

The City of Lake Forest
CITY COUNCIL
Proceedings of the Tuesday, January 19, 2021
City Council Meeting - City Council Chambers
REMOTE ACCESS MEETING

CALL TO ORDER AND ROLL CALL: Honorable Mayor Pandaleon called the meeting to order at 7:02pm, and the City Clerk Margaret Boyer called the roll of Council members.

Present: Honorable Mayor Pandaleon, Alderman Morris, Alderman Karras, Alderman Rummel, Alderman Notz, Alderman Preschlack, Alderman Goshgarian, Alderman Buschmann and Alderman Weber.

Absent: none

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE was recited.

REPORTS OF CITY OFFICERS

COMMENTS BY MAYOR

Mayor Pandaleon made the following statement as required by the Open Meetings Act. In accordance with state statute, Mayor Pandaleon has made a determination that it was not practical or prudent to schedule an in-person City Council meeting because of the COVID-19 pandemic, which is why this January 19, 2021 City Council meeting is being held remotely.

Mayor Pandaleon made a brief comment about the Presidential Inauguration occurring tomorrow.

A. COVID-19 Financial Impact Update
- Elizabeth Holleb, Finance Director

Mayor Pandaleon introduced Finance Director Elizabeth Holleb to give a brief financial impact update. Director Holleb gave a brief update regarding the Sales Tax Revenue, Income Tax Revenue and the Park and Recreation fund. Additionally, she provided an update on the local business grant programs.

The City Council had discussion regarding the businesses utilizing the grant program. There was further discussion and clarification on the extension of relief programs.

COMMENTS BY CITY MANAGER

OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL ON NON-AGENDA ITEMS

Members of the public can provide public comment by calling into the following number during the meeting: 847-810-3643

COMMITTEE REPORTS

FINANCE COMMITTEE

1. Distinguished Budget Presentation Award

Finance Committee Chairman James Morris reported the award has been granted to the City for the Fifth consecutive year. The Distinguished Budget Presentation Award is the highest form of recognition in governmental budgeting, and its attainment is a significant accomplishment by a government and its management. Chairman Morris stated he is pleased to present this award to Elizabeth Holleb, Director of Finance, for her efforts in coordinating the preparation of the annual budget.

ITEMS FOR OMNIBUS VOTE CONSIDERATION

- 1. Approve the Extension of the Mayor's Declaration of a Local State of Emergency until the next City Council Meeting**
- 2. Approval of the December 7, 2020 City Council Meeting Minutes**
- 3. Approval of the Check Register for the Period of November 21 – December 31, 2020**
- 4. Approval of a Resolution Required for Bank Purposes to Amend Authorized Signers for the Medical and Dental bank account.**
- 5. Approval of Agreements with The Ferguson Group for Grant Research/Writing Services and Carahsoft Technology for eCivis Grant Administration Software**
- 6. Approval of an Agreement with Sentinel Technologies, Inc. to Provide Additional Development Services for the Lake Forest App, Increasing the Total Project Cost from \$23,560 to \$35,560**
- 7. Approval of a Supplemental Appropriation of the City of Lake Forest's Renovation Contribution for the North Suburban Special Recreation Association Facility and Direction to Issue a Check to North Suburban Special Recreation Association in the Amount of \$44,398**
- 8. Approval of a Recommendation from the Parks and Recreation Board to Purchase Fifteen Pieces of Fitness Equipment as Budgeted in the FY21 Capital Improvement Plan**
- 9. Approval to Award a Contract to Applied Ecological Services, Inc., to Perform Restoration and Stabilization of a Portion of the Ravine Located at the Lake Forest Cemetery, in an Amount Not to Exceed \$118,500**
- 10. Authorize Sole Vendor Funding for Fire Engine # 212's Factory Refurbishment and Parts Acquisition, Included in the FY2022 Capital Equipment Budget, in the Amount of \$85,000. Specifically \$30,000 to Pierce Manufacturing, \$29,000 to Rainbow Collision, \$8,000 to MacQueen Emergency, and the Remaining \$18,000 for Parts and Vehicle Striping**
- 11. Award of a Bid for the Purchase of a Compact Loader Included in the FY2022 Capital Equipment Budget, to the National Sourcewell Low Bidder Altorfer CAT in the Amount of \$125,000**

12. **Award of Bids for the Replacement of a Front-Load Refuse Truck Included in the FY2022 Capital Equipment Budget, to the National Sourcewell Low Bidders, JX Truck Center (chassis) in the Amount of \$153,752, McNeilus Truck Manufacturing (body) in the Amount of \$142,879, and E.J. Equipment (front-load can) in the Amount of \$34,673**
13. **Ratification and Award of a Bid for the Purchase of a Replacement One-Ton Dump Truck Included in the FY2022 Capital Equipment Budget, to Advantage Chevrolet (chassis) in the Net Amount of \$23,071 and to PB Loader (body), in the Amount of \$31,703**
14. **Award of a Bid for the Purchase of a Utility Tractor Included in the FY2022 Capital Equipment Budget, to the National Sourcewell Low Bidder Deere & Company, in the Amount of \$87,884**

COUNCIL ACTION: Approval of the fourteen (14) Omnibus items as presented.

Mayor Pandaleon asked members of the Council if they would like to remove any item or take it separately. Seeing none, he asked for a motion.

The City Council had additional discussion on items #5, #6 and #9

Mayor Pandaleon asked members of the Council if they would like to remove any item or take it separately. Seeing none, he asked for a motion. Alderman Goshgarian made a motion to approve the fourteen (14) Omnibus items as presented, seconded by Alderman Preschlack. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

Information such as Purpose and Action Requested, Background/Discussion, Budget/Fiscal Impact, Recommended Action and a Staff Contact as it relates to the Omnibus items can be found on the agenda.

ORDINANCES

OLD BUSINESS

NEW BUSINESS

ADDITIONAL ITEMS FOR COUNCIL DISCUSSION/COMMENTS BY COUNCIL MEMBERS

The City Council had lengthy discussion regarding social media and communication best practices.

Alderman Karras updated the City Council regarding the Station pop-up shop, offering detailed information including transactions made and generated revenue. Additionally, she stated the positive impact the pop-up shop had on the community and local non-profits.

1. **EXECUTIVE SESSION pursuant to 5ILCS 120/2 (c) (5), The City Council will be discussing the consideration of purchase or lease of real property and 120/2 (c), (6), The City Council will be discussing the disposition of property and the consideration for the sale or lease of property owned by the Public Body.**

Adjourn into Executive Session at 8:07 pm

Alderman Notz made a motion to adjourn into executive session pursuant to 5 ILCS 120/2 (c), (5), and 120/2 (c), (6) The City Council will be discussing pending litigation, seconded by Alderman Weber. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

Mayor Pandaleon noted to the public that there will be no further public business following Executive Session

ADJOURNMENT

There being no further business Mayor Pandaleon asked for a motion. Alderman Preschlack made a motion to adjourn, seconded by Alderman Weber. Motion carried unanimously by voice vote at 10:51 pm.

Respectfully Submitted
Margaret Boyer, City Clerk

A video of the City Council meeting is available for viewing at the Lake Forest Library and on file in the Clerk's office at City Hall. You can also view it on the website by visiting www.cityoflakeforest.com. Click on I Want To, then click on View, then choose Archived Meetings Videos.