

**THE CITY OF LAKE FOREST
CITY COUNCIL AGENDA**
Monday, November 19, 2018, 6:30pm
City Hall Council Chambers
220 E. Deerpath, Lake Forest

Honorable Mayor, Robert Lansing

Prudence R. Beidler, Alderman First Ward
James E. Morris, Alderman First Ward
Timothy Newman, Alderman Second Ward
Melanie Rummel, Alderman Second Ward

Jack Reisenberg, Alderman Third Ward
James Preschlack, Alderman Third Ward
Michelle Moreno, Alderman Fourth Ward
Raymond Buschmann, Alderman Fourth Ward

CALL TO ORDER AND ROLL CALL

6:30p.m.

PLEDGE OF ALLEGIANCE

REPORTS OF CITY OFFICERS

1. COMMENTS BY MAYOR

2. COMMENTS BY CITY MANAGER

A. ERP Implementation Update: Utility Billing

- Elizabeth Holleb, Director of Finance

B. ERP Implementation Update: Transition to New Building Permit and Inspection Software

- Catherine Czerniak, Director of Community Development

C. Smart 911 Rollout

- Karl Waldorf, Chief of Police

3. COMMITTEE REPORTS

FINANCE COMMITTEE

1. Consideration of an Ordinance Establishing the 2018 Tax Levy (First Reading)

PRESENTED BY: *Elizabeth Holleb, Finance Director (847-810-3612)*

PURPOSE AND ACTION REQUESTED: Staff requests approving the first reading of an Ordinance establishing the 2018 tax levy.

BACKGROUND/DISCUSSION: The annual tax levy must be filed with the County Clerk by the last Tuesday in December. The City has a significant reliance on property tax revenues, which represents more than 50% of the General Fund revenue.

Spreadsheets reviewing the proposed tax levy for 2018 are attached (**page 18**) for your consideration. These include: 1) the tax levy limitations under the tax cap; 2) the tax levy distributed by fund without new growth and allowances distributed; 3) the tax levy by fund with new growth and allowances distributed; and 4) an explanation of the tax increase to an average homeowner.

The tax levy to be approved includes the needs of all City departments, as well as for pensions and debt service requirements. A summary of the proposed levy is as follows:

FUND	Proposed 2018 LEVY	2017 Extension	\$ CHANGE	% CHANGE
City General	\$ 14,785,421	\$ 14,367,558	\$ 417,863	2.91%
Pension Funds	5,541,230	5,316,089	225,141	4.24%
Fire Pension PA 93-0689	91,328	86,122	5,206	6.04%
Recreation	1,433,090	1,403,614	29,476	2.10%
Parks	3,189,781	3,124,173	65,608	2.10%
Recreation & Parks/Specific Purpose	125,000	125,000	0	0.00%
Special Recreation	474,817	465,051	9,766	2.10%
Capital Improvements	815,225	816,750	(1,525)	-0.19%
Library	3,762,693	3,669,027	93,666	2.55%
Library sites	411,500	403,036	8,464	2.10%
Bond Funds	1,653,115	1,536,807	116,308	7.57%
TOTAL TAX LEVY - CITY	\$ 32,283,200	\$ 31,313,227	\$ 969,973	3.10%
School District 67- ESTIMATED	\$ -	-	\$ -	-
GRAND TOTAL	32,283,200	31,313,227	\$ 969,973	3.10%
Ordinance (exclude Bond Funds)	<u>\$30,630,085</u>			

School District #67 levy amounts are not yet available and will be incorporated into the Levy Ordinance submitted for final approval on December 3, 2018.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
City Council	11/5/18	Determination of a preliminary non-binding estimate of the 2018 levy.
Finance Committee	10/15/18	Approval of 2018 Tax Levy Estimate
City Council Workshop	9/17/18	Preliminary discussion of 2018 tax levy

BUDGET/FISCAL IMPACT: The proposed tax levy for 2018 reflects a 3.10% increase over the 2017 tax levy extensions for the City and Library operating funds and City pension and debt service funds. This increase is comprised of the 2.10% property tax cap increase on operating and IMRF pension levies; debt service bond levies as previously approved by City Council bond Ordinances, subject to abatement for debt paid by alternate revenue sources; increases attributable to new construction; and increases in police and fire pension costs as

determined by an independent actuarial valuation. **The average increase to existing residents (\$800,000 home) is projected to be \$87 or 2.64%.**

COUNCIL ACTION: Grant first reading of an Ordinance Establishing the 2018 Tax Levy (page 22).

2. Approval of Ordinances Abating 2018 Tax Levies for Various G.O. Alternate Revenue Bond Issues (First Reading)

PRESENTED BY: *Elizabeth Holleb, Finance Director (847-810-3612)*

PURPOSE AND ACTION REQUESTED: Staff requests approving the first reading of ordinances abating 2018 tax levies.

BACKGROUND/DISCUSSION: The proposed Ordinances provide for the abatement of 2018 taxes levied for the various outstanding general obligation ALTERNATE REVENUE bond issues. The tax levies for all bond issues are established and recorded with the County Clerk at the time the bonds are issued. Therefore, in order to reduce the bond tax levies, an abatement ordinance must be approved and filed with the County Clerk before the last Tuesday in December. The abatement of these general obligation ALTERNATE REVENUE bonds is possible due to the fact these bond funds have an adequate revenue source from water sales, golf fees, sales tax or payments from the U.S. Treasury. Therefore, the general obligation tax levy can be abated as was planned at the time the bonds were issued. The proposed Ordinances (beginning on **page 31**) are as follows:

- An Ordinance Abating a Portion of the Tax being Levied in 2018 for the Annual Payment of the Principal and Interest on the Taxable General Obligation Bonds, Series 2010-B Bond Issue
- An Ordinance Abating a Portion of the Tax being Levied in 2018 for the Annual Payment of the Principal and Interest on the Taxable General Obligation Bonds, Series 2010-C Bond Issue
- An Ordinance Abating the Total Tax being Levied in 2018 for the Annual Payment of the Principal and Interest on the 2011 General Obligation Series 2011-A Refunding Bond Issue
- An Ordinance Abating the Total Tax being Levied in 2018 for the Annual Payment of the Principal and Interest on the 2011 General Obligation Series 2011-B Refunding Bond Issue
- An Ordinance Abating a Portion of the Tax being Levied in 2018 for the Annual Payment of the Principal and Interest on the General Obligation Bonds, Series 2015 Bond Issue
- An Ordinance Abating a Portion of the Tax being Levied in 2018 for the Annual Payment of the Principal and Interest on the General Obligation Bonds, Series 2017 Bond Issue

BUDGET/FISCAL IMPACT: A summary of the proposed tax levy abatements is provided below:

2018 Debt Service Levy and Abatements

	<u>Levy per County</u>	<u>TIF</u>	<u>Golf</u>	<u>Water</u>	<u>.5 NHRST</u>	<u>Int Rebate</u>	<u>Net Levy</u>
2009	278,195.00						278,195.00
2010A	0.00						0.00
2010B	172,500.00					(72,657.00)	99,843.00
2010C	442,098.76					(74,397.55)	367,701.21
2011A	137,050.00			(137,050.00)			0.00
2011B	2,719,250.00		(113,017.50)	(2,076,452.50)	(529,780.00)		0.00
2013	679,762.50						679,762.50
2015	589,675.00	(362,062.50)					227,612.50
2017	271,152.50			(271,152.50)			0.00
	5,289,683.76	(362,062.50)	(113,017.50)	(2,484,655.00)	(529,780.00)	(147,054.55)	1,653,114.21
1% L/C	5,342,580.60						1,669,645.35

COUNCIL ACTION: Grant first reading approval of the Ordinances abating tax levies for various general obligation bond issues.

3. Consideration of an Ordinance approving a Fee Schedule and Ordinance adopting new fees related to Public Works (First Reading)

PRESENTED BY: *Elizabeth Holleb, Finance Director (847-810-3612)*

PURPOSE AND ACTION REQUESTED: Staff requests approving the first reading of the proposed Ordinances.

BACKGROUND/DISCUSSION: As part of the budget process, all departments are asked to review their user fees. A comprehensive fee schedule is provided as Exhibit A to the Ordinance approving a fee schedule, which clearly identifies the proposed fee increases highlighted in yellow and the proposed new fees highlighted in orange. Fees highlighted in green are not reflective of changes in existing fees; rather, they are clarifications due to a review of City Code and current practices or the addition of previously approved fees into the Fee Schedule.

Departments have provided supplemental memos justifying their proposed fee adjustments and new fees, which are included in the packet beginning on **page 40**. New fees require a separate Ordinance to be submitted by the department proposing the new fee and accompany the Ordinance approving the fee schedule. The following Ordinances are submitted for City Council consideration at this time:

- Ordinance approving a fee schedule (**page 37**)
- Ordinance adopting new fees related to Public Works (**page 58**)

The fee revisions and proposed new fees will be further discussed at the November 26, 2018 Finance Committee meeting. Fees related to the Water Utility Fund are not yet incorporated into the proposed fee schedule pending the November 26 discussion.

BUDGET/FISCAL IMPACT: Revenue for the new and increased fees is estimated to be immaterial in the General Fund, \$27,869 in the Parks and Recreation Fund, and \$47,736 in the Golf Course Fund.

COUNCIL ACTION: Grant first reading to the proposed ordinances.

4. OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL ON NON-AGENDA ITEMS
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5. ITEMS FOR OMNIBUS VOTE CONSIDERATION
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1. Approval of the November 5, 2018 City Council Meeting Minutes

A copy of the minutes can be found beginning on **page 72**.

COUNCIL ACTION: Approval of the November 5, 2018 City Council Meeting Minutes.

2. Authorization to Purchase Knollwood Fire Engine 44, and Assume AFG Grant for Fire Truck 44.

STAFF CONTACT: *Pete Siebert, Fire Chief (810-3864) and
Michael Thomas, Director of Public Works (810-3540)*

PURPOSE AND ACTION REQUESTED: The Public Works Committee and staff are requesting City Council authorization to purchase Knollwood Fire Engine 44 for \$110,000.00 from the Rockland Fire Protection District and authorization to assume the Assistance to Firefighters Grant (AFG) from the Rockland Fire Protection District for Knollwood Fire Truck 44.

BACKGROUND/DISCUSSION: Since entering into an IGA with the Rockland Fire Protection District effective October 1, 2018, to provide fire, EMS and fire prevention services to its residents, the District has declared all equipment and vehicles as surplus. The IGA stipulated that Lake Forest received first right of refusal to purchase District's vehicles and equipment. The opportunity to purchase a used fire engine with low miles from the District would benefit our department by replacing a 1994 fire engine with a 2008 E-One engine that is 14 years newer and 86,000 less miles. The acquisition of Truck 44 a 2003 E-One, would also reduce the age of the fleet by replacing our current 1991 truck. A copy of the PowerPoint presentation can be found on **page 76** of your packet.

By assuming the AFG grant from The Rockland Fire Protection District, we would take possession of the truck (valued at \$150,000) with no cost to the City of Lake Forest. If we assume the grant, the City will be required to follow FEMA procedures if we wish to sell the vehicle in the future. The rules surrounding the AFG grant, only allow the seller to keep 10% (amount of original grant funding match) of the sale price. The more favorable option would be to find another fire department to assume the grant.

At the December 3, 2018 City Council meeting, after the City takes possession of the vehicles and is able to obtain a more accurate price for any repainting, re-lettering and minor mechanical repairs to the two vehicles, staff will return for additional funding. At this point

staff does not foresee this amount exceeding \$60,000. We have had both of the vehicles appraised and feel that the asking price for the engine (\$110,000) is a fair price. Lake Forest's Fleet mechanics have performed a comprehensive analysis of both vehicles and have a detailed list of minor repairs needed. The proposed plan to acquire the two vehicles and make any needed repairs, was part of a comprehensive fire department fleet restructuring presentation that was reviewed and recommended for approval by the Public Works Committee on October 30, 2018.

BUDGET/FISCAL IMPACT: The impact would be the cost of the fire engine not to exceed \$110,000.00. The future fleet cost should be reduced by adding two newer vehicles with lower mileage than the Department's current vehicles. The assumption of the AFG grant will allow the City to acquire a vehicle at no cost, and the acquisition of both vehicles will significantly reduce CIP funding needs in the near future. Additional costs associated with painting and minor vehicle repairs will be brought back to the City Council at the December 3 meeting.

COUNCIL ACTION: Authorization to Purchase Fire Engine 44 (2008 E-One), and assume the Assistance to Firefighters Grant for Fire Truck 44 (2003 E-One) from the Rockland Fire Protection District

3. Approval of a Public Right-of-Way Dedication for the Everett/Waukegan Intersection Improvement Project

STAFF CONTACT: *Robert Ells, Superintendent of Engineering (810-3555)*

PURPOSE AND ACTION REQUESTED: Public Works Committee requests City Council approval of a public right-of-way dedication of City property to facilitate the expansion of the right-turn lane to southbound Waukegan Road from Everett Road as part of the Everett/Waukegan Intersection Improvement Project.

BACKGROUND/DISCUSSION: Phase II detailed engineering design has begun for the intersection improvement project. The plan calls for the three modifications to the intersection: First, the project will add a dedicated right turn lane from southbound Waukegan Road to westbound Everett Road. Secondly, it will lengthen the right turn lane, left turn lane and through lane from eastbound Everett Road to west of the Metra tracks. Finally it will lengthen the left turn lane from westbound Everett road to southbound Waukegan Road.

This project will reduce traffic congestion at the intersection by adding additional vehicle stacking and creating dedicated turn lanes. The Phase I preliminary engineering design has been approved by both IDOT and Metra.

In order to accommodate the proposed lane improvements on Everett Road, 5,732 square feet (0.1316 acres) of additional public right-of-way along the south side of Everett Road between Telegraph and Waukegan Road is required. This property is currently owned by The City of Lake Forest.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
Public Works Committee	10/30/18	Reviewed & Approved

BUDGET/FISCAL IMPACT: N/A

The proposed Plat of Dedication can be found on **page 87** of the City Council agenda packet.

COUNCIL ACTION: Approval of a Public Right-of-Way Dedication for the Everett/Waukegan Intersection Improvement Project

4. Approval of All City Expenditures and Contractor Recommendations for the Waukegan Road Sidewalk Project

STAFF CONTACT: *Michael Thomas, Director of Public Works (810-3540)*

PURPOSE AND ACTION REQUESTED: The Public Works Committee is requesting City Council approval of all City expenditures and contractor recommendations relating to the replacement of the Waukegan Road sidewalk.

BACKGROUND/DISCUSSION: The asphalt sidewalk located on the west side of Waukegan Road, is within Illinois Department of Transportation's (IDOT hereafter) right-of-way. Like all IDOT right-of-way sidewalks, the municipal government is expected to repair and replace the sidewalk as needed. The Waukegan Road sidewalk from Deerpath to Rte. 176 is in poor condition. While the City's Streets Section has made multiple repairs over recent years, the sidewalk has deteriorated to a point where replacement is necessary.

If the City would agree to fund the IDOT required design, minor concrete work, and restoration costs, a resident living in the area offered to pay for the sidewalk's replacement. However the resident has asked that a specific paving company be used. The resident has utilized Performance Paving Ltd. for multiple parking lot construction projects and has been very satisfied with the company's work. The City's Engineering staff has also inspected numerous Performance Paving driveway replacements and agrees that its overall quality and ability to perform this type of work is acceptable. The project will occur next spring when the asphalt plants re-open for the season.

City Council approved a contract with Gewalt-Hamilton Associates to provide design drawings for the entire project. Design drawings for the initial phase are complete and GeWalt Hamilton has recently completed the second portion of the design. GeWalt Hamilton submitted the second phase drawings last week to the State for their review. Before the City receives a final permit from the State, the asphalt contractor is required to submit insurance and bond documents for the State's review. This entire process should be completed before the asphalt plants re-open in the spring.

The agreement between the City and the donor stipulates that the City will pay for the concrete work and restoration costs. A majority of the concrete curb and ADA access panel

work was completed this fall and a small portion will be completed in the spring prior to the actual paving. Additionally, City staff will purchase and install black dirt, seed, and blanket once the project is complete. A cost breakdown showing both the City and donor costs are presented below and can be found on **page 88** as well.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
Public Works Committee	10/30/18	Approved All City Expenditures & Contractor Recommendations
City Council	9/4/18	Approved Phase I Asphalt Contractor
Public Works Committee	8/28/18	Approved Waiving Bid Process
City Council	8/6/18	Approved Phase II Design and Authorized City Manager to Negotiate & Complete Donor Agreement
City Council	3/19/18	Approved Phase I Design
Public Works Committee	3/8/18	Reviewed & Approved Phase I Design

BUDGET/FISCAL IMPACT: Beginning on **page 89** of the agenda packet is Performance Paving's proposal to complete both Phase I and Phase II. Per the agreement, the City will pay the contractor directly and receive reimbursement from the donor.

Has competitive pricing been obtained for proposed goods/services? No,

Waiver requested per Administrative Directive 3-5, Section 9.0A – Specially Authorized Waiver (2/3 vote).

Below is a summary of the project budget:

Phase I & II Design, Previously Approved by City Council– City Paid

FY2019 Funding Source	Amount Budgeted	Amount Requested	Budgeted? Y/N
General Fund Contingency	\$0	\$62,180	Y

Phase I Concrete – City Paid

FY2019 Funding Source	Amount Budgeted	Amount Requested	Budgeted? Y/N
Capital Improvement Fund	\$0	\$19,335	N

Phase II Concrete and Restoration Expenses – City to Pay

FY2020 Funding Source	Amount Budgeted	Amount Requested	Budgeted? Y/N
Capital Improvement Fund	\$0	\$35,000	Y

Asphalt Resurfacing of Sidewalk – City Paid / Donor Reimbursed

FY2020 Funding Source	Amount Budgeted	Amount Requested	Budgeted? Y/N
Capital Improvement Fund	\$0	\$410,000	N

The asphalt resurfacing cost of the sidewalk will be reimbursed in accordance with the agreement approved by the City Council on August 6, 2018.

COUNCIL ACTION:

- i. Ratification of Phase I & II design to GeWalt Hamilton in the amount of \$62,180; and
- ii. Approval of Phase I concrete to Summit Construction Company in the amount of \$19,335; and
- iii. Approval to Waive the Competitive Bidding Process and Authorize Phase I and Phase II of the Waukegan Road Sidewalk Replacement Project to Performance Paving Ltd. in the amount of \$410,000; and
- iv. Approval to spend \$10,000 for Phase II concrete and \$25,000 for restoration materials (black dirt, seed, blanket) in FY2020 (vendors to be determined).

5. Approval of Two Agreements with AECOM and Ratification of Expenses Incurred for Forest Park Bluff Evaluation Assistance and Virtual Renderings in the Amount of \$14,350.

STAFF CONTACT: *Michael Thomas, Director of Public Works (810-3540)*

PURPOSE AND ACTION REQUESTED: Staff is requesting City Council's approval for AECOM's assistance and virtual renderings for the Forest Park bluff failure. These materials were provided to the Advisory Committee and City Council for their deliberations during the months of August, September, and October of this year.

BACKGROUND/DISCUSSION: During the latter portion of this summer and early fall, AECOM prepared materials for both the Advisory Committee and City Council to assist in their decision on how to address the Forest Park Bluff failure in addition to the services approved by the City Council on July 16, 2018. AECOM provided virtual renderings for three options to include three-dimensional representations of the current conditions and the proposed solutions. Additionally, AECOM provided the City with preliminary grading plans and cross-sections for options 1A and 3A. A preliminary geotechnical stability analysis was also performed in order to develop reliable cost estimates. A copy of the two agreements for these services can be found on **page 91** of this agenda packet.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
City Council	10/15/18	Approval of Design and Construction Engineering (AECOM) and Landscape Design (P Clifford Miller) for Repair Option 3A
City Council	10/1/18	Review of Public Works Committee's Recommendation; Decision was Tabled
City Council	9/17/18	Review of Forest Park Bluff Repair Options
City Council	9/4/18	Bluff Advisory Committee Update
City Council	7/16/18	Approved NBAR Ravine Repair Contracts with Keno & AECOM; Approved Development of Bluff Options with Keno & AECOM
City Council	7/2/2018	Recommend Pursuing Design/Build Approach for Ravine & Bluff Repairs
Public Works Committee	12/13/2017	NBAR Design Update Provided to Committee
City Council	8/7/2017	Approval of NBAR Design Change Order
City Council	7/17/2017	Staff Provided Review of July 12 th Storm & Impacts on NBAR
City Council	3/20/2017	Approval of NBAR Design Agreement and Forest Park Monitoring Services with AECOM
Public Works Committee	3/15/2017	Approval of Forest Park Monitoring Services
Finance Committee	3/13/2017	Provided 3/1/2017 Forest Park Bluff Stability Evaluation

BUDGET/FISCAL IMPACT: Consistent with the City's Purchasing Directive, staff is requesting City Council approval of the \$14,350 expense for additional services provided by AECOM in recent months.

For fiscal year 2019, \$750,000 is budgeted for the repair of the ravine adjacent to the NBAR. As staff has previously noted, savings equating to \$116,796 from both the FY '18 South Beach Access Road and Ferry Hall Bridge projects have been requested to supplement the ravine project's budget. Combining the budget and savings amount totals \$866,796. On July 16, 2018, the City Council approved expenses totaling \$953,990 - \$913,990 to repair the NBAR Ravine and \$40,000 to Keno and AECOM to develop bluff repair options. These approved expenses would require \$87,194 in Capital Fund reserves.

