

SPECIAL MEETING OF THE CITY COUNCIL

START TIME 5:00pm

THE CITY OF LAKE FOREST

CITY COUNCIL AGENDA

****Tuesday, September 6, 2022**

220 E. Deerpath, Lake Forest, IL 60045

CALL TO ORDER AND ROLL CALL

- 1. EXECUTIVE SESSION pursuant to 5ILCS120/2(c), 11 The City Council will be discussing pending litigation**

Adjournment into Executive Session

Reconvene into Regular Session

NOTE: The City Council will recess until 6:30 pm

THE CITY OF LAKE FOREST

CITY COUNCIL AGENDA

****Tuesday, September 6, 2022, 6:30pm**

220 E. Deerpath, Lake Forest, IL 60045

Honorable Mayor, George Pandaleon

James E. Morris, Alderman First Ward

Nancy P. Novit, Alderman First Ward

Melanie Rummel, Alderman Second Ward

Edward U. Notz, Jr., Alderman Second Ward

Jim Preschlack, Alderman Third Ward

Ara Goshgarian, Alderman Third Ward

Raymond Buschmann, Alderman Fourth Ward

Eileen Looby Weber, Alderman Fourth Ward

CALL TO ORDER AND ROLL CALL

6:30pm

PLEDGE OF ALLEGIANCE

REPORTS OF CITY OFFICERS

1. COMMENTS BY MAYOR

2. COMMENTS BY CITY MANAGER

A. Community Spotlight

- Lake Forest Open Lands Association

- Ryan London, President

3. OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL

4. COMMITTEE REPORTS

5. ITEMS FOR OMNIBUS VOTE CONSIDERATION

1. Approval of August 1, 2022, City Council Meeting Minutes

A copy of the minutes can be found beginning on **page 23**.

COUNCIL ACTION: Approval of August 1, 2022, City Council Meeting Minutes

2. Approval of the Check Register for the Period of July 23 – August 26, 2022

STAFF CONTACT: *Elizabeth Holleb, Finance Director (847-810-3612)*

BACKGROUND/DISCUSSION: City Code Section 38.02 sets forth payment procedures of the City. The Director of Finance is to prepare a monthly summary of all warrants to be drawn on the City treasury for the payment of all sums due from the City (including all warrants relating to payroll and invoice payments) by fund and shall prepare a detailed list of invoice payments which denotes the person to whom the warrant is payable. The warrant list detail of invoice payments shall be presented for review to the Chairperson of the City Council Finance Committee for review and recommendation. All items on the warrant list detail recommended for payment by the Finance Committee Chairperson shall be presented in summary form to the City Council for approval or ratification. Any member of the City Council shall, upon request to the City Manager or Director of Finance, receive a copy of the warrant list detail as recommended by the Finance Committee Chairperson. The City Council may approve the warrant list as so recommended by the Finance Committee Chairperson by a concurrence of the majority of the City Council as recorded through a roll call vote.

The Council action requested is to ratify the payments as summarized below. The associated payroll and invoice payments have been released during the check register period noted.

Following is the summary of warrants as recommended by the Finance Committee Chairperson:

	Fund	Invoice	Payroll	Total
101	General	943,301	1,660,153	2,603,454
501	Water & Sewer	148,510	200,476	348,987
220	Parks & Recreation	222,790	594,305	817,095
311	Capital Improvements	1,030,780		1,030,780
202	Motor Fuel Tax	9,642		9,642
230	Cemetery	107,520	40,062	147,581
210	Senior Resources	9,982	29,986	39,968
510	Deerpath Golf Course	33,855	3,038	36,893
601	Fleet	130,019	61,737	191,756
416 - 433	Debt Funds	1,000		1,000
248	Housing Trust			0
201	Park & Public Land	31,715		31,715
	All other Funds	1,612,078	183,430	1,795,508
		\$4,281,193	\$2,773,187	\$7,054,380

The amount denoted as "All other Funds" includes \$892,000 in Self Insurance Fund expenses for medical/dental plan claims paid, and nearly \$250,000 in capital project expenses in the Water Capital Fund.

COUNCIL ACTION: Approval of the Check Register for the Period of July 23 – August 26, 2022

3. Approval of an 18-month Contract Extension with Lake Forest Bank and Trust for Banking Services

STAFF CONTACT: *Elizabeth Holleb, Finance Director (847-810-3612)*

PURPOSE AND ACTION REQUESTED: Staff requests approval of an 18-month contract extension with Lake Forest Bank and Trust for banking services.

BACKGROUND/DISCUSSION: In September 2014, the Finance Department issued a Request for Proposals for Banking Services. The City received three (3) banking proposals. A review of the proposals was conducted and two (2) finalists were invited to participate in interviews. As a result of proposal reviews, interviews conducted, reference checks and clarification regarding fees proposed, the review committee unanimously recommended Lake Forest Bank and Trust for banking services. City Council approved a three-year agreement, with an optional two-year renewal option. In November of 2017, the City Council granted the two-year extension which runs through December 31, 2019. In July of 2019, the City Council granted an additional three-year extension that runs through December 31, 2022.

The City has enjoyed a mutually beneficial banking relationship with Lake Forest Bank and Trust (LFBT) for twenty-seven (27) years. In addition to a satisfaction with services currently provided, LFBT offered the most favorable pricing for banking services of the three proposals received in 2014:

Bank:	Total Est. Annual Cost
Lake Forest Bank & Trust	\$8,888
First Midwest	\$28,282
BMO Harris	\$34,616

Lake Forest Bank and Trust has graciously offered to extend the agreement for an additional 18-month with one modest change to the terms of the current agreement **(page 27)**. As proposed, LFBT would modify the interest paid on the City's deposits by .15%, which is still more favorable than other options available to the City. It should be further noted that there are no minimum balance requirements, so the City is able to invest its liquid cash in other investment options to achieve a higher interest rate, if available.

Based on a survey of other communities, there is no reason to believe a new RFP process would yield different results than 2014. The combination of a generous earnings rate on deposits, collateralization at 110%, and low banking service fees is unique. Lake Forest Bank and Trust values the mutually beneficial relationship and is an excellent community partner offering the City a very high level of service with extremely low fees. In addition, the earnings rate on the City's deposits is higher than other options available to the City.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
City Council	7/15/19	Approved three-year contract extension.
City Council	11/20/17	Approved two-year contract extension.
City Council	12/1/14	Approved three-year agreement with option to renew for two additional years.

BUDGET/FISCAL IMPACT:

Has City staff obtained competitive pricing for the proposed goods/services? **YES**
An RFP process was conducted in 2014, and LFBT has agreed to provide the same level of service at the same fee levels through all contract extensions.

FY2023 Funding Source	Amount Budgeted	Amount Requested	Budgeted? Y/N
Water Fund	\$6,000	\$6,000	Y
General Fund	\$1,765	\$1,765	Y

The \$6,000 cost of banking services is for lockbox services related to water bills and will be charged to the Water Fund. Other services will be charged to the Non-departmental budget in the General Fund.

COUNCIL ACTION: Approval of an 18-month Contract Extension with Lake Forest Bank and Trust for Banking Services

- 4. Consideration of a Request to Waive the Fidelity Bond Requirement in Connection with Holding a Raffle in the City of Lake Forest for the Lake Forest/Lake Bluff Chamber of Commerce (Approval by Motion)**

STAFF CONTACT: Joyce Reda, Deputy City Clerk (847.810.3676)

PURPOSE AND ACTION REQUESTED: Staff requests City Council consideration of waiving the fidelity bond requirement in connection with a proposed raffle from the Lake Forest/Lake Bluff Chamber of Commerce.

BACKGROUND: In January 2020 the City Council approved an Ordinance Amending Chapter 110, titled "Licenses and Miscellaneous" related to Raffles, to align these sections with recent State of Illinois Legislation. Section 110.0149, J, allows the raffle manager designated by the organization to seek a waiver of the bond requirement from the City Council.

At this time the Lake Forest/Lake Bluff Chamber of Commerce is requesting a waiver of the bond requirement and has submitted a request. A copy of the requests can be found beginning on **page 28**.

