

**THE CITY OF LAKE FOREST
CITY COUNCIL AGENDA**
Monday, February 3, 2020 at 6:30 pm
City Hall Council Chambers
220 E. Deerpath, Lake Forest

Honorable Mayor, George Pandaleon

Prudence R. Beidler, Alderman First Ward
James E. Morris, Alderman First Ward
Melanie Rummel, Alderman Second Ward
Edward U. Notz, Jr. Alderman Second Ward

James Preschlack, Alderman Third Ward
Ara Goshgarian, Alderman Third Ward
Michelle Moreno, Alderman Fourth Ward
Raymond Buschmann, Alderman Fourth Ward

CALL TO ORDER AND ROLL CALL

6:30pm

PLEDGE OF ALLEGIANCE

REPORTS OF CITY OFFICERS

1. COMMENTS BY MAYOR

- A. Swear in Police Officers**
- Ashley Molinari
- Sam Sineni
- Zachary Styx

2. COMMENTS BY CITY MANAGER

- A. 2020 Census Update**
- Michelle Friedrich, Community Development

3. COMMITTEE REPORTS

FINANCE COMMITTEE

- 1. Consideration of an Ordinance approving a Fee Schedule Adjusting Water Rates for FY2021 (*First Reading*)**

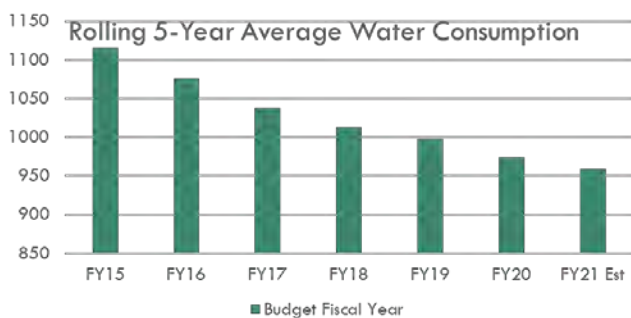
STAFF CONTACT: Elizabeth Holleb, Finance Director (847-810-3612)

PURPOSE AND ACTION REQUESTED: Staff requests that the City Council grant first reading of an Ordinance amending the City's Fee Schedule setting forth the rates for water service effective May 1, 2020.

BACKGROUND/DISCUSSION: The City's Water and Sanitary Sewer Fund is designated as an enterprise fund, thereby receiving no subsidy or property tax revenue to operate. Therefore, the user fees established for water and sanitary sewer services must be sufficient to pay all

operating, capital and debt service costs associated with the utility. The long term financial forecast for the Water and Sanitary Sewer Fund provides for an annual increase in revenue of 2.5% to support inflationary cost increases, largely driven by personnel expenses.

The City's current water rate methodology is to set rates based on a rolling five year average of water consumption, a blended rate with both fixed and variable fees, and a desire to maintain overall revenue at 20% fixed/80% variable. It should be noted that although only 20% of the revenue is fixed, approximately 90% of the utility costs are fixed and will not vary based on water consumption. Summer weather conditions dramatically impact the City's annual water revenue and budget variances as much as \$1million can occur in any given year, requiring the City to maintain a large fund balance to provide rate stability year to year. For the current fiscal year, water fund revenue is projected to fall \$650,000 short of budget projections.



Another challenge with rate setting for water consumption is an overall nationwide trend of reduced consumption. Consumers are more mindful of the need for water conservation and plumbing fixtures such as toilets and showers are increasingly intended to reduce water consumption.

This general downward trend in consumption forces rates higher to generate the revenue

required to operate the utility.

The City Council Finance Committee reviewed water consumption, water rate methodology and options for water rate adjustments at its November 12 budget workshop and again on January 21. Based on Committee input and a desire to mitigate the impact of water rate adjustments on low volume users, the rate structure identified on January 21 as "Option 3" has been incorporated into the proposed ordinance and fee schedule.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
Finance Committee	1/21/20	Discussion of FY21 water rate options
Finance Committee	11/12/19	Discussion of FY21 fee schedule

BUDGET/FISCAL IMPACT: Annual revenue for the increased fees is projected to total \$174,875 overall, achieving a 2.5% increase in projected revenue for FY2021. Estimated impacts on varying classes of customers are as follows (actual results will vary based on consumption):

Usage Category	# of Accts	Annual Impact (\$)	Annual Impact (%)
Impact – Low Usage Residential	1496	\$27	6.1%
Impact – Med Usage Residential	4550	\$61	4.1%
Impact – High Usage Residential	460	\$223	4.8%

Impact – High Usage Commercial	317	\$972	3.1%
Impact – Average Usage Commercial		\$294	3.9%

COUNCIL ACTION: Grant first reading to the proposed ordinance. (page 13)

4. OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL ON NON-AGENDA ITEMS .

5. ITEMS FOR OMNIBUS VOTE CONSIDERATION

1. Resolution of Sympathy for former Zoning Board of Appeals Member and Lake Forest Day Parade Organizer, Vincent P. Dolan

A copy of the Resolution can be found beginning on **page 34**.

COUNCIL ACTION: Approval of the Resolution of Sympathy

2. Resolution of Sympathy for former City Engineer, Ronald Behm.

A copy of the Resolution can be found beginning on **page 35**.

COUNCIL ACTION: Approval of the Resolution of Sympathy

3. Resolution of Sympathy for former Building and Zoning Department Director, Byron Prais.

A copy of the Resolution can be found beginning on **page 36**.

COUNCIL ACTION: Approval of the Resolution of Sympathy

4. Approval of the January 21, 2020 City Council Meeting Minutes

A copy of the minutes can be found beginning on **page 37**.

COUNCIL ACTION: Approval of the January 21, 2020 City Council Meeting Minutes.

5. Approval of the Check Register for the Period of December 28, 2019 to January 24, 2020

STAFF CONTACT: *Elizabeth Holleb, Finance Director (847-810-3612)*

BACKGROUND/DISCUSSION: City Code Section 38.02 sets forth payment procedures of the City. The Director of Finance is to prepare a monthly summary of all warrants to be drawn on the City treasury for the payment of all sums due from the City (including all warrants relating

to payroll and invoice payments) by fund and shall prepare a detailed list of invoice payments which denotes the person to whom the warrant is payable. The warrant list detail of invoice payments shall be presented for review to the Chairperson of the City Council Finance Committee for review and recommendation. All items on the warrant list detail recommended for payment by the Finance Committee Chairperson shall be presented in summary form to the City Council for approval or ratification. Any member of the City Council shall, upon request to the City Manager or Director of Finance, receive a copy of the warrant list detail as recommended by the Finance Committee Chairperson. The City Council may approve the warrant list as so recommended by the Finance Committee Chairperson by a concurrence of the majority of the City Council as recorded through a roll call vote.

The Council action requested is to ratify the payments as summarized below. The associated payroll and invoice payments have been released during the check register period noted.

Following is the summary of warrants as recommended by the Finance Committee Chairperson:

Check Register for December 28, 2019 - January 24, 2020

	Fund	Invoice	Payroll	Total
101	General	469,256	1,596,330	2,065,586
501	Water & Sewer	108,197	179,542	287,740
220	Parks & Recreation	124,253	374,688	498,941
311	Capital Improvements	235,143	0	235,143
202	Motor Fuel Tax	0	0	0
230	Cemetery	25,257	30,035	55,292
210	Senior Resources	10,403	22,798	33,201
510	Deerpath Golf Course	13,068	2,922	15,990
601	Fleet	75,624	57,413	133,038
416 - 433	Debt Funds	283,333	0	283,333
248	Housing Trust	105,000	0	105,000
201	Park & Public Land	0	0	0
	All other Funds	583,553	178,680	762,233
		\$2,033,089	\$2,442,408	\$4,475,496

The "All other Funds" subtotal includes \$459,056 in expenses for the Self Insurance Fund related to the City's medical/dental plan.

COUNCIL ACTION: Approval of the Check Register for the Period of December 28, 2019 to January 24, 2020

6. Approval of Ordinances Abating 2019 Tax Levies for Various G.O. Alternate Revenue Bond Issues (Final Approval)

PRESENTED BY: Elizabeth Holleb, Finance Director (847-810-3612)

PURPOSE AND ACTION REQUESTED: Staff requests final approval of ordinances abating 2019 tax levies.

BACKGROUND/DISCUSSION: The proposed Ordinances provide for the abatement (reduction) of 2019 taxes levied for the various outstanding general obligation alternate revenue bond issues. The tax levies for all bond issues are established and recorded with the County Clerk at the time the bonds are issued. Therefore, in order to reduce the 2019 bond tax levies, an abatement ordinance must be approved and filed with the County Clerk no later than March 1, 2020. The abatement of these general obligation alternate revenue bonds is possible due to the fact these bond funds have an adequate revenue source from water sales, golf fees, sales tax and/or TIF increment. Therefore, the general obligation tax levy can be abated as was planned at the time the bonds were issued. The abatement ordinances are generally considered at the same time as the property tax levy, but was delayed this year to reflect changes associated with the 2019 bond refunding in December.

The proposed Ordinances (beginning on **page 43**) are as follows:

- An Ordinance Abating the Total Tax being Levied in 2019 for the Annual Payment of the Principal and Interest on the 2011 General Obligation Series 2011-A Refunding Bond Issue
- An Ordinance Abating a Portion of the Tax being Levied in 2019 for the Annual Payment of the Principal and Interest on the General Obligation Bonds, Series 2015 Bond Issue
- An Ordinance Abating a Portion of the Tax being Levied in 2019 for the Annual Payment of the Principal and Interest on the General Obligation Bonds, Series 2017 Bond Issue
- An Ordinance Abating a Portion of the Tax being Levied in 2019 for the Annual Payment of the Principal and Interest on the General Obligation Bonds, Series 2019 Refunding Bond Issue

BUDGET/FISCAL IMPACT: A summary of the proposed tax levy abatements is provided below:

2019 Debt Service Levy and Abatements

Reflects impacts of 2019 Refunding Bond Issue

	<u>Levy per County</u>	<u>TIF</u>	<u>Golf</u>	<u>Water</u>	<u>.5 NHRST</u>	<u>Int Rebate</u>	<u>Net Levy</u>
2011A	143,150.00			(143,150.00)			0.00
2013	752,762.50						752,762.50
2015	582,050.00	(356,687.50)					225,362.50
2017	271,152.50			(271,152.50)			0.00
2019	3,490,393.47		(107,672.82)	(2,028,030.75)	(522,924.21)		831,765.69
	5,239,508.47	(356,687.50)	(107,672.82)	(2,442,333.25)	(522,924.21)	0.00	1,809,890.69
1% L/C	5,291,903.55						1,827,989.60

Please note that the 2019 Bond Refunding reduced the 2019 debt service levy by \$91,929 from the amounts presented to the City Council at the time the 2019 property tax levy was approved. The overall City tax levy increase will be 4.35% over the prior year, instead of 4.64%.

COUNCIL ACTION: Grant final approval of the Ordinances abating tax levies for various general obligation bond issues.

7. Consideration of a Recommendation from Staff to Authorize Reimbursement to Lake Forest Open Lands' Association for Plantings in the Middlefork Savanna. (Approval by Motion)

STAFF CONTACT:

Catherine Czerniak, Director of Community Development (810-3504)

PURPOSE AND ACTION REQUESTED: City Council authorization is requested to allow the use of funds received from the Chicago Bears to support tree planting on Lake Forest Open Lands' Association property located east of the Milwaukee North Metra railroad tracks and west of Elawa Farm, generally east of the Chicago Bears' Training Facility.

BACKGROUND/DISCUSSION: In 2019, significant facility enhancements were completed at the Chicago Bears' Halas Hall Facility. The facility is located on the west side of the railroad tracks, west of the Middlefork Savanna. As part of the enhancements, a large area on the Bears' Campus was cleared for two new practice fields. Many of the trees removed were low quality and undesirable species however, a total of 2,156 inches of heritage trees were removed.

Prior to any tree removal and later, at various times throughout the course of the project, City staff met with representatives of Lake Forest Open Lands Association and the Lake County Forest Preserves District to discuss adding trees on the east side of the rail road tracks to, over time, enhance the screening looking to the west from Elawa Farm and the surrounding area. As routinely happens for any project involving tree removal, replacement for quality tree inches removed is made through one or more of the following: on site plantings, a payment in lieu of on site plantings and other activities determined to enhance the overall natural environment. A multi-pronged replacement approach was used for the Bears project with replacement plantings both on and off the site.

- 780 tree inches were replanted around the perimeter of the cleared area, on the Bears' property.
- Invasive species were removed on approximately five acres of adjacent Forest Preserves District property outside of the Bears' project area.
- Wetlands and bioswales were enhanced beyond standard requirements.
- Plantings occurred outside of the project area, on the Bears' property, to screen other portions of the Bears' Facility.
- Reserve inches were banked to provide for infill plantings and replacement of trees and vegetation that fails to thrive as determined by semi-annual inspections to be conducted by the City's Certified Arborist over a five year period after completion of the project.
- A payment in lieu of on-site plantings in the amount of \$61,400 was made to the City to support plantings off site on properties owned by the Forest Preserves District, Lake Forest Open Lands' Association and the City.

In January, 2019, the City Council approved a reimbursement of up to \$20,000 to the Lake County Forest Preserves District for tree planting on the District's property, east of the new practice fields. The second phase of the tree planting initiative involves Lake Forest Open Lands' Association. Council approval is now requested to authorize a similar reimbursement to Open Lands for additional plantings in the area. The plantings are occurring in a coordinated fashion, in a manner that preserves and protects the open vistas across the

prairie, while offering the opportunity, as the trees grow, for increased screening of the Bears' facility and the railroad tracks.

The reimbursement to Lake Forest Open Lands' Association will only occur after satisfactory documentation of the cost of plant materials and labor is submitted to the City. Like the reimbursement already authorized for the Forest Preserves District, the reimbursement to Lake Forest Open Lands' Association will be funded by the payment received from the Bears.

After the plantings are completed by both the Forest Preserves District and Lake Forest Open Lands, the area will be re-evaluated and as appropriate, additional plantings in appropriate area will be considered using the remaining funds from the Bears' payment in accordance with the City's purchasing policies.

BUDGET/FISCAL IMPACTS: Funds for reimbursement to Lake Forest Open Lands' Association will be drawn from the payment in-lieu of on site plantings received from the Bears. This money is dedicated to funding replacement plantings.

COUNCIL ACTION: If determined to be appropriate by the City Council, approve a motion authorizing reimbursement to Lake Forest Open Lands' Association in an amount not to exceed \$20,000 for plantings generally in the area west of Elawa Farm for the purpose of enhancing screening, over time, of views to the west. Reimbursement will be made only after documentation of expenses for plant material and labor are received, reviewed and approved by the City.

8. Consideration of an Ordinance Approving a Recommendation from the Zoning Board of Appeals. (First Reading, and if Desired by the City Council, Final Approval)

STAFF CONTACT: Catherine Czerniak,
Director of Community Development (810-3504)

PURPOSE AND ACTION REQUESTED: The following recommendation from the Zoning Board of Appeals is presented to the City Council for consideration as part of the Omnibus Agenda.

BACKGROUND/DISCUSSION: 1078 Edgewood Road – The Zoning Board of Appeals recommended approval of a variance from the corner side yard setback to allow an infill addition connecting second story spaces in the residence and the garage. (Board vote: 6 - 0, approved)

The Ordinance approving the petition as recommended by the Zoning Board of Appeals, with key exhibits attached, is included in the Council packet beginning on **page 47**. The Ordinance, complete with all exhibits, is available for review in the Community Development Department.

COUNCIL ACTION: If determined to be appropriate by the City Council, waive first reading and grant final approval of the Ordinance approving the petition in accordance with the Zoning Board of Appeals' recommendation.

COUNCIL ACTION: Approval of the eight (8) Omnibus items as presented

6. ORDINANCES

1. **Consideration of a Recommendation from the Plan Commission in Support of Tentative and Final Approval of the Margaret M. and Hampton M. Swift Memorial Planned Preservation Subdivision and Approval of the Associated Special Use Permit. (If desired by the Council, waive first reading and grant final approval of the ordinance.)**

*STAFF CONTACT: Catherine Czerniak,
Director of Community Development (810-3504)*

PURPOSE AND ACTION REQUESTED: Consideration of a recommendation from the Plan Commission in support of approval of a plat of subdivision creating four lots on a 3.8 acre parcel in full conformance with the applicable zoning district. The property is located in an established neighborhood, west of Washington Road, between Walnut Road and Westminster.

BACKGROUND/DISCUSSION: The Plan Commission considered the proposed subdivision at a public hearing held over the course of three months. Public testimony was presented in support of a conventional subdivision on the property, with lots configured in keeping with the character of the neighborhood. Each of the four lots as proposed exceed the minimum required lot size and all setbacks as reflected on the plat of subdivision meet, and in some cases exceed, the required setbacks in the R-3 District. Increased setbacks are proposed on Lots 2 and 3 to respect the existing topography on the site, preserve the character of the streetscape and protect significant and healthy trees.

The property was previously the site of a single family home, located at the high point on the property. The Swift family lived in the home for many decades. The Swift heirs, over the course of several years, have considered how best to move the property forward. The proposed four lot subdivision provides new homes sites, within walking distance of the train station, library, Gorton Community Center, and near restaurants and stores in the Central Business District. To date, interest in the properties that will be created through the proposed subdivision has been significant.

The Plan Commission's discussion focused on lot configurations, setbacks, tree preservation, driveway placement, streetscape character, drainage and retaining, to the extent possible, the existing topography. The plat reflects increased setbacks and notes relating to the topics discussed. After deliberation, the Plan Commission voted 6 to 0 to recommend final approval of the proposed Margaret M. and Hampden M. Swift Memorial Subdivision and approval of the associated Special Use Permit to the City Council. The Plan Commission's report and the approving Ordinance, with key exhibits attached, are included in the Council packet beginning on **page 54**. Findings in support of the resubdivision are detailed in the Ordinance. The Ordinance with the complete attachments is available for review in the Community Development Department.

BUDGET/FISCAL IMPACTS: The proposed subdivision will generate impact fees for both the City and School District. Construction of four new homes will result in permit and service connection fees and property tax revenues.

COUNCIL ACTION: If determined to be appropriate by the City Council, waive first reading and grant final approval of an Ordinance granting tentative and final approval of the Margaret M. and Hampton M. Swift Planned Preservation Subdivision and approval of the associated Special Use Permit as recommended by the Plan Commission.

2. Consideration of an Ordinance Amending Chapter 110 of the City Code Regarding Permits and Fees for Special Event and Commercial Filming Requests (First Reading)

PRESENTED BY: *Layla Werner, Administrative Intern (810-3677)*

PURPOSE AND ACTION REQUESTED: City staff is seeking approval of first reading of an Ordinance amending Chapter 110 of the Lake Forest City Code establishing permit standards and fees for commercial filming application and special event permit requests.

BACKGROUND/DISCUSSION: The Office of the City Manager is responsible for providing general customer service and policy oversight of various permit and business license processes. One business process that has recently undergone a comprehensive review, which began in August of 2019, is the City's Commercial Filming Policy. This policy outlines guidelines and requirements for conducting commercial filming activities within the community. To assist in the review of the policy, the Department established an internal work group consisting of members from various departments to investigate the Policy and permit process. This process is similar to the method used when the City adopted revisions to the Special Events Policy, and Administrative Directive, in 2016.