To address the bluff failure, the City Council approved expenses of \$208,000 for AECOM to provide bluff repair design and construction engineering and \$18,740 for P. Clifford Miller to provide landscape design, also to be funded from Capital Fund reserves. Adding the \$14,350 expense associated with this action, \$ 328,284 is being recommended from fund balance reserves. This non-budgeted item would require a supplemental appropriation at the end of FY 2019 if needed.

Has competitive pricing been obtained for proposed goods/services? No

If no, indicate the specific waiver requested:

Administrative Directive 3-5, Section 9.0A – Specially Authorized Waiver (2/3 vote)

The following table summarizes the funding of expenses to date:

FY2019 Funding Source	Amount Budgeted	Amount Requested	Budgeted? Y/N
Capital Fund	\$750,000	\$750,000	Y
FY 2018 Roll-Over	\$116,796	\$116,796	Y
Fund Balance Reserves	\$0	\$328,284	N

COUNCIL ACTION: Approval of two agreements with AECOM and Ratification of Expenses Incurred for Forest Park Bluff Evaluation Assistance and Virtual Renderings in the Amount of \$14,350.

6. Consideration of Adoption of Updated Versions of the Previously Adopted State and National Life Safety and Building Codes. (First Reading)

STAFF CONTACTS:

Catherine Czerniak, Director of Community Development (810-3504)

Pete Siebert, Fire Chief (810-3864)

In 2004, the City Council adopted State and National Building Codes to provide a strong and consistent framework for all construction activity in Lake Forest. Since that time, updated versions of the various Codes have been released. Adoption of the updated Codes is recommended at this time for several reasons.

- To take advantage of the opportunity to incorporate updated Code references into the new building permit and inspection systems from the outset. The adoption of the Code updates corresponds with the "go live" date for the new software.
- Adoption of the updated Codes aligns the City with surrounding municipalities, and the County, which is particularly important given long standing and recent contractual and shared service relationships through which the City provides fire protection services, annual life safety inspections, building plan reviews and inspections of projects under construction.
- The Code updates continually strive to clarify and eliminate ambiguity found to exist in the earlier versions of the Codes.
- City staff is well prepared for this transition having attended training sessions on a continuing basis to keep current with changes to construction methods, materials and State and Federal requirements. In particular, new requirements relating to energy efficiency and life safety are incorporated into the updated Codes.
- Most architects and builders are familiar with the current versions of the Codes and are already designing to the updated standards.

Importantly, as the City has done in the past, a transition period will be provided to assure that projects currently in the design process, are not delayed or forced to make mid-project changes.

Until March 1, 2019, plans designed to the current Codes will be accepted. A memorandum prepared by Matt Goodman, one of the City's building inspectors, is included in the Council packet explaining, from an inspector's perspective, the value of adopting the updated Codes. In summary, the updated Codes provide for various minor refinements to reflect new materials, methods and efficiencies in various areas.

The following Code updates are proposed for adoption. The Codes listed are the most current versions available.

- International Residential Code - 2018
- International Building Code - 2018
- International Fuel Gas Code - 2018
- International Mechanical Code - 2018
- National Electrical Code - 2017
- National Fire Protection Association Codes (NFPA)
 - 101 Life Safety Code – 2018
 - Fire Alarm Code - 2016
 - 13, 13D, 13R Fire Sprinkler Codes - 2016
 - International Fire Prevention Code - 2018

The Ordinance approving the adoption of the updated Building and Life Safety Codes is included in the Council packet beginning on **page 94**.

COUNCIL ACTION: Grant first reading of the Ordinance adopting updated versions of the State and National Building and Life Safety Codes.

7. Consideration of Ordinances Approving Recommendations from the Building Review Board. (First Reading and if Desired by the City Council, Final Approval)

STAFF CONTACT: Catherine Czerniak,
Director of Community Development (810-3504)

The following recommendations from the Building Review Board are presented to the City Council for consideration as part of the Omnibus Agenda.

1052 Buena Road – The Building Review Board recommended approval of the construction of two small additions; one at the rear of the house to expand the existing kitchen, and the other, an addition of one bay to the existing garage. The Preservation Foundation submitted a letter in support of the project and offered comments about exterior materials and landscaping. (Board vote: 5-0, approved)

220 Foster Place - The Building Review Board recommended approval of the demolition of the existing residence and approval of the design of a replacement residence. Several neighbors spoke in support of the project noting that the new house will be an upgrade to the neighborhood and asked that grading and drainage be carefully considered along with landscape screening of the new home to soften the impact on the neighboring properties and the streetscape. The Preservation Foundation submitted a letter in support of the petition and offered input on design details. (Board vote: 5-0, approved)

207 E. Westminster - The Building Review Board recommended approval of signage and an awning for a new business in an existing building, in the Central Business District. The Preservation Foundation submitted a letter in support of the petition. (Board vote: 4-1, approved. One Board member voted nay noting that the shape of the awning is not consistent with the existing awning on the building.)

The Ordinances approving the petitions as recommended by the Building Review Board, with key exhibits attached, are included in the Council packet beginning on **page 102**. The Ordinances, complete with all exhibits, are available for review in the Community Development Department.

COUNCIL ACTION: If determined to be appropriate by the City Council, waive first reading and grant final approval of the Ordinances in accordance with the Building Review Board's recommendation.

COUNCIL ACTION: Approval of the seven (7) Omnibus items as presented

6. ORDINANCES

7. NEW BUSINESS

1. Award of Bid for a Four-Year Building Sidewalk Snow & Ice Service Contract to The Service Innovators in an Annual Estimated Amount of \$60,000

PRESENTED BY: *Dan Martin, Superintendent of Public Works (847-810-3561)*

PURPOSE AND ACTION REQUESTED: The Public Works Committee requests City Council authorization to award a four-year bid for Building Sidewalk Snow & Ice Services to The Service Innovators (TSI hereafter).

BACKGROUND/DISCUSSION: The City is responsible for snow removal and ice control at eighteen sidewalks and entrance locations. The eighteen locations are broken into primary and secondary locations. City crews maintain the secondary locations that are not as high of priority due to minimal daily activity (i.e. Northcroft Park, Beach Facilities, etc.). The seven primary locations that are contracted out include: Recreation Center, Gorton, City Hall, Oakwood and Deerpath Corner, Elawa Farms, and Grove Cultural Campus. The primary locations are maintained at a higher service level to support facility operations that have frequent public access. The amount of service required to clear snow & ice differs for each service call-out (i.e. snow amount, wind speed/direction, temperature, timing, etc.).

Prior to 2015, the entire program was accomplished in-house, utilizing mostly Seasonal (temporary) employees that worked a maximum of eleven months before taking one month off. As a result of budgetary reductions, the maximum allowable time for the Seasonal position was reduced to nine months. The reduction in workhours shifted the hiring timing for a majority of the Seasonal workers to the spring, summer and fall months when the demand for Seasonal work is highest. To address the loss of work hours, staff in the winter season of 2015 – 2016, launched a Building Sidewalk Snow & Ice Service Pilot Program for the seven primary locations. City staff continued to provide snow & ice clearing at the secondary locations.

Having fewer personnel, the program has provided the necessary response time and quality that these locations require.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
Public Works Committee	10/30/18	Reviewed and Approved Low Bid (based on legal counsel review & approval)

BUDGET/FISCAL IMPACT: On October 11, 2018 bid invitations were advertised in the local newspapers and posted on the City's webpage. The City received requests for bid packets from thirteen contractors, four of which submitted bids for the October 25, 2018 public bid opening. The following bid tab provides each bidders name along with their breakdown of costs.

Primary Sidewalk Locations Annual Cost Breakdown:

Firm	Year	Shovel \$ (Per Push)	Salting \$ (Per Salting)	Shovel & Salt \$ (Per Occurrence)	High Est. Annual Season Total \$	High Est. Total Contract \$
Kaplan	2018 – 2021 2021 - 2022	\$1,070.92 \$1,123.00	\$452.00 \$475.00	\$1,522.92 \$1,598.00	\$60,155.34 \$63,121.00	\$243,587.02
The Service Innovators	2018 – 2022	\$909.44	\$643.00	\$1,552.44	\$61,321.38	\$245,285.52
Snow Systems	2018 – 2022	\$1,225.00	\$798.00	\$2,023.00	\$79,908.50	\$319,634.00
Proven Snow/Ice Control	2018 – 2022	\$3,150.00	\$675.00	\$3,825.00	\$151,087.50	\$604,350.00

The estimated annual contract amount of \$60,000 was determined by taking the two year average of the number of call-in occurrences during the 2016-2017 & 2017-2018 winter seasons (39.50 occurrences) and multiplying it by the combined cost for shoveling and salting per push that was provided by the lowest bidder. The amounts submitted by each bidder are in the above table labeled Highest Estimated Annual Season Total (\$). The contract terms are a maximum of four years, subject to acceptable performance by the contractor reviewed by staff at the end of each year.

The apparent low bidder was Kaplan Paving. Kaplan's bid (which was unsealed) was turned in the day before the bid opening at the Municipal Services Building's front counter and placed in the Public Works inter-office mail box. Staff saw Kaplan's unsealed bid the morning

of the bid opening and contacted Kaplan to notify the company that the bid needed to be in a sealed envelope. Kaplan immediately drove to Municipal Services, placed the bid in an envelope, sealed it, and submitted it at 10:06 a.m.; six minutes after the bid opening deadline of 10:00 a.m. Because Kaplan's bid was submitted past the deadline, City staff did not open the bid and officially read it aloud at the bid opening.

The Public Works Committee met on October 30th and recommended City Council approve the apparent low bidder, Kaplan, contingent upon the City Attorney's review and opinion on the waiver of the procedural irregularities with Kaplan's bid. Based on the City Attorney's recommendation that it is not in the City's best interest to waive the apparent low bidder's procedural irregularities, City staff is recommending that the City Council approve TSI as the lowest responsive and responsible bidder and award the contract to TSI.

The Service Innovators is headquartered in Wheeling, Illinois and specializes in year round property maintenance services. The company has been in business for the past 30 years providing their services all over Illinois and parts of Indiana, Wisconsin, and Iowa. It provides services to other nearby businesses along the North Shore and Lincolnshire. TSI's references gave favorable service reviews.

FY2019-FY2022 Funding Source	Annual Estimated Amount Requested	Budgeted? Y/N
Streets Contractual Operating Budget	\$60,000	Y

COUNCIL ACTION: Award of Bid for a four-year Building Sidewalk Snow & Ice Service Contract to The Service Innovators in an annual estimated amount of \$60,000.

8. ADDITIONAL ITEMS FOR DISCUSSION/ COMMENTS BY COUNCIL MEMBERS
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1. Golf Committee Report
- Alderman Tim Newman

9. ADJOURNMENT

A copy of the Decision Making Parameters can be found beginning on **page 17** of this packet.

Office of the City Manager

November 14, 2018

The City of Lake Forest is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact City Manager Robert R. Kiely, Jr., at (847) 234-2600 promptly to allow the City to make reasonable accommodations for those persons.





THE CITY OF LAKE FOREST

DECISION-MAKING PARAMETERS FOR CITY COUNCIL, AND APPOINTED BOARDS & COMMISSIONS

Adopted June 18, 2018

The City of Lake Forest Mission Statement:

"Be the best-managed, fiscally-responsible and appealing community and promote a community spirit of trust, respect and citizen involvement."

The Lake Forest City Council, with the advice and recommendations of its appointed advisory Boards and Commissions, Lake Forest Citizens, and City Staff, is responsible for policy formulation and approval. Implementation of adopted strategy, policy, budgets, and other directives of Council is the responsibility of City Staff, led by the City Manager and Senior Staff. The Mayor and Aldermen, and appointed members of Boards and Commissions should address matters in a timely, deliberate, objective and process-driven manner, making decisions guided by the City of Lake Forest Strategic and Comprehensive Plans, the City's Codes, policies and procedures, and the following parameters:

- Motions and votes should comprise what is in the best long-term interests of all Lake Forest citizens, measured in decades, being mindful of proven precedents and new precedents that may be created.
- All points of view should be listened to and considered in making decisions with the long-term benefit to Lake Forest's general public welfare being the highest priority.
- Funding decisions should support effectiveness and economy in providing services and programs, while mindful of the number of citizens benefitting from such expenditures.
- New initiatives should be quantified, qualified, and evaluated for their long-term merit and overall fiscal impact and other consequences to the community.
- Decision makers should be proactive and timely in addressing strategic planning initiatives, external forces not under control of the City, and other opportunities and challenges to the community.

Community trust in, and support of, government is fostered by maintaining the integrity of these decision-making parameters.

The City of Lake Forest's Decision-Making Parameters shall be reviewed by the City Council on an annual basis and shall be included on all agendas of the City Council and Boards and Commissions.

Attachment 1

**ESTIMATING EQUALIZED ASSESSED VALUATION, TAX LEVY LIMITATIONS
AND NEW GROWTH PROJECTIONS FOR 2018**

PROJECTED 2018 EQUALIZED ASSESSED VALUATION

Based on information from the County Clerk's Office
the projected Equalized Assessed Valuation (EAV) of property
in The City of Lake Forest for the tax year 2018 is as follows:

2017 EAV for The City of Lake Forest	2,532,266,902
Estimated average change to existing property	<u>1.39%</u>
2018 EAV for existing property	<u>2,567,581,121</u>
Total Estimated New Construction Growth for 2018	\$ 11,423,750
Total Projected EAV for 2018 Tax Levy	<u>\$ 2,579,004,871</u>

**COMPUTATION OF MAXIMUM TAX EXTENSION FOR 2018 UNDER THE PROPERTY TAX
EXTENSION LIMITATION ACT**

A.	Tax Levy Extensions for the 2017 Tax Year (Excluding Debt Service, Special Rec and partial Fire Pension Tax Levy Extension)	\$ 29,225,248
B.	Total Projected EAV for 2018 Tax Levy	\$ 2,579,004,871
C.	Total Estimated New Construction Growth for 2018	\$ 11,423,750
D.	CPI Increase for 2018 Levy	2.10%
Step 1	Numerator of Limiting Rate:	\$ 29,225,248 X 102.100% = <u>\$ 29,838,978</u>
Step 2	Denominator of Limiting Rate:	\$ 2,579,004,871 - 11,423,750 = <u>\$ 2,567,581,121</u>
Step 3	Limiting Rate (Per \$100 EAV):	\$ 29,838,978 / 2,567,581,121 = <u>\$ 0.01162</u>
Step 4	Maximum Tax Extension for 2018 Tax Year (Excluding Debt Service Tax Levy Extension):	\$ 2,579,004,871 X \$ 0.01162 = <u>\$ 29,971,739</u>
Step 5	Added Tax Levy Extension Based on New Growth (Step 4 minus Step 1)	= <u>\$ 132,760</u>
Aggregate Levy - Truth in Taxation Estimate:		102.55%
Tax Cap		2.10%
TIF		0.00%
New Construction		<u>0.45%</u>
		<u>2.55%</u>

The City of Lake Forest Tax Levy 2018

Attachment 2

FUND	2018 LEVY	2017 Extension	\$ CHANGE	% CHANGE
General	\$14,669,277	14,367,558	301,719	2.10%

Pension Funds

IMRF/SS - Funded Ratio 86.75%	1,223,222	1,198,062	25,160	2.10%
Police Pension - Funded Ratio 54.2%	2,194,845	2,105,909	88,936	4.22%
Fire Pension - Funded Ratio 70.64%	1,555,240	1,455,876	99,364	6.83%
Sub-Total Pension Funds	4,973,307	4,759,847	213,460	4.48%

Public Safety
pension fee

Other Funds

Recreation and Parks	4,622,871	4,527,787	95,084	2.10%
Recreation and Parks-IMRF/SS	567,923	556,242	11,681	2.10%
Special Recreation			0	
Capital Improvements	815,225	816,750	(1,525)	-0.19%
Recreation and Parks/Specific Purpose	125,000	125,000	0	0.00%
Library	3,746,077	3,669,027	77,050	2.10%
Library-sites	411,500	403,036	8,464	2.10%
Sub-Total Other Funds	10,288,596	10,097,842	190,754	1.89%

2008 Bond Call

TOTAL LEVY UNDER TAX CAP	29,931,180	29,225,247	705,933	2.42%
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Bond Funds (Cap - \$3,525,580)

2010/2013 GO Bonds MS/CIP	1,147,307	1,018,105	129,202	12.69%
2009 GO Bonds Western	278,195	278,745	(550)	-0.20%
Extension Adjustment		15,219	(15,219)	
2015 GO Bonds - CIP	227,613	224,738	2,875	1.28%
Sub-Total Bond Funds	1,653,115	1,536,807	116,308	7.57%

Add Sequestration

TOTAL TAX LEVY BEFORE NEW GROWTH and ALLOWANCES	31,584,295	30,762,054	822,241	2.67%
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Fire Pension PA 93-0689	91,328	86,122	5,206	6.04%
Special Recreation	474,817	465,051	9,766	2.10%
Plus New Growth	132,760		132,760	N/A
GRAND TOTAL TAX LEVY	32,283,200	31,313,227	969,973	3.10%

Aggregate Levy (Truth in Taxation)	30,630,085	29,776,420	853,665	2.87%
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Public hearing if
increase >5.0%

DISTRIBUTION OF GROWTH

General Fund Levy -	\$ 116,144
Library Levy -	16,616
TOTAL NEW GROWTH	\$ 132,760

The City of Lake Forest

Tax Levy

2018

Attachment 3

FUND	2018 LEVY	2017 Extension	\$ CHANGE	% CHANGE
General	\$14,785,421	14,367,558	417,863	2.91%
<u>Pension Funds</u>				
IMRF/SS	1,223,222	1,198,062	25,160	2.10%
Police Pension	2,194,845	2,105,909	88,936	4.22%
Fire Pension	1,646,568	1,541,998	104,570	6.78%
Sub-Total Pension Funds	5,064,635	4,845,969	218,666	4.51%
<u>Agency Funds</u>				
Recreation and Parks	4,622,871	4,527,787	95,084	2.10%
Recreation and Parks-IMRF/SS	567,923	556,242	11,681	2.10%
Recreation and Parks-Specific Purpose	125,000	125,000	0	
Special Recreation	474,817	465,051	9,766	2.10%
Capital Improvements	815,225	816,750	(1,525)	
Library	3,762,693	3,669,027	93,666	2.55%
Library-sites	411,500	403,036	8,464	2.10%
Sub-Total Agency Funds	10,780,029	10,562,893	217,136	2.06%
	30,630,085	29,776,420	853,665	2.87%
<u>Bond Funds</u>				
2010 GO Bonds MS/CIP	1,147,307	1,018,105	129,202	12.69%
2009 GO Bonds Western	278,195	278,745	(550)	-0.20%
Extension Adjustment		15,219	(15,219)	
2015 GO Bonds - CIP	227,613	224,738	2,875	
Sub-Total Bond Funds	1,653,115	1,536,807	116,308	7.57%
GRAND TOTAL TAX LEVY	32,283,200	31,313,227	969,973	3.10%

The City of Lake Forest

Tax Levy

2018

Explanation of Homeowner Increase

Attachment 4

	2018 LEVY	2017 Extension	\$ CHANGE	% CHANGE
Levy before growth and exclusions	\$ 29,931,180	\$ 29,225,247	\$ 705,933	2.42%
Plus growth and exclusions	698,905	551,173	\$ 147,732	
TOTAL LEVY UNDER TAX CAP	\$ 30,630,085	\$ 29,776,420	\$ 853,665	2.87%
Bond Funds	1,653,115	1,536,807	\$ 116,308	7.57%
TOTAL TAX LEVY	\$ 32,283,200	\$ 31,313,227	\$ 969,973	3.10%

Increase excl new growth/exclusions	31,584,295	30,762,054		2.67%
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	2018 Forecast	2017 Actual	
City Equalized Assessed Value (EAV) 1/3 market value	2,579,004,871	2,532,266,902	
City Levy	32,283,200	31,313,227	
Tax Rate	1.2518	1.2366	levy divided by EAV X 100
Average Home Market Value	\$ 811,157	\$ 800,000	
EAV	270,386	266,667	
EAV X Tax Rate/100	\$ 3,385	\$ 3,298	\$ 87 2.64%

This is the impact projected on an average existing home.

This represents 19.6% (City) and 3.1% (Library) of the entire tax bill.

(Impacts on individual properties may differ.)

TAX LEVY 2018-2019

AN ORDINANCE PROVIDING FOR THE LEVY OF TAXES FOR ALL CORPORATE PURPOSES AND FOR THE PUBLIC SCHOOLS OF THE CITY OF LAKE FOREST, COUNTY OF LAKE AND STATE OF ILLINOIS, FOR THE FISCAL YEAR COMMENCING MAY 1, 2018 AND ENDING APRIL 30, 2019,

WHEREAS, because of legal requirements relating to pension funding, the City is required to increase its annual levy to responsibly meet these obligations; and

WHEREAS, because of uncertainties relating to actual and potential Statewide legislation affecting revenue and tax issues for all municipalities, the City is unable to plan with any levy of predictability, which creates a bona fide emergency beyond the City's control for purposes of fiscal planning; and

WHEREAS, due to these legal requirements and bona fide emergency, the City is required to increase its annual tax levy at levels exceeding the levels set forth in the "tax cap" law,

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF LAKE FOREST, COUNTY OF LAKE AND STATE OF ILLINOIS:

SECTION 1: That the Annual Appropriation Bill, an ordinance making appropriation for the corporate purposes of The City of Lake Forest and the objects and purposes stated therein according to the departments, and other separate agencies, and for the Public Schools of The City of Lake Forest, County of Lake and State of Illinois, for the fiscal year commencing May 1, 2018 and ending April 30, 2019 was duly passed the 16th of July, 2018 and thereafter published in pamphlet form as provided by law, which ordinance by reference thereto is hereby made a part of hereof.

