

The City of Lake Forest
CITY COUNCIL
Proceedings of the Monday, April 19, 2021
City Council Meeting - City Council Chambers

REMOTE ACCESS MEETING

CALL TO ORDER AND ROLL CALL: Honorable Mayor Pandaleon called the meeting to order at 7:07 pm, and the City Clerk Margaret Boyer called the roll of Council members.

Present: Honorable Mayor Pandaleon, Alderman Morris, Alderman Karras, Alderman Rummel, Alderman Notz, Alderman Preschlack, Alderman Goshgarian, Alderman Buschmann and Alderman Weber.

Absent: none

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE was recited.

REPORTS OF CITY OFFICERS

COMMENTS BY MAYOR

Mayor Pandaleon made the following statement as required by the Open Meetings Act. In accordance with state statute, Mayor Pandaleon has made a determination that it was not practical or prudent to schedule an in-person City Council meeting because of the COVID-19 pandemic, which is why this February 16, 2021 City Council meeting is being held remotely.

A. Approval of a Resolution of Appreciation for Retiring HR Director, DeSha Kalmar

Mayor Pandaleon read the Resolution of Appreciation for retiring HR Director, DeSha Kalmar.

COUNCIL ACTION: Approval of a Resolution of Appreciation for Retiring HR Director, DeSha Kalmar

Alderman Rummel made a motion to approve of a Resolution of Appreciation for Retiring HR Director, DeSha Kalmar, seconded by Alderman Preschlack. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

City Manager, Jason Wicha expressed sincere gratitude for the service of retiring Human Resources Director, DeSha Kalmar saying a few words regarding Ms. Kalmar's service to the Organization.

City Manager, Jason Wicha introduced former City Manager, Bob Kiely, who expressed sincere gratitude for the 38 years of service of retiring Human Recourses Manager DeSha Kalmar.

Ms. Kalmar thanked the City Council for their kind remarks and recognition, as well as Mr. Kiely, who provided comments. Ms. Kalmar described what the City looked like when she first started working and how her role, and life has evolved. She expressed her gratitude for all of those who she has worked with throughout her tenure with the City. Ms. Kalmar thanked the various staff members who have supported her during the 38 years she has spent with the City.

Each City Council member provided remarks thanking DeSha Kalmar for her commitment to the organization.

Mayor Pandaleon made a statement regarding the success of the mobile vaccination event at the Deerpath Middle School on Sunday, April 18. He thanked all of the volunteers, and City staff members that dedicated their time to the success of this event.

COMMENTS BY CITY MANAGER

OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL ON NON-AGENDA ITEMS

Members of the public can provide public comment by calling into the following number during the meeting: 847-810-3643

COMMITTEE REPORTS

FINANCE COMMITTEE

1. Approval of the Comprehensive Fiscal Plan for FY2022

Finance Director, Elizabeth Holleb provided a brief background regarding the Comprehensive Fiscal Plan, stating that it was made available on the City's website on April 12. She explained the goals, long term planning, service levels, and outlining the annual budget. Ms. Holleb outlined the FY2022 budget timeline, prior to City Council approval. Additionally, she discussed the integration with the strategic plan, which relates to specific budgetary items throughout the various departments. Ms. Holleb discussed the previous year budget, and its impact due to COVID. Additionally, she explained the target based budget, how each Department constructs their budget requests following this method, and the projections regarding each budget fund.

The City Council members had discussion regarding the integration with the budget and the strategic plan.

COUNCIL ACTION: Approval of the Comprehensive Fiscal Plan for FY2022

Alderman Morris made a motion to approve of the Comprehensive Fiscal Plan for FY2022, seconded by Alderman Rummel. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

2. Consideration of an Ordinance making a Supplemental Appropriation for the Fiscal Year Beginning May 1, 2020 and Ending April 30, 2021 (First Reading, and if Desired by the City Council, Final Approval)

Finance Director, Elizabeth Holleb gave a brief explanation regarding the estimations of each department. She stated that there are two funds for which there is anticipation that funds will exceed the amount appropriated approved last July. The two funds included the Laurel Western redevelopment TIF Fund including a \$200,000 Supplemental Appropriation, and the Water and Sewer Capital Fund including a Supplemental Appropriation of \$150,000

