

**THE CITY OF LAKE FOREST
CITY COUNCIL AGENDA
SECOND SESSION**

Monday, May 1, 2023, immediately following the First Session
220 E. Deerpath, Lake Forest, IL 60045

CALL FOR ORGANIZATION OF THE 2023-2024 LAKE FOREST CITY COUNCIL

CITY CLERK ADMINISTERS THE OATH OF OFFICE TO:

First Ward Alderman-Elect - - Terence Mieling
Second Ward Alderman-Elect - - John Powers
Third Ward Alderman-Elect - - Ara Goshgarian
Fourth Ward Alderman-Elect - - Richard Walther

CITY CLERK ADMINISTERS THE OATH OF OFFICE TO:

Mayor-Elect - - Stanford R. Tack

CALL TO ORDER AND ROLL CALL

Honorable Mayor, Stanford R. Tack

Nancy Novit, Alderman First Ward	Jim Preschlack, Alderman Third Ward
Terry Mieling, Alderman First Ward	Ara Goshgarian, Alderman Third Ward
Edward U. Notz, Jr., Alderman Second Ward	Eileen Looby Weber, Alderman Fourth Ward
John Powers, Alderman Second Ward	Richard Walther, Alderman Fourth Ward

ELECTION AND APPOINTMENT OF CITY OFFICERS

1. ELECTION BY THE CITY COUNCIL AND APPOINTMENTS BY THE MAYOR AS REQUIRED BY CHARTER AND CITY CODE

City Supervisor	Jason Wicha
City Treasurer	Elizabeth Holleb
City Clerk	Margaret Boyer
City Marshal & Collector	Karl Walldorf
City Attorney	Julie Tappendorf
City Surveyor and Engineer	Gewalt Hamilton Associates

COUNCIL ACTION: Approve the Mayors Appointments

PLEDGE OF ALLEGIANCE

REPORTS OF CITY OFFICERS

1. COMMENTS BY MAYOR

A. Resolution of Appreciation for Ward 1 Alderman James "Jed" Morris

A copy of the Resolution can be found on **page 7**

COUNCIL ACTION: Approve the Resolution of Appreciation

B. Resolution of Appreciation for Ward 2 Alderman Melanie K. Rummel

A copy of the Resolution can be found on **page 8**

COUNCIL ACTION: Approve the Resolution of Appreciation

C. Resolution of Appreciation for Mayor George A. Pandaleon

A copy of the Resolution can be found on **page 9**

COUNCIL ACTION: Approve the Resolution of Appreciation

D. 2023-2024 Board and Commission Appointments and Reappointments

BUILDING REVIEW BOARD

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
John Looby	REAPPOINT as Chair	4
Joann Bluhm	REAPPOINT	4
Scott Renken	REAPPOINT	1
Tim Franzen	REAPPOINT	1

CEMETERY

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
John Anderson	REAPPOINT as Chair	2
Robert Wayne	REAPPOINT	3
Lowell Dixon	REAPPOINT	1

CROYA

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Kate Leech	REAPPOINT	4
Kristen Lee	REAPPOINT	3

HISTORIC PRESERVATION COMMISSION

NAME OF MEMBER	APPOINT/REAPPOINT	WARD

Lief Soderberg	REAPPOINT	2
Maureen Grinnell	REAPPOINT as Chair	3

LEGAL

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Joy Guscott-Mueller	REAPPOINT as Chair	3
David Michael	REAPPOINT	2
Paul Sundberg	REAPPOINT	3

LIBRARY

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Bryan Bertola	REAPPOINT	1
John Johnson	REAPPOINT	2
Joann Desmond	REAPPOINT	4

PARKS & RECREATION BOARD

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Kevin Carden	REAPPOINT	1
Patrick Marshall	REAPPOINT	3

PLAN COMMISSION

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Louis Pickus	REAPPOINT	2
Mark Pasquesi	REAPPOINT	4
Barrett Davie	REAPPOINT	1
Stephen Douglas	REAPPOINT	1
John Dixon	REAPPOINT as Chair	1