BUDGET/FISCAL IMPACT: N/A

COUNCIL ACTION: Consideration of a Request to Waive the Fidelity Bond Requirement in Connection with Holding a Raffle in the City of Lake Forest for the Lake Forest/Lake Bluff Chamber of Commerce. (Approval by Motion)

- 5. Approve the purchase of complete "System" that includes Body Worn Cameras (BWC), Squad Car Mobile Video System (MVS), Taser 7 tasers and a Cloud Based Digital Evidence Management Software (DEMS) included in the FY2023 Capital Equipment Budget, from the National Sourcewell low bidder Axon, in the Amount of \$120,395.00.**

STAFF CONTACT: Rob Copeland, Deputy Chief of Police (847)810.3809

PURPOSE AND ACTION REQUESTED: The Police Department staff are recommending the purchase of a complete "SYSTEM" that includes body-worn cameras (BWC), squad mobile video systems (MVS), Taser 7 tasers and a cloud-based Digital Evidence Management Software (DEMS) storage solution which partners with the provided body-worn cameras, squad mobile video system and taser 7's to store, manage, retrieve and share captured digital video and manage the assignment of devices. This complete system offers the department ease of use, functionality, enhanced recording capability, video redaction capability, and a cloud-based storage solution. The cloud based video evidence management system allows the Lake Forest Police Department the ability to seamlessly share any digital evidence with the Lake County State's Attorney's Office and the City Prosecutors office through a digital cloud link that requires no manual downloading and burning to a drive component by police department staff and then manually being transported to the respective prosecutors office in a timely manner.

BACKGROUND/DISCUSSION: Effective July 2, 2021, Public Act (P.A.) 101-0652, also known as the Safety, Accountability, Fairness and Equity - Today (SAFE-T) Act, makes changes to the Law Enforcement Officer-Worn Body Camera Act (50 ILCS 706/10) to require all law enforcement agencies to implement the use of body cameras within a prescribed period. By population size, Lake Forest will have to have body cameras implemented by January 1, 2025. The use of body worn cameras and in-car cameras ensures incidents involving police and citizen

contacts are recorded for clear transparency, enhance police accountability, protect officers from false complaints and provide valuable evidence for prosecutors,

The proposal is to outfit the Lake Forest Police Department with 40 Axon BWC's to be issued to all sworn personnel, twelve Lake Forest squad cars with Axon in-squad mobile video system (MVS), replacement of 13 older model tasers which are 6 years old and are no longer going to be supported by taser. The project also calls for the installation of the Axon Digital Evidence Management System (DEMS) which fully integrates with the MVS and BWCs. MVS and BWC's metadata will automatically flow into the cloud based evidence management application, where video assets are stored and managed as evidence. All MVS and BWC's video recordings must be retrievable from the same database and sharable with local and state prosecutors should play in a standard Windows video player or other widely accepted formats.

BUDGET/FISCAL IMPACT: The purchase is being made via the national government joint purchase co-operative, Sourcwell (formerly NJPA). Per Section 6.1D of the City's Purchasing Directive, purchases can be made via a variety of governmental joint purchasing programs. Numerous pieces of equipment are bid nationally, and such bids conform to all requirements of the Illinois State bidding laws. For many years, the City has purchased multiple pieces of equipment from national bids to include Sourcwell, Omnia Partners, State bid, and the Suburban Purchasing Cooperative.

Sourcwell, formerly National Joint Powers Alliance, was created by State law as a service cooperative to provide programs and services to members in education and government. Sourcwell follows the competitive contracting law process to solicit, evaluate, and award cooperative purchasing contracts for goods and services. Sourcwell is a public agency governed by an eight-member board.

Has competitive pricing been obtained for proposed goods/services? **No**

If no, indicate the specific exception requested: Administrative Directive 3-5, Section 6.1D – Government Joint Purchase

Below is an estimated summary of the BWC System budget:

FY2023 Funding Source	Amount Budgeted	Amount Requested	Budgeted? Y/N
Capital Fund 311-7603-475-75. 49	\$120,650.00	\$120,395.00	Y

COUNCIL ACTION: Approve the purchase of complete "System" that includes Body Worn Cameras (BWC), squad car Mobile Video System (MVS), Taser 7 tasers and a cloud based Digital Evidence Management Software (DEMS) included in the FY2023 Capital Equipment Budget, from the National Sourcwell low bidder Axon, in the Amount of \$120,395.00.

6. Award of Contract for Bulk Purchase of Mobil Diesel Efficient Fuel to the Suburban Purchasing Cooperative's Low Bidder, Al Warren Oil Co., Inc.

STAFF CONTACT: *Dan Martin, Superintendent of Public Works (810-3561)*

PURPOSE AND ACTION REQUESTED: The Public Works Committee and staff are recommending award of contract to purchase Mobil Diesel Efficient fuel for the City's fleet. It is recommended that the purchase of the Mobil Diesel Efficient (MDE) be made via the Suburban Purchasing Cooperative administered by the Northwest Municipal Conference. For many years, the City has utilized the Cooperative's bid to purchase various types of police vehicles and participates annually in the Thermoplastic Lane Marking contract. Furthermore, changing the City's current diesel fuel purchase process to utilize a governmental joint purchasing agency allows the City to purchase the proprietary MDE fuel that will improve diesel engine power, increase fuel efficiency while reducing CO₂ emissions and maintenance costs.

BACKGROUND/DISCUSSION: The Fleet Maintenance Section is responsible for maintaining approximately 234 rolling pieces of equipment and vehicles (98 diesel, 94 gasoline and 42 other) that provide a broad range of uses to support the City departments operational needs. Fleet is also responsible for monitoring and operating the City's primary fueling station located at the Municipal Services Building. The fueling station has two 20-thousand-gallon underground fuel tanks, one for diesel fuel and the other is for unleaded gasoline. The station is monitored and managed utilizing a fuel dispensing system and is accessible 24 hours, seven days a week. The MS fueling station dispenses on average 87,000 gallons of diesel fuel per year and 68,000 gallons of unleaded gasoline. Fuel is budgeted each Fiscal Year in the Fleet Operating Budget which the average cost over the last three Fiscal Years has been \$331,271.

The reason staff is recommending switching the existing diesel fuel to MDE fuel is to reduce the costly operating and repair costs associated with tighter emission standards. Over the years, the US EPA has established progressively more stringent emission standards for carbon monoxide, hydrocarbons, nitrogen oxides, and particulate matter. Auto and truck manufacturers have responded to tighter emission standards by improving engine and vehicle technology by designing efficient fuel injection systems to minimize exhaust emissions, use specialized computers to control engine performance and developing effective exhaust or "after-treatment" technologies, such as catalytic converters and particulate filters that remove pollutants from the exhaust stream before they can enter the atmosphere. While these performance improvements have enabled the industry to meet EPA standards and provide cleaner burning engines, the technological advancements along with the added components have significantly increased operating costs to the end users. Currently, after-treatment maintenance and service repair costs can range from \$1,000 per vehicle to \$10,000, costing the operating budget \$45,000 per year. Additional operating costs occur when the after-treatment particulate filters on trucks become full requiring a regeneration cycle to occur to burn off the particulate matter. These regens can require trucks working in the field to stop work, and head to the highway to run the vehicles until the regen is completed. Otherwise, the computer system will shut the vehicle down and run the vehicle at high idle while stationary until the process is completed.

The Mobil Diesel Efficient fuel is a proprietary reformulated diesel fuel engineered to work with modern engine fuel systems to clean-up and keep fuel injection systems clean, resulting in less particulate matter, lower emissions and reduced after treatment maintenance and repair costs. Independent testing of MDE demonstrated measurable increases in performance to include a 2% average increase in milage and a 2% average reduction in CO₂ emissions. An added benefit to using MDE is that it does not require using additional winter treatments to prevent the gelling of fuel (\$0.24 per gallon).

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
Public Works Committee	August 22, 2022	Review & Recommend City Council Approval

BUDGET/FISCAL IMPACT:

Has competitive pricing been obtained for proposed goods/services? **No**

If no, indicate the specific exception requested: Administrative Directive 3-5, Section 6.1D – Government Joint Purchase

The City currently purchases fuel by emailing a request for bids to a list of fuel vendors requesting the type and quantity of fuel at the end of the business day. Bids are due by 8:00 am the following day and are good for 24 hours. The lowest bid is selected, the order is placed, and fuel is delivered typically the same day. Under the Suburban Purchasing Cooperative (SPC) contract fuel is priced at \$0.045 over the Oil Price Information Service (OPIS)-Low Chicago posted price for the day for B5 biodiesel; Mobil Diesel Efficient is an additional \$0.03 per gallon. Based on average annual diesel usage of 87,000 gallons the budget impact would be low at approximately \$ 2,610 per year. OPIS is a Dow Jones company that provides transparency for pricing and analytical reporting for commercial contractors related to the petroleum industry.

Fleet Maintenance estimates the cost savings using MDE for after treatment maintenance costs (current estimated expense \$45,000) to be approximately \$20,000 dollars annually. It is difficult to accurately estimate the 2% average increase in mileage because Fleet tracks runtime hours of usage on diesel equipment due to the fact engines are often running and operating while the vehicle/equipment is stationary. Additional savings will be achieved by reducing unplanned work stoppages to preform filter regens and not having to treat fuel for anti-gelling at \$0.24 per gallon during the winter.