COUNCIL ACTION: If determined to be appropriate by the City Council, waive first reading and grant final approval of the Ordinance making a supplemental appropriation for the fiscal year beginning May 1, 2020 and ending April 30, 2021

Alderman Notz made a motion to approve of an Ordinance making a Supplemental Appropriation for the Fiscal Year Beginning May 1, 2020 and Ending April 30, 2021, seconded by Alderman Morris. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

3. Annual Vendor Approval

Finance Director, Elizabeth Holleb explained the process by which the City Council approves vendors for the fiscal year as part of the budget adoption process. She explained the requested vendors considered are continued from the previous fiscal year list. Additionally, she explained the amendments to the procedures for fuel purchases to provide greater flexibility.

COUNCIL ACTION: Approval of the attached list of vendors for Fiscal Year 2022

Alderman Rummel made a motion to approve of the Annual Vendor list, seconded by Alderman Morris. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

PROPERTY AND PUBLIC LANDS

1. Consideration of a Recommendation from the Property and Public Lands Committee in Support of Purchasing Property Located at 50 Maywood Road. (Waive First Reading and Grant Final Approval of an Ordinance)

Alderman Goshgarian made a brief statement regarding the property located at 50 Maywood Road, explaining the protection of a water main close to the south property line. He further explained the potential development opportunities. Community Development Director, Catherine Czerniak displayed a map showing the property and further explained the size and location of the property.

The City Council had discussion regarding additional City property near the location recommended for purchase and thanked all involved.

COUNCIL ACTION: If desired by the City Council, waive first reading and grant final approval of an Ordinance approving a Purchase/Sale Agreement between Kathleen Knarvik and the City of Lake Forest, authorizing the Mayor to sign the Agreement and directing the City Manager to take all necessary steps to implement the Agreement

Alderman Weber made a motion to waive first reading and grant final approval of an Ordinance approving a Purchase/Sale Agreement between Kathleen Knarvik and the City of Lake Forest, authorizing the Mayor to sign the Agreement and directing the City Manager to take all necessary steps to implement the Agreement, seconded by Alderman Rummel. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

PUBLIC WORKS COMMITTEE

1. Approval of a Recommendation from the Public Works Committee to Award the Forest Park Bluff Slope Stabilization Project Design Proposal to Hey and Associates, Inc. in the Amount of \$144,889 plus 5% Contingency in the Amount \$7,244 for a Total of \$152,133

Management Analyst, Jim Lockfeer provided a brief background regarding the project history of the Bluff Slope Stabilization. Additionally, he discussed the overall design proposal and the initial budget. Mr.

Lockfeer explained the RFP process and the four proposals received and reviewed by staff, and stated why staff and the Public Works Committee are recommending Hey and Associates.

The City Council had discussion regarding the phases of the project, and how the project will be staged.

COUNCIL ACTION: Approval of a Recommendation from the Public Works Committee to Award the Forest Park Bluff Slope Stabilization Project Design Proposal to Hey and Associates, Inc. in the Amount of \$144,889 plus 5% Contingency in the Amount \$7,244 for a Total of \$152,133

Alderman Morris made a motion to approve of a Recommendation from the Public Works Committee to Award the Forest Park Bluff Slope Stabilization Project Design Proposal to Hey and Associates, Inc. in the Amount of \$144,889 plus 5% Contingency in the Amount \$7,244 for a Total of \$152,133, seconded by Alderman Weber. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

2. Approval of a Recommendation from the Public Works Committee to Award the Forest Park Beach Evaluation and Monitoring & Maintenance Plan Development to SmithGroup in the Amount of \$95,067, plus 5% Contingency in the Amount of \$4,933, for a Total of \$100,000.

Superintendent of Parks and Forestry, Chuck Myers gave a brief presentation, discussing the background and history of the Beach Evaluation project. He explained the current environment, regarding the high water levels and the necessary restoration at the beach. Mr. Myers displayed the monitoring and maintenance of the plan development, and other items that will be studied to help protect the beach.