SECTION 2: That the sum of thirty million, six hundred thirty thousand, eighty-five dollars (\$30,630,085) having heretofore legally appropriated for all corporate purposes of The City of Lake Forest and for the Public Schools of The City of Lake Forest, County of Lake and State of Illinois, to be collected from the taxes levied for the fiscal year commencing May 1, 2018 and ending April 30, 2019 be and same hereby is levied against all property subject to taxation with The City of Lake Forest as the same is assessed and equalized for State and County purposes for the said fiscal year.

That the purposes for which the said amount of thirty million, six hundred thirty thousand, eighty-five dollars (\$30,630,085) hereto appropriated and hereby levied, respectively are as follows, to wit:

<u>GENERAL FUND</u>	<u>Appropriation</u>	<u>Tax Levy 2018-2019</u>
<u>General Government</u>		
Salaries and Benefits	\$ 2,455,516	\$ 1,625,180
Supplies/Other Services and Charges	5,363,341	\$ 3,549,718
Contingency - to meet expenses of emergencies and optional expenses not otherwise provided for	3,478,437	-
TOTAL GENERAL GOVERNMENT	\$ 11,297,294	\$ 5,174,898
 <u>Legal</u>		
Contractual Services	\$ 450,000	\$ 295,708
TOTAL LAW	\$ 450,000	\$ 295,708

	<u>Appropriation</u>	<u>Tax Levy 2018-2019</u>
<u>Community Development</u>		
Salaries and Benefits	\$ 1,525,768	\$ -
Supplies/Other Services and Charges	247,851	-
Capital Equipment	-	-
		-
TOTAL COMMUNITY DEVELOPMENT	\$ 1,773,619	\$ -
<u>Public Works Administration</u>		
Salaries and Benefits	\$ 368,370	359,882
Supplies/Other Services and Charges	85,655	83,681
	-	
TOTAL PUBLIC WORKS ADMINISTRATION	\$ 454,025	\$ 443,563
<u>Public Buildings</u>		
Building Maintenance Administration		
Salaries and Benefits	\$ 778,145	385,458
Supplies/Other Services and Charges	714,263	353,813
TOTAL PUBLIC BUILDINGS	\$ 1,492,408	\$ 739,271
<u>Streets</u>		
Salaries and Benefits	\$ 938,600	\$ -
Supplies/ Other Service and Charges	740,391	-
TOTAL STREETS	\$ 1,678,991	\$ -
<u>Sanitation</u>		
Salaries and Benefits	\$ 1,197,476	\$ 785,972
Supplies/ Other Service and Charges	1,055,173	692,570
TOTAL SANITATION	\$ 2,252,649	\$ 1,478,542
<u>Storm Sewers</u>		
Salaries and Benefits	\$ 132,001	\$ 115,711
Supplies/ Other Service and Charges	36,668	32,143
TOTAL STORM SEWERS	\$ 168,669	\$ 147,854
<u>Engineering</u>		
Salaries and Benefits	\$ 512,920	\$ 247,744
Supplies/ Other Service and Charges	99,302	47,964
TOTAL ENGINEERING	\$ 612,222	\$ 295,708

	<u>Appropriation</u>	<u>Tax Levy 2018-2019</u>
<u>Fire</u>		
Fire Administration		
Salaries and Benefits	\$ 4,517,083	2,430,034
Supplies/ Other Service and Charges	286,501	154,128
Capital Equipment	-	-
Sub-Total	<u>\$ 4,803,584</u>	<u>\$ 2,584,161</u>
Emergency Medical Services		
Supplies/ Other Service and Charges	\$ 35,300	18,990
Sub-Total	<u>\$ 35,300</u>	<u>\$ 18,990</u>
Fire Suppression		
Supplies/ Other Service and Charges	\$ 108,231	58,225
Sub-Total	<u>\$ 108,231</u>	<u>\$ 58,225</u>
TOTAL FIRE	<u>\$ 4,947,115</u>	<u>\$ 2,661,376</u>
<u>Police</u>		
Salaries and Benefits	\$ 6,182,132	\$ 2,976,867
Supplies/ Other Service and Charges	1,187,127	571,634
TOTAL POLICE	<u>\$ 7,369,259</u>	<u>\$ 3,548,501</u>
TOTAL AMOUNT APPROPRIATED FROM GENERAL FUND	<u>\$ 32,496,251</u>	<u>\$ 14,785,421</u>
Less: Total amount appropriated from other sources other than Tax Levy	17,710,830	
Sub-Total		14,785,421
TOTAL AMOUNT TO BE RAISED BY TAX LEVY FOR GENERAL FUND		<u>\$ 14,785,421</u>
<u>ILLINOIS MUNICIPAL RETIREMENT AND SOCIAL SECURITY</u>		
For ILLINOIS MUNICIPAL RETIREMENT and SOCIAL SECURITY (Excludes Water and Sewer Department, Fleet, Deerpath Golf Course, Cemetery Commission and School District 67)		
General Fund - IMRF	\$ 932,724	\$ 611,611
General Fund - Social Security	654,573	611,611
Parks and Recreation Fund - IMRF	385,132	283,962
Parks and Recreation Fund - Social Security	336,541	283,961
	-	
TOTAL AMOUNT APPROPRIATED FROM ILLINOIS MUNICIPAL RETIREMENT AND SOCIAL SECURITY	<u>\$ 2,308,970</u>	<u>\$ 1,791,145</u>

	<u>Appropriation</u>	<u>Tax Levy 2018-2019</u>
Less: Total amount appropriated from other sources other than Tax Levy	517,825	
Sub-Total		1,791,145
TOTAL AMOUNT TO BE RAISED BY TAX LEVY FOR ILLINOIS MUNICIPAL RETIREMENT AND SOCIAL SECURITY		<u>\$ 1,791,145</u>

FIREFIGHTERS'S PENSION FUND

Other Services and Charges	\$ 2,668,552	\$ 1,555,240
Contingency to meet expenses for emergencies and expenses not otherwise provided for	275,988	-
TOTAL AMOUNT APPROPRIATED FOR PAYMENT TO THE FIREFIGHTERS'S PENSION FUND	<u>\$ 2,944,540</u>	<u>\$ 1,555,240</u>

Less: Total amount appropriated from other sources other than Tax Levy	1,389,300	
Sub-Total		1,555,240

TOTAL AMOUNT TO BE RAISED BY TAX LEVY FOR THE FIREFIGHTERS'S PENSION FUND		<u>\$ 1,555,240</u>
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Other Services and Charges	\$ 91,328	\$ 91,328
TOTAL AMOUNT TO BE RAISED BY TAX LEVY FOR THE FIREFIGHTERS'S PENSION FUND LAW PA 93-0869	<u>\$ 91,328</u>	<u>\$ 91,328</u>

POLICE PENSION FUND

Other Services and Charges	\$ 2,869,880	\$ 2,194,845
Contingency to meet expenses for emergencies and expenses not otherwise provided for	286,988	-
TOTAL AMOUNT APPROPRIATED FOR PAYMENT TO THE POLICE PENSION FUND	<u>\$ 3,156,868</u>	<u>\$ 2,194,845</u>

Less: Total amount appropriated from other sources other than Tax Levy	962,023	
Sub-Total		2,194,845

TOTAL AMOUNT TO BE RAISED BY TAX LEVY FOR THE POLICE PENSION FUND		<u>\$ 2,194,845</u>
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	<u>Appropriation</u>	<u>Tax Levy 2018-2019</u>
<u>PARKS AND RECREATION FUND</u>		
<u>Parks and Forestry</u>		
Administration		
Salaries and Benefits	\$ 2,184,494	\$ 2,037,669
Supplies/ Other Service and Charges	595,378	555,361
Capital Equipment	150,000	139,918
Sub-Total	<u>\$ 2,929,872</u>	<u>\$ 2,732,948</u>
Grounds Maintenance		
Supplies/ Other Service and Charges	\$ 300,000	\$ 279,836
Sub-Total	<u>\$ 300,000</u>	<u>\$ 279,836</u>
<u>Athletic Field Plg/Tennis</u>		
Supplies/ Other Service and Charges	\$ 72,500	\$ 67,627
Sub-Total	<u>\$ 72,500</u>	<u>\$ 67,627</u>
Lake Front Facilities		
Supplies/ Other Service and Charges	\$ 30,000	\$ 27,984
Sub-Total	<u>\$ 30,000</u>	<u>\$ 27,984</u>
<u>Tree Trimming</u>		
Supplies/ Other Service and Charges	\$ 41,250	\$ 38,477
Sub-Total	<u>\$ 41,250</u>	<u>\$ 38,477</u>
<u>Tree Removal</u>		
Supplies/ Other Service and Charges	\$ 16,500	\$ 15,391
Sub-Total	<u>\$ 16,500</u>	<u>\$ 15,391</u>
<u>Insect & Disease</u>		
Supplies/ Other Service and Charges	\$ 19,000	\$ 17,723
Sub-Total	<u>\$ 19,000</u>	<u>\$ 17,723</u>
<u>Tree & Shrub Planting/Care</u>		
Supplies/ Other Service and Charges	\$ 10,500	\$ 9,794
Sub-Total	<u>\$ 10,500</u>	<u>\$ 9,794</u>
TOTAL PARKS AND FORESTRY SECTION	<u>\$ 3,419,622</u>	<u>\$ 3,189,781</u>

	<u>Appropriation</u>	<u>Tax Levy 2018-2019</u>
<u>Recreation</u>		
<u>Recreation Programs</u>		
Salaries and Benefits	\$ 3,001,028	\$ 874,600
Supplies/ Other Service and Charges	1,766,356	\$ 514,775
Capital Equipment	-	\$ -
Sub-Total	<u>\$ 4,767,384</u>	<u>\$ 1,389,375</u>
Parks Equipment Reserve	150,000	\$ 43,715
Recreation and Parks Specific Purpose	125,000	\$ 125,000
Contingency to meet expenses of emergencies and expenses not otherwise provided for	918,368	-
TOTAL RECREATION SECTION	<u>\$ 5,960,752</u>	<u>\$ 1,558,090</u>
 TOTAL AMOUNT APPROPRIATED FROM THE PARKS AND RECREATION FUND	 9,380,374	
 Less: Total amount appropriated from other sources other than Tax Levy	 7,822,284	
Sub-Total		4,747,871
 TOTAL AMOUNT TO BE RAISED BY TAX LEVY FOR THE PARKS AND RECREATION FUND		 <u>\$ 4,747,871</u>
 Special Recreation		
Salaries and Benefits	\$ 39,867	\$ 37,556
Supplies/Other Services and Charges	286,202	269,609
Capital Improvements	177,971	167,653
Contingency to meet expenses of emergencies and operational expenses not otherwise provided for	50,404	-
TOTAL AMOUNT TO BE RAISED BY TAX LEVY FOR SPECIAL RECREATION	<u>\$ 554,444</u>	<u>\$ 474,817</u>
 <u>Capital Improvements Fund</u>		
Supplies/Other Services and Charges	6,365	
Capital Equipment	815,225	815,225
Capital Improvements	6,179,555	
Contingency to meet expenses of emergencies and capital improvements not otherwise provided for	479,867	
TOTAL AMOUNT TO BE RAISED BY TAX LEVY FOR CAPITAL IMPROVEMENTS	<u>\$7,481,012</u>	<u>\$815,225</u>

	<u>Appropriation</u>	<u>Tax Levy 2018-2019</u>
<u>PUBLIC LIBRARY FUND</u>		
<u>Library Services</u>		
Salaries and Benefits	\$ 2,380,309	\$ 2,379,890
Supplies/Other Services and Charges	1,148,775	1,148,573
Contingency to meet expenses of emergencies and operational expenses not otherwise provided for	168,717	-
Total Lake Forest Public Library - General	<u>\$ 3,697,801</u>	<u>\$ 3,528,463</u>
Less: Total amount appropriated from other sources other than Tax Levy	169,338	
Sub-Total		3,528,463
TOTAL AMOUNT TO BE RAISED BY TAX LEVY FOR THE LAKE FOREST PUBLIC LIBRARY - GENERAL		<u><u>\$ 3,528,463</u></u>
<u>Social Security and IMRF</u>		
Social Security	\$ 143,977	\$ 117,115
Illinois Municipal Retirement Fund (IMRF)	244,666	117,115
Total Lake Forest Public Library - Social Security and IMRF	<u>\$ 388,643</u>	<u>\$ 234,230</u>
Less: Total amount appropriated from other sources other than Tax Levy	154,413	
Sub-Total		234,230
TOTAL AMOUNT TO BE RAISED BY TAX LEVY FOR THE LAKE FOREST PUBLIC LIBRARY - SOCIAL SECURITY AND IMRF		<u><u>\$ 234,230</u></u>
<u>Library Building</u>		
Salaries and Benefits	\$ 140,438	\$ 106,735
Supplies/Other Services and Charges	196,000	148,963
Sub-Total	<u>\$ 336,438</u>	<u>255,697</u>
Capital Equipment	\$ 100,000	\$ 76,001
Capital Improvements	105,000	79,801
Sub-Total	<u>\$ 205,000</u>	<u>\$ 155,803</u>
Total Lake Forest Public Library Building Maintenance and Repair (Sites and Building)	<u>\$ 541,438</u>	<u>\$ 411,500</u>
Less: Total amount appropriated from other sources other than Tax Levy	129,938	
Sub-Total		411,500
TOTAL AMOUNT TO BE RAISED BY TAX LEVY FOR THE LAKE FOREST PUBLIC LIBRARY - BUILDING MAINTENANCE AND REPAIR		<u><u>\$ 411,500</u></u>

	<u>Appropriation</u>	<u>Tax Levy 2018-2019</u>
<u>Public Schools THE CITY OF LAKE FOREST</u>		
<u>School District No. 67***</u>		
From the Educational Fund	\$ 29,533,785	\$ -
From the Operations, Building and Maintenance Fund	\$ 2,664,589	-
From the Capital Projects Fund	\$ 6,798,749	-
From the Illinois Municipal Retirement Fund	\$ 388,685	-
From the Social Security Fund	\$ 388,685	-
From the Transportation Fund	\$ 1,177,531	-
TOTAL AMOUNT APPROPRIATED FOR PUBLIC SCHOOLS OF THE CITY OF LAKE FOREST (School District No. 67)	\$ 40,952,024	\$ -
TOTAL AMOUNT TO BE RAISED BY TAX LEVY FOR PUBLIC SCHOOLS OF THE CITY OF LAKE FOREST (School District 67)		\$ -
<u>Summary of the Amounts Appropriated From the the Several Funds</u>		
General	\$ 32,496,251	\$ 14,785,421
Illinois Municipal Retirement Fund (IMRF)	1,317,856	895,573
Social Security	991,114	895,572
Firefighters's Pension	2,944,540	1,555,240
Firefighters's Pension law PA 93-0869	91,328	91,328
Police Pension	3,156,868	2,194,845
Sub-Total	\$ 40,997,957	\$ 20,417,979
Parks and Recreation	\$ 9,380,374	\$ 4,747,871
Special Recreation	554,444	474,817
Capital Improvements	7,481,012	815,225
Public Library	3,697,801	3,528,463
Public Library - Social Security	143,977	117,115
Public Library - IMRF	244,666	117,115
Public Library - Sites and Building	541,438	411,500
Sub-Total	\$ 22,043,712	\$ 10,212,106
<u>The City of Lake Forest School District No. 67 ***</u>		
Educational	\$ 29,533,785	\$ -
Operations, Building and Maintenance	\$ 2,664,589	\$ -
Capital Projects Fund	\$ 6,798,749	\$ -
Illinois Municipal Retirement Fund	\$ 388,685	\$ -
Social Security	\$ 388,685	\$ -
Transportation	\$ 1,177,531	\$ -
Sub-Total	\$ 40,952,024	\$ -
GRAND TOTAL	\$ 103,993,693	\$ 30,630,085

*** The City of Lake Forest School District No. 67
will be holding a special meeting and these
tax levy numbers could change.

Section 3: Severability. If any provision of this Ordinance is declared unconstitutional, invalid, or otherwise unenforceable by a court of competent jurisdiction, then that provision shall be deemed severed from this Ordinance and the remainder of this Ordinance shall remain in full force and effect.

Section 4: The City Clerk of The City of Lake Forest is hereby directed to file a certified copy of this ordinance with the County Clerk of Lake County in the State of Illinois as required by law.

Section 5: This ordinance shall be in force and effect ten (10) days after its passage, approval and publication.

PASSED THIS ____ day of _____, 2018

City Clerk

APPROVED THIS ____ day of _____, 2018

Mayor

ATTEST:

City Clerk

That this ordinance be published in pamphlet form and be made available to the public at the City Hall service counter.

AN ORDINANCE

ABATING A PORTION OF THE TAX BEING LEVIED IN 2018
FOR THE ANNUAL PAYMENT OF THE PRINCIPAL AND INTEREST
ON THE TAXABLE GENERAL OBLIGATION BONDS, SERIES 2010-B BOND ISSUE
(RECOVERY ZONE ECONOMIC DEVELOPMENT BONDS-DIRECT PAYMENT)

WHEREAS, the City Council of The City of Lake Forest, Lake County, Illinois, did on the 19th day of April, 2010 authorize the issuance of Taxable General Obligation Bonds, Series 2010-B (Recovery Zone Economic Development Bonds – Direct Payment) in the amount of \$3,000,000 for the purpose of financing capital improvements and provided for the levy and collection of a direct annual tax for the payment of the principal and interest of said bonds; and

WHEREAS, the City has funds in the Taxable General Obligation Bonds, Series 2010-B Bond Fund from payments from the U.S. Treasury; and

WHEREAS, The City of Lake Forest has on hand, sufficient funds to pay a portion of the tax levied for the annual payment of the principal and interest on the Taxable General Obligation Bonds, Series 2010-B Bond Issue (Recovery Zone Economic Development Bonds- Direct Payment) due in fiscal year commencing May 1, 2019, therefore a portion of the levy of the tax provided in the original bond ordinance passed April 19, 2010, a copy of which was filed in the Office of the County Clerk is unnecessary;

NOW, THEREFORE, BE IT ENACTED by the City Council of The City of Lake Forest as follows:

SECTION 1: That the County Clerk of Lake County, Illinois, is hereby authorized and directed to abate a portion of the 2018 Tax Levy of \$72,657.00 hitherto provided for and levied in the ordinance providing for the issuance of \$3,000,000 Taxable General Obligation Bonds, Series 2010-B (Recovery Zone Economic Development Bonds – Direct Payment) of The City of Lake Forest, Lake County, Illinois passed April 19, 2010.

SECTION 2: That this ordinance shall be in full force and effect from and after its approval and publication as required by law.

PASSED THIS _____ day of _____, 2018

City Clerk

APPROVED THIS _____ day of _____, 2018

Mayor

ATTEST:

City Clerk

2010-B

AN ORDINANCE

ABATING A PORTION OF THE TAX BEING LEVIED IN 2018
FOR THE ANNUAL PAYMENT OF THE PRINCIPAL AND INTEREST
ON THE TAXABLE GENERAL OBLIGATION BONDS, SERIES 2010-C BOND ISSUE
(BUILD AMERICA BONDS-DIRECT PAYMENT)

WHEREAS, the City Council of The City of Lake Forest, Lake County, Illinois, did on the 19th day of April, 2010 authorize the issuance of Taxable General Obligation Bonds, Series 2010-C (Build America Bonds-Direct Payment) in the amount of \$5,425,000 for the purpose of financing capital improvements and provided for the levy and collection of a direct annual tax for the payment of the principal and interest of said bonds; and

WHEREAS, the City has funds in the Taxable General Obligation Bonds, Series 2010-C Bond Fund from payments from the U.S. Treasury; and

WHEREAS, The City of Lake Forest has on hand, sufficient funds to pay a portion of the tax levied for the annual payment of the principal and interest on the Taxable General Obligation Bonds, Series 2010-C Bond Issue (Build America Bonds- Direct Payment) due in fiscal year commencing May 1, 2019, therefore a portion of the levy of the tax provided in the original bond ordinance passed April 19, 2010, a copy of which was filed in the Office of the County Clerk is unnecessary;

NOW, THEREFORE, BE IT ENACTED by the City Council of The City of Lake Forest as follows:

SECTION 1: That the County Clerk of Lake County, Illinois, is hereby authorized and directed to abate a portion of the 2018 Tax Levy of \$74,397.55 hitherto provided for and levied in the ordinance providing for the issuance of \$5,425,000 Taxable General Obligation Bonds, Series 2010-C (Build America Bonds – Direct Payment) of The City of Lake Forest, Lake County, Illinois passed April 19, 2010.

SECTION 2: That this ordinance shall be in full force and effect from and after its approval and publication as required by law.

