard mitigation ANHMP to be eligible for hazard mitigation grant funds. DMA 2000 and the Stafford Act require that the mitigation ANHMP be updated and re-adopted every five years to maintain grant eligibility. This 2022 ANHMP is the third update of the 2006 ANHMP. The ANHMP is multi-jurisdictional, meaning the county and its participating municipalities must adopt the ANHMP.

This ANHMP meets all FEMA planning requirements including those of the FEMA National Flood Insurance Program (NFIP) and Community Rating System (CRS). The ANHMP allows Lake County and its participating communities to receive Hazard Mitigation Assistance Program (HMA) grant funding from FEMA to fund mitigation projects. CRS allows participating communities to earn credit towards discounts in flood insurance premiums. More can be learned about these programs at: <http://www.fema.gov/hazard-mitigation-grant-program>.

“Hazard mitigation is defined as any sustained action taken to reduce or eliminate long-term risk to life and property from a hazard event.”

FEMA

While this ANHMP meets federal planning requirements, it has also been prepared to address protection of life, health, and safety, and to reduce damage to property and infrastructure from natural hazards. This ANHMP assesses the natural hazards that affect Lake County, sets mitigation goals, considers mitigation efforts currently being implemented, evaluates additional mitigation strategies,

and recommends mitigation actions to be implemented over the next five years. The mitigation actions are designed to protect the people and assets of Lake County and are intended to be implemented by the public and the private sectors.

ANHMP Development

The ANHMP update was conducted with the input of the Lake County Hazard Mitigation Planning Committee (HMPC), which includes Lake County departments and agencies, Lake County municipalities and other stakeholders. The HMPC has been in place since the development of the 2006 ANHMP and has been meeting annually. The efforts of the HMPC were coordinated by the Lake County Stormwater Management Commission (SMC) and Lake County Emergency Management Agency (LCEMA).

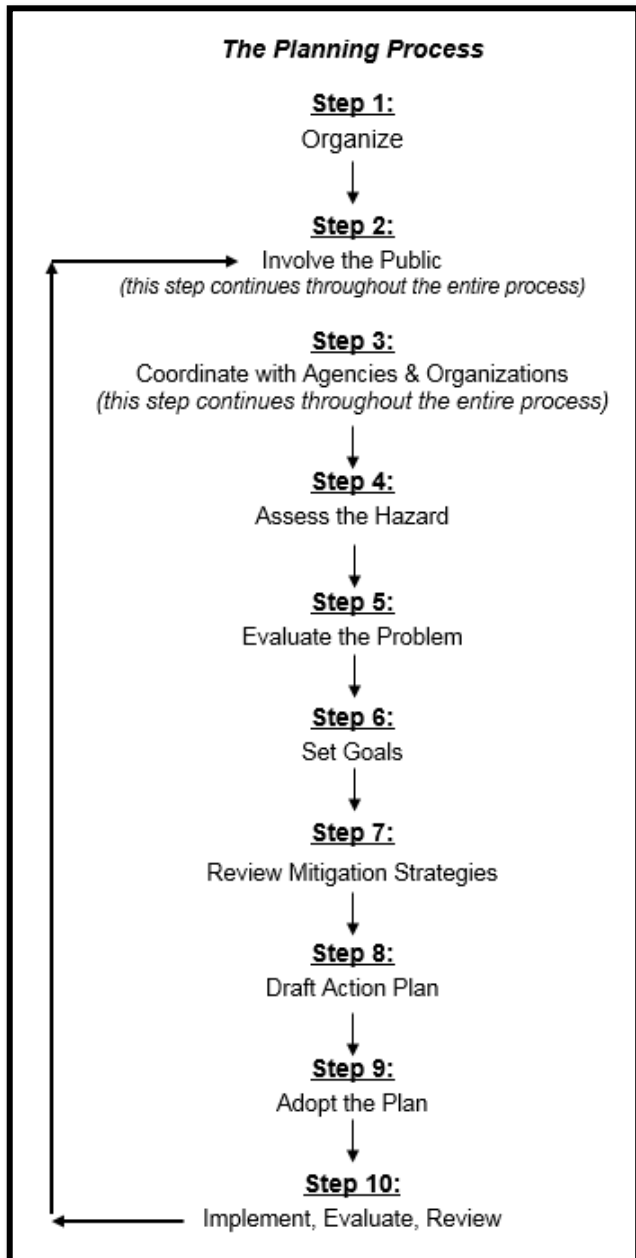
The update of the ANHMP was based on discussion and data provided by the participating municipalities as they followed the recommended 10-step planning process. An ANHMP introduction and a description of the planning process are presented in Chapters 1 and 2. Natural hazards that can impact Lake County have been assessed in Chapter 3. Goals and guidelines established by the HMPC are presented in Chapter 4. Six mitigation strategies and a capabilities assessment of Lake County are examined in Chapter 5. The ANHMP action plan is detailed in