In July 2022, the Suburban Purchasing Cooperative's Governing Board approved the second of (3) three possible one-year extensions of the SPC Fuel Contract #198 to Al Warren Oil Co., Inc. July6, 2022 through July 5, 2023.

According to Al Warren Oil, since January 2020, over ten municipalities in the Chicago land area have started using MDE. Existing users are very pleased with the results they have experienced using MDE.

COUNCIL ACTION: Award of Contract for Bulk Purchase of Mobil Diesel Efficient Fuel to the Suburban Purchasing Cooperative's Low Bidder, Al Warren Oil Co., Inc.

7. Approval of Resolution Committing Local Funds for the 2022 Illinois Transportation Enhancement Program for The Deerpath Streetscape Project Grant Application and the Authorization of the City Manager to Execute Related Grant Application Documents

STAFF CONTACT: *Jim Lockfeer, Assistant to the Director of Public Works (810-3542)*

PURPOSE AND ACTION REQUESTED: City staff requests approval of a Resolution committing local funds for the Illinois Transportation Enhancement Program for the City of Lake Forest Deerpath Streetscape Improvement Project and authorization of the City Manager to execute related grant application documents.

BACKGROUND/DISCUSSION: ITEP is a federally and state funded competitive grant program that expands travel choices and enhances the transportation experience by improving the cultural, historic, aesthetic and environmental aspects of transportation infrastructure and promotes the opportunity for communities to beautify their streets and/or develop means of transportation facilities such as bike/pedestrian trails or paths.

ITEP funds are awarded competitively and any local government or state agency with taxing authority is eligible to apply. Project sponsors may receive up to eighty (80) percent reimbursement for eligible project costs. This year ITEP will provide \$125 million in state and federal funding. The deadline for application submittals is September 30, 2022, and successful application awards will be announced in the Summer of 2023.

In order to submit the project application, ITEP requires a Resolution committing local funds for the project. City Council previously approved a Resolution committing local funds for the Deerpath Streetscape project on October 19, 2020. Unfortunately, the City was not awarded project funding during the last ITEP cycle, however, City staff had learned the application was only a few points away from receiving funding after an application scoring debrief with the ITEP Program Manager. City staff had also learned that the project application could gain additional points in the project readiness category had the project been further along in the design process. Since the 2020 application submittal, design has progressed significantly to include IDOT's approval of the project's Phase I design and the start of the Phase II design. On **page 29** of the packet, a copy of the proposed project Resolution for the commitment of local funds can be found. A brief summary of the project follows below.

The Deerpath Streetscape Improvement Project features infrastructure improvements and the overall beautification of the Deerpath Streetscape from Oakwood Avenue to Western Avenue. A project recommendation report and plans have been approved by an interdisciplinary Deerpath Streetscape Ad-Hoc Committee which was appointed by the City Manager in 2019 to study, review public comment, and make recommendations for this portion of Deerpath. The City has already invested local funds by completing a Phase I design and in funding Phase II design. The project application will seek funding for construction and construction engineering. Currently, the project is identified in the City's Capital Improvement Program as a Priority 5, grant dependent project in Fiscal Year 2025. City staff will be updating project information in the Capital Improvement Program this upcoming budget cycle.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
City Council	10/19/20	City Council Approval of Project Grant Application Resolution for Commitment of Local Funds
Public Works Committee	9/23/20	Reviewed & Recommended City Council Approval

BUDGET/FISCAL IMPACT: ITEP grants provide 80% federal grant funding, The City of Lake Forest would be responsible for the 20% local agency matching funds if the project application is successful. Below is a prospective grant funding assessment for the Deerpath Streetscape Project. This funding table only outlines project costs that would be considered as eligible ITEP funding costs. Project street resurfacing as well as a priority water main replacement within the project limits are not eligible ITEP funding cost items. These items are currently estimated at a combined total cost of \$1.1 million and will be appropriately identified as City project costs in the Capital Improvement Program.

Estimated Total ITEP Eligible Project Costs	ITEP Funding Estimate (80%)	Total Local Share Estimate (20%)	Amount Budgeted in FY2023
\$2,500,000	\$2,000,000	\$500,000	\$0

Approval of this Resolution affirms that the City is committed to the project and pledges to fund the required local share, to include any additional amounts as may be required for the City's share of the project costs, if grant funding were awarded.

COUNCIL ACTION: Approval of Resolution Committing Local Funds for the 2022 Illinois Transportation Enhancement Program for Deerpath Streetscape Project Grant Application and the Authorization of the City Manager to Execute Related Grant Application Documents

8. Approval of a Public Works Committee Recommendation of an Award of Bid to Bruce Brugioni Construction Co. for the Elawa & City Hall Tuck Pointing and Elawa Garden Wall Repair Project in the Amount of \$115,279 to include a 10% Contingency in the Amount of \$11,600 for a Grand Total of \$126,879

STAFF CONTACT: *Jim Lockefefer, Assistant to the Director of Public Works (810-3542)*

PURPOSE AND ACTION REQUESTED: The Public Works Committee and City staff requests City Council award of bid to Bruce Brugioni Construction Co. for the Elawa & City Hall Tuck Pointing and Garden Wall Repair Project in the amount of \$115,279, to include a 10% contingency in the amount of \$11,600, for a grand total of \$126,879.

BACKGROUND/DISCUSSION: Tuck pointing is an important process to maintain the integrity of a building's brick masonry. As mortar deteriorates, it allows more water to seep into the masonry. Elawa Farms main two site buildings and the City Hall building both feature original exterior brick. This original and historic brick requires the tuck pointing of historic lime mortar to preserve the brick. It is crucial to use lime-based mortar when completing historic tuck pointing. This is because lime-based mortar is a softer material than the historic brick masonry. The lime-based mortar allows the historic brick to flex without crumbling during hot and cold temperatures. Concrete-based mortar is a much harder material than the historic brick masonry. Concrete-based mortar does not allow historic brick masonry to flex during those periods of extended hot and cold temperatures.

After Building Maintenance Section staff identified various areas of exterior mortar grout decay at both Elawa Farms and City Hall, staff enlisted the help of Leverett Masonry Consulting to inspect current conditions of the exterior brick and mortar, develop design specifications in order to preserve the historic brick and mortar, and assist with the bidding process and project

oversight. Leverett Masonry Consulting provided similar services on the recent Fiscal Year 2022 Dickinson Hall Tuck Pointing Project and the restoration of the Lake Forest Cemetery front gate. The exterior tuck pointing and other masonry repairs included in this project will help preserve the Elawa Farms and City Hall building for many years into the future.

In addition to the needed tuck pointing restoration work at Elawa Farms, the brick and mortar southern garden wall failed and fell over this past March. After this occurred, Building Maintenance Section staff directed Leverett Masonry Consulting to also develop specifications for the repair of this wall which were included in the Elawa Farms and City Hall Tuck Pointing project bid opportunity.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
Public Works Committee	8/22/2022	Reviewed and Recommended Approval

BUDGET/FISCAL IMPACT: On July 27, 2022, City staff initiated the public bidding process. On August 18, 2022, the City received eight sealed bids as outlined below.

Has City staff obtained competitive pricing for proposed goods/services? **Yes**

Company Name	Elawa Tuck Pointing	Elawa Wall Repair	City Hall Tuck Pointing	Total
Bruce Brugioni Construction Co.	\$65,835	\$30,044	\$19,400	\$115,279
Otto Baum Company, Inc.	\$82,620	\$88,395	\$35,460	\$206,475
Red Feather Group	\$89,500	\$102,000	\$43,000	\$234,500
April Building Services, Inc.	\$124,000	\$72,500	\$52,450	\$248,950
J.S.L. Building Restoration Group, Inc.	\$199,370	\$121,200	\$29,150	\$349,720
Berglund Construction	\$233,000	\$192,000	\$88,000	\$513,000
Ramirez Group LLC	\$290,700	\$225,900	\$179,202	\$695,802
Continental Construction, Inc.	\$365,000	\$232,000	\$388,000	\$985,000

Bruce Brugioni Construction has significant experience working with historic masonry and lime mortar. Their firm has completed multiple residential and commercial projects throughout The City of Lake Forest. Bruce Brugioni Construction also previously and successfully completed historic tuck pointing for the City at the Senior Center and Gorton Community Center.

Below is an estimated summary of Project budget:

FY2023 Funding Source	Amount Budgeted	Amount Requested	Budgeted? Y/N
Elawa General Improvements 311-1541-478.78-58	\$100,000	\$105,879	Y
City Hall Building Maintenance Operating Capital	\$0	\$21,000	Y

101-1503-467.67-09			
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Building Maintenance Operating Capital has a grand total Fiscal Year 2023 budget of \$150,000. The grand total \$26,879 overage will be covered by deferring east train Station tuck pointing repairs. Staff had estimated these repairs to cost approximately \$30,000. Staff will pursue these upgrades next fiscal year if operational funds become available.