Similarly, in 2016, when staff conducted a comprehensive review of the special events policy, the working group found that current commercial filming practices do not align with current policy within the City Code. The draft Ordinance reaffirms the City's intent to require a permit, establish procedures and to adopt fees to regulate these requests can be found on **page 72**. The Ordinance requires that applicants must seek a City-issued permit for their requested activities, as well as, maintain compliance with procedures set forth by the City Manager.

Current discussions regarding the existing commercial filming policy suggest moving toward a "tiered" permit model, similar to special events. An updated Administrative Directive will allow the City Manager's office to establish different classes of permits based on the complexity of the request. For example, "Class A" filming requests that would require closure of streets, parking lots, or that would otherwise cause a substantial impact on public safety or access will require City Council approval, and would be subject to higher permit costs to cover the additional coordination and pre-approval efforts they require. The definitions for the classifications will be identified in the updated Directive.

BUDGET/FISCAL IMPACT: City staff is proposing the addition of eight (8) separate fee changes for commercial filming permits, which consist of separate application, permit, and security deposit amounts using a tiered structure approach. Proposed fee changes for special events were previously considered as part of the fee schedule for FY2021, Ordinance 2019-47, approved in December 2019. The amount of commercial filming applications has steadily increased over the past five-year period. Over the past nine (9) months, five (5) commercial filming projects have taken place in the City. The current fee structure includes a \$25

application fee, and reimbursement of special city services (e.g. police/fire personnel, barricades, signage, etc.) that the City provides.

Overall, City staff has found that filming operations are becoming more complex and impactful on both City resources and properties adjacent to where these activities take place. They often require an extensive review process in order to ensure activities remain compliant with both the Policy and general zoning regulations. Requests for the usage and access of public property, as well as, police and fire services in reviewing applications has increased. However, the current fee structure and increased amount of guidance to applicants is often greater than what the current fees charge for processing, reviewing, and coordinating commercial film applications.

In a review of adjacent and regional municipalities found the current fees The City has implemented are well below market for applicable filming application and permit fees. To this end, the City proposes increasing the application fee, and establishing new permit fees based on three "classes" of filming requests.

Proposed Fee Changes for Filming Permits

CLASS	APPLICATION COST	PERMIT COST	SECURITY DEPOSIT (REFUNDABLE)
CLASS A	\$150	\$475	\$1,000
CLASS B	\$100	\$375	\$500
CLASS C	\$50	\$125	No deposit required

The application cost proposed is reflective of the amount of time, including meetings with applicants prior to application submittal and processing of the submittal requirements. The proposed permit costs are inclusive of administrative time spent on preparation for the filming event, as well as, additional meetings with impacted departmental staff members (e.g. police, fire, community development, streets, etc.) and the applicant. Staff calculated the proposed rates based on staffing and personnel costs for those involved in reviewing, and authorizing commercial filming permits. The flat application and permit cost rates, based on the classification of the filming activities proposed, are easier to administer and ensure for an equitable recovery of the City's true costs. In conjunction with these fees, the City would still receive reimbursement for any additional City services provided to support the filming activity, which are addressed in the Administrative Directive. This cost is inclusive of any Police and Fire personnel that may be requested or required, which is not included in the application and permit costs as stated above.

Based on research conducted by City staff, these fee adjustments are in line with other municipalities film fee structures and administrative policies.

COUNCIL ACTION: Consideration of an Ordinance Amending Chapter 110 of the City Code Regarding Permits and Fees for Special Event and Commercial Filming Requests (First Reading)

7. OLD BUSINESS

8. NEW BUSINESS

9. ADDITIONAL ITEMS FOR DISCUSSION/ COMMENTS BY COUNCIL MEMBERS

10. ADJOURNMENT

A copy of the Decision Making Parameters can be found beginning on **page 12** of this packet.

Office of the City Manager

January 29, 2020

The City of Lake Forest is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact City Manager Jason Wicha, at (847) 234-2600 promptly to allow the City to make reasonable accommodations for those persons.





THE CITY OF LAKE FOREST

DECISION-MAKING PARAMETERS FOR CITY COUNCIL, AND APPOINTED BOARDS & COMMISSIONS

Adopted June 18, 2018

The City of Lake Forest Mission Statement:

"Be the best-managed, fiscally-responsible and appealing community and promote a community spirit of trust, respect and citizen involvement."

The Lake Forest City Council, with the advice and recommendations of its appointed advisory Boards and Commissions, Lake Forest Citizens, and City Staff, is responsible for policy formulation and approval. Implementation of adopted strategy, policy, budgets, and other directives of Council is the responsibility of City Staff, led by the City Manager and Senior Staff. The Mayor and Aldermen, and appointed members of Boards and Commissions should address matters in a timely, deliberate, objective and process-driven manner, making decisions guided by the City of Lake Forest Strategic and Comprehensive Plans, the City's Codes, policies and procedures, and the following parameters:

- Motions and votes should comprise what is in the best long-term interests of all Lake Forest citizens, measured in decades, being mindful of proven precedents and new precedents that may be created.
- All points of view should be listened to and considered in making decisions with the long-term benefit to Lake Forest's general public welfare being the highest priority.
- Funding decisions should support effectiveness and economy in providing services and programs, while mindful of the number of citizens benefitting from such expenditures.
- New initiatives should be quantified, qualified, and evaluated for their long-term merit and overall fiscal impact and other consequences to the community.
- Decision makers should be proactive and timely in addressing strategic planning initiatives, external forces not under control of the City, and other opportunities and challenges to the community.

Community trust in, and support of, government is fostered by maintaining the integrity of these decision-making parameters.

The City of Lake Forest's Decision-Making Parameters shall be reviewed by the City Council on an annual basis and shall be included on all agendas of the City Council and Boards and Commissions.

THE CITY OF LAKE FOREST

ORDINANCE NO. 2020-_____

**AN ORDINANCE APPROVING A
FEE SCHEDULE FOR THE CITY OF LAKE FOREST**

WHEREAS, The City has established various fees and charges as part of its codes, ordinances, rules, regulations, and policies, which fees and charges are reviewed from time-to-time; and

WHEREAS, the City Council has reviewed such fees and charges, and hereby determines that it is necessary to adjust certain existing fees and charges, and/or to establish formally other fees and charges; and

WHEREAS, the City Council has determined that it is in the best interests of the City and its residents to adopt this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF LAKE FOREST, COUNTY OF LAKE, STATE OF ILLINOIS, as follows:

SECTION ONE: Recitals. The foregoing recitals are incorporated as the findings of the City Council and are hereby incorporated into and made a part of this Ordinance.

SECTION TWO: Approval of Fee Schedule. The City Council hereby approves the fee schedule set forth in Exhibit A ("***Fee Schedule***"). To the extent any provision of any code, ordinance, regulation, rule, or policy of the City is

contrary to the Fee Schedule, such provision is hereby deemed amended so that the Fee Schedule shall control. Any fee or charge not otherwise listed on the Fee Schedule shall remain unchanged and in full force and effect.

SECTION THREE: **Effective Date of Fee Schedule.** The fees and charges set forth on the Fee Schedule shall take effect as of the date noted on the Fee Schedule.

SECTION FOUR: **Effective Date.** This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form in the manner provided by law.

Passed this ____ day of _____, 2020

AYES:

NAYS:

ABSENT:

ABSTAIN:

Approved this __ day of _____, 2020

Mayor

ATTEST:

City Clerk

Exhibit A

Schedule of Fees and Charges

Exhibit A

Add prior approved fees
New Fee
Change to fee

				PROPOSED		
				FEE	FY2021	Amount \$\$
				(n/c if	%	Projected
				blank)	CHANGE	Revenue
	City Code Section	Fund	FY2020			
1. Public Works						
Water Utility Fees/Charges						
Turn Off Water Fee	51.064	Water	75			
Turn Off Water Fee After Hours	51.064	Water	100			
Turn On Water Fee	51.064	Water	75			
Turn On Water Fee After Hours	51.064	Water	100			
Water Main Taps:		Water				
1 Inch	51.030(b)	Water	500			
1-1/2 Inch	51.030(b)	Water	1,000			
2 Inch	51.030(b)	Water	1,300			
3,4,6 and 8 inch taps	51.030(b)	Water	900			
Water Meter Fees:		Water				
3/4 Inch	51.045(e)	Water	470			
1 Inch	51.045(e)	Water	540			
1-1/2 Inch	51.045(e)	Water	910			
2 Inch	51.045(e)	Water	1,165			
3 inch	51.045(e)	Water	2,615			
4 inch	51.045(e)	Water	3,950			
6 inch	51.045(e)	Water	6,840			
Water Meter Contractor Bond	51.015	Water	1,500			0
Plant Investment Fee - SF	52.15	Water	2,900			
Multi-Family Dwelling - new structure	52.15	Water	2,652			
Residential pools, sprinkler systems	52.15	Water	459			
Nonresidential buildings - new structures and additions	52.15	Water	1.02/sq ft of entire			
		Water	interior area of the building			
Institutional buildings - new structure and additions	52.15	Water	.94/sq ft of entire			
only if eligible for fed and state tax exempt status		Water	interior area of the building			
General Fees						
Sticker for Leaf/Grass Bags	50.016	General	1.00 per sticker			
Sanitation						
Special Pickup	50.039 (c)	General	\$ 40 per cubic yard			
White Goods	50.015	General	65			
White Goods W/CFC	50.015	General	90			
Monthly refuse collection fee	50.021	General	12.00 Per Month			
55 Gallon Recycle Cart/Fee for extra cart only		General	75			

Add prior approved fees
New Fee
Change to fee

				PROPOSED		
				FY2021		
				FEE	Amount \$	
				(n/c if	%	Projected
				blank)	CHANGE	Revenue
	City Code Section	Fund	FY2020			
Licenses						
Scavengers - collects and disposes of multi-family and commercial waste	50.055		1,500 per company			
Scavengers - collects and disposes of residential and commercial roll -offs	50.055		750 per company			
Scavengers - collection and cleaning of portable toilets	50.055		200 per company			
2. Community Development						
Water Utility Fees/Charges						
Water Service Inspection Fee	N/A	Water	50			
Home Inspection Fee	51.065	Water	150			
Home Inspection Fee - Re-Inspection	51.065	Water	50			
Home Inspection Waiver	51.065	Water	25			
General Fees						
Zoning Analysis	159.052	General	100			
Building & Development Fees:						
Service Contracts:						
Lake Bluff	N/A	General	Per Agreement			
Bannockburn	N/A	General	\$5,000 min.			
	N/A		& 50% over that			
Plan Review :						
Remodeling up to \$12,000	150.145	General	55			
\$12,001 to \$48,000 Remodeling	150.145	General	82			
\$48,001 - \$120,000 Remodeling	150.145	General	138			
over \$120,000 Remodeling	150.145	General	230			
Additional fee for plan reviews that require more than 2 hours	150.145	General	\$55 per additional hour			
New Construction - SFD	150.145	General	400			
New Construction - 2FD	150.145	General	230/unit			
New Const. - Com. & Multi. Fam.	150.145		\$572+\$50/			
3 or more units	150.145		1,000 Sq. Ft.			
Plan Re-Submittal Fee	150.145	General	\$ 140 per re-submittal			
Alterations to Approved Plans	150.145	General	\$ 140 + \$55 per hour fee			
			for reviews			
			requiring more than 2 hours			

Add prior approved fees

New Fee

Change to fee

				PROPOSED		
					FY2021	
				FEE		Amount \$\$
				(n/c if	%	Projected
				blank)	CHANGE	Revenue
	City Code Section	Fund	FY2020			
Building Scale Calculation Fees						
Single Family residence - first review	N/A	General	400			
with completed Building Scale worksheet/detailed plans	N/A	General	200			
Two-family dwelling	N/A	General	\$ 189 per unit			
with completed Building Scale worksheet/detailed plans	N/A	General	120			
Additional reviews (for revised plans)	N/A	General	102			
On-site inspection for an existing dwelling	N/A	General	102			
Office meeting to discuss for building scale calculation	N/A	General	50			
Building Scale Waiver Request	N/A	General	100			
Building Review Board Fees						
Signs/Awnings/Landscaping/						
Lighting/Fences	N/A	General	75			
Two or more of above	N/A	General	125			
Storefront Alterations	N/A	General	100			
New Commercial building, school, hospital or multi-family building	N/A	General	700			
per building						
Alterations or major additions to commercial buildings, schools,	N/A	General	323			
hospitals or multi-family buildings - per building						
New multi-building projects - per building	N/A	General	850 + 175 for more than			
			4 buildings (per building)			
Satellite Dish	N/A	General	100	0	100.00%	
Changes to approved building materials	N/A	General	60			
Demolition with replacement structure	N/A	General	2,230			
Demolition partial and replacement addition	N/A	General	1,310			
Demolition w/o Replacement Structure	N/A	General	1,310			
New Residence on Vacant Property (building scale fee also)	155.07	General	1,050			
Additions & Alterations to Existing Residence (building scale fee also)	155.07	General	500			
Replacement/new single family home/duplex structure	N/A	General	1,310			
Variance from Building Scale Ordinance	N/A	General	367			
Revisions to Approved Plans	N/A	General	225			
Historic Preservation Commission Fees						
Demolition (complete) and replacement structure	155.07	General	2,450			
Demolition (partial) and replacement structure	155.07	General	1,529			
Removal of less than 50%	155.07					
Replacement Structure, prior demolition	N/A	General	1,310			
Demolition w/o Replacement Structure	N/A	General	1441			
Changes to approved building materials	39.140	General	60			
New Residence on Vacant Property (building scale fee also)	155.07	General	1,050			
Additions & Alterations to Existing Residence (building scale fee also)	155.07	General	500			
Revisions to Approved Plans	155.07	General	225			
Variance from Building Scale Ordinance	155.07	General	367			

Add prior approved fees

New Fee

Change to fee

				PROPOSED		
				FY2021		
				FEE	Amount \$	
				(n/c if	%	Projected
				blank)	CHANGE	Revenue
	City Code Section	Fund	FY2020			
Rescission of local landmark designation, amendment of	155.07					
local landmark designation or historic map amendment	155.07	General	2,500			
Signs/Awnings/Landscaping/						
Lighting/Fences	N/A	General	75			
Two or more of above	N/A	General	125			
Storefront Alterations	N/A	General	100			
New Commercial building, school, hospital or multi-family building	N/A	General	700			
per building						
Alterations or major additions to commercial buildings, schools,	N/A	General	323			
hospitals or multi-family buildings - per building						
New multi-building projects - per building	N/A	General	850 + 175 for more than			
			4 buildings (per building)			
Revisions to Approved Plans	39.140	General	225			
Project Fees						
Red Tag , per violation, per day	150.005	General	300			
Stop Work Order	150.005	General	750			
Street Obstruction - first 30 lineal fee of public right-of-way	150.005	General	100			
Re-Inspection all permits (failed/no show)	150.005	General	175			
Additional Inspections	150.005	General	50			
Off Hour Inspections	150.005	General	\$50 administration fee plus per hour cost of inspector			
Tree fencing inspection fee	N/A		135			
Recording of Right-of-Way agreement	150.145	General	70 (up to 4 pages, \$5 each addl page)			
for sprinkler system						
Construction Trailer Permit (Commercial Construction Sites only)	150.145	General	\$100 per month			
Tree removal without permit	999.999	General	\$750 per inch			
Vegetation removal in protected area	999.999	General	\$750 per violation			
Recording of Plat of Subdivision		General		\$75 plus Lake County Fee	100.00%	150
Const. Codes Comm. Fees:						
Variances from Construction Code	150.110	General	250			
Administrative Appeals	150.110	General	150			
Material/Product Evaluation	150.110	General	350.00			
Demolition Tax	150.110	Cap Imp/	12,000			
		Afford Housing				
Zoning Board of Appeals						
Variations from Zoning Code	159.02	General	287			
Administrative Appeals	159.02	General	150			
Special Use Permit - Existing Developments	159.02	General	755			
Legal Ad Publication (as required)	159.02	General	65			

Add prior approved fees
New Fee
Change to fee

				PROPOSED		
					FY2021	
				FEE		Amount \$\$
				(n/c if	%	Projected
				blank)	CHANGE	Revenue
	City Code Section	Fund	FY2020			
Plan Commission						
Minor Subdivisions-Tentative Approval 2,3 or 4 lots payable at time of application	156.026(a)(3)	General	2,184			
Minor Subdivisions-Final Approval	156.026(a)(3)	General	250+35/lot plus engineering and recording fees			
Major Subdivisions-Tentative Approval 5 or more lots	156.026(a)(3)	General	\$3,822+35 for each lot over 5			
Major Subdivisions-Final approval paid prior to recording of plat	156.026(a)(3)	General	\$400+35/plus \$5/lot over 10; + engineering and recording fees			
Planned Preservation Subd Special Use Permit plus minor/major subd fee	156.026(a)(3)	General	2,500			
Zoning Change	156.026(a)(3)	General	3,328			
Filing fee for all other developments	156.026(a)(3)	General	788			
Code Amendment	156.026(a)(3)	General	3,328			
Extension of Tentative Subdivision Plat Approval	156.026(a)(3)	General	150			
Administrative Property Line shift	156.026(a)(3)	General	250			
Legal Ad Publication (as required)	156.026(a)(3)	General	65			
Special Use Permit	156.026(a)(3)	General	1,035			
Special Use Permit - Restaurant within 150' of Residential	156.026(a)(3)	General	600			
Permits						
Building Permits repair and maintenance under \$6,000	150.145	General	40			
Building Permits - \$100,000 or less	150.145	General	1.5% of total construction (50 min)			
Building Permits - over \$100,000						
\$100,001 - \$200,000	150.145	General	2% of total construction			
\$200,001 - \$500,000	150.145	General	\$4,000 + 1% of total cc in excess of \$200,000			
\$500,001 and above	150.145	General	\$7,000 + .5% of total cc in excess of \$500,000			
Underground storage tank removal (single family and duplex)	150.145	General	\$150 per tank			
All other properties	150.145	General	\$250 per tank			
Hot work	150.145	General	100			
Permit Extensions	150.145	General	\$150 administration fee plus 20% of the original permit fee - 6 month extension			
Sign	150.145	General	1.5% construction cost			
	150.145	General	50 min			
Administration Demolition Approval - Life Safety/Nuisance	150.145	General	500			

Add prior approved fees

New Fee

Change to fee

				PROPOSED		
				FY2021		
				FEE	Amount \$	
				(n/c if	%	Projected
				blank)	CHANGE	Revenue
	City Code Section	Fund	FY2020			
Driveway Permits:						
Driveway Resurfacing Permit (not required for sealcoating)	150.145	General	50			
Driveway Bond	150.485	General	250			
Satellite Permit						
Satellite dish	150.145	General	100			
	150.145	General	1.5% of cost, 50 min			
Plumbing /Electric/HVAC						
Irrigation Systems	150.145	General	2.00 per head			
	150.145	General	\$ 60 min			
Plumbing - base charge	150.145	General	60+\$5.50/fix.			
Sanitary Sewer	150.145	General	\$50 min + 1.00/ft over 50 ft			
Storm Sewer	150.145	General	\$50 min + 1.00/ft over 50 ft			
Street Opening	98.056		50.00			
			\$100, plus \$1 per unit beyond 100			
Electrical	150.145	General	total units			
Electrical Service	150.145	General	75			
Electric - motors	150.145	General	\$75 + .50 per horsepower			
HVAC						
Residential - New or replacement						
1 or 2 units	150.145	General	52			
Each additional unit	150.145	General	45			
Duct work	150.145	General	52			
Commercial New	150.145	General	\$52 per 1,500			
	150.145	General	sq ft of floor area			
Commercial - replacement of existing units	150.145	General	same as residential			
Purchase of Parking						
Space per Zoning Code	150.145	General	to be set by City Council at the time			
	150.145		of approval based on market costs			
Elevators						
Elevator Inspection Fee	150.145	General	Variable			
Elevator Permits - New elevators	150.145	General	65			
Vending Licenses						
Health -Restaurant (20 or Less)	113.03(d)(1)	General	250			
Health - Restaurant (21-99)	113.03(d)(2)	General	350			
Health - Restaurant (100 + Seats)	113.03(d)(3)	General	600			
Health - Itinerant Restaurant	113.03(d)(4)	General	250			
Health - Food Store	113.21(d)	General	100.00			
Health - Limited Food Store (selling candy)	113.21(d)	General	50.00			
Food Vendor (delivery)	113.21(d)	General	\$150/Veh.			
Milk Vendor (delivery)	113.21(d)	General	\$100/Veh.			
Health - Milk Store	113.21(d)	General	100			

Add prior approved fees

New Fee

Change to fee

				PROPOSED		
				FY2021		
				FEE	Amount \$	
				(n/c if	%	Projected
				blank)	CHANGE	Revenue
	City Code Section	Fund	FY2020			
Ice Vending Machine per machine	95.061	General	110			
Food Vending Machine per machine	113.21(d)	General	55			
Candy Vending Machine per machine	113.21(d)	General	55			
Pop/Soft drink Vending Machine per machine	113.21(d)	General	55			
Milk Vending Machine per machine	113.21(d)	General	55			
Tobacco vending machine per machine	135.136	General	50			
Tobacco vending machine per machine	110.104	General	55			
Amusement Machine per machine	110.104	General	110			
HVAC Contractor	150.145	General	60			
Electrical Contractor	150.145	General	60			
Juke Box	110.083	General	25			
Pool Table	112.095(b)(1)	General	25			
DVD Vending Machine License	110.005	General	110			
<u>Tree and Vegetation Removal</u>						
Application Review Fee	99	General	\$40			
Removal of Heritage Tree	99	General	\$ 40 per tree			
Removal of tree 10" DBH or larger within the streetscape preservation area, the front yard or the corner side yard	99	General	\$ 40 per tree			
Removal of trees or vegetation from a Conservation Easement	99	General	\$ 35 per 1 1/2 acre site			
Removal of trees from a Tree Preservation or No Disturbance area	99	General	\$ 40 per tree			
Removal of trees or shrubs from any ravine or bluff	99	General	\$ 40 per 1 1/2 acre site			
Removal of trees or shrubs from a public right of way or other public property	99	General	\$ 40 per 1 1/2 acre site			
Ash tree removals, dead or hazardous trees	99	General	No Fee			
<u>Bonds</u>						
Permit Renewal - for projects with estimated construction costs of \$200,000 or less refundable upon completion of project within one year	150.145	General	19% of permit fee			
Permit Renewal - for projects with estimated construction costs of more than \$200,000 refundable upon completion of project within 18 months	150.145	General	21% of permit fee			
Street Opening Bond	98.058	General	500			
Public Sanitary/Storm Sewer or Water Main Bond		General		500	100.00%	0
New Curb Cut and Temporary Curb Crossing		General		500	100.00%	0
<u>Fire Protection Fees:</u>						
Life Safety Plan Review Fee - New Constr/Addition	150.145	General	\$ 500 min or .05 s.f.			
			includes all floors			
Life Safety Plan Review Fee - Remodel/Alteration	150.145	General	\$ 60 min or .05 sf			
			includes all areas			

Add prior approved fees

New Fee

Change to fee

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				FEE		Amount \$\$
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				blank)	CHANGE	Revenue
	City Code Section	Fund	FY2020			
Fire Suppression Systems (Plan review and 2 inspections)						
Single Family/Duplex Residential						
New	150.145	General	\$120 or .05 per s.f whichever is greater			
Addition/Alteration	150.145	General	\$60 or .05 per s.f for scope of work area			
	150.145		whichever is greater			
Commercial/Multi Family						
New	150.145	General	\$500 or .05 per s.f. whichever is greater			
Addition/Alteration	150.145	General	\$250 or .05 s.f. for scope of work area whichever is greater			
Specialized Suppression (FM 200, clean agent)	150.145	General	\$150 per system (in addition to above fees for the overall system)			
Stand pipe riser	150.145	General	100			
Hood and Duct Extinguishing System - New	150.145	General	\$300 per system			
Hood and Duct Extinguishing System - Alteration	150.145	General	\$100 per system			
Fire Alarms						
Single Family/Duplex Residential	150.145	General	\$75 or .05 per s.f. whichever is greater			
Commercial/Multi Family - New		General	\$500 or .05 per s.f. whichever is greater			
Commercial/Multi Family - Addition/Alteration	150.145	General	\$75 or .05 per s.f. whichever is greater			
Inspections/Tests						
Annual & New Underground Flush test	150.145	Water	5 + cost per gallon of water, at current rate as			
	150.145		established by the City Council, based on pipe size			
Annual & New Fire Pump Test	150.145	Water	75 + cost per gallon of water, at current rate as			
	150.145		established by the City Council, based on pump size			
Small Wireless Facilities						
Application for Collocation - Installation of facility		General	\$650			
Application for Collocation - Installation of multiple facilities		General	\$350 per facility			
Application for installation of new utility pole or support structure		General	\$1,000			
Annual recurring rate for collocations on a City utility pole located in the right-of-way. (* Or the City's actual, direct, and reasonable costs related to the wireless provider's use of space on the City utility pole)		General	*\$200			

Add prior approved fees
New Fee
Change to fee

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				(n/c if	%	Projected
				blank)	CHANGE	Revenue
	City Code Section	Fund	FY2020			
Other						
Alternative Letter of Credit Review	150.145	General	\$100 per review			
Conditional Certificate of Occupancy - Landscape only due to season (single family and duplex)	150.145	General	\$300 per unit			
Conditional Certificate of Occupancy (single family and duplex)	150.145	General	550			
Conditional Certificate of Occupancy (multi-family and commercial)	150.145	General	\$25 per square foot, whichever is greater, to a maximum of \$2,000			
3. Finance						
Water Utility Fees/Charges						
Water Sales/1,000 Gallons						
Effective with Water Bills mailed on or after May 1, 2020						
Lake Forest Residential - to 10,000 Gallons per Quarter	51.061(a)	Water	4.60	4.50	-2.17%	
Lake Forest Residential - 10,001 to 60,000 Gallons per Quarter	51.061(a)	Water	5.90	6.10	3.39%	
Lake Forest Residential - over 60,000 Gallons per Quarter	51.061(a)	Water	6.30	6.55	3.97%	
Lake Forest All Other Users	51.061(a)	Water	6.10	6.30	3.28%	
Del Mar Woods	51.061(a)	Water	8.35	8.65	3.59%	
Other Non resident users	51.061(a)	Water	8.35	8.65	3.59%	
Sewer Charge/1,000 Gallons (winter usage)	51.061(a)	Water	1.16			
Customer Charge - Water (Inside)						
5/8" to 1.5" meter	51.061(b)	Water	\$43/quarter	\$50/quarter	16.28%	
2" to 4" meter	51.061(b)	Water	\$170/quarter	\$195/quarter	14.71%	
6" and above meter	51.061(b)	Water	\$800/quarter	\$875/quarter	9.38%	
Benefit Access Program Discount - must renew annually	N\A	Water				
Customer Charge - Water (Outside)						
5/8" to 1.5" meter	51.062(b)	Water	\$55/quarter	\$70/quarter	27.27%	
2" to 4" meter	51.062(b)	Water	\$190/quarter	\$225/quarter	18.42%	
6" and above meter	51.062(b)	Water	\$850/quarter	\$950/quarter	11.76%	
Customer Charge - Sewer						
5/8" to 1.5" meter	52.15€(1)	Water	\$5/quarter			
2" to 4" meter	52.15€(1)	Water	\$20/quarter			
6" and above meter	52.15€(1)	Water	\$100/quarter			
Beach Parking Fee						
Beach Parking						
Temporary (R)	73.45	General	85			
Temporary (NR)	73.45	General	910			

Add prior approved fees

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				blank)	CHANGE	Revenue
	City Code Section	Fund	FY2020			
Parking Permits						
Resident-Full Year	73.27(c)(7)	Parking	313			
Resident-Monthly	73.27(c)(7)	Parking	30/Month			
Resident - Unlimited	73.27(c)(7)	Parking	1,000			
Employer Purchased-Full Yr.	73.27(c)(7)	Parking	180			
Employer Purchased-Monthly	73.27(c)(7)	Parking	20/Month			
Non-Resident-Full Year	73.27(c)(7)	Parking	700			
Non-Resident - Monthly	73.27(c)(7)	Parking	60/Monthly			
An envelope of 10 tokens	N/A	Parking	25			
Daily Parking Fee-Telegraph	73.27(c)(7)	Parking	3			
Daily Parking Fee-All Other	73.27(c)(7)	Parking	3			
Licenses						
Car and Lt Truck	74.179(b)	General	85			
Heavy Truck (8,000+ lbs.)	74.179(b)	General	110			
Motorcycles	74.179(b)	General	45			
Senior Citizen 65 and over	N/A	General	no discount			
Transfers	74.184 & 185	General	5			
Penalties	74.179(b)	General	50%			
Dog License	91.032	General	10			
Cat License	91.032	General	10			
Auto Dealer License	74.183	General	50+20/Veh			
Disabled vehicle sticker (Benefit Access Program)	N/A	General	45			
Real Estate Transfer Tax	39.155(b)	Cap Imp	\$4.00 per \$1,000			
Non-sufficient funds Fee	10.99	General	25			
Credit Card Service Fees						
Daily Parking	73.27(c)(7)	General	\$.25 per transaction			
Development Related Fees	N/A	General	2.95% (Minimum \$1.95)			
Cemetery Related Fees	N/A	Cemetery	2.95% (Minimum \$1.95)	100.00%	Pass-through	
Public Safety Pension Fee						
Residential Utility Accounts	N/A	General	\$20 per Quarter			
All Other Utility Accounts (exclude irrigation only services)	N/A	General	\$70 per Quarter			

Add prior approved fees
New Fee
Change to fee

				PROPOSED		
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				(n/c if	%	Projected
				blank)	CHANGE	Revenue
	City Code Section	Fund	FY2020			
4. Parks and Recreation						
Golf Course Fees/Charges:						
Seasonal Fees-Resident: effective January 1, 2020						
Class A -Adult Single	97.051	DPG	1475	1480	0.34%	2475
Class B -Adult Combo	97.051	DPG	2500			
Class D -Junior	97.051	DPG	675			
Class F - Senior Citizen	97.051	DPG	865	880	1.73%	2785
Seasonal Fees (Non-Resident) effective January 1, 2020						
Class A -Adult Single	97.051	DPG	1,850			
Class B -Adult Combo	97.051	DPG	2,500			
Class D -Junior	97.051	DPG	675			
Class F - Senior Citizen	97.051	DPG	1,100			
Daily Fees-Resident: effective January 1, 2020						
Weekday-9	97.051	DPG	35	36	2.86%	15268
Weekday-18	97.051	DPG	48	49	2.08%	2601
Weekend 9	97.051	DPG	40	41	2.50%	7813
Weekend -18	97.051	DPG	61	62	1.64%	1784
Electric Golf Carts: effective January 1, 2020						
9 Holes Single Rider	97.052	DPG	13	14	7.69%	11000
18 Holes Single Rider	97.052	DPG	20			
Range Balls						
Small Bucket	97.051	DPG	6			
Medium Bucket	97.051	DPG	8			
Large Bucket	97.051	DPG	15	16	6.67%	1120
Pull cart - 9 holes	97.051	DPG	6			
Pull cart - 18 hoes	97.051	DPG	8			
USGA Handicap Fees - Members	97.051	DPG	40			
Permanent Tee Time - Weekend	97.051	DPG	300			
Locker - 18 inch	97.051	DPG	135	140	3.70%	600
Locker - 12 inch	97.051	DPG	120	125	4.17%	240
Park Fees						
Park Picnic Permits						
0 - 149 People	N/A	Parks/Rec	100			
150 or more People	N/A	Parks/Rec	150			
Picnic Tables		Parks/Rec	25 per table			
Grills		Parks/Rec	85 per grill			

Add prior approved fees
New Fee
Change to fee

				PROPOSED		
				FY2021		
				FEE	Amount \$	
				(n/c if	%	Projected
				blank)	CHANGE	Revenue
	City Code Section	Fund	FY2020			
Cemetery Fees						
Issuance of Deeds	93.45	Cemetery	.50 per deed			
Boating and Beach Fees - effective February 1, 2020						
Watercraft Ramp/Sailboat Permits-Recreation						
Watercraft Ramp (R)	97.066	Parks/Rec	517			
Watercraft Ramp 2nd boat/ half season	97.066	Parks/Rec	259			
Watercraft Ramp (R) (Sen.)	97.066	Parks/Rec	413			
Watercraft Ramp (R) (Sen) 2nd boat/ half season	97.066	Parks/Rec	208			
Watercraft Ramp (NR)	97.066	Parks/Rec	1034			
Year round compound storage Resident	97.066	Parks/Rec	2291			
Year round compound storage Resident senior	97.066	Parks/Rec	1832			
Year round compound storage non-resident	97.066	Parks/Rec	3437			
Seasonal compound storage Resident	97.066	Parks/Rec	1551			
Seasonal compound storage Resident Senior	97.066	Parks/Rec	1241			
Seasonal compound storage Non-resident	97.066	Parks/Rec	2324			
Year round watercraft rack storage resident	97.066	Parks/Rec	626			
Year round watercraft rack storage resident senior	97.066	Parks/Rec	502			
Year round watercraft rack storage non-resident	97.066	Parks/Rec	626			
Seasonal watercraft rack storage resident	97.066	Parks/Rec	366			
Seasonal watercraft rack storage resident senior	97.066	Parks/Rec	292			
Seasonal watercraft rack storage non-resident	97.066	Parks/Rec	366			
Year round watercraft sand storage resident	97.066	Parks/Rec	775			
Year round watercraft sand storage resident senior	97.066	Parks/Rec	620			
Year round watercraft sand storage non-resident	97.066	Parks/Rec	1162			
Seasonal watercraft sand storage resident	97.066	Parks/Rec	475			
Seasonal watercraft sand storage resident senior	97.066	Parks/Rec	380			
Seasonal watercraft sand storage non-resident	97.066	Parks/Rec	713			
South Beach Parking Permit (R)	97.066	Parks/Rec	151			
South Beach Parking Permit (R) (Sen.)	97.066	Parks/Rec	119			
South Beach Parking Permit (NR)	97.066	Parks/Rec	910			
South Beach Parking Permit Employee/Retiree	97.066	Parks/Rec	100			
Extra vehicle decal resident - center isle	97.066	Parks/Rec	138			
Extra vehicle decal senior - center isle	97.066	Parks/Rec	110			
Extra vehicle decal nonresident - center isle	97.066	Parks/Rec	208			
Daily Boat Launch resident	97.066	Parks/Rec	40			
Daily Boat Launch nonresident	97.066	Parks/Rec	65			
Resident Guest Daily Parking Pass, limit 5 per season	97.066	Parks/Rec	10			
Nanny Parking Pass	97.066	Parks/Rec	85			
Senior Caregiver Parking Pass	97.066	Parks/Rec	85			
Non resident beach fee, weekends and holidays	97.069	Parks/Rec	15			

Add prior approved fees

New Fee

Change to fee

				PROPOSED		
					FY2021	
				FEE		Amount \$\$
				(n/c if	%	Projected
				blank)	CHANGE	Revenue
	City Code Section	Fund	FY2020			
<u>Fitness Center Fees - effective May 1, 2020</u>						
Fitness Center Membership Fees						
Individual resident rate	N/A	Parks/Rec	420	444	5.71%	4,416
Individual resident rate - 1 months	N/A	Parks/Rec	42	45	7.14%	51
Individual non-resident rate	N/A	Parks/Rec	528	552	4.55%	24
Individual non-resident rate - 1 months	N/A	Parks/Rec	53	55	3.77%	0
Couple resident rate	N/A	Parks/Rec	744	780	4.84%	2,520
Couple resident rate - 1 month	N/A	Parks/Rec	74	78	5.41%	20
Couple non-resident rate	N/A	Parks/Rec	888	936	5.41%	48
Couple non-resident rate - 1 months	N/A	Parks/Rec	89	93	4.49%	0
Family resident rate	N/A	Parks/Rec	972	1020	4.94%	1,536
Family resident rate - 1 months	N/A	Parks/Rec	97	102	5.15%	20
Family non-resident rate	N/A	Parks/Rec	1164	1224	5.15%	0
Family non-resident rate - 1 months	N/A	Parks/Rec	116	123	6.03%	0
Senior resident rate	N/A	Parks/Rec	324	336	3.70%	996
Senior resident rate - 1 months	N/A	Parks/Rec	32	34	6.25%	18
Senior non-resident rate	N/A	Parks/Rec	384	408	6.25%	24
Senior non-resident rate - 1 months	N/A	Parks/Rec	38	41	7.89%	0
Senior couple resident rate	N/A	Parks/Rec	540	564	4.44%	888
Senior couple resident rate - 1 months	N/A	Parks/Rec	54	57	5.56%	12
Senior couple non-resident rate	N/A	Parks/Rec	660	684	3.64%	48
Senior couple non-resident rate - 1 months	N/A	Parks/Rec	66	68	3.03%	0
Student resident rate	N/A	Parks/Rec	324	336	3.70%	216
Student resident rate - 1 month	N/A	Parks/Rec	32	34	6.25%	18
Student non-resident rate	N/A	Parks/Rec	384	408	6.25%	0
Student non-resident rate - 1 month	N/A	Parks/Rec	38	41	7.89%	0
Matinee resident rate	N/A	Parks/Rec	228	240	5.26%	1,056
Matinee resident rate - 1 month	N/A	Parks/Rec	23	24	4.35%	2
Matinee non-resident rate	N/A	Parks/Rec	276	288	4.35%	60
Matinee non-resident rate - 1 month	N/A	Parks/Rec	28		0.00%	
All-inclusive - member - effective December 6, 2012	N/A	Parks/Rec	324	337	4.01%	819
All-inclusive - non-member - effective December 6, 2012	N/A	Parks/Rec	720	749	4.03%	0
<u>5. OCM</u>						
<u>General Fees & Charges:</u>						
Birth certificates (January 1, 2010)	5.36	General	\$10 first/\$4 additional			
Death certificates (January 1, 2013)	5.36	General	\$14 first/\$6 additional			
On-line data entry fee by city staff (January 1, 2010)	N/A	General	10			
Solicitor/Peddler Permit Original Application	117.01(b)	General	\$40	55	37.50%	500
Solicitor/Peddler Permit Renewal	117.40	General	\$30	40	33.33%	300
Electric Car	N/A	General	\$1 per Hour			

Add prior approved fees

New Fee

Change to fee

				PROPOSED		
				FY2021		
				FEE	Amount \$	
				(n/c if	%	Projected
				blank)	CHANGE	Revenue
	City Code Section	Fund	FY2020			
Special Event Fees						
Application Fee	10.13	General	\$50			
Application Fee - Late Fee	10.13	General	50% of fee per 30 days			
Escrow Deposit - Special Events	10.13	General	\$500			
Police Officer hourly rate	10.13	General	86	88	2.33%	460
Firefighter/Paramedic hourly rate	10.13	General	85			
Police and Fire Vehicle	10.13	General	\$110			
Public Works hourly rate	10.13	General	67	69	2.99%	120
Parks hourly rate	10.13	Parks/Rec.	67	69	2.99%	120
A-Frame Barricades	98.011	General	\$5			
Barricades 1 - 10	98.011	General	\$40			
Parking Cones	98.011	General	\$1			
Bleacher keep in park	10.13	General	50			
Bleacher move to another location	10.13	General	195			
Litter Barrels 1—6	10.13	General	16	14	-12.50%	-150
Picnic Tables 1 - 6	10.13	General	32			
Grills	10.13	General	195			
Licenses						
Raffle License	110.150	General	25	40	60.00%	60
Tobacco License	135.138(f)	General	500			
Landscape License (March 1 to Feb 28)	110.217	General	100			
Penalties - Landscape License Applications after June 1	110.217	General	25			
Auctioneers License	110.026	General	\$5 Daily & \$1.00 per employee			
Factories and Slaughterhouses	110.047	General	\$500			
Mobile Auto Service	110.200	General	\$50 per unit			
Athletic Contests	112.0029B)	General	\$50 per day			
Bowling Alley	112.025	General	\$10 per lane per year			
Circuses	112.041	General	\$100 per day circus conducted			
Circuses - Side Show	112.042	General	\$50 per day circus conducted			
Motion Pictures - Establishment capacity 500 or more persons	112.075	General	.50 per seat			
Public Dances	112.112	General	\$500			
Theatrical Performances - less than 500 persons	112.126	General	\$100			
Theatrical Performances - more than 500 persons	112.126	General	\$150			
Theatrical Performance not covered by 112.126	112.127	General	\$25 per day			
Junk Yard or Junk Shop	114.22	General	\$75			
Junk Dealer collected by vehicle	114.23	General	\$20 per vehicle			
Pawnbroker	116.03	General	100			
Expressmen and Draymen	118.156	General	25			
Alcoholic and Beverages:						
Class A-1	111.036	General	2,700			
Class A-2	111.036	General	1,500			
Class A-3	111.036	General	275			

Add prior approved fees

New Fee

Change to fee

				PROPOSED		
					FY2021	
				FEE		Amount \$\$
				(n/c if	%	Projected
				blank)	CHANGE	Revenue
	City Code Section	Fund	FY2020			
Class A-4	111.036	General	500			
Class B-1	111.036	General	2,500			
Class C-1	111.036	General	2,600			
Class C-2	111.036	General	3,000			
Class C-3	111.036	General	800			
Class D-1	111.036	General	2,500			
Class E-1	111.036	General	3,000			
Class F-1	111.036	General	100			
Class F-2	111.036	General	100 for each 24 hour period or any part thereof: \$50 not for profit with proof of 501 (c)3 status			
Class F-3	111.036	General	75 for each 24 hour period or any part thereof: \$50 not for profit with proof of 501 (c)3 status			
Class F-4	111.036	General	500 per vendor for the duration of the sporting event			
Class F-5	111.036	General	1,100			
Class F-6	111.036	General	600			
Class G-1	111.036	General	200			
Class G-2	111.036	General	600			
Class H-1	111.036	General	600			
Class H-2	111.036	General	1,100			
Class I-1	111.036	General	None			
Class I-2	111.036	General	1,500			
Class I-3	111.036	General	100			
Class J	111.036	General	500			
Class K	111.036	General	\$40/each 7 day license period			
Annual Renewal	111.036	General	150 renewal existing or change in owners or officers			
Application Fee	111.043	General	300 new license			
Application for Change in Owners or Officers	111.043	General	100			
Liquor License Penalty Fee	111.036	General	25			
Impact Fees						
Library	150.023	Library	see ordinance			
Fire and Emergency Services	150.023	General	see ordinance			
Park Site	150.023	PPL	see ordinance			
Park Development	150.023	PPL	see ordinance			
Police	150.023	General	see ordinance			
Public Works	150.023	General	see ordinance			
School District 67 (information only)	150.023	pay School	see ordinance			
High School District 115 (information only)	150.023	pay School	see ordinance			

Add prior approved fees

New Fee

Change to fee

				PROPOSED		
				FY2021		
				FEE	Amount \$	
				(n/c if	%	Projected
				blank)	CHANGE	Revenue
	City Code Section	Fund	FY2020			
6. Police						
Fines & Penalties:						
Overtime Parking - Lot	73.99	General	25/75/125			
Improper Parking - Lot	73.99	General	25/75/125			
Parking in Prohibited Area- Lot	73.99	General	25/75/125			
Overtime Parking - Other	73.99	General	25/75/125			
Improper Parking - Other	73.99	General	25/75/125			
Parking in Prohibited Area- Other	73.99	General	25/75/125			
Parking at Boat Ramp	73.46	General	125/250/350			
No Vehicle License	74.179	General	75/100/125			
No parking east of Sheridan Road	73.99	General	125/250/350			
No Animal License	91.032	General	15/25/50			
Dog-At-Large	91.050	General	40/55/70			
Code Violations	Variable	General	variable			
Motor Code Violations	Variable	General	variable			
Dog Barking	91.004	General	15/25/50			
Dog Impound	91.014	General	15			
Leaf Burning	94.2	General	100			
Handicapped Parking	73.21	General	250			
Dog Public Nuisance	91.053	General	100/500/750			
Burglar Alarm Fees	110.125	General	0/50/100/250			
Vehicle Immobilization fee	73.50	General	100			
E-911 Surcharge	39.181	E911 Fund	0.65			
Copies of Accident Reports	71.032	General	5			
FOIA copy fees >50 pages	33.3	General	.15 per page			
Transient Merchant License	117.20(f)	General	100.00			
7. Fire						
General Fees & Charges:						
Ambulance-Resident ALS transport	94.51	General	812.10			
Ambulance-Resident ALS2 transport	94.52	General	919.98			
Ambulance-Resident BLS transport	94.53	General	704.07			
Ambulance-Non Resident ALS transport	94.54	General	987.48			
Ambulance- Non Resident ALS2 transport	94.55	General	1,088.92			
Ambulance-Non Resident BLS transport	94.56	General	854.08			
Ambulance - Mileage	94.58	General	7.27 per mile			
Fireworks Permit	94.5	General	200			
Open Burn Permit	94.5	General	75			
Bonfire Permit	94.5	General	100			
Special Event Inspection	94.5	General	100			

Add prior approved fees

New Fee

Change to fee

				PROPOSED		
				FY2021		
				FEE	Amount \$	
				(n/c if	%	Projected
				blank)	CHANGE	Revenue
	City Code Section	Fund	FY2020			
Tent Permit	94.5	General	\$100 or .05 per sq ft			
Fire Watch	94.5	General	Overtime hourly Rate			
Annual Fire Pump Test	94.5	General/Water	10.00 Admin Fee + Water Usage			
Annual Inspections - 4th re-inspection	94.5	General	100			
Annual Inspections - 5th re-inspection	94.5	General	200			
Annual Inspections - 6th re-inspection	94.5	General	400			
Inflatable amusement inspection	94.5	General	100			
Carnival rides	94.5	General	200			
Fire Alarm Fees	110.125	General	0/50/100/250			
Level I Hazardous Substance Incident	41.01	General	\$250 per day during hazard substance incident occurs or removal activities			
Level II Hazardous Substance incident	41.01	General	\$500 per day during hazard substance incident occurs or removal activities			
Level III Hazardous Substance incident	41.01	General	\$1,000 per day during hazard substance incident occurs or removal activities			
Miscellaneous Materials Cost - Level I incident	41.01	General	50			
Miscellaneous Materials Cost - Level II incident	41.01	General	100			
Miscellaneous Materials Cost - Level III incident	41.01	General	500			
Reimbursable Costs	41.01	General	100% of cost incurred			
8. Engineering						
Sewer System Connection Fee						
Single Family Dwelling	N/A		825			
Two - family Dwelling	N/A		825 per unit			
Multi-family Dwelling	N/A		165 per population equiv			
			1,650 min			
Non-Residential Buildings	N/A		165 per population equiv			
			1,650 min			
Institutional buildings with Fed and State tax exempt status	N/A		825/connection			
Site Grading						
Site Grading - New construction	N/A		640			
If no grading, request may be submitted for a waiver of the requirement of grading plan	N/A		240			
Resubmittal	N/A		165			
Revisions to approved grading plans	N/A		125			
Erosion and sediment control measures	N/A			240	100.00%	7200
Site grading security (financial guarantee - refundable)	N/A		3,000 per acre of development			
Floodplain Development Permit						
1 & 2 FAMILY				355	100.00%	1065
ALL OTHERS				530	100.00%	0

Add prior approved fees

New Fee

Change to fee

				PROPOSED		
				FY2021		
				FEE	Amount \$\$	
				(n/c if	%	Projected
				blank)	CHANGE	Revenue
	City Code Section	Fund	FY2020			
Water Shed Development Fee: Revised Fee Schedule						
General Fees						
Sediment and Erosion Control Only						
Single Family Residential Lot (See site grading ordinance)	151.05		see ordinance			
Single Family Residential Lot (within regulatory floodplain)	151.05		1040			
Development (<10 acres)	151.05		2400			
Development (≥ 10 acres)	151.05		3560			
Minor Development						
Without detention	151.05		2120			
With detention or Fee - in - lieu	151.05		3120			
Major Development						
With detention or Fee-in-lieu	151.05		5400			
Within regulatory floodplain (< 10 acres)	151.05		3280			
Within regulatory floodplain (≥ 10 acres)	151.05		8640			
Wetland Fees						
Category I Wetland impacts less than or equal to 1 acre	N/A		880			
Category II Wetland impacts greater than 1 acre and less than 2 acres	N/A		3640			
Category III Wetland impacts greater or equal to 2 acres or impacts a HQAR	N/A		4400			
Category IV Wetland impacts involving either restoration, creation	N/A		1440			
or enhancement	N/A		2760			
Resubmittal fee	N/A		347-2880			
Earth Change Approval	N/A		1720			
Securities - financial guarantee refundable	N/A		3,000 per acre of development			
Variances	N/A		4240			
Appeals	N/A		1920			
Flood Plain Analysis and Report	N/A		35			
Construction Engineering Standards Manual	N/A		35			
9. Senior Resources						
Membership Dues						
Residents of Lake Forest, Lake Bluff and unincorporated						
Lake Forest and Lake Bluff	97.087	Senior Resources	\$35 per person			
	97.087		\$55 per family			
Outside of Lake Forest and Lake Bluff	97.087	Senior Resources	\$45 per person			
	97.087		\$75 per family			
Circuit Breaker participants Lake Forest and Lake Bluff	97.087	Senior Resources	\$10 per person			
residents only	97.087		\$15 per family			
Car and Bus rides	97.087	Senior Resources	\$3/fee each direction			
	97.087		\$6 round trip			
Taxi subsidy- Lake Forest and Lake Bluff residents	97.087	Senior Resources	16 coupons/month			
living within the Lake Forest High School District			for a value of \$3/each			



Resolution of Sympathy

WHEREAS, on behalf of The City of Lake Forest, the City Council expresses its profound sadness at the passing of **Vincent P. Dolan** on January 22, 2020; and

WHEREAS, Vincent “Vinnie” Dolan was a dedicated and valued Lake Forester, quietly and humbly serving his community in elected, appointed and volunteer positions; and

WHEREAS, Vinnie was especially committed to the American Legion McKinlock Post 264 for nearly 20 years, annually organizing and running the Lake Forest Day Parade as well as working closely with City staff on Lake Forest Day celebrations; and

WHEREAS, Vinnie was an active member of St. Patrick’s Parish Council and a tenor in the choir; and

WHEREAS, Vinnie served on the City’s Zoning Board of Appeals from 1998-2002, during which times he was involved in discussions regarding issuing special use permits for building updates at the American Legion building (a project near and dear to his heart); the former Grove School and the establishment of the Grove Cultural Campus; the first expansion of the City’s Water Treatment Plant in 2000; a significant addition to Cherokee School; a new club house at Knollwood Club; renovations of several dormitories on the Lake Forest College campus; discussions and decisions made involving numerous residential petitions; and

WHEREAS, Vinnie was a devoted husband and caregiver for many years to his wife Jeanne prior to her passing, and loving father of Kristen, Allison and Courtney, grandfather to Caitlyn, Donovan, Quillane, Clayton, Maggie and Luke, sibling to Ellen and Michael; and

WHEREAS, Vinnie was a very gracious, kind man who deeply loved his family, friends and Lake Forest; and

WHEREAS, Vinnie Dolan’s contributions to his community were many and he will truly be missed.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lake Forest in session on February 3, 2020, hereby expresses its sincere sympathy to the members of the **Dolan Family**.

BE IT FURTHER RESOLVED that this Resolution be appropriately inscribed and conveyed to the **Dolan Family**, with a copy to be included in the official minutes of the February 3, 2020 meeting of the Lake Forest City Council.

George A. Pandaleon, Mayor



Resolution of Sympathy

WHEREAS, **RONALD “RON” W. BEHM** was a dedicated and faithful public servant of The City of Lake Forest as City Engineer for 33 years, beginning March 25, 1957 until his retirement on March 25, 1990; and

WHEREAS, **RON BEHM** was Director of the Engineering Department as City Surveyor and Engineer, a position he held until his retirement; and

WHEREAS, **RON BEHM** performed these duties with pride and commitment to excellence, leaving his mark on innumerable subdivisions throughout the City; and

WHEREAS, **RON BEHM** was an avid golfer and regular at the Deer Path Golf Course for many years; and

WHEREAS, the passing of **RON BEHM** on January 17, 2020 has taken away a highly regarded family member, public servant and friend;

NOW, THEREFORE, BE IT RESOLVED that the City Council of The City of Lake Forest hereby express its deep regret and sincere sympathy to the members of the family of **RON BEHM**.

BE IT FURTHER RESOLVED that this Resolution be appropriately inscribed and conveyed to the **BEHM FAMILY**, with a copy to be included in the official minutes of the February 3, 2020, meeting of the Lake Forest City Council.

George A. Pandaleon, Mayor



Resolution of Sympathy

WHEREAS, **BYRON PRAIS** was a dedicated and faithful public servant of The City of Lake Forest for 28 years, beginning July 15, 1966, until his retirement on February 28, 1994; and

WHEREAS, **BYRON PRAIS** was began his career with the City as a Building Inspector and was named the Building and Zoning Department Director in 1977, a position he held until his retirement; and

WHEREAS, **BYRON PRAIS** performed these duties with pride and commitment to excellence, being instrumental in the renovation of many City buildings over the years; and

WHEREAS, **BYRON PRAIS** was always willing to lend his expertise in home improvements to anyone who needed help; and

WHEREAS, the passing of **BYRON PRAIS** on January 23, 2020 has taken away a highly regarded family member, public servant and friend;

NOW, THEREFORE, BE IT RESOLVED that the City Council of The City of Lake Forest hereby express its deep regret and sincere sympathy to the members of the family of **BYRON PRAIS**.

BE IT FURTHER RESOLVED that this Resolution be appropriately inscribed and conveyed to the **PRAIS FAMILY**, with a copy to be included in the official minutes of the February 3, 2020, meeting of the Lake Forest City Council.

George A. Pandaleon, Mayor

The City of Lake Forest
CITY COUNCIL
Proceedings of the Tuesday, January 21, 2020
City Council Meeting - City Council Chambers

CALL TO ORDER AND ROLL CALL: Honorable Mayor Pandaleon called the meeting to order at pm, and the City Clerk Margaret Boyer called the roll of Council members.

Present: Honorable Mayor Pandaleon, Alderman Beidler, Alderman Morris, Alderman Newman, Alderman Rummel, Alderman Preschlack, Alderman Goshgarian, Alderman Moreno and Alderman Buschmann.

Absent: None

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE was recited by all those present in the Chambers.

REPORTS OF CITY OFFICERS

COMMENTS BY MAYOR

Mayor Pandaleon read the Resolution.

A. Resolution of Sympathy for former Mayor Charles F. Clarke, Jr.

Mrs. Clarke thanked the City Council and the Community for the outpouring of kind letters and cards.

COUNCIL ACTION: Approval of the Resolution of Sympathy

Alderman Rummel made a motion to approve the Resolution of Sympathy, seconded by Alderman Moreno. Motion carried unanimously by voice vote.

Mayor Pandaleon read the Resolution.

B. Resolution Recognizing the Chicago Bears 100th Season

Brian McCaskey gave a brief history of the Chicago Bears' homes, talked about recent improvements to the facility and reported that the Bears are glad to be back home. He reiterated the appreciation on behalf of the family and the organization to The City of Lake Forest. Photos were taken.

COUNCIL ACTION: Approval of a Resolution Recognizing the Chicago Bears 100th Season

Alderman Notz made a motion to approve the Resolution Recognizing the Chicago Bears 100th Season, seconded by Alderman Preschlack. Motion carried unanimously by voice vote.

Mayor Pandaleon read the Resolution.

C. Resolution Celebrating the 100th Anniversary of League of Women Voters

Laurie Rose of the League of Women Voters gave a brief presentation of upcoming events. Photos were taken.

COUNCIL ACTION: Approval of a Resolution Celebrating the 100th Anniversary of League of Women Voters

Alderman Beidler made a motion to approve the Resolution Celebrating the 100th Anniversary of League of Women Voters, seconded by Alderman Moreno. Motion carried unanimously by voice vote.

D. Establishment of a City Council Committee on Environmental Sustainability

Mayor Pandaleon announced the establishment a new City Council Committee, the Environmental Sustainability Committee. He appointed Alderman Rummel as the Chairman with Aldermen Preschlack and Morris serving on the Committee. The Committee is specifically charged with considering the City's existing policies as well as new policies as they relate to the environment, conservation and sustainability.

COMMENTS BY CITY MANAGER

City Manager Jason Wicha introduced Kevin Considine, President and CEO of Lake County Partners. He gave an overview of the Metra More new train status to date in the pilot program, noting that ridership is cyclical and that analysis will be done at the end of the program. He also reported on the business recruiting opportunities that the reverse commute continues to provide. The City Council had discussion on talent attracted to both Lake County and Lake Forest.

A. Community Spotlight

- **Metra More**
 - o **Kevin Considine, President and CEO of Lake County Partners**

City Manager Jason Wicha gave a brief report on the demolition of the former Pasquesi building at southeast corner of Everett and Waukegan Roads.

COMMITTEE REPORTS

FINANCE COMMITTEE

1. Distinguished Budget Presentation Award

Finance Committee Chairman James Morris reported the award has been granted to the City for the Fourth consecutive year. The Distinguished Budget Presentation Award is the highest form of recognition in governmental budgeting, and its attainment is a significant accomplishment by a government and its management. Chairman Morris stated he is pleased to present this award to Elizabeth Holleb, Director of Finance and IT, for her efforts in coordinating the preparation of the annual budget and for all her leading the efforts. Photos were taken.

2. Approval of Ordinances Abating 2019 Tax Levies for Various G.O. Alternate Revenue Bond Issues (First Reading)

Elizabeth Holleb, Finance Director reported that while the City Council generally sees these Ordinances in November or December, the City held off until the Bond refunding was completed.

The following slide was part of the presentation.

2019 Debt Service Levy and Abatements
Reflects impacts of 2019 Refunding Bond Issue

	Levy per County	TIF	Golf	Water	.5 NHRST	Int Rebate	Net Levy
2011A	143,150.00			(143,150.00)			0.00
2013	752,762.50						752,762.50
2015	582,050.00	(356,687.50)					225,362.50
2017	271,152.50			(271,152.50)			0.00
2019	3,490,393.47		(107,672.82)	(2,028,030.75)	(522,924.21)		831,765.69
	5,239,508.47	(356,687.50)	(107,672.82)	(2,442,333.25)	(522,924.21)	0.00	1,809,890.69
1% L/C	5,291,903.55						1,827,989.60

Ms. Holleb recapped the 17.665 million in refunding bonds with a saving of 1.2 million over the life of the Bonds.

Mayor Pandaleon asked if anyone from the public would like to comment. Seeing none, he asked for a motion.

COUNCIL ACTION: Grant first reading of the Ordinances abating tax levies for various general obligation bond issues.

Alderman Morris made a motion to grant reading of the Ordinances abating tax levies for various general obligation bond issues, seconded by Alderman Buschmann. The following voted "Aye": Alderman Beidler, Morris, Notz, Rummel, Preschlack, Goshgarian, Moreno and Buschmann. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL ON NON-AGENDA ITEMS

None

ITEMS FOR OMNIBUS VOTE CONSIDERATION

1. Approval of the December 2, 2019 City Council Meeting Minutes
2. Approval of the Check Register for the Period of November 23 – December 27, 2019
3. Approval of GIS Consortium Service Provider Contract to MGP, Inc. in the not-to-exceed amount of \$208,992 for calendar year 2020
4. Approval to amend the City of Lake Forest Pay Plan to Create an Executive Job Classification for a Director of Innovation and Technology and Authorize Compensation for the remainder of FY20
5. Approval to Purchase a Replacement Core Data Switch, Installation Services, and Maintenance with Sentinel Technologies in the amount of \$95,258
6. Approval to Purchase Three Replacement Marked Police Vehicles Included in the FY2021 Capital Equipment Budget to the Suburban Purchasing Cooperative's Low Bidder, Currie Motors, in the Amount of \$104,430.

- 7. Approval to Purchase a Cabinet Body to Install on a Streets Section Vehicle, from PB Loader Corporation in the Amount of \$36,230, Included in the FY 2021 Capital Equipment Budget.**
- 8. Award of Bids for the Replacement of Four Refuse Scooters for the Sanitation Section to Nielsen Enterprises in the Amount of \$62,080 and Burris Equipment in the Amount of \$26,078 Included in the FY2021 Capital Equipment Budget**
- 9. Approval to Purchase a Chipper Body for the Forestry Section from PB Loader Corporation in the Amount of \$27,897, Included in the FY 2021 Capital Equipment Budget.**
- 10. Approval to Purchase Two Replacement Sand Pro Rakes for the Parks Section to Reinders, Inc. in the Amount of \$39,846, Included in the FY 2021 Capital Equipment Budget.**
- 11. Approval to Purchase a Replacement 4WD Utility Cart for the Parks Section to Reinders, Inc. in the Amount of \$28,072, Included in the FY 2021 Capital Equipment Budget**
- 12. Approval to Purchase a Replacement Groundsmaster Mower for the Parks Section to Reinders, Inc. in the Amount of \$47,911, Included in the FY 2021 Capital Equipment Budget**
- 13. Approval to Purchase Two Replacement Hooklifts, Two Dump Bodies, and a V-Box Salt Spreader for Two Water & Sewer Vehicles from PB Loader Corporation in the Amount of \$118,505, Included in the FY 2021 Capital Equipment Budget**
- 14. Approval to Purchase a Replacement Bobcat 5600 Utility Work Machine for the Cemetery Section from Atlas Bobcat in the Amount of \$54,445, Included in the FY 2021 Capital Equipment Budget**
- 15. Approval to Purchase a Replacement Groundsmaster Mower for the Golf Course Section to Reinders, Inc. in the Amount of \$29,351, Included in the FY 2021 Capital Equipment Budget**
- 16. Approval of an Inflow & Infiltration Policy**
- 17. Consideration of Ordinances Approving Recommendations from the Building Review Board. (First Reading and if Desired by the City Council, Final Approval)**
- 18. Consideration of an Ordinance Approving a Recommendation from the Zoning Board of Appeals. (First Reading, and if Desired by the City Council, Final Approval)**

COUNCIL ACTION: Approval of the eighteen (18) Omnibus items as presented

Mayor Pandaleon asked members of the Council if they would like to remove any item or take it separately. The City Council had discussion on items #4,5 and 16. Mayor Pandaleon asked again if any member of the Council would like to remove any item or take it separately. Hearing none, Mayor Pandaleon asked for a motion to approve the eighteen (18) Omnibus items as presented.

Alderman Rummel made a motion to approve the eighteen Omnibus items as presented, seconded by Alderman Preschlack. The following voted "Aye": Alderman Beidler, Morris, Notz, Rummel, Preschlack, Goshgarian, Moreno and Buschmann. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

Information such as Purpose and Action Requested, Background/Discussion, Budget/Fiscal Impact, Recommended Action and a Staff Contact as it relates to the Omnibus items can be found on the agenda.

ORDINANCES

- 1. Consideration to approve an Ordinance Amending Chapter 110, titled “Licenses and Miscellaneous” related to Raffles, to bring these sections into alignment with recent State of Illinois Legislation (First Reading and, if appropriate, final approval)**

Julie Tappendorf, City Attorney, gave a brief overview of the recent gaming expansion that included raffles. She reported the proposed changes clean up the language and bring the City’s raffles regulations in line with state statute. Substantive changes included modifying the eligibility to obtain a raffles license and to request waiver of bond requirement requiring City Council approval.

Mayor Pandaleon asked if anyone from the public would like to comment. Seeing none, he asked for a motion.

COUNCIL ACTION: Consideration to approve an Ordinance Amending Chapter 110, titled “Licenses and Miscellaneous” related to Raffles, to bring these sections into alignment with recent State of Illinois legislation (First Reading and, if appropriate, final approval)

Alderman Moreno made a motion to approve an Ordinance Amending Chapter 110, titled “Licenses and Miscellaneous” related to Raffles, to bring these sections into alignment with recent State of Illinois legislation (First Reading and, if appropriate, final approval), seconded by Alderman Preschlack. The following voted “Aye”: Alderman Beidler, Morris, Notz, Rummel, Preschlack, Goshgarian, Moreno and Buschmann. The following voted “Nay”: None. 8-Ayes, 0 Nays, motion carried.

- 2. Consideration to approve an Ordinance Amending Chapter 110, titled “Licenses and Miscellaneous” related to Landscape License, to bring these sections into alignment with current practices (First Reading and, if appropriate, final approval)**

Julie Tappendorf, City Attorney, reported that staff recently discovered when it was updating the license procedures during the recent implementation of BS&A (ERP) that various elements of the City Code were not reflective of the City’s current practices in connection with landscape licenses. The proposed will give the City the right versus the obligation to maintain insurance certificates related to landscape license.

The City Council had discussion on number of licenses issued and management of the list for Police enforcement, and resident use. Chief Walldorf discussed enforcement.

Mayor Pandaleon asked if anyone from the public would like to comment.

Laurie Rose asked the City Attorney if cleaning up the language lowered the City’s risk in anyway. Julie Tappendorf, City Attorney, replied that it is a better practice to have the right versus the obligation.

Mayor Pandaleon asked again if anyone from the public would like to comment. Seeing none, he asked for a motion.

COUNCIL ACTION: Consideration to approve an Ordinance Amending Chapter 110, titled “Licenses and Miscellaneous” related to Landscape Licenses, to bring these sections into alignment with current practices (First Reading and, if appropriate, final approval)

Alderman Beidler made a motion to approve an Ordinance Amending Chapter 110, titled "Licenses and Miscellaneous" related to Landscape Licenses, to bring these sections into alignment with current practices (First Reading and, if appropriate, final approval), seconded by Alderman Notz. The following voted "Aye": Alderman Beidler, Morris, Notz, Rummel, Preschlack, Goshgarian, Moreno and Buschmann. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

OLD BUSINESS

Alderman Notz asked for an update on the IDOT agreement for RT 60. Michael Thomas director of Public Works reported that the City has a signed agreement and things are progressing.

NEW BUSINESS

ADDITIONAL ITEMS FOR COUNCIL DISCUSSION/COMMENTS BY COUNCIL MEMBERS
--

ADJOURNMENT

There being no further business Mayor Pandaleon asked for a motion. Alderman Rummel made a motion to adjourn, seconded by Alderman Buschmann. Motion carried unanimously by voice vote at 8:37 pm.

Respectfully Submitted
Margaret Boyer, City Clerk

A video of the City Council meeting is available for viewing at the Lake Forest Library and on file in the Clerk's office at City Hall. You can also view it on the website by visiting www.cityoflakeforest.com. Click on I Want To, then click on View, then choose Archived Meetings Videos.

AN ORDINANCE

ABATING THE TOTAL TAX BEING LEVIED IN 2019
FOR THE ANNUAL PAYMENT OF THE PRINCIPAL AND INTEREST
ON THE 2011 GENERAL OBLIGATION SERIES 2011-A REFUNDING BOND ISSUE

WHEREAS, the City Council of The City of Lake Forest, Lake County, Illinois, did on the 6th day of September, 2011 authorize the issuance of General Obligation Series 2011-A Refunding Bonds in the amount of \$2,415,000 for the purpose of currently refunding certain maturities of the City's outstanding General Obligation Bonds, Series 1999, 2003C and 2003D and provided for the levy and collection of a direct annual tax for the payment of the principal and interest of said bonds; and

WHEREAS, the City has funds in the 2011 General Obligation Series 2011-A from sufficient revenues collected from the City owned waterworks and sewerage system; and

WHEREAS, The City of Lake Forest has on hand, sufficient funds to pay the total tax levied for the annual payment of the principal and interest on the 2011 General Obligation Series 2011-A Refunding Bond Issue due in the fiscal year commencing May 1, 2020, therefore the total levy of the tax provided in the original bond ordinance passed September 6, 2011, a copy of which was filed in the Office of the County Clerk is unnecessary;

NOW, THEREFORE, BE IT ENACTED by the City Council of The City of Lake Forest as follows:

SECTION 1: That the County Clerk of Lake County, Illinois, is hereby authorized and directed to abate the total 2019 Tax Levy of \$143,150 hitherto provided for and levied in the ordinance providing for the issuance of \$2,415,000 General Obligation Series 2011-A Refunding Bonds of The City of Lake Forest, Lake County, Illinois passed September 6, 2011.

SECTION 2: That this ordinance shall be in full force and effect from and after its approval and publication as required by law.

PASSED THIS ____ day of _____, 2020

City Clerk

APPROVED THIS ____ day of _____, 2020

Mayor

ATTEST:

City Clerk

2011A

AN ORDINANCE

ABATING A PORTION OF THE TAX BEING LEVIED IN 2019
FOR THE ANNUAL PAYMENT OF THE PRINCIPAL AND INTEREST
ON THE GENERAL OBLIGATION BONDS, SERIES 2015 BOND ISSUE

WHEREAS, the City Council of The City of Lake Forest, Lake County, Illinois, did on the 3rd day of August, 2015 authorize the issuance of General Obligation Bonds, Series 2015 in the amount of \$9,780,000 for the purpose of financing capital improvements and provided for the levy and collection of a direct annual tax for the payment of the principal and interest of said bonds; and

WHEREAS, the City has funds in the General Obligation Bonds, Series 2015 Bond Fund from sources other than property taxes; and

WHEREAS, The City of Lake Forest has on hand, sufficient funds to pay a portion of the tax levied for the annual payment of the principal and interest on the General Obligation Bonds, Series 2015 due in fiscal year commencing May 1, 2020, therefore a portion of the levy of the tax provided in the original bond ordinance passed August 3, 2015, a copy of which was filed in the Office of the County Clerk is unnecessary;

NOW, THEREFORE, BE IT ENACTED by the City Council of The City of Lake Forest as follows:

SECTION 1: That the County Clerk of Lake County, Illinois, is hereby authorized and directed to abate a portion of the 2019 Tax Levy in the amount of \$356,687.50 hitherto provided for and levied in the ordinance providing for the issuance of \$9,780,000 General Obligation Bonds, Series 2015 of The City of Lake Forest, Lake County, Illinois passed August 3, 2015.

SECTION 2: That this ordinance shall be in full force and effect from and after its approval and publication as required by law.

PASSED THIS _____ day of _____, 2020

City Clerk

APPROVED THIS _____ day of _____, 2020

Mayor

ATTEST:

City Clerk

2015

AN ORDINANCE

ABATING THE TOTAL TAX BEING LEVIED IN 2019
FOR THE ANNUAL PAYMENT OF THE PRINCIPAL AND INTEREST
ON THE GENERAL OBLIGATION BONDS, SERIES 2017 BOND ISSUE

WHEREAS, the City Council of The City of Lake Forest, Lake County, Illinois, did on the 15th day of May 2017, authorize the issuance of General Obligation Bonds, Series 2017 in the amount of \$9,295,000 for the purpose of financing capital improvements and provided for the levy and collection of a direct annual tax for the payment of the principal and interest of said bonds; and

WHEREAS, the City has funds in the General Obligation Bonds, Series 2017 Bond Fund from sufficient revenues collected from the City owned waterworks and sewerage system; and

WHEREAS, The City of Lake Forest has on hand, sufficient funds to pay the total tax levied for the annual payment of the principal and interest on the General Obligation Bonds, Series 2017 due in fiscal year commencing May 1, 2020, therefore the total levy of the tax provided in the original bond ordinance passed May 15, 2017, a copy of which was filed in the Office of the County Clerk is unnecessary;

NOW, THEREFORE, BE IT ENACTED by the City Council of The City of Lake Forest as follows:

SECTION 1: That the County Clerk of Lake County, Illinois, is hereby authorized and directed to abate the total 2019 Tax Levy of \$271,152.50 hitherto provided for and levied in the ordinance providing for the issuance of \$9,295,000 General Obligation Bonds, Series 2017 of The City of Lake Forest, Lake County, Illinois passed May 15, 2017.

SECTION 2: That this ordinance shall be in full force and effect from and after its approval and publication as required by law.

PASSED THIS _____ day of _____, 2020

City Clerk

APPROVED THIS _____ day of _____, 2020

Mayor

ATTEST:

City Clerk

2017

AN ORDINANCE

ABATING A PORTION OF THE TAX BEING LEVIED IN 2019
FOR THE ANNUAL PAYMENT OF THE PRINCIPAL AND INTEREST
ON THE GENERAL OBLIGATION BONDS, SERIES 2019 REFUNDING BOND ISSUE

WHEREAS, the City Council of The City of Lake Forest, Lake County, Illinois, did on the 2nd day of December, 2019, authorize the issuance of General Obligation Refunding Bonds, Series 2019 in the amount of \$17,665,000 for the purpose of refunding certain maturities of the City's outstanding general obligation bonds, Series 2009, 2010B, 2010C and 2011B and provided for the levy and collection of a direct annual tax for the payment of the principal and interest of said bonds; and

WHEREAS, the City has funds in the applicable debt service funds from sources other than property taxes; and

WHEREAS, The City of Lake Forest has on hand, sufficient funds to pay a portion of the tax levied for the annual payment of the principal and interest on the General Obligation Refunding Bonds, Series 2019 due in fiscal year commencing May 1, 2020, therefore a portion of the levy of the tax provided in the original bond ordinance passed December 2, 2019, a copy of which was filed in the Office of the County Clerk, is unnecessary;

NOW, THEREFORE, BE IT ENACTED by the City Council of The City of Lake Forest as follows:

SECTION 1: That the County Clerk of Lake County, Illinois, is hereby authorized and directed to abate a portion of the 2019 Tax Levy in the amount of \$2,658,627.78 hitherto provided for and levied in the ordinance providing for the issuance of \$17,665,000 General Obligation Bonds, Series 2019 of The City of Lake Forest, Lake County, Illinois passed December 2, 2019.

SECTION 2: That this ordinance shall be in full force and effect from and after its approval and publication as required by law.

PASSED THIS _____ day of _____, 2020

City Clerk

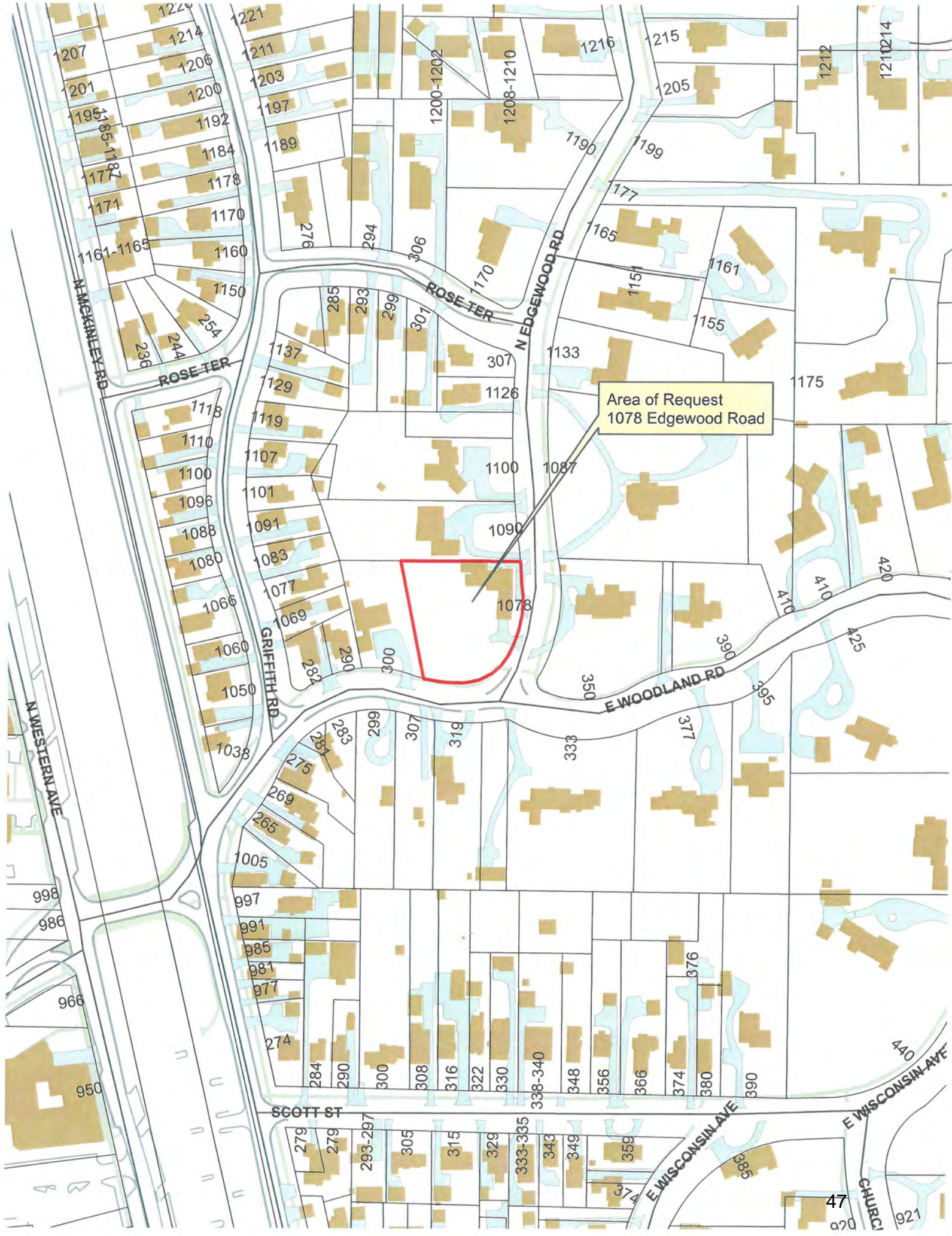
APPROVED THIS _____ day of _____, 2020

Mayor

ATTEST:

City Clerk

2019



Area of Request
1078 Edgewood Road

THE CITY OF LAKE FOREST

ORDINANCE NO. 2020-__

AN ORDINANCE GRANTING A VARIANCE FROM THE CORNER SIDE YARD SETBACK
FOR PROPERTY LOCATED AT 1078 EDGEWOOD ROAD

WHEREAS, Eric and Himani Ashleman ("**Owners**") are the owners of that certain real property commonly known as 1078 Edgewood, Lake Forest, Illinois and legally described in Exhibit A, attached hereto ("**Property**"); and

WHEREAS, the Property is located in the R-2, Single Family Residence Zoning District; and

WHEREAS, the Owners desire to construct improvements, including a link to connect the second floor of the residence to the second floor of the garage ("**Improvements**") as depicted on the site plans attached hereto as Group Exhibit B ("**Plans**"); and

WHEREAS, the Owners submitted an application ("**Application**") requesting approval of a variance from Section 159.084, R-2, Single Family Residence District, of the City of Lake Forest Code to allow construction of the Improvements, within the corner side yard setback area; and

WHEREAS, pursuant to notice duly published, the ZBA reviewed and evaluated the Plans at a public hearing held on December 3, 2019; and

WHEREAS, the ZBA, having fully heard and having considered the evidence and testimony by all those attending the public hearing who wished to testify, made the following findings:

1. The variance will not alter the essential character of the subject property, the surrounding area or the larger neighborhood in which the property is located. The proposed linking element is generally consistent with the massing and overall configuration of the residence and the garage.
2. The conditions that create the necessity for a variance are not generally applicable to other properties in the same zoning district due to the uniqueness of this historic property and the original siting of the residence at the far eastern side of the property prior to the adoption of the current zoning regulations.
3. The hardship in conforming to the required setbacks result from the unique, original siting of the residence in 1928 and changes to the Zoning Code since the original construction.

4. The variance is requested to allow the non-compatible skylight element to be replaced with a properly scaled and detailed link between two existing second floor spaces improving the functionality of the home.
5. The variance will not impair light or ventilation to adjacent properties, increase congestion, endanger public safety, or substantially diminish property values. The extent of the encroachment toward the east property line is no greater than that which currently exists. No change to the footprint of the house is proposed.

and recommended that the City Council approve the variance subject to the terms and conditions hereinafter set forth; and

WHEREAS, the Mayor and City Council, having considered Owners' Application to construct the Improvements on the Property, and the findings and recommendations of the ZBA, have determined that it is in the best interests of the City and its residents to grant approval of the requested variance subject to the terms and conditions hereinafter set forth;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF LAKE FOREST, COUNTY OF LAKE, STATE OF ILLINOIS, as follows:

SECTION ONE: Recitals. The foregoing recitals are hereby incorporated into and made a part of this Ordinance as if fully set forth.

SECTION TWO: Approval of Application. Pursuant to Section 159.042 of the City Code, and subject to the limitations therein and the conditions set forth in Section Four of this Ordinance, the City Council does hereby grant approval of the Application to allow the construction of the Improvements on the Property, as more fully depicted on the Plans.

SECTION THREE: Zoning Setback Variance Granted. Based on the findings presented above, the City Council does hereby grant approval of the requested variance to allow a linking element between the second floors of the house and garage to be located no closer than 9 feet to the east property line, consistent with the site plan.

SECTION FOUR: Conditions on Approval. The approval granted pursuant to Sections Two and Three of this Ordinance shall be, and is hereby, conditioned upon and limited by the following conditions, the violation of any of which shall, in the discretion of the Mayor and City Council, render void the approvals granted by this Ordinance:

- A. **No Authorization of Work.** This Ordinance does not authorize commencement of any work on the Property. Except as otherwise specifically provided in writing in advance by the

City, no work of any kind shall be commenced on the Property pursuant to the approvals granted in this Ordinance except only after all permits, approvals, and other authorizations for such work have been properly applied for, paid for, and granted in accordance with applicable law.

- B. Compliance with Laws. Chapters, 150, regarding building and construction, 156, regarding subdivisions, and 159, regarding zoning, of the City Code, and all other applicable ordinances and regulations of the City shall continue to apply to the Property, and the development and use of the Property shall be in compliance with all laws and regulations of all other federal, state, and local governments and agencies having jurisdiction.
- C. Tree Preservation. The Owners will fully comply with Chapter 99 of the City Code, regarding trees, as it relates to the construction of the Improvements.
- D. Staging, Parking and Storage. Prior to the issuance of building permits, a plan for staging and storage of construction and demolition materials and a plan for parking construction vehicles shall be submitted and will be subject to City review and approval.
- E. Compliance with the Plans. The Improvements must be developed on the Property in substantial compliance with the Plans which detail the porch as an open, rather than an enclosed, element.
- F. Fees and Costs. The Owners shall be responsible for paying all applicable fees relating to the granting of the approvals set forth herein in accordance with the City Code. In addition, the Owner shall reimburse the City for all of its costs (including without limitation engineering, planning, and legal expenses) incurred in connection with the review, consideration, approval, implementation, or successful enforcement of this Ordinance. Any amount not paid within 30 days after delivery of a demand in writing for such payment shall, along with interest and the costs of collection, become a lien upon the Property, and the City shall have the right to foreclose such lien in the name of the City as in the case of foreclosure of liens against real estate.

SECTION FIVE: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the

manner provided by law; provided, however, that this Ordinance shall, in the discretion of the City Council, be of no force or effect if the Owners have not (i) executed and (ii) thereafter filed with the City Clerk, within 90 days following the passage of this Ordinance, the unconditional agreement and consent, in the form attached hereto as Exhibit C and by this reference made a part hereof, to accept and abide by each and all of the terms, conditions, and limitations set forth herein. The City Clerk is hereby directed to record this Ordinance and such agreement and consent with the Recorder of Deeds of Lake County.

PASSED THIS __ DAY OF _____, 2020.

AYES: ()

NAYS: ()

ABSENT: ()

ABSTAIN: ()

PASSED THIS __ DAY OF _____, 2020.

Mayor

ATTEST:

City Clerk

GROUP EXHIBIT B

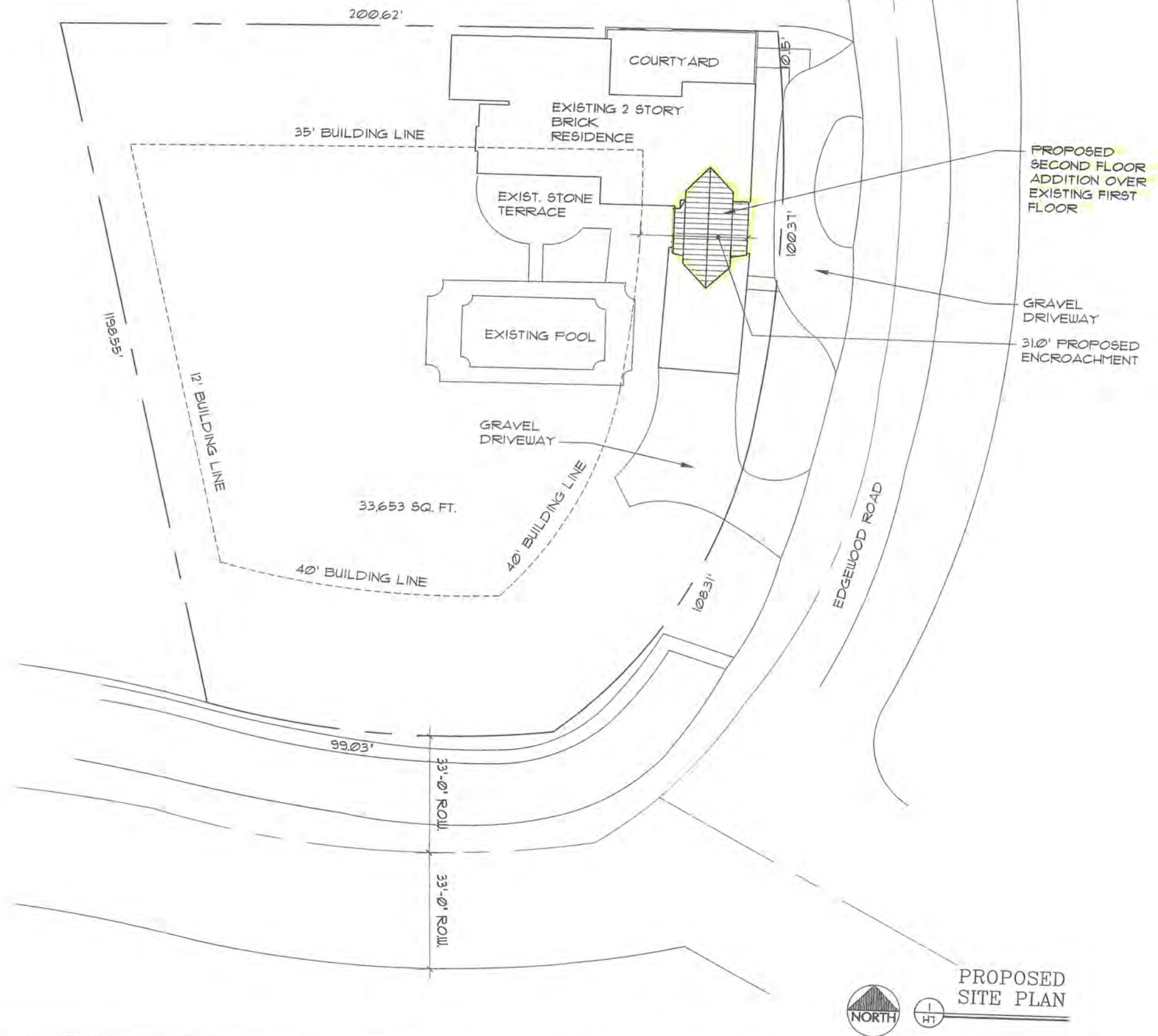
The Plans

PROPOSED SITE PLAN

**DOWNEY
SZAFARZ
ARCHITECTS**

13705 W. Irma Lee Ct. Suite 100
Lake Forest, IL 60045
T: 847.295.5777 F: 847.295.5810
www.DS-Arch-Inc.com

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ADDITION FOR:
THE ASHLEMAN
RESIDENCE
1078 EDGEWOOD ROAD
LAKE FOREST, IL

1905100
10/01/19

H7

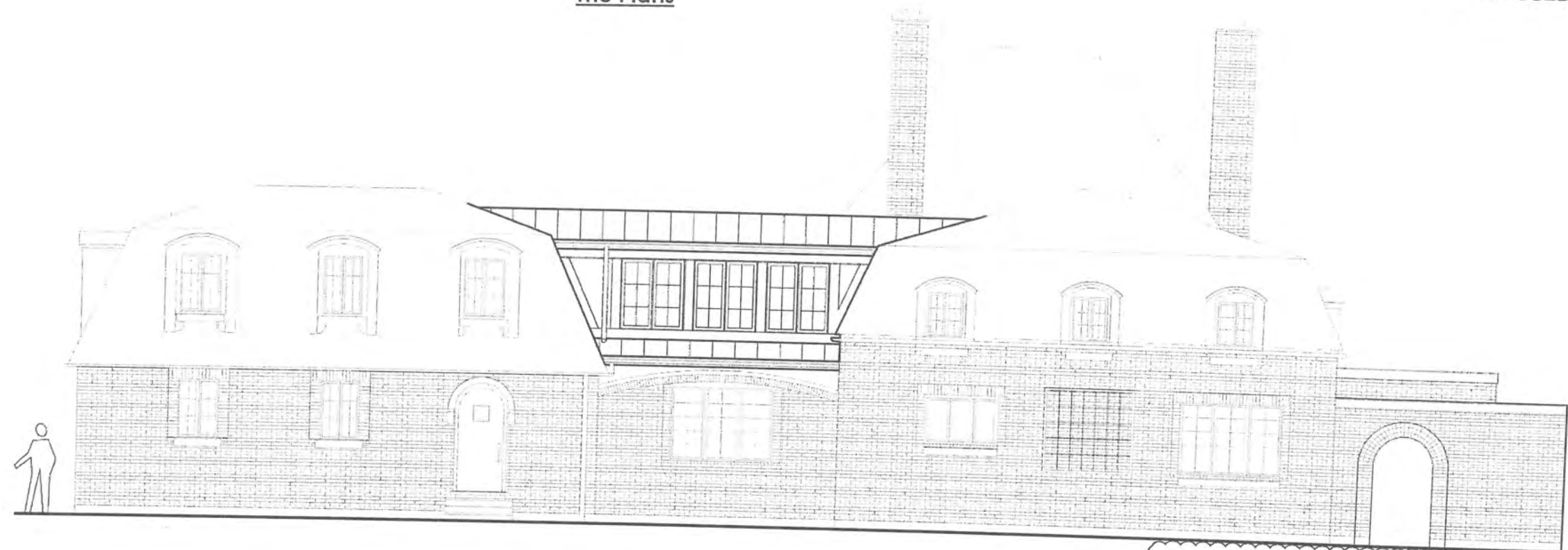
The Plans

PROPOSED EAST & WEST ELEVATIONS

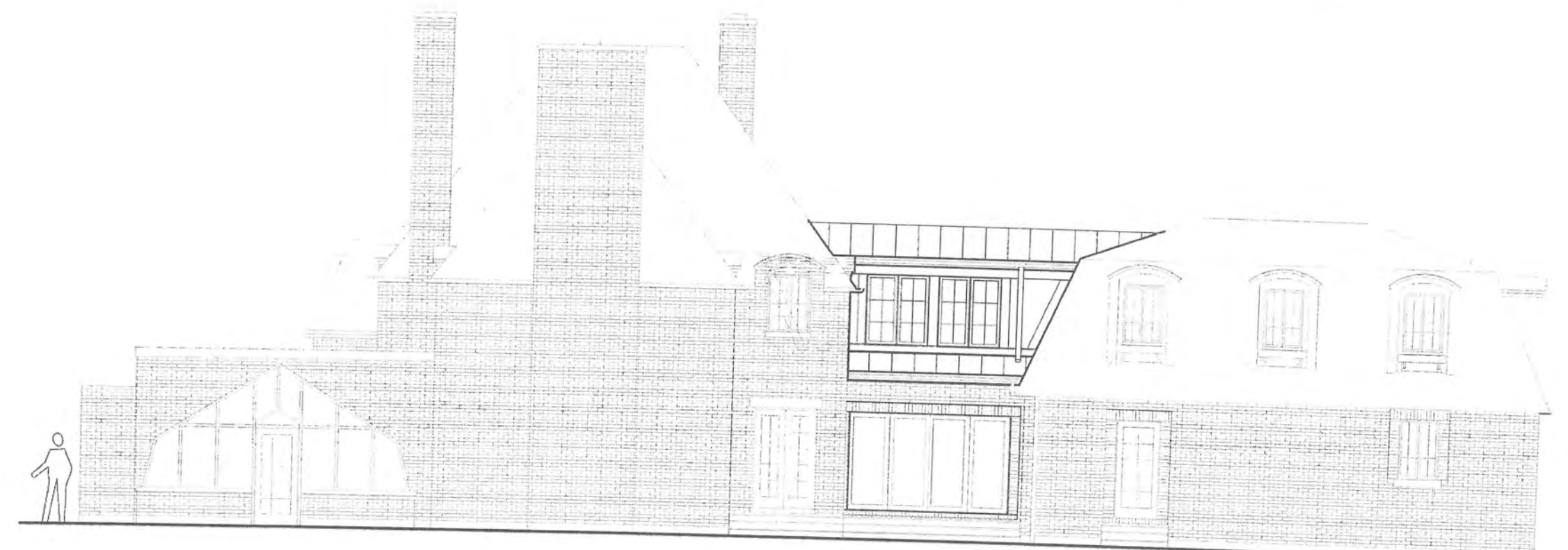
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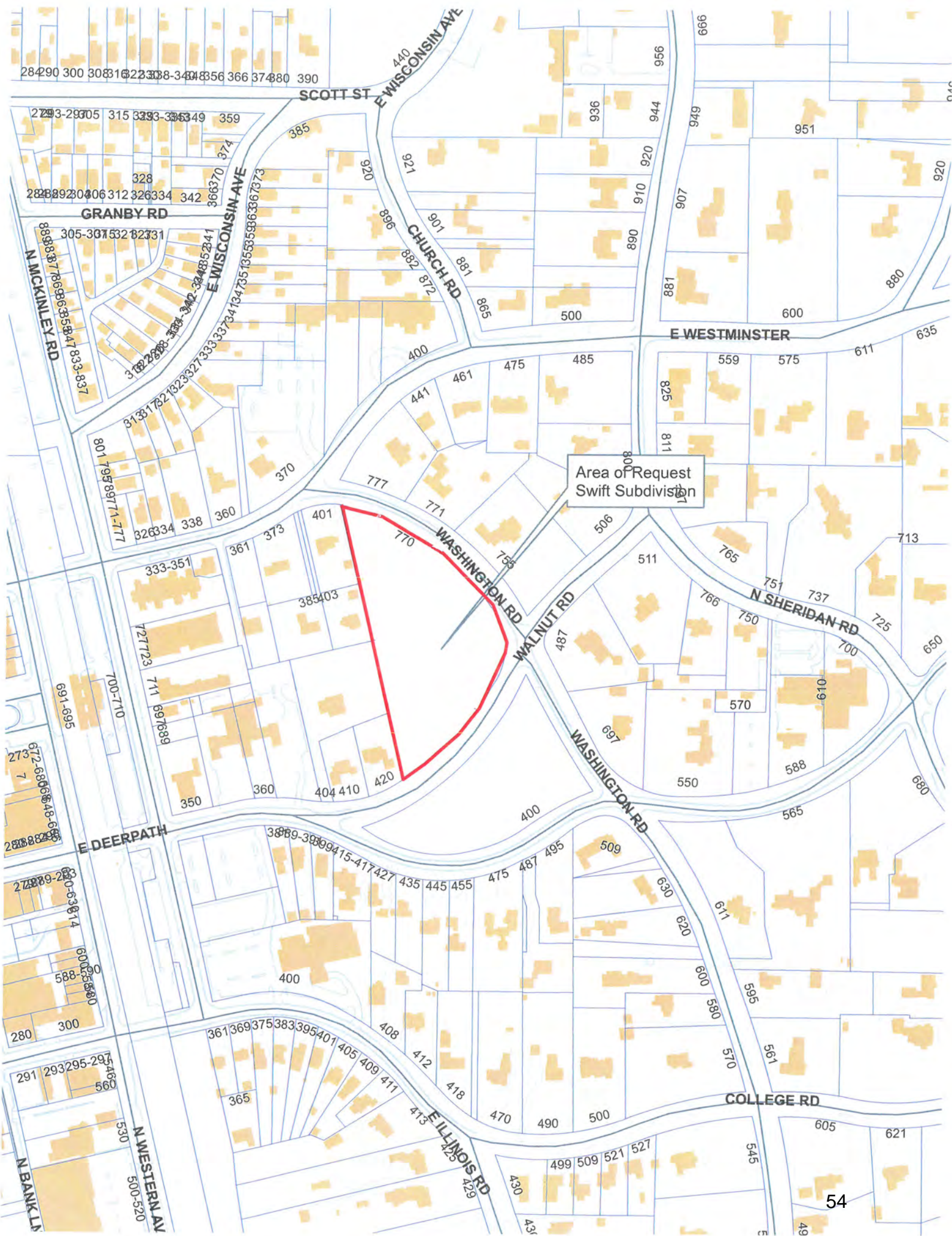
2
H10
PROPOSED FRONT ELEVATION



1
H10
PROPOSED REAR ELEVATION

ADDITION FOR:
**THE ASHLEMAN
RESIDENCE**
1070 EDGEWOOD ROAD
LAKE FOREST, IL

19051200
12/23/19 **H10**



Area of Request
Swift Subdivision



PLAN COMMISSION
Swift Planned Preservation Subdivision

TO:	Honorable Mayor Pandaleon and members of the Council
DATE:	December 11, 2019
FROM:	Chairman Kehr and Members of the Plan Commission
SUBJECT:	Request for Approval of the Margaret M. and Hampden M. Swift Memorial Subdivision

OWNERS

Washington/Michigan
Management LLC
c/o Stewart Swift
950 Maplewood
Lake Forest, IL 60045

PROPERTY LOCATION

770 Washington Road
Bounded by Westminster,
Washington Road and Walnut Road

ZONING

R-3 Single Family
Residential District

REPRESENTATIVES

Michael Adelman, Attorney
Pat Bleck, Bleck Engineering

Plan Commission Recommendation

Approve the tentative and final plat for the Margaret M. & Hampden M. Swift Memorial Planned Preservation Subdivision and the associated Special Use Permit.

Summary of the Request

This is a request for approval of a four lot planned preservation subdivision. The property proposed for subdivision totals 3.8 acres and is located in the R-3 zoning district and in the Historic Residential and Open Space Overlay District. The property has frontage on Washington Road and Walnut Roads.

A four lot subdivision is proposed in full conformance with the provisions of the R-3 zoning district. The lot sizes and setbacks meet, and in some cases exceed, the Code requirements.

Plan Commission Review

This petition was presented to the Commission preliminarily in June, 2019. The Commission provided direction and heard public comment at that meeting. The Commission directed the petition to the Historic Preservation Commission for input given the earlier discussions of that Commission during deliberations on the demolition of the original residence.

The Plan Commission continued deliberations in September and December 2019 and voted 6 to 0 to recommend approval of the subdivision to the City Council. The findings of the Commission and the conditions of approval are detailed in the Ordinance included in the Council packet.

Background and Description of the Property

In June, 2018, the Historic Preservation Commission approved the demolition of the house at 770 Washington Road setting the stage for redevelopment of the property. The property is located in both the Local Historic District and the Historic Residential and Open Space Preservation District. It is close to the Central Business District and located directly north of Triangle Park. The property is located in an established single family home neighborhood, and is close to historic structures including the Library, train station and many significant homes.

There is a significant grade change across the property. The original house was located at the high point on the property with views in all directions, out across a sloping lawn. The property is well screened from the streets that border the property on three sides. There are significant trees on the site as well as trees that are in deteriorating condition.

The property is located in the R-3, Single Family Residence District and in the Historic Residential and Open Space Preservation Overlay District. The purpose of the overlay district in part is to:

“...ensure and facilitate the preservation of sites, areas, buildings, structures, landscaping, woods and other natural terrain features, and the character of surrounding areas which are, individually and/or collectively, of special historical, architectural, aesthetic, cultural and/or ecological significance to the City and its citizens...”

Properties located within the overlay district can only be subdivided as Planned Preservation Subdivisions, through a Special Use Permit process. The minimum lot size in the R-3 zoning district is 40,000 square feet with setbacks of 40 feet for the front and rear yards, and 15 feet for the side yards. Importantly, the overlay district specifically provides for flexibility with respect to the standard requirements of the zoning district as long as the underlying density is not exceeded.

Staff Analysis

A summary of key aspects of the proposed subdivision is provided below.

Compliance with the R-3 Zoning District

The R-3 Zoning District permits single family residential lots with a minimum size of 40,000 square feet, slightly less than an acre, which is 43,560 square feet. This R-3 District requires a minimum lot width of 125 feet; all of the lots exceed the minimum lot size and width. The buildable area on R-3 lots must be setback minimum distances from the property lines: 40 feet from the front property line, 40 feet from the rear property line and 15 feet from side property lines. In the case of this subdivision, expanded setbacks are proposed. The final plat of subdivision establishes front yard setbacks for Lots 2 and 3 ranging from 90 feet to 140 feet, instead of the minimum required setback of 40 feet. The increased setbacks are in response to the public input presented to the Commission and the Commission's discussions which encouraged preservation of open space along the streetscape, preservation of significant and healthy trees, and limiting grading and filling on the property as homes are built.

Properties to the east of the Swift property are similarly zoned, R-3 with a minimum lot size of 40,000 square feet. Lots further to the east are zoned R-4 for 60,000 square foot lots. Lots immediately to the east of the Swift property, on the east side of Washington Road, range in size from about 59,000 square feet to 36,000 square feet.

Properties to the west of the Swift property are zoned R-1, a zoning district which allows lots as small as 9,375 square feet. In recognition of the proximity of the houses to the west of the Swift property, and to generally align the setbacks of all four lots along the west boundary, a 20 foot setback is established on the plat on Lots 1 and 4, in excess of the required 15 foot side yard setback.

A conventional subdivision is proposed by the petitioner, rather than a clustered, smaller lot subdivision. Although the overlay district allows an alternate development type, the plat as recommended by the Plan Commission is for a conventional the four lot subdivision, with each lot served by a separate driveway, in keeping with the overall character of the surrounding area. The proposed lots will allow homes of up to about 5,000 square feet based on the City's building scale calculation.

Stormwater Drainage

An overall drainage and grading plan was submitted to the City Engineer, preliminary review is completed and final review is underway. In addition, drainage and grading plans will be required prior to the issuance of permits for each individual home. The capacity of existing road drains and storm sewers in the area will be evaluated by the City Engineer, taking into account the planned impervious surface, and if necessary, off site improvements will be required.

The site overall will retain a significant amount of open space to handle stormwater runoff from the proposed four new homes and the associated driveways. The extensive front yards located between the houses and the roads on all sides will mitigate off site impacts.

Availability of Utilities and Public Streets

Public streets and public utilities; water and sanitary sewers, are available near the property. Water and sanitary sewer lines will be extended by the developer as part of the subdivision improvements to serve the four individual lots. Water and sanitary sewer lines to be dedicated to the City as public mains will be located within the public right-of-way.

The addition of four single family homes to this neighborhood, one of which will essentially replace the home previously located on this site, will not generate traffic beyond that which can be accommodated by the adjacent public streets.

Preservation of the Streetscape and Significant Trees

A tree survey was submitted by the petitioner and was reviewed by the City Arborist. The City Arborist spent considerable time at the site assessing the condition of each tree. Information identifying the "best trees", "other trees worth saving" and "groupings of trees worth protecting and preserving" was prepared by the City's Certified Arborist and will be provided to the Historic Preservation Commission as homes are presented for review for each of the four lots.

The focus will be on saving trees that are of high quality and of desirable species. Trees that are in failing or deteriorated condition and trees that were determined to not be worth designing around will remain on the site until a specific site plan and home is approved for each lot through the Historic Preservation Commission process. Importantly, the Historic Preservation Commission is charged with evaluating the overall site plan for each lot, the massing and architectural character of each house, the exterior materials, any proposed tree removals and proposed landscaping and hardscape.

Driveways

The number and locations of the driveways was the subject of much discussion. Notes relating to driveway placement are included as part of the Plan Commission's recommendation and are reflected on the plat of subdivision.

THE CITY OF LAKE FOREST
ORDINANCE NO. 2020 - ____

**AN ORDINANCE GRANTING FINAL DEVELOPMENT PLAN AND FINAL PLAT
APPROVAL FOR A PLANNED PRESERVATION SUBDIVISION UNDER THE SPECIAL USE
PROVISIONS OF THE R-3 SINGLE FAMILY RESIDENCE DISTRICT OF THE CITY OF LAKE
FOREST ZONING CODE FOR A 3.8-ACRE PROPERTY LOCATED ON THE WEST SIDE OF
WASHINGTON ROAD, BETWEEN WALNUT ROAD AND WESTMINSTER.**

MARGARET M. AND HAMPDEN M. SWIFT PLANNED PRESERVATION SUBDIVISION

WHEREAS, The City of Lake Forest ("**City**") is a special charter, home rule municipality existing in accordance with the Illinois Constitution of 1970; and

WHEREAS, pursuant to its home rule powers, Article 5, Section 4 of the City Charter, and various provisions of the Illinois Municipal Code, the City is empowered to formulate rules and regulations to protect the health, safety, and welfare of the City and its residents, including regulations regarding land uses and zoning; and

WHEREAS, pursuant to Section 159.045 (Special Uses) and Section 159.048 (Historic Residential and Open Space Preservation) of the Lake Forest Zoning Code ("**Zoning Code**"), the City has established provisions for Planned Preservation Subdivisions to "ensure and facilitate the preservation of sites, areas, buildings, structures, landscaping, woods and other natural terrain features, and the character of the surrounding areas which are individually and/or collectively of special historical, architectural, aesthetic, cultural and/or ecological significance...." Said provisions authorize parcels in the R-3 zoning district and in the Historic Residential and Open Space Preservation Overlay District meeting the established criteria to be developed as a Planned Preservation Subdivision, a type

of planned development that allows for adjustments in development standards typically applicable to a standard subdivision through a Special Use Permit, subject to a determination by the City that specific criteria are satisfied; and

WHEREAS, Washington/Michigan Management LLC, c/o Stewart Swift, (the "**Owner**") is the owner of certain real property commonly known as 770 Washington Road and the site of the proposed "Margaret M. and Hampden M. Subdivision and which property is legally described in **Exhibit A** attached to and, by this reference, made a part of this Ordinance (the "**Property**"); and

WHEREAS, the Owner has presented a final development plan to the City as provided in the Special Use regulations pertaining to Planned Preservation Residential Subdivisions in the R-3 District, which final development plan includes a final plat of subdivision for the Property, all as more fully described in Section 2 of this Ordinance (the "**Final Development Plan**"); and

WHEREAS, the Plan Commission of the City (i) has determined that the development of the Property as proposed pursuant to the Final Development Plan satisfies the criteria for a Planned Preservation Residential Subdivision, including the provision of open space along the streetscapes and preservation of the existing topography and significant, healthy trees, and (ii) has reviewed and recommended for approval, with conditions, the Final Development Plan and the associated Special Use Permit and submitted to the City Council a report of its findings, a copy of which is attached as **Exhibit B**; and

WHEREAS, the Mayor and City Council of The City of Lake Forest have considered the Plan Commission's review and recommendations regarding the

Final Development Plan and have determined that the best interest of the City and its residents will be served by approving this Ordinance granting Final Development Plan and final plat approval, subject to the terms and conditions hereinafter set forth; and

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF LAKE FOREST, COUNTY OF LAKE, STATE OF ILLINOIS, as follows:

SECTION 1. Recitals. The foregoing recitals are by this reference incorporated into and made a part of this Ordinance as if fully set forth and represent the findings of the City Council.

SECTION 2. Approval of Final Development Plan and Final Plat. The Final Development Plan for the Property, consisting of the following documents:

- (a) That certain subdivision plat prepared by Bleck Engineering Company, Inc. consisting of two (2) sheets entitled "The Margaret M. and Hampden M. Swift Memorial Subdivision" dated November 8, 2019, a copy of which is attached as **Exhibit C** to this Ordinance (the "**Final Plat**"); and
- (b) That certain engineering plan prepared by Bleck Engineering Company, Inc. consisting of 10 sheets entitled "The Margaret M. and Hampden M. Swift Memorial Subdivision – Public Utility Improvements Plan" dated, November 8, 2019, a copy of which is attached as **Exhibit D** to this Ordinance (the "**Public Utility Improvements Plans**"); and

is hereby approved pursuant to Section 159.048 of the Zoning Code, and the Final Plat is hereby approved pursuant to Section 156.029 of the City's Subdivision Code; provided, however, that such approvals shall be subject to the terms and conditions in Section 3 of this Ordinance and such modifications thereto which are determined by the City to be in substantially the same form as attached.

SECTION 3. Conditions on Final Development Plan and Final Plat Approvals. The Final Development Plan and Final Plat approvals granted pursuant to Section 2 of this Ordinance shall be subject to the following conditions, restrictions, and limitations, and Owner's failure to abide by the provisions of this Section shall be grounds for the City, without public notice or hearing, to adopt an ordinance repealing this Ordinance and the approvals granted pursuant to Section 159.048 of the Zoning Code and Section 156.029 of the Subdivision Code:

- (a) No Authorization for Development Activity. The granting of these Final Development Plan and Final Plat approvals shall not be deemed an authorization for the Owner to commence any development work on the Property, and no development work shall be permitted or otherwise authorized unless and until all necessary permits, authorizations, and approvals customarily required have been secured.
- (c) Recordation of the Final Plat. *Prior to the recording of the Final Plat*, the plat shall meet the following conditions to the satisfaction of the City Engineer and Director of Community Development:
 - i. The following notes shall appear on the plat
 - A Final Plat shall be submitted that shall be subject to the review and approval of the City Engineer and Director of Community Development for determination of compliance with all applicable requirements. The Record Final Plat shall include without limitation notes and modifications (all of which shall be in a form acceptable to the City) that address the following:
 - Tree preservation areas are located: 1) along the north portion of the Washington Road street frontage of Lot 2, 2) along the Walnut Road street frontage and at the corner of Lot 3, and (3) in the southwest corner of Lot 4 for the purpose of protecting and preserving the overall character and integrity of significant groupings of trees in these areas. Curb cuts and driveways shall be located to minimize impact in these areas.
 - The front yard setback lines for Lots 2 and 3 as reflected on the plat intentionally supersede the standard setbacks in the R-3 zoning district for the purpose of preserving the streetscape and trees.

- Only open, non-sight obscuring fences are permitted within the front yard setbacks of all lots.
 - Lots 2 and 3 shall be limited to a single curb cut.
 - The driveway and curb cut for Lot 3 may be located within the required 15 foot setback along the north property line subject to approval by the Historic Preservation Commission, City Engineer and City Arborist.
 - The above may be enforced at the discretion of the City.
- iii. All required financial guarantees and all other fees including, but not limited to City impact fees, connection fees and legal fees, shall be paid to the City with the exception of impact fees in support of Districts 67 and 115, which shall be paid directly to the School Districts prior to the issuance of building permits for each lot.
- (c) Commencement of Construction. *Prior to commencement of any construction activity related to utility improvements on or around the Property, the following conditions shall be met to the satisfaction of the City Engineer and Director of Community Development:*
- i. Owner shall secure all necessary approvals from outside agencies if required, and proof of such approvals reasonably satisfactory to the City Engineer shall be delivered to the City.
 - ii. The Public Utility Improvements Plan as approved by this Ordinance shall be subject to modification based upon final approvals by outside agencies and the conditions in this Ordinance. Such modifications shall be submitted and will be subject to a determination by the City Engineer that all applicable requirements are satisfied.
 - iii. A Subdivision Agreement in form and substance that is acceptable to the City Engineer and Director of Community Development shall be executed and delivered to the City.
 - iv. A staging, materials storage and construction vehicle parking plan in form and substance that is reasonably acceptable to the City Engineer and Director of Community Development shall be submitted for the purpose of minimizing congestion on public streets and impacts on neighboring properties.

- v. A pre-construction meeting is held with the owner, contractors and City staff for the purpose of reviewing the sequencing of work, permitted work hours, inspection requirements, submittal of reports and other topics as determined to be necessary by the City Engineer and Director of Community Development.
- (d) During Construction. *For the duration of construction activity on and around the Property,* the following conditions shall be met to the satisfaction of the City Engineer and Director of Community Development:
- i. All trees and open areas designated for preservation shall be protected with fencing during the entire construction process unless otherwise approved in writing by the City Engineer or Director of Community Development.
 - ii. All construction and development work shall be undertaken and completed in accordance with the Final Development Engineering Plans and the Final Landscape Plan, the terms and provisions of this Ordinance, the Subdivision Agreement, and all applicable requirements of law.
- (e) Issuance of Building Permits for Homes. *Prior to the issuance of building permits for new homes,* the following conditions shall be met to the satisfaction of the Director of Community Development.
- i. The installation of utilities, as determined by the City Engineer to be necessary, shall be substantially completed or, at a minimum, installation shall be in process and moving forward in a diligent manner.
 - ii. Review of architectural plans each new home and other appropriate documents by the Historic Preservation Commission shall be completed and all necessary approvals obtained. The Commission shall consider the following factors when reviewing proposed driveway locations: preservation of parkway trees, protection of healthy trees within the Tree Preservation Areas, limiting impervious surface, curved driveways to limit direct views to homes and garages and assuring appropriate sightlines for safety purposes.
 - iii. Documentation shall be presented to the City confirming payment of the applicable impact fees to School Districts 67 and 115 based on the proposed home to be constructed on the lot for which a building permit is sought.

- (e) General Conditions. On an ongoing basis, the following conditions shall be met to the satisfaction of the City Engineer and Director of Community Development:
- i. After City acceptance of sewer and water infrastructure, a two-year guarantee period shall commence for all accepted improvements.

SECTION 4. Failure to Comply with Conditions. Upon the failure or refusal of the Owner to comply with any or all of the conditions, restrictions, or provisions of this Ordinance, the approvals granted in Section 2 of this Ordinance may, in the sole discretion of the City Council by ordinance duly adopted, without the need for a public notice or hearing, be revoked and become null and void; provided, however, that, except as otherwise provided in this Ordinance, no such revocation ordinance shall be considered unless (i) the City has first notified the Owner of the Property and (ii) the Owner has failed to cure any violative condition within 30 days (unless such violative condition requires more than 30 days and the Owner timely commences corrective action and continuously prosecute such corrective action without interruption until completion). In the event of revocation, the development and use of the Property shall be governed solely by the regulations of the R-3 District, as the same may, from time to time, be amended. Further, in the event of such revocation, the City Manager and City Attorney are hereby authorized and directed to bring such zoning enforcement action as may be appropriate under the circumstances. The Owner acknowledges that public notices have been given and public hearings have been held with respect to the adoption of this Ordinance, has considered the possibility of the revocation provided for in this Section, and agrees not to challenge any such revocation on the grounds of any procedural infirmity or any denial of any procedural right provided that the terms of this Section are satisfied.

SECTION 5. Amendment to Ordinance. Except to the extent expressly provided in this Ordinance, any amendments to the terms, conditions, or provisions of this Ordinance that may be requested by the Owner of the Property after the effective date of this Ordinance may be granted only pursuant to the procedures, and subject to the standards and limitations, provided in Section

159.045 of the Zoning Code, or by an amendment to the special use permit itself in the manner provided in the Zoning Code and by applicable law.

SECTION 6. Binding Effect. Except as otherwise expressly provided in this Ordinance, the privileges, obligations, and provisions of each and every Section of this Ordinance are for the sole benefit of, and shall be binding on, the Owner or a subsequent purchaser. This Ordinance shall be in full force and effect from and after its passage and approval; provided, however, that this Ordinance shall be of no force or effect unless and until Owner files with the City its unconditional agreement and consent, in the form attached hereto as **Exhibit E** and by this reference incorporated herein and made a part hereof; provided further that, if Owner does not so file its unconditional agreement and consent within 60 days following the passage of this Ordinance, the City Council may, in its discretion and without public notice or hearing, repeal this Ordinance and thereby revoke the special use permit granted in this Ordinance.

SECTION 7. Effective Date. This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this ____ day of _____, 2020.

AYES:

NAYS:

ABSENT:

APPROVED this ____ day of _____, 2020.

Mayor

ATTEST:

City Clerk

EXHIBIT A

Property Legal Description (770 Washington Road, the Swift Property)

Parcel 1: All of Lots 126, 127 and 128; also that part of Lot 129 bounded by a line described as follows, to-wit; beginning at the Southeast corner of said Lot 129; thence Northerly along the Easterly line thereof to the Northeast corner of said Lot 129; thence Westerly along the Northerly line of said Lot, 75 feet; thence Southerly parallel with the Westerly line of said Lot 129 to the South line thereof; and thence Easterly along said South line to the place of beginning; and also the Easterly half of Lot 130 and the East 10 feet of the Westerly Half of said Lot 130, all in the original Subdivision of Lake Forest, in Lake County, Illinois; excepting therefrom, however, those parts of said Lots 126, 128 and 129 described as follows:

Beginning at the Southwest corner of the premises above described, thence Northerly along the Westerly line of said premises above described, a distance of 197.78 feet; thence Northeasterly along a line which forms an included angle of 115 degrees 56 minutes with the line last above described, a distance of 82.70 feet; thence Southeasterly along a line which forms an included angle of 121 degrees 53 minutes with the line last above described, a distance of 179.10 feet, more or less, to the Northerly line of Walnut Road; thence Southwesterly along the Northerly line of Walnut Road, a distance of 265.85 feet, more or less, to said Southwest corner of the premises first above described.

Parcel 2: That part of Lots 126, 128 and 129 described as follows: Beginning at a point in the South Line of Lot 129 at a point which is 75 feet West of the East line (as measured along the North Line of Lot 129 and parallel to the West Line of said Lot) thence Northerly parallel to the West Line of Lot 129, a distance of 197.78 feet; thence Northeasterly along a line which forms an included angle of 115 degrees 56 minutes with line last above described, a distance of 82.70 feet; thence Southeasterly along a line which forms an included angle of 121 Degrees 53 minutes with line last above described, a distance of 179.10 feet, more or less, to the Northerly line of Walnut Road; thence Southwesterly along the Northerly line of Walnut Road, a distance of 265.85 feet, more or less, to place of beginning, all in original Subdivision of Lake Forest, in Lake County, Illinois.

Area Parcel 1 = 3.12 Acres

Area Parcel 2 = 0.70 Acres

Total Area = 3.82 Acres

EXHIBIT B

Findings of Fact

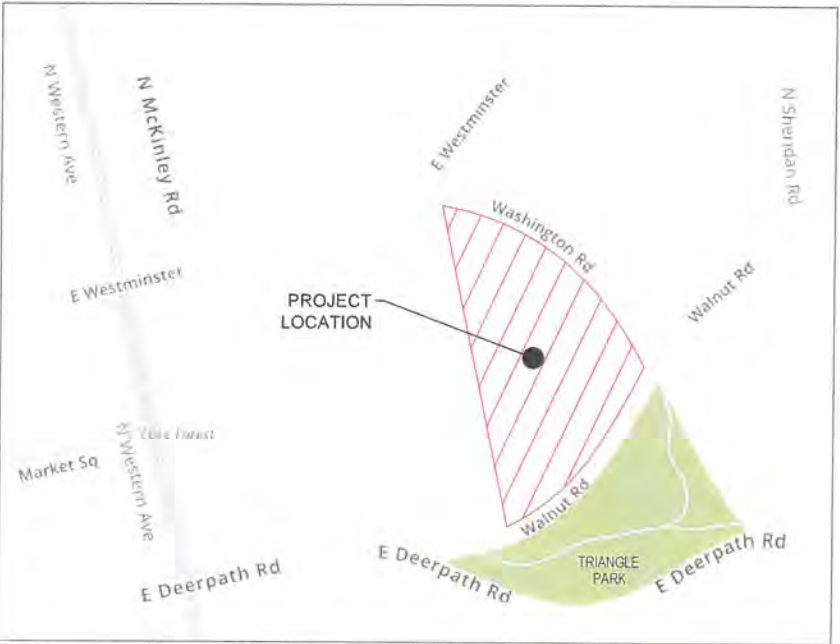
1. The proposed subdivision will not endanger public health, safety, or the general welfare of the community. Instead, the development will offer housing opportunities in close proximity to the Central Business District in keeping with the character of the surrounding neighborhood. The open character of the streetscape and significant, healthy trees will be preserved.
2. The proposed development has gone through an extensive public review process. A conventional subdivision plan that meets, and in some respects exceeds, the requirements of the Code for subdivisions in the R-3 District is presented. Conditions of approval, reflected as notes on the plat, provide further direction to assure the preservation of significant trees, location of curb cuts and preservation of streetscapes and the character of the neighborhood.
3. The development is permitted through a Special Use Permit in the R-3 zoning district as a Planned Preservation Subdivision as authorized by the Historic Residential and Open Space Overlay District in which the property is located. The Final Development Plan Ordinance serves as the authorizing document for the Special Use Permit.
4. The proposed subdivision will not impede orderly development or redevelopment of surrounding properties.
5. Adequate utilities and drainage facilities exist or will be constructed as part of the development.
6. The proposed subdivision will not result in a significant diminution of the value of surrounding properties and is instead expected to have a beneficial effect over and above the prior condition.

THE MARGARET M. & HAMPDEN M. SWIFT MEMORIAL SUBDIVISION

PUBLIC UTILITY IMPROVEMENTS

WASHINGTON ROAD & WALNUT ROAD

LAKE FOREST, LAKE COUNTY, ILLINOIS



LOCATION MAP

LEGEND

--	--	--

NOTE: FOR ADDITIONAL STANDARD SYMBOLS AND ABBREVIATIONS USED THROUGHOUT THESE PLANS, SEE ILLINOIS DEPARTMENT OF TRANSPORTATION STANDARD 90001-10 (LOCATED ON CD).

SHEET INDEX

- 1 COVER SHEET
- 2 GENERAL NOTES & TREE INVENTORY
- 3 EXISTING CONDITIONS
- 4 PLAN & PROFILE: WALNUT ROAD
- 5 PLAN & PROFILE: WASHINGTON ROAD STA. 23+75 TO 27+50
- 6 PLAN & PROFILE: WASHINGTON ROAD STA. 20+00 TO 23+75
- 7 DETAILS
- 8 DETAILS
- 9 DETAILS
- 10 DETAILS

FOR LOCATION OF UNDERGROUND UTILITIES CONTACT:
(ALL UNDERGROUND UTILITY LOCATIONS ARE APPROXIMATE)

COMED (ELECTRIC) ROBERT KOLLAR, ENGINEER 1500 FRANKLIN BOULEVARD LIBERTYVILLE, IL 60048 847.204.2859	AT&T (TELECOMMUNICATIONS) BRUCE BROWN 1000 COMMERCE DRIVE, FLOOR 2 OAKBROOK, IL 60523 630.573.5715
CITY OF LAKE FOREST (PUBLIC: WATER, SANITARY SEWER, STORM SEWER) MICHAEL THOMAS, DIR. OF PUBLIC WORKS 800 NORTH FIELD DRIVE LAKE FOREST, IL 60045 847.810.3540	NORTH SHORE GAS (NATURAL GAS) JAY HAMMER 3001 GRAND AVENUE WAUKEGAN, IL 60085 847.263.46478
COMCAST CABLE (TELECOMMUNICATIONS) ROBERT SCHULTER 688 INDUSTRIAL DRIVE ELMHURST, IL 60126 630.600.6347	

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www.bleckeng.com

Swift
Memorial
Subdivision

Lake Forest,
IL

BENCHMARKS

ARROW NUT ON FIRE HYDRANT
NORTH PARKWAY AT INTERSECTION
WASHINGTON ROAD & WALNUT ROAD
ELEVATION = 679.53

ARROW NUT ON FIRE HYDRANT
NORTH PARKWAY AT INTERSECTION
WASHINGTON ROAD & WESTMINSTER
ELEVATION = 687.20

ISSUED DATE ISSUED FOR

11.08.2019	PERMIT

PROFESSIONAL SEAL

"To the best of our knowledge and belief,
the drainage of the surface waters will
not be changed by the construction of
this project or any part thereof, or that if
such surface waters drainage will be
changed, reasonable provisions have
been made for the collection and
diversion of such surface waters into
public areas or drains which the
developer has a right to use, and that
such surface waters will be planned for
in accordance with generally accepted
engineering practices so as to reduce
the likelihood of the damage to the
adjoining property because of the
construction of the project."

Patrick J. Bleck, PE Nov. 8, 2019

License No. 002-00000000

70-1051	Project No.
DJD	Drawn By
PJB	Checked By
Drawing No.	1
Drawing Name	COVER SHEET

EXHIBIT E
Unconditional Agreement and Consent

Pursuant to Section Six of The City of Lake Forest Ordinance No. 2020 - ____ ("**Ordinance**"), and to induce the City Council to grant the approvals provided for in such Ordinance, the undersigneds acknowledge for themselves and their successors and assigns in title to the Property that they

1. have read and understand all of the terms and provisions of Ordinance No. 2020 - ____;
2. hereby unconditionally agree to accept, consent to, and abide by all of the terms, conditions, restrictions, and provisions of this Ordinance, The City of Lake Forest City Code, and all other applicable codes, ordinances, rules, and regulations;
3. acknowledge and agree that the City is not and shall not be, in any way, liable for any damages or injuries that may be sustained as a result of the City's issuance of any permits for the use of the Property, and that the City's issuance of any permit does not, and shall not, in any way, be deemed to insure the Owners against damage or injury of any kind and at any time;
4. acknowledge that the public notices and hearings have been properly given and held with respect to the adoption of the Ordinance;
5. agree to and do hereby hold harmless, defend, and indemnify the City, the City's corporate authorities, and all City elected and appointed officials, officers, employees, agents, representatives, and attorneys, from any and all claims that may, at any time, be asserted against any of these parties with respect to the Property and the City's adoption of the Ordinance or granting the approvals to the Owners pursuant to the Ordinance, except as may arise from the City's gross negligence or willful misconduct, and provided that the City shall assert its available immunities in connection with such claims; and
6. represent and acknowledge that the persons signing this Unconditional Agreement and Consent are duly authorized to do so on behalf of the Owners of the Property.

OWNER: _____

By: _____
Its _____

ATTEST:

THE CITY OF LAKE FOREST

ORDINANCE NO. 2020-_____

**AN ORDINANCE AMENDING CHAPTER 110 OF THE
LAKE FOREST CITY CODE REGARDING PERMITS FOR
SPECIAL EVENTS AND COMMERCIAL FILMING**

Adopted by the City Council
of the City of Lake Forest
this ____ day of _____ 2020

Published in pamphlet form by direction
and authority of The City of Lake Forest
Lake County, Illinois
this ____ day of _____ 2020

THE CITY OF LAKE FOREST

ORDINANCE NO. 2020-_____

**AN ORDINANCE AMENDING CHAPTER 110 OF THE
LAKE FOREST CITY CODE REGARDING PERMITS FOR
SPECIAL EVENTS AND COMMERCIAL FILMING**

WHEREAS, The City of Lake Forest is a home rule, special charter municipal corporation; and

WHEREAS, the City may exercise any power and perform any function pertaining to its government and affairs for the protection of the public health, safety, morals, and welfare; and

WHEREAS, special events such as parades, public assemblies, races, walk-a-thons, exhibits, shows, and similar activities involving a congregation or gathering of persons adds to the unique character of the City; and

WHEREAS, the City's architectural history, scenic vistas, beautiful homes, neighborhoods, parks, and commercial spaces attract commercial digital and film recording such as documentaries, television and feature films, advertisements, and similar projects;

WHEREAS, special events and commercial filming impose additional costs on the City necessitating the regulation and permitting of these activities; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of The City of Lake Forest, County of Lake, and State of Illinois, as follows:

SECTION ONE: Recitals. The foregoing recitals are incorporated as the findings of the City Council and are hereby incorporated into and made a part of this Ordinance.

SECTION TWO: Amendment. Chapter 110, entitled "Licenses and Miscellaneous Businesses," of Title XI, entitled "Business Regulations," of the Lake Forest City Code is hereby amended by adding new Sections 110.230 through 110.232, in proper numerical order, regarding "Special Events," as follows:

"SPECIAL EVENTS

§ 110.230 PERMIT REQUIRED.

It shall be unlawful for any person to conduct a special event within the corporate limits of the City unless a permit has been issued pursuant to this Chapter.

§ 110.231 POLICIES AND PROCEDURES.

The City Manager will establish policies and procedures for special events and the issuance of special event permits. A copy of the approved policies and procedures will be available in the Office of the City Manager. The permittee must comply with all applicable policies and procedures in operating a special event in the City.

§ 110.232 FEES.

Before the issuance of any permit, the applicant must pay the applicable permit fee and all other applicable fees for the special event as set by the City's Annual Fee Ordinance."

SECTION THREE: Amendment. Chapter 110, entitled "Licenses and Miscellaneous Businesses," of Title XI, entitled "Business Regulations," of the Lake Forest City Code is hereby amended by adding new Sections 110.240 through 110.242, in proper numerical order, regarding "Commercial Filming," as follows:

"COMMERCIAL FILMING

§ 110.240 PERMIT REQUIRED.

It shall be unlawful for any person to conduct commercial filming within the corporate limits of the City unless a permit has been issued pursuant to this Chapter.

§ 110.241 POLICIES AND PROCEDURES.

The City Manager will establish policies and procedures for commercial filming and the issuance of commercial film permits. A copy of the approved policies and procedures will be available in the Office of the City Manager. The permittee must comply with all applicable policies and procedures in conducting commercial filming in the City.

§ 110.242 FEES.

Before the issuance of any permit, the applicant must pay the applicable permit fee and all other applicable fees for the commercial filming activity as set by the City's Annual Fee Ordinance."

SECTION FOUR: Amendment. Exhibit A of Ordinance No. 2019 - _____ entitled "AN ORDINANCE APPROVING A FEE SCHEDULE FOR THE CITY OF LAKE FOREST" is hereby amended to modify the references to the special event fees, as follows (additions are **bold and underline**, deletions are ~~struck through~~):

5. OCM			
General Fees & Charges:			
* * *			
Special Event Fees	City Code Section	Fund	FY2020
Application Fee	10.13; <u>110.232</u>	General	\$50
Application Fee - Late Fee	10.13; <u>110.232</u>	General	50% of fee per 30 days
Escrow Deposit - Special Events	40.13 <u>110.232</u>	General	\$500
Police Officer hourly rate	40.13 <u>110.232</u>	General	86
Firefighter/Paramedic hourly rate	40.13 <u>110.232</u>	General	85
Police and Fire Vehicle	40.13 <u>110.232</u>	General	\$110
Public Works Hourly Rate	40.13 <u>110.232</u>	General	67
Parks hourly rate	40.13 <u>110.232</u>	Parks/Rec.	67
A-Frame Barricades	98.011	General	\$5
Barricades 1 - 10	98.011	General	\$40
Parking Cones	98.011	General	\$1
Bleacher keep in park	40.13 <u>110.232</u>	General	50
Bleacher move to another location	40.13 <u>110.232</u>	General	195
Litter Barrels 1-6	40.13 <u>110.232</u>	General	16
Picnic Tables 1 - 6	40.13 <u>110.232</u>	General	32
Grills	40.13 <u>110.232</u>	General	195

SECTION FIVE: Amendment. Exhibit A of Ordinance No. 2019 - _____ entitled "AN ORDINANCE APPROVING A FEE SCHEDULE FOR THE CITY OF LAKE FOREST" is hereby amended to add new fees for commercial filming, as follows (additions are **bold and underline**, deletions are ~~struck through~~):

<u>Commercial Filming Fees</u>	<u>City Code Section</u>	<u>Fund</u>	<u>FY2020</u>
<u>CLASS A Film Application</u>	<u>10.13; 110.242</u>	<u>[INSERT]</u>	<u>\$150</u>

<u>CLASS A Film Permit</u>	<u>110.242</u>	<u>INSERT</u>	<u>\$475</u>
<u>CLASS A Security Deposit</u>	<u>110.242</u>	<u>INSERT</u>	<u>\$1,000</u>
<u>CLASS B Film Application</u>	<u>10.13; 110.242</u>	<u>INSERT</u>	<u>\$100</u>
<u>CLASS B Film Permit</u>	<u>110.242</u>	<u>INSERT</u>	<u>\$375</u>
<u>CLASS B Security Deposit</u>	<u>110.242</u>	<u>INSERT</u>	<u>\$500</u>
<u>CLASS C Film Application</u>	<u>10.13; 110.242</u>	<u>INSERT</u>	<u>\$50</u>
<u>CLASS C Film Permit</u>	<u>110.242</u>	<u>INSERT</u>	<u>\$125</u>

SECTION SIX: Effective Date. This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form in the manner provided by law.

Passed this ____ day of _____, 2020.

AYES:

NAYS:

ABSENT:

ABSTAIN:

Approved this __ day of _____, 2020.

Mayor

ATTEST:

City Clerk