

**THE CITY OF LAKE FOREST  
CITY COUNCIL AGENDA**  
Monday, May 3, 2021 6:30p.m.

**REMOTE ACCESS MEETING**

Please be advised that all of the City Council members will be remotely attending this Council meeting by electronic means, in compliance with the recent amendments to the Open Meetings Act. The Mayor of the City Council has determined that it is not prudent or practical to conduct an in-person meeting due to the COVID-19 pandemic and that it is not feasible to have the City Council members or members of the public physically present at the meeting due to the pandemic disaster.

The City will be providing members of the public with various opportunities to watch or attend this meeting, as well as provide public comment at the meeting. For example, members of the public can participate remotely in the meeting by following the public audience link which will provide both video and audio means to attend the meeting.

**Public audience link:**

<https://us02web.zoom.us/j/85155580005?pwd=a2JoQkozUjllV0hveGR6SmdkVnNsUT09>

Webinar ID: 851 5558 0005

Passcode: 1861

**CALL FOR ORGANIZATION OF THE 2021-2022 LAKE FOREST CITY COUNCIL**

**CITY CLERK ADMINISTERS THE OATH OF OFFICE TO:**

Mayor Elect—George A. Pandaleon  
First Ward Alderman-Elect - - James E. Morris  
Second Ward Alderman-Elect - - Melanie K. Rummel  
Third Ward Alderman-Elect - - Ara C. Goshgarian  
Fourth Ward Alderman-Elect - - Raymond P. Buschmann

**CALL TO ORDER AND ROLL CALL**

**6:30 p.m.**

|   |  |
|---|--|
| Honorable Mayor, George Pandaleon         |  |
| James E. Morris, Alderman First Ward      | Jim Preschlack, Alderman Third Ward      |
| Jennifer Karras, Alderman First Ward      | Ara Goshgarian, Alderman Third Ward      |
| Melanie Rummel, Alderman Second Ward      | Raymond Buschmann, Alderman Fourth Ward  |
| Edward U. Notz, Jr., Alderman Second Ward | Eileen Looby Weber, Alderman Fourth Ward |

## ELECTION AND APPOINTMENT OF CITY OFFICERS

### 1. ELECTION BY THE CITY COUNCIL AND APPOINTMENTS BY THE MAYOR AS REQUIRED BY CHARTER AND CITY CODE

|                            |                            |
|----------------------------|----------------------------|
| City Supervisor            | Jason Wicha                |
| City Treasurer             | Elizabeth Holleb           |
| City Clerk                 | Margaret Boyer             |
| City Marshal & Collector   | Karl Walldorf              |
| City Attorney              | Julie Tappendorf           |
| City Surveyor and Engineer | Gewalt Hamilton Associates |

### COUNCIL ACTION: Approve the Mayors Appointments

## PLEDGE OF ALLEGIANCE

## REPORTS OF CITY OFFICERS

### 1. COMMENTS BY MAYOR

#### A. Proclamation Declaring May as Mental Health Awareness Month

A copy can be found on **page 17**

### COUNCIL ACTION: Approval of a Proclamation Declaring May as Mental Health Awareness Month

#### B. 2021-2022 Board and Commission Appointments and Reappointments

## BUILDING REVIEW BOARD

| NAME OF MEMBER  | APPOINT/REAPPOINT  | WARD |
|-----------------|--------------------|------|
|                 |                    |      |
| Timothy Franzen | APPOINT            | 1    |
| Scott Renken    | APPOINT            | 1    |
| James Diamond   | REAPPOINT AS CHAIR | 3    |

## HISTORIC PRESERVATION COMMISSION

| NAME OF MEMBER   | APPOINT/REAPPOINT | WARD |
|------------------|-------------------|------|
|                  |                   |      |
| Maureen Grinnell | APPOINT           | 3    |

**PLAN COMMISSION**

| NAME OF MEMBER | APPOINT/REAPPOINT | WARD |
|----------------|-------------------|------|
|                |                   |      |
| John Dixon     | APPOINT AS CHAIR  | 1    |
| Louis Pickus   | APPOINT           | 2    |
| Mark Pasquesi  | APPOINT           | 4    |
| Barrett Davie  | APPOINT           | 2    |

**ZONING BOARD OF APPEALS**

| NAME OF MEMBER | APPOINT/REAPPOINT | WARD |
|----------------|-------------------|------|
|                |                   |      |
| Mike Sieman    | APPOINT AS CHAIR  | 3    |
| Ari Bass       | APPOINT           | 2    |

A copy of Volunteer Profile sheets for new appointments begins on **page 18**

**COUNCIL ACTION:** Approve the Mayors Appointments and Reappointments

**C. Announcement of City Council Committee Appointments**

**2. COMMENTS BY CITY MANAGER**

**3. OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL**

Members of the public can provide public comment by calling the following number during the meeting: 847-810-3643

**4. COMMITTEE REPORTS**

**5. ITEMS FOR OMNIBUS VOTE CONSIDERATION**

- 1. Approve the Extension of the Mayor's Declaration of a Local State of Emergency until the next City Council Meeting**

STAFF CONTACT, *Jason Wicha, City Manager*

**PURPOSE AND ACTION REQUESTED:** It is requested that the City Council extend the Declaration to the next City Council meeting.

**BACKGROUND/DISCUSSION:** Over the past months, the U.S. Government and the State of Illinois have issued multiple orders declaring a state of emergency over the country and the State of Illinois in order to address the impact of the global pandemic from COVID-19. In order to address the impact this pandemic has had on the City of Lake Forest, Mayor Pandaleon exercised his authority to issue a Declaration of a Local State of Emergency on Saturday, April 4, 2020. At its April 6, 2020, City Council meeting, the City Council extended the Declaration to the next City Council meeting which was April 19, 2021.

In order to ensure that the emergency powers authorized by the local declaration remain in effect where necessary, the Mayor is asking the City Council to further extend the Declaration of a Local State of Emergency until the next City Council meeting that takes place after May 3, 2021.

**REVIEW/RECOMMENDATIONS:** Following the Mayor exercising his authority to issue a Declaration of a Local State of Emergency on April 2, 2020. The City Council Approved the Mayor's Declaration on the following dates; 4/6/2020, 4/20/2020, 5/4/2020, 5/18/2020, 6/1/2020, 6/15/2020, 7/20/2020, 8/3/2020, 9/8/2020, 10/5/2020, 10/19/2020, 11/2/2020, 11/16/2020, 12/7/2020, 1/19/2021, 2/1/2021, 2/16/2021, 3/1/2021, 3/15/2021, 4/5/2021, and 4/19/2021.

**BUDGET/FISCAL IMPACT:** N/A

**COUNCIL ACTION:** Approve the extension of the Mayor's Declaration of a Local State of Emergency until the next City Council Meeting

**2. Approval of April 19, 2021, City Council Meeting Minutes**

A copy of the minutes can be found beginning on **page 32**

**COUNCIL ACTION:** Approval of April 19, 2021, City Council Meeting Minutes.

**3. Approval of a Resolution of Appreciation for Retiring Members of Boards and Commissions as follows:**

| BOARD, COMMISSION OR COMMITTEE   | NAME OF MEMBERS(S)  |
|----------------------------------|---|
|                                  |   |
| BUILDING REVIEW BOARD            | James Sykora, Chris Bires                                       |
| HISTORIC PRESERVATION COMMISSION | Carol Gayle   |
| PLAN COMMISSION                  | Chair Rosemary Kehr, Monica Artman-Ruggles, and Michael Freeman |
| ZONING BOARD OF APPEALS          | Mark Pasquesi   |

A copy of the resolution can be found **on page 32**

**COUNCIL ACTION:** Approve the Resolution of Appreciation

**4. Approval of the Regularly Scheduled Meetings of the Lake Forest City Council for the year 2022**

A copy of the schedule can be found beginning on **page 39**.

COUNCIL ACTION: Approval of the Regularly Scheduled Meetings of the Lake Forest City Council for the year 2022

**5. Approval of the Check Register for the Period of March 20 – April 23, 2021**

STAFF CONTACT: *Elizabeth Holleb, Finance Director (847-810-3612)*

**BACKGROUND/DISCUSSION:** City Code Section 38.02 sets forth payment procedures of the City. The Director of Finance is to prepare a monthly summary of all warrants to be drawn on the City treasury for the payment of all sums due from the City (including all warrants relating to payroll and invoice payments) by fund and shall prepare a detailed list of invoice payments which denotes the person to whom the warrant is payable. The warrant list detail of invoice payments shall be presented for review to the Chairperson of the City Council Finance Committee for review and recommendation. All items on the warrant list detail recommended for payment by the Finance Committee Chairperson shall be presented in summary form to the City Council for approval or ratification. Any member of the City Council shall, upon request to the City Manager or Director of Finance, receive a copy of the warrant list detail as recommended by the Finance Committee Chairperson. The City Council may approve the warrant list as so recommended by the Finance Committee Chairperson by a concurrence of the majority of the City Council as recorded through a roll call vote.

The Council action requested is to ratify the payments as summarized below. The associated payroll and invoice payments have been released during the check register period noted.

Following is the summary of warrants as recommended by the Finance Committee Chairperson:

**Check Register for March 20 - April 23, 2021**

|           | Fund                 | Invoice            | Payroll            | Total              |
|-----------|----------------------|--------------------|--------------------|--------------------|
| 101       | General              | 611,851            | 1,625,073          | 2,236,923          |
| 501       | Water & Sewer        | 105,250            | 187,225            | 292,476            |
| 220       | Parks & Recreation   | 147,647            | 344,107            | 491,754            |
| 311       | Capital Improvements | 178,927            | 0                  | 178,927            |
| 202       | Motor Fuel Tax       | 0                  | 0                  | 0                  |
| 230       | Cemetery             | 4,855              | 29,317             | 34,172             |
| 210       | Senior Resources     | 16,780             | 25,283             | 42,063             |
| 510       | Deerpath Golf Course | 10,727             | 2,980              | 13,708             |
| 601       | Fleet                | 107,186            | 60,129             | 167,315            |
| 416 - 433 | Debt Funds           | 0                  | 0                  | 0                  |
| 248       | Housing Trust        | 2,848              | 0                  | 2,848              |
| 201       | Park & Public Land   | 0                  | 0                  | 0                  |
|           | All other Funds      | 764,253            | 166,123            | 930,376            |
|           |                      | <b>\$1,950,322</b> | <b>\$2,440,237</b> | <b>\$4,390,559</b> |

The invoice amount displayed as "All Other Funds" includes medical/dental claim payments of \$553,109.