PASSED THIS _____ day of _____, 2018

City Clerk

APPROVED THIS _____ day of _____, 2018

Mayor

ATTEST:

City Clerk

2010-C

AN ORDINANCE

ABATING THE TOTAL TAX BEING LEVIED IN 2018
FOR THE ANNUAL PAYMENT OF THE PRINCIPAL AND INTEREST
ON THE 2011 GENERAL OBLIGATION SERIES 2011-A REFUNDING BOND ISSUE

WHEREAS, the City Council of The City of Lake Forest, Lake County, Illinois, did on the 6th day of September, 2011 authorize the issuance of General Obligation Series 2011-A Refunding Bonds in the amount of \$2,415,000 for the purpose of currently refunding certain maturities of the City's outstanding General Obligation Bonds, Series 1999, 2003C and 2003D and provided for the levy and collection of a direct annual tax for the payment of the principal and interest of said bonds; and

WHEREAS, the City has funds in the 2011 General Obligation Series 2011-A from sufficient revenues collected from the City owned waterworks and sewerage system; and

WHEREAS, The City of Lake Forest has on hand, sufficient funds to pay the total tax levied for the annual payment of the principal and interest on the 2011 General Obligation Series 2011-A Refunding Bond Issue due in fiscal year commencing May 1, 2019, therefore the total levy of the tax provided in the original bond ordinance passed September 6, 2011, a copy of which was filed in the Office of the County Clerk is unnecessary;

NOW, THEREFORE, BE IT ENACTED by the City Council of The City of Lake Forest as follows:

SECTION 1: That the County Clerk of Lake County, Illinois, is hereby authorized and directed to abate the total 2018 Tax Levy of \$137,050 hitherto provided for and levied in the ordinance providing for the issuance of \$2,415,000 General Obligation Series 2011-A Refunding Bonds of The City of Lake Forest, Lake County, Illinois passed September 6, 2011.

SECTION 2: That this ordinance shall be in full force and effect from and after its approval and publication as required by law.

PASSED THIS _____ day of _____, 2018

City Clerk

APPROVED THIS _____ day of _____, 2018

Mayor

ATTEST:

City Clerk

2011A

AN ORDINANCE

ABATING THE TOTAL TAX BEING LEVIED IN 2018
FOR THE ANNUAL PAYMENT OF THE PRINCIPAL AND INTEREST
ON THE 2011 GENERAL OBLIGATION SERIES 2011-B REFUNDING BOND ISSUE

WHEREAS, the City Council of The City of Lake Forest, Lake County, Illinois, did on the 6th day of September, 2011 authorize the issuance of General Obligation Series 2011-B Refunding Bonds in the amount of \$24,825,000 for the purpose of advance refunding certain maturities of the City's outstanding General Obligation Bonds, Series 2002A, Series 2004A and Series 2004B and provided for the levy and collection of a direct annual tax for the payment of the principal and interest of said bonds; and

WHEREAS, the City has funds in the 2011 General Obligation Series 2011-B from sufficient revenues collected from the waterworks and sewerage system, the City's golf fees and the City's sales tax; and

WHEREAS, The City of Lake Forest has on hand, sufficient funds to pay the total tax levied for the annual payment of the principal and interest on the 2011 General Obligation Series 2011-B Refunding Bond Issue due in fiscal year commencing May 1, 2019, therefore the total levy of the tax provided in the original bond ordinance passed September 6, 2011, a copy of which was filed in the Office of the County Clerk is unnecessary;

NOW, THEREFORE, BE IT ENACTED by the City Council of The City of Lake Forest as follows:

SECTION 1: That the County Clerk of Lake County, Illinois, is hereby authorized and directed to abate the total 2018 Tax Levy of \$2,719,250 hitherto provided for and levied in the ordinance providing for the issuance of \$24,825,000 General Obligation Series 2011-B Refunding Bonds of The City of Lake Forest, Lake County, Illinois passed September 6, 2011.

SECTION 2: That this ordinance shall be in full force and effect from and after its approval and publication as required by law.

PASSED THIS _____ day of _____, 2018

City Clerk

APPROVED THIS _____ day of _____, 2018

Mayor

ATTEST:

City Clerk

2011B

AN ORDINANCE

ABATING A PORTION OF THE TAX BEING LEVIED IN 2018
FOR THE ANNUAL PAYMENT OF THE PRINCIPAL AND INTEREST
ON THE GENERAL OBLIGATION BONDS, SERIES 2015 BOND ISSUE

WHEREAS, the City Council of The City of Lake Forest, Lake County, Illinois, did on the 3rd day of August, 2015 authorize the issuance of General Obligation Bonds, Series 2015 in the amount of \$9,780,000 for the purpose of financing capital improvements and provided for the levy and collection of a direct annual tax for the payment of the principal and interest of said bonds; and

WHEREAS, the City has funds in the General Obligation Bonds, Series 2015 Bond Fund from sources other than property taxes; and

WHEREAS, The City of Lake Forest has on hand, sufficient funds to pay a portion of the tax levied for the annual payment of the principal and interest on the General Obligation Bonds, Series 2015 due in fiscal year commencing May 1, 2019, therefore a portion of the levy of the tax provided in the original bond ordinance passed August 3, 2015, a copy of which was filed in the Office of the County Clerk is unnecessary;

NOW, THEREFORE, BE IT ENACTED by the City Council of The City of Lake Forest as follows:

SECTION 1: That the County Clerk of Lake County, Illinois, is hereby authorized and directed to abate a portion of the 2018 Tax Levy of \$362,062.50 hitherto provided for and levied in the ordinance providing for the issuance of \$9,780,000 General Obligation Bonds, Series 2015 of The City of Lake Forest, Lake County, Illinois passed August 3, 2015.

SECTION 2: That this ordinance shall be in full force and effect from and after its approval and publication as required by law.

PASSED THIS _____ day of _____, 2018

City Clerk

APPROVED THIS _____ day of _____, 2018

Mayor

ATTEST:

City Clerk

2015

AN ORDINANCE

ABATING THE TOTAL TAX BEING LEVIED IN 2018
FOR THE ANNUAL PAYMENT OF THE PRINCIPAL AND INTEREST
ON THE GENERAL OBLIGATION BONDS, SERIES 2017 BOND ISSUE

WHEREAS, the City Council of The City of Lake Forest, Lake County, Illinois, did on the 15th day of May 2017, authorize the issuance of General Obligation Bonds, Series 2017 in the amount of \$9,295,000 for the purpose of financing capital improvements and provided for the levy and collection of a direct annual tax for the payment of the principal and interest of said bonds; and

WHEREAS, the City has funds in the General Obligation Bonds, Series 2017 Bond Fund from sufficient revenues collected from the City owned waterworks and sewerage system; and

WHEREAS, The City of Lake Forest has on hand, sufficient funds to pay the total tax levied for the annual payment of the principal and interest on the General Obligation Bonds, Series 2017 due in fiscal year commencing May 1, 2019, therefore the total levy of the tax provided in the original bond ordinance passed May 15, 2017, a copy of which was filed in the Office of the County Clerk is unnecessary;

NOW, THEREFORE, BE IT ENACTED by the City Council of The City of Lake Forest as follows:

SECTION 1: That the County Clerk of Lake County, Illinois, is hereby authorized and directed to abate the total 2018 Tax Levy of \$271,152.50 hitherto provided for and levied in the ordinance providing for the issuance of \$9,295,000 General Obligation Bonds, Series 2017 of The City of Lake Forest, Lake County, Illinois passed May 15, 2017.

SECTION 2: That this ordinance shall be in full force and effect from and after its approval and publication as required by law.

PASSED THIS _____ day of _____, 2018

City Clerk

APPROVED THIS _____ day of _____, 2018

Mayor

ATTEST:

City Clerk

2017

THE CITY OF LAKE FOREST

ORDINANCE NO. 2018-_____

**AN ORDINANCE APPROVING A
FEE SCHEDULE FOR THE CITY OF LAKE FOREST**

WHEREAS, The City has established various fees and charges as part of its codes, ordinances, rules, regulations, and policies, which fees and charges are reviewed from time-to-time; and

WHEREAS, the City Council has reviewed such fees and charges, and hereby determines that it is necessary to adjust certain existing fees and charges, and/or to establish formally other fees and charges; and

WHEREAS, the City Council has determined that it is in the best interests of the City and its residents to adopt this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF LAKE FOREST, COUNTY OF LAKE, STATE OF ILLINOIS, as follows:

SECTION ONE: Recitals. The foregoing recitals are incorporated as the findings of the City Council and are hereby incorporated into and made a part of this Ordinance.

SECTION TWO: Approval of Fee Schedule. The City Council hereby approves the fee schedule set forth in Exhibit A ("***Fee Schedule***"). To the extent any provision of any code, ordinance, regulation, rule, or policy of the City is

contrary to the Fee Schedule, such provision is hereby deemed amended so that the Fee Schedule shall control. Any fee or charge not otherwise listed on the Fee Schedule shall remain unchanged and in full force and effect.

SECTION THREE: **Effective Date of Fee Schedule.** The fees and charges set forth on the Fee Schedule shall take effect as of the date noted on the Fee Schedule.

SECTION FOUR: **Effective Date.** This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form in the manner provided by law.

Passed this ____ day of _____, 2018

AYES:

NAYS:

ABSENT:

ABSTAIN:

Approved this __ day of _____, 2018

ATTEST:

City Clerk

Mayor

Exhibit A

Schedule of Fees and Charges

Exhibit A

Add prior approved fees
New Fee
Change to fee

				PROPOSED		
				FEE	FY2020	Amount \$\$
				(n/c if	%	Projected
				blank)	CHANGE	Revenue
	City Code Section	Fund	FY2019			
1. Public Works						
Water Utility Fees/Charges						
Turn Off Water Fee	51.064	Water	75			
Turn Off Water Fee After Hours	51.064	Water	100			
Turn On Water Fee	51.064	Water	75			
Turn On Water Fee After Hours	51.064	Water	100			
Water Main Taps:		Water				
1 Inch	51.030(b)	Water	500			
1-1/2 Inch	51.030(b)	Water	1,000			
2 Inch	51.030(b)	Water	1,300			
3,4,6 and 8 inch taps	51.030(b)	Water	900			
Water Meter Fees:		Water				
3/4 Inch	51.045(e)	Water	470			
1 Inch	51.045(e)	Water	540			
1-1/2 Inch	51.045(e)	Water	910			
2 Inch	51.045(e)	Water	1,165			
3 inch	51.045(e)	Water	2,615			
4 inch	51.045(e)	Water	3,950			
6 inch	51.045(e)	Water	6,840			
Water Meter Contractor Bond	51.015	Water		1500	100.00%	0
Plant Investment Fee - SF	52.15	Water	2,900			
Multi-Family Dwelling - new structure	52.15	Water	2,652			
Residential pools, sprinkler systems	52.15	Water	459			
Nonresidential buildings - new structures and additions	52.15	Water	1.02/sq ft of entire interior area of the building			
Institutional buildings - new structure and additions only if eligible for fed and state tax exempt status	52.15	Water	.94/sq ft of entire interior area of the building			
General Fees						
Sticker for Leaf/Grass Bags	50.016	General	1.00 per sticker			
Sanitation						
Special Pickup	50.039 (c)	General	\$ 40 per cubic yard			
White Goods	50.015	General	65			
White Goods W/CFC	50.015	General	90			
Monthly refuse collection fee	50.021	General	8.00 Per month			
55 Gallon Recycle Cart/Fee for extra cart only		General	55	75	36.36%	0

Add prior approved fees

New Fee

Change to fee

				PROPOSED		
					FY2020	
				FEE	%	Amount \$\$
				(n/c if blank)	CHANGE	Projected Revenue
	City Code Section	Fund	FY2019			
Licenses						
Scavengers - collects and disposes of multi-family and commercial waste	50.055		1,500 per company			
Scavengers - collects and disposes of residential and commercial roll-offs	50.055		750 per company			
Scavengers - collection and cleaning of portable toilets	50.055		200 per company			
2. Community Development						
Water Utility Fees/Charges						
Water Service Inspection Fee	N/A	Water	50			
Home Inspection Fee	51.065	Water	150			
Home Inspection Fee - Re-Inspection	51.065	Water	50			
Home Inspection Waiver	51.065	Water	25			
General Fees						
Zoning Analysis	159.052	General	100			
Tree fencing inspection fee	N/A		240	135	-43.75%	-11025
Building & Development Fees:						
Service Contracts:						
Lake Bluff	N/A	General	Per Agreement			
Bannockburn	N/A	General	\$5,000 min.			
	N/A		& 50% over that			
Plan Review :						
Remodeling up to \$12,000	150.145	General	55			
\$12,001 to \$48,000 Remodeling	150.145	General	82			
\$48,001 - \$120,000 Remodeling	150.145	General	138			
over \$120,000 Remodeling	150.145	General	230			
Additional fee for plan reviews that require more than 2 hours	150.145	General	\$55 per additional hour			
New Construction - SFD	150.145	General	400			
New Construction - 2FD	150.145	General	230/unit			
New Const. - Com. & Multi. Fam.	150.145		\$572+\$50/			
3 or more units	150.145		1,000 Sq. Ft.			
Plan Re-Submittal Fee	150.145	General	\$ 140 per re-submittal			
Alterations to Approved Plans	150.145	General	\$ 140 + \$55 per hour fee			
			for reviews			
			requiring more than 2 hours			

Add prior approved fees

New Fee

Change to fee

				PROPOSED		
					FY2020	
				FEE	%	Amount \$\$
				(n/c if blank)	CHANGE	Projected Revenue
	City Code Section	Fund	FY2019			
Building Scale Calculation Fees						
Single Family residence - first review	N/A	General	400			
with completed Building Scale worksheet/detailed plans	N/A	General	200			
Two-family dwelling	N/A	General	\$ 189 per unit			
with completed Building Scale worksheet/detailed plans	N/A	General	120			
Additional reviews (for revised plans)	N/A	General	102			
On-site inspection for an existing dwelling	N/A	General	102			
Office meeting to discuss for building scale calculation	N/A	General	50			
Building Scale Waiver Request	N/A	General	100			
Building Review Board Fees						
Signs/Awnings/Landscaping/						
Lighting/Fences	N/A	General	75			
Two or more of above	N/A	General	125			
Storefront Alterations	N/A	General	100			
New Commercial building, school, hospital or multi-family building	N/A	General	700			
per building						
Alterations or major additions to commerical buildings, schools,	N/A	General	323			
hospitals or multi-family buildings - per building						
New multi-building projects - per building	N/A	General	850 + 175 for more than			
			4 buildings (per building)			
Satellite Dish	N/A	General	100			
Changes to approved building materials	N/A	General	60			
Demolition with replacement structure	N/A	General	2,230			
Demolition partial and replacement addition	N/A	General	1,310			
Demolition w/o Replacement Struture	N/A	General	1,310			
New Residence on Vacant Property (building scale fee also)	155.07	General	1,050			
Additions & Alterations to Existing Residence (building scale fee also)	155.07	General	500			
Replacement/new single family home/duplex structure	N/A	General	1,310			
Variance from Building Scale Ordinance	N/A	General	367			
Revisions to Approved Plans	N/A	General	225			
Historic Preservation Commission Fees						
Demolition (complete) and replacement structure	155.07	General	2,450			
Demolition (partial) and replacement structure	155.07	General	1,529			
Removal of less than 50%	155.07					
Demolition partial and replacement addition	N/A	General	1,310			
Demolition w/o Replacement Structure	N/A	General	1,310	1441	10.00%	131
New Residence on Vacant Property (building scale fee also)	155.07	General	1,050			
Additions & Alterations to Existing Residence (building scale fee also)	155.07	General	500			
Revisions to Approved Plans	155.07	General	225			
Variance from Building Scale Ordinance	155.07	General	367			
Rescission of local landmark designation, amendment of	155.07					

Add prior approved fees

New Fee

Change to fee

				PROPOSED		
					FY2020	
				FEE	%	Amount \$\$
				(n/c if		Projected
				blank)	CHANGE	Revenue
	City Code Section	Fund	FY2019			
local landmark designation or historic map amendment	155.07	General	2,500			
Signs/Awnings/Landscaping/ Lighting/Fences	N/A	General	75			
Two or more of above	N/A	General	125			
Storefront Alterations	N/A	General	100			
New Commercial building, school, hospital or multi-family building per building	N/A	General	700			
Alterations or major additions to commerical buildings, schools, hospitals or multi-family buildings - per building	N/A	General	323			
New multi-building projects - per building	N/A	General	850 + 175 for more than 4 buildings (per building)			
Project Fees						
Red Tag , per violation, per day	150.005	General	300			
Stop Work Order	150.005	General	750			
Street Obstruction - first 30 lineal fee of public right-of-way	150.005	General	100			
Re-Inspection all permits (failed/no show)	150.005	General	175			
Additional Inspections	150.005	General	50			
Off Hour Inspections	150.005	General	\$50 administration fee plus per hour cost of inspector			
Const. Codes Comm. Fees:						
Variances from Construction Code	150.110	General	250			
Administrative Appeals	150.110	General	150			
Material/Product Evaluation	150.110	General	350.00			
Demolition Tax	150.110	Cap Imp/ Afford Hsing	12,000			
Zoning Board of Appeals						
Variations from Zoning Codc	159.02	General	287			
Administrative Appeals	159.02	General	150			
Special Use Permit - Existing Developments	159.02	General	755			
Legal Ad Publication (as required)	159.02	General	65			
Plan Commission						
Minor Subdivisions-Tentative Approval 2,3 or 4 lots payable at time of application	156.026(a)(3)	General	2,184			
Minor Subdivisions-Final Approval	156.026(a)(3)	General	250+35/lot plus engineering and recording fees			
Major Subdivisions-Tentative Approval 5 or more lots	156.026(a)(3)	General	\$3,822+35 for each lot over 5			
Major Subdivisions-Final approval paid prior to recording of plat	156.026(a)(3)	General	\$400+35/ plus \$5/lot			
	156.026(a)(3)	General	over 10; +			

Add prior approved fees

New Fee

Change to fee

				PROPOSED		
					FY2020	
				FEE	%	Amount \$\$
				(n/c if		Projected
	City Code Section	Fund	FY2019	blank)	CHANGE	Revenue
	156.026(a)(3)		engineering and recording fees			
Planned Preservation Subd Special Use Permit plus minor/major subd fee	156.026(a)(3)	General	2,500			
Zoning Change	156.026(a)(3)	General	3,328			
Filing fee for all other developments	156.026(a)(3)	General	788			
Code Amendment	156.026(a)(3)	General	3,328			
Extension of Tentative Subdivision Plat Approval	156.026(a)(3)	General	150			
Administrative Property Line shift	156.026(a)(3)	General	250			
Legal Ad Publication (as required)	156.026(a)(3)	General	65			
Special Use Permit	156.026(a)(3)	General	1,035			
Special Use Permit - Restaurant within 150' of Residential	156.026(a)(3)	General	600			
Permits						
Building Permits repair and maintenance under \$6,000	150.145	General	40			
Building Permits - \$100,000 or less	150.145	General	1.5% of total construction			
	150.145	General	(50 min)			
Building Permits - over \$100,000						
\$100,001 - \$200,000	150.145	General	2% of total construction			
\$200,001 - \$500,000	150.145	General	\$4,000 + 1% of total cc in excess of \$200,000			
\$500,001 and above	150.145	General	\$7,000 + .5% of total cc in excess of \$500,000			
Underground storage tank removal		General				
(single family and duplex)	150.145		\$150 per tank			
All other properties	150.145	General	\$250 per tank			
Hot work	150.145	General	100			
Permit Extensions	150.145	General	\$150 administration fee plus 20% of the original			
	150.145		permit fee - 6 month extension			
Administration Demolition Approval - Life Safety/Nuisance	150.145	General	500			
Driveway Permits:						
Driveway Resurfacing Permit (not required for sealcoating)	150.145	General	50			
Driveway Bond	150.485	General	250			
Satellite Permit						
Satellite dish	150.145	General	100			
	150.145	General	1.5% of cost, 50 min			
Plumbing						
Irrigation Systems	150.145	General	2.00 per head			
	150.145	General	\$ 60 min			
Plumbing - base charge	150.145	General	60+\$5.50/fix.			
Recording of Public Right-of-Way agreement	150.145	General	70 (up to 4 pages, \$5 each addl page)			
for sprinkler system						

Add prior approved fees

New Fee

Change to fee

				PROPOSED		
					FY2020	
				FEE	%	Amount \$\$
				(n/c if	CHANGE	Projected
	City Code Section	Fund	FY2019	blank)		Revenue
Sanitary Sewer	150.145	General	\$50 min + 1.00/ft over 50 ft			
Storm Sewer	150.145	General	\$50 min + 1.00/ft over 50 ft			
Street Opening	98.056		50.00			
Electrical	150.145	General	\$100, plus \$1 per unit beyond 100 total units			
Electrical Service	150.145	General	75			
Electric - motors	150.145	General	\$75 + .50 per horsepower			
HVAC						
Residential - New or replacement						
1 or 2 units	150.145	General	52			
Each additional unit	150.145	General	45			
Duct work	150.145	General	52			
Commercial New	150.145	General	\$52 per 1,500			
	150.145	General	sq ft of floor area			
Commerical - replacement of existing units	150.145	General	same as residential			
Sign	150.145	General	1.5% construction cost			
	150.145	General	50 min			
Construction Trailer Permit (Commercial Construction Sites only)	150.145	General	\$100 per month			
Purchase of Parking						
Space per Zoning Code	150.145	General	to be set by City Council at the time			
	150.145		of approval based on market costs			
Elevators						
Elevator Inspection Fee	150.145	General	Variable			
Elevator Permits - New elevators	150.145	General	65			
Vending Licenses						
Health -Restaurant (20 or Less)	113.03(d)(1)	General	250			
Health - Restaurant (21-99)	113.03(d)(2)	General	350			
Health - Restaurant (100 + Seats)	113.03(d)(3)	General	600			
Health - Itinerant Restaurant	113.03(d)(4)	General	250			
Health - Food Store	113.21(d)	General	100.00			
Health - Limited Food Store (selling candy)	113.21(d)	General	50.00			
Food Vendor (delivery)	113.21(d)	General	\$150/Veh.			
Milk Vendor (delivery)	113.21(d)	General	\$100/Veh.			
Health - Milk Store	113.21(d)	General	100			
Ice Vending Machine per machine	95.061	General	110			
Food Vending Machine per machine	113.21(d)	General	55			
Candy Vending Machine per machine	113.21(d)	General	55			
Pop/Soft drink Vending Machine per machine	113.21(d)	General	55			
Milk Vending Machine per machine	113.21(d)	General	55			
Tobacco vending machine per machine	135.136	General	50			
Card/Trinket Vending Machine per machine	110.104	General	55			
Amusement Machine per machine	110.104	General	110			

