

The City of Lake Forest  
CITY COUNCIL MEETING  
**Proceedings of the Special, Monday, July 18, 2022 first Session**  
City Council Meeting - City Council Chambers  
220 E Deerpath

CALL TO ORDER AND ROLL CALL: Honorable Mayor Pandaleon called the meeting to order at 5:00pm, and the City Clerk Margaret Boyer called the roll of Council members.

Present: Honorable Mayor Pandaleon, Alderman Morris, Alderman Karras, Alderman Notz, Alderman Preschlack, Alderman Goshgarian, Alderman Buschmann and Alderman Weber.

Alderman Notz attended via phone.

Absent: None

**CALL TO ORDER AND ROLL CALL**

- 1. EXECUTIVE SESSION pursuant to 5ILCS120/2(c), 11 The City Council will be discussing pending litigation**

Alderman Rummel made a motion to adjourn into Executive pursuant to 5ILCS120/2(c), 11 The City Council will be discussing pending litigation, seconded by Alderman Preschlack. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

**Adjournment into Executive Session at 5:00 pm**

**Reconvene into Regular Session** and recessed at 6:06pm

**NOTE: The City Council will recess until the Finance Committee begins at 6:30 pm** The City Council recessed until 6:30pm.

CALL TO ORDER AND ROLL CALL: Honorable Mayor Pandaleon called the first session to order at 7:31pm, and the City Clerk Margaret Boyer called the roll of Council members.

Present: Honorable Mayor Pandaleon, Alderman Morris, Alderman Karras, Alderman Rummel, Alderman Preschlack, Alderman Goshgarian, Alderman Buschmann and Alderman Weber.

Absent: Alderman Notz

**PLEDGE OF ALLEGIANCE** was recited.

**REPORTS OF CITY OFFICERS**

**COMMENTS BY MAYOR**

Mayor Pandaleon read the following Board and Commission appointments and reappointments.

- A. 2022-2023 Board and Commission Appointments and Reappointments**

**AUDIT**

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Terence Mieling	APPOINT	1
Fritz Hirsch	APPOINT	3
Tighe Magnuson	REAPPOINT	2
Tara Janos	REAPPOINT, APPOINT AS CHAIR	2
Mark Dillon	REAPPOINT	1

**BUILDING REVIEW BOARD**

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Sally Downey	REAPPOINT	1
Richard Walther	REAPPOINT	4

**CEMETERY**

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Robert Worobow	APPOINT	3
Robert Thornbough	REAPPOINT	1

**CROYA**

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Christine Carr	REAPPOINT	LB
Stephanie Mannarino	REAPPOINT	2
Megan Engelberg	REAPPOINT	1

**GORTON**

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Mike Slover	APPOINT	2
Bill Moskoff	REAPPOINT	1

**HOUSING TRUST**

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Chris Baker	REAPPOINT	n/a

**LEGAL**

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Art Mertes	APPOINT	1

**LIBRARY**

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Josh Jackson	APPOINT	1
Robert Shaw	APPOINT	4

**HISTORIC PRESERVATION COMMISSION**

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Robin Petit	REAPPOINT	3

**PLAN COMMISSION**

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Steve Lamontagne	APPOINT	2
Jamie Moorhead	REAPPOINT	1

**SENIOR RESOURCE COMMISSION**

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Dennis Herrmann	APPOINT	4
Gale Strenger Wayne	REAPPOINT AS CHAIR	3
Jill Rosa	REAPPOINT	LB

**PARKS & RECREATION BOARD**

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Bill Sheridan	APPOINT	2
Timo Berger	APPOINT	4
Marc Silver	REAPPOINT, APPOINT AS CHAIR	2
Kaci Spirito	REAPPOINT	2

**ZONING BOARD OF APPEALS**

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
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Henry Kleeman	APPOINT	1
Arthur Miller	APPOINT	3
Pete Clemens	REAPPOINT	3
Lisa Nehring	APPOINT AS CHAIR	3

**COUNCIL ACTION: Approve the Mayor’s Appointments and Reappointments**

Alderman Karras made a motion to approve the Mayors Appointments and Reappointments, seconded by Alderman Preschlack. Motion carried unanimously by voice vote.