SENIOR RESOURCE COMMISSION

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Fred Montgomery	REAPPOINT	3

ZONING BOARD OF APPEALS

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
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Laurie Rose	REAPPOINT	4
Ari Bass	REAPPOINT as Chair	2
Jamie Moorhead	REAPPOINT	1

COUNCIL ACTION: Approve the Mayors Appointments and Reappointments

2. COMMENTS BY CITY MANAGER

3. OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL

4. COMMITTEE REPORTS

5. ITEMS FOR OMNIBUS VOTE CONSIDERATION

1. Approval of a Resolution of Appreciation for Retiring Members of Boards and Commissions as follows:

BOARD, COMMISSION OR COMMITTEE	NAME OF MEMBERS(S)
AUDIT	Terence Mieling
BUILDING REVIEW BOARD	Richard Walther

A copy of the resolution can be found **on page 10**

COUNCIL ACTION: Approve the Resolution of Appreciation

2. Consideration of a Request to Waive the Fidelity Bond Requirement in Connection with Holding a Raffle in the City of Lake Forest for the Junior Garden Club and the Women’s Board of Northwestern Lake Forest Hospital (Approval by Motion)

STAFF CONTACT: Margaret Boyer, City Clerk (847.810.3674)

PURPOSE AND ACTION REQUESTED: Staff requests City Council consideration of waiving the fidelity bond requirement in connection with proposed raffles from the Junior Garden Club and the Women’s Board of Northwestern Lake Forest Hospital.

BACKGROUND: In January 2020 the City Council approved an Ordinance Amending Chapter 110, titled “Licenses and Miscellaneous” related to Raffles, to align these sections with recent State of Illinois Legislation. Section 110.0149, J, allows the raffle manager designated by the organization to seek a waiver of the bond requirement from the City Council.

Currently, the Junior Garden Club and the Women's Board of Northwestern Lake Forest Hospital are requesting a waiver of the bond requirement and has submitted a request. A copy of the requests can be found beginning on **page 11**

BUDGET/FISCAL IMPACT: N/A

COUNCIL ACTION: Consideration of a Request to Waive the Fidelity Bond Requirement in Connection with Holding a Raffle in the City of Lake Forest for the Junior Garden Club and the Women's Board of Northwestern Lake Forest Hospital. (Approval by Motion)

COUNCIL ACTION: Approve the two (2) omnibus items as presented

6. OLD BUSINESS

7. NEW BUSINESS

8. ADDITIONAL ITEMS FOR DISCUSSION/ COMMENTS BY COUNCIL MEMBERS

9. ADJOURNMENT

A copy of the Decision Making Parameters is included beginning on **page 6** of this packet.

Office of the City Manager

April 26, 2023

The City of Lake Forest is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact City Manager Jason Wicha, at (847) 234-2600 promptly to allow the City to make reasonable accommodations for those persons.





THE CITY OF LAKE FOREST

DECISION-MAKING PARAMETERS FOR CITY COUNCIL, AND APPOINTED BOARDS & COMMISSIONS

Adopted June 18, 2018

The City of Lake Forest Mission Statement:

“Be the best-managed, fiscally-responsible and appealing community and promote a community spirit of trust, respect and citizen involvement.”

The Lake Forest City Council, with the advice and recommendations of its appointed advisory Boards and Commissions, Lake Forest Citizens, and City Staff, is responsible for policy formulation and approval. Implementation of adopted strategy, policy, budgets, and other directives of Council is the responsibility of City Staff, led by the City Manager and Senior Staff. The Mayor and Aldermen, and appointed members of Boards and Commissions should address matters in a timely, deliberate, objective and process-driven manner, making decisions guided by the City of Lake Forest Strategic and Comprehensive Plans, the City’s Codes, policies and procedures, and the following parameters:

- Motions and votes should comprise what is in the best long-term interests of all Lake Forest citizens, measured in decades, being mindful of proven precedents and new precedents that may be created.
- All points of view should be listened to and considered in making decisions with the long-term benefit to Lake Forest’s general public welfare being the highest priority.
- Funding decisions should support effectiveness and economy in providing services and programs, while mindful of the number of citizens benefitting from such expenditures.
- New initiatives should be quantified, qualified, and evaluated for their long-term merit and overall fiscal impact and other consequences to the community.
- Decision makers should be proactive and timely in addressing strategic planning initiatives, external forces not under control of the City, and other opportunities and challenges to the community.

