

The City of Lake Forest
CITY COUNCIL MEETING
Proceedings of the Monday, November 21, 2022
City Council Meeting - City Council Chambers
220 E Deerpath, Lake Forest, IL 60045

CALL TO ORDER AND ROLL CALL Mayor Pandaleon called the meeting to order at 6:30p.m, and City Clerk Margaret Boyer called the roll of Council members.

Present: Alderman Morris, Alderman Novit, Alderman Rummel, Alderman Notz, Alderman Buschmann and Alderman Weber.

Absent: Alderman Preschlack, Alderman Goshgarian

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE was recited.

REPORTS OF CITY OFFICERS

COMMENTS BY MAYOR

Mayor Pandaleon noted that the Pop-Up Shop is back this year with a new name and new location at 252 Market Square. The Pop-Up Shop opens the day of the Tree Lighting Holiday Celebration (Friday, November 25) and will be open Thursdays, Fridays, and Saturdays throughout the holiday season. He also noted that while there is still a lot of work to be completed, the pedestrian bridge on Deerpath is now in place.

A. Resolution of Appreciation for Steve Schutt, Former Lake Forest College President

Mayor Pandaleon read the resolution and presented it to Mr. Schutt. Mr. Schutt thanked the Council and the community for such an amazing relationship with the college.

COUNCIL ACTION: Approve the Resolution of Appreciation, ask for a second, all in favor, motion carries

Alderman Morris made a motion to Approve the Resolution of Appreciation, seconded by Alderman Weber. Motion carried unanimously by voice

B. Swear in Firefighter Paramedic Mike Szymanek

Mayor Pandaleon swore in Firefighter Paramedic Mike Szymanek, photos were taken.

COMMENTS BY CITY MANAGER

**A. Community Spotlight
- Elawa Farm**

Laura Calvert, Executive Director at the Elawa Farm Foundation

City Manager Jason Wicha introduced Laura Calvert, Executive Director at the Elawa Farm Foundation. Ms. Calvert reported that recently the Foundation revised its mission statement *“to steward a historic farm to enrich greater Lake County as a center of experiential learning to broaden access to education, nutritious food, and our local food system.”* Ms. Calvert spoke about community outreach, food access, accessibility to the

garden, farm dinners, the garden market and the holiday market that will take place Friday, December 2-Sunday, December 4.

OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL

Seeing none, Mayor Pandaleon moved on.

COMMITTEE REPORTS

FINANCE COMMITTEE

1. Consideration of an Ordinance Establishing the 2022 Tax Levy (First Reading)

Finance Director, Elizabeth Holleb explained that the City Council has seen the proposed tax levy at the two previous meetings and provided a high-level explanation of the changes that have been made to the levy. The proposed tax levy for 2021 reflects a 2.50% increase over the 2020 tax levy extensions for the City and Library operating funds and City pension and debt service funds. This increase contains the 1.40% property tax cap increase on operating and IMRF pension levies and debt service bond levies. Additionally, Ms. Holleb explained that the average increase to existing residents (\$800,000 home) is projected to be \$71 or 1.81%.

The City Council had discussion on the School Districts levy, both 115 and 67.

Mayor Pandaleon asked members of audience if they would like to comment on this item. Seeing none, he asked for a motion.

COUNCIL ACTION: Grant first reading of an Ordinance Establishing the 2022 Tax Levy.

Alderman Morris made a motion to grant first reading of an Ordinance Establishing the 2022 Tax Levy, seconded by Alderman Weber. The following voted "Aye": Alderman Morris, Novit, Rummel, Notz, Buschmann and Weber. The following voted "Nay": None. 6-Ayes, 0 Nays, motion carried.

2. Approval of Ordinances Abating 2022 Tax Levies for Various G.O. Alternate Revenue Bond Issues (First Reading)

Finance Director, Elizabeth Holleb, explained the proposed Ordinances provide the reduction of 2022 property taxes levied for the three outstanding general obligation alternate revenue bond issues. She further explained the three ordinances for approval which included decreasing a portion of the tax being levied in 2022 for the annual payment of the general obligation bonds for the series 2015 bond issue, 2017 bond issue and 2019 bond issue.

2022 Debt Service Levy and Abatements

	Levy per County	TIF	Golf	Water	.5 NHRST	Net Levy
2015	622,050.00	(359,937.50)				262,112.50
2017	786,152.50			(786,152.50)		0.00
2019	2,685,962.50		(92,166.91)	(1,242,767.41)	(518,315.68)	832,712.50
2021	730,900.00					730,900.00
	4,825,065.00	(359,937.50)	(92,166.91)	(2,028,919.91)	(518,315.68)	1,825,725.00
1% L/C	4,873,315.65					1,843,982.25

Mayor Pandaleon asked members of audience if they would like to comment on this item. Seeing none, he asked for a motion.