COUNCIL ACTION: Approval of the Check Register for the Period of March 20 – April 23, 2021

**6. Approval of a Recommendation from the Public Works Committee to Award the Lake Forest portion of the Municipal Partnership Initiative (MPI) 2021 Joint Sewer Lining Project contract Low Bid to Hoerr Construction in the Not-To-Exceed Budgeted Amount of \$175,000.**

STAFF CONTACT: *Robert W. Ells, Superintendent of Engineering (847-810-3555)*

**PURPOSE AND ACTION REQUESTED:** The Public Works Committee and staff requests approval of the contract for the Lake Forest share of the 2021 Joint Sewer Lining Project to Hoerr Construction.

**BACKGROUND/DISCUSSION:** The City maintains 139 miles of mainline sanitary sewers and 219 miles of storm sewer throughout the City. The pipe material that was predominantly used in the past to construct the sewers was a clay material. The clay pipes are most susceptible to deterioration from natural elements and root intrusions resulting in broken pipes and leaking joints. With a deteriorated pipe, the functionality of the pipe to carry the flows is compromised thereby creating surcharges and/or backups.

This reconstruction technique is done without the expensive and disruptive excavation process. The process provides for the insertion of a special liner inside the pipe, creating a new smooth-surfaced, long-lasting pipe within the old sewer.

This project was bid under the Municipal Partnering Program (MPI) with Highland Park, and Mundelein with Lake Forest as the lead agency.

This Contract may be renewed for up to three additional and consecutive one-year terms, upon the mutual written consent of the City and Contractor.

**PROJECT REVIEW/RECOMMENDATIONS:**

| Reviewed               | Date       | Comments                                     |
|------------------------|------------|--|
| Public Works Committee | 04/01/2021 | Reviewed & Recommended City Council Approval |
| Finance Committee      | 11/9/2020  | Included with Capital Plan                   |

**BUDGET/FISCAL IMPACT:** Bids for the 2021 Joint Sewer Lining Project were received and opened on March 25, 2021. The City received a total of three bids.

The low bidder, Hoerr Construction, has worked in The City of Lake Forest on several sewer lining projects over the last four years. The projects have been completed on time and the work was satisfactory to Engineering's staff.

If approved by City Council, the project would commence on or about June 5<sup>th</sup> and be completed by the end of August. Upon confirming the start date of the project, a letter will be sent to the residents within the limits of the project two weeks prior to start of construction. The City's website, under "Construction Updates", will also provide details on the construction schedule.

Has City staff obtained competitive pricing for proposed goods/services? **Yes**

| Company Name              | Dollar Amount Bid   |
|---------------------------|---------------------|
| <b>Hoerr Construction</b> | <b>\$174,967.50</b> |
| Insituform Tech USA       | \$216,343.50        |
| Visu-Sewer                | \$219,099.00        |
| Engineering Estimate      | \$175,000.00        |

Below is an estimated summary of Project budget:

| FY2022 Funding Source                                 | Amount Budgeted | Amount Requested | Budgeted Y/N |
|---|-----------------|------------------|--------------|
| Water and Sewer Fund (Sanitary)<br>508-6103-467.67-46 | \$85,000        | \$85,000         | Y            |
| Capital Fund (Storm)<br>311-3703-467.67-25            | \$90,000        | \$90,000         | Y            |

**COUNCIL ACTION:** Approval of a Recommendation from the Public Works Committee to Award the Lake Forest portion of the Municipal Partnership Initiative (MPI) 2021 Joint Sewer Lining Project contract Low Bid to Hoerr Construction in the Not-To Exceed Budgeted Amount of \$175,000

**7. Approval of a Recommendation from the Public Works Committee to Award the Lake Forest portion of the Municipal Partnership Initiative (MPI) 2021 Concrete Curb and Sidewalk Replacement Project to Schroeder and Schroeder, Inc. for a Not-to-Exceed Amount of \$75,000.**

STAFF CONTACT: *Robert W. Ells, Superintendent of Engineering (847-810-3555)*

**PURPOSE AND ACTION REQUESTED:** The Public Works Committee and staff requests approval of a one-year extension of the 2019 Concrete Curb and Sidewalk Replacement Project with Schroeder and Schroeder, Inc. for the 2021 MPI Joint Curb and Sidewalk Replacement Project.

**BACKGROUND/DISCUSSION:** This project is the City's annual Sidewalk Replacement program that replaces hazardous and deteriorated sections of sidewalk, curb, and gutter.

Based on the City Sidewalk Survey and requests for replacement of concrete sidewalk and curb from residents and businesses, the City's Engineering staff prioritizes the locations for replacement based on the severity of their condition on an annual basis.

City staff have previously briefed the City Council on Municipal Partnership Initiative (MPI), a program that takes advantage of economies of scale by securing low bid prices among neighboring municipalities who bid similar projects each year. In 2019, the City joined forces with Lake Bluff, Highland Park, Glencoe, Lincolnwood, and Winnetka to have a joint bid for the 2019 Concrete Curb and Sidewalk Replacement Project.

**PROJECT REVIEW/RECOMMENDATIONS:**

| Reviewed               | Date             | Comments                                     |
|------------------------|------------------|--|
| Public Works Committee | April 1, 2021    | Reviewed & Recommended City Council Approval |
| Finance Committee      | November 9, 2020 | Included with Capital Plan                   |

**BUDGET/FISCAL IMPACT:** If approved, this will be the 2nd of 2 option years on this contract. The 2021 contract unit prices will not increase over last year per the terms of the 2019 contract.

If awarded, work on this project is expected to begin in June and be completed by the end of August. Property owners living near the vicinity of the construction work will be notified in advance of the start of construction.

The City's Engineering staff will provide oversight through daily inspections.  
Has City staff obtained competitive pricing for proposed goods/services? **Yes**

Below is an estimated summary of Project budget:

| FY2022 Funding Source                | Amount Budgeted | Amount Requested | Budgeted Y/N |
|--------------------------------------|-----------------|------------------|--------------|
| Operating Fund<br>101-5103-467.67-12 | \$75,000        | \$75,000         | Y            |

**COUNCIL ACTION:** Approval of a Recommendation from the Public Works Committee to Award the Lake Forest portion of the Municipal Partnership Initiative (MPI) 2021 Concrete Curb and Sidewalk Replacement Project to Schroeder and Schroeder, Inc. for a Not-to-Exceed Amount of \$75,000

**8. Approval of a Recommendation from the Public Works Committee to Award the 2021 Valve Replacement Project Low Bid to Aqua Contractors in the amount of \$300,000.**

STAFF CONTACT: *Robert W. Ells, Superintendent of Engineering (847-810-3555)*

**PURPOSE AND ACTION REQUESTED:** The Public Works Committee and staff recommends approval of the 2021 Valve Replacement Project to Aqua Contractors

**BACKGROUND/DISCUSSION:** Valves are a crucial component of the City's water distribution system. When water main breaks occurs, Water & Sewer Section staff will close water main valves to isolate the break. The valve repairs are identified during the City's annual valve turning program.

**PROJECT REVIEW/RECOMMENDATIONS:**

| Reviewed               | Date       | Comments                                     |
|------------------------|------------|--|
| Public Works Committee | 04/01/2021 | Reviewed & Recommended City Council Approval |



|                   |           |                            |
|-------------------|-----------|----------------------------|
| Finance Committee | 11/9/2020 | Included with Capital Plan |
|-------------------|-----------|----------------------------|

**BUDGET/FISCAL IMPACT:** The project was bid in mid-March with the bids opened on March 25, 2021. The City received a total of five bids.

The low bidder, Aqua Contractors, has completed similar projects for other communities of this nature in a satisfactory manner.

If approved by City Council, the project would commence on or about May 24<sup>th</sup> and be completed by the end of July. Upon confirming the start date of the project, a letter will be sent to the residents within the limits of the project two weeks prior to start of construction. The City's website, under "Construction Updates", will also provide details on the construction schedule.

The City received prices that are greater than the Engineer's Estimate; it is the recommendation of staff to reduce the proposed quantity of valves to be replaced to be within the \$300,000 budget amount. The list of valves in need of replacement is longer than the available budgeted funds and we intend on funding a valve replacement program on a yearly basis to replace the most important valves first.

Has City staff obtained competitive pricing for proposed goods/services? **Yes**

| Company Name                       | Dollar Amount Bid |
|------------------------------------|-------------------|
| <b>Acqua Contractors</b>           | <b>\$450,000</b>  |
| Bolder Contractors                 | \$470,000         |
| Swallow Construction               | \$471,750         |
| H. Linden & Sons                   | \$581,600         |
| Holiday Sewer & Water Construction | \$775,000         |

Below is an estimated summary of Project budget:

| FY2022 Funding Source              | Amount Budgeted | Amount Requested | Budgeted Y/N |
|------------------------------------|-----------------|------------------|--------------|
| Capital Fund<br>508-3703-477-77-10 | \$300,000       | \$300,000        | Y            |

**COUNCIL ACTION:** Approval of a Recommendation from the Public Works Committee to Award the 2021 Valve Replacement Project Low Bid to Aqua Contractors in the amount of \$300,000

- 9. Approval to authorize the City Manager to enter into a contract with Mariani Landscape for Cemetery Grounds Maintenance Services, for an Amount Not to Exceed \$42,900.**

STAFF CONTACT: *Chuck Myers, Superintendent of Parks and Forestry, 810-3565*

**PURPOSE AND ACTION REQUESTED:** City Staff and the Cemetery Commission requests approval to award a one year contract with Mariani Landscape, for \$42,900 to provide mowing and grounds maintenance services for the Cemetery.