Chapter 6, and procedures for monitoring and maintaining this ANHMP are included in Chapter 7.

Chapter Summary:

Planning Process

The HMPC followed a 10-step planning process to update the ANHMP. The HMPC met five times from January to April 2022. The HMPC reviewed the hazards and their effects on people and property, considered a variety of ways to reduce and prevent damage, and recommended the most appropriate and feasible measures for implementation. Existing plans and programs were reviewed during the planning process. It should be underscored that this ANHMP does not replace other planning efforts, such as community comprehensive plans, or the Lake County Comprehensive Stormwater Management Plan. This ANHMP complements those efforts.



The public was invited to participate through several concurrent means, including HMPC meetings, online surveys, paper surveys, press releases, newsletter articles, and the Lake County website. A public meeting was held on April 19, 2022, at the Central Permit Facility in Libertyville, Illinois. The public comment period opened on February 17, 2023.

Natural Hazard Risk Assessment

The HMPC reviewed all potential natural hazards that could impact Lake County, and evaluated them based on their causes, their likelihood of occurring, and their impact on people, property, critical facilities, and the local economy. The information was based on available technical studies and reports by the participating agencies and communities

and on their past experiences.

The final approved plan will be available on the SMC website at: [Stormwater Management Commission | Lake County, IL \(lakecountyil.gov\)](https://stormwater.lakecountyil.gov/)

Hazard Mitigation Goals and Guidelines

The goals of the ANHMP were reviewed and reaffirmed by the HMPC. The ANHMP goals are to:

- Goal 1. Protect the lives, health, and safety of the people of Lake County from the impacts and effects of natural hazards.
- Goal 2. Protect public services, utilities, and critical facilities from potential damage from natural hazard events.
- Goal 3. Mitigate existing buildings to protect against damage from natural hazard events.
- Goal 4. Ensure that new developments do not create new exposures of people and property to damage from natural hazards.
- Goal 5. Mitigate to protect against economic and transportation losses due to natural hazards.

Chapter 4 presents guidelines developed by the HMPC to achieving the above goals and to facilitate the development of hazard mitigation action items.

Hazard Mitigation Strategies

The HMPC considered mitigation strategies for the natural hazards shown on page ES-2. The HMPC reviewed current preventive mitigation measures being implemented by the county and municipalities. Preventive measures include activities such as building codes and the enforcement of the Lake County Watershed Development Ordinance. Lake County is strong in preventive measures through floodplain regulations and sustainable projects.

Property protection mitigation measures are used to modify buildings or property subject to existing damage. The HMPC agreed that special attention should be given to floodplain areas and designated repetitively flooded areas. SMC should continue with their voluntary floodplain acquisition program. Many measures can be implemented by the property owners, such as dry and wet floodproofing. Appropriate government activities include public information, technical assistance, and financial support. Emphasis has also been placed on critical facilities, particularly on understanding their vulnerability to wind and severe storm hazards.



Natural resource protection activities are aimed at preserving (or in some cases restoring) natural areas. These activities include preserving wetlands, control of erosion and sedimentation, stream restoration, and urban forestry management. Urban forestry programs are encouraged to protect utility lines from damage caused by trees during wind and ice storms.

The HMPC called for a better understanding of flood and other hazards to improve emergency management – preparedness, response, and recovery.

Structural mitigation projects such as the regional detention basins are still important components of the county’s comprehensive watershed management program. Additional watershed studies are still needed. The HMPC also recommended that each community establish a formal and regular program of drainage system maintenance and examine drainage improvements.

The HMPC identified numerous subject areas that would benefit from a coordinated public information program to focus on residents and property owners obtaining proper insurance and ways for people to protect themselves and their property from natural hazards.