Add prior approved fees

New Fee

Change to fee

				PROPOSED		
				FEE	FY2020	Amount \$\$
				(n/c if blank)	%	Projected
	City Code Section	Fund	FY2019		CHANGE	Revenue
HVAC Contractor	150.145	General	60			
Electrical Contractor	150.145	General	60			
Juke Box	110.083	General	25			
Pool Table	112.095(b)(1)	General	25			
Elevator Inspection Fee	150.220(b)	General	Variable			
DVD Vending Machine License	110.005	General	110			
Tree and Vegetation Removal						
Application Review Fee	99	General	\$40			
Removal of Heritage Tree	99	General	\$ 40 per tree			
Removal of tree 10" DBH or larger within the streetscape preservation area, the front yard or the corner side yard	99	General	\$ 40 per tree			
Removal of trees or vegetation from a Conservation Easement	99	General	\$ 35 per 1 1/2 acre site			
Removal of trees from a Tree Preservation or No Disturbance area	99	General	\$ 40 per tree			
Removal of trees or shrubs from any ravine or bluff	99	General	\$ 40 per 1 1/2 acre site			
Removal of trees or shrubs from a public right of way or other public property	99	General	\$ 40 per 1 1/2 acre site			
Ash tree removals, dead or hazardous trees	99	General	No Fee			
Bonds						
Permit Renewal - for projects with estimated construction costs of \$200,000 or less refundable upon completion of project within one year	150.145	General	18% of permit fee	19% of permit fee	1.00%	Variable
Permit Renewal - for projects with estimated construction costs of more than \$200,000 refundable upon completion of project within 18 months	150.145	General	20% of permit fee	21% of permit fee	1.00%	Variable
Street Opening Bond	98.058	General	500			
Fire Protection Fees:						
Life Safety Plan Review Fee - New Constr/Addition	150.145	General	\$ 500 min or .05 s.f. includes all floors			
Life Safety Plan Review Fee - Remodel/Alteration	150.145	General	\$ 60 min or .05 sf includes all areas			
Fire Suppression Systems (Plan review and 2 inspections)						
Single Family/Duplex Residential						
New	150.145	General	\$120 or .05 per s.f whichever is greater			
Addition/Alteration	150.145	General	\$60 or .05 per s.f for scope of work area whichever is greater			
	150.145					
Commercial/Multi Family						
New	150.145	General	\$500 or .05 per s.f. whichever is greater			
Addition/Alteration	150.145	General	\$250 or .05 s.f. for scope of work area whichever is greater			

Add prior approved fees

New Fee

Change to fee

				PROPOSED		
					FY2020	
				FEE		Amount \$\$
				(n/c if	%	Projected
	City Code Section	Fund	FY2019	blank)	CHANGE	Revenue
Specialized Suppression (FM 200, clean agent)	150.145	General	\$150 per system (in addition to above fees for the overall system)			
Stand pipe riser	150.145	General	100			
Fire Alarms						
Single Family/Duplex Residential	150.145	General	\$75 or .05 per s.f. whichever is greater			
Commercial/Multi Family - New		General	\$500 or .05 per s.f. whichever is greater			
Commercial/Multi Family - Addition/Alteration	150.145	General	\$75 or .05 per s.f. whichever is greater			
Inspections/Tests						
Annual & New Underground Flush test	150.145	Water	\$75 + cost per gallon of water, at current rate as established by the City Council, based on pipe size			
Annual & New Fire Pump Test	150.145	Water	\$175 + cost per gallon of water, at current rate as established by the City Council, based on pump size			
Small Wireless Facilities						
Application for Collocation - Installation of facility		General	\$650			
Application for Collocation - Installation of multiple facilities		General	\$350 per facility			
Application for installation of new utility pole or support structure		General	\$1,000			
Annual recurring rate for collocations on a City utility pole located in the right-of-way. (* Or the City's actual, direct, and reasonable costs related to the wireless provider's use of space on the City utility pole)		General	*\$200			
Other						
Hood and Duct Extinguishing System - New	150.145	General	\$300 per system			
Hood and Duct Extinguishing System - Alteration	150.145	General	\$100 per system			
Alternative Letter of Credit Review	150.145	General	\$100 per review			
Conditional Certificate of Occupancy - Landscape only due to season (single family and duplex)	150.145	General	\$300 per unit			
Conditional Certificate of Occupancy (single family and duplex)	150.145	General	\$500 per unit	550	10.00%	300
Conditional Certificate of Occupancy (multi-family and commercial)	150.145	General	\$25 per square foot, whichever is greater, to a maximum of \$2,000			
3. Finance						
Water Utility Fees/Charges						
Water Sales/1,000 Gallons						
Effective with Water Bills mailed on or after May 1, 2019						

Add prior approved fees

New Fee

Change to fee

				PROPOSED		
				FY2020		
				FEE	Amount \$\$	
				(n/c if	%	Projected
				blank)	CHANGE	Revenue
	City Code Section	Fund	FY2019			
Lake Forest Residential - to 10,000 Gallons per Quarter	51.061(a)	Water	4.50			
Lake Forest Residential - 10,001 to 60,000 Gallons per Quarter	51.061(a)	Water	5.77			
Lake Forest Residential - over 60,000 Gallons per Quarter	51.061(a)	Water	6.05			
Lake Forest All Other Users	51.061(a)	Water	5.95			
Del Mar Woods	51.061(a)	Water	8.18			
Other Non resident users	51.061(a)	Water	8.18			
Sewer Charge/1,000 Gallons (winter usage)	51.061(a)	Water	1.16			
Customer Charge - Water (Inside)						
5/8" to 1.5" meter	51.061(b)	Water	\$40/quarter			
2" to 4" meter	51.061(b)	Water	\$160/quarter			
6" and above meter	51.061(b)	Water	\$750/quarter			
Benefit Access Program Discount - must renew annually	N\A	Water	\$(10)/quarter			
Customer Charge - Water (Outside)						
5/8" to 1.5" meter	51.062(b)	Water	\$50/quarter			
2" to 4" meter	51.062(b)	Water	\$175/quarter			
6" and above meter	51.062(b)	Water	\$790/quarter			
Customer Charge - Sewer						
5/8" to 1.5" meter	52.15€(1)	Water	\$5/quarter			
2" to 4" meter	52.15€(1)	Water	\$20/quarter			
6" and above meter	52.15€(1)	Water	\$100/quarter			
Beach Parking Fee						
Beach Parking						
Temporary (R)	73.45	General	85			
Temporary (NR)	73.45	General	910			
Parking Permits						
Resident-Full Year	73.27(c)(7)	Parking	313			
Resident-Monthly	73.27(c)(7)	Parking	30/Month			
Resident - Unlimited	73.27(c)(7)	Parking	1,000			
Employer Purchased-Full Yr.	73.27(c)(7)	Parking	180			
Employer Purchased-Monthly	73.27(c)(7)	Parking	20/Month			
Non-Resident-Full Year	73.27(c)(7)	Parking	700			
Non-Resident - Monthly	73.27(c)(7)	Parking	60/Monthly			
An envelope of 10 tokens	N\A	Parking	25			
Daily Parking Fee-Telegraph	73.27(c)(7)	Parking	3			
Daily Parking Fee-All Other	73.27(c)(7)	Parking	3			
Licenses						
Car and Lt Truck	74.179(b)	General	85			
HeavyTruck (8,000+ lbs.)	74.179(b)	General	110			
Motocycles	74.179(b)	General	45			
Senior Citizen 65 and over	N/A	General	no discount			

Add prior approved fees

New Fee

Change to fee

				PROPOSED		
					FY2020	
				FEE	%	Amount \$\$
				(n/c if blank)	CHANGE	Projected Revenue
	City Code Section	Fund	FY2019			
Transfers	74.184 & 185	General	5			
Penalties	74.179(b)	General	50%			
Dog License	91.032	General	10			
Cat License	91.032	General	10			
Auto Dealer License	74.183	General	50+20/Veh			
Disabled vehicle sticker (Benefit Access Program)	N/A	General	45			
Real Estate Transfer Tax	39.155(b)	Cap Imp	\$4.00 per \$1,000			
Non-sufficient funds Fee	10.99	General	25			
Credit Card Service Fees-Effective January 1, 2019						
Daily Parking	73.27(c)(7)	General	\$.25 per transaction			
Building Permits- Development Related Fees	N/A	General	lesser of 3.00% or maximum allowable by law	lesser of 3.00% or maximum allowable by law		Pass-through of costs incurred
Public Safety Pension Fee						
Residential Utility Accounts	N/A	General	\$20 per Quarter			
All Other Utility Accounts (exclude irrigation only services)	N/A	General	\$70 per Quarter			
4. Parks and Recreation						
Golf Course Fees/Charges:						
Seasonal Fees-Resident: effective January 1, 2019						
Class A -Adult Single	97.051	DPG	1450	1475	1.72%	1125
Class B -Adult Combo	97.051	DPG	2500			
Class D -Junior	97.051	DPG	625	675	8.00%	700
Class F - Senior Citizen	97.051	DPG	850	865	1.76%	360
Seasonal Fees (Non-Resident) effective January 1, 2019						
Class A -Adult Single	97.051	DPG	1,850			
Class B -Adult Combo	97.051	DPG	2,500			
Class D -Junior	97.051	DPG	650	675	3.85%	0
Class F - Senior Citizen	97.051	DPG	1,100			
Daily Fees-Resident: effective January 1, 2019						
Weekday-9	97.051	DPG	31	35	12.90%	9748
Weekday-18	97.051	DPG	46	48	4.35%	5125
Weekend 9	97.051	DPG	38	40	5.26%	4381
Weekend -18	97.051	DPG	56	61	8.93%	8000
Electric Golf Carts: effective January 1, 2019						
9 Holes Single Rider	97.052	DPG	12	13	8.33%	15000

Add prior approved fees

New Fee

Change to fee

				PROPOSED		
				FEE	FY2020	Amount \$\$
				(n/c if blank)	%	Projected
	City Code Section	Fund	FY2019		CHANGE	Revenue
18 Holes Single Rider	97.052	DPG	20			
Range Balls						
Small Bucket	97.051	DPG	5	6	20.00%	1932
Medium Bucket	97.051	DPG	7	8	14.29%	1000
Large Bucket	97.051	DPG	15			
Pull cart - 9 holes	97.051	DPG	6			
Pull cart - 18 holes	97.051	DPG	8			
USGA Handicap Fees - Members	97.051	DPG	37	40	8.11%	100
Permanent Tee Time - Weekend	97.051	DPG	300			
Locker - 18 inch	97.051	DPG	130	135	3.85%	185
Locker - 12 inch	97.051	DPG	115	120	4.35%	80
Park Fees						
Park Picnic Permits						
0 - 149 People	N/A	Parks/Rec	75	100	33.33%	1625
150 or more People	N/A	Parks/Rec	125	150	20.00%	750
Picnic Tables		Parks/Rec	25 per table			
Grills		Parks/Rec	85 per grill			
Cemetery Fees						
Issuance of Deeds	93.45	Cemetery	.50 per deed			
Boating and Beach Fees - effective February 1, 2019						
Watercraft Ramp/Sailboat Permits-Recreation						
Watercraft Ramp (R)	97.066	Parks/Rec	497	517	4.02%	1280
Watercraft Ramp 2nd boat/ half season	97.066	Parks/Rec	249	259	4.02%	170
Watercraft Ramp (R) (Sen.)	97.066	Parks/Rec	397	413	4.03%	192
Watercraft Ramp (R) (Sen) 2nd boat/ half season	97.066	Parks/Rec	200	208	4.00%	16
Watercraft Ramp (NR)	97.066	Parks/Rec	994	1034	4.02%	160
Year round compound storage Resident	97.066	Parks/Rec	2203	2291	3.99%	880
Year round compound storage Resident senior	97.066	Parks/Rec	1762	1832	3.97%	280
Year round compound storage non-resident	97.066	Parks/Rec	3305	3437	3.99%	0
Seasonal compound storage Resident	97.066	Parks/Rec	1491	1551	4.02%	60
Seasonal compound storage Resident Senior	97.066	Parks/Rec	1193	1241	4.02%	96
Seasonal compound storage Non-resident	97.066	Parks/Rec	2235	2324	3.98%	0
Year round watercraft rack storage resident	97.066	Parks/Rec	602	626	3.99%	96
Year round watercraft rack storage resident senior	97.066	Parks/Rec	483	502	3.93%	95
Year round watercraft rack storage non-resident	97.066	Parks/Rec	602	626	3.99%	0
Seasonal watercraft rack storage resident	97.066	Parks/Rec	352	366	3.98%	224
Seasonal watercraft rack storage resident senior	97.066	Parks/Rec	281	292	3.91%	2
Seasonal watercraft rack storage non-resident	97.066	Parks/Rec	352	366	3.98%	0

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New Fee

Change to fee

				PROPOSED		
					FY2020	
				FEE		Amount \$\$
				(n/c if	%	Projected
				blank)	CHANGE	Revenue
	City Code Section	Fund	FY2019			
Year round watercraft sand storage resident	97.066	Parks/Rec	745	775	4.03%	0
Year round watercraft sand storage resident senior	97.066	Parks/Rec	596	620	4.03%	0
Year round watercraft sand storage non-resident	97.066	Parks/Rec	1117	1162	4.03%	0
Seasonal watercraft sand storage resident	97.066	Parks/Rec	457	475	3.94%	18
Seasonal watercraft sand storage resident senior	97.066	Parks/Rec	365	380	4.11%	15
Seasonal watercraft sand storage non-resident	97.066	Parks/Rec	686	713	3.94%	0
South Beach Parking Permit (R)	97.066	Parks/Rec	145	151	4.14%	192
South Beach Parking Permit (R) (Sen.)	97.066	Parks/Rec	114	119	4.39%	35
South Beach Parking Permit (NR)	97.066	Parks/Rec	910			
South Beach Parking Permit Employee/Retiree	97.066	Parks/Rec	96	100	4.17%	0
Extra vehicle decal resident - center isle	97.066	Parks/Rec	138			
Extra vehicle decal senior - center isle	97.066	Parks/Rec	110			
Extra vehicle decal nonresident - center isle	97.066	Parks/Rec	208			
Daily Boat Launch resident	97.066	Parks/Rec	40			
Daily Boat Launch nonresident	97.066	Parks/Rec	65			
Resident Guest Daily Parking Pass, limit 5 per season	97.066	Parks/Rec	10			
Nanny Parking Pass	97.066	Parks/Rec	85			
Senior Caregiver Parking Pass	97.066	Parks/Rec	85			
Non resident beach fee, weekends and holidays	97.069	Parks/Rec	10	15	50.00%	12070
Fitness Center Fees - effective May 1, 2019						
Fitness Center Membership Fees						
Individual resident rate	N/A	Parks/Rec	408	420	2.94%	2,208
Individual resident rate - 6 months	N/A	Parks/Rec	260	Eliminate		
Individual resident rate - 3 months	N/A	Parks/Rec	130	Eliminate		
Individual resident rate - 1 months	N/A	Parks/Rec	41	42	2.44%	22
Individual non-resident rate	N/A	Parks/Rec	490	528	7.76%	114
Individual non-resident rate - 6 months	N/A	Parks/Rec	325	Eliminate		
Individual non-resident rate - 3 months	N/A	Parks/Rec	162	Eliminate		
Individual non-resident rate - 1 months	N/A	Parks/Rec	49	53	8.16%	4
Couple resident rate	N/A	Parks/Rec	720	744	3.33%	1,752
Couple resident rate - 6 months	N/A	Parks/Rec	455	Eliminate		
Couple resident rate - 3 month	N/A	Parks/Rec	227	Eliminate		
Couple resident rate - 1 month	N/A	Parks/Rec	72	74	2.78%	10
Couple non-resident rate	N/A	Parks/Rec	864	888	2.78%	24
Couple non-resident rate - 6 months	N/A	Parks/Rec	568	Eliminate		
Couple non-resident rate - 3 months	N/A	Parks/Rec	284	Eliminate		
Couple non-resident rate - 1 months	N/A	Parks/Rec	87	89	2.30%	0
Family resident rate	N/A	Parks/Rec	936	972	3.85%	1,548
Family resident rate - 6 months	N/A	Parks/Rec	591	Eliminate		
Family resident rate - 3 months	N/A	Parks/Rec	295	Eliminate		
Family resident rate - 1 months	N/A	Parks/Rec	93	97	4.30%	16
Family non-resident rate	N/A	Parks/Rec	1128	1164	3.19%	0
Family non-resident rate - 6 months	N/A	Parks/Rec	739	Eliminate		

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New Fee

Change to fee

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					FY2020	
				FEE		Amount \$\$
				(n/c if	%	Projected
				blank)	CHANGE	Revenue
	City Code Section	Fund	FY2019			
Family non-resident rate - 3 months	N/A	Parks/Rec	369	Eliminate		
Family non-resident rate - 1 months	N/A	Parks/Rec	113	116	2.65%	0
Senior resident rate	N/A	Parks/Rec	312	324	3.85%	1,092
Senior resident rate - 6 months	N/A	Parks/Rec	195	Eliminate		
Senior resident rate - 3 months	N/A	Parks/Rec	97	Eliminate		
Senior resident rate - 1 months	N/A	Parks/Rec	31	32	3.23%	11
Senior non-resident rate	N/A	Parks/Rec	375	384	2.40%	27
Senior non-resident rate - 6 months	N/A	Parks/Rec	244	Eliminate		
Senior non-resident rate - 3 months	N/A	Parks/Rec	122	Eliminate		
Senior non-resident rate - 1 months	N/A	Parks/Rec	37	38	2.70%	0
Senior couple resident rate	N/A	Parks/Rec	528	540	2.27%	408
Senior couple resident rate - 6 months	N/A	Parks/Rec	341	Eliminate		
Senior couple resident rate - 3 months	N/A	Parks/Rec	170	Eliminate		
Senior couple resident rate - 1 months	N/A	Parks/Rec	53	54	1.89%	6
Senior couple non-resident rate	N/A	Parks/Rec	636	660	3.77%	48
Senior couple non-resident rate - 6 months	N/A	Parks/Rec	426	Eliminate		
Senior couple non-resident rate - 3 months	N/A	Parks/Rec	213	Eliminate		
Senior couple non-resident rate - 1 months	N/A	Parks/Rec	64	66	3.13%	0
Student resident rate	N/A	Parks/Rec	312	324	3.85%	240
Student resident rate - 1 month	N/A	Parks/Rec	31	32	3.23%	13
Student non-resident rate	N/A	Parks/Rec	375	384	2.40%	0
Student non-resident rate - 1 month	N/A	Parks/Rec	37	38	2.70%	0
Matinee resident rate	N/A	Parks/Rec	216	228	5.56%	1,140
Matinee resident rate - 1 month	N/A	Parks/Rec	21	23	9.52%	8
Matinee non-resident rate	N/A	Parks/Rec	260	276	6.15%	64
Matinee non-resident rate - 1 month	N/A	Parks/Rec	26	28	7.69%	0
All-inclusive - member - effective December 6, 2012	N/A	Parks/Rec	311	324	4.18%	858
All-inclusive - non-member - effective December 6, 2012	N/A	Parks/Rec	692	720	4.05%	0
5. OCM						
General Fees & Charges:						
Birth certificates (January 1, 2010)	5.36	General	\$10 first/\$4 additional			
Death certificates (January 1, 2013)	5.36	General	\$14 first/\$6 additional			
On-line data entry fee by city staff (January 1, 2010)	N/A	General	10			
Solicitor/Peddler Permit Original Application	117.01(b)	General	\$40			
Solicitor/Peddler Permit Renewal	117.40	General	\$30			
Electric Car	N/A	General	\$1 per Hour			
Special Event Fees						
Application Fee	10.13	General	\$50			
Application Fee - Late Fee	10.13	General	50% of fee per 30 days			
Escrow Deposit - Special Events	10.13	General	\$500			