**BACKGROUND/DISCUSSION:** The Lake Forest Cemetery is located in the northeast corner of Lake Forest at the north end of Lake Road. The Cemetery is comprised of twenty-three acres and contains the remains of approximately 6,500 people. The premise upon which the Cemetery operates is that we are not just maintaining the grounds and landscape, but we are caring for families loved ones who are interred here and as such, the standards of maintenance and appearance at the cemetery must reflect that premise and the Cemetery's concern for those interred.

Over the past 20 years, there have been a number of changes that have impacted maintenance at the Cemetery. Due to the changing landscape of the industry and in order to better serve the community we have added the Memorial Garden columbarium along with its gardens and also cemetery services such as interment services, flower planting, and memorial cleaning. The past decade has also seen a 14% increase in the number of interments over the previous 10 year period all while operating at low staffing levels. Due to the increased operating requirements we are finding we are not able to keep pace with necessary service levels.

The Cemetery is seeking to contract out basic mowing services in order to maintain the high level of services expected by our families by freeing up staff to attend to the more cemetery specific detail services. Thanks to fiscally prudent management by the Cemetery Commission over the years, the Cemetery has the resources to address this need.

**PROJECT REVIEW/RECOMMENDATIONS:**

| Reviewed            | Date     | Comments           |
|---------------------|----------|--------------------|
| Cemetery Commission | 04/28/21 | Recommend Approval |

**BUDGET/FISCAL IMPACT:** Funding for the FY2022 Cemetery Grounds Maintenance contract is budgeted in the Cemetery Fund 230 operating budget. On March 25, 2021 City staff released an invitation to bid for Cemetery Grounds Maintenance Services. The bid opening was on April 8, 2021 and four (4) sealed bids were received, as detailed below.

Has competitive pricing been obtained for proposed goods/services? Yes

**Recommended Bidder/Proposer is BOLDED**

| Company Name               | Dollar Amount Bid |
|----------------------------|-------------------|
| <b>Mariani Landscape</b>   | <b>\$42,900</b>   |
| Fleck's Landscaping        | \$60,494          |
| James Martin & Associates  | \$69,700          |
| Pristine Green Landscaping | \$106,655         |

After careful review of the bids by City staff, we are recommending the selection of Mariani Landscaping, at a total cost of \$42,900 for a one year contract. Mariani Landscape has had a very successful record of performing these services on other previous City projects.

Below is an estimated summary of Project budget:

| FY2022 Funding Source                           | Amount Budgeted | Amount Requested | Budgeted? Y/N |
|---|-----------------|------------------|---------------|
| 230-6402-435.35-10<br>Cemetery Operating Budget | \$60,000        | \$42,900         | Y             |

COUNCIL ACTION: Approval to authorize the City Manager to enter into a contract with Mariani Landscape for Cemetery Grounds Maintenance Services, for an Amount Not to Exceed \$42,900

**10. Approval of a Recommendation from the Public Works Committee and the Parks & Recreation Board to Award South Park Parking Lot Design Services to Hitchcock Design Group in the Amount of \$38,105, plus 10% Contingency in the Amount of \$3,895, for a Total of \$42,000.**

STAFF CONTACT: *Chuck Myers, Superintendent of Parks and Forestry, 810-3565*

**PURPOSE AND ACTION REQUESTED:** The Public Works Committee, Parks & Recreation Board and City staff requests City Council award South Park Parking Lot Design Services to Hitchcock Design Group in the amount of \$38,105, plus 10% contingency in the amount of \$3,895, for a total of \$42,000.

**BACKGROUND/DISCUSSION:** South Park is a 12.4 acre park and one of six neighborhood parks in the City of Lake Forest. It is located in the southeast portion of the City. The park contains a variety of recreation facilities including tennis courts, two ball fields, batting cage, turf field for soccer, rugby and lacrosse that overlays the outfields, playground, picnic pavilion with restrooms and a small storage area and gravel road with scattered undefined parking. The park is bordered by residential to the north and east, a woodlot along the south and the regional bike trail and railroad along the west edge. Accessible routes between amenities were also limited.

In December 2016, City staff selected Hitchcock Design Group to develop a new master plan for South Park. The master plan was needed to develop a comprehensive vision for the park that will serve as a framework for future park use and improvements. The completed master plan was approved by the City Council in 2017 and work was begun to strategize possible funding sources for the much needed improvements. With the help of an Illinois Department of Natural Resources OSLAD Grant, the City was able to implement many of the improvements at South Park in 2020, but the park is in need of many more capital improvements to be at the high standard level expected in our Lake Forest parks.

The next phase of improvements includes a new parking lot on the southern portion of the park, connection to the regional bike trail, and all associated improvements. In order to proceed with more improvements in the park, the City needs an engineering and landscape architecture firm to provide all the required construction documents to issue a bid request for the project. Design services include, but are not limited to the following: 1) surveying, data gathering 2) development of preliminary and final engineering plans 3) sustainable design and exploration of possible green infrastructure 4) development of an engineer's opinion of probable cost 5) coordination with appropriate permitting agencies. It is also important to again note that this is not just a parking lot, it will include trails, ADA connection to the

McClory Bike Path, a turn-around area, landscaping features, and possibly a rain garden or other green infrastructure for parking lot drainage. Funding for the design work includes funds designated for sustainability components of this project as well.

If approved by City Council, the design work will begin early May, 2021 and be completed by October 2021. The completed design work will then be available for FY2023 Capital Improvement Program planning purposes. Staff will also work to identify any potential grant opportunities for the improvements recommended as part of the design work.

**PROJECT REVIEW/RECOMMENDATIONS:**

| Reviewed                 | Date    | Comments                      |
|--------------------------|---------|-------------------------------|
| Parks & Recreation Board | 4/20/21 | Reviewed & Recommend Approval |
| Public Works Committee   | 4/01/21 | Reviewed & Recommend Approval |
| Finance Committee        | 11/9/20 | Included in 5-Year CIP        |

**BUDGET/FISCAL IMPACT:** On March 9, 2021, City staff issued the RFP for professional design services and on March 23, 2021 received three (3) proposals, as detailed below.

Has competitive pricing been obtained for proposed goods/services? **Yes**

**Recommended Bidder/Proposer is BOLDED**

| Company Name                    | Dollar Amount Bid |
|---------------------------------|-------------------|
| Gewalt Hamilton                 | \$34,992          |
| <b>Hitchcock Design Group</b>   | <b>\$38,105</b>   |
| Engineering Resource Associates | \$43,847          |

After careful review of the proposals by a City staff review committee, staff is recommending the selection of Hitchcock Design Group for the design services. Hitchcock's response to the RFP aligned well with the stated objectives and provided a very competitive price. Hitchcock has extensive knowledge of the park as a whole and are very familiar with how all the improvements work together in the Master Plan.

Below is an estimated summary of Project budget:

| FY2022 Funding Source                          | Amount Budgeted | Amount Requested | Budgeted? Y/N |
|--|-----------------|------------------|---------------|
| 311-5703-476.76-07<br>Capital Improvement Fund | \$45,000*       | \$42,000         | Y             |

\* Includes \$10,000 designated for sustainability component

**COUNCIL ACTION:** Approval of a Recommendation from the Public Works Committee to Award South Park Parking Lot Design Services to Hitchcock Design Group in the Amount of \$38,105, plus 10% Contingency in the Amount of \$3,895, for a Total of \$42,000.

**11. Approval to Purchase an Intelligent One Field Marking Paint Robot for the Parks Section from Turf Tank in the Amount of \$43,500.**

STAFF CONTACT: *Chuck Myers, Superintendent of Parks and Forestry, 810-3565*

**PURPOSE AND ACTION REQUESTED:** Parks & Recreation Board and staff are recommending City Council approval to purchase an Intelligent One Field Marking Paint Robot for the Parks Section in the amount of \$43,500.

**BACKGROUND/DISCUSSION:** The City's Parks Section manages numerous athletic fields for baseball, soccer, lacrosse, and football. Our goal is to provide the best possible playing surface for these sports programs. With the increasing demands for maintenance on the athletic fields and for increased use by sports associations, this equipment will better equip Parks staff to maintain the fields more efficiently and at a very high level.

The Intelligent One Field Marking Paint Robot can draw precise lines with a precise accuracy every time, due to its advanced GPS system. It memorizes all locations and route planes from the initial marking, making markings 100% accurate. It measures, maps the field and draws the lines seven times faster than traditional line marking. In addition, the smart, low-pressure paint pump/nozzle set-up reduces the paint consumption by 50%.

The auto painter provides considerable time savings and it only requires one person during the day to paint all the athletic fields. Once the robot is set up for painting, it frees up Parks staff to do other required field maintenance tasks.

**PROJECT REVIEW/RECOMMENDATIONS:**

| Reviewed                 | Date    | Comments           |
|--------------------------|---------|--------------------|
| Parks & Recreation Board | 4/20/21 | Recommend purchase |

**BUDGET/FISCAL IMPACT:** In 2010, City staff implemented a new funding mechanism called the Sports Field Improvement Fund (SFIF), which is a sub fund of the Parks and Recreation Fund (220). The fund is intended to assist the City and participating youth sport organizations in maintaining quality sports fields in the community. It is a "fair share" sport field improvement fee collected from all sport organizations or Recreation Department youth sport field programs that use City fields. It is assessed as a per-player, per-season fee to help make sport field improvements. There are currently sufficient funds in this Parks & Recreation restricted fund for the purchase of this piece of equipment.

On February 3, 2021, City staff released an invitation to bid for a new an Intelligent One Field Marking Paint Robot. The bid opening was on February 18, 2021 and three (3) sealed bids were received, as detailed below.

Utilizing the low bid for the Intelligent One Field Marking Paint Robot, the total price for this unit is \$43,500. Included in the price a 6-year full warranty, delivery and training.