Community trust in, and support of, government is fostered by maintaining the integrity of these decision-making parameters.

The City of Lake Forest’s Decision-Making Parameters shall be reviewed by the City Council on an annual basis and shall be included on all agendas of the City Council and Boards and Commissions.

RESOLUTION OF APPRECIATION

for

JAMES “JED” MORRIS FIRST WARD ALDERMAN

WHEREAS, James “Jed” Morris served as a member of the City Council as First Ward Alderman and as a member of the Finance Committee from May, 2017 through May, 2023; and

WHEREAS, during his tenure on the City Council, Jed served on the Personnel, Compensation and Administration Committee and Lake Forest College Founders Council, he was the City Council liaison to the Senior Resources Commission and the Audit Committee, he served on the City’s Pension Subcommittee, and he has served as the Finance Committee Chairman since 2017; and

WHEREAS, prior to his time on the City Council, Jed served on the Plan Commission and on the Gorton Board as one of the City Directors; and

WHEREAS, Jed in addition to his financial expertise, has provided strategic guidance and oversight, validating sound financial practices and fiscal responsibility; and

WHEREAS, Jed has used his exceptional leadership skills in fostering a collaborative and cohesive environment where the finance committee can come together to inspire each other to enhance its overall effectiveness; and

WHEREAS, Jed took special interest in upholding the City’s highest standards of integrity, transparency, and accountability in all financial matters; and

WHEREAS, James “Jed” Morris devoted much time and careful attention to preserving the character of The City of Lake Forest and the quality of life that residents enjoy here, and

WHEREAS, the citizens of Lake Forest recognize and deeply appreciate Jed’s dedication and service to the community.

NOW, THEREFORE, BE IT RESOLVED that the City Council of The City of Lake Forest, Illinois, hereby expresses the profound gratitude of the citizens of Lake Forest to **James “Jed” Morris** for the loyal and faithful public service he has given by means of this Resolution, which shall be spread upon the permanent records of the City Council.

Adopted by the City Council of
The City of Lake Forest this
First day of May 2023.

Stanford R. Tack, Mayor

RESOLUTION OF APPRECIATION

for

MELANIE K. RUMMEL SECOND WARD ALDERMAN

WHEREAS, Melanie K. Rummel served as a member of the City Council as Second Ward Alderman and as a member of the Finance Committee from May 2017, through May 2023; and

WHEREAS, during her tenure on the City Council, Melanie served on the Public Works Committee, was the City Council liaison to the City's Legal Committee and served as Chairman to the City's newest standing Committee, the Environmental Sustainable Committee; and

WHEREAS, prior to her time on the City Council, Melanie served the community in many ways including the Legal Committee, she served the community in so many ways too numerous to mention offering her insight, passion, and time to the City's Cable TV Commission, serving as the District 67 School Board President, and Chairman of the Lake Forest Open Lands Association to name just a few; and

WHEREAS, Melanie's passion for Environmental Sustainability has help to guide the City toward incorporating environmentally sustainable initiatives in most of its projects including, solar initiatives, ravine restoration, electric vehicle charging stations, stormwater runoff along with the installation of bio-swales and recycling resulting in The City of Lake Forest receiving the ICMA Program Excellence Award for its Rethink Recycling Campaign in 2022; and

WHEREAS, Melanie K. Rummel devoted much of her time and careful attention to preserving the character of The City of Lake Forest and the quality of life that residents enjoy here, and

WHEREAS, the citizens of Lake Forest recognize and deeply appreciate Melanie's dedication and service to the community.

NOW, THEREFORE, BE IT RESOLVED that the City Council of The City of Lake Forest, Illinois, hereby expresses the profound gratitude of the citizens of Lake Forest to **Melanie K. Rummel** for the loyal and faithful public service she has given by means of this Resolution, which shall be spread upon the permanent records of the City Council.

Adopted by the City Council of
The City of Lake Forest this
First day of May 2023.