COUNCIL ACTION: Grant first reading of the Ordinances abating tax levies for various general obligation bond issues.

Alderman Rummel made a motion to grant first reading of the Ordinances abating tax levies for various general obligation bond issues, seconded by Alderman Notz. The following voted "Aye": Alderman Morris, Novit, Rummel, Notz, Buschmann and Weber. The following voted "Nay": None. 6-Ayes, 0 Nays, motion carried.

3. Consideration of an Ordinance approving a Fee Schedule and Ordinance Adopting a New Fee (First Reading)

Assistant Finance Director, Diane Hall, provided background regarding the process of approving the annual fee schedule, stating that the Council viewed this at the Finance Committee meeting on November 14, 2022. Additionally, she explained the proposed fee increases are highlighted in yellow, the proposed new fees highlighted in orange and the fees highlighted in green are previously approved existing fees seeing no change. Ms. Hall explained the new fee recommendations and the proposed fee reduction related to pet licenses.

City Council had discussion on the reduction of pet license fees.

Mayor Pandaleon asked members of audience if they would like to comment on this item. Seeing none, he asked for a motion.

COUNCIL ACTION: Grant first reading of an Ordinance approving a fee schedule and an Ordinance adopting a new fee pertaining to contractor changes after permits are issued.

Alderman Morris made a motion to grant first reading of an Ordinance approving a fee schedule and an Ordinance adopting a new fee pertaining to contractor changes after permits are issued, seconded by Alderman Weber. The following voted "Aye": Alderman Morris, Novit, Rummel, Notz, Buschmann and Weber. The following voted "Nay": None. 6-Ayes, 0 Nays, motion carried

ITEMS FOR OMNIBUS VOTE CONSIDERATION

1. **Approval of November 7, 2022, City Council Meeting Minutes**
2. **Approval of FY23 Administrative Directives Updates**
3. **Approval of Contract with American Printing Technologies for Processing Vehicle Licenses and Parking Permits in an Amount Not to Exceed \$44,000**
4. **Approval of an Additional Account Clerk III Position in the Finance Department**
5. **Approval of a Resolution to Enter into an Intergovernmental Agreement Authorizing Participation in the Mutual Aid Box Alarm System.**
6. **Award of the contract for GIS Services to MGP, Inc. in the not-to-exceed amount of \$126,289 for calendar year 2023.**
7. **Consideration of a Recommendation from the Plan Commission in Support of an amendment to a Special Use Permit and an Associated Resubdivision for Faith Lutheran Church, 680 W. Deerpath. (If desired by the Council, Waive First Reading and Grant Final Approval of an Ordinance and by Motion, Approve the Resubdivision.)**
8. **Consideration of a Waiver of Permit Fees for Replacement of the Dome at the Lake Forest Library, 360 E. Deerpath. (Approval by Motion)**

COUNCIL ACTION: Approval of the eight (8) omnibus items as presented.

City Manager Wicha acknowledged Director Jim Shaw's work on item # 6, saving The City of Lake Forest a substantial amount of money.

Mayor Pandaleon asked members of the Council if they would like to remove any item or take it separately. Seeing none, he asked for a motion.

Alderman Morris made a to approve the eight (8) Omnibus items as presented, seconded by Alderman Weber. The following voted "Aye": Alderman Morris, Novit, Rummel, Notz, Buschmann and Weber. The following voted "Nay": None. 6-Ayes, 0 Nays, motion carried

Information such as Purpose and Action Requested, Background/Discussion, Budget/Fiscal Impact, Recommended Action and a Staff Contact as it relates to the Omnibus items can be found on the agenda.

ORDINANCES

OLD BUSINESS

NEW BUSINESS

The Mayor and the City Council thanked City staff for their work and wished the residents a Happy and Healthy Thanksgiving

ADDITIONAL ITEMS FOR COUNCIL DISCUSSION/COMMENTS BY COUNCIL MEMBERS
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ADJOURNMENT

There being no further business Mayor Pandaleon asked for a motion. Alderman Rummel made a motion to adjourn, seconded by Alderman Notz. Motion carried unanimously by voice vote at 7:18 p.m.

Respectfully Submitted,
Margaret Boyer, City Clerk

A video of the City Council meeting is available for viewing at the Lake Forest Library and on file in the Clerk's office at City Hall. You can also view it on the website by visiting www.cityoflakeforest.com. Click on I Want To, then click on View, then choose Archived Meetings Videos.