COUNCIL ACTION: Approval of a Public Works Committee Recommendation of an Award of Bid to Bruce Brugioni Construction Co. for the Elawa & City Hall Tuck Pointing and Elawa Garden Wall Repair Project in the Amount of \$115,279 to include a 10% Contingency in the Amount of \$11,600 for a Grand Total of \$126,879

9. Consideration of a Resolution of Authorization for an OSLAD Grant Program project at South Park.

STAFF CONTACT: *Chuck Myers, Superintendent of Parks & Forestry (847-810-3565)*

PURPOSE AND ACTION REQUESTED: Staff requests ratification of a Resolution of Authorization for the Open Space Land Acquisition and Development (OSLAD) Grant Program for second phase of improvements at South Park.

BACKGROUND/DISCUSSION: The Illinois Department of Natural Resources (IDNR) is accepting applications for projects to be included in their OSLAD Grant Program. On June 19, 2017, City Council approved the master plan for South Park, which is meant to guide future decisions on park capital improvements. In 2019 the City was awarded grant funding through the OSLAD program for the first phase of improvements at South Park. City staff is now preparing to apply for another OSLAD grant application that includes several additional improvements to South Park, as identified in the master plan. The IDNR requires that a Resolution of Authorization be included with the application submittal due on September 30, provided on **page 30** of your packet to meet that deadline.

The grant funding from Phase 1 was combined with City funds to complete improvements throughout the park. These improvements included replacement of some of the worst amenities in the park and provided new recreation opportunities for our residents. The tennis courts and batting cage were replaced, and a fitness station, basketball court, and bocce court were added. A new path system connects these amenities to each other, to parking lots, and to existing neighborhood sidewalks, making the park accessible for the first time. Several trees were planted within the park and woodland management occurred along the southern portion of the property to remove invasive vegetation and reestablish native species. Phase 1 work was completed in the spring of 2021.

The improvements identified in Phase 2 will include a new splash pad, a fitness station, ball field improvements, practice pitching mound, a small shelter with restroom facilities and a woodland trail. If a grant is awarded, improvements would be anticipated to begin in 2024.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
City Council	04/06/20	Approval of Phase I Project
City Council	05/20/19	Approval to Execute Grant Agreement
City Council	10/01/18	Approval of a Resolution for OSLAD Grant Application
Park & Recreation Board	05/16/17	Recommend Approval
Public Meeting	03/15/17	Received feedback on design options
Public Meeting	01/24/17	Neighborhood visioning session

BUDGET/FISCAL IMPACT: This request for approval of the Resolution of Authorization is for the purpose of applying for grant funding only. If the grant is awarded to the City, funding would be allocated to this project from the Park and Public Land Fund.

Below is an estimated summary of proposed Project budget:

FY2025 Funding Source (allocated if grant is awarded)	Amount Budgeted (If grant is awarded)	Amount Requested	Budgeted? Y/N
Park and Public Land Fund	\$550,000	Not requested at this time	N
Special Recreation Fund	\$50,000	Not requested at this time	N

PROSPECTIVE GRANT FUNDING ASSESSMENTS

Estimated Project Cost	Estimate OSLAD Grant Funding 50%	Estimate of Local Share 50%
\$1,200,000	\$600,000	\$600,000

COUNCIL ACTION: Consideration of a Resolution of Authorization for an OSLAD Grant Program project at South Park.

- 10. Approval of a Recommendation from the Public Works Committee to Award a Contract to John Keno & Company for the Forest Park Beach Restoration Project, in the Amount of \$258,363 plus 4% Contingency in the Amount of \$10,000, for a Total of \$268,363**

STAFF CONTACT: Chuck Myers, Superintendent of Parks & Forestry, 810-3565

PURPOSE AND ACTION REQUESTED: The Public Works Committee and City staff requests approval to award a contract with John Keno & Company, Inc., for \$258,363 to perform sand nourishment at Forest Park Beach, as included in the FY2023 C.I.P. plus 4% contingency in the amount of \$10,000, for a total of \$268,363.

BACKGROUND/DISCUSSION: In May 2021, an engineering firm was retained by the City of Lake Forest to provide coastal engineering services at Forest Park Beach. The beach consists of a series of 4 beach cells protected by sheet pile groins and 3 semi-detached breakwaters that were constructed in the late 1980s. While changes in Lake Michigan's water levels have affected the functionality and maintenance requirements of the system throughout its lifespan, the historic rise in lake levels in recent years has prompted a re-evaluation into the performance of the beaches and breakwaters.

To address the recent performance concerns and longevity of the beach, the engineering firm performed a technical coastal study that analyzed local and regional wind, wave, current, and sediment data. The analysis considered these base conditions and estimated the performance of the beaches and breakwaters at various water levels and storm conditions. Using this understanding of the Lake Forest coastal system, the engineering firm proposed several alternative concepts to mitigate erosion and estimated the impacts these options would have on the existing littoral transport system (the natural movement of nearshore sediment by waves and current from north to south in this area of Lake Michigan), as well as how water level affects the currents along the shoreline.

The study revealed that, overall, the Forest Park beach has performed reasonably well over its lifetime. Littoral drift has replaced the original bird's eye sand with finer natural sand. Recent high-water levels have induced rapid erosion in the northern cells, leaving Cell #1 (northern cell) depleted and the shoreline unprotected. High-water levels also allow for more wave energy to reach the shoreline, creating larger currents within the cells and a bypass of sand between the cells. Over the past two years the water level has dropped in Lake Michigan, making this an ideal time to restore sand levels in the cell. Other conclusions of the analysis include the following:

- The higher water levels have allowed more wave energy to reach the shoreline creating larger currents within the cell and bypass of sand between the cells has occurred.
- The increase in wave energy happened due to less offshore wave breaking and an increase in wave overtopping of the breakwaters, which transmits waves into the cells.
- The erosion causes beach recession, which exposes the shore end of the sheet pile allowing for near shore currents to move the sand from the northern cells southward.
- The sheet piles separating the cells have helped to reduce the erosion, but their performance is highly reduced with the higher water levels.
- The observed cross shore erosion observed will not allow the beaches at the northern cells to recuperate their shoreline if the Lake levels continue to reduce.
- If Lake Michigan water levels rise again the beaches will be exposed to erosive action without enough sand to provide protection.
- The southern beach cell does not seem to have enough sand to continue to feed the northern cells via artificially moving back the sand northward.

The study showed that the northernmost beach cell (Cell #1) is in the most urgent need of attention and should be nourished with "bird's-eye" sand like the original project gradation. The second beach cell has experienced accelerated erosion and needs nourishment also. They concluded that at a minimum, the first beach cell should be nourished in 2022. The study was presented to the City Council last fall and some of the Alderman expressed concern over using the coarse sand, due to the difficulty of walking on it and because of the recreational nature of the beach. As a result, the project will now use birds-eye sand offshore and along the revetment stone, but the actual area used by beach users along the shore will be a finer sand. This will offer the best protection from erosion and sand loss in the vulnerable areas while providing a better surface for beach users.

The City hired GZA GeoEnvironmental Engineers and Scientists earlier this year to optimize the beach nourishment plan and draft the final construction documents that would enable the City to perform a bid process. The project involves bringing in 4850) cubic yards of new sand (approximately 240 truckloads) to Cell #1 and grading as specified. The sand Permitting of the project with the IDNR, IEPA and ACOE is currently underway and is expected to be complete soon. If approved by City Council, the project is expected to begin in October and be completed by the end of the year.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
Public Works Committee	08/22/22	Recommend Approval
City Council Finance Committee Workshop	03/14/22	Review of Beach Improvement Project and Capital Plan
City Council Finance Committee Workshop	11/08/21	Review of Beach Profile Study and Long-Term Maintenance Plan

BUDGET/FISCAL IMPACT: Funding for the beach restoration project is identified in the FY2023 Capital Improvement Plan. On July 27, 2022, City staff released an invitation to bid for the Beach Restoration Project. The bid opening was on August 17, 2022 and two (2) sealed bids were received, as detailed below.

Has competitive pricing been obtained for proposed goods/services? **Yes**

Recommended Bidder/Proposer is BOLDED

Company Name	Dollar Amount Bid
John Keno & Company	\$258,363
Misfits Construction	\$277,300

After careful review of the bids by City staff, staff is recommending the selection of John Keno & Company for the project. They meet the required qualifications for the project, and they have extensive experience with grading at the beach.