Mayor Pandaleon thanked the Caucus for all their work.

**COMMENTS BY CITY MANAGER**

City Manager Jason Wicha introduced the topic, noting that cancelling the event due to the tragic events in Highland Park had financial repercussions. He then introduced Rick Amos to give the City Council an update for the 4<sup>th</sup> of July.

**A. Community Spotlight**

- **Friends of Lake Forest Parks and Recreation Foundation  
July4th Update  
Rick Amos, Executive Director of Events**

Mr. Amos shared a brief history of the Events that are managed by the Friends of Lake Forest Parks and Recreation Foundation. He reviewed the financial implications of the cancellation and estimated revenue loss that would impact future 2022 events. He reported that many of the Festival’s costs had been paid in advance to meet requirements of vendors and entertainers. He shared preliminary financial information but noted that the Friends continues to work with vendors to minimize the cost impact. In the case of the fireworks, the Foundation was successful in having the cost carry over to next year’s event, with a small financial penalty. The headline entertainer required payment upfront with no recourse for event cancellation.

The City Council had lengthy discussion on annual events, vendor payments, estimated revenue loss and ticket sales. The City Council encouraged the Foundation to continue to fund raise and work with vendors on payments. There was consensus among the City Council to offer support in an amount not to exceed \$300,00. City staff was asked to bring this item forward at the August 1 meeting.

**OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL**

**COMMITTEE REPORTS**

**FINANCE COMMITTEE**

**\*\*\*PUBLIC HEARING ON THE CITY'S ANNUAL APPROPRIATION ORDINANCE\*\*\***

Mayor Pandaleon asked for a motion to open the Public Hearing at 7:41 pm

Alderman Weber made a motion to open the Public Hearing, seconded by Alderman Rummel. The following voted "Aye": Alderman Morris, Karras, Rummel, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 7-Ayes, 0 Nays, motion carried.

**OPEN PUBLIC HEARING**

**1. Consideration of the Annual Appropriation Ordinance for FY2023 and Approval of Rollovers  
(Final Reading – Public Hearing Required)**

Elizabeth Holleb, Finance Director reported while the annual municipal budget represents the City's financial "plan" for expenditures over the course of the fiscal year, the annual Appropriation Ordinance is the formal legal mechanism by which the City Council authorizes the expenditure of public funds. It appropriates specific sums of money by object and purpose. State statutes require the passage of an Appropriation Ordinance by the July 31.

She stated that the Appropriation Ordinance provides for a 10% "contingency" above the budgeted expenditures. Each separate fund includes an item labeled "contingency" with an appropriate sum equivalent to 10% of the total funds budgeted. Additionally, Ms. Holleb stated in order to provide more accurate and efficient accounting and budgeting of City funds, an annual rollover of funds is requested. This eliminates both under and over budgeting of funds in the new fiscal year.

Mayor Pandaleon asked the Council if there were any questions. Seeing none he offered the opportunity for comment. Seeing none, he asked for a motion.

**COUNCIL ACTION: Conduct a public hearing on the City's FY2023 Annual Appropriation Ordinance. Upon closing the public hearing, it is recommended that the City Council consider approval of the final reading of the Ordinance (page 38) and the rollovers. A copy of the ordinance is available for review by the public in the City Clerk's office.**

Alderman Rummel made a motion to approval the final reading of the Ordinance and the rollovers, seconded by Alderman Karras. The following voted "Aye": Alderman Morris, Karras, Rummel, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 7-Ayes, 0 Nays, motion carried.

**CLOSE PUBLIC HEARING**

Mayor Pandaleon asked for a motion to close the Public Hearing

Alderman Preschlack made a motion to Close the Public Hearing, seconded by Alderman Weber. The following voted "Aye": Alderman Morris, Karras, Rummel, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 7-Ayes, 0 Nays, motion carried.