Stanford R. Tack, Mayor

RESOLUTION OF APPRECIATION

for

GEORGE A. PANDALEON MAYOR

WHEREAS, George A. Pandaleon served as a member of the City Council as its Mayor and as a member of the Finance Committee from May 2019 through May 2023; and

WHEREAS, during his tenure on the City Council as Mayor, George served on the Personnel, Compensation and Administration Committee and Lake Forest College Founders Council, and he was the City Council liaison to the Public Safety; and

WHEREAS, prior to his time on the City Council, George served in a variety of roles for twenty-six years including the Zoning Board of Appeals with two years as its Chairman, the Plan Commission with four years as its Chairman and Gorton Board as the Interim Chairman, where he provided leadership for the successful reorganization and revitalization of Gorton; and

WHEREAS, George has been a driving force in advancing the goals and objectives of the many various boards, committees and commissions he has served on, exhibiting exemplary leadership skills, and fostering collaboration among committee members making significant positive impacts on our community; and

WHEREAS, George has consistently displayed integrity, professionalism, and a tireless work ethic in his service to The City of Lake Forest, earning the respect and admiration of his fellow committee members and the community at large; and

WHEREAS, George has been a true advocate for the interests of our community through his diligent works, helping to shape policies, programs and initiatives that will have a lasting and positive impact on our community; and

WHEREAS, George A. Pandaleon devoted much time and careful attention to preserving the character of The City of Lake Forest and the quality of life that residents enjoy here, and

WHEREAS, the citizens of Lake Forest recognize and deeply appreciate George's dedication and service to the community.

NOW, THEREFORE, BE IT RESOLVED that the City Council of The City of Lake Forest, Illinois, hereby expresses the profound gratitude of the citizens of Lake Forest to **George A. Pandaleon** for the loyal and faithful public service he has given by means of this Resolution, which shall be spread upon the permanent records of the City Council.

Adopted by the City Council of
The City of Lake Forest this
First day of May 2023.

Stanford R. Tack, Mayor

RESOLUTION OF APPRECIATION

WHEREAS

has served The City of Lake Forest as a member of the

**BOARD OR COMMISSION
YYYY-YYYY**

WHEREAS, he/she has devoted much valuable time and personal attention to the work of this commission and, on behalf of the citizens of Lake Forest, continually met his/her responsibilities with purpose and dedication; and

WHEREAS, the citizens of Lake Forest recognize and are deeply appreciative of the valuable time and service she contributed to the preservation and improvement of the quality of life in our community by serving on this commission;

*NOW, THEREFORE, BE IT RESOLVED that the City Council of The City of Lake Forest, Illinois, hereby expresses the profound gratitude of the citizens of Lake Forest to **NAME** for the loyal and faithful public service he/she has given by means of this resolution, which shall be spread upon the permanent records of the City Council.*

*Adopted by the City Council of
The City of Lake Forest this
XX day of XXXX, 2023*

Mayor

April 11, 2023

Mayor Pandaleon
City of Lake Forest
220 E Deerpath
Lake Forest, IL 60045

Dear Mayor Pandaleon,

The Junior Garden Club of Lake Forest is asking for the City Council's consideration of a waiver for the requirements of the fidelity bond, with regards to our Garden Walk Raffle license application. The Garden Walk Raffle includes items with an estimated value of approximately \$3000 and we anticipate 350 tickets.

Thank you in advance for your consideration.

My Best,



Ellen McCallum
(508)308-0959

THE WOMEN'S BOARD
OF NORTHWESTERN LAKE FOREST HOSPITAL

April 24, 2023

Mayor Pandaleon
The City of Lake Forest
220 E. Deerpath
Lake Forest, IL 60045

Dear Mayor Pandaleon,

The Women's Board of Northwestern Lake Forest Hospital is asking for the City Council's consideration of a waiver for the requirements of the fidelity bond, with regards to our Women's Board raffle license application.

The Tuscan Treasures raffle includes a stay for four guests for seven nights in Tuscany with an estimated value of approximately \$4,800.00 and we anticipate the number of tickets to be sold at 300.

Thank you in advance, for your consideration.

Sincerely,



Chris Hensley, Vice President, Northwestern Memorial Foundation
On behalf of The Women's Board of Northwestern Lake Forest Hospital