Below is an estimated summary of Project budget:

FY2023 Funding Source	Amount Budgeted	Amount Requested	Budgeted? Y/N
311-5703-467.67-39 Capital Fund	\$325,000	\$268,363	Y

COUNCIL ACTION: Approval of a Recommendation from the Public Works Committee to Award a Contract to John Keno & Company for the Forest Park Beach Restoration Project, in the Amount of \$258,363 plus 4% Contingency in the Amount of \$10,000, for a Total of \$268,363

11. Consideration of Requests for Waivers of City Fees Relating to Supporting Special Events Organized by the School of St. Mary Parent Association and the Deer Path Art League. (Approval by Motion)

STAFF CONTACT: Catherine Czerniak, Director of Community Development (810-3504)

PURPOSE AND ACTION REQUESTED: Consistent with the process outlined in the Special Event Administrative Directive, requests for waivers of fees for City services to support Special Events are presented to the Council for consideration.

BACKGROUND/DISCUSSION

School of St. Mary

The School of St. Mary Parent Association applied for a permit to hold a Special Event on Saturday, October 1st. The event is the Crusader 5K Run/1 Mile Walk and will require short term closures on Illinois Road and Frost Place as walkers and runners travel from the School of St. Mary on Illinois Road to the bike path at the end of Frost Place. This route has worked successfully in the past and was developed with input from various City departments, including the Police Department. The event will occur early on a Saturday morning to minimize conflicts with traffic. The event organizer will be contacting all residents living along the route to advise them of the short term closure.

City services are requested including delivery of barricades and parking cones to several locations along the route and Police Officer presence at various intersections to protect those participating in the event as well as members of the public. In accordance with the Fee Schedule adopted annually by the City Council, fees for the requested City services were calculated for this event and assessed in the total amount of \$1,023.00. A written request for the waiver of fees was submitted by the event organizer and is included in the Council packet on **page 31**.

Deer Path Art League

The Deer Path Art League is requesting a waiver of fees retroactively for City services provided to support the annual two day Art Fair on the Square which was held over the past weekend. City services provided included delivering barricades, parking cones, electrical cords, litter barrels, dumpsters and picnic tables to various locations in and around Market Square and significant support from the Police Department in advance of and over the course of the two day event. A waiver of permit fees for tents is also included in the request. In accordance with the Fee Schedule adopted annually by the City Council, fees for the requested City services were calculated for this event and assessed in the total amount of \$7,677.00. A written request for a waiver of fees was submitted by the event organizer and is included in the Council packet on **page 32**.

Note: As part of the upcoming budget process, staff will be reviewing the fee structure for special events and the current waiver request process and timeline.

COUNCIL ACTION: If desired by the City Council, approve a motion granting the requests of the School of St. Mary and the Deer Path Art League waiving the fees of \$1,023.00 and \$7,677.00 respectively, relating to special events.

COUNCIL ACTION: Approval of the eleven (11) omnibus items as presented.

6. OLD BUSINESS

1. Status Report on the Development and Discussions to Date on the Design Options for Synthetic Turf Fields at Deerpath Community Park (Council Direction is Requested)

PRESENTED BY: *Chuck Myers, Superintendent of Parks & Forestry, 810-3565*

PURPOSE AND ACTION REQUESTED: Consistent with the commitment staff made to the City Council at the May 2, 2022, meeting, staff will provide a presentation as a “check-in” to keep the Council and community informed as design work proceeds on the Deerpath Community Park athletic fields improvement project. This meeting is an opportunity to update the Council on the discussions and recommendations to date of the City Manager Advisory Group as work on the two design options, a 7.6-acre option and a 9.5-acre option, approach the 50% completion mark.

No formal Council action is requested at this time. However, and importantly, direction is requested on several aspects of the project as listed below to ensure that continuing efforts are focused in a direction generally supported by the City Council.

- Field size.
- Evaluation criteria on turf material and composition options.
- Conceptual Vision Plan for potential full build-out of Deerpath Community Park.

This endorsement is requested at the mid-point in the current project design to ensure that the project can progress in the most efficient and effective manner possible.

Formal Council action may be requested later this calendar year after the project design is further developed and detailed.

BACKGROUND/DISCUSSION: A complete timeline of discussions and actions pertaining to the synthetic turf fields project is provided in the table below. Key decision points to date are summarized below and a more detailed update on activity that has occurred since this project was last before the Council is also provided.

Looking Back – Key Reviews and Approvals

In 2019, the Friends of Lake Forest Parks and Recreation Foundation provided funding to support a community-wide effort to develop a Comprehensive Parks Master Plan. Based on community input gathered through surveys, stakeholder meetings, and individual interviews, the updated plan identifies community priorities related to parks and recreation facilities of all kinds. One of the top priorities identified development of artificial turf athletic fields to improve

playability and increase usability by local youth given the increasing frequency of significant rainfall events.

After an in-depth review process which incorporated extensive public input opportunities over the course of several months, the Parks and Recreation Board concluded that reconstruction of the athletic fields at Deerpath Park with a synthetic turf playing surface would best meet community needs and aligns with the adopted Comprehensive Parks Master Plan. The Board's recommendation in support of synthetic turf fields was based on the goals of maximizing playability, significantly reducing the number of cancelled practices and games, and incorporating environmentally sustainable features to benefit the overall community.

On April 4, 2022, the City Council approved a recommendation from the Park and Recreation Board in support of improvement of the athletic fields at Deerpath Park with artificial turf fields and authorized the issuance of a Request for Proposals for design services.

On May 2, 2022, the City Council approved a recommendation from the Publics Works Committee to award the architecture/engineering services for new synthetic turf field at Deerpath Community Park to Hitchcock Design Group. City Council directed preliminary design development of two options, an eight-acre option and a ten-acre option.

Activity Since City Council Authorization to Proceed with Design

The City Manager's Advisory Group was formed bringing together community experts in a variety of disciplines to offer guidance and expertise to staff and the City's consultant as the design process for the fields got underway. A City staff team, comprised of staff from various departments, was formed to work closely with the project consultants. Sub-groups of the larger staff team were formed to allow close attention to various aspects of the overall project: design elements, environmental sustainability, field programming/key users, traffic/parking impacts, and ongoing maintenance requirements.

Hitchcock Design Group brought together a team of technical experts with the goal of creatively balancing the goals, interests, and concerns of the community and of appointed and elected officials as voiced throughout the extensive deliberations of the project to date. In addition to Hitchcock Design Group, the technical team includes:

- Johnson Consulting – Expertise in evaluating field usage to determine recommended field size.
- Primera Engineers – Expertise in engineering and permitting complex synthetic turf projects including a focus on stormwater management, analysis of traffic/parking impacts, and assessing and planning utility systems.
- Hey & Associates - Expertise in planning for and developing green infrastructure and water management solutions on difficult sites. Experience and success in navigating Lake County and State of Illinois regulatory requirements.
- Robert Juris & Associates Architects – Expertise in designing functional, attractive, and durable park structures.
- Midland Standard Engineering & Testing and Vanderstappen Land Surveying – Expertise in data collection.
- Halloran & Yauch – Expertise in irrigation.
- W.B. Olson Construction Management – Expertise in pre-construction services and cost and schedule control.

Over the course of the last several months, City staff has continued to research synthetic turf fields. The research has included speaking with industry experts, meeting with synthetic turf vendors, and visiting peers in other municipalities and park districts in Illinois and Wisconsin to understand their experiences with artificial turf fields.

Recommendations of the Advisory Group

To date, the Advisory Group appointed by the City Manager has met three times over the course of several months. The Group was charged with advising, challenging, and offering insight to City staff and the City's consultants as plans and designs for Deerpath Park are developed. Group members were selected to bring expertise in the areas of architecture, engineering, field playability and performance, player safety, site design, land planning, landscaping, sustainable design, and knowledge of the practical and operational aspects of synthetic athletic turf fields. A progress report from the Advisory Group, with recommendations to date, is included in the Council packet beginning on **page 33**.

In summary, the Advisory Group, working closely with the City's consultants and City staff, have recommended the following:

- The 9.5-acre site design best meets the recreational programming needs of the community and best supports local athletic activities. This option allows playing field configurations to be optimized recognizing the floodplain and floodway constraints on the site.
- Synthetic artificial turf options should be evaluated based on the following criteria: player safety, playability, maintenance, durability, and environmental sensitivity.
- The field improvements should be considered in the context of both short-term plans and longer-term opportunities. The Conceptual Vision Plan takes the opportunity to look at "what could be" and looks beyond the scope of the immediate project, recognizing that elements of the plan could be developed over time, incrementally, if desired in the future. Development of a longer-term concept plan is consistent with Lake Forest's tradition of long-term planning.