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				PROPOSED		
					FY2020	
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	City Code Section	Fund	FY2019	blank)		Revenue
Police Officer hourly rate	10.13	General	84	86	2.38%	60
Firefighter/Paramedic hourly rate	10.13	General	85			
Police and Fire Vehicle	10.13	General	\$110			
Public Works hourly rate	10.13	General	67			
Parks hourly rate	10.13	Parks/Rec.	67			
A-Frame Barricades	98.011	General	\$5			
Barricades 1 - 10	98.011	General	\$40			
Parking Cones	98.011	General	\$1			
Bleacher keep in park	10.13	General	50			
Bleacher move to another location	10.13	General	195			
Lifter Barrels 1--6	10.13	General	16			
Picnic Tables 1 - 6	10.13	General	32			
Grills	10.13	General	195			
Licenses						
Raffle License	110.150	General	25			
Tobacco License	135.138(f)	General	500			
Landscape License (March 1 to Feb 28)	110.217	General	100			
Penalties - Landscape License Applications after June 1	110.217	General	25			
Auctioneers License	110.026	General	\$5 Daily & \$1.00 per employee			
Factories and Slaughterhouses	110.047	General	\$500			
Mobile Auto Service	110.200	General	\$50 per unit			
Athletic Contests	112.0029B)	General	\$50 per day			
Bowling Alley	112.025	General	\$10 per lane per year			
Circuses	112.041	General	\$100 per day circus conducted			
Circuses - Side Show	112.042	General	\$50 per day circus conducted			
Motion Pictures - Establishment capacity 500 or more persons	112.075	General	.50 per seat			
Public Dances	112.112	General	\$500			
Theatrical Performances - less than 500 persons	112.126	General	\$100			
Theatrical Performances - more than 500 persons	112.126	General	\$150			
Theatrical Performance not covered by 112.126	112.127	General	\$25 per day			
Junk Yard or Junk Shop	114.22	General	\$75			
Junk Dealer collected by vehicle	114.23	General	\$20 per vehicle			
Pawnbroker	116.03	General	100			
Expressmen and Draymen	118.156	General	25			
Alcoholic and Beverages:						
Class A-1	111.036	General	2,700			
Class A-2	111.036	General	1,500			
Class A-3	111.036	General	275			
Class A-4	111.036	General	500			
Class B-1	111.036	General	2,500			
Class C-1	111.036	General	2,600			
Class C-2	111.036	General	3,000			

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				PROPOSED		
					FY2020	
				FEE	%	Amount \$\$
				(n/c if blank)	CHANGE	Projected Revenue
	City Code Section	Fund	FY2019			
Class C-3	111.036	General	800			
Class D-1	111.036	General	2,500			
Class E-1	111.036	General	3,000			
Class F-1	111.036	General	100			
Class F-2	111.036	General	100 for each 24 hour period or any part therof: \$50 not for profit with proof of 501 (c)3 status			
Class F-3	111.036	General	75 for each 24 hour period or any part therof: \$50 not for profit with proof of 501 (c)3 status			
Class F-4	111.036	General	500 per vendor for the duration of the sporting event			
Class F-5	111.036	General	1,100			
Class F-6	111.036	General	600			
Class G-1	111.036	General	200			
Class G-2	111.036	General	600			
Class H-1	111.036	General	600			
Class H-2	111.036	General	1,100			
Class I-1	111.036	General	None			
Class I-2	111.036	General	1,500			
Class I-3	111.036	General	100			
Class J	111.036	General	500			
Class K	111.036	General	\$40/each 7 day license period			
Annual Renewal	111.036	General	150 renewal existing or change in owners or officers			
Application Fee	111.043	General	300 new license			
Application for Change in Owners or Officers	111.043	General	100			
Liquor License Penalty Fee	111.036	General	25			
Impact Fees						
Library	150.023	Library	see ordinance			
Fire and Emergency Services	150.023	General	see ordinance			
Park Site	150.023	PPL	see ordinance			
Park Development	150.023	PPL	see ordinance			
Police	150.023	General	see ordinance			
Public Works	150.023	General	see ordinance			
School District 67 (information only)	150.023	pay School	see ordinance			
High School District 115 (information only)	150.023	pay School	see ordinance			
6. Police						
Fines & Penalties:						
Overtime Parking - Lot	73.99	General	25/75/125			
Improper Parking - Lot	73.99	General	25/75/125			
Parking in Prohibited Area- Lot	73.99	General	25/75/125			
Overtime Parking - Other	73.99	General	25/75/125			

Add prior approved fees

New Fee

Change to fee

				PROPOSED		
					FY2020	
				FEE	%	Amount \$\$
				(n/c if		Projected
	City Code Section	Fund	FY2019	blank)	CHANGE	Revenue
Improper Parking - Other	73.99	General	25/75/125			
Parking in Prohibited Area- Other	73.99	General	25/75/125			
Parking at Boat Ramp	73.46	General	125/250/350			
No Vehicle License	74.179	General	75/100/125			
No parking east of Sheridan Road	73.99	General	125/250/350			
No Animal License	91.032	General	15/25/50			
Dog-At-Large	91.050	General	40/55/70			
Code Violations	Variable	General	variable			
Motor Code Violations	Variable	General	variable			
Dog Barking	91.004	General	15/25/50			
Dog Impound	91.014	General	15			
Leaf Burning	94.2	General	100			
Handicapped Parking	73.21	General	250			
Dog Public Nuisance	91.053	General	100/500/750			
Burglar Alarm Fees	110.125	General	0/50/100/250			
Vehicle Immobilization fee	73.50	General	100			
E-911 Surcharge	39.181	E911 Fund	0.65			
Copies of Accident Reports	71.032	General	10	5		
FOIA copy fees >50 pages	33.3	General	.15 per page			
Transient Merchant License	117.20(f)	General	100.00			
7. Fire						
General Fees & Charges:						
Ambulance-Resident ALS transport	94.51	General	812.10			
Ambulance-Resident ALS2 transport	94.52	General	919.98			
Ambulance-Resident BLS transport	94.53	General	704.07			
Ambulance-Non Resident ALS transport	94.54	General	987.48			
Ambulance- Non Resident ALS2 transport	94.55	General	1,088.92			
Ambulance-Non Resident BLS transport	94.56	General	854.08			
Ambulance - Mileage	94.58	General	7.27 per mile			
Fireworks Permit	94.5	General	200			
Open Burn Permit	94.5	General	75			
Bonfire Permit	94.5	General	100			
Special Event Inspection	94.5	General	100			
Tent Permit	94.5	General	\$100 or .05 per sq ft			
Fire Watch	94.5	General	Overtime hourly Rate			
Annual Fire Pump Test	94.5	General/Water	10.00 Admin Fee + Water Usage			
Annual Inspections - 4th re-inspection	94.5	General	100			
Annual Inspections - 5th re-inspection	94.5	General	200			

Add prior approved fees

New Fee

Change to fee

				PROPOSED		
					FY2020	
				FEE		Amount \$\$
				(n/c if	%	Projected
				blank)	CHANGE	Revenue
	City Code Section	Fund	FY2019			
Annual Inspections - 6th re-inspection	94.5	General	400			
Inflatable amusement inspection	94.5	General	100			
Carnival rides	94.5	General	200			
Fire Alarm Fees	110.125	General	0/50/100/250			
Hazardous Substance Incident						
Level I Hazardous Substance Incident	41.01	General	\$250 per day during hazard substance incident occurs or removal activities			
Level II Hazardous Substance incident	41.01	General	\$500 per day during hazard substance incident occurs or removal activities			
Level III Hazardous Substance incident	41.01	General	\$1,000 per day during hazard substance incident occurs or removal activities			
Miscellaneous Materials Cost - Level I incident	41.01	General	50			
Miscellaneous Materials Cost - Level II incident	41.01	General	100			
Miscellaneous Materials Cost - Level III incident	41.01	General	500			
Reimbursable Costs	41.01	General	100% of cost incurred			
8. Engineering						
<u>Sewer System Connection Fee</u>						
Single Family Dwelling	N/A		825			
Two - family Dwelling	N/A		825 per unit			
Multi-family Dwelling	N/A		165 per population equiv			
			1,650 min			
Non-Residential Buildings	N/A		165 per population equiv			
			1,650 min			
Institutional buildings with Fed and State tax exempt status	N/A		825/connection			
<u>Site Grading</u>						
Site Grading - New construction	N/A		640			
If no grading, request may be submitted for a waiver of the requirement of grading plan	N/A		240			
Resubmittal	N/A		165			
Revisions to approved grading plans	N/A		125			
Site grading security (financial guarantee - refundable)	N/A		3,000 per acre of development			
<u>Water Shed Development Fee: Revised Fee Schedule</u>						
<u>General Fees</u>						
Sediment and Erosion Control Only						
Single Family Residential Lot (See site grading ordinance)	151.05		see ordinance			
Single Family Residential Lot (within regulatory floodplain)	151.05		1040			
Development (<10 acres)	151.05		2400			
Development (≥ 10 acres)	151.05		3560			

Add prior approved fees

New Fee

Change to fee

				PROPOSED		
				FY2020		
				FEE	%	Amount \$\$
				(n/c if blank)	CHANGE	Projected Revenue
	City Code Section	Fund	FY2019			
Minor Development						
Without detention	151.05		2120			
With detention or Fee - in - lieu	151.05		3120			
Major Development						
With detention or Fee-in-lieu	151.05		5400			
Within regulatory floodplain (< 10 acres)	151.05		3280			
Within regulatory floodplain (≥ 10 acres)	151.05		8640			
Wetland Fees						
Category I Wetland impacts less than or equal to 1 acre	N/A		880			
Category II Wetland impacts greater than 1 acre and less than 2 acres	N/A		3640			
Category III Wetland impacts greater or equal to 2 acres or impacts a HQAR	N/A		4400			
Category IV Wetland impacts involving either restoration, creation	N/A		1440			
or enhancement	N/A		2760			
Resubmittal fee	N/A		347-2880			
Earth Change Approval	N/A		1720			
Securities - financial guarantee refundable	N/A		3,000 per acre of development			
Variances	N/A		4240			
Appeals	N/A		1920			
Flood Plain Analysis and Report	N/A		35			
Construction Engineering Standards Manual	N/A		35			
9. Senior Resources						
Membership Dues						
Residents of Lake Forest, Lake Bluff and unincorporated						
Lake Forest and Lake Bluff	97.087	Senior Resources	\$35 per person			
	97.087		\$55 per family			
Outside of Lake Forest and Lake Bluff	97.087	Senior Resources	\$45 per person			
	97.087		\$75 per family			
Circuit Breaker participants Lake Forest and Lake Bluff	97.087	Senior Resources	\$10 per person			
residents only	97.087		\$15 per family			
Car and Bus rides	97.087	Senior Resources	\$3/fee each direction			
	97.087		\$6 round trip			
Taxi subsidy- Lake Forest and Lake Bluff residents	97.087	Senior Resources	16 coupons/month			
living within the Lake Forest High School District			for a value of \$3/each			

THE CITY OF LAKE FOREST

ORDINANCE NO. 2018 - _____

**AN ORDINANCE ADOPTING NEW FEES RELATED TO PUBLIC WORKS
FOR INCORPORATION INTO THE SUPPLEMENTAL FEE SCHEDULE FOR
THE CITY OF LAKE FOREST**

WHEREAS, The City of Lake Forest is a home rule, special charter municipal corporation; and

WHEREAS, the City Council, on an annual basis reviews fees and charges related to Public Works and having done so, hereby determines that it is necessary to establish new fees and charges to cover the cost of services provided; and

WHEREAS, the City Council has determined that it is in the best interest of the City and its residents to adopt this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF LAKE FOREST, COUNTY OF LAKE, STATE OF ILLINOIS AS FOLLOWS:

SECTION ONE. **Recitals.** The foregoing recitals are incorporated as the findings of the City Council and are hereby incorporated into and made a part of this Ordinance.

SECTION TWO. **Approval of New Fees Related to Public Works.** The City Council hereby approves the fees as set forth in Exhibit A, New Fees Related to Public Works, and directs that said fees shall be incorporated into the Supplemental Fee Schedule for the City of Lake Forest and reviewed and adjusted on an annual basis as part of the Supplemental Fee Schedule as determined to be necessary by the City Council.

SECTION THREE: **Effective Date of the New Fees Related to Public Works.**
The fees and charges set forth in Exhibit A shall take effect as of May 1, 2019, consistent

with the date of the Supplemental Fee Schedule for FY 2020 as adopted by the City Council.

SECTION FOUR: Effective Date. This ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form in the manner provided by law.

Passed this _____ day of _____, 2018

AYES:

NAYS:

ABSENT:

ABSTAIN:

Approved this _____ day of _____, 2018

Mayor

ATTEST:

City Clerk

EXHIBIT A

New Fees Related to Public Works

- ❖ Water Meter Contractor Bond - \$1,500

Supplemental Memos Regarding Proposed Fee Adjustments

Interoffice Memo

To: Diane Hall, Assistant Finance Director
Michael Thomas, Director of Public Works
Dan Martin, Superintendent of Public Works

From: John Varner, Water & Sewer Supervisor
Rich Volpe, Assistant Water & Sewer Supervisor

Date: November 12, 2018

Subject: **NEW WATER METER CONTRACTOR BOND FEE**

The Department of Public Works is requesting to create a new temporary water meter issuing procedure that includes a payment bond contractors and contracting firms would be required to submit prior to the Water & Sewer Section issuing a temporary hydrant water meter. The City of Lake Forest currently requires contracting firms to track and pay for any water utilized through a City fire hydrant. In order to track water usage for reimbursement the City's Water & Sewer Section issues water meter devices that are modified to fit on a fire hydrants.

The water meter devices that are issued to contractors are provided by the City's Water & Sewer section and cost approximately \$1,500.00 each. Currently, there is no issuing process in place that assumes a contractor to be liable for any damages to or replacement of the meter if an issue occurs while in a contracting firm's possession. Therefore, the Department of Public Works is requesting the creation of a new meter issuing procedure that includes requiring a bond payment of \$1,500 be submitted by the contractor. This bond payment would be returned to the contractor upon the safe and undamaged return of the water meter. If the water meter is not returned or if the water meter is returned damaged, the bond payment would be kept by the City of Lake Forest and the fee will be utilized by the City's Water & Sewer Section to purchase a new water meter.

Interoffice Memo

To: Diane Hall, Assistant Finance Director
Michael Thomas, Director of Public Works
Dan Martin, Superintendent of Public Works

From: Brian Pogachnik, Sanitation Supervisor

Date: November 12, 2018

Subject: RECYCLING CART CHARGE INCREASE

The Department of Public Works would like to increase the charge for an extra residential recycling cart to \$75.00. In 2010-2011, The City of Lake Forest implemented the curbside single stream program in which over 5800 carts were distributed. Residents that requested an extra recycling cart have been charged \$55.00. Over the past few years the cost of the carts has increased. This is mostly due to the fact that we no longer purchase carts in large quantities, as we did when the single stream recycling program began. The chart below shows the carts purchased over the past four years:

Year	# of Carts Purchased	Cost per Cart
FY2015	50	\$64.62
FY2016	90	\$58.72
FY2017	100	\$56.76
FY2018	50	\$66.86

The City purchases 50 to 100 carts per year for newly built homes and for residents wanting to purchase an extra cart. The proposed increase would cover the purchase price and distribution cost.

MEMORANDUM

TO: Diane Hall, Assistant Director of Finance
Elizabeth Holleb, Director of Finance

FROM: Catherine J. Czerniak, Director of Community Development

DATE: October 23, 2018

SUBJECT: Recommended Fee Adjustments for Fiscal Year 2020

No significant changes are proposed for development related fees. Development related fees have remained constant for the last several years. A few minor fee revisions are proposed as described below.

Fee Reductions

- ❖ Tree Protection Fencing – \$135
Last year, the fee for inspections of tree protection fencing on construction sites was inadvertently significantly increased as part of adjustments to engineering fees. The significant increase generated numerous customer complaints. Reestablishing this fee at a lesser amount will more closely align it with the staff time associated with this inspection.

Fee Increases

- ❖ Demolition of a Residence with no replacement structure in the historic district – 10% increase.
Based on recent consideration of requests for demolition of residences in the historic district an increase in this fee is recommended to more fully cover staff time needed to conduct research, prepared background materials and respond to public inquiries.
- ❖ Permit Renewal Bonds.
Permit Renewal Bonds are required by the City to 1) assure completion of projects and 2) to encourage timely completion of projects. Permit Renewal Bonds are forfeited if extension of permits is necessary. A one percent increase in the bond amount in each category is recommended. The amount of Permit Renewal Bonds is a percentage of the original cost of the permit.
- ❖ Conditional Certificate of Occupancy (single family and duplex units) - \$550
An increase in this fee is proposed to more fully cover the cost of additional documentation and inspections that are necessary when occupancy is desired prior to completion of all work required to close out the permits. The City's goal is for projects to be fully complete before occupancy is permitted, however, in cases where all life safety requirements are met and property owners or developers have a compelling need for early occupancy, the City works to accommodate early occupancy. After occupancy, the City continues to monitor the property to assure that all building Code requirements, approved plantings and drainage and grading

issues are fully addressed in accordance with the terms of the Conditions Occupancy Permit.

The following fees were approved by the City Council on July 16, 2018 in conjunction with the adoption of Code amendments relating to small wireless facilities and should be incorporated into the Comprehensive Fee Schedule.

Application for Collocation

Installation of facility	\$ 650.00
Installation of multiple facilities	\$ 350.00 per facility

Application for installation of new utility pole or support structure	\$1,000.00
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Annual recurring rate for collocation on a City utility pole located in the right-of-way	\$ 200.00*
(* Or the City's actual, direct, and reasonable costs related to the wireless provider's use of space on the City utility pole.)	

Please do not hesitate to contact me if you need further clarifications, have any questions or have suggestions for changes.

MEMORANDUM

To: Diane Hall, Assistant Finance Director

From: Vince Juarez, Golf Course General Manager
Chuck Myers, Superintendent of Parks, Forestry and Special Facilities

Date: October 10, 2018

Subject: Deerpath Golf Course 2019 Proposed Fee Changes

PURPOSE AND ACTION REQUESTED: City Staff and KemperSports Management Staff are bringing forward the Deerpath Golf Course fees for the 2019. The Park and Recreation Board has approved the fee schedule on October 16, 2018 and request that the proposed 2019 Deerpath Golf Course fee structure be forward to City Council for approval as presented.

BACKGROUND/DISCUSSION: Attached is the proposed fee structure for Deerpath Golf Course for 2019. We analyzed several factors including utilization and surrounding facilities fees while putting together the fees schedule. KemperSports Management and City Staff are recommending the following:

- **Membership Fees:** Increase resident Annual Pass fee average of 2% per classification for FY20.
- **Greens Fees:** Increase the “ceiling” rate for weekday and weekend fees. Allow the dynamic pricing model to set prices based off of the utilization of the course. This will allow the green fee prices to fluctuate and take advantage of times of increased demand. Golf rates will be adjusted during the season based on marketplace demands.
- **Other Fees:** Increase the 18 -hole weekday cart fee which has not been increased in at least 4 years. In addition, increase small and medium range ball buckets by \$1 each bucket. I also propose with lockers being fully rented in the open-air facility to increase locker rental prices by an average of 4%.

BUDGET/FISCAL IMPACT: Projected revenue impact on fees collected will be an additional \$47,736 from FY19 projections.

City Staff and Kemper Sports Management are requesting the approval of the proposed 2019 Deerpath Golf Course fee structure.

MEMORANDUM

To: Diane Hall, Assistant Finance Director

From: Anthony Anaszewicz, Program Manager
Aaron Dalzot, Program Manager
Joe Mobile, Superintendent of Recreation

Date: October 18, 2018

Subject: Pavilion FY20 Proposed Fee Changes

PURPOSE AND ACTION REQUESTED: City Staff are bringing forward the Pavilion Rental fees for fiscal year 2020. The Park and Recreation Board has approved the fee schedule on October 16, 2018 and request that the proposed FY2020 Pavilion Rental fee structure be forwarded to City Council for approval as presented.

BACKGROUND/DISCUSSION: Attached is the proposed fee structure for Pavilion Rental fees for FY2020. Staff have analyzed several factors including utilization, and surrounding facilities fees while putting together the fees schedule. Staff is taking a conservative approach for revenue growth by assuming that participation levels will remain constant with FY19 usage. The Pavilion Rental fees have not been increased since 2009, at which time they were increased \$25 per rental. City Staff are recommending the following:

- **Permit Fees:** Increase all Pavilion Rental fees by \$25 for FY20. The litter deposit and additional hour fees will remain constant with FY19. The not for profit rental fee will also increase \$25 per reservation but will remain \$25 less than the normal price. Also, each Lakefront Pavilion reservation will include 10 parking passes for the lower south parking lot. Additional parking passes for the upper south parking lot will increase to \$10 each.
 - **Parks**
 - **Capacity 150 people and above** - \$150
 - **Capacity under 150 people** - \$100
 - **Lakefront**
 - **Capacity under 150 people** - \$100

BUDGET/FISCAL IMPACT: Staff anticipates a positive revenue differential of \$2,375 over FY19. All fees will become effective February 1, 2019 in line with the permitting season.

City Staff are requesting the approval of the proposed FY2020 Pavilion Rental Fee structure as presented.

MEMORANDUM

To: Diane Hall, Assistant Finance Director

From: Aaron Dalzot, Program Manager
Joe Mobile, Superintendent of Recreation

Date: October 18, 2018

Subject: Lake Forest Lakefront FY20 Proposed Fee Changes

PURPOSE AND ACTION REQUESTED: City Staff are bringing forward the Lakefront Permit fees for fiscal year 2020. The Park and Recreation Board has approved the fee schedule on October 16, 2018 and request that the proposed FY2020 Lakefront Permit fee structure be forwarded to City Council for approval as presented.

BACKGROUND/DISCUSSION: Attached is the proposed fee structure for lakefront permit fees for FY2020. Staff have analyzed several factors including utilization, and surrounding facilities fees while putting together the fees schedule. Staff is taking a conservative approach for revenue growth by assuming that participation levels will remain constant with FY19 usage. City Staff are recommending the following:

- **Permit Fees:** Increase most resident and non-resident Lakefront permit fees by 4% for FY20.
- **Exception:** Increase the Non-Resident walk in fees charged on weekends and holidays from \$10 to \$15. This increase will provide consistency with our surrounding communities.
- **Exceptions:** These fees will remain constant with FY19 fees.
 - The Nanny and Caregiver Parking Pass (\$85)
 - The Resident Guest Daily Parking (\$10)
 - The Non-resident South Beach Parking Permit (\$910)
 - Daily Boat Launch (\$40)
 - Daily Boat Launch Non-Resident (\$65)
- **Regulations:** Staff requests keeping non-resident daily pass use restrictions in place to protect the heaviest used boating times for Lake Forest residents. Non-resident passes will only be sold Monday through Friday, excluding weekends and holidays.