The City Council had discussion regarding the water levels at the lake front and the funding source for the project.

COUNCIL ACTION: Approval of a Recommendation from the Public Works Committee to Award the Forest Park Beach Evaluation and Monitoring & Maintenance Plan Development to SmithGroup in the Amount of \$95,067, plus 5% Contingency in the Amount of \$4,933, for a Total of \$100,000

Alderman Notz made a motion to approve of a Recommendation from the Public Works Committee to Award the Forest Park Beach Evaluation and Monitoring & Maintenance Plan Development to SmithGroup in the Amount of \$95,067, plus 5% Contingency in the Amount of \$4,933, for a Total of \$100,000, seconded by Alderman Morris. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

ITEMS FOR OMNIBUS VOTE CONSIDERATION

- 1. Approve the Extension of the Mayor's Declaration of a Local State of Emergency until the next City Council Meeting**
- 2. Approval of the April 5, 2021, City Council Meeting Minutes**
- 3. Approval of an Arbor Day Proclamation**
- 4. Approval of Fourth and Fifth Year of Contract with Linebarger Goggan Blair & Sampson, LLP for Collection Services**
- 5. Appointment of an Authorized Agent for the Illinois Municipal Retirement Fund (IMRF)**

6. **Approval of Metropolitan Alliance of Police (MAP) Collective Bargaining Agreement between the City and the Lake Forest Police Officers**
7. **Approval of the FY22 Personnel Policies, Administrative Directives**
8. **Award of Proposal to DBM Services, Inc. in the amount of \$57,000.00 plus a 10% contingency of \$5,700 for a total of \$62,700 for the 2021 MSF Fleet Epoxy Floor Project**
9. **Approval of a Recommendation from the Public Works Committee to Award the contract for the Lake Forest share of the Joint 2021 Annual Street Resurfacing, Asphalt Patching & Manhole Adjustments Program to Peter Baker & Sons in the Amount of \$1,085,000.**
10. **Approval of a Recommendation from the Public Works Committee to Award a Contract to Gewalt – Hamilton Associates to Provide Phase II Engineering Design Services for the Waukegan Road and Westleigh Intersection Improvements Project in an Amount not to Exceed \$71,100.**
11. **Consideration of Ordinances Approving Recommendations from the Building Review Board. (First Reading, and if Desired by the City Council, Final Approval)**
12. **Consideration of Ordinances Approving Recommendations from the Zoning Board of Appeals. (First Reading, and if Desired by the City Council, Final Approval)**

City Manager Wicha made a comments regarding the negotiations of the bargaining agreement with the Police department. He thanked all involved in the collective bargaining agreement.

Mayor Pandaleon asked members of the Council if they would like to remove any item or take it separately. Seeing none, he asked for a motion.

COUNCIL ACTION: Approval of the twelve (12) Omnibus items as presented

Alderman Morris made a motion to approve the twelve (12) Omnibus items as presented, seconded by Alderman Buschmann. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

Information such as Purpose and Action Requested, Background/Discussion, Budget/Fiscal Impact, Recommended Action and a Staff Contact as it relates to the Omnibus items can be found on the agenda.

ORDINANCES

OLD BUSINESS

NEW BUSINESS

ADDITIONAL ITEMS FOR COUNCIL DISCUSSION/COMMENTS BY COUNCIL MEMBERS

Alderman Rummel made comments regarding the Earth Day Beach clean-up event, and gave thanks to all the organizations involved.

ADJOURNMENT

There being no further business Mayor Pandaleon asked for a motion. Alderman Goshgarian made a motion to adjourn, seconded by Alderman Weber. Motion carried unanimously by voice vote at 9:00 pm.

Respectfully Submitted
Margaret Boyer, City Clerk

A video of the City Council meeting is available for viewing at the Lake Forest Library and on file in the Clerk's office at City Hall. You can also view it on the website by visiting www.cityoflakeforest.com. Click on I Want To, then click on View, then choose Archived Meetings Videos.