Amenities reflected on the Conceptual Vision Plan could be added to the base project once construction bids are received. The Conceptual Vision Plan and plans illustrating the various field configurations considered will be provided in the presentation at the Council meeting.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
City Manager Advisory Group	08/15/22	Design alternative and field product review and discussion
City Manager Advisory Group	07/14/22	Preliminary design review and discussion
City Manager Advisory Group	05/25/22	Project overview and group charge
City Council	05/02/22	Approval of design contract for synthetic turf athletic fields at Deerpath Park

Reviewed	Date	Comments
City Council	04/04/22	Approval to proceed with requests for proposals for the design of synthetic turf athletic fields at Deerpath Park
Parks & Recreation Board	03/15/22	Council consideration and approval of Park and Recreation Board approval to proceed with requests for proposals for the design of synthetic turf athletic fields at Deerpath Park
Community Engagement	Fall 2021 - Spring 2022	Community surveys and in person and remote community information and input sessions conducted
City Council Workshop	07/12/21	High level overview of improvement options for Deerpath Park

BUDGET/FISCAL IMPACT: No funding request is currently before the City Council for this project.

Funding for an engineering and design study for athletic field improvements is identified in the FY2023 Capital Improvement Plan and was approved by City Council on May 2, 2022. Completion of design engineering work will allow the City Council to have an informed discussion on future construction funding later this year. This may include requests of City Council this fall for purchase long lead-time items.

COUNCIL ACTION: Provide direction in support of continuing design development for synthetic turf fields at Deerpath Community Park consistent with the following recommendations as endorsed by the City Manager's Advisory Group. (No Action Requested – Informal Direction Only)

1. Finalize the field design based on a 9.5-acre synthetic turf configuration.
2. Direct staff to select turf field material options based on evaluation criteria of player safety, playability, maintenance demands, durability, and environmental sensitivity.
3. Continue to develop the Conceptual Vision Plan to provide a framework for future Council decisions.

7. NEW BUSINESS

8. ADDITIONAL ITEMS FOR DISCUSSION/ COMMENTS BY COUNCIL MEMBERS

9. ADJOURNMENT

A copy of the Decision Making Parameters is included beginning on **page 22** of this packet.

Office of the City Manager

August 31, 2022

The City of Lake Forest is subject to the requirements of the Americans with Disabilities

Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact City Manager Jason Wicha, at (847) 234-2600 promptly to allow the City to make reasonable accommodations for those persons.





THE CITY OF LAKE FOREST

DECISION-MAKING PARAMETERS FOR CITY COUNCIL, AND APPOINTED BOARDS & COMMISSIONS

Adopted June 18, 2018

The City of Lake Forest Mission Statement:

"Be the best-managed, fiscally-responsible and appealing community and promote a community spirit of trust, respect and citizen involvement."

The Lake Forest City Council, with the advice and recommendations of its appointed advisory Boards and Commissions, Lake Forest Citizens, and City Staff, is responsible for policy formulation and approval. Implementation of adopted strategy, policy, budgets, and other directives of Council is the responsibility of City Staff, led by the City Manager and Senior Staff. The Mayor and Aldermen, and appointed members of Boards and Commissions should address matters in a timely, deliberate, objective and process-driven manner, making decisions guided by the City of Lake Forest Strategic and Comprehensive Plans, the City's Codes, policies and procedures, and the following parameters:

- Motions and votes should comprise what is in the best long-term interests of all Lake Forest citizens, measured in decades, being mindful of proven precedents and new precedents that may be created.
- All points of view should be listened to and considered in making decisions with the long-term benefit to Lake Forest's general public welfare being the highest priority.
- Funding decisions should support effectiveness and economy in providing services and programs, while mindful of the number of citizens benefitting from such expenditures.
- New initiatives should be quantified, qualified, and evaluated for their long-term merit and overall fiscal impact and other consequences to the community.
- Decision makers should be proactive and timely in addressing strategic planning initiatives, external forces not under control of the City, and other opportunities and challenges to the community.

Community trust in, and support of, government is fostered by maintaining the integrity of these decision-making parameters.

The City of Lake Forest's Decision-Making Parameters shall be reviewed by the City Council on an annual basis and shall be included on all agendas of the City Council and Boards and Commissions.

The City of Lake Forest
CITY COUNCIL MEETING
Proceedings of the Special, Monday, August 1, 2022
City Council Meeting - City Council Chambers
220 E Deerpath, Lake Forest, IL 60045

CALL TO ORDER AND ROLL CALL Mayor Pandaleon called the meeting to order at 5:30p.m, and the Deputy City Clerk Joyce Reda called the roll of Council members

Present: Alderman Morris, Alderman Novit, Alderman Rummel, Alderman Notz, Alderman Preschlack, Alderman Goshgarian, Alderman Buschmann.

Absent: Alderman Weber

Alderman Rummel made a motion to adjourn into executive session pursuant to 5ILCS120/2(c), 11 The City Council will be discussing pending litigation, seconded by Alderman Goshgarian. The following voted "Aye": Alderman Morris, Novit, Rummel, Notz, Preschlack, Goshgarian, and Buschmann. The following voted "Nay": None. 7-Ayes, 0 Nays, motion carried

1. **EXECUTIVE SESSION pursuant to 5ILCS120/2(c), 11 The City Council will be discussing pending litigation**

Adjournment into Executive Session at 5:31p.m.

Reconvene into Regular Session at 6:12 p.m.

Note: the City Council recessed until 6:30 pm

CALL TO ORDER AND ROLL CALL: Honorable Mayor Pandaleon reconvened the meeting to order at 6:30pm, and the Deputy City Clerk Joyce Reda called the roll of Council members.

Present: Alderman Morris, Alderman Novit, Alderman Rummel, Alderman Notz, Alderman Preschlack, Alderman Goshgarian, Alderman Buschmann.

Absent: Alderman Weber

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE was recited.

REPORTS OF CITY OFFICERS

COMMENTS BY MAYOR

- A. **Deputy City Clerk Administers the Oath of Office to:**

Second Ward Alderman-Elect - - Edward U. Notz, Jr.

Deputy City Clerk Joyce Reda administered the Oath of Office to Alderman Elect Notz.

- B. **Approval of a Resolution of Appreciation for Retiring Employee Matthew W. Wert**

Mayor Pandaleon read the resolution of appreciation and photos were taken.

COUNCIL ACTION: Approve the Resolution Appreciation for Retiring Employee Matthew W. Wert

Alderman Preschlack made a motion to Approve the Resolution Appreciation for Retiring Employee Matthew W. Wert, seconded by Alderman Goshgarian. Motion carried unanimously by voice vote.

C. Approval of a Resolution of Appreciation for The Lake Forest Shop

Mayor Pandaleon read the resolution of appreciation and photos were taken. Ellen Stirling offered thanks to the City Council.

COUNCIL ACTION: Approve the Resolution Appreciation for the Lake Forest Shop

Alderman Goshgarian made a motion to Approve the Resolution Appreciation for the Lake Forest Shop, seconded by Alderman Notz. Motion carried unanimously by voice vote.

D. Approval of Reimbursement to the Friends of Lake Forest Parks and Recreation Foundation (FLFPR) in an amount not to exceed \$240,000 associated with the Cancellation of July 4, 2022, Festival and Fireworks and An Additional Contribution of \$60,000 to Support Future 2022 Community Events

Mayor Pandaleon reported that as directed by the City Council on its July 18 meeting, that the City Council approve the payment of up to \$300,000 to the FLFPR, and approval of the procedures for issuing such payment. The payment is made to offset costs incurred as a result of the July 4 Festival and Fireworks being cancelled due to the tragic events in Highland Park on the morning of July 4, 2022, as well as a \$60,000 contribution related to anticipated profits of the July 4 Festival typically used to support other community events.

The following offered Public Comment:

Paul Hamann provided comments to the City Council in opposition to reimbursing the Friends of Lake Forest Parks and Recreation Foundation.

COUNCIL ACTION: Approval of Reimbursement to the Friends of Lake Forest Parks and Recreation Foundation (FLFPR) in an amount not to exceed \$240,000 associated with the Cancellation of July 4, 2022, Festival and Fireworks and An Additional Contribution of \$60,000 to Support Future 2022 Community Events

Alderman Preschlack made a motion of Approval of Reimbursement to the Friends of Lake Forest Parks and Recreation Foundation (FLFPR) in an amount not to exceed \$240,000 associated with the Cancellation of July 4, 2022, Festival and Fireworks and An Additional Contribution of \$60,000 to Support Future 2022 Community Events, seconded by Alderman Morris. The following voted "Aye": Alderman Morris, Novit, Rummel, Notz, Preschlack, Goshgarian, and Buschmann. The following voted "Nay": None. 7-Ayes, 0 Nays, motion carried

COMMENTS BY CITY MANAGER

A. Community Spotlight

- **Lake Forest Academy**
 - John Marlatt and Board of Trustees Chair
 - Chris Tennyson - Head of School

City Manager Jason Wicha introduced Board of Trustees Chair, John Marlett. Mr. Marlett introduced the new Head of School, Chris Tennyson. Mr. Tennyson stated that he is the 31st Head of School. There are 435 students at Lake Forest Academy, of the 435, 22%-26% are international students and 77 students come from

Lake Forest and Lake Bluff. Lake Forest Academy's mission is to cultivate in its students, excellence of character, scholarship, citizenship, and responsibility. Mr. Tennyson went on to say that Lake Forest Academy's uniqueness in its smaller size gives their students an individualized experience. In addition, he stated that the value they place on the students being good community partners will hopefully make them agents of change in the world.

OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL

The following offered Public Comment:

Marta (last name unknown) offered comments noting the flood on July 23, 2022

City Manager Jason Wicha stated that City staff are working with impacted residents to help file insurance claims with our insurance provider IRMA. He also noted that the City is working with State and County officials to see if any funding will be available under disaster relief.

Mayor Pandaleon made a statement regarding the large amount of rain that fell on July 23, 2022, noting that most storm systems throughout the state cannot handle a rain of that magnitude. The Mayor reported that the City is investing in its storm water infrastructure. Over the last 5 years the City has invested 22.8 million in storm water capital projects and 2.3 million is planned to be invested next year. The Mayor sympathized with residents who were affected by this event.

COMMITTEE REPORTS

ITEMS FOR OMNIBUS VOTE CONSIDERATION

1. **Approval of July 18, 2022, City Council First Session Meeting Minutes**
2. **Approval of July 18, 2022, City Council Second Session Meeting Minutes**
3. **Resolution of Appreciation for Mike Strong, Assistant City Manager**
4. **Approval of the Check Register for the Period of July 1 – July 22, 2002**
5. **Consideration of a Request to Waive the Fidelity Bond Requirement in Connection with Holding a Raffle in the City of Lake Forest for the Spirit of 67 Foundation (Approval by Motion)**
6. **Approval of Amendment to the City's FY23 Pay Plan**
7. **Consideration of an Ordinance Amending the City of Lake Forest City Code Regarding the Class C-1 and C-3 Liquor Licenses (First reading and if appropriate final approval)**
8. **Approval of the Thermoplastic Lane Marking Bid to Superior Road Striping, Inc. in the Amount of \$85,000**
9. **Ratify the Inter-Governmental Agreement Between The City of Lake Forest and the Illinois Department of Transportation and Approve Payment to Metra for the City's Costs Related to Metra Railway Crossing Improvements at Everett Road and Old Mill Road as Estimated at \$148,480.30. Additionally, Approval of a Contingency of the Remaining Budgeted Amount of \$26,519.70 for any Additional City Costs Related to Contract Overages or Other Direct Expenses**

10. Consideration of a Recommendation from the Building Review Board in Support of Modifications to Previously Approved Model Homes for the Amberley Woods Courtyard Homes Development. (Waive First Reading and Grant Final Approval of an Ordinance)

COUNCIL ACTION: Approval of the ten (10) omnibus items as presented.

Mayor Pandaleon asked members of the Council if they would like to remove any item or take it separately. Seeing none, he asked for a motion.

Alderman Rummel a motion to approve the ten (10) Omnibus items as presented, seconded by Alderman Preschlack. The following voted "Aye": Alderman Morris, Novit, Rummel, Notz, Preschlack, Goshgarian, and Buschmann. The following voted "Nay": None. 7-Ayes, 0 Nays, motion carried

Information such as Purpose and Action Requested, Background/Discussion, Budget/Fiscal Impact, Recommended Action and a Staff Contact as it relates to the Omnibus items can be found on the agenda.

ORDINANCES

OLD BUSINESS

NEW BUSINESS

ADDITIONAL ITEMS FOR COUNCIL DISCUSSION/COMMENTS BY COUNCIL MEMBERS

Alderman Goshgarian offered a thank you to his colleagues on City Council for recognizing the tragic events that happened on the 4th of July and the impact it had on the Friends of Lake Forest Parks and Recreation Foundation.

ADJOURNMENT

There being no further business Mayor Pandaleon asked for a motion. Alderman Preschlack made a motion to adjourn, seconded by Alderman Rummel. Motion carried unanimously by voice vote at 7:31 p.m.

Respectfully Submitted,
Joyce Reda, Deputy City Clerk

A video of the City Council meeting is available for viewing at the Lake Forest Library and on file in the Clerk's office at City Hall. You can also view it on the website by visiting www.cityoflakeforest.com. Click on I Want To, then click on View, then choose Archived Meetings Videos.

LAKE FOREST BANK
& TRUST COMPANY, N.A.®

August 2, 2022

Ms. Elizabeth Holleb
Finance Director
The City of Lake Forest
800 N. Field Drive
Lake Forest, Illinois 60045

Re: Professional Services Agreement (the "Agreement") between The City of Lake Forest (the "City") and Lake Forest Bank & Trust Company (the "Bank") dated December 9, 2014

Dear Ms. Holleb:

Please accept this correspondence as a formal extension of the Agreement with the City for an additional 18 months. The current Agreement expires on December 31, 2022. The extended Agreement will run from January 1, 2023 until June 30, 2024.

The Agreement is being extended on the same terms that are presently contained in the current Agreement except the interest rate spread on deposits will be reduced by 0.15% to 90 Day T-Bill + 0.20%.

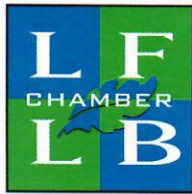
As Lake Forest's community bank, we look forward to continuing our relationship with the City for many years to come.

Please do not hesitate to contact me with any questions.

Very truly yours,



Chris Baker
President



LAKE FOREST
CHAMBER OF COMMERCE
LAKE BLUFF

Mayor George Pandaleon
City of Lake Forest
220 E. Deerpath
Lake Forest, IL 60045

Dear Mayor Pandaleon:

The Lake Forest/Lake Bluff Chamber of Commerce is preparing to host its third annual "Lake Forest Then & Now Auto Show" on Sunday, October 2, at the West Lake Forest Train Station.

With an estimated 1,500+ in attendance and more than 100 classic and contemporary cars displayed in 2021, we are excited at the prospect of bringing it all back this year and building on the event's success. We're repeating two popular components launched last year – the "Food & Libation Station" featuring food and beverages from our local eateries and drinkeries, and a raffle to generate additional excitement.

The raffle will feature primarily sports and auto-related items with an estimated value of \$700 – and we anticipate selling 500 tickets with proceeds benefiting the Chamber, a 501-C6 nonprofit organization.

We respectfully ask for the City Council's consideration of a waiver for the requirement of the fidelity bond.

Thank you for the City's continued partnership and support of this event.

A handwritten signature in black ink, appearing to read 'Joanna Rolek', written over a horizontal line.

Joanna Rolek
Executive Director

RESOLUTION NO. _____

WHEREAS, The City of Lake Forest, hereinafter referred to as **CITY**, located in the County of Lake, State of Illinois, desires to construct a streetscape improvement project within the City's Central Business District on Deerpath Road between Oakwood Avenue on the east to the Metra right-of-way just east of Western Avenue on the west, to enhance pedestrian travel along the corridor;

WHEREAS, an Illinois Transportation Enhancement Program (ITEP) Grant will fund 80% construction and construction engineering for the project with 20% to be paid for with local funds;

WHEREAS, the CITY does hereby commit funds in the amount of \$500,000 to cover its share of the construction and construction engineering expenses;

NOW, THEREFORE, be it resolved by the CITY:

FIRST: The findings made in the prefatory portion of this Resolution are hereby adopted.

SECOND: The City does hereby commit the approximate amount of \$500,000 plus any additional amounts as may be required for the CITY's share of the project costs.

ADOPTED this 6th day of September, 2022 pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by me this 6th day of September, 2022.

Mayor

ATTEST:

City Clerk

OSLAD Grant Program Resolution of Authorization

Form OS/DOC-3

Applicant (Sponsor) Legal Name: _____

Project Title: _____

The _____ (Sponsor) hereby certifies and acknowledges that it has the sufficient funds necessary (includes cash and value of donated land) to complete the pending OSLAD project within the timeframes specified herein for project execution, and that failure to adhere to the specified project timeframe or failure to proceed with the project because of insufficient funds or change in local recreation priorities is sufficient cause for project grant termination which will also result in the ineligibility of the local project sponsor for subsequent Illinois IDNR outdoor recreation grant assistance consideration in the next two (2) consecutive grant cycles following project termination.