Mitigation Action Plan

The action plan outlines the recommended activities and initiatives to be implemented over the next five years. It is understood that implementation is contingent on the availability of resources (staff and funding). The action plan identifies those responsible for implementing the action items, and when they are to be completed.

Mitigation actions are not limited to those listed in the action plan. Other recommendations in this ANHMP (Chapter 5) should be implemented as opportunities arise.

Plan Adoption

This ANHMP serves to recommend mitigation measures for Lake County. Adoption is also a requirement for recognition of the ANHMP by FEMA for mitigation funding programs.

The adoption of this *Lake County All-Natural Hazards Mitigation Plan* will be done by resolution of the county board, the city councils, and boards of trustees of each participating municipality. The municipal resolutions will adopt each action item that is pertinent to the community and a person responsible for it will be assigned. With adoption, the county and each municipality are individually eligible to apply for FEMA mitigation grant funding.

Summary

This 2022 update to the ANHMP was developed by the Lake County HMPC as a multi-jurisdictional ANHMP to meet federal mitigation planning requirements. This ANHMP updated the examination of natural hazards facing Lake County, establishes mitigation goals, evaluates, and highlights the existing mitigation activities underway in Lake County, and recommends a mitigation action plan for the county and participating jurisdictions to undertake in the next five years. The mitigation efforts included in this ANHMP are for protecting people, property, and

other assets of Lake County. Some action items are ongoing efforts while others are new. Implementation of all action items is contingent on the availability of staff and funding.

This ANHMP will be adopted by resolution by the Lake County Board and each participating jurisdiction. This ANHMP will be implemented and maintained through both countywide and individual initiatives as funding and resources become available.

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Lake County All Natural Hazards Mitigation Plan – 2022 Update

Frequently Asked Questions

What is the Lake County All Natural Hazards Mitigation Plan (ANHMP)?

The ANHMP addresses natural hazards that may impact Lake County and identifies activities to prevent, prepare for, and respond to, potential hazards (e.g., earthquakes, tornados, floods, snow, wind, hail, ice).

Why was the ANHMP developed?

The adoption of an ANHMP and the update of it every 5 years allows Lake County and participating Lake County municipalities to be eligible for federal disaster mitigation grants. The ANHMP also provides credit for communities that participate in FEMA's Community Rating System (CRS), which reduces flood insurance costs in those communities.

Who developed the ANHMP?

The ANHMP was developed by Lake County and participating Lake County municipalities.

What is the update "process"?

Our update process included three (3) meetings with participating municipalities in January, February, March, and April, 2022 to review the ANHMP's goals and action items, and to draft an updated plan. Updates on mitigation activities over the last 5 years are included in the plan. Public input and comments were also solicited. A draft of the updated ANHMP was made available for public review and sent to Illinois Emergency Management Agency (IEMA) and FEMA for review and approval. Once approved, plan adoption will be recommended to the County and participating municipalities.

The ANHMP is considered multi-jurisdictional.

Each government agency must adopt the ANHMP to maintain federal eligibility. The County Board adoption of the ANHMP is for unincorporated areas of the County. Each municipality must adopt the ANHMP covering their corporate boundaries.

How do we adopt the ANHMP?

By resolution. Communities have been provided with a sample adoption resolution and instructions on where to send a copy of the resolution for IEMA and FEMA's records.

If we don't adopt the 2022 ANHMP, is our community eligible for federal disaster assistance?

Yes, the ANHMP is not tied to disaster assistance. The ANHMP is required for mitigation project grants from the Hazard Mitigation Grant Program (HMGP), Flood Mitigation Assistance (FMA), Building Resilient Infrastructure, and Communities (BRIC), and the Rehabilitation of High Hazard Potential Dam (HHPD) Grant program. It is prudent to have an adopted hazard mitigation plan.

Who will implement the Hazard Mitigation Plan?

Municipalities and Lake County upon plan adoption, and with other local government partners, will implement the ANHMP, *as resources (staff time and funding) are available*. An example of a joint effort may be the development of common public information materials.

Who do we contact about the ANHMP update?

Feel free to contact Sharon Østerby of the SMC at sosterby@lakecountyil.gov or 847-377-7706.