

The City of Lake Forest
CITY COUNCIL MEETING
Proceedings of the Monday, June 6, 2022
City Council Meeting - City Council Chambers
220 E Deerpath

City Clerk Margaret Boyer asked for a motion to appoint Alderman Buschmann as Mayor Pro-tem for the meeting. Alderman Rummel made the motion, seconded by Alderman Weber. Motion carried unanimously by voice vote.

CALL TO ORDER AND ROLL CALL: Honorable Mayor Pro-Tem Buschmann called the meeting to order at 6:33pm, and the City Clerk Margaret Boyer called the roll of Council members.

Present: Alderman Rummel, Alderman Notz, Alderman Preschlack, Alderman Goshgarian, Alderman Buschmann and Alderman Weber.

Absent: Honorable Mayor Pandaleon, Alderman Karras, and Alderman Morris

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE was recited.

REPORTS OF CITY OFFICERS

COMMENTS BY MAYOR

Mayor Pro-Tem Buschmann read and presented the Resolution. Mr. Borzick thanked the City Council and his fellow co-workers for 35 years.

A. Approval of a Resolution of Appreciation for Retiring Employee William E. Borzick

COUNCIL ACTION: Approve the Resolution Appreciation for Retiring Employee William E. Borzick

Alderman Weber made a motion to approve the Resolution Appreciation for Retiring Employee William E. Borzick, seconded by Alderman Preschlack. Motion carried unanimously by voice vote.

COMMENTS BY CITY MANAGER

City Manager Jason Wicha introduced Marcy Kerr, Executive Director at the Lake Forest Preservation Foundation. Ms. Kerr shared a slideshow for each award category to include Preservation, Rehabilitation, Restoration, Reconstruction and New Construction or Infill. She also updated the City Council on the new eighteen historical building plaques around the City that have a short history and key facts listed along with a QR code linking back to more information and other upcoming events that include; David Adler: Great House Architect that will air on Friday evenings in June on WTTW, and the Summer Garden Stroll on June 24. The City Council thanked Ms. Kerr for her and the Preservation Foundations work for the architectural treasures throughout the City.

A. Community Spotlight

-Lake Forest Preservation Foundation

- Marcy Kerr, Executive Director

OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL

COMMITTEE REPORTS

PUBLIC WORKS COMMITTEE

- 1. Update on Work Orders Management System**
Dan Martin, Superintendent of Public Works and
Cameron Burrell, Business Analyst, Department of Innovation and Technology

Dan Martin, Superintendent of Public Works gave an extensive overview to date of the Work Orders management system along with processes and bids that the City has taken. He gave an overview of the modules that are available and shared the supervisor dashboard view along with mobile view that is used in the field. Mr. Martin noted this will allow the City to track assets and forecast the future through data driven decision making including integration with ArcGIS for asset mapping and importantly create workflow automation and reduction of manual duplicative processes.

The City Council had discussion on entering historical data, Mr. Martin noted that has not been determined yet.

ITEMS FOR OMNIBUS VOTE CONSIDERATION

- 1. Approval of May 16, 2022, City Council Meeting Minutes**
- 2. Approve the Purchase of Dual Band Capable Portable Radios for the Fire Department from state bid vendor Motorola Solutions.**
- 3. Approval of an Intergovernmental Agreement Between The City of Lake Forest and The Illinois State Toll Highway Authority.**
- 4. Award contract with Cartegraph Systems LLC to Purchase Software and Services for a Work Orders Management system as Budgeted in FY23 Capital Plan in the Amount of \$99,800 to include a 5% Contingency in the Amount of \$4,990 for a Total Cost of \$104,790. Additionally, Approve Three Year Agreement for Annual Subscription Services included in the FY2024 – FY2027 Operating Budget for the Sum of \$143,264. In total, \$248,054 is being requested for implementation and Four Years of licensing and maintenance.**
- 5. Award of the Low Bid for the 2022 Storm Sewer Lining Program to Hoerr Construction, Inc., and Authorize the City Manager to Execute an Agreement in the Amount Not to Exceed \$180,000**
- 6. Award of a One-Year Professional Services Agreement Extension to Multisystem Management Company to Provide Janitorial Services at City Facilities and Authorization for the City Manager to Execute an Agreement Extension in the Amount of \$225,035**
- 7. Award of a Five-Year Professional Services Agreement to Lakeland HVAC Automation to Provide HVAC Controls System Services at City Facilities and Authorization for the City Manager to Execute an Agreement in the Amount of \$50,978**
- 8. Consideration of Ordinances Approving Recommendations from the Building Review Board. (First Reading, and if Desired by the City Council, Final Approval)**

9. **Consideration of Ordinances Approving Recommendations from the Zoning Board of Appeals. (First Reading, and if Desired by the City Council, Final Approval)**
10. **Consideration of Ordinances Approving Recommendations from the Historic Preservation Commission. (First Reading and if Desired by the City Council, Final Approval)**
11. **Consideration of a Recommendation from the Plan Commission in Support of a Special Use Permit for The Skin Care Center, a dermatology clinic, at 225 E. Deerpath. (If desired by the Council, Waive First Reading and Grant Final Approval of the Ordinance.)**

COUNCIL ACTION: Approval of the eleven (11) omnibus items as presented.

Mayor Pro-Tem Buschmann asked members of the Council if they would like to remove any item or take it separately. Seeing none, he asked for a motion.

Alderman Weber made a motion to approve the eleven (11) Omnibus items as presented, seconded by Alderman Rummel. The following voted "Aye": Alderman Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 6-Ayes, 0 Nays, motion carried

Information such as Purpose and Action Requested, Background/Discussion, Budget/Fiscal Impact, Recommended Action and a Staff Contact as it relates to the Omnibus items can be found on the agenda.

ORDINANCES

OLD BUSINESS

NEW BUSINESS

ADDITIONAL ITEMS FOR COUNCIL DISCUSSION/COMMENTS BY COUNCIL MEMBERS
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Alderman Weber noted how nice the welcome letter that new residents receive

ADJOURNMENT

There being no further business Mayor Pro-Tem Buschmann asked for a motion. Alderman Preschlack made a motion to adjourn, seconded by Alderman Goshgarian. Motion carried unanimously by voice vote at 7:18 pm.

Respectfully Submitted
Margaret Boyer, City Clerk

A video of the City Council meeting is available for viewing at the Lake Forest Library and on file in the Clerk's office at City Hall. You can also view it on the website by visiting www.cityoflakeforest.com. Click on I Want To, then click on View, then choose Archived Meetings Videos.