Acquisition and Development Projects

It is understood that the project must be completed within the timeframe established. The OSLAD timeframe is two years as is specified in the project agreement. The Billing Certification Statement must be submitted within 45 days of the grant expiration date and the last reimbursement request must be submitted within one year of the grant expiration date. Failure to do so will result in the Project Sponsor forfeiting all project reimbursements and relieves IDNR from further payment obligations on the grant.

The _____ (Sponsor) further acknowledges and certifies that it will comply with all terms, conditions and regulations of 1) the Open Space Lands Acquisition and Development (OSLAD) program (17 IL Adm. Code 3025); 2) the Illinois Grant Funds Recovery Act (30 ILCS 705); 3) the federal Uniform Relocation Assistance & Real Property Acquisition Policies Act of 1970 (P.L. 91-646) and/or the Illinois Displaced Persons Relocation Act (310 ILCS 40 et. seq.), as applicable; 4) the Illinois Human Rights Act (775 ILCS 5/1-101 et.seq.); 5) Title VI of the Civil Rights Act of 1964, (P.L. 83-352); 6) the Age Discrimination Act of 1975 (P.L. 94-135); 7) the Civil Rights Restoration Act of 1988, (P.L. 100-259); and 8) the Americans with Disabilities Act of 1990 (PL 101-336); and will maintain the project area in an attractive and safe condition, keep the facilities open to the general public during reasonable hours consistent with the type of facility, cease any farming operations, and obtain from the Illinois DNR written approval for any change or conversion of approved outdoor recreation use of the project site prior to initiating such change or conversion; and for property **acquired** with OSLAD assistance, agree to place a covenant restriction on the project property deed at the time of recording that stipulates the property must be used, in perpetuity, for public outdoor recreation purposes in accordance with the OSLAD programs and cannot be sold or exchanged, in whole or part, to another party without approval from the Illinois DNR, and that development at the site will commence within 3 years.

BE IT FURTHER PROVIDED that the _____ (Sponsor) certifies to the best of its knowledge that the information provided within the attached application is true and correct.

This Resolution of Authorization has been duly discussed and adopted by the _____ (Sponsor)
on the _____ day of _____ (month), _____ (year)

Name (printed / typed)

Attested by: _____

Signature

Date: _____

Title



SCHOOL OF ST. MARY

To Learn, To Serve, To Lead

August 29, 2022



Dear City Council of Lake Forest,
Re: Fee Waiver Request

We, the Parent Association of the School of St. Mary are excited to be hosting our third Crusader 5K Run & 1 Mile Walk on Saturday, October 1st! As a thriving part of the Lake Forest community, this event is open to the public from all surrounding areas. We feel that after a few years without events this is a great way to build community spirit and to reinforce relationships with more people in the area.

The School of St. Mary is located on two campuses in Lake Forest. Our Primary Grade Center (Preschool thru 3rd grade) is located at 900 West Everett Road in Lake Forest & our Upper Grade Center (4th-8th grade) is located at 185 E. Illinois Rd in Lake Forest. We are a not-for-profit organization that depends upon our Crusader Annual Fund greatly.

This event will allow participants from Lake Forest and all around to see this community's beautiful place. It also has the advantage that it will encourage people to come back here for shopping, dining out & much more! Lake Forest has a lot to offer its visitors!

The School of St. Mary depends greatly on its Crusader Annual Fund (the fundraising arm of the school), in order to cover its overhead, faculty salaries, facility improvements as well as instructional tools to assist in our student's educational process. Events such as this one will allow us to continue serving the children of Lake Forest with a Blue Ribbon winning education.

As a cornerstone of the Lake Forest community for over 100 hundred years, we ask you to please waive the event fees of \$1,023.00 to continue to grow and thrive in Lake Forest.

Sincerely,
The School of St Mary Parent Association

Primary Grade Center
900 West Everett Road, Lake Forest, IL 60045
ph. (847) 283-9800, fax (847) 283-8742



Upper Grade Center
185 East Illinois Road, Lake Forest, IL 60045
ph. (847) 234-0371, fax (847) 234-9593



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Gerard Gundling
Vice President
Ann Grant
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Anne Pollock



**deer path
art league**

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Director of Community Development
City of Lake Forest
60045

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Gorton Community Center
400 E. Illinois Rd.
Lake Forest, IL
60045

Advisory Board

Jane Alfe
Kathleen McJohn
Carolyn McMahon
Sandi Riggs
Phillip Ross

I am contacting you concerning the upcoming 67th Annual Deer Path Art League Art Fair on the Square. The Art Fair on the Square has been a major event for our city for many years and we hope to have another great show this year. The City of Lake Forest has been very supportive of the Art Fair on the Square and we hope that you can continue your support for us this year by waiving the fees and expenses the Art Fair on the Square incurs. The Art Fair on the Square brings in many people from outside our immediate community and contributes in many ways to support our city by their patronage of our stores and restaurants. I hope we can count on your support this year.

Honorary Board

Marian Pawlick
Karin Seiller
Corinne Von Huben
Doris Volpe

Thank you
Gerard Gundling
Board President
Deer Path Art League.

Executive Director

Cecilia Lanyon

Deerpath Art League

400 East Illinois Road Lake Forest, Illinois 60045 847 234 3743 deerpathartleague.org
A Not-for-Profit 501(c)(3) Organization



Memorandum

To: Jason Wicha, City Manager

From: Deerpath Park Synthetic Turf Athletic Fields Advisory Group

Date: August 22, 2022

Re: Advisory Group Recommendations

PURPOSE

The purpose of this memorandum is to provide the Advisory Group's recommendations for enhancements to the Deerpath Park Synthetic Turf Athletic Fields Design Project.

BACKGROUND

The Deerpath Park Synthetic Turf Athletic Fields Advisory Group was formed by City Manager, Jason Wicha, in May 2022. It was established as a short-term body charged with advising, challenging, and offering insight to City staff and the City's consultants as plans and designs are developed for improvements to the City's athletic fields at Deerpath Park with synthetic turf related amenities.

Group members were selected to provide expertise in the areas of architecture, engineering, field playability and performance, player safety, site design, land planning, landscaping, sustainable design, and knowledge of the practical and operational aspects of synthetic athletic turf fields. The Group is chaired by Prue Beidler and members include David Hamming, Ken Mrock, Marion Cartwright, Mike Bleck, Paul Best, Rick Amos, Sara LaCasse, and Susie Kullby.

The Group was charged with

- Reviewing the scope of work proposed by the architecture and design firm approved by the Council for the project and offering comments prior to the start of the design development process.
- Hearing one or more status reports from City staff and the consultants as design development work is progressing and offering input, raising questions, challenging assumptions, and providing insights.
- Hearing a presentation of the draft project design from the consultant and offering input prior to City staff finalizing a recommendation on the overall project design for City Council consideration.

CONCEPTS EXPLORED

The Advisory Group discussed many concepts raised by the City staff team and members of the consulting team. Some of the concepts discussed included overall site/field layout, sustainability elements, traffic/parking elements, future maintenance needs, and safety issues.

RECOMMENDATIONS

1. As plans move forward with adding synthetic turf at Deerpath Park to address playability issues for multiple sporting activities, the Advisory Group recommends that the City continue to view Deerpath Park as a community park, rather than as an athletic complex. Community Parks focus on meeting community-wide recreation needs that serve as gathering places and general athletics, as well as preserving unique landscapes and open spaces. As such, **the Advisory Group recommends that the City support the long-range Conceptual Vision Plan for the park with amenities that benefit the entire community**, such as a playground, fitness features and a walking path. The Advisory Group also recognized that there are future opportunities for the site that should continue to be explored, such as the concept of installing a large air-supported dome to provide year-round athletic space and many other activities.
2. The Advisory Group reviewed the layout options presented by City staff and the consulting team and discussed the two scenarios for synthetic athletic field sizes, 7.6 and 9.5-acre fields, as directed by the City Council. Based on the programming needs of the site and the potential layout options, and limitations due to floodplain and floodway restrictions, the **Advisory Group recommends the City continue the design process with a preference for a 9.5-acre synthetic athletic field layout**. The Advisory Group also supported the concept of having park support buildings on the north and south ends of the park for restrooms and storage, as well as the addition of a maintenance shop. In addition, the Advisory Group preferred the concept featuring a hard surface corridor in the center of the field to be used for access (walking path), spectator viewing areas, and to accommodate field lighting and shade structures.
3. City staff presented material options being considered for the synthetic turf fields. City staff has met with various synthetic turf companies to explore the options for the turf pile, shock pads, and infill. In addition, they have visited numerous synthetic turf fields to assess the option that would best fit the community's needs. **The Advisory Group agrees with the criteria that City staff is using to evaluate options and that the overall project goals are player safety, playability, maintenance, durability, and environmental sensitivity**. However, the final selection of materials has not been determined.