**2. GFOA Certificate of Achievement for Excellence in Financial Reporting Award Presentation**



Alderman Preschlack made a motion of approval of an additional FY22 Transfer out of the General Fund as directed by the City Council in the Amount of \$2.1 Million to Fund One-Time Expenditures, to be determined at a later date, seconded by Alderman Weber. The following voted "Aye": Alderman Morris, Karras, Rummel, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 7-Ayes, 0 Nays, motion carried.

<b>ITEMS FOR OMNIBUS VOTE CONSIDERATION</b>
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- 1. Approval of June 21, 2022, City Council Meeting Minutes**
- 2. Approval of a Resolution of Appreciation for Retiring Members of Boards and Commissions as follows:**

<b>BOARD, COMMISSION OR COMMITTEE</b>	<b>NAME OF MEMBERS(S)</b>
<b>AUDIT</b>	Vince Sparrow and William McFadden
<b>CEMETERY</b>	Rommy Lopat
<b>GORTON</b>	Karen Rode
<b>HPC</b>	Bruce Grieve, Steve Lamontagne and Elizabeth Sperry
<b>LEGAL</b>	Anthony Mancini
<b>LIBRARY</b>	Germaine Arnson and Elizabeth Grob
<b>SENIOR RESOURCE COMMISSION</b>	Mark Dillon
<b>PARKS &amp; RECREATION</b>	Nancy Duffy and Paul Best
<b>ZONING BOARD OF APPEALS</b>	Mike Sieman and Nancy Novit

- 3. Approval of the Check Register for the Period of June 1-June 30, 2022**
- 4. Consideration of Ordinances Approving Recommendations from the Building Review Board. (First Reading, and if Desired by the City Council, Final Approval)**
- 5. Consideration of Ordinances Approving Recommendations from the Zoning Board of Appeals. (First Reading, and if Desired by the City Council, Final Approval)**
- 6. Consideration of the Waiver of Permit Fees for the Splash Pad at Townline Park Located at 1555 Townline Road. (Approval by Motion)**

Mayor Pandaleon asked members of the Council if they would like to remove any item or take it separately. Seeing none, he asked for a motion.

Alderman Goshgarian made a motion to approve the six (6) Omnibus items as presented, seconded by Alderman Rummel. The following voted "Aye": Alderman Morris, Karras, Rummel, Preschlack, Goshgarian, Buschmann, and Weber. The following voted "Nay": None. 7-Ayes, 0 Nays, motion carried

Information such as Purpose and Action Requested, Background/Discussion, Budget/Fiscal Impact, Recommended Action and a Staff Contact as it relates to the Omnibus items can be found on the agenda.

**ORDINANCES**

**OLD BUSINESS**

**NEW BUSINESS**

**ADDITIONAL ITEMS FOR COUNCIL DISCUSSION/COMMENTS BY COUNCIL MEMBERS**

**City Manager Presentation of Fabulous Gifts and Prizes**

Jason Wicha, City Manager presented Alderman Karras with a beautiful bouquet of flowers, a certificate for a tree to be planted in her honor and personalized City street sign.

**1. Final words for departing Council Member from remaining Council Members**

Each Alderman expressed sincere gratitude for the service of retiring Alderman Karras and Mayor Pandaleon saying a few words regarding her service to the City.

**2. Final comments from Alderman Karras**

Alderman Karras made closing remarks to the Council, Residents and Staff about her tenure on the City Council.

**ADJOURNMENT**

Mayor Pandaleon noted that there would be a five-minute break between sessions.

There being no further business Mayor Pandaleon asked for a motion. Alderman Karras made a motion to adjourn, seconded by Alderman Goshgarian. Motion carried unanimously by voice vote at 8:33 pm.

Respectfully Submitted  
Margaret Boyer, City Clerk

A video of the City Council meeting is available for viewing at the Lake Forest Library and on file in the Clerk's office at City Hall. You can also view it on the website by visiting [www.cityoflakeforest.com](http://www.cityoflakeforest.com). Click on I Want To, then click on View, then choose Archived Meetings Videos.