

The City of Lake Forest
CITY COUNCIL MEETING
Proceedings of the Monday, April 18, 2022
City Council Meeting - City Council Chambers
220 E Deerpath

CALL TO ORDER AND ROLL CALL: The City Clerk asked for a motion to appoint Alderman Morris as Mayor Pro Tem. Alderman Rummel made a motion to appoint Alderman Morris as Mayor Pro Tem, seconded by Alderman Preschlack. Motion carried unanimously by voice vote. Mayor Pro Tem Morris called the meeting to order at 7:15pm

Present: Alderman Morris, Alderman Karras, Alderman Rummel, Alderman Notz, Alderman Preschlack, Alderman Goshgarian, Alderman Buschmann and Alderman Weber.

Absent: Honorable Mayor Pandaleon

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE was recited.

REPORTS OF CITY OFFICERS

COMMENTS BY MAYOR

A. Approval of a Resolution of Appreciation for retiring employee Friedrich Hoeft

Mayor Pro Tem Morris read the Resolution of Appreciation for retiring employee Friedrich Hoeft.

COUNCIL ACTION: Approve the Resolution of Appreciation for retiring employee Friedrich Hoeft

Alderman Buschmann made a motion to Approve the Resolution of Appreciation for Retiring employee Friedrich Hoeft, seconded by Alderman Morris. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

B. Approval of a Resolution of Appreciation for Joanna Rolek, Executive Director at Lake Forest Lake Bluff Chamber of Commerce

Mayor Pro Tem Morris read the Resolution of Appreciation for Joanna Rolek, Executive Director at Lake Forest Lake Bluff Chamber of Commerce.

Ms. Rolek thanked the members of the City Council for all their help and collaboration to support the local businesses in Lake Forest.

COUNCIL ACTION: Approve a Resolution of Appreciation for Joanna Rolek, Executive Director at Lake Forest Lake Bluff Chamber of Commerce

Alderman Weber made a motion to Approve the Resolution of Appreciation for Joanna Rolek, Executive Director at Lake Forest Lake Bluff Chamber of Commerce, seconded by Alderman Buschmann. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

A. Approval of an Arbor Day Proclamation

Mayor Pro Tem Morris read the Arbor Day Proclamation.

COUNCIL ACTION: Approve the Arbor Day Proclamation

Alderman Rummel made a motion to Approve the Arbor Day Proclamation, seconded by Alderman Karras. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

B. 2022-2023 Board and Commission Appointments and Reappointment's

PARKS & RECREATION BOARD

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Mark Gorman	APPOINT	4

COUNCIL ACTION: Approve the Mayor's 2022-2023 Board and Commission Appointments and Reappointment's

Alderman Weber made a motion to Approve the Mayor's 2022-2023 Board and Commission Appointments and Reappointment's, seconded by Alderman Notz. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

COMMENTS BY CITY MANAGER

A. Municipal Electrical Aggregation Update
- Layla Werner, Management Analyst

Assistant City Manager, Mike Strong, introduced Management Analyst, Layla Werner to provide an update regarding the Municipal Electrical Aggregation program. Mr. Strong provided a brief background explaining new households being enrolled in the program

Ms. Werner provided a brief timeline of the Municipal Aggregation Program including when this was discussed by the City Council. In addition to the timeline, Ms. Werner displayed the two updated letters that will be sent to residents to enroll them in the Municipal Aggregation Program, or to notify them of the change back to ComEd service. She further explained the various communications platforms that will be used to notify residents of the updated letters sent to households.

The City Council asked clarifying questions including the difference between Community Solar and Municipal Aggregation, communication methods, and the grant funding provided to the City.

OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL ON NON-AGENDA ITEMS

COMMITTEE REPORTS

FINANCE COMMITTEE

1. Approval of the Comprehensive Fiscal Plan for FY2023

Alderman Morris made comments regarding the budget process, and all of the items that are included in the Comprehensive Fiscal Plan for FY2023. Additionally, he noted the strong financial health of the City while still maintaining a high level of service for the residents of the community.

Finance Director, Elizabeth Holleb, provided additional information regarding the Comprehensive Fiscal plan for FY2023. She explained that the document has been available on the website for the past week, and that minor revision were made after the March 14th budget workshop, however, all items for approval in the Fiscal Plan were discussed earlier during the Finance Committee. Ms. Holleb provided a summary of the document including integration with the strategic plan, long term planning, the general fund, overall revenue and expenses, the capital fund and service listings, which were a new addition to the budget this fiscal year.

The City Council had discussion regarding public comments or feedback provided to staff regarding the budget.

Finance Director Holleb stated that there were no public comments regarding the budget document.

The City Council had additional discussion regarding the income tax rates, and personnel vacancies.

COUNCIL ACTION: Approval of the Comprehensive Fiscal Plan for Fiscal Year 2023

Alderman Preschlack made a motion to Approve the Comprehensive Fiscal Plan for FY2023, seconded by Alderman Karras. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

2. Annual Vendor Approval

Finance Director Elizabeth Holleb reported on the annual vendors list that the City has contracts with and that a full list was available to the Council.

COUNCIL ACTION: Approval of the attached list of vendors for Fiscal Year 2023

Alderman Notz made a motion to Approve the attached list of vendors for Fiscal Year 2023, seconded by Alderman Preschlack. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

3. Consideration of an Ordinance making a Supplemental Appropriation for the Fiscal Year Beginning May 1, 2021 and Ending April 30, 2022 (First Reading, and if Desired by the City Council, Final Approval)

Finance Director Elizabeth Holleb reported that this was one supplemental appropriation due to one fund exceeding its annual appropriation allotment. Ms. Holleb explained this appropriation would be for the Waukegan and Everett intersection project adding \$150,000 to the Motor Fuel Tax Fund.

COUNCIL ACTION: If determined to be appropriate by the City Council, waive first reading and grant final approval of the Ordinance making a supplemental appropriation for the fiscal year beginning May 1, 2021 and ending April 30, 2022

Alderman Preschlack made a motion to waive first reading and grant final approval of the Ordinance making a supplemental appropriation for the fiscal year beginning May 1, 2021 and ending April 30, 2022, seconded

by Alderman Weber. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

ITEMS FOR OMNIBUS VOTE CONSIDERATION

1. **Approval of April 4, 2022, City Council Meeting Minutes**
2. **Consideration of a Request to Waive the Fidelity Bond Requirement in Connection with the Women's Board of Northwestern Lake Forest Hospital Holding a Raffle in The City of Lake Forest. (Approval by Motion)**
3. **Approval of a Twelve (12) Month Renewal Agreement with XO Communications for SIP Telecommunication Services at an Estimated Expense of \$30,500**
4. **Award a One-Year Professional Services Agreement for the City Engineering Services to Gewalt Hamilton Associates, Inc., to Include Authority to Provide Permit Reviews when the Full Cost is Reimbursable by the Developer or Property Owner, and Authorize the City Manager to Execute an Agreement with Two Additional One-Year Optional Renewals**
5. **Award proposal from Northern Divers USA to purchase and install 3 new pumps for the Spruce and Sheridan Sanitary Sewer Lift Station for the Sum of \$94,725 Plus a 5% Contingency of \$4,750 for a Total of \$99,475.**
6. **Consideration of a Request from the School of St. Mary for a Waiver of City Fees Assessed to Support an Upcoming Special Event. (Approval by Motion)**
7. **Consideration of a Recommendation from the Plan Commission in Support of a Special Use Permit for "Duffer's", a New Restaurant Proposed in Westwood Center, 950 N. Western Avenue. (If desired by the Council, Waive First Reading and Grant Final Approval of the Ordinance.)**

COUNCIL ACTION: Approval of the seven (7) Omnibus items as presented

Mayor Pro Tem Morris asked members of the Council if they would like to remove any item or take it separately. Seeing none, he asked for a motion. Alderman Preschlack made a motion to approve the seven (7) Omnibus items as presented, seconded by Alderman Weber. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

Information such as Purpose and Action Requested, Background/Discussion, Budget/Fiscal Impact, Recommended Action and a Staff Contact as it relates to the Omnibus items can be found on the agenda.

ORDINANCES

OLD BUSINESS

NEW BUSINESS

ADDITIONAL ITEMS FOR COUNCIL DISCUSSION/COMMENTS BY COUNCIL MEMBERS

Alderman Rummel notified the City Council of the various events taking place during Earth Month. She provided information of the events that took place prior to the meeting and stated that information regarding future events this month are available on the City's website.

Alderman Preschlack congratulated Management Analyst, Layla Werner, for the work she conducted during her three years with the City, as she accepted a new job opportunity.

Alderman Weber notified the City Council of the St. Mary's 5k walk and 1 mile walk on Saturday, April 23rd.

ADJOURNMENT

There being no further business Mayor Pandaleon asked for a motion. Alderman Preschlack made a motion to adjourn, seconded by Alderman Goshgarian. Motion carried unanimously by voice vote at 8:32 pm.

Respectfully Submitted
Margaret Boyer, City Clerk

A video of the City Council meeting is available for viewing at the Lake Forest Library and on file in the Clerk's office at City Hall. You can also view it on the website by visiting www.cityoflakeforest.com. Click on I Want To, then click on View, then choose Archived Meetings Videos.