Has competitive pricing been obtained for proposed goods/services? **Yes**

**Recommended Bidder/Proposer is BOLDED**

| Company Name          | Dollar Amount Bid |
|-----------------------|-------------------|
| <b>Turf Tank</b>      | <b>\$43,500</b>   |
| Vans Enterprises      | \$45,000          |
| US Specialty Coatings | \$48,500          |

Below is an estimated summary of Project budget:

| FY2022 Funding Source   | Amount Budgeted | Amount Requested | Budgeted? Y/N |
|---|-----------------|------------------|---------------|
| 220-8024-475.75-02<br>Restricted SFIF Reserves<br>Parks and Recreation Fund | 0               | \$43,500         | N*            |

\* This non-budgeted expense will reduce Sport Field Improvement Fund dedicated reserves.

**COUNCIL ACTION:** Approval to Purchase an Intelligent One Field Marking Paint Robot for the Parks Section from Turf Tank in the Amount of \$43,500.

**COUNCIL ACTION:** Approval of the eleven (11) omnibus items as presented.

**6. OLD BUSINESS**

**7. NEW BUSINESS**

**8. ADDITIONAL ITEMS FOR DISCUSSION/ COMMENTS BY COUNCIL MEMBERS**

**9. ADJOURNMENT**

A copy of the Decision Making Parameters is included beginning on **page 15** of this packet.

An instruction page on how to participate at a City Council meeting is included beginning on **page 16**.

Office of the City Manager

April 28, 2021

The City of Lake Forest is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact City Manager Jason Wicha, at (847) 234-2600 promptly to allow the City to make reasonable accommodations for those persons.



## THE CITY OF LAKE FOREST

### DECISION-MAKING PARAMETERS FOR CITY COUNCIL, AND APPOINTED BOARDS & COMMISSIONS

*Adopted June 18, 2018*

The City of Lake Forest Mission Statement:

*"Be the best-managed, fiscally-responsible and appealing community and promote a community spirit of trust, respect and citizen involvement."*

The Lake Forest City Council, with the advice and recommendations of its appointed advisory Boards and Commissions, Lake Forest Citizens, and City Staff, is responsible for policy formulation and approval. Implementation of adopted strategy, policy, budgets, and other directives of Council is the responsibility of City Staff, led by the City Manager and Senior Staff. The Mayor and Aldermen, and appointed members of Boards and Commissions should address matters in a timely, deliberate, objective and process-driven manner, making decisions guided by the City of Lake Forest Strategic and Comprehensive Plans, the City's Codes, policies and procedures, and the following parameters:

- Motions and votes should comprise what is in the best long-term interests of all Lake Forest citizens, measured in decades, being mindful of proven precedents and new precedents that may be created.
- All points of view should be listened to and considered in making decisions with the long-term benefit to Lake Forest's general public welfare being the highest priority.
- Funding decisions should support effectiveness and economy in providing services and programs, while mindful of the number of citizens benefitting from such expenditures.
- New initiatives should be quantified, qualified, and evaluated for their long-term merit and overall fiscal impact and other consequences to the community.
- Decision makers should be proactive and timely in addressing strategic planning initiatives, external forces not under control of the City, and other opportunities and challenges to the community.

Community trust in, and support of, government is fostered by maintaining the integrity of these decision-making parameters.

*The City of Lake Forest's Decision-Making Parameters shall be reviewed by the City Council on an annual basis and shall be included on all agendas of the City Council and Boards and Commissions.*

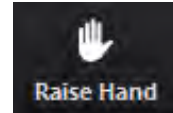
## CITY COUNCIL – REMOTE ACCESS MEETING GUIDE

### **Rules:**

- [An online guide to using Zoom is available here](#)
- Participants can join using the Zoom application, using the call in number located at the top of the agenda, or can stream the meeting live via YouTube.
- All Participants should use their real name (first and last) to identify themselves in the meeting.

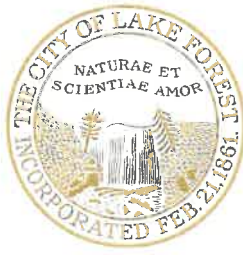
### **Public Participation:**

- Please wait to be recognized by a staff member, and the Mayor prior to making your comment.
- If you would like to address your public comment to the City Council live, you can use one of two options
  - The Raise hand function via the zoom application.
    - If you are using the raise hand function, wait to be promoted to turn on your microphone to make a comment. There is a slight delay after you are promoted. You can then unmute yourself and address your comments to the City Council.
  - Calling the public comment line at 847-810-3643
    - If you are calling the public comment line, be sure to step away from your computer or TV, where you are watching the meeting, to avoid feedback.



|               | Device  | Audio  | Connection   |
|---------------|---|--|--|
| <b>Ideal</b>  | Zoom app on a desktop or Laptop   | A headset with microphone  | Wired connection via Ethernet  |
| <b>Better</b> | Zoom app on a mobile phone or tablet  | A headset (using built-in microphone) Using a phone to dial in         | Connected Wirelessly via WiFi  |
| <b>Okay</b>   | Calling into conference line (without Zoom app)                                   | Computer speakers (using built-in microphone)<br>Speakerphone on phone | Connected via 4G / LTE (cellular data)<br>Using a phone to dial in     |
| <b>Tips</b>   | Make sure your device is fully charged and you have access to Zoom on your device | When Participating, pick a quiet space to avoid any background noise   | If you have to use WiFi, try to pick a workspace close to your router. |





## *Proclamation*

### **Mental Health Awareness Month**

**WHEREAS**, there is a proven connection between good mental health and overall personal health; and

**WHEREAS**, mental illnesses affect almost every family in America; and

**WHEREAS**, people with mental illnesses recover if given the necessary services and supports in their communities; and

**WHEREAS**, people with mental illnesses make important contributions to our families and our communities; and

**WHEREAS**, millions of adults and children are disabled by mental illnesses every year; and

**WHEREAS**, only one out of two people with a serious form of mental illness seeks treatment for his or her mental illness; and

**WHEREAS**, stigma and fear of discrimination keep many who would benefit from mental health services from seeking help; and

**WHEREAS**, research shows that the most effective way to reduce stigma is through personal contact with someone with a mental illness; and

**WHEREAS**, good mental health is critical to the well-being of our families, communities, schools, and businesses; and

**WHEREAS**, greater public awareness about mental illnesses can change negative attitudes and behaviors toward people with mental illnesses;

**NOW, THEREFORE, I**, George A. Pandaleon, Mayor of The City of Lake Forest, on behalf of community, do hereby proclaim the month of May 2021 as MENTAL HEALTH AWARENESS MONTH. As the Mayor, I also call upon all Lake Forest citizens, other government agencies, public and private institutions, businesses, and schools to recommit our community to increasing awareness and understanding of mental illnesses, reducing stigma and discrimination, and promoting appropriate and accessible services for all people with mental illnesses.

---

George A. Pandaleon, Mayor

## Contact Info

First Name: **Timothy**  
 Last Name: **Franzen**  
 E-mail: **tgfranz@gmail.com**  
 Title:  
 Organization:  
 Address: **497 Rosemary Road**  
 Address Line 2:  
 City: **Lake Forest**  
 State: **IL**  
 Zip: **60045**  
 Mobile Phone:  
 Home Phone:  
 Notes: **Legal term date 2016**

## Resident Data/Stats

Ward: **Ward 1**  
 Precinct: **245**  
 US Citizen:  
 Registered Voter:  
 Lake Forest Resident since(YYYY): **2010**  
 Business Name: **AJ Capital Partners**  
 Type of Business: **Hotel Real Estate Investment & Development**  
 Business Phone: **312-275-1064**  
 Position: **EVP - Acquisitions & Development**  
 Date of Birth (Optional):  
 Education: **DePauw University, Greencastle, IN - BA**  
**DePaul University College of Law, Chicago, IL - JD**  
 Spouse's Name: **1**  
 Children's Birth Years:

## Interest in Community Positions

[compare val1=0 val2=0 operator=">="]  
 Mayor: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Alderman: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 #67 School Board: **No Interest at this time**  
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 Caucus Committee: **No Interest at this time**  
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 Audit Committee: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Board of Fire & Police Commissioners: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Building Review Board (BRB): **No Interest at this time**  
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 Cemetery Commission: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Committee Representing Our Young Adults (CROYA): **No Interest at this time**  
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 Construction Codes Commission: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Elawa Farm Commission: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Fireman's Pension Fund - Board of Trustees: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Gorton Community Center Board of Directors: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Historic Preservation Commission: **No Interest at this time**  
 [/compare] [compare val1=1 val2=0 operator=">="]  
 Legal Committee: **I am currently applying / Consider me for this position in the future**  
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 Library Board: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Park & Recreation Board: **No Interest at this time**  
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 Planning Commission Labels: **No Interest at this time**  
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 Police Pension Fund - Board of Trustees: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Senior Resources Commission: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]

Zoning Board of Appeals (ZBA):

No Interest at this time

[/compare]

Other Positions: **Licensed attorney with primary legal experience in the corporate and real estate practice areas. Additional experience with employment and union matters, as well as commercial litigation.**

### Other Considerations

Please list any regular commitments or travel that would interfere with your attendance at scheduled meetings:

**I travel frequently for work. 1 to 3-day trips every other week on average.**

Please list any current or previous community service activities, interests, directorships, etc. -- public or private. For each activity please indicate years served and positions held:

**Inaugural Steering Committee Chairman of the Next Generation Initiative of the DuPage Community Foundation (2007-2008)**

**Executive Committee Member of the Washington C. DePauw Society - an alumni advisory committee for DePauw University (2007-2009)**

Please list other activities, specialized skills, knowledge, or professional experience that would contribute to your effectiveness in the position(s) for which you are applying or expressing possible future interest:

**Licensed attorney with primary legal experience in the corporate and real estate practice areas. Additional experience with employment and union matters, as well as commercial litigation.**

References (Optional):

Please state briefly why you are volunteering to serve The City of Lake Forest:

**My family and I moved here from Wheaton only 3 years ago, but we have all quickly fallen in love with everything about Lake Forest. It didn't take long for me to understand what a truly special place Lake Forest is to live and raise a family. But I've also noted how much the residents of Lake Forest care about our City and work to protect its history and constantly improve upon every aspect of our community. In a very short amount of time, Lake Forest has already given me and my family more than I could have ever hoped for, and for that I feel truly indebted and want to serve in whatever capacity the Caucus deems me worthy.**

Please list any interests or activities that could lead to, or BE PERCEIVED as, a conflict of interest if you become a candidate or appointee:

**I am an investor in and developer of commercial real estate both for my employer, AJ Capital Partners (almost exclusively in hotels), and personally. I do not currently own any property in Lake Forest other than my personal residence.**

## Contact Info

First Name: **Scott**  
 Last Name: **Renken**  
 E-mail: **scottrenken1@comcast.net**  
 Title: **Architect**  
 Organization:  
 Address: **144 Wildwood Rd.**  
 Address Line 2:  
 City: **Lake Forest**  
 State: **Illinois**  
 Zip: **60045**  
 Mobile Phone:  
 Home Phone:  
 Notes:

## Resident Data/Stats

Ward: **Ward 1**  
 Precinct:  
 US Citizen: **Yes**  
 Registered Voter: **Yes**  
 Lake Forest Resident since(YYYY): **2000- 2005 & 2010-present**  
 Business Name:  
 Type of Business:  
 Business Phone:  
 Position:  
 Date of Birth (Optional):  
 Education: **University of Illinois MA College of Fine and Applied Arts Degree in Architecture**  
**Licensed Architect- Illinois NCARB**  
 Spouse's Name:  
 Children's Birth Years:

## Interest in Community Positions

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 Mayor: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Alderman: **No Interest at this time**  
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 Audit Committee: **No Interest at this time**  
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 Board of Fire & Police Commissioners: **No Interest at this time**  
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 Building Review Board (BRB): **I am currently applying / Consider me for this position in the future**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Cemetery Commission: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Committee Representing Our Young Adults (CROYA): **No Interest at this time**  
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 Construction Codes Commission: **No Interest at this time**  
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 Elawa Farm Commission: **No Interest at this time**  
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 Historic Preservation Commission: **No Interest at this time**  
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 Legal Committee: **No Interest at this time**  
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 Library Board: **No Interest at this time**  
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 Park & Recreation Board: **No Interest at this time**  
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 Planning Commission Labels: **No Interest at this time**  
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 Police Pension Fund - Board of Trustees: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Senior Resources Commission: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]

Zoning Board of Appeals (ZBA):

**No Interest at this time**

[/compare]

Other Positions:

### Other Considerations

Please list any regular commitments or travel that would interfere with your attendance at scheduled meetings:

**none**

Please list any current or previous community service activities, interests, directorships, etc. -- public or private. For each activity please indicate years served and positions held:

**Middlefork Architectural Review Commission  
served 2004- present**

Please list other activities, specialized skills, knowledge, or professional experience that would contribute to your effectiveness in the position(s) for which you are applying or expressing possible future interest:

**I have extensive residential and commercial design experience as well as residential construction experience.**

References (Optional):

**Robert Shaw  
James Diamond**

Please state briefly why you are volunteering to serve The City of Lake Forest:

**I have been interested in serving in some capacity for some time, particularly in my field of interest of Architecture.**

**James Diamond contacted me about an opening on the BRB**

Please list any interests or activities that could lead to, or BE PERCEIVED as, a conflict of interest if you become a candidate or appointee.:

**I have, in the past, presented one or more of my projects to the BRB. If this were the case, I would obviously excuse myself.**

**At this time I do not foresee this happening in the near future.**

## Contact Info

First Name: **Maureen**  
 Last Name: **Grinnell**  
 E-mail: **megrinnell@beyondquota.com**  
 Title: **Principal and Co-Founder**  
 Organization:  
 Address: **537 King Muir Road**  
 Address Line 2:  
 City: **Lake Forest**  
 State: **IL**  
 Zip: **60045**  
 Mobile Phone:  
 Home Phone:  
 Notes:

## Resident Data/Stats

Ward: **Ward 3**  
 Precinct:  
 US Citizen: **Yes**  
 Registered Voter: **Yes**  
 Lake Forest Resident since(YYYY): **1990; also from 1968 - 1975**  
 Business Name:  
 Type of Business:  
 Business Phone: **(847) 234-9475**  
 Position:  
 Date of Birth (Optional):  
 Education: **Bachelor's Degree in Journalism - Advertising Major, University of Missouri, Columbia, MO**  
**Lake Forest High School, Lake Forest, IL**  
 Spouse's Name: **David C. Grinnell**  
 Children's Birth Years:

## Interest in Community Positions

{compare val1=0 val2=0 operator=">="}  
 Mayor: **No Interest at this time**  
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 Senior Resources Commission: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]

Zoning Board of Appeals (ZBA):

No Interest at this time

[/compare]

Other Positions:

## Other Considerations

Please list any regular commitments or travel that would interfere with your attendance at scheduled meetings:

**Although I travel for business and personal reasons, I am able to set my own schedule. We own just one home, and expect to remain Lake Forest residents for the foreseeable future..**

Please list any current or previous community service activities, interests, directorships, etc. -- public or private. For each activity please indicate years served and positions held:

**Lake Forest Preservation Foundation Board of Trustees, 2012 - 2018. VP, Development, 2013-2015; Secretary, 2015-2017; Board Development/Nominating Chair, 2017-2018.**

**Ragdale Foundation Board of Trustees, 2002-2012; VP-Board Development/Nominating. 3x Novel Affair co-chair.**

**Lake Forest High School Foundation, 2003-2006; Wall of Fame Committee, 2016-present.**

**Lake Forest Caucus, 1992-1998; Ward 3 Chair, Communications VP.**

Please list other activities, specialized skills, knowledge, or professional experience that would contribute to your effectiveness in the position(s) for which you are applying or expressing possible future interest:

**My personal passions for learning, literacy, and historic preservation have served as the compass for much of my volunteer work—and an important balance to my career in customer experience, sales and communications training and consulting. Additional skill sets include: fundraising, board development, strategic planning and coaching. While on the Ragdale board, I was involved in the Barnhouse and Ragdale House renovations. With LFPF, I participated in the East Train Station and the Castlegate Gates restoration, which engaged our neighborhood, LFPF, and City of LF in a funding partnership.**

References (Optional):

**Roger Mohr. I helped to recruit Roger to the Plan Commission and City Council while on the Caucus, and again to the LFPF Board. We worked closely on a task force advising the Historic Preservation Commission and others regarding the proposed Whole Foods/Amberley Woods development. rogermohr@sbcglobal.net 847.922.5854.**

**Brian Floriani, Bernie's Book Bank Founder and ED. I became acquainted with Brian while looking for a new challenge after terming out of the Ragdale Board. This led me to co-chairing the first three Book Lovers' Lunch events, which now raise over \$100,000 annually for children who would otherwise have no books to call their own. brian@berniesbookbank.org 847.722.1150.**

Please state briefly why you are volunteering to serve The City of Lake Forest:

**Having lived in Lake Forest for most of my life, I've always felt that volunteerism is essential to the fabric of our community. I feel blessed to have lived here as both a child and as an adult, and strongly believe in giving back by working with others to make Lake Forest even better.**

**I have owned my own training and development consultancy for 18 years, and am inching toward retirement. This will give me the necessary time to make a greater impact in the community.**

Please list any interests or activities that could lead to, or BE PERCEIVED as, a conflict of interest if you become a candidate or appointee:

**None of which I'm aware.**



## Contact Info

First Name: **Louis**  
 Last Name: **Pickus**  
 E-mail: **ljpickus@gmail.com**  
 Title: **Project Management Leader**  
 Organization:  
 Address: **979 Beverly Place**  
 Address Line 2:  
 City: **Lake Forest**  
 State: **IL**  
 Zip: **60085**  
 Mobile Phone:  
 Home Phone:  
 Notes:

## Resident Data/Stats

Ward: **Ward 2**  
 Precinct: **203**  
 US Citizen: **Yes**  
 Registered Voter: **Yes**  
 Lake Forest Resident since(YYYY): **2002**  
 Business Name: **United Conveyor Corporation**  
 Type of Business: **Engineering/Manufacturing/Material Handling**  
 Business Phone:  
 Position: **Manager**  
 Date of Birth (Optional):  
 Education: **Masters of Management, Kellogg Graduate School of Management, Northwestern University**  
**Bachelors of Science, Computer Science, Arizona State University**  
**Project Management Professional (PMP) certified**  
 Spouse's Name: **Sara**  
 Children's Birth Years:

## Interest in Community Positions

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 Alderman: **No Interest at this time**  
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 #115 School Board: **No Interest at this time**  
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 Building Review Board (BRB): **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Cemetery Commission: **No Interest at this time**  
 [/compare] [compare val1=2 val2=0 operator=">="]  
 Committee Representing Our Young Adults (CROYA): **I currently hold this office / I have held this office in the past**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Construction Codes Commission: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Elawa Farm Commission: **No Interest at this time**  
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 Park & Recreation Board: **No Interest at this time**  
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 Planning Commission Labels: **I currently hold this office / I have held this office in the past**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Police Pension Fund - Board of Trustees: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Senior Resources Commission: **No Interest at this time**



[/compare] [compare val1=2 val2=0 operator=">="]

Zoning Board of Appeals (ZBA): **I currently hold this office / I have held this office in the past**

[/compare]

Other Positions: **Having worked in real estate and construction for almost 20 years, I have vast experience in land use and planning, building design and construction, and overall land development. Also, as a former business owner, I have wide experience and knowledge in many matters pertaining to operating a business. I have decent financial knowledge and skills from my experience as a business owner, pension trustee and non-for-profit Treasurer.**

## Other Considerations

Please list any regular commitments or travel that would interfere with your attendance at scheduled meetings:

Please list any current or previous community service activities, interests, directorships, etc. -- public or private. For each activity please indicate years served and positions held:

**Served as Chairman, Board Member of ZBA (4 years)**

**Served on Plan Commission (2 years)**

**Served as President of the CROYA Foundation Board (2 years)**

**Served as Treasurer and Board member for CROYA Foundation (3 years)**

**Served on Board for the United Way of Lake County (6 years).**

**Served as a Pension Trustee for the Cement Masons union in the greater Chicago area (5 years).**

Please list other activities, specialized skills, knowledge, or professional experience that would contribute to your effectiveness in the position(s) for which you are applying or expressing possible future interest:

**Having worked in real estate and construction for almost 20 years, I have vast experience in land use and planning, building design and construction, and overall land development. Also, as a former business owner, I have wide experience and knowledge in many matters pertaining to operating a business. I have decent financial knowledge and skills from my experience as a business owner, pension trustee and non-for-profit Treasurer.**

References (Optional):

Please state briefly why you are volunteering to serve The City of Lake Forest:

**I wish to offer my experiences and knowledge to the community to help keep our City strong and vital.**

Please list any interests or activities that could lead to, or BE PERCEIVED as, a conflict of interest if you become a candidate or appointee.:

**Prior to my current employment, I was a principal in a family-owned real estate development and construction company in Lake County. Since April 2010 I have not held any interest in that company and have no personal stake in any of their current or future activities.**

## Contact Info

First Name: **Mark**  
 Last Name: **Pasquesi**  
 E-mail: **mpasquesi@koenigrubloff.com**  
 Title:  
 Organization:  
 Address: **1073 Old Colony Road**  
 Address Line 2:  
 City: **Lake Forest**  
 State: **IL**  
 Zip: **60045**  
 Mobile Phone:  
 Home Phone:  
 Notes:

## Resident Data/Stats

Ward: **Ward 4**  
 Precinct:  
 US Citizen:  
 Registered Voter:  
 Lake Forest Resident since(YYYY): **7**  
 Business Name: **Berkshire Hathaway HomeServices  
KoenigRubloff Realty Group**  
 Type of Business: **Real Estate**  
 Business Phone: **847-400-7115**  
 Position: **VP Managing Broker**  
 Date of Birth (Optional):  
 Education: **-Bachelor of Arts, Northwestern University, '93  
-Juris Doctorate, John Marshall Law School, '97  
-Managing Broker Real Estate License, '00**  
 Spouse's Name: **Amy**  
 Children's Birth Years:

## Interest in Community Positions

[compare val1=0 val2=0 operator=">="]  
 Mayor: **No Interest at this time**  
 [/compare] [compare val1=1 val2=0 operator=">="]  
 Alderman: **I am currently applying / Consider me for this position in the future**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 #67 School Board: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 #115 School Board: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Caucus Committee: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Audit Committee: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Board of Fire & Police Commissioners: **No Interest at this time**  
 [/compare] [compare val1=1 val2=0 operator=">="]  
 Building Review Board (BRB): **I am currently applying / Consider me for this position in the future**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Cemetery Commission: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Committee Representing Our Young Adults (CROYA): **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Construction Codes Commission: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Elawa Farm Commission: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Fireman's Pension Fund - Board of Trustees: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Gorton Community Center Board of Directors: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Historic Preservation Commission: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Legal Committee: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Library Board: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Park & Recreation Board: **No Interest at this time**  
 [/compare] [compare val1=1 val2=0 operator=">="]  
 Planning Commission Labels: **I am currently applying / Consider me for this position in the future**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Police Pension Fund - Board of Trustees: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Senior Resources Commission: **No Interest at this time**  
 [/compare] [compare val1=1 val2=0 operator=">="]

Zoning Board of Appeals (ZBA):

**I am currently applying / Consider me for this position in the future**

[/compare]

Other Positions: **-Chick Evans Scholarship Recipient -Board of Directors, North Shore-Barrington Association of Realtors (NSBAR) 2012-2013**

### Other Considerations

Please list any regular commitments or travel that would interfere with your attendance at scheduled meetings:

**I have no travel that interferes.**

Please list any current or previous community service activities, interests, directorships, etc. -- public or private. For each activity please indicate years served and positions held:

Please list other activities, specialized skills, knowledge, or professional experience that would contribute to your effectiveness in the position(s) for which you are applying or expressing possible future interest:

**-Chick Evans Scholarship Recipient**

**-Board of Directors, North Shore-Barrington Association of Realtors (NSBAR) 2012-2013**

References (Optional):

**-Tom Swarthout**

**-Bruce Jorgensen**

Please state briefly why you are volunteering to serve The City of Lake Forest:

**I truly believe that Lake Forest is the greatest place to live and I would love to give back to this community in any way.**

Please list any interests or activities that could lead to, or BE PERCEIVED as, a conflict of interest if you become a candidate or appointee.:

**I am the managing broker of a local real estate company.**

## Contact Info

First Name: **Barrett**  
 Last Name: **Davie**  
 E-mail: **barrett@inflowpartners.com**  
 Title: **Partner**  
 Organization:  
 Address: **710 Waveland Road**  
 Address Line 2:  
 City: **Lake Forest**  
 State: **IL**  
 Zip: **60045**  
 Mobile Phone:  
 Home Phone:

Notes: **We moved to Lake Forest in 2008 a year after the birth of our first child. My wife Sam is a 5th generation Lake Forester and feel blessed to raise our kids in this incredible community. Our daughters Carolyn and Taylor are in the 2nd and 4th grades at Cherokee and our son Ford is in the 6th grade at Deerpath. We are deeply invested in this community in a variety of ways including my taking a year off out my professional life to run for the Illinois Senate in 2018. Ultimately, I was the republican nominee and lost in the general election.**  
**A bit about my wife Sam. She is a long time women's board member at NW LF Hospital and co-chaired the annual gala in 2019, a board member at Infant Welfare, and serves on the Vestry of Church of the Holy Spirit.**

## Resident Data/Stats

Ward: **Ward 2**  
 Precinct:  
 US Citizen: **Yes**  
 Registered Voter: **Yes**  
 Lake Forest Resident since(YYYY): **2008**  
 Business Name:  
 Type of Business:  
 Business Phone:  
 Position:  
 Date of Birth (Optional):  
 Education: **BA History, Tulane University  
 JD, Chicago-Kent College of Law  
 Former practicing attorney  
 Long time entrepreneur building and advising several companies**  
 LinkedIn Profile: **https://www.linkedin.com/in/barrett-davie-72ab6a3**  
 Spouse's Name: **Samantha Davie**  
 Children's Birth Years:

## Interest in Community Positions

[compare val1= val2=0 operator=">="]  
 Mayor: [/compare] [compare val1= val2=0 operator=">="]  
 Alderman: [/compare] [compare val1= val2=0 operator=">="]  
 #67 School Board: [/compare] [compare val1= val2=0 operator=">="]  
 #115 School Board: [/compare] [compare val1= val2=0 operator=">="]  
 Caucus Committee: [/compare] [compare val1= val2=0 operator=">="]  
 Audit Committee: [/compare] [compare val1= val2=0 operator=">="]  
 Board of Fire & Police Commissioners: [/compare] [compare val1= val2=0 operator=">="]  
 Building Review Board (BRB): [/compare] [compare val1= val2=0 operator=">="]  
 Cemetery Commission: [/compare] [compare val1= val2=0 operator=">="]  
 Committee Representing Our Young Adults (CROYA): [/compare] [compare val1= val2=0 operator=">="]  
 Construction Codes Commission: [/compare] [compare val1= val2=0 operator=">="]  
 Elawa Farm Commission: [/compare] [compare val1= val2=0 operator=">="]  
 Fireman's Pension Fund - Board of Trustees: [/compare] [compare val1= val2=0 operator=">="]  
 Gorton Community Center Board of Directors: [/compare] [compare val1= val2=0 operator=">="]  
 Historic Preservation Commission: [/compare] [compare val1= val2=0 operator=">="]  
 Legal Committee: [/compare] [compare val1= val2=0 operator=">="]  
 Library Board: [/compare] [compare val1=0 val2=0 operator=">="]  
 Park & Recreation Board: **No Interest at this time**  
 [/compare] [compare val1=1 val2=0 operator=">="]  
 Planning Commission Labels: **I am currently applying / Consider me for this position in the future**  
 [/compare] [compare val1= val2=0 operator=">="]  
 Police Pension Fund - Board of Trustees: [/compare] [compare val1= val2=0 operator=">="]  
 Senior Resources Commission: [/compare] [compare val1= val2=0 operator=">="]  
 Zoning Board of Appeals (ZBA): [/compare]  
 Other Positions:

## Other Considerations

Please list any regular commitments or travel that would interfere with your attendance at scheduled meetings:  
**None. My company is based in Lake Bluff and I no longer travel nearly weekly as I did for several years.**  
 Please list any current or previous community service activities, interests, directorships, etc. – public or private. For each activity please indicate years served and positions held:  
**I previously served for approximately 9 years as a board member, including roles as Treasurer, Vice-Chair and then Chair, of the Gorton Community Center (2010 - 2019)**  
**I previously served for approximately 9 years as a board member, including roles as Vice-Chair and then Chair, of Bernie's Book Bank. I co-chaired our capital campaign at Bernie's and oversaw construction of our new 36,000 square facility. (2011 - 2019)**  
**Currently, I serve on the Leadership Network of the American Enterprise Institute in Washington, D.C., as a board member of the Civic Federation of Chicago where I am on the State Budget and Pension**

**committees, and am a member of the Lake Forest College Entrepreneurship and Innovation Advisory Council.**

Please list other activities, specialized skills, knowledge, or professional experience that would contribute to your effectiveness in the position(s) for which you are applying or expressing possible future interest:

**I've had the benefit of being a CEO and an advisor in the process of building a number of businesses from start up through to mature organizations and/or sale. This work over the years required me to develop and hone various functions and capabilities including executive and sales management, human capital development, finance and accounting, fundraising, strategic planning, board development and shareholder relations.**

References (Optional):

**Happy to provide.**

Please state briefly why you are volunteering to serve The City of Lake Forest:

**I've served in a number of ways over the years, however other than tangentially at Gorton, have yet to get as involved at the city level.**

**I've been inspired by the work of my business partner, Jim Preschlack, and another member of our company team, Philippe Melin, who have both served in various capacities on the Caucus, boards and commissions and, in Jim's case, as a current alderman.**

Please list any interests or activities that could lead to, or BE PERCEIVED as, a conflict of interest if you become a candidate or appointee.:

**None**

## Contact Info

First Name: **Ari**  
 Last Name: **Bass**  
 E-mail: **ari5000@gmail.com**  
 Title: **Investor**  
 Organization:  
 Address: **301 Cherokee Rd**  
 Address Line 2:  
 City: **Lake Forest**  
 State: **IL**  
 Zip: **60045**  
 Mobile Phone:  
 Home Phone:  
 Notes:

## Resident Data/Stats

Ward: **Ward 2**  
 Precinct:  
 US Citizen: **Yes**  
 Registered Voter: **Yes**  
 Lake Forest Resident since(YYYY): **2017**  
 Business Name:  
 Type of Business:  
 Business Phone: **(847) 432-8200**  
 Position:  
 Date of Birth (Optional):  
 Education: **Drake University BA**  
 Spouse's Name: **Sarah**  
 Children's Birth Years:

## Interest in Community Positions

[compare val1=0 val2=0 operator=">="]  
 Mayor: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Alderman: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
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 #115 School Board: **No Interest at this time**  
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 Cemetery Commission: [/compare] [compare val1=0 val2=0 operator=">="]  
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 [/compare] [compare val1=0 val2=0 operator=">="]  
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 [/compare] [compare val1=0 val2=0 operator=">="]  
 Senior Resources Commission: **No Interest at this time**  
 [/compare] [compare val1=0 val2=0 operator=">="]  
 Zoning Board of Appeals (ZBA): **No Interest at this time**

[/compare]

Other Positions:

## Other Considerations

Please list any regular commitments or travel that would interfere with your attendance at scheduled meetings:

**No commitments would interfere with my ability to serve. My work rarely requires travel outside the immediate area.**

Please list any current or previous community service activities, interests, directorships, etc. -- public or private. For each activity please indicate years served and positions held:

Please list other activities, specialized skills, knowledge, or professional experience that would contribute to your effectiveness in the position(s) for which you are applying or expressing possible future interest:

**I have 20+ years of real estate investing experience throughout Lake and DuPage counties. Active as a principal in projects including residential/commercial remodeling, subdivision and improvement of unimproved land, and residential/commercial property management. Throughout that time I have also been working in our family real estate law office.**

References (Optional):

Please state briefly why you are volunteering to serve The City of Lake Forest:

**My family moved to Lake Forest in 2017 and we have met many people and love our community. I have the time and desire to help and thought the Planning Commission would be a good fit considering my real estate background.**

Please list any interests or activities that could lead to, or BE PERCEIVED as, a conflict of interest if you become a candidate or appointee.:

**None. We tend to work more in the north and west portions of Lake County and it has been years since we have had any Lake Forest projects.**

The City of Lake Forest  
CITY COUNCIL  
***Proceedings of the Monday, April 19, 2021***  
City Council Meeting - City Council Chambers  
**REMOTE ACCESS MEETING**

CALL TO ORDER AND ROLL CALL: Honorable Mayor Pandaleon called the meeting to order at 7:07 pm, and the City Clerk Margaret Boyer called the roll of Council members.

Present: Honorable Mayor Pandaleon, Alderman Morris, Alderman Karras, Alderman Rummel, Alderman Notz, Alderman Preschlack, Alderman Goshgarian, Alderman Buschmann and Alderman Weber.

Absent: none

**CALL TO ORDER AND ROLL CALL**

**PLEDGE OF ALLEGIANCE** was recited.

**REPORTS OF CITY OFFICERS**

**COMMENTS BY MAYOR**

Mayor Pandaleon made the following statement as required by the Open Meetings Act. In accordance with state statute, Mayor Pandaleon has made a determination that it was not practical or prudent to schedule an in-person City Council meeting because of the COVID-19 pandemic, which is why this February 16, 2021 City Council meeting is being held remotely.

**A. Approval of a Resolution of Appreciation for Retiring HR Director, DeSha Kalmar**

Mayor Pandaleon read the Resolution of Appreciation for retiring HR Director, DeSha Kalmar.

**COUNCIL ACTION: Approval of a Resolution of Appreciation for Retiring HR Director, DeSha Kalmar**

Alderman Rummel made a motion to approve of a Resolution of Appreciation for Retiring HR Director, DeSha Kalmar, seconded by Alderman Preschlack. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

City Manager, Jason Wicha expressed sincere gratitude for the service of retiring Human Resources Director, DeSha Kalmar saying a few words regarding Ms. Kalmar's service to the Organization.

City Manager, Jason Wicha introduced former City Manager, Bob Kiely, who expressed sincere gratitude for the 38 years of service of retiring Human Resources Manager DeSha Kalmar.

Ms. Kalmar thanked the City Council for their kind remarks and recognition, as well as Mr. Kiely, who provided comments. Ms. Kalmar described what the City looked like when she first started working and how her role, and life has evolved. She expressed her gratitude for all of those who she has worked with throughout her tenure with the City. Ms. Kalmar thanked the various staff members who have supported her during the 38 years she has spent with the City.



Each City Council member provided remarks thanking DeSha Kalmar for her commitment to the organization.

Mayor Pandaleon made a statement regarding the success of the mobile vaccination event at the Deerpath Middle School on Sunday, April 18. He thanked all of the volunteers, and City staff members that dedicated their time to the success of this event.

|                                 |
|---------------------------------|
| <b>COMMENTS BY CITY MANAGER</b> |
|---------------------------------|

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|---|
| <b>OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL ON NON-AGENDA ITEMS</b> |
|---|

Members of the public can provide public comment by calling into the following number during the meeting: 847-810-3643

|                          |
|--------------------------|
| <b>COMMITTEE REPORTS</b> |
|--------------------------|

**FINANCE COMMITTEE**

**1. Approval of the Comprehensive Fiscal Plan for FY2022**

Finance Director, Elizabeth Holleb provided a brief background regarding the Comprehensive Fiscal Plan, stating that it was made available on the City's website on April 12. She explained the goals, long term planning, service levels, and outlining the annual budget. Ms. Holleb outlined the FY2022 budget timeline, prior to City Council approval. Additionally, she discussed the integration with the strategic plan, which relates to specific budgetary items throughout the various departments. Ms. Holleb discussed the previous year budget, and its impact due to COVID. Additionally, she explained the target based budget, how each Department constructs their budget requests following this method, and the projections regarding each budget fund.

The City Council members had discussion regarding the integration with the budget and the strategic plan.

**COUNCIL ACTION: Approval of the Comprehensive Fiscal Plan for FY2022**

Alderman Morris made a motion to approve of the Comprehensive Fiscal Plan for FY2022, seconded by Alderman Rummel. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

**2. Consideration of an Ordinance making a Supplemental Appropriation for the Fiscal Year Beginning May 1, 2020 and Ending April 30, 2021 (First Reading, and if Desired by the City Council, Final Approval)**

Finance Director, Elizabeth Holleb gave a brief explanation regarding the estimations of each department. She stated that there are two funds for which there is anticipation that funds will exceed the amount appropriated approved last July. The two funds included the Laurel Western redevelopment TIF Fund including a \$200,000 Supplemental Appropriation, and the Water and Sewer Capital Fund including a Supplemental Appropriation of \$150,000

**COUNCIL ACTION: If determined to be appropriate by the City Council, waive first reading and grant final approval of the Ordinance making a supplemental appropriation for the fiscal year beginning May 1, 2020 and ending April 30, 2021**

Alderman Notz made a motion to approve of an Ordinance making a Supplemental Appropriation for the Fiscal Year Beginning May 1, 2020 and Ending April 30, 2021, seconded by Alderman Morris. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

### **3. Annual Vendor Approval**

Finance Director, Elizabeth Holleb explained the process by which the City Council approves vendors for the fiscal year as part of the budget adoption process. She explained the requested vendors considered are continued from the previous fiscal year list. Additionally, she explained the amendments to the procedures for fuel purchases to provide greater flexibility.

#### **COUNCIL ACTION: Approval of the attached list of vendors for Fiscal Year 2022**

Alderman Rummel made a motion to approve of the Annual Vendor list, seconded by Alderman Morris. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

### **PROPERTY AND PUBLIC LANDS**

#### **1. Consideration of a Recommendation from the Property and Public Lands Committee in Support of Purchasing Property Located at 50 Maywood Road. (Waive First Reading and Grant Final Approval of an Ordinance)**

Alderman Goshgarian made a brief statement regarding the property located at 50 Maywood Road, explaining the protection of a water main close to the south property line. He further explained the potential development opportunities. Community Development Director, Catherine Czerniak displayed a map showing the property and further explained the size and location of the property.

The City Council had discussion regarding additional City property near the location recommended for purchase and thanked all involved.

#### **COUNCIL ACTION: If desired by the City Council, waive first reading and grant final approval of an Ordinance approving a Purchase/Sale Agreement between Kathleen Knarvik and the City of Lake Forest, authorizing the Mayor to sign the Agreement and directing the City Manager to take all necessary steps to implement the Agreement**

Alderman Weber made a motion to waive first reading and grant final approval of an Ordinance approving a Purchase/Sale Agreement between Kathleen Knarvik and the City of Lake Forest, authorizing the Mayor to sign the Agreement and directing the City Manager to take all necessary steps to implement the Agreement, seconded by Alderman Rummel. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

### **PUBLIC WORKS COMMITTEE**

#### **1. Approval of a Recommendation from the Public Works Committee to Award the Forest Park Bluff Slope Stabilization Project Design Proposal to Hey and Associates, Inc. in the Amount of \$144,889 plus 5% Contingency in the Amount \$7,244 for a Total of \$152,133**

Management Analyst, Jim Lockfeer provided a brief background regarding the project history of the Bluff Slope Stabilization. Additionally, he discussed the overall design proposal and the initial budget. Mr.