BUDGET/FISCAL IMPACT: Staff anticipates a positive revenue differential of \$15,881 over FY19. All fees will become effective February 1, 2019 in line with the permitting season.

City Staff are requesting the approval of the proposed FY2020 Lakefront Permit Fee structure as presented.

MEMORANDUM

To: Diane Hall, Assistant Finance Director

From: Jason Busdeker, Program Manager
Joe Mobile, Superintendent of Recreation

Date: October 18, 2018

Subject: Lake Forest Fitness Center FY 20 Proposed Fee Changes

PURPOSE AND ACTION REQUESTED: City Staff are bringing forward the Lake Forest Fitness Center fees for fiscal year 2020. The Park and Recreation Board has approved the fee schedule on October 16, 2018 and request that the proposed FY2020 Fitness Center fee structure be forwarded to City Council for approval as presented.

BACKGROUND/DISCUSSION: Attached is the proposed fee structure for fitness center fees for FY2020. Staff have analyzed several factors including membership trends, and surrounding facilities fees while putting together the fees schedule. The Fitness Center's memberships fluctuate considerably throughout the year. As a result, staff takes a conservative approach for revenue growth by assuming membership levels will remain the same throughout the year based on membership totals in September. City Staff are recommending the following:

- **Membership Fees:** Increase all membership fees by an adjusted 4% for FY20. The 4% increase was taken over FY19 fees and then adjusted to be divisible by 12 months so that our registration software system can use the automatic monthly billing for all annual memberships. This adjustment to the increase will provide a consistent amount to be drawn each month providing our members a smooth and understandable transaction.
- **Monthly Memberships:** Continue to offer the month to month membership option. In FY17, Staff had eliminated the 6 month and 3 month membership options and began offering the Month to Month membership options which allows perspective members the flexibility to cancel their membership with 30 days written notice. The month to month membership is also a good alternative for those looking for a short term option. This option has proved successful as memberships have increased in several categories.

BUDGET/FISCAL IMPACT: Staff anticipates a positive revenue differential of \$9,613 over FY19.

City Staff are requesting the approval of the proposed FY2020 Lake Forest Fitness Center fee structure as presented.



MEMORANDUM

THE CITY OF LAKE FOREST

OFFICE OF THE CITY MANAGER

TO: Elizabeth Holleb, Finance Director
CC: Robert R. Kiely, Jr., City Manager
FROM: Mike Strong, Assistant to the City Manager
DATE: October 22, 2018
SUBJECT: Proposed OCM Fees for FY2020

As part of the City's review of fees and charges for FY2019, a request to increase certain fees is being submitted.

Special Event Fees

From time-to-time, special event organizers request special city services (e.g. equipment rentals/delivery) or City employees (e.g. general event support, security, or emergency medical services) to support their event. Pursuant to the City Code (§10.13), fees for these City services may be imposed in connection with recovering costs related to the personnel time associated with this support.

Personnel Rates for Special Event Support

Rates for City employees are set based on an average total compensation (includes salaries and benefits) for employees in the workgroup. Traditionally, the City has adjusted these rates to reflect changes in union contracts and special contractual rates for special time worked or overtime. Rates proposed for FY2020 reflect approved changes to salaries and benefits as outlined in the City's official Pay Plan and bargaining unit contract, if applicable. It should be noted that rates have typically been rounded for ease of invoicing purposes. Accordingly, City staff is requesting to adjust rates to reflect these contract amounts, as follows:

Personnel Classification	Current City Expense	Current Rate	Proposed Rate	% Change	Projected Revenue
Police Officer Hourly Rate	\$85.39	\$84.00	\$86.00	2.38%	\$60.00



Lake Forest Police Department

To: Diane Hall

From: Deputy Chief Rob Copeland

Subject: Fee Schedule Correction

Diane,

Regarding the fee for Copies of Accident Reports, under city code 71.032, the department charges \$5.00 per crash report copy. This is different from the \$10.00 listed in the FY18 fee schedule.

The \$5.00 per copy is set by statute 625 ILCS 5/11-416 "*Other State law enforcement agencies or law enforcement agencies of local authorities may furnish copies of traffic accident reports prepared by such agencies and may receive a fee not to exceed \$5 for each copy or in the case of an accident which was investigated by an accident reconstruction officer or accident reconstruction team, the State or local law enforcement agency may receive a fee not to exceed \$20.*"

Thanks,

Rob

A handwritten signature in black ink, appearing to read "Rob Copeland", with a long, sweeping flourish extending to the right.

The City of Lake Forest
CITY COUNCIL
Proceedings of the Monday, November 5, 2018
City Council Meeting - City Council Chambers

CALL TO ORDER AND ROLL CALL: Honorable Mayor Lansing called the meeting to order at 6:30pm, and the City Clerk, Margaret Boyer called the roll of Council members.

Present: Honorable Mayor Lansing, Alderman Beidler, Alderman Morris, Alderman Newman, Alderman Rummel, Alderman Reisenberg, Alderman Preschlack, Alderman Moreno and Alderman Buschmann.

Absent: None.

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE was recited by all those present in the Chamber.

REPORTS OF CITY OFFICERS

COMMENTS BY MAYOR

A. Report on North Beach Access Road Donations

Mayor Lansing reported on the considerable progress made regarding to the endeavor to raise funds for the North Beach Access Road. Mayor Lansing also invited residents to attend the Annual Tree Lighting Ceremony in Market Square on Friday, November 23.

COMMENTS BY CITY MANAGER

A. Community Spotlight

- Lake Forest College
-Stephen Schutt, President

President Schutt reported on the “four C’s” attributing to Lake Forest College Success; Campus, Curriculum, Community and Chicago.

COMMITTEE REPORTS

AUDIT COMMITTEE REPORT

1. Audit Committee Report-Fiscal Year 2018 Annual Financial Report

Audit Committee Chairman Vincent Sparrow reported that the Audit Committee met four times in 2018. He reviewed highlights of those meetings, and reported that The City has received an unmodified opinion on its Fiscal Year 2018 financial statements. He congratulated Elizabeth Holleb, Finance Director for her departments work in receiving the award for the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for thirty-nine consecutive years.

COUNCIL ACTION: Receipt of the Audit Report for the fiscal year ending April 30, 2018

Alderman Morris made a motion to accept the Audit Report for the fiscal year ending April 30, 2018, seconded by Alderman Reisenberg. Motion carried unanimously by voice vote.

FINANCE COMMITTEE

1. Determination of Non-Binding Estimate of the Amount of Revenue to be generated from Property Taxes for the 2018 Calendar Year in Accordance with the Truth in Taxation Statute and Establishment of a Public Hearing Date for the 2018 Tax Levy (if required)

Elizabeth Holleb, Finance Director, reported that the City Council is required to determine the estimated amount of money to be raised by taxation twenty (20) days prior to the adoption of the annual tax levy. The amount determined is an estimate, and may be increased or decreased under the statute, provided that any increase does not exceed 105% of the prior year's tax extension without the required notice and public hearing. This estimate is preliminary and initiates the public process for the 2018 tax levy by establishing an estimated amount from which staff can prepare a proposed levy ordinance. A discussion regarding the 2018 tax levy is scheduled for the November 26 Finance Committee budget workshop. Ms. Holleb reported that the total levy as estimated would result in a projected \$87 (2.64%) increase in the tax bill of an average home (\$800,000 market value) and that a public hearing would not be required under the Truth in Taxation Act. The City Council had discussion Home Rule and the tax cap.

Mayor Lansing asked if there was anyone from the public who would like to comment on this item. Seeing none, he asked for a motion.

COUNCIL ACTION: Approval of Determination of an Estimate of the Amount of Revenue to be generated from Property Taxes for the 2018 Calendar Year and establishment of December 3, 2018 as a public hearing date (if required) in Accordance with the Truth in Taxation Statute

Alderman Reisenberg made a motion to approve the determination of an Estimate of the Amount of Revenue to be generated from Property Taxes for the 2018 Calendar Year and establishment of December 3, 2018 as a public hearing date (if required) in Accordance with the Truth in Taxation Statute, seconded by Alderman Morris. The following voted "Aye": Aldermen Beidler, Morris, Newman, Rummel, Reisenberg, Preschlack, Moreno and Buschmann. The following voted "Nay": None. 8- Ayes, 0 Nays, motion carried.

OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL ON NON-AGENDA ITEMS

ITEMS FOR OMNIBUS VOTE CONSIDERATION

- 1. Approval of the October 15, 2018 City Council Meeting Minutes**
- 2. Approval of the Check Register for Period of September 22 – October 26, 2018**
- 3. Approval of Health Insurance Contract Renewals**
- 4. Consideration of an Ordinance Amending Lake Forest City Code Relating to the Promotion of Police Sergeants**
- 5. Award of contract with Advanced Tree Care, for an amount not to exceed \$38,000, as part of the MPI Tree Pruning Services Joint Bid for FY2019**
- 6. Approval of Contract with NuToys Leisure Products, for an amount not to exceed \$50,000, for the Waveland Park Playground Expansion and Surfacing Project**
- 7. Consideration of an Ordinance Amending Section 134.05, titled "Criminal Trespass to Land" of the City Code, as recommended by Staff (First Reading and if desired Grant Final Approval)**

- 8. Consideration of an Ordinance Approving a Recommendation from the Historic Preservation Commission (First Reading and if Desired by the City Council, Final Approval)**
- 9. Consideration of an Ordinance Approving a Recommendation from the Building Review Board (First Reading and if Desired by the City Council, Final Approval)**
- 10. Consideration of a Resolution to Extend the Encouragement and Facilitation of the Replacement of Lead Water Services (Approve by Motion)**

COUNCIL ACTION: Approval of the ten (10) Omnibus items as presented

Mayor Lansing asked members of the Council if they would like to remove any item or take it separately. The City Council had discussion on item number 7.

Mayor Lansing again asked members of the Council if they would like to remove any item or take it separately. Seeing none, Mayor Lansing asked for a motion to approve the ten (10) Omnibus items as presented.

Alderman Preschlack made a motion to approve the ten (10) Omnibus items as presented, seconded by Alderman Beidler. The following voted "Aye": Aldermen Beidler, Morris, Newman, Rummel, Reisenberg, Preschlack, Moreno and Buschmann. The following voted "Nay": None. 8- Ayes, 0 Nays, motion carried.

Information such as Purpose and Action Requested, Background/Discussion, Budget/Fiscal Impact, Recommended Action and a Staff Contact as it relates to the Omnibus items can be found on the agenda.

ORDINANCES

NEW BUSINESS

- 1. Approval of the Second Amendment to the Kemper Sports Management Agreement.**

Sally Swarthout, Director of Parks, Recreation, and Forestry, reported that the Kemper Sports Management Agreement, initially signed in January 2015, provides for the management of Deerpath Golf Course operations and maintenance. The contract called for a management period of five years with the opportunity to renew for an additional five years after the third anniversary of the commencement date, January 1, 2015. Staff is seeking to extend the contract for the additional five years with an ending date of December 31, 2024.

The City Council had discussion on the success of Deerpath Golf Course and Forest Park Beach under Kemper Management.

Mayor Lansing congratulated Alderman Newman on his recent hole-in-one.

Course Champion, Gale Strenger-Wayne, offered kudos to Kemper and Staff for the Country Club feel of a municipal course.

Mayor Lansing asked if there was anyone else from the public who would like to comment on this item. Seeing none, he asked for a motion.

COUNCIL ACTION: Approval of the Second Amendment to the Kemper Sports Management Agreement

Alderman Newman made a motion to approve the Second Amendment to the Kemper Sports Management Agreement, seconded by Alderman Beidler. The following voted "Aye": Aldermen Beidler, Morris, Newman,

Rummel, Reisenberg, Preschlack, Moreno and Buschmann. The following voted "Nay": None. 8- Ayes, 0 Nays, motion carried.

ADDITIONAL ITEMS FOR COUNCIL DISCUSSION/COMMENTS BY COUNCIL MEMBERS
--

1. Welcome Home Update

- **Alderman Prue Beidler**

Alderman Beidler reviewed the goals and successes of the Welcome Home Campaign that kicked off in 2016, noting that citizen advocacy is key. Future strategies include a video for professional recruitment of Police Officers and continued consistency in the local message to those seeking Lake Forest as their home.

ADJOURNMENT

There being no further business Mayor Lansing asked for a motion. Alderman Rummel made a motion to adjourn, seconded by Alderman Buschmann. Motion carried unanimously by voice vote at 7:42pm.

Respectfully Submitted
Margaret Boyer, City Clerk

A video of the City Council meeting is available for viewing at the Lake Forest Library and on file in the Clerk's office at City Hall. You can also view it on the website by visiting www.cityoflakeforest.com. Click on I Want To, then click on View, then choose Archived Meetings Videos.

FIRE APPARATUS

**Lake Forest Fire Department
Fleet Restructuring 2018**



KNOLLWOOD VEHICLES FOR CONSIDERATION



E44 2008 E-ONE
\$110,000



T44 2003 E-ONE
Assume Grant \$0
Value - \$150,000



KNOLLWOOD VEHICLES

Vehicle	Year	Make
Engine 44	2008	E-One
Truck 44	2003	E-One

Vehicle	Mileage	Engine hours	*Hour/mileage calculation
Engine 44	24,759	2,299	57,475
Truck 44	25,150	2715	67,875

* Each engine hour is equivalent to 25 road miles*



LAKE FOREST VEHICLES



212 - 2007 Keep



251-1991 Sold \$25,000 10/15/18



215 - 1991 Sell \$18,000?



231 - 1991 Sell \$40,000?



216 - 1994 Sell \$13,000?



LAKE FOREST

Vehicle	Year	Make
Engine 215	1991	Pierce
Squad 251 (Sold 10/18)	1991	Pierce
Truck 231	1991	Pierce
Engine 216	1994	Pierce
Squad 212	2007	Pierce

Vehicle	Mileage	Engine hours	*Hour/mileage calculation
Engine 215	89,421	7,351	183,775
Squad 251 (Sold 10/18)	13,450	1286	32,150
Truck 231	33,712	4,146	103,650
Engine 216	110,697	9,306	232,650
Squad 212	84,251	6,559	163,975

* Each engine hour is equivalent to 25 road miles*



NEW FLEET W/VEHICLE PLACEMENT

Vehicle	Year	Age	Department	Station
New LF Engine	2019	0	Lake Forest	LF 2
Engine 44	2008	10	Knollwood	LF1
Engine 212	2007	11	Lake Forest	LF 1
Truck 44	2003	15	Knollwood	LF 1
Engine 216	1994	24	Lake Forest	Sell
Engine 215	1991	27	Lake Forest	Sell
Truck 231	1991	27	Lake Forest	Sell
Squad 251	1991	27	Lake Forest	Sell

Age of current fleet (5 Fire Apparatus) – 116 years.
Average age 23.2 years.

Age of New fleet (4 Fire Apparatus) – 36 years.
Average age 9 years.



COST SAVINGS

Vehicle	Year	Age	Department	Station	Budget Impact	Replacement Costs
New LF Engine	2019	0	Lake Forest	LF 2	-\$525,000	
Engine 44	2008	10	Knollwood	LF1	-\$110,000	
Engine 212	2007	11	Lake Forest	LF 1	N/A	
Truck 44	2003	15	Knollwood	LF 1	Grant No Cost	
Engine 216	1994	24	Lake Forest	Sell	\$13,000	New Engine
Engine 215	1991	27	Lake Forest	Sell	\$18,000	\$600,000
Truck 231	1991	27	Lake Forest	Sell	\$40,000	\$1,200,000
Squad 251	1991	27	Lake Forest	Sold	+\$25,000	Removing from fleet

* Sale prices of used vehicles from 2018 appraisals



10 YEAR REPLACEMENT OF FIRE APPARATUS

FIRE DEPARTMENT Fleet Replacement Schedule

CITY EQUIP #	MAKE	TYPE & BODY STYLE	YEAR	FY 19	FY 20	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	FY 29
212	Pierce	Rescue Pumper	2007											\$750,000
215	Pierce	Pumper	1991		\$600,000									
216	Pierce	Pumper	1994	\$525,000										
231	Pierce	Ariel Tower	1991		\$1.2 m									
251	Pierce	Squad	1991	Sold \$25,000	Removed from fleet - no replacement needed									



SUMMARY OF FINANCIAL IMPACT TO CIP

- 1 Used engine **\$110,000** – price offset by sale of Used LF vehicles
- 1 used ladder truck **\$0** – assume current AFG grant, no cost to LF
(Future sale of this vehicle would only allow us to keep 10% of fair market value, the rest of the proceeds must be returned to FEMA. Another option is another fire department assuming the grant at no cost.)
- Repairs and re-lettering of two used vehicles – Not to exceed **\$60,000**
- CIP Cost avoidance - 231 replacement with a new rig- \$1,200,000 spread over FY20&21, 215 replacement with a new rig in FY 20 \$600,000



RECOMMENDATIONS FOR COUNCIL TO APPROVE

- Approve purchase of Used Knollwood Engine 44 not to exceed \$110,000.
- Approve assumption of the AFG Grant for Knollwood Truck 44, **No Cost** to the City of Lake Forest.

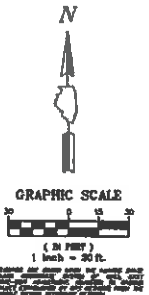


QUESTIONS?



POINT EAST SOUTHWEST QUARTER THE SOUTHWEST QUARTER OF SECTION 7, IN TOWNSHIP 33 NORTH, RANGE 105E, EASE OF THE NORTHWEST CORNER BEING THE NORTHWEST CORNER OF QUAD 27 IN ANSON ROAD SUBDIVISION. BEING A SUBDIVISION OF PART OF SECTION 7, TOWNSHIP 33 NORTH, RANGE 105E, S.W. 1/4, 1/2, 1/4, 1/8, 1/16, 1/32, 1/64, 1/128, 1/256, 1/512, 1/1024, 1/2048, 1/4096, 1/8192, 1/16384, 1/32768, 1/65536, 1/131072, 1/262144, 1/524288, 1/1048576, 1/2097152, 1/4194304, 1/8388608, 1/16777216, 1/33554432, 1/67108864, 1/134217728, 1/268435456, 1/536870912, 1/1073741824, 1/2147483648, 1/4294967296, 1/8589934592, 1/17179869184, 1/34359738368, 1/68719476736, 1/137438953472, 1/274877906944, 1/549755813888, 1/1099511627776, 1/2199023255552, 1/4398046511104, 1/8796093022208, 1/17592186044416, 1/35184372088832, 1/70368744177664, 1/140737488355328, 1/281474976710656, 1/562949953421312, 1/1125899906842624, 1/2251799813685248, 1/4503599627370496, 1/9007199254740992, 1/18014398509481984, 1/36028797018963968, 1/72057594037927936, 1/144115188075855872, 1/288230376151711744, 1/576460752303423488, 1/1152921504606846976, 1/2305843009213693952, 1/4611686018427387904, 1/9223372036854775808, 1/18446744073709551616, 1/36893488147419103232, 1/73786976294838206464, 1/147573952589676412928, 1/295147905179352825856, 1/590295810358705651712, 1/1180591620717411303424, 1/2361183241434822606848, 1/4722366482869645213696, 1/9444732965739290427392, 1/18889465931478580854784, 1/37778931862957161709568, 1/75557863725914323419136, 1/151115727451828646838272, 1/302231454903657293676544, 1/604462909807314587353088, 1/1208925819614629174706176, 1/2417851639229258349412352, 1/4835703278458516698824704, 1/9671406556917033397649408, 1/19342813113834066795298816, 1/38685626227668133590597632, 1/77371252455336267181195264, 1/154742504910672534362390528, 1/309485009821345068724781056, 1/618970019642690137449562112, 1/1237940039285380274899124224, 1/2475880078570760549798248448, 1/4951760157141521099596496896, 1/9903520314283042199192993792, 1/19807040628566084398385987584, 1/39614081257132168796771975168, 1/79228162514264337593543950336, 1/158456325028528675187087900672, 1/316912650057057350374175801344, 1/633825300114114700748351602688, 1/1267650600228229401496703205376, 1/2535301200456458802993406410752, 1/5070602400912917605986812821504, 1/10141204801825835211973625643008, 1/20282409603651670423947251286016, 1/40564819207303340847894502572032, 1/81129638414606681695789005144064, 1/162259276832213363391578010288128, 1/324518553664426726783156020576256, 1/649037107328853453566312041152512, 1/1298074214657706907132624082305024, 1/2596148429315413814265248164610048, 1/5192296858630827628530496329220096, 1/10384593717261655257060992658440192, 1/20769187434523310514121985316880384, 1/41538374869046621028243970633760768, 1/83076749738093242056487941267521536, 1/166153499476186484112975882535043072, 1/332306998952372968225951765070086144, 1/664613997904745936451903530140172288, 1/1329227995809491872903807060280344576, 1/2658455991618983745807614120560689152, 1/5316911983237967491615228241121378304, 1/10633823966475934983230456482242756608, 1/21267647932951869966460912964485513216, 1/42535295865903739932921825928971026432, 1/85070591731807479865843651857942052864, 1/170141183463614959731687303715884105728, 1/340282366927229919463374607431768211456, 1/680564733854459838926749214863536422912, 1/1361129467708919677853498429727072845824, 1/2722258935417839355706996859454145691648, 1/5444517870835678711413993718908291383296, 1/10889035741671357422827987437816582766592, 1/21778071483342714845655974875633165533184, 1/43556142966685429691311949751266331066368, 1/87112285933370859382623899502532662132736, 1/174224571866741718765247799005065324265472, 1/348449143733483437530495598010130648530944, 1/696898287466966875060991196020261291061888, 1/1393796574933933750121982392040522582123776, 1/2787593149867867500243964784081045164247552, 1/5575186299735735000487929568162090328495104, 1/11150372599471470000975859136324180656990208, 1/22300745198942940001951718272648361313980416, 1/44601490397885880003903436545296722627960832, 1/89202980795771760007806873090593445255921664, 1/178405961591543520015613746181186890511843296, 1/356811923183087040031227492362373781023686592, 1/

