

**THE CITY OF LAKE FOREST
CITY COUNCIL AGENDA**
Monday June 7, 2021 6:30p.m.

REMOTE ACCESS MEETING

Please be advised that all of the City Council members will be remotely attending this Council meeting by electronic means, in compliance with the recent amendments to the Open Meetings Act. The Mayor of the City Council has determined that it is not prudent or practical to conduct an in-person meeting due to the COVID-19 pandemic and that it is not feasible to have the City Council members or members of the public physically present at the meeting due to the pandemic disaster.

The City will be providing members of the public with various opportunities to watch or attend this meeting, as well as provide public comment at the meeting. For example, members of the public can participate remotely in the meeting by following the public audience link which will provide both video and audio means to attend the meeting.

Public audience link:

<https://us02web.zoom.us/j/87227741527?pwd=cXc5OUhpWHo0S01XSTFJbFYrUkhTUT09>

Webinar ID: 872 2774 1527

Passcode: 1861

CALL TO ORDER AND ROLL CALL

6:30 p.m.

Honorable Mayor, George Pandaleon

James E. Morris, Alderman First Ward

Jim Preschlack, Alderman Third Ward

Jennifer Karras, Alderman First Ward

Ara Goshgarian, Alderman Third Ward

Melanie Rummel, Alderman Second Ward

Raymond Buschmann, Alderman Fourth Ward

Edward U. Notz, Jr., Alderman Second Ward

Eileen Looby Weber, Alderman Fourth Ward

PLEDGE OF ALLEGIANCE

REPORTS OF CITY OFFICERS

| |
|-----------------------------|
| 1. COMMENTS BY MAYOR |
|-----------------------------|

A. 2021-2022 Board and Commission Appointments and Reappointments

CROYA

| NAME OF MEMBER | APPOINT/REAPPOINT | WARD |
|----------------|-------------------|------|
|----------------|-------------------|------|

| | | |
|-------------|---------|---|
| | | |
| Kate Leech | Appoint | 4 |
| Kristen Lee | Appoint | 3 |

BOARD OF TRUSTEES POLICE PENSION FUND

| | | |
|-----------------|-------------------|------|
| NAME OF MEMBER | APPOINT/REAPPOINT | WARD |
| | | |
| Jay Trees | Reappoint | 4 |
| Robert Engstrom | Reappoint | 4 |

BOARD OF TRUSTEES FIREMEN PENSION FUND

| | | |
|-------------------|-------------------|------|
| NAME OF MEMBER | APPOINT/REAPPOINT | WARD |
| | | |
| Patrick Lindemann | Reappoint | 1 |
| James Carey | Reappoint | 4 |

A copy of Volunteer Profile sheets for new appointments begins on **page 13**.

COUNCIL ACTION: Approve the Mayors Appointments and Reappointments

B. Lake Forest Day Proclamation

A copy of the Proclamation can be found on **page 17**.

COUNCIL ACTION: Approve the Lake Forest Day Proclamation

C. Lake Forest Day Update

- Ed Geraghty, Commander, American Legion Post 264 and Lake Forest Day Chairman

2. COMMENTS BY CITY MANAGER

A. Installation of a New Ambulance

- Pete Siebert, Fire Chief

3. OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL

Members of the public can provide public comment by calling the following number during the meeting: 847-810-3643

4. COMMITTEE REPORTS

5. ITEMS FOR OMNIBUS VOTE CONSIDERATION

1. Approve the Extension of the Mayor's Declaration of a Local State of Emergency until the next City Council Meeting

STAFF CONTACT, *Jason Wicha, City Manager*

PURPOSE AND ACTION REQUESTED: It is requested that the City Council extend the Declaration to the next City Council meeting.

BACKGROUND/DISCUSSION: Over the past months, the U.S. Government and the State of Illinois have issued multiple orders declaring a state of emergency over the country and the State of Illinois in order to address the impact of the global pandemic from COVID-19. In order to address the impact this pandemic has had on the City of Lake Forest, Mayor Pandaleon exercised his authority to issue a Declaration of a Local State of Emergency on Saturday, April 4, 2020. At its April 6, 2020, City Council meeting, the City Council extended the Declaration to the next City Council meeting which was May 17, 2021.

In order to ensure that the emergency powers authorized by the local declaration remain in effect where necessary, the Mayor is asking the City Council to further extend the Declaration of a Local State of Emergency until the next City Council meeting that takes place after June 7, 2021.

REVIEW/RECOMMENDATIONS: Following the Mayor exercising his authority to issue a Declaration of a Local State of Emergency on April 2, 2020. The City Council Approved the Mayor's Declaration on the following dates; 4/6/2020, 4/20/2020, 5/4/2020, 5/18/2020, 6/1/2020, 6/15/2020, 7/20/2020, 8/3/2020, 9/8/2020, 10/5/2020, 10/19/2020, 11/2/2020, 11/16/2020, 12/7/2020, 1/19/2021, 2/1/2021, 2/16/2021, 3/1/2021, 3/15/2021, 4/5/2021, 4/19/2021, 5/3/2021, and May 17, 2021.

BUDGET/FISCAL IMPACT: N/A

COUNCIL ACTION: Approve the extension of the Mayor's Declaration of a Local State of Emergency until the next City Council Meeting

2. Approval of May 17, 2021, City Council Meeting Minutes

A copy of the minutes can be found beginning on **page 18**

COUNCIL ACTION: Approval of May 17, 2021, City Council Meeting Minutes.

3. Approval of a Resolution of Appreciation for Retiring Members of Boards and Commissions as follows:

| BOARD, COMMISSION OR COMMITTEE | NAME OF MEMBERS(S) |
|--------------------------------|-------------------------------------|
| | |
| CROYA | Jennifer Riley and Jennifer Durburg |

A copy of the resolution can be found **on page 25**

COUNCIL ACTION: Approve the Resolution of Appreciation

4. Approval of the Check Register for the Period of April 24 – May 21, 2021

STAFF CONTACT: *Elizabeth Holleb, Finance Director (847-810-3612)*

BACKGROUND/DISCUSSION: City Code Section 38.02 sets forth payment procedures of the City. The Director of Finance is to prepare a monthly summary of all warrants to be drawn on the City treasury for the payment of all sums due from the City (including all warrants relating to payroll and invoice payments) by fund and shall prepare a detailed list of invoice payments which denotes the person to whom the warrant is payable. The warrant list detail of invoice payments shall be presented for review to the Chairperson of the City Council Finance Committee for review and recommendation. All items on the warrant list detail recommended for payment by the Finance Committee Chairperson shall be presented in summary form to the City Council for approval or ratification. Any member of the City Council shall, upon request to the City Manager or Director of Finance, receive a copy of the warrant list detail as recommended by the Finance Committee Chairperson. The City Council may approve the warrant list as so recommended by the Finance Committee Chairperson by a concurrence of the majority of the City Council as recorded through a roll call vote.

The Council action requested is to ratify the payments as summarized below. The associated payroll and invoice payments have been released during the check register period noted.

Following is the summary of warrants as recommended by the Finance Committee Chairperson:

Check Register for April 24 - May 21, 2021

| | Fund | Invoice | Payroll | Total |
|-----------|----------------------|--------------------|--------------------|--------------------|
| 101 | General | 671,828 | 1,762,158 | 2,433,986 |
| 501 | Water & Sewer | 119,968 | 209,290 | 329,258 |
| 220 | Parks & Recreation | 171,927 | 433,366 | 605,293 |
| 311 | Capital Improvements | 180,696 | 0 | 180,696 |
| 202 | Motor Fuel Tax | 0 | 0 | 0 |
| 230 | Cemetery | 66,629 | 32,960 | 99,589 |
| 210 | Senior Resources | 27,547 | 31,265 | 58,812 |
| 510 | Deerpath Golf Course | 18,532 | 3,833 | 22,365 |
| 601 | Fleet | 118,556 | 60,312 | 178,868 |
| 416 - 433 | Debt Funds | 0 | 0 | 0 |
| 248 | Housing Trust | 4,800 | 0 | 4,800 |
| 201 | Park & Public Land | 0 | 0 | 0 |
| | All other Funds | 666,820 | 202,971 | 869,791 |
| | | \$2,047,304 | \$2,736,153 | \$4,783,457 |

The subtotal "All other Funds" includes medical/dental plan expenses totaling \$447,073.

COUNCIL ACTION: Approval of the Check Register for the Period of April 24 – May 21, 2021

5. Approval of Benistar as a Vendor for the City's Medicare Supplement and Part D Drug Coverage for Over-age Retirees and Spouses

STAFF CONTACT: *Amber Campbell, Director of Human Resources (847-810-3532)*

PURPOSE AND ACTION REQUESTED Staff is recommending retaining Benistar as our vendor for the City's Medicare Supplement and Part D drug coverage for over-age retirees and spouses.

BACKGROUND/DISCUSSION: State Statute requires that the City allow retirees and their qualifying dependents to remain on the City's health insurance. In 2017, we removed Medicare-eligible retirees from our self-funded insurance and entered into a contract with Benistar, an administration firm sponsoring employer group insurance trusts for retiree coverage. Coverage is provided through The Hartford for Medicare Supplement coverage. Part D prescription coverage is through Express Scripts Employer Group Waiver Plan, a type of employer-based retiree coverage eligible to receive Part D subsidies provided by the federal government. The City's self-funded plan is not eligible to receive the subsidy.

The City's health plan liability for retiree health insurance (OPEB Liability) reduced due to no longer providing these benefits through the City's self-funded program.

| Monthly Premium Rate | 2021 Benistar sample Age 70* |
|---------------------------|------------------------------|
| Single Over 65 | \$348.27 |
| Single and Spouse Over 65 | \$696.54 |

*Benistar rates differ slightly by age for Hartford Medicare Supplement coverage. Older participants may pay up to \$421.62 for single coverage at age 85. Participants may also be required to pay the Medicare Part D Income Surcharge, which would increase Benistar costs for higher income retirees based on Medicare regulations and apply to all Part D plans.

BUDGET/FISCAL IMPACT: Recommendations based on renewal quotes:

There is no budget or fiscal impact from this arrangement. The retirees are billed and pay the full premium, which is collected by the City and then paid to Benistar. Funds are passed through the City, but because the City issues a check to Benistar, they should be approved by City Council.

Has City staff obtained competitive pricing for proposed goods/services? **No**

If no, indicate the specific exception or waiver requested: Administrative Directive 3-5, Section 6.1 I – Existing Relationship

COUNCIL ACTION: Approval of Benistar as a Vendor for the City's Medicare Supplement and Part D Drug Coverage for Over-age Retirees and Spouses

6. Consideration of an Ordinance Amending the City of Lake Forest City Code Regarding the Class K Liquor License (First reading and if appropriate final approval)

STAFF CONTACT: *Margaret Boyer, City Clerk, 847-810-3674*

PURPOSE AND ACTION REQUESTED: At the direction of the City's Liquor Commissioner, Staff is requesting consideration of an Ordinance amending the City's Liquor Code to allow for the Class K liquor license to serve alcoholic liquor instead of beer and wine only.

BACKGROUND AND DISCUSSION: The Liquor Commissioner has received a request from Kemper Sports Management to serve alcoholic liquors at Forest Park Beach. Kemper operates at Forest Park Beach under a Class K liquor license. The Class K liquor license is specific to liquor sales at Forest Park Beach, and does not permit the sale of alcohol at any other location within the City. Kemper is the only Class K liquor licensee, as the City Code only allows for one Class K liquor license.

Currently, the Class K liquor license only allows for the sale of beer and wine for consumption at Forest Park Beach. The proposed ordinance amends the Class K License category to allow for the sale of alcoholic liquors at Forest Park Beach instead of beer and wine only. The proposed ordinance can be found beginning on **page 26**.

BUDGET/FISCAL IMPACT: There is no fiscal impact on liquor license revenues by allowing the Class K license to serve alcoholic liquor.

COUNCIL ACTION: Consideration of an Ordinance Amending the City of Lake Forest City Code Regarding the Class K Liquor License (First reading and if appropriate final approval)

7. Consideration of Ordinances Approving Recommendations from the Zoning Board of Appeals. (First Reading, and if Desired by the City Council, Final Approval)

STAFF CONTACT: *Catherine Czerniak,
Director of Community Development (810-3504)*

PURPOSE AND ACTION REQUESTED: The following recommendations from the Zoning Board of Appeals are presented to the City Council for consideration as part of the Omnibus Agenda.

BACKGROUND/DISCUSSION:

1100 Inverlieth Road – The Zoning Board of Appeals recommended approval of a variance to allow construction of a one-car garage addition partially within the rear yard setback. No public testimony was presented on this petition. (Board vote: 6-0, approved)

494 Oakwood Avenue – The Zoning Board of Appeals recommended approval of a variance to allow a portion of a rear screen porch addition to encroach into the side yard setback to the same extent as the existing residence. No public testimony was presented on this petition. (Board vote: 6-0, approved)

The Ordinances approving the petitions as recommended by the Zoning Board of Appeals, with key exhibits attached, are included in the Council packet beginning on **page 29**. The Ordinances, complete with all exhibits, are available for review in the Community Development Department.

COUNCIL ACTION: If determined to be appropriate by the City Council, waive first reading and grant final approval of the Ordinances approving the petitions in accordance with the Zoning Board of Appeals' recommendations.

COUNCIL ACTION: Approval of the seven (7) omnibus items as presented.

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|------------------------|
| 6. OLD BUSINESS |
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1. Consideration of Ordinances Approving Code Amendments to Allow Food Trucks to Operate in the City of Lake Forest Subject to Limitations as a Pilot Program and Establishing a License Fee. (Waive First Reading and Grant Final Approval)

*PRESENTED BY: Catherine Czerniak,
Director of Community Development (810-3504)*

PURPOSE AND ACTION REQUESTED: As directed by the City Council at the May 17, 2021 meeting, Code amendments and operating parameters related to mobile food vendors ("food trucks") are presented to the City Council for consideration and, if desired, action.

BACKGROUND/DISCUSSION:

At the last meeting, the City Council directed staff to develop a pilot program to allow food trucks to operate in Lake Forest in a limited capacity. In summary, the Council offered the following comments and direction:

- Food trucks provide a diversity in food offerings and can add a festive character and vitality to the community.
- The presence of food trucks in the community should be balanced with the desire of the Council to continue to support local restaurants and food stores.
- Develop a pilot program to allow food trucks to operate in the community in some capacity this summer. The provisions should include a sunset date to assure an evaluation of the pilot program at the end of the year.

A pilot program is detailed below and is presented to the Council for discussion, public input and, if desired by the Council, action. If approved by the City Council, the pilot program would go into effect immediately. The pilot program includes three components: 1) an Ordinance adopting interim amendments to various sections of the Code which are required in order to allow food trucks in any capacity in light of the current prohibition in the Code on food trucks, 2) an Ordinance establishing a fee for food trucks that are not associated with local food establishments already holding a health license issued by the City and 3) operating regulations and requirements.

Code Amendments

Amendments are proposed to Sections 113.21, Permits and Licenses; 117.05, Sales from Vehicles; and 117.20, Transient Merchants and Itinerant Vendors, to clarify that the provisions in those sections during the pilot program, will not apply to food trucks and food truck operators. New Sections, 120.01 through 120.03 are proposed to specifically address food trucks including definitions, permit and fee requirements and operations. The Ordinance reflecting the proposed amendments is included in the Council's packet beginning on **page 46**.

Permit Fee

An administrative permit processing and inspection fee of \$100.00 is recommended with a waiver of the fee for local restaurants and food stores that already hold an annual City of Lake Forest health license. The Ordinance reflecting the proposed fee is included in the Council's packet beginning on **page 51**.

Operating Regulations and Requirements

Given the "pilot" nature of the food truck program and the Council's direction to have this program in place this summer, rather than incorporate more detailed language into the Code at this time pertaining to food truck regulations, staff proposes to detail the regulations through an Administrative Directive. This approach will allow staff to react quickly to make minor adjustments to the regulations if the need arises during this trial period.

The following requirements and regulations are proposed for incorporation into the Administrative Directive.

- A permit is required to operate a food truck in Lake Forest on public property and on public rights-of-way. An application for a seasonal food truck permit must be filed with the City's Community Development Department on a form provided by the City. A permit covers up to three different vehicles owned by a single business. The following information must accompany a food truck permit application.
 - Owner contact information.
 - Vehicle description and license number if applicable.
 - A copy of a current Lake County Health License.
 - Proof of insurance.
 - Tax ID number.
 - Processing fee.
- A maximum of 15 food truck permits will be available during the pilot program.
- Once a permit is obtained, food trucks will be authorized to participate in special community events by invitation of the organizers and operate on public property and public rights-of-way. (Special event organizers will be required to identify participating food truck operators and provide site plans reflecting food truck locations as part of the event application process.)
- A food truck may only serve alcohol after obtaining a one-day liquor license from the City consistent with the current Code provisions.

Other Communities

Since the last Council meeting, staff researched how other communities address food trucks and obtained information from 20 other communities in the region, primarily communities along the North Shore and northwest suburbs. In summary, most communities regulate food trucks fairly tightly. None of the communities contacted broadly permit food trucks to operate on public rights-of-way or on public property on a frequent basis. However, several communities permit food trucks at special community events and block parties with a seasonal or single event permit. Other communities only allow food trucks on private properties, for private events. All communities that allow food trucks require some type of a license or permit to be obtained, some per event and others offer seasonal permits.

Many communities that were contacted noted that discussions are ongoing about how best to support local restaurants and food stores while at the same time, encourage food trucks as a way to add interest and something new to the community. Many communities waive fees for local restaurants and food stores that have both a bricks and mortar location in the community and a mobile presence at special events.

Summary of Recommendation

The pilot program as presented is not perfect and likely leaves some issues unresolved. Rolling this program out this year will provide the opportunity to evaluate the community's interest in food trucks, the interest *from* food truck vendors in coming to Lake Forest and to consider the feedback we hear from local restaurants and food stores. The data we gather this summer and next fall should position the City well in determining how best to move forward with this concept in early 2022.

COUNCIL ACTION: If desired by the Council, grant first reading and final approval to two Ordinances:

- 1) An Ordinance approving amendments to Sections 113.21, 117.05, 117.20(B) and the addition of new Sections 120.01 through 120.03, all with a sunset clause of December 31, 2021 to assure review and if determined to be appropriate by the City Council, establishment of ongoing provisions for food trucks.
- 2) An Ordinance establishing a permit fee for Food Trucks.

AND

Direct the City Manager to establish Administrative Directives establishing operating regulations for food trucks generally in accordance with those outlined above, with a sunset date of December 31, 2021 to allow for review as noted above.

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|------------------------|
| 7. NEW BUSINESS |
|------------------------|

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|--|
| 8. ADDITIONAL ITEMS FOR DISCUSSION/ COMMENTS BY COUNCIL MEMBERS |
|--|

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|-----------------------|
| 9. ADJOURNMENT |
|-----------------------|

A copy of the Decision Making Parameters is included beginning on **page 11** of this packet.

An instruction guide on how to participate at a City Council meeting is included beginning on **page 12**.

Office of the City Manager

June 2, 2021

The City of Lake Forest is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are

required to contact City Manager Jason Wicha, at (847) 234-2600 promptly to allow the City to make reasonable accommodations for those persons.



THE CITY OF LAKE FOREST

DECISION-MAKING PARAMETERS FOR CITY COUNCIL, AND APPOINTED BOARDS & COMMISSIONS

Adopted June 18, 2018

The City of Lake Forest Mission Statement:

"Be the best-managed, fiscally-responsible and appealing community and promote a community spirit of trust, respect and citizen involvement."

The Lake Forest City Council, with the advice and recommendations of its appointed advisory Boards and Commissions, Lake Forest Citizens, and City Staff, is responsible for policy formulation and approval. Implementation of adopted strategy, policy, budgets, and other directives of Council is the responsibility of City Staff, led by the City Manager and Senior Staff. The Mayor and Aldermen, and appointed members of Boards and Commissions should address matters in a timely, deliberate, objective and process-driven manner, making decisions guided by the City of Lake Forest Strategic and Comprehensive Plans, the City's Codes, policies and procedures, and the following parameters:

- Motions and votes should comprise what is in the best long-term interests of all Lake Forest citizens, measured in decades, being mindful of proven precedents and new precedents that may be created.
- All points of view should be listened to and considered in making decisions with the long-term benefit to Lake Forest's general public welfare being the highest priority.
- Funding decisions should support effectiveness and economy in providing services and programs, while mindful of the number of citizens benefitting from such expenditures.
- New initiatives should be quantified, qualified, and evaluated for their long-term merit and overall fiscal impact and other consequences to the community.
- Decision makers should be proactive and timely in addressing strategic planning initiatives, external forces not under control of the City, and other opportunities and challenges to the community.

Community trust in, and support of, government is fostered by maintaining the integrity of these decision-making parameters.

The City of Lake Forest's Decision-Making Parameters shall be reviewed by the City Council on an annual basis and shall be included on all agendas of the City Council and Boards and Commissions.

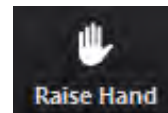
CITY COUNCIL – REMOTE ACCESS MEETING GUIDE

Rules:

- [An online guide to using Zoom is available here](#)
- Participants can join using the Zoom application, using the call in number located at the top of the agenda, or can stream the meeting live via YouTube.
- All Participants should use their real name (first and last) to identify themselves in the meeting.

Public Participation:

- Please wait to be recognized by a staff member, and the Mayor prior to making your comment.
- If you would like to address your public comment to the City Council live, you can use one of two options
 - The Raise hand function via the zoom application.
 - If you are using the raise hand function, wait to be promoted to turn on your microphone to make a comment. There is a slight delay after you are promoted. You can then unmute yourself and address your comments to the City Council.
 - Calling the public comment line at 847-810-3643
 - If you are calling the public comment line, be sure to step away from your computer or TV, where you are watching the meeting, to avoid feedback.



| | Device | Audio | Connection |
|---------------|---|--|--|
| Ideal | Zoom app on a desktop or Laptop | A headset with microphone | Wired connection via Ethernet |
| Better | Zoom app on a mobile phone or tablet | A headset (using built-in microphone) Using a phone to dial in | Connected Wirelessly via WiFi |
| Okay | Calling into conference line (without Zoom app) | Computer speakers (using built-in microphone) Speakerphone on phone | Connected via 4G / LTE (cellular data) Using a phone to dial in |
| Tips | Make sure your device is fully charged and you have access to Zoom on your device | When Participating, pick a quite space to avoid any background noise | If you have to use WiFi, try to pick a workspace close to your router. |

Contact Info

First Name: **Kathryn (Kate)**
 Last Name: **Leech**
 E-mail: **kathit13@yahoo.com**
 Title: **Pickleball coordinator/Gerontologist**
 Organization:
 Address: **1140 Windhaven Court**
 Address Line 2:
 City: **Lake Forest**
 State: **IL**
 Zip: **60045**
 Mobile Phone:
 Home Phone:
 Notes:

Resident Data/Stats

Ward: **Ward 4**
 Precinct:
 US Citizen: **Yes**
 Registered Voter: **Yes**
 Lake Forest Resident since(YYYY): **2012**
 Business Name:
 Type of Business:
 Business Phone:
 Position:
 Date of Birth (Optional):
 Education: **Keele University, Keele, Staffordshire-
 England
 Masters of Gerontology 2006
 Indiana University, Bloomington, Indiana
 Bachelor of Science, Business/Marketing 1999**
 Spouse's Name: **Peter Leech**
 Children's Birth Years:

Interest in Community Positions

[compare val1= val2=0 operator=">="]

Mayor: [/compare] [compare val1= val2=0 operator=">="]

Alderman: [/compare] [compare val1= val2=0 operator=">="]

#67 School Board: [/compare] [compare val1= val2=0 operator=">="]

#115 School Board: [/compare] [compare val1= val2=0 operator=">="]

Caucus Committee: [/compare] [compare val1= val2=0 operator=">="]

Audit Committee: [/compare] [compare val1= val2=0 operator=">="]

Board of Fire & Police Commissioners: [/compare] [compare val1= val2=0 operator=">="]

Building Review Board (BRB): [/compare] [compare val1= val2=0 operator=">="]

Cemetery Commission: [/compare] [compare val1=1 val2=0 operator=">="]

Committee Representing Our Young Adults (CROYA): **I am currently applying / Consider me for this position in the future**

[/compare] [compare val1= val2=0 operator=">="]

Construction Codes Commission: [/compare] [compare val1= val2=0 operator=">="]

Elawa Farm Commission: [/compare] [compare val1= val2=0 operator=">="]

Fireman's Pension Fund - Board of Trustees: [/compare] [compare val1= val2=0 operator=">="]

Gorton Community Center Board of Directors: [/compare] [compare val1= val2=0 operator=">="]

Historic Preservation Commission: [/compare] [compare val1= val2=0 operator=">="]

Legal Committee: [/compare] [compare val1= val2=0 operator=">="]

Library Board: [/compare] [compare val1= val2=0 operator=">="]

Park & Recreation Board: [/compare] [compare val1= val2=0 operator=">="]

Planning Commission Labels: [/compare] [compare val1= val2=0 operator=">="]

Police Pension Fund - Board of Trustees: [/compare] [compare val1=1 val2=0 operator=">="]

Senior Resources Commission: **I am currently applying / Consider me for this position in the future**
 [/compare] [compare val1= val2=0 operator=">="]

Zoning Board of Appeals (ZBA): [/compare]

Other Positions:

Other Considerations

Please list any regular commitments or travel that would interfere with your attendance at scheduled meetings:

Please list any current or previous community service activities, interests, directorships, etc. -- public or private. For each activity please indicate years served and positions held:

Deerpath Middle School APT 2020
Community Service Coordinator
Everett Elementary School APT 2013-2019
APT President 6/1/17-6/1/19
Special Events Chair
New Family Chair
Kindergarten coordinator

Room Parent

Nominating committee member

Spirit of 67 2016-2017

Home Tour Staffing Captain 2016

Home Tour House Captain 2017

Gorton Community Center

Drop In Board 2013

Indiana University

Kappa Alpha Theta President 1998-99

Gerontology Volunteer Experience

Michael J Fox Foundation 2018-present

Work in conjunction with my husband, Peter Leech, to fundraise for Parkinson's Research. Organized and implemented a community fundraiser in Lake Forest called "Rock for Parkinson's." Together we have raised over \$27,000 dollars for Michael J Fox foundation since 2018.

Intergenerational Reading Program, Everett School Lake Forest, IL 2017

Started a reading tutor program for grandparents to read with students who needed extra support.

Senior Sensitivity workshop leader, Everett School Lake Forest, IL 2016,2017

Lead a workshop with elementary school children highlighting the physical and social issues facing the older population.

Age Concern, Day Center Volunteer, Ellesmere Port, Cheshire 09/04-05

Volunteered at Regency Day Center - Assisted with activities, meals, and overall care of clients during day center hours.

Little Brothers – Friends of the elderly, visiting volunteer, Chicago, IL 2001-2004

Worked as a home visiting volunteer with isolated older people in Chicago area.

Please list other activities, specialized skills, knowledge, or professional experience that would contribute to your effectiveness in the position(s) for which you are applying or expressing possible future interest:

Work Experience

Lake Bluff Rec Center - Pickleball Coordinator (current)

Forest Pharmaceuticals, Territory Representative Chicago, IL 01/02-01/04

Airborne Express, Sales Representative Chicago, IL 01/00-02

Black and Decker, Field Marketing Specialist Chicago, IL 06/99-12/99

References (Optional):

Please state briefly why you are volunteering to serve The City of Lake Forest:

I love living in Lake Forest and feel grateful to be part of this dynamic community. My volunteer work in the public schools and over the past several years has been a great learning experience. It has given me insight and appreciation for the schools and the community in which we live. CROYA has been a great experience for my 3 middle schoolers - I am excited to help the program!

Please list any interests or activities that could lead to, or BE PERCEIVED as, a conflict of interest if you become a candidate or appointee.:

Contact Info

| | |
|-----------------|-------------------|
| First Name: | Kristen |
| Last Name: | Lee |
| E-mail: | keslee7@gmail.com |
| Title: | |
| Organization: | |
| Address: | 460 Holland Court |
| Address Line 2: | |
| City: | Lake Forest |
| State: | IL |
| Zip: | 60045 |
| Mobile Phone: | |
| Home Phone: | |
| Notes: | |

Resident Data/Stats

| | |
|-----------------------------------|----------------------------|
| Ward: | Ward 3 |
| Precinct: | |
| US Citizen: | Yes |
| Registered Voter: | Yes |
| Lake Forest Resident since(YYYY): | 2014 |
| Business Name: | |
| Type of Business: | |
| Business Phone: | (952) 818-6802 |
| Position: | |
| Date of Birth (Optional): | |
| Education: | Boston College, Psychology |
| Spouse's Name: | Jake Lee |
| Children's Birth Years: | |

Interest in Community Positions

| | |
|--|---|
| [compare val1=0 val2=0 operator=">="] | |
| Mayor: | No Interest at this time |
| [/compare] [compare val1=0 val2=0 operator=">="] | |
| Alderman: | No Interest at this time |
| [/compare] [compare val1=0 val2=0 operator=">="] | |
| #67 School Board: | No Interest at this time |
| [/compare] [compare val1=0 val2=0 operator=">="] | |
| #115 School Board: | No Interest at this time |
| [/compare] [compare val1=0 val2=0 operator=">="] | |
| Caucus Committee: | No Interest at this time |
| [/compare] [compare val1=0 val2=0 operator=">="] | |
| Audit Committee: | No Interest at this time |
| [/compare] [compare val1=0 val2=0 operator=">="] | |
| Board of Fire & Police Commissioners: | No Interest at this time |
| [/compare] [compare val1=0 val2=0 operator=">="] | |
| Building Review Board (BRB): | No Interest at this time |
| [/compare] [compare val1=0 val2=0 operator=">="] | |
| Cemetery Commission: | No Interest at this time |
| [/compare] [compare val1=1 val2=0 operator=">="] | |
| Committee Representing Our Young Adults (CROYA): | I am currently applying / Consider me for this position in the future |
| [/compare] [compare val1=0 val2=0 operator=">="] | |
| Construction Codes Commission: | No Interest at this time |
| [/compare] [compare val1=0 val2=0 operator=">="] | |
| Elawa Farm Commission: | No Interest at this time |
| [/compare] [compare val1=0 val2=0 operator=">="] | |
| Fireman's Pension Fund - Board of Trustees: | No Interest at this time |
| [/compare] [compare val1=0 val2=0 operator=">="] | |
| Gorton Community Center Board of Directors: | No Interest at this time |
| [/compare] [compare val1=0 val2=0 operator=">="] | |
| Historic Preservation Commission: | No Interest at this time |
| [/compare] [compare val1=0 val2=0 operator=">="] | |
| Legal Committee: | No Interest at this time |
| [/compare] [compare val1=0 val2=0 operator=">="] | |
| Library Board: | No Interest at this time |
| [/compare] [compare val1=0 val2=0 operator=">="] | |
| Park & Recreation Board: | No Interest at this time |
| [/compare] [compare val1=0 val2=0 operator=">="] | |
| Planning Commission Labels: | No Interest at this time |
| [/compare] [compare val1=0 val2=0 operator=">="] | |
| Police Pension Fund - Board of Trustees: | No Interest at this time |
| [/compare] [compare val1=0 val2=0 operator=">="] | |
| Senior Resources Commission: | No Interest at this time |

[/compare] [compare val1=0 val2=0 operator=">="]

Zoning Board of Appeals (ZBA):

No Interest at this time

[/compare]

Other Positions:

Other Considerations

Please list any regular commitments or travel that would interfere with your attendance at scheduled meetings:

Please list any current or previous community service activities, interests, directorships, etc. -- public or private. For each activity please indicate years served and positions held:

D67 Executive APT President - 2 years (finishing term)

Spirit of 67 Grants since 2017

General involvement with D67, D115 schools as well as Spirit of 67 and the Foundation.

Please list other activities, specialized skills, knowledge, or professional experience that would contribute to your effectiveness in the position(s) for which you are applying or expressing possible future interest:

Not sure if this is considered a skill, however all of our children are currently teenagers which provides me with a unique perspective. Having actively volunteered with D67, D115, Spirit of 67 and the Foundation, I have also have a general pulse on the community.

References (Optional):

Megan Engelberg

Ann Kiesling

Renee Fitzsimmons

Melissa Oakley

Please state briefly why you are volunteering to serve The City of Lake Forest:

CROYA offers a unique and safe spot for the youth in Lake Forest. The wide variety of programming appeals to many interests. As Lake Forest reacclimates to "normal" life after the past 18 months, I believe CROYA will be a tremendous resource for our youth.

Thank you for this opportunity!

Please list any interests or activities that could lead to, or BE PERCEIVED as, a conflict of interest if you become a candidate or appointee.:

As mentioned, I have four teenagers ranging from 7th grade to a senior at LFHS. While I believe all of my children are extremely different with unique interests and personalities, I recognize that might also be a conflict of interest since I am so immersed in the age group CROYA is looking to serve.



PROCLAMATION

WHEREAS, the McKinlock Post 264 of the American Legion has undertaken to provide appropriate exercises and entertainment in celebration of LAKE FOREST DAY on WEDNESDAY, AUGUST 4, 2021 with a view to bringing together the people of our City in the furtherance of civic interest and advancement of community fellowship; and

WHEREAS, the McKinlock Post 264 of the American Legion honors Lake Forest residents, employees, neighbors and friends by adopting the theme *"Lake Forest American Legion Salute all those who worked so hard to keep is safe"*

THEREFORE, be it hereby proclaimed that said LAKE FOREST DAY celebration is declared to be a City Fair and in pursuance thereof, and Tuesday, August 3, 2021, and Wednesday, August 4, 2021, shall be observed as a holiday in The City of Lake Forest and our people are urged to forsake their ordinary pursuits and gather in West Park in a spirit of comradeship and good will in support of the ideals of our City.

George A. Pandaleon, Mayor

The City of Lake Forest
CITY COUNCIL
Proceedings of the Monday, May 17, 2021
City Council Meeting - City Council Chambers
REMOTE ACCESS MEETING

CALL TO ORDER AND ROLL CALL: Honorable Mayor Pandaleon called the meeting to order at 6:30pm, and the City Clerk Margaret Boyer called the roll of Council members.

Present: Honorable Mayor Pandaleon, Alderman Morris, Alderman Karras, Alderman Rummel, Alderman Notz, Alderman Goshgarian, Alderman Buschmann and Alderman Weber.

Absent: Alderman Preschlack

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE was recited.

REPORTS OF CITY OFFICERS

COMMENTS BY MAYOR

Mayor Pandaleon made the following statement as required by the Open Meetings Act. In accordance with state statute, Mayor Pandaleon has made a determination that it was not practical or prudent to schedule an in-person City Council meeting because of the COVID-19 pandemic, which is why this May 17, 2021 City Council meeting is being held remotely.

A. Approval of a Resolution of Sympathy for Former Alderman, Roger Mohr

Mayor Pandaleon read the resolution of sympathy for former Alderman Roger Mohr. Mayor Pandaleon remarked how Roger was very passionate about his work, and was dedicated to the success of the City.

COUNCIL ACTION: Approval of a Resolution of Sympathy for Former Alderman, Roger Mohr

Alderman Goshgarian made a motion to approve of the Resolution of Sympathy for Former Alderman, Roger Mohr, seconded by Alderman Weber. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 7-Ayes, 0 Nays, motion carried.

The City Council shared comments stating their sympathy for the Mohr family.

B. Swearing in Firefighter Paramedic, Samantha Hiller

Fire Chief, Pete Siebert displayed a brief video showing the swearing in of Firefighter Paramedic, Samantha Hiller.

The City Council congratulated and welcomed the new member to the Lake Forest Fire Department.

C. 2021-2022 Board and Commission Appointments and Reappointments

CEMETERY

| NAME OF MEMBER | APPOINT/REAPPOINT | WARD |
|----------------|-------------------|------|
|----------------|-------------------|------|

| | | |
|---------------|------------------|---|
| | | |
| John Anderson | APPOINT AS CHAIR | 2 |
| Robert Wayne | APPOINT | 3 |
| Lowell Dixon | APPOINT | 1 |

HISTORIC PRESERVATION COMMISSION

| | | |
|------------------|-------------------|------|
| NAME OF MEMBER | APPOINT/REAPPOINT | WARD |
| | | |
| Steve Lamontagne | REAPPOINT | 2 |
| Janet Gibson | REAPPOINT | 3 |

LEGAL COMMITTEE

| | | |
|---------------------------------|-------------------|------|
| NAME OF MEMBER | APPOINT/REAPPOINT | WARD |
| | | |
| Joe Waldeck | APPOINT AS CHAIR | 1 |
| Paul Sundberg | APPOINT | 3 |
| David Michael | REAPPOINT | 2 |
| Elizabeth "Joy" Guscott-Mueller | REAPPOINT | 3 |

LIBRARY

| | | |
|----------------|-------------------|------|
| NAME OF MEMBER | APPOINT/REAPPOINT | WARD |
| | | |
| Jim Clifton | APPOINT | 1 |
| Sue Shattock | APPOINT | 1 |
| Heather Strong | APPOINT | 1 |

PARKS & RECREATION BOARD

| | | |
|------------------|-------------------|------|
| NAME OF MEMBER | APPOINT/REAPPOINT | WARD |
| | | |
| Kevin Carden | APPOINT | 1 |
| Patrick Marshall | APPOINT | 3 |

PLAN COMMISSION

| | | |
|-----------------|-------------------|------|
| NAME OF MEMBER | APPOINT/REAPPOINT | WARD |
| | | |
| James Moorhead | REAPPOINT | 1 |
| Stephen Douglas | REAPPOINT | 1 |

ZONING BOARD OF APPEALS

| NAME OF MEMBER | APPOINT/REAPPOINT | WARD |
|----------------|-------------------|------|
| | | |
| Laurie Rose | REAPPOINT | 4 |
| Lisa Nehring | REAPPOINT | 3 |
| James Moorhead | REAPPOINT | 1 |

SENIOR RESOURCES COMMISSION

| NAME OF MEMBER | APPOINT/REAPPOINT | WARD |
|-----------------|-------------------|------|
| | | |
| Fred Montgomery | APPOINT | 3 |
| Ed Richardson | REAPPOINT | LB |

BOARD OF POLICE AND FIRE COMMISSIONERS

| NAME OF MEMBER | APPOINT/REAPPOINT | WARD |
|-----------------|-------------------|------|
| | | |
| Nancy Taubensee | APPOINT | 3 |
| Richard Price | APPOINT | 1 |

HOUSING TRUST FUND BOARD

| NAME OF MEMBER | APPOINT/REAPPOINT | WARD |
|------------------|-------------------|------|
| | | |
| Don Schoenheider | APPOINT AS CHAIR | 3 |
| Charles King | REAPPOINT | 2 |

COUNCIL ACTION: Approve the Mayor's Appointments and Reappointments

Alderman Goshgarian made a motion to approve the Mayor's Appointments and Reappointments, seconded by Alderman Rummel. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 7-Ayes, 0 Nays, motion carried.

Mayor Pandaleon made a brief statement regarding the COVID-19 vaccine pop-up clinic hosted by the City and community volunteers. He explained the group that received their second vaccine, and the 12-15 years olds that received their first dose at this clinic. The Mayor and City Council thanked all of the City staff members that organized the event.

COMMENTS BY CITY MANAGER

A. Community Spotlight

- **Annual Emerging Artists Award**
- **Cecilia Lannon, Executive Director, Deer Path Art League**

City Manager, Jason Wicha introduced Cecilia Lannon, Executive Director of the Deer Path Art League, to present the emerging artist awards. Ms. Lannon explained how the organization displayed all of the artwork

in different storefront windows throughout the City. Additionally, she recognized all of the participating schools and the winners from each school.

B. CROYA's 40th +1 Anniversary Festival
- **Todd Nahigian, CROYA Manager**

City Manager, Jason Wicha introduced Todd Nahigian, CROYA Manager, to brief the City Council on the CROYA 40th + 1 Anniversary Festival. Mr. Nahigian discussed what will be offered at the event, taking place on Saturday, June 6, from 5 p.m. – 9 p.m. He explained the bands that would be playing, and that food would be available for attendees. Those interested could RSVP at CROYA.com through the Eventbrite link.

The City Council asked clarifying questions regarding the logistics of the event.

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| OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL ON NON-AGENDA ITEMS |
|---|

Members of the public can provide public comment by calling into the following number during the meeting: 847-810-3643

| |
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| COMMITTEE REPORTS |
|--------------------------|

FINANCE COMMITTEE

1. Report on the Local Government Distributive Fund (LGDF)
- **Finance Committee Chairman, Jed Morris**

Finance Director, Elizabeth Holleb made a brief presentation regarding the Local Government Distributive Fund. She explained the State of Illinois has adjusted LGDF formulas that were in place from 1969-2010 to ensure local governments do not benefit from increased income tax rates. Ms. Holleb provided additional background beginning in 2011 explaining the increase in the changes for individuals and corporations. Ms. Holleb further explained the change in the LGDF rate, providing information regarding the State of Illinois' fiscal year and the modified rate. Ms. Holleb stated the proposed resolution is included in the omnibus agenda, joint efforts of the Northwest Municipal Conference, Illinois Municipal League and local governments across the state in urging the State of Illinois to restore the original LGDF formula.

The City Council asked clarifying questions regarding the revenue generated from the LGDF.

PROPERTY AND PUBLIC LANDS COMMITTEE

1. Report on a License Agreement Extension with Music Institute of Chicago
- **PPL Chairman, Ara Goshgarian**

Alderman Goshgarian gave a brief report regarding the Music Institute of Chicago, stating that their license was set to expire on June 15. The PPL Committee is bringing forward a recommendation to extend the license agreement by five years. In addition, the only other change to the agreement includes an annual escalator provision, which allows the City to adjust the License fee in accordance with the Consumer Price Index (CPI).

The City Council discussed the escalator provision included in the lease.

2. Report on Dissolution of the Elawa Farm Commission as a result of a Lease Agreement
- **PPL Chairman, Ara Goshgarian**

Alderman Goshgarian provided a brief update, regarding the lease agreement between the City and Elawa Farm. He explained the historic context between the City and the Elawa Farm Foundation as to how the previous lease agreement impacted both entities. Alderman Goshgarian summarized the changes as to why the dissolution of the Elawa Farm Commission would benefit both the City and Elawa Farm. The lease agreement still requires the foundation to submit annual financial reports to the City.

The City Council thanked the members of the Elawa Farm Commission and all those involved in making the Elawa Farm lease agreement a success.

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| ITEMS FOR OMNIBUS VOTE CONSIDERATION |
|---|

1. **Approve the Extension of the Mayor's Declaration of a Local State of Emergency until the next City Council Meeting**
2. **Approval of May 3, 2021, City Council Meeting Minutes**
3. **Approval of a Resolution of Appreciation for Retiring Members of Boards and Commissions as follows:**

| BOARD, COMMISSION OR COMMITTEE | NAME OF MEMBERS(S) |
|--|---|
| | |
| CEMETERY | Dennis O'Brien, Chair and David Hooke |
| LEGAL | Dale Tauke, Chair |
| LIBRARY | Carrie Travers, Wendy Darling and David Rose |
| PARKS & RECREATION BOARD | Shannon Maguire, Melanie Walsh and Jarod Rhoads |
| SENIOR RESOURCE COMMISSION | Thomas Sullivan |
| BOARD OF POLICE AND FIRE COMMISSIONERS | Greg Nikitas and Steve Kernahan |

4. **Approval of a Resolution Supporting Restoration of LGDF Revenue**
5. **Approval to Authorize the City Manager to enter into an Agreement with William Schelhas Media Services, LLC In an Amount not to exceed \$30,075 for Professional Services Related to the Operation of the City's Public, Educational and Government Access Cable Television Services.**
6. **Approval of an Expense in an Amount not to exceed \$36,500 to Lake County Press to Provide Professional Printing Services of the City Dialogue Community-Wide Newsletter for FY2022.**
7. **Approval of a Second Amendment to the License Agreement Between the City of Lake Forest and the Music Institute of Chicago to occupy a portion of Volwiler Hall, located at 40 E. Old Mill Road**
8. **Approval of an Ordinance Amending Chapter 97, Sections 115 through 119 of the City of Lake Forest City Code to Dissolve the Elawa Farm Commission**
9. **Consideration of a Recommendation from the Housing Trust Fund Board in Support of an Amendment to Section 39.159(N) of the City of Lake Forest Code to Update and Clarify**

Language Relating to an Exemption from Obtaining a Transfer Stamp for Designated Affordable Housing Units (Waive first reading and grant final approval of an Ordinance.)

- 10. Consideration of Ordinances Approving Recommendations from the Historic Preservation Commission. (First Reading and if Desired by the City Council, Final Approval)**
- 11. Consideration of Ordinances Approving Recommendations from the Zoning Board of Appeals. (First Reading, and if Desired by the City Council, Final Approval)**

COUNCIL ACTION: Approval of the eleven (11) Omnibus items as presented

The City Council had an additional discussion on item #6

Mayor Pandaleon asked members of the Council if they would like to remove any item or take it separately. Seeing none, he asked for a motion.

Alderman Weber made a motion to approve the eleven (11) Omnibus items as presented, seconded by Alderman Notz. The following voted "Aye": Alderman Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 6-Ayes, 0 Nays, motion carried. Alderman Morris had to leave the meeting.

Information such as Purpose and Action Requested, Background/Discussion, Budget/Fiscal Impact, Recommended Action and a Staff Contact as it relates to the Omnibus items can be found on the agenda.

| |
|-------------------|
| ORDINANCES |
|-------------------|

| |
|---------------------|
| OLD BUSINESS |
|---------------------|

| |
|---------------------|
| NEW BUSINESS |
|---------------------|

- 1. Consideration of a Recommendation from the Plan Commission in Support of Tentative and Final Plat Approval of the Sloan Plat of Resubdivision for Property at 477 Illinois Road. No Additional Lots are Proposed. (Approval by Motion.)**

Cathy Czerniak, Director of Community Development made a brief presentation regarding the Sloan resubdivision. She gave an extensive history of the property including the lot size, its location, and its historic use. Additionally, she explained the purpose of the resubdivision is to reconfigure two existing lots to incorporate an additional parcel of land that was acquired by the petitioner several decades ago and to properly align access and utility easements. No additional lots are proposed as part of the proposed resubdivision.

COUNCIL ACTION: If determined to be appropriate by the City Council, approve the Sloan Resubdivision plat by motion as recommended by the Plan Commission.

Alderman Rummel made a motion to approve the Sloan Resubdivision plat by motion as recommended by the Plan Commission, seconded by Alderman Goshgarian. The following voted "Aye": Alderman Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 6-Ayes, 0 Nays, motion carried. Alderman Morris had to leave the meeting.

2. Discussion and Direction on Whether to Establish Regulations, Requirements or Parameters Authorizing Food Trucks in Some Capacity in the City. (No Action Requested – Discussion and Direction Only)

Cathy Czerniak, Director of Community Development presented information regarding establishing regulations, to authorize food trucks within City limits. As a follow-up to interest expressed by some in allowing food trucks in Lake Forest in some capacity, Ms. Czerniak provided the background of the City's current processes, as well as how other communities, and the County regulates food trucks. Preliminary information is provided to facilitate a high level discussion by the Council on whether there is interest in having the City staff and City Attorney pursue this topic further. Ms. Czerniak explained as an initial step, City staff has been in communication with colleagues in other communities on this issue and has received input from some local restaurateurs as well as some local organizations that host community events.

City Council members provided lengthy responses regarding their thoughts on the matter.

COUNCIL ACTION: Provide high level direction to staff and the City Attorney regarding food trucks

Mayor Pandaleon summarized the thoughts of the Council, providing direction to staff to conduct further research into potential regulations, to allow food trucks within the City, and asked staff to bring it to the next City Council meeting.

| |
|--|
| ADDITIONAL ITEMS FOR COUNCIL DISCUSSION/COMMENTS BY COUNCIL MEMBERS |
|--|

Alderman Rummel made a brief comment regarding the Earth Day beach clean-up event that took place on Saturday, April 17. She introduced Layla Werner, Management Analyst, who further updated the City Council regarding future cleanup events.

| |
|--------------------|
| ADJOURNMENT |
|--------------------|

There being no further business Mayor Pandaleon asked for a motion. Alderman Rummel made a motion to adjourn, seconded by Alderman Karras. Motion carried unanimously by voice vote at 8:33 pm.

Respectfully Submitted
Margaret Boyer, City Clerk

A video of the City Council meeting is available for viewing at the Lake Forest Library and on file in the Clerk's office at City Hall. You can also view it on the website by visiting www.cityoflakeforest.com. Click on I Want To, then click on View, then choose Archived Meetings Videos.

RESOLUTION OF APPRECIATION

WHEREAS

has served The City of Lake Forest as a member of the

**BOARD OR COMMISSION
YYYY-YYYY**

WHEREAS, he/she has devoted much valuable time and personal attention to the work of this commission and, on behalf of the citizens of Lake Forest, continually met his/her responsibilities with purpose and dedication; and

WHEREAS, the citizens of Lake Forest recognize and are deeply appreciative of the valuable time and service he/she contributed to the preservation and improvement of the quality of life in our community by serving on this commission;

*NOW, THEREFORE, BE IT RESOLVED that the City Council of The City of Lake Forest, Illinois, hereby expresses the profound gratitude of the citizens of Lake Forest to **NAME** for the loyal and faithful public service he/she has given by means of this resolution, which shall be spread upon the permanent records of the City Council.*

*Adopted by the City Council of
The City of Lake Forest this
3rd day of May, 2021*

Mayor

THE CITY OF LAKE FOREST

ORDINANCE NO. 2021-_____

**AN ORDINANCE AMENDING THE LAKE FOREST CITY CODE REGARDING
THE CLASS K LIQUOR LICENSE**

Adopted by the City Council
of the City of Lake Forest
this ____ day of _____ 2021

Published in pamphlet form by direction
and authority of The City of Lake Forest
Lake County, Illinois
this ____ day of _____ 2021

THE CITY OF LAKE FOREST

ORDINANCE NO. 2021 - _____

AN ORDINANCE AMENDING THE LAKE FOREST CITY CODE REGARDING
THE CLASS K LIQUOR LICENSE

WHEREAS, the City of Lake Forest is a home rule, special charter municipal corporation;
and

WHEREAS, the City has adopted certain alcoholic beverage regulations designed to protect the health, safety and welfare, which regulations are codified in Chapter 111 of the City Code of Lake Forest, 2013 ("**Liquor Code**");

WHEREAS, The City of Lake Forest desires to amend its Liquor Code to allow for the Class K liquor license to serve alcoholic beverages, in addition to wine and beer.

NOW, THEREFORE, BE IT ORDAINED by the City Council of The City of Lake Forest, County of Lake, and State of Illinois, as follows:

SECTION ONE: Recitals. The foregoing recitals are incorporated as the findings of the City Council and are hereby incorporated into and made a part of this Ordinance.

SECTION TWO: Amendment to Section 111.036. Subsection (25) of Section 111.036 of the City Code, entitled "Local Liquor Licenses and Fees," is amended as follows (deletions in ~~striketrough~~ and additions in **bold** and underline):

"§111.036 LOCAL LIQUOR LICENSES AND FEES.

(A) *General.* Every person engaged in the retail sale of alcoholic liquor in the city shall pay an annual license fee. Such license fees shall be established by the City Council by separate ordinance, which may be amended from time to time, and are hereby incorporated into this section as if fully set forth herein. Such licenses shall be divided into classes, which classes shall be as follows:

* * *

(25) Class K licenses, which shall authorize the service and consumption of **alcoholic liquors** ~~wine and beer~~ in the ~~B~~**beach** ~~A~~**area**, **as defined in this Chapter**, which shall be approved by the Commissioner. Such **alcoholic liquors** ~~wine and beer~~ shall only be served in and consumed from

a container approved by the Commissioner. The licensee shall post sufficient signage to identify the borders of the Beach Area, which signage shall be subject to approval of the Commissioner. Class K licenses shall only be available to those licensees who are otherwise compliant with the law.”

SECTION THREE: Effective Date. This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form in the manner provided by law.

Passed this ____ day of _____, 2021.

AYES:

NAYS:

ABSENT:

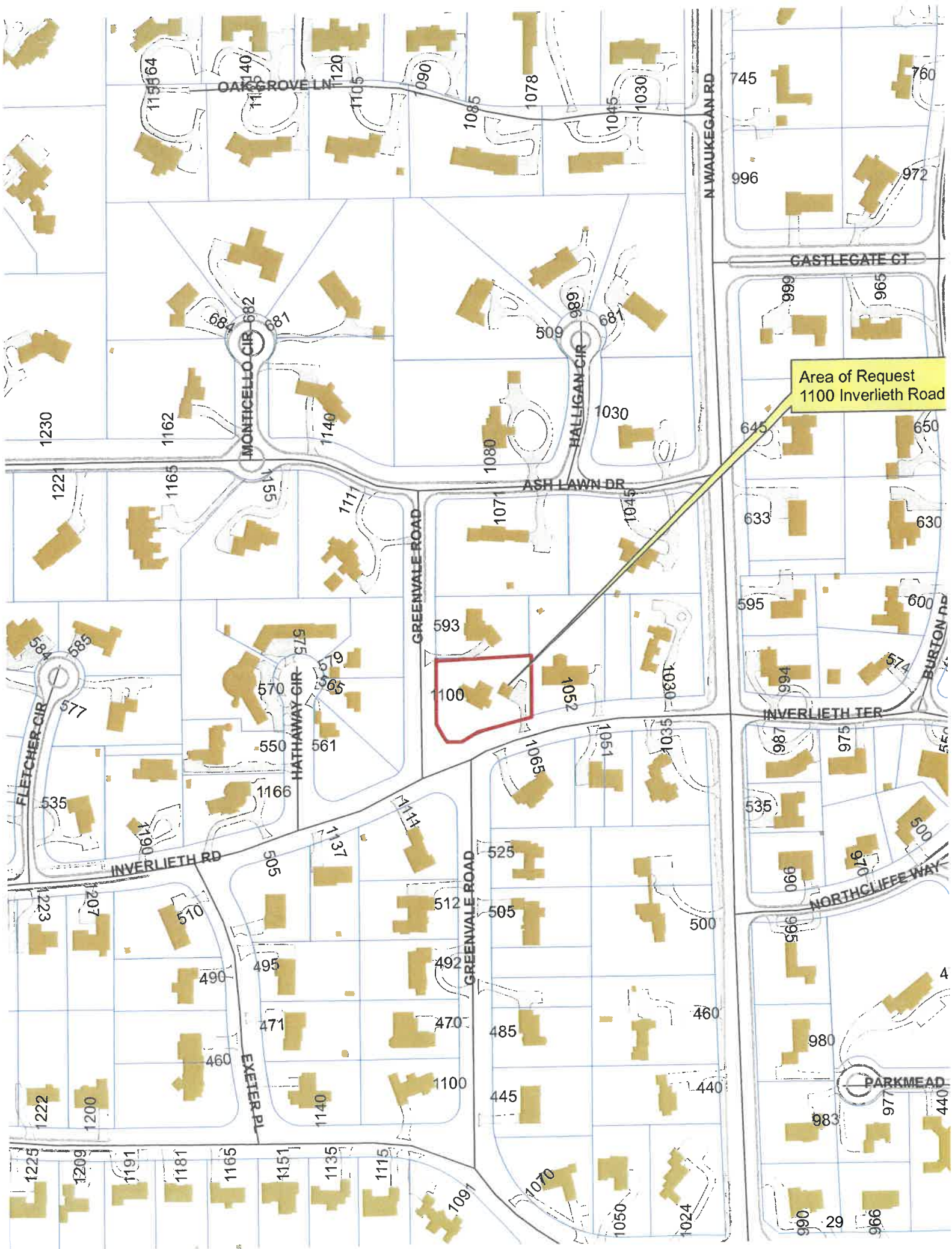
ABSTAIN:

Approved this ____ day of _____, 2021.

Mayor

ATTEST:

City Clerk



Area of Request
1100 Inverlieth Road

THE CITY OF LAKE FOREST

ORDINANCE NO. 2021-____

AN ORDINANCE GRANTING A VARIANCE FROM THE REAR YARD SETBACK FOR
PROPERTY LOCATED AT 1100 INVERLIETH ROAD

WHEREAS, Scott and Roxanne Argie are the owners of that certain real property commonly known as 1100 Inverlieth Road, Lake Forest, Illinois and legally described in Exhibit A, attached hereto ("**Property**"); and

WHEREAS, the Property is located in the R-3, Single Family Residence Zoning District; and

WHEREAS, the Owners desire to construct improvements, including a one-car addition to the garage ("**Improvements**") as depicted on the site plans attached hereto as Group Exhibit B ("**Plans**"); and

WHEREAS, the Owners submitted an application ("**Application**") requesting approval of a variance from Section 159.083, R-3, Single Family Residence District, of the City of Lake Forest Code to allow construction of the Improvements, within the rear yard setback area; and

WHEREAS, pursuant to notice duly published, the ZBA reviewed and evaluated the Plans at a public hearing held on May 24, 2021; and

WHEREAS, the ZBA, having fully heard and having considered the evidence and testimony by all those attending the public hearing who wished to testify, made the following findings:

1. The variance will not alter the essential character of the subject property, the surrounding area or the larger neighborhood. The surrounding neighborhood is comprised of single story and two story residences in various sizes and architectural styles, many with attached garages.
2. The conditions upon which the variance is requested are generally unique to the conditions on this property and are generally not applicable to other properties with the same zoning classification. This property is located on a corner and the house is set at an angle. The house and garage, at the time of construction, were in compliance with the applicable zoning regulations.
3. The difficulty or hardship in conforming to the requirements of this chapter is the result of the original construction of the house and detached garage, as approved by the City, angled across the lot, limiting the options for expanding the garage. Additionally, the lot, as originally platted, does not meet the current minimum lot size for the zoning district.

4. The proposed variance will not impair an adequate supply of light and air to adjacent property, substantially increase the congestion of the public streets, increase the danger of fire, endanger the public safety, or substantially diminish or impair property values within the neighborhood. The proposed garage addition is sited adjacent to the existing garage and will not change the activity level in the area.

recommended that the City Council approve the variance subject to the terms and conditions hereinafter set forth; and

WHEREAS, the Mayor and City Council, having considered Owners Application to construct the Improvements on the Property, and the findings and recommendations of the ZBA, have determined that it is in the best interests of the City and its residents to grant approval of the requested variance subject to the terms and conditions hereinafter set forth;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF LAKE FOREST, COUNTY OF LAKE, STATE OF ILLINOIS, as follows:

SECTION ONE: Recitals. The foregoing recitals are hereby incorporated into and made a part of this Ordinance as if fully set forth.

SECTION TWO: Approval of Application. Pursuant to Section 159.042 of the City Code, and subject to the limitations therein and the conditions set forth in Section Four of this Ordinance, the City Council does hereby grant approval of the Application to allow the construction of the Improvements on the Property, as more fully depicted on the Plans.

SECTION THREE: Zoning Setback Variances Granted. Based on the findings presented above, the City Council does hereby grant approval of the requested variance to allow an addition to be constructed no closer than 22' to the rear (east) property line.

SECTION FOUR: Conditions on Approval. The approval granted pursuant to Sections Two and Three of this Ordinance shall be, and is hereby, conditioned upon and limited by the following conditions, the violation of any of which shall, in the discretion of the Mayor and City Council, render void the approvals granted by this Ordinance:

- A. **No Authorization of Work.** This Ordinance does not authorize commencement of any work on the Property. Except as otherwise specifically provided in writing in advance by the City, no work of any kind shall be commenced on the Property pursuant to the approvals granted in this Ordinance except only after all permits, approvals, and

other authorizations for such work have been properly applied for, paid for, and granted in accordance with applicable law.

- B. Compliance with Laws. Chapters , 150, regarding building and construction, 156, regarding subdivisions, and 159, regarding zoning, of the City Code, and all other applicable ordinances and regulations of the City shall continue to apply to the Property, and the development and use of the Property shall be in compliance with all laws and regulations of all other federal, state, and local governments and agencies having jurisdiction.
- C. Tree Preservation. The Owners will fully comply with Chapter 99 of the City Code, regarding trees, as it relates to the construction of the Improvements.
- D. Staging, Parking and Storage. Prior to the issuance of building permits, a plan for staging and storage of construction and demolition materials and a plan for parking construction vehicles shall be submitted and will be subject to City review and approval.
- E. Compliance with the Plans. The Improvements must be developed on the Property in substantial compliance with the Plans which detail the porch as an open, rather than an enclosed, element.
- F. Fees and Costs. The Owners shall be responsible for paying all applicable fees relating to the granting of the approvals set forth herein in accordance with the City Code. In addition, the Owners shall reimburse the City for all of its costs (including without limitation engineering, planning, and legal expenses) incurred in connection with the review, consideration, approval, implementation, or successful enforcement of this Ordinance. Any amount not paid within 30 days after delivery of a demand in writing for such payment shall, along with interest and the costs of collection, become a lien upon the Property, and the City shall have the right to foreclose such lien in the name of the City as in the case of foreclosure of liens against real estate.

SECTION FIVE: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law; provided, however, that this Ordinance shall, in the discretion of the City Council, be of no force or effect if the Owners have not (i) executed and (ii) thereafter filed with the City Clerk, within 90 days following the

passage of this Ordinance, the unconditional agreement and consent, in the form attached hereto as Exhibit C and by this reference made a part hereof, to accept and abide by each and all of the terms, conditions, and limitations set forth herein. The City Clerk is hereby directed to record this Ordinance and such agreement and consent with the Recorder of Deeds of Lake County.

PASSED THIS __ DAY OF _____, 2021.

AYES: ()

NAYS: ()

ABSENT: ()

ABSTAIN: ()

PASSED THIS __ DAY OF _____, 2021.

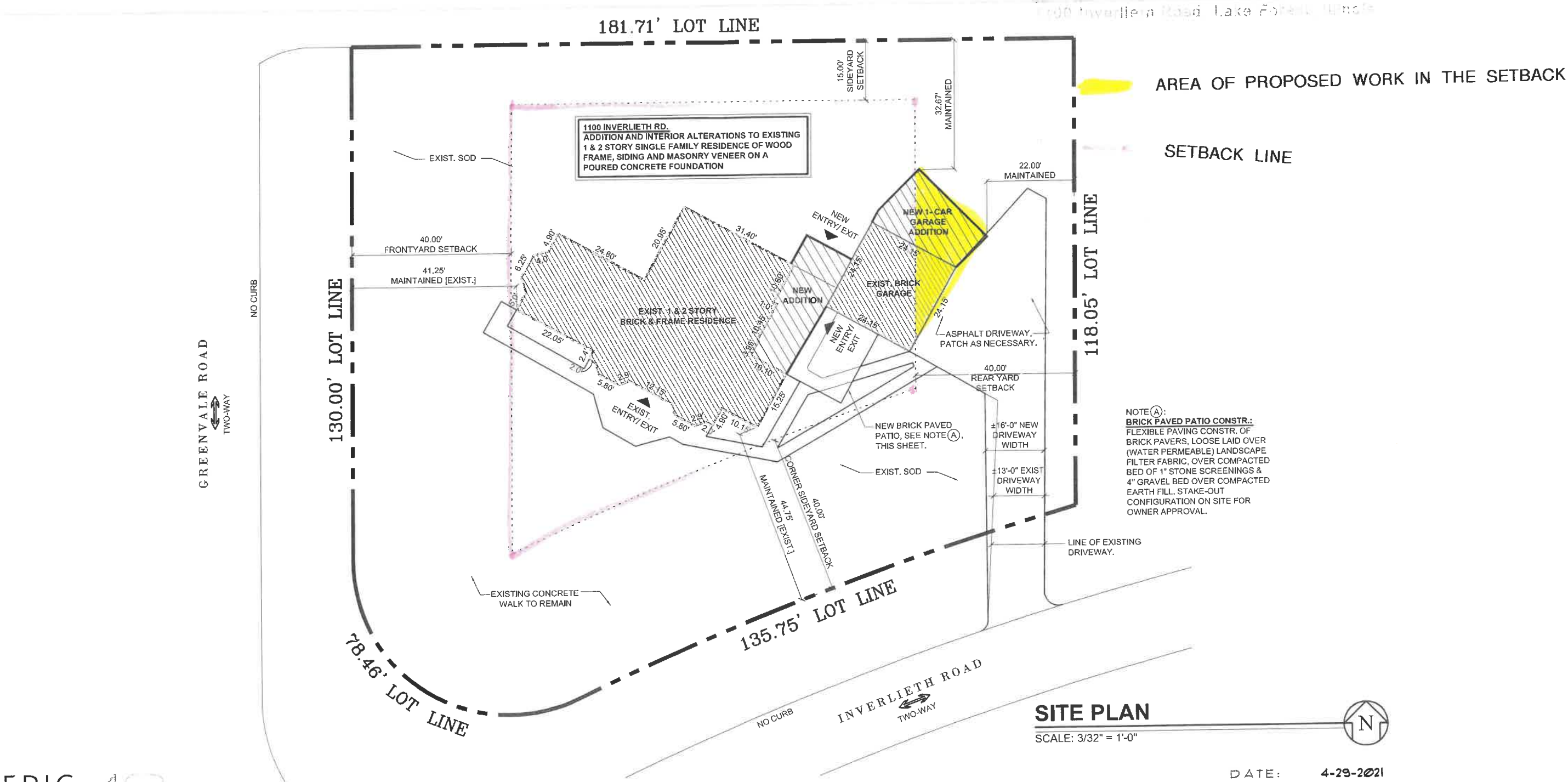
Mayor

ATTEST:

City Clerk

The Plans

Argie Residence



EPIC

ARCHITECTURE CONSTRUCTION DEVELOPMENT

p 247 269-2219 e kix@epic.com

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GROUP EXHIBIT B

The Plans

Proposed Alterations for the **Argie Residence**
1100 Inverlieth Road, Lake Forest, Illinois



PROPOSED SOUTHWEST ELEVATION
SCALE: 1/4" = 1'-0"

19' 2ND FLOOR
CALC. LINE

19'-0"



EXISTING SOUTHWEST ELEVATION
SCALE: 1/4" = 1'-0"

EPIC ACD

ARCHITECTURE CONSTRUCTION DEVELOPMENT

DATE: 1-11-2021

p 847 269-2219 e kirk@epic-acd.com

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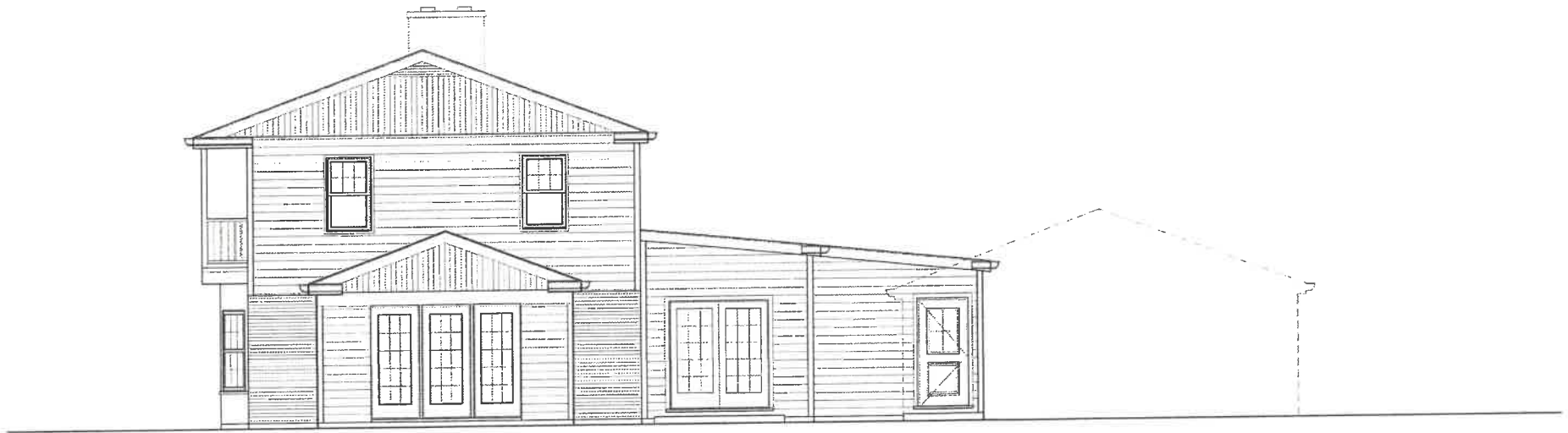
GROUP EXHIBIT B

The Plans

Proposed Alterations for the **Argie Residence**
1100 Inverlieth Road, Lake Forest, Illinois



PROPOSED SOUTHEAST ELEVATION
SCALE: 1/4" = 1'-0"



EXISTING SOUTHEAST ELEVATION
SCALE: 1/2" = 1'-0"

EPIC ACD

ARCHITECTURE CONSTRUCTION DEVELOPMENT

DATE: 4-29-2021

p 847.269-2219 e kirk@epicacd.com

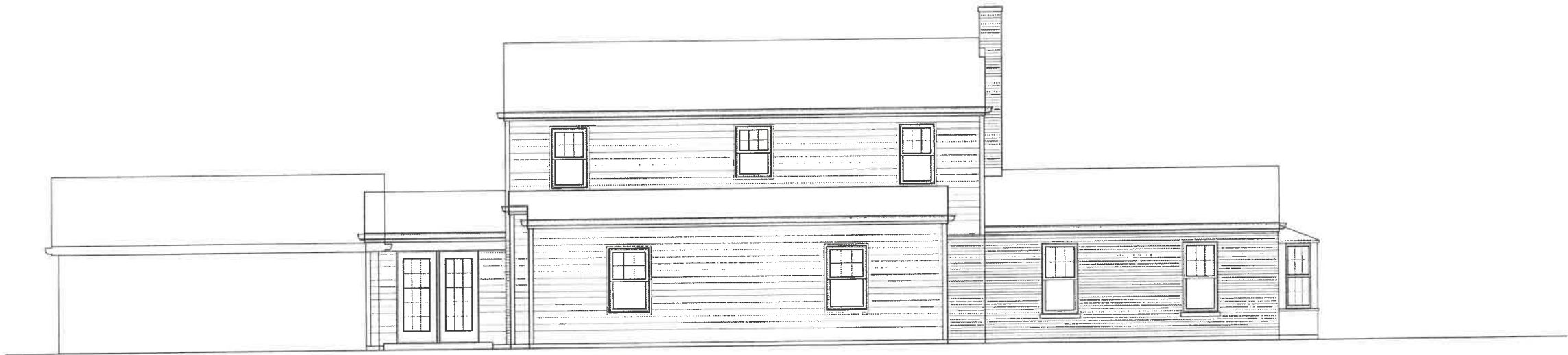
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The Plans

Proposed Alterations for the **Argie Residence**
1100 Inverlieth Road, Lake Forest, Illinois



PROPOSED NORTHEAST ELEVATION
SCALE: 1/4" = 1'-0"



EXISTING NORTHEAST ELEVATION
SCALE: 1/4" = 1'-0"

EPIC ACD

ARCHITECTURE CONSTRUCTION DEVELOPMENT

DATE: 4-29-2021

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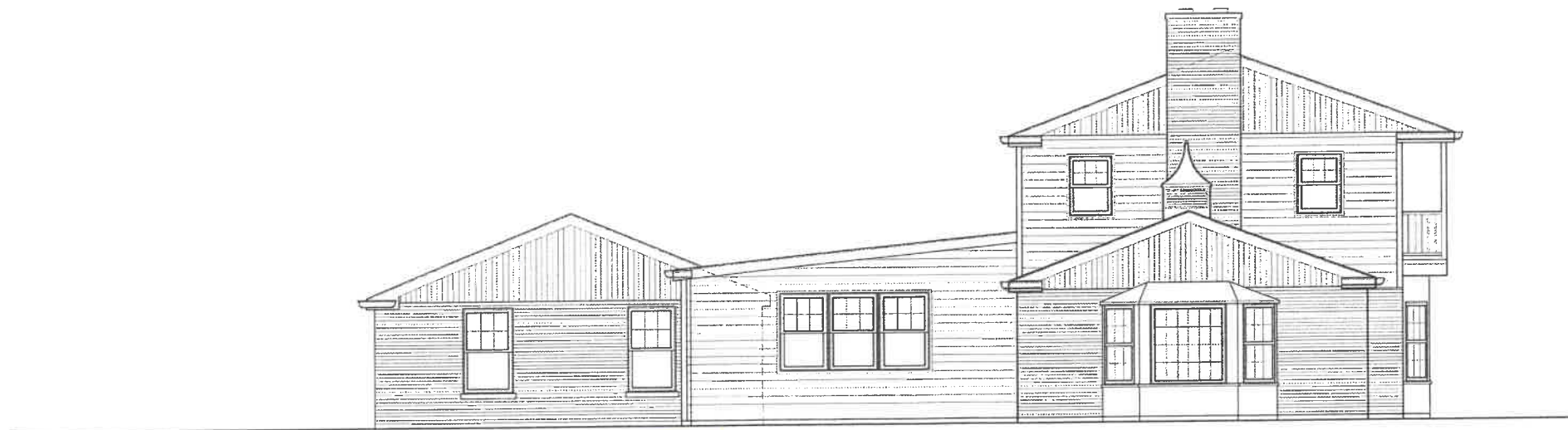
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The Plans

Proposed Alterations for the **Argie Residence**
1100 Inverlieth Road, Lake Forest, Illinois



PROPOSED NORTHWEST ELEVATION
SCALE: 1/4" = 1'-0"



EXISTING NORTHWEST ELEVATION
SCALE: 1/4" = 1'-0"

EPIC ACD

ARCHITECTURE CONSTRUCTION DEVELOPMENT

DATE: 1-11-2021

p 847 269-2219 e kirk@epic-ocd.com

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THE CITY OF LAKE FOREST

ORDINANCE NO. 2021-__

AN ORDINANCE GRANTING A VARIANCE FROM THE SIDE YARD SETBACK FOR A
SCREEN PORCH ADDITION AT 494 OAKWOOD AVENUE

WHEREAS, JE Ventures, LLC (Judy Nygard) ("**Owner**") is the owner of that certain real property commonly known as 494 Oakwood Avenue Lake Forest, Illinois and legally described in Exhibit A, attached hereto ("**Property**"); and

WHEREAS, the Property is located in the R-1, Single Family Residence Zoning District; and

WHEREAS, the Owner desires to construct improvements, including a rear screened porch ("**Improvements**") as depicted on the site plan and architectural drawings that are attached hereto as Group Exhibit B ("**Plans**"); and

WHEREAS, the Owner submitted an application ("**Application**") requesting approval of a variance from Section 159.085, R-1, Single Family Residence District, of the City of Lake Forest Code to allow construction of a portion of the Improvements within the side yard setback; and

WHEREAS, pursuant to notice duly published, the ZBA reviewed and evaluated the Plans at a public hearing held on May 24, 2021; and

WHEREAS, the ZBA, having fully heard and having considered the evidence and testimony by all those attending the public hearing who wished to testify, made the following findings:

1. The variance will not alter the essential character of the subject property, the surrounding area or the larger neighborhood in which the property is located. The rear addition will have limited visibility from off site and no visibility from the streetscape. The privacy of adjacent homes is protected by the existing landscaping and fence.
2. The conditions upon which the variance is requested, including the original siting of the house in conformance with the zoning in place at that time and the change in the zoning regulations since the house was constructed, are generally unique to this property and neighborhood and are not generally applicable to other properties in other neighborhoods in the same zoning district.
3. The hardship in conforming to the required side yard setback results from the construction of the house prior to current zoning requirements. The hardship results from changes to the zoning regulations over time and was not the result of actions by the current or past property owners.

4. The variance will not impair light or ventilation to adjacent properties, increase congestion, endanger public safety, or substantially diminish property values in the area. The proposed addition is a single story screen porch and landscaping exists to screen the proposed addition from the property to the south. The driveway on the neighboring property provides some separation between the screen porch and the neighboring home.

and recommended that the City Council approve the variance subject to the terms and conditions hereinafter set forth; and

WHEREAS, the Mayor and City Council, having considered Owner's Application to construct the Improvements on the Property, and the findings and recommendations of the ZBA, have determined that it is in the best interests of the City and its residents to grant approval of the requested variances subject to the terms and conditions hereinafter set forth;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF LAKE FOREST, COUNTY OF LAKE, STATE OF ILLINOIS, as follows:

SECTION ONE: Recitals. The foregoing recitals are hereby incorporated into and made a part of this Ordinance as if fully set forth.

SECTION TWO: Approval of Application. Pursuant to Section 159.042 of the City Code, and subject to the limitations therein and the conditions set forth in Section Four of this Ordinance, the City Council does hereby grant approval of the Application to allow the construction of the Improvements on the Property, as more fully depicted on the Plans.

SECTION THREE: Zoning Setback Variances Granted. Based on the findings presented above, the City Council does hereby grant approval of the requested variance to allow the construction of the Improvements, as fully depicted on the Plans, no closer than 6' to the side (south) property line.

SECTION FOUR: Conditions on Approval. The approval granted pursuant to Sections Two and Three of this Ordinance shall be, and is hereby, conditioned upon and limited by the following conditions, the violation of any of which shall, in the discretion of the Mayor and City Council, render void the approvals granted by this Ordinance:

- A. **No Authorization of Work.** This Ordinance does not authorize commencement of any work on the Property. Except as otherwise specifically provided in writing in advance by the City, no work of any kind shall be commenced on the Property pursuant to the approvals granted in this Ordinance except only after all permits, approvals, and

other authorizations for such work have been properly applied for, paid for, and granted in accordance with applicable law.

- B. Compliance with Laws. Chapters, 150, regarding building and construction, 156, regarding subdivisions, and 159, regarding zoning, of the City Code, and all other applicable ordinances and regulations of the City shall continue to apply to the Property, and the development and use of the Property shall be in compliance with all laws and regulations of all other federal, state, and local governments and agencies having jurisdiction.
- C. Tree Preservation. The Owner will fully comply with Chapter 99 of the City Code, regarding trees, as it relates to the construction of the Improvements.
- D. Staging, Parking and Storage. Prior to the issuance of building permits, a plan for staging and storage of construction and demolition materials and a plan for parking construction vehicles shall be submitted and will be subject to City review and approval.
- E. Compliance with the Plans. The Improvements must be developed on the Property in substantial compliance with the Plans which detail the porch as an open, rather than an enclosed, element.
- F. Fees and Costs. The Owner shall be responsible for paying all applicable fees relating to the granting of the approvals set forth herein in accordance with the City Code. In addition, the Owner shall reimburse the City for all of its costs (including without limitation engineering, planning, and legal expenses) incurred in connection with the review, consideration, approval, implementation, or successful enforcement of this Ordinance. Any amount not paid within 30 days after delivery of a demand in writing for such payment shall, along with interest and the costs of collection, become a lien upon the Property, and the City shall have the right to foreclose such lien in the name of the City as in the case of foreclosure of liens against real estate.
- G. Other conditions. The improvements shall be substantially in conformance with the Board's deliberations.

SECTION FIVE: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the

manner provided by law; provided, however, that this Ordinance shall, in the discretion of the City Council, be of no force or effect if the Owner have not (i) executed and (ii) thereafter filed with the City Clerk, within 90 days following the passage of this Ordinance, the unconditional agreement and consent, in the form attached hereto as Exhibit C and by this reference made a part hereof, to accept and abide by each and all of the terms, conditions, and limitations set forth herein. The City Clerk is hereby directed to record this Ordinance and such agreement and consent with the Recorder of Deeds of Lake County.

PASSED THIS __ DAY OF _____, 2021.

AYES: ()

NAYS: ()

ABSENT: ()

ABSTAIN: ()

PASSED THIS __ DAY OF _____, 2021.

Mayor

ATTEST:

City Clerk

NYGARD RESIDENCE
494 OAKWOOD AVE.
LAKE FOREST, IL 60045



The Plans



THE CITY OF LAKE FOREST
ORDINANCE NO. 2021 – _____

**AN ORDINANCE AMENDING VARIOUS PROVISIONS OF THE LAKE FOREST
CITY CODE TO REGULATE FOOD TRUCKS**

Adopted by the City Council
of the City of Lake Forest
this ____ day of _____ 2021

Published in pamphlet form by direction
and authority of The City of Lake Forest
Lake County, Illinois
this ____ day of _____ 2021

THE CITY OF LAKE FOREST

ORDINANCE NO. 2021 – _____

**AN ORDINANCE AMENDING VARIOUS PROVISIONS OF THE LAKE FOREST
CITY CODE TO REGULATE FOOD TRUCKS**

WHEREAS, The City of Lake Forest is a home rule, special charter municipal corporation; and

WHEREAS, The City currently regulates food sale operations in the City pursuant to various provisions of the City Code; and

WHEREAS, certain provisions of the City Code restrict, and in some cases, prohibit the operation of mobile food sale operations in certain places in the City; and

WHEREAS, some residents and business owners have expressed an interest in operating food trucks in the City; and

WHEREAS, the Mayor and City Council have determined that amending the City Code to allow limited food truck operations in the City is in the best interests of the City and its residents;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF LAKE FOREST, COUNTY OF LAKE, AND STATE OF ILLINOIS, AS
FOLLOWS:**

SECTION ONE: Recitals. The foregoing recitals are hereby adopted by this reference as findings of the City Council and are hereby incorporated into this Section as if fully set forth.

SECTION TWO: Amendment to Chapter 113.21 of the City Code. Section 113.21, titled “Permits and Licenses,” of the City Code is hereby amended to add a new Subsection (G), called “Food Trucks,” which new Subsection shall read as follows (added text is shown as **double-underlined** and deleted text is shown as ~~stricken~~):

“§ 113.21 PERMITS AND LICENSES.

(G) Food Trucks. This section does not apply to the permitting, licensing, and regulation of food trucks which are regulated by sections 120.01 through 120.03 of this code.”

SECTION THREE: Amendment to Chapter 117.05 of the City Code. Section 117.05, titled “Sales from Vehicles,” of the City Code is hereby amended as follows (added text is shown as **double-underlined** and deleted text is shown as ~~stricken~~):

“§ 117.05 SALES FROM VEHICLES.

It shall be unlawful to sell or offer for sale any goods, wares, merchandise or any food or beverage for human consumption, from any motor vehicle or any vehicle or cart of any kind, on any public street or sidewalk in the city, **except as expressly permitted by sections 120.01 through 120.03 of this code.”**

SECTION FOUR: Amendment to Chapter 117.20 of the City Code. Subsection (A) of Section 117.20, titled “Transient Merchants and Itinerant Vendors,” of the City Code is hereby amended as follows (added text is shown as **double-underlined** and deleted text is shown as ~~stricken~~):

“§ 117.20 TRANSIENT MERCHANTS AND ITINERANT VENDORS.

(A) For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

ITINERANT VENDOR. Any person who transports tangible personal property for retail sale within the city who does not maintain in the city an established office, distribution house, sales house, warehouse, service center or residence from which such business is conducted. However, this act does not apply to any person who delivers tangible personal property within the city who is fulfilling an order for such property which was solicited or placed by mail or other means. This subchapter does not apply to any person holding a valid license issued by a county or municipality to engage in retail sales. **This subchapter also does not apply to a food truck operator permitted by sections 120.01 through 120.03 of this code.**

PERSON. Any individual, corporation, partnership, trust, firm, association or other entity.

TRANSIENT MERCHANT. Any person who is engaged temporarily in the retail sale of goods, wares or merchandise in the city and who, for the purpose of

conducting such business, occupies any building, room, vehicle, structure of any kind or vacant lot. However, this subchapter does not apply to any person selling goods, wares or merchandise which are raised, produced or manufactured by him or her, to any person selling vegetables, fruit or perishable farm products at an established city or village market, to any person operating a store or refreshment stand at a resort, to any person operating a stand or booth on or adjacent to property owned by him or her or upon which he or she resides, or to any person operating a stand or booth at a state or county fair. This subchapter does not apply to any person holding a valid license issued by a county or municipality to engage in retail sales. **This subchapter also does not apply to a food truck operator permitted by sections 120.01 through 120.03 of this code.**

* * *

SECTION FIVE: Amendment to Title XI of the City Code. Title XI, titled “Business Regulations,” of the City Code is hereby amended to add new Sections 120.01 through 120.03, titled “Food Trucks,” which new Sections shall be and read as follows:

“FOOD TRUCKS

§ 120.01 DEFINITIONS.

For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

Food trucks. A motorized vehicle or nonmotorized cart for mobile food services.

Mobile food services. Preparing and serving meals and snacks for immediate consumption from motorized vehicles or nonmotorized carts, such as hot dog carts, ice cream truck vendors, mobile food concession stands, food trucks, mobile refreshment stands, mobile food carts, or mobile snack stands. Mobile food services do not include charitable organizations distributing food to those in need; and persons engaged in the door-to-door delivery of previously prepared food or beverages to customers who have placed an order for such items.

§ 120.02 PERMIT AND FEE REQUIRED.

A permit is required to operate a food truck in the City. Applicants must submit a complete application to the Community Development Department. The application must be in the form required by the City and must be accompanied by the application fee in the amount set forth in the City’s fee schedule. The application and the proposed food truck operations must comply with the City’s administrative food truck policy, a copy of which is on file with the City Manager’s office.

§ 120.03 FOOD TRUCK OPERATIONS.

The operation of food trucks must be in compliance with the City’s administrative food truck policy. The number of permitted food trucks operating at any given time in the City may be restricted by the City’s administrative food truck policy. Food trucks will only be allowed to operate in the City in the location or locations and only on those dates and times designated in the approved permit, which restrictions are within the City Manager’s authority. The City Manager has the authority to impose other conditions on the approved permit, including regulations relating to trash collection and disposal, noise control, signage, vehicular and pedestrian traffic protection, among other conditions. All food trucks operating in the City must comply with all applicable health codes, including but not limited to state and county health department requirements for food truck operations.”

SECTION SIX: Effective Date. This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form in the manner provided by law; provided, however, that this Ordinance and its amendments to the City Code will sunset, and be of no further force and effect, on December 31, 2021.

Passed this ____ day of _____, 2021.

AYES:

NAYS:

ABSENT:

ABSTAIN:

Approved this __ day of _____, 2021.

Mayor

ATTEST:

City Clerk

THE CITY OF LAKE FOREST

ORDINANCE NO. 2021 - _____

**AN ORDINANCE ADOPTING NEW FEES RELATED TO
PERMITS FOR FOOD TRUCK VENDORS**

WHEREAS, The City of Lake Forest is a home rule, special charter municipal corporation; and

WHEREAS, the City Council has determined that a process for permitting food truck vendors, including trucks, trailers, and carts that distribute, sell or prepare food or beverages, is in the best interest of the public health, safety and welfare; and

WHEREAS, the City routinely charges an administrative processing fee for registering, licensing and inspecting various businesses, contractors and activities; and

WHEREAS, the Council hereby determines that it is necessary to establish new fees to cover the cost of services provided to review applications, issue permits and conduct inspections of mobile food vendors operating within the City limits; and

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND
CITY COUNCIL OF THE CITY OF LAKE FOREST, COUNTY OF LAKE,
STATE OF ILLINOIS AS FOLLOWS:**

SECTION ONE. **Recitals.** The foregoing recitals are incorporated as the findings of the City Council and are hereby incorporated into and made a part of this Ordinance.

SECTION TWO. **Approval of New Fees Related to Food Truck Vendors.**
The City Council hereby approves the fees as set forth below

- ❖ Food Truck Vendor Permit - \$100.00
- ❖ Food Truck Vendor Permit (restaurants and food stores with a current City of Lake Forest health license) – No Fee

SECTION THREE: Effective Date. This ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form in the manner provided by law; provided however, that this Ordinance will sunset, and be of no further force and effect, on December 31, 2021.

Passed this _____ day of _____, 2021

AYES:

NAYS:

ABSENT:

ABSTAIN:

Approved this _____ day of _____, 2021

Mayor

ATTEST:

City Clerk