Lockfeer explained the RFP process and the four proposals received and reviewed by staff, and stated why staff and the Public Works Committee are recommending Hey and Associates.

The City Council had discussion regarding the phases of the project, and how the project will be staged.

**COUNCIL ACTION: Approval of a Recommendation from the Public Works Committee to Award the Forest Park Bluff Slope Stabilization Project Design Proposal to Hey and Associates, Inc. in the Amount of \$144,889 plus 5% Contingency in the Amount \$7,244 for a Total of \$152,133**

Alderman Morris made a motion to approve of a Recommendation from the Public Works Committee to Award the Forest Park Bluff Slope Stabilization Project Design Proposal to Hey and Associates, Inc. in the Amount of \$144,889 plus 5% Contingency in the Amount \$7,244 for a Total of \$152,133, seconded by Alderman Weber. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

- 2. Approval of a Recommendation from the Public Works Committee to Award the Forest Park Beach Evaluation and Monitoring & Maintenance Plan Development to SmithGroup in the Amount of \$95,067, plus 5% Contingency in the Amount of \$4,933, for a Total of \$100,000.**

Superintendent of Parks and Forestry, Chuck Myers gave a brief presentation, discussing the background and history of the Beach Evaluation project. He explained the current environment, regarding the high water levels and the necessary restoration at the beach. Mr. Myers displayed the monitoring and maintenance of the plan development, and other items that will be studied to help protect the beach.

The City Council had discussion regarding the water levels at the lake front and the funding source for the project.

**COUNCIL ACTION: Approval of a Recommendation from the Public Works Committee to Award the Forest Park Beach Evaluation and Monitoring & Maintenance Plan Development to SmithGroup in the Amount of \$95,067, plus 5% Contingency in the Amount of \$4,933, for a Total of \$100,000**

Alderman Notz made a motion to approve of a Recommendation from the Public Works Committee to Award the Forest Park Beach Evaluation and Monitoring & Maintenance Plan Development to SmithGroup in the Amount of \$95,067, plus 5% Contingency in the Amount of \$4,933, for a Total of \$100,000, seconded by Alderman Morris. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

|   |
|---|
| <b>ITEMS FOR OMNIBUS VOTE CONSIDERATION</b> |
|---|

- 1. Approve the Extension of the Mayor's Declaration of a Local State of Emergency until the next City Council Meeting**
- 2. Approval of the April 5, 2021, City Council Meeting Minutes**
- 3. Approval of an Arbor Day Proclamation**
- 4. Approval of Fourth and Fifth Year of Contract with Linebarger Goggan Blair & Sampson, LLP for Collection Services**
- 5. Appointment of an Authorized Agent for the Illinois Municipal Retirement Fund (IMRF)**

6. **Approval of Metropolitan Alliance of Police (MAP) Collective Bargaining Agreement between the City and the Lake Forest Police Officers**
7. **Approval of the FY22 Personnel Policies, Administrative Directives**
8. **Award of Proposal to DBM Services, Inc. in the amount of \$57,000.00 plus a 10% contingency of \$5,700 for a total of \$62,700 for the 2021 MSF Fleet Epoxy Floor Project**
9. **Approval of a Recommendation from the Public Works Committee to Award the contract for the Lake Forest share of the Joint 2021 Annual Street Resurfacing, Asphalt Patching & Manhole Adjustments Program to Peter Baker & Sons in the Amount of \$1,085,000.**
10. **Approval of a Recommendation from the Public Works Committee to Award a Contract to Gewalt – Hamilton Associates to Provide Phase II Engineering Design Services for the Waukegan Road and Westleigh Intersection Improvements Project in an Amount not to Exceed \$71,100.**
11. **Consideration of Ordinances Approving Recommendations from the Building Review Board. (First Reading, and if Desired by the City Council, Final Approval)**
12. **Consideration of Ordinances Approving Recommendations from the Zoning Board of Appeals. (First Reading, and if Desired by the City Council, Final Approval)**

City Manager Wicha made a comments regarding the negotiations of the bargaining agreement with the Police department. He thanked all involved in the collective bargaining agreement.

Mayor Pandaleon asked members of the Council if they would like to remove any item or take it separately. Seeing none, he asked for a motion.

**COUNCIL ACTION: Approval of the twelve (12) Omnibus items as presented**

Alderman Morris made a motion to approve the twelve (12) Omnibus items as presented, seconded by Alderman Buschmann. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

*Information such as Purpose and Action Requested, Background/Discussion, Budget/Fiscal Impact, Recommended Action and a Staff Contact as it relates to the Omnibus items can be found on the agenda.*

|                   |
|-------------------|
| <b>ORDINANCES</b> |
|-------------------|

|                     |
|---------------------|
| <b>OLD BUSINESS</b> |
|---------------------|

|                     |
|---------------------|
| <b>NEW BUSINESS</b> |
|---------------------|

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| <b>ADDITIONAL ITEMS FOR COUNCIL DISCUSSION/COMMENTS BY COUNCIL MEMBERS</b> |
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Alderman Rummel made comments regarding the Earth Day Beach clean-up event, and gave thanks to all the organizations involved.

|                    |
|--------------------|
| <b>ADJOURNMENT</b> |
|--------------------|

There being no further business Mayor Pandaleon asked for a motion. Alderman Goshgarian made a motion to adjourn, seconded by Alderman Weber. Motion carried unanimously by voice vote at 9:00 pm.

Respectfully Submitted  
Margaret Boyer, City Clerk

*A video of the City Council meeting is available for viewing at the Lake Forest Library and on file in the Clerk's office at City Hall. You can also view it on the website by visiting [www.cityoflakeforest.com](http://www.cityoflakeforest.com). Click on I Want To, then click on View, then choose Archived Meetings Videos.*

RESOLUTION OF APPRECIATION

WHEREAS

*has served The City of Lake Forest as a member of the*

**BOARD OR COMMISSION  
YYYY-YYYY**

*WHEREAS, he/she has devoted much valuable time and personal attention to the work of this commission and, on behalf of the citizens of Lake Forest, continually met his/her responsibilities with purpose and dedication; and*

*WHEREAS, the citizens of Lake Forest recognize and are deeply appreciative of the valuable time and service he/she contributed to the preservation and improvement of the quality of life in our community by serving on this commission;*

*NOW, THEREFORE, BE IT RESOLVED that the City Council of The City of Lake Forest, Illinois, hereby expresses the profound gratitude of the citizens of Lake Forest to **NAME** for the loyal and faithful public service he/she has given by means of this resolution, which shall be spread upon the permanent records of the City Council.*

*Adopted by the City Council of  
The City of Lake Forest this  
3rd day of May, 2021*

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*Mayor*

## 2022 City Council and Finance Committee Dates

\*\* = This date represents a change from the traditional dates, due to holiday or other conflicts  
 Meeting dates highlighted in blue represent Workshops Meeting dates  
**BOLDED** represent Finance Committee meetings (FC)

|                            |                                    |  |
|----------------------------|------------------------------------|--|
| January 3, 2022            | MUNICIPAL SERVICES BUILDING        | 6:30 Workshop Meeting                    |
| <b>**January 18, 2022</b>  | <b>COUNCIL CHAMBERS</b>            | <b>FC 6:30- CC to immediately follow</b> |
| February 7, 2022           | COUNCIL CHAMBERS                   | 6:30 City Council                        |
| <b>**February 22, 2022</b> | COUNCIL CHAMBERS                   | 6:30 City Council                        |
| March 7, 2022              | COUNCIL CHAMBERS                   | 6:30 City Council                        |
| <b>**March 14, 2022</b>    | <b>MUNICIPAL SERVICES BUILDING</b> | <b>5:00 Operating Budget WS</b>          |
| March 21, 2022             | COUNCIL CHAMBERS                   | 6:30 City Council                        |
| April 4, 2022              | COUNCIL CHAMBERS                   | 6:30 City Council                        |
| <b>April 18, 2022</b>      | <b>COUNCIL CHAMBERS</b>            | <b>FC 6:30- CC to immediately follow</b> |
| May 2, 2022                | COUNCIL CHAMBERS                   | 6:30 City Council                        |
| May 16, 2022               | COUNCIL CHAMBERS                   | 6:30 City Council                        |
| June 6, 2022               | COUNCIL CHAMBERS                   | 6:30 City Council                        |
| June 20, 2022              | COUNCIL CHAMBERS                   | 6:30 City Council                        |
| <b>**July 5, 2022</b>      | <b>MUNICIPAL SERVICES BUILDING</b> | <b>6:30 Workshop Meeting</b>             |
| <b>July 18, 2022</b>       | COUNCIL CHAMBERS                   | <b>FC 6:30- CC to immediately follow</b> |
| August 1, 2022             | COUNCIL CHAMBERS                   | 6:30 City Council                        |
| August 15, 2022            | <b>NO MEETING</b>                  | <b>NO MEETING</b>                        |
| <b>**September 6, 2022</b> | COUNCIL CHAMBERS                   | 6:30 City Council                        |
| <b>September 19, 2022</b>  | <b>MUNICIPAL SERVICES BUILDING</b> | <b>6:30 Workshop Meeting</b>             |
| October 3, 2022            | COUNCIL CHAMBERS                   | 6:30 City Council                        |
| <b>October 17, 2022</b>    | <b>COUNCIL CHAMBERS</b>            | <b>FC 6:30- CC to immediately follow</b> |
| November 7, 2022           | COUNCIL CHAMBERS                   | 6:30 City Council                        |
| <b>**November 14, 2022</b> | <b>MUNICIPAL SERVICES BUILDING</b> | <b>5:00 Capital Budget WS</b>            |
| November 21, 2022          | COUNCIL CHAMBERS                   | 6:30 City Council                        |
| December 5, 2022           | COUNCIL CHAMBERS                   | 6:30 City Council                        |
| December 19, 2022          | <b>NO MEETING</b>                  | <b>NO MEETING</b>                        |