MEAN 2.737 50 FT. 0.1276 40



						FILE 4564.000, 201-0-0 DRAWING: EXT DATE: 8-29-16 CHG PROJECT: 4564.000		SHEET NUMBER: <div style="font-size: 2em; font-weight: bold; text-align: center;">1</div>
						CHG: 4564.000 DATE: 8-29-16 SCALE: 1"=30'		OF 1 SHEET
NO. BY DATE	REVISION	NO. BY DATE	REVISION	NO. BY DATE	REVISION			

Waukegan Road Sidewalk Project Overview

Total Cost Summary

Item Description	\$ Amount – CITY	\$ Amount – DONOR
Phase I Design	\$39,880	
Phase II Design	\$22,300	
Phase I Construction		\$199,000
Phase II Construction		\$211,000
Phase I Concrete	\$19,335	
Phase II Concrete	\$10,000 (Est.)	
Restoration	\$25,000 (Est.)	
TOTAL	\$116,515	\$410,000

**Proposal
PERFORMANCE PAVING LTD.**

520 W Bonner Road
Wauconda, IL 60084
847-526-8368 • FAX: 847-526-8218
Email: sales@performancepavingltd.com

Date 6/20/2018	Date Received
Name Uline / Randy Copenharve	Permit #
Address 12575 Uline Drive	Email rcopenharve@uline.com
City Pleasant Prairie	State WI Zip 53158
Phone # 847-456-5729	Fax #
Notes	Work/Home #
	Job Location Walking Path along Rt 43 from Deerpath to Rt 176

We hereby submit specification and estimates for:

PER PRINT - Print to be verified on site

Walking path along Rt 43 from Rt 176 ending at Middlefork Lane. Asphalt paving of approximately 41,012 SF

PERFORMANCE PAVING will:

- *Remove existing asphalt down to existing gravel base (all layers).
- *Excavate approximately 3,826 SF of poor existing gravel base and remove spoils off site.
- *Supply 12" of CA-6 gravel in excavation areas.
- *Power roll gravel using a 5-ton vibratory roller for proper compaction.
- *Adjust and reseal manholes as needed.
- *Supply up to 833 tons of CA-6 gravel after asphalt removals are performed.
- *Provide saw cutting as needed where new pavement meets old pavement.
- *Machine lay 3" of surface coarse asphalt N-50.
- *Power roll asphalt using a 5-ton vibratory roller for proper compaction followed by a 1½ ton finish roller.
- *Exposed edges to be hand tamped at a 45 degree angle.
- *Provide traffic control as needed.
- *All work to be done in a neat and professional manner.

**NOTE: Price based on current crude oil pricing.

THIS IS A PREVAILING WAGE JOB

Prices are subject to change without notice. This Proposal may be withdrawn by us at any time.

Customer responsible for any permits and/or fees.

PERFORMANCE PAVING LTD is not responsible for any underground damage.

Copy of signed proposal and required deposit must be returned to our office before above work can be scheduled.

We Propose hereby to furnish material and labor -- complete in accordance with above specifications, for the sum of:

Payment Due UPON COMPLETION

Price \$ 199,000.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. In the event of any legal action to collect outstanding debts due, PERFORMANCE PAVING LTD., customer agrees to assume the full amount with interest of 1½% per month on accounts over 30 days, plus the cost of all legal fees.

**Authorized
Signature**


Kevin Kennebeck

ACCEPTANCE OF PROPOSAL: The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance _____

Signature _____

Proposal
PERFORMANCE PAVING LTD.
520 W Bonner Road
Wauconda, IL 60084
847-526-8368 • FAX: 847-526-8218
Email: sales@performancepavingltd.com

Date 8/29/2018	Date Received
Name Uline / Randy Copenharve	Permit #
Address 12575 Uline Drive	Email rcopenharve@uline.com
City Pleasant Prairie	State WI Zip 53158
Phone # 847-456-5729	Fax #
Notes	Work/Home #
	Job Location Walking Path along Rt 43 from Middlefork Lane to Deerpath

We hereby submit specification and estimates for:

PER PRINT - Print to be verified on site

Revised from 7/5/18

Walking path along Rt 43 from Middlefork Lane ending at Deerpath. Asphalt paving of approximately 39,888 SF

PERFORMANCE PAVING will:

- *Remove existing asphalt down to existing gravel base (all layers).
- *Power roll gravel using a 5-ton vibratory roller for proper compaction.
- *Adjust and reseal manholes as needed.
- *Supply up to 612 tons of CA-6 gravel after asphalt removals are performed.
- *Provide saw cutting as needed where new pavement meets old pavement.
- *Machine lay 3" of surface coarse asphalt N-50.
- *Power roll asphalt using a 5-ton vibratory roller for proper compaction followed by a 1½ ton finish roller.
- *Exposed edges to be hand tamped at a 45 degree angle.
- *Provide traffic control as needed.
- *All work to be done in a neat and professional manner.

****NOTE: Price based on current crude oil pricing.**

THIS IS A PREVAILING WAGE JOB

Prices are subject to change without notice. This Proposal may be withdrawn by us at any time.

Customer responsible for any permits and/or fees.

PERFORMANCE PAVING LTD is not responsible for any underground damage.

Copy of signed proposal and required deposit must be returned to our office before above work can be scheduled.

We Propose hereby to furnish material and labor -- complete in accordance with above specifications, for the sum of:

Payment Due UPON COMPLETION

Price \$ 209,459.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. In the event of any legal action to collect outstanding debts due, PERFORMANCE PAVING LTD., customer agrees to assume the full amount with interest of 1½% per month on accounts over 30 days, plus the cost of all legal fees.

**Authorized
Signature**


Kevin Kennebeck

ACCEPTANCE OF PROPOSAL: The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance _____

Signature _____

August 10, 2018

Sent via email (thomasm@cityoflakeforest.com)

Mr. Michael Thomas
City of Lake Forest
800 N. Field Drive
Lake Forest, Illinois 60045

RE: Proposal for Engineering Services – North Beach Access Road Bluff Failure Virtual Rendering
Lake Forest, IL --- Change Order

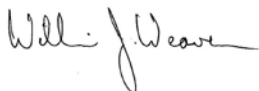
Dear Mike:

AECOM is pleased to provide you with this Change Order that includes preparation of a virtual rendering for the existing condition and Option nos. 1, 2 and 4. This rendering will be a 3 dimensional representation of the landscape covering the south end of the bluff from the ravine to the first parking lot segment – and including the first beach cell. At minimum, we will have two static views from the model for each rendering. We will also attempt a flyover/through capability for these renderings. We will determine if this is effective given the limits of the model, the size of the file (could run slow depending on complexity and computer capability), and allotted time to prepare the model.

Proposed Budget and Contract Terms and Conditions

The proposed level of effort will include 40 hours of our virtual reality modeler to create the rendering at an hourly rate of \$115 in a time and materials basis for a not to exceed cost of \$4,400. The cost for our Cadd modeler to prepare the basic starting surface will be minimal and we can cover that with our current work scope. This budget limit will not be exceeded without your prior approval. The same Terms and Conditions of Service that apply to the first phase study, as provided in our May 18, 2016 contract, will apply to this Change Order and are an integral part of this proposal. The fee schedule will be a direct labor multiplier of 2.8. If acceptable, please return one signed original to the attention of William J. Weaver. Should you have any questions with regard to this proposal, please call Bill at (847) 323-2171 or contact him by email at bill.weaver@aecom.com. We thank you for the opportunity to submit this change order proposal and look forward to continuing to work with you on this important assignment.

Sincerely,



William J. Weaver, P.E., D.WRE
Vice President – Senior Project Engineer



Patrick Clifford, P.E.
Vice President
AECOM Technical Services, Inc.

Responsible for Payment and Accepted by:

Signature: _____

Name: (please print) _____

Title: (please print) _____

Firm: _____

Date: _____

September 21, 2018
(Rev October 11, 2019)

Mr. Michael Thomas
City of Lake Forest
800 N. Field Drive
Lake Forest, Illinois 60045

(ThomasM@cityoflakeforest.com)

RE: Change Order Proposal for Engineering Services – Design Build Hybrid Bid Period Support
Lake Forest, IL --- Change Order

Dear Mike:

AECOM is pleased to provide you with this Change Order to provide engineering support for the landslide restoration project located along the lower portion of the North Beach Access Road. We will provide bid period services for the Design Build Hybrid approach. We understand that Lake Forest proposes to receive bids from Construction Contractors for a design bid style of construction. AECOM will provide information to the Contractors to the extent that is possible given the time constraints. If the City accepts a bid from the Contractors, AECOM will continue as the design consultant working under contract to the City; however, we will agree to serve in a design build style capacity in terms of expediting the work by close cooperation with the Contractors during construction.

Our pre-bid period work scope will include the following tasks:

- AECOM will provide insight to the construction contractors that will be invited by the City to Bid beginning immediately. This will include compiling a preliminary grading plan and cross section for Option 1A and perhaps also Option 3A. We have preliminary grading plan for Option 3A but will need to develop the Option 1A plan which we will work on this weekend.
- Attend a prebid meeting with the Contractors on October 2.
- Perform a very preliminary Geotechnical stability analysis during the week between October 1 and October 5 to provide very preliminary results to assess the likely viability of the preliminary grading plans and sections to the bidders. There will not be time for a formal report and full modeling program; however, we will issue a brief technical memorandum for Contractor consideration by October 5
- Respond to Contractor questions during the bidding period and be available for conference calls with the Contractors and the City during the bidding period.
- Respond to questions from the City as they review the bids.

The goal is to provide direction to the contractors. The effort will not be thorough as a would be done for a normal bid process. The City understands that this is a non-traditional bid process and the information provided to the Contractors will not be fully developed given the time constraints.

Project Team

We will staff this effort with the same personnel that supported the preliminary analysis effort. Bill Weaver will be the primary principal engineer with support from Lisa Kostamo for CADD, and Aaron Humphrey for geotechnical engineering.

Contract Terms and Conditions

AECOM proposes to complete the scope of services described above on a time-and-expense basis. The rates to be charged will be computed as direct labor costs times a multiplier of 2.8. Our estimated fee and level of effort to complete the Scope of Services will be \$9,950. The budget limit will not be exceeded without your prior approval. The fee schedule will be a direct labor multiplier of 2.80. The same Terms and Conditions of Service that apply to the first phase study as provided in our May 18, 2016 contract will apply to this Change Order and are an integral part of this proposal.

If acceptable, please return one signed original to the attention of William J. Weaver. Should you have any questions with regard to this proposal, please call Bill at (847) 323-2171 or contact him by email at bill.weaver@aecom.com. We thank you for the opportunity to submit this change order proposal and look forward to continuing to work with you on this important assignment.

Sincerely,



William J. Weaver, P.E., D.WRE
Vice President – Senior Project Engineer

Patrick Clifford, P.E.
Vice President
© AECOM 2018, ALL RIGHTS RESERVED

Responsible for Payment and Accepted by:

Signature: _____

Name: (please print) _____

Title: (please print) _____

Firm: _____

Date: _____

THE CITY OF LAKE FOREST

ORDINANCE NO. 2018 - ____

**AN ORDINANCE AMENDING CHAPTERS 94 AND 150 OF THE CITY CODE
RELATING TO THE ADOPTION OF UPDATED STATE AND NATIONAL BUILDING
AND LIFE SAFETY CODES**

WHEREAS, The City of Lake Forest is a home rule, special charter municipal corporation; and

WHEREAS, the City has, in the past, adopted various State and National Building and Life Safety Codes for the purpose of protecting and preserving the health, life safety, welfare and property values of the community; and

WHEREAS, from time to time it is appropriate for the City to adopt updated Codes as established by State and National entities to allow residents and property owners to benefit from updated standards that recognize new technologies, materials and methods; and

WHEREAS, established entities including State and Nationally recognized technical trade associations; the International Code Council, the National Fire Protection Association, and the Illinois Department of Public Health regularly review and update various Code to provide clarification and interpretation of existing provisions; and

WHEREAS, pursuant to Illinois Municipal Code, 65 ILCS 5/1-3-2, local governments may adopt by reference all or part of the provisions of any public record or published compilation of rules and regulations which have been prepared by nationally recognized associations, including, without limitation building, electrical, plumbing and life safety codes; and

WHEREAS, copies of each of the Codes have been on file in the office of the City Clerk for public use, inspection and examination for at least 30 days preceding the adoption of this ordinance as required by 65 ILCS 5/1-3-2;

WHEREAS, the City has determined that adopting up to date versions of the previously adopted State and National Building and Life Safety Codes benefits the health, environment and general welfare of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF LAKE FOREST, COUNTY OF LAKE, STATE OF ILLINOIS, AS FOLLOWS:

SECTION ONE: **Recitals.** The foregoing recitals are hereby adopted by this reference as the findings of the City Council and are hereby incorporated into this Section as if fully set forth.

SECTION TWO: **Amendment to Section 94.01 entitled "Fire Code; Adopted".**

Section 94.01, entitled "Fire Code; Adopted," shall be and is hereby amended in its entirety and hereafter be and read as follows:

Section 94.01 Fire Code; Adopted.

(A) (1) For the purpose of prescribing regulations governing conditions hazardous to life and property from fire or explosions, the following codes and standards, as modified herein, are hereby adopted by reference and incorporated herein, and shall constitute and be deemed to be the Fire Prevention Code of the city.

~~a) Fire Prevention Code, 2000 Edition, National Fire Protection Association;~~
~~and~~

- a) National Fire Protection Association Codes (NFPA)
 - i. 101 Life Safety Code - 2018
 - ii. Fire Sprinkler Code - 13, 13D, 13R – 2016
 - iii. Fire Alarm Code – 2016

~~b) National Fire Protection Act I, 2000 Edition, National Fire Protection Association, Inc.~~

b) International Fire Prevention Code - 2018

(2) Divisions A)(1) and (A)(2) above shall be called collectively, the Fire Prevention Code.

Provided, however, that the adoption of this section shall not be constructed as preventing the enforcement of or repealing the provision of any ordinance, regulation, standard, or code adopted by the city that is more restrictive than the provisions of this section. In the event that any provision of this section shall be in conflict with any other ordinance, regulation, standard, or code adopted by the

city, the more restrictive provision (as determined by the Director of Community Development) shall apply.

SECTION THREE: Amendment to Section 150.020 entitled "Adoption of Mechanical Code.

Section 150.020, entitled "Adoption of Mechanical Code," shall be and is hereby amended in its entirety and hereafter be and read as follows:

Section 150.020 Adoption of Mechanical Code.

For the purpose of prescribing the regulations governing the design, installation, maintenance, alteration and inspection of mechanical systems that are permanently installed and utilized to provide control of environmental conditions and related processes within buildings (except that the heating, ventilating, and air conditioning requirements for detached one and two family dwellings and multi-family dwellings not more than three stories in height with a separate means of egress shall be governed by Section 150.021 of this Code), the following code, as modified herein, is hereby adopted by reference and incorporated herein, and shall constitute and be deemed to be the "The Mechanical Code of the City of Lake Forest."

International Mechanical Code, 2003 2018 Edition, International Code Council, Inc.

Provided, however, that the adoption of this ordinance shall not be constructed as preventing the enforcement of or repealing the provision of any ordinance, regulation, standard, or code adopted by the City of Lake Forest that is more restrictive than the provisions of this Section. In the event that any provision of this Section shall be in conflict with any other ordinance, regulation, standard, or code adopted by the City of the Lake Forest, the more restrictive provision (as determined by the Director of Community Development) shall apply.

SECTION FOUR: Amendment to Section 150.185 entitled "Adoption of Residential Building Code.

Section 150.185, entitled "Adoption of Residential Building Code," shall be and is hereby amended in its entirety and hereafter be and read as follows:

Section 150.185 Adoption of Residential Building Code.

For the purpose of prescribing the regulations governing the construction, alteration, movement, enlargement, replacement, repair, equipment, use and occupancy, location, removal and demolition of detached one and two family dwellings and multi-single-family dwellings not more than three stories in height with a separate means of egress and their accessory structures, the following code as it may be modified herein, is hereby adopted by reference and

incorporated herein, and shall constitute and be deemed to be the "The Residential Building Code of the City of Lake Forest."

International Residential Building Code for One- and Two-Family Dwellings, 2003, 2018 Edition, International Code Council, Inc.

Provided, however, that the adoption of this section shall not be constructed as preventing the enforcement of or repealing the provision of any ordinance, regulation, standard, or code adopted by the city that is more restrictive than the provisions of this section. In the event that any provision of this section shall be in conflict with any other ordinance, regulation, standard, or code adopted by the city, the more restrictive provision (as determined by the Director of Community Development) shall apply.

SECTION FIVE: Amendment to Section 150.220 entitled "Adoption of Commercial Building Code.

Section 150.220, entitled "Adoption of Commercial Building Code," shall be and is hereby amended in its entirety and hereafter be and read as follows:

Section 150.220 Adoption of Commercial Building Code.

For the purpose of prescribing the regulations governing the construction, alteration, movement, enlargement, replacement, repair, equipment, use and occupancy, location, removal and demolition of every building or structure or any appurtenances connected or attached to such building or structures (except that detached one- and two-family dwellings and multi-single-family dwellings not more than three stories in height with a separate means of egress shall be governed by the Residential Building Code as adopted by reference in 150.185), the following code as it may be modified herein, is hereby adopted by reference and incorporated herein, and shall constitute and be deemed to be the "The Commercial Building Code of the City of Lake Forest."

International Building Code, 2003, 2018 Edition, International Code Council, Inc.

Provided, however, that the adoption of this section shall not be constructed as preventing the enforcement of or repealing the provision of any ordinance, regulation, standard, or code adopted by the city that is more restrictive than the provisions of this section. In the event that any provision of this section shall be in conflict with any other ordinance, regulation, standard, or code adopted by the city, the more restrictive provision (as determined by the Director of Community Development) shall apply.

SECTION SIX: Amendment to Section 150.505 entitled "Adoption of Fuel Gas Code.

Section 150.505, entitled "Adoption of Fuel Gas Code," shall be and is hereby amended in its entirety and hereafter be and read as follows:

Section 150.505 Adoption of Fuel Gas Code.

For the purpose of prescribing the regulations governing the design and installation of fuel gas systems and gas-fired appliances, the following code as it may be modified herein, is hereby adopted by reference and incorporated herein, and shall constitute and be deemed to be the "The Fuel Gas Code of the City of Lake Forest."

International Fuel Gas Code, 2003, 2018 Edition, International Code Council, Inc.

Provided, however, that the adoption of this section shall not be constructed as preventing the enforcement of or repealing the provision of any ordinance, regulation, standard, or code adopted by the city that is more restrictive than the provisions of this section. In the event that any provision of this section shall be in conflict with any other ordinance, regulation, standard, or code adopted by the city, the more restrictive provision (as determined by the Director of Community Development) shall apply.

SECTION SEVEN: Amendment to Section 94.01 150.295 entitled
"Adoption of Electrical Code.

Section 150.295, entitled "Adoption of Electrical Code," shall be and is hereby amended in its entirety and hereafter be and read as follows:

Section 150.295 Adoption of Electrical Code.

For the purpose of prescribing the regulations governing the inspection of electrical systems; the investigation of fires caused by electrical installations; the review of construction plans, drawings and specifications for electrical systems; the design alteration, modification, construction, maintenance and testing of electrical systems, and equipment; and the regulation and control of electrical installations at special occupancies, the following code as it may be modified herein, is hereby adopted by reference and incorporated herein, and shall constitute and be deemed to be the "The Electrical Code of the City of Lake Forest."

National International Fuel Gas Code, 2003, 2018 Edition, International Code Council, Inc.

Provided, however, that the adoption of this section shall not be constructed as preventing the enforcement of or repealing the provision of any ordinance, regulation, standard, or code adopted by the city that is more restrictive than the provisions of this section. In the event that any provision of this section shall be in conflict with any other ordinance, regulation, standard, or code adopted by the city, the more restrictive provision (as determined by the Director of Community Development) shall apply.

SECTION EIGHT: **Effective Date.** This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form in the manner provided by law.

Passed this ____ day of ____, 2018

AYES:

NAYS:

ABSENT:

ABSTAIN:

Approved this ____ day of ____, 2018

Mayor

ATTEST:

City Clerk



Memorandum

TO: Catherine Czerniak, Director of Community Development

FROM: Matt Goodman, Building Inspector

DATE: November 1, 2018

RE: **Benefits of Adopting Updated Versions of State and National Building Codes**

The adoption of updated State and National Codes protect the health, safety and welfare of building occupants, protect property values and make communities more resilient and energy efficient. The initial design and construction decisions determine operational and maintenance costs for the life of the building. The adoption of the most recent Building and Life Safety Codes ensure that new products and practices make their way into building construction.

Advancing Safety

- Updated Codes are the most efficient and effective method for creating safe environments that protect health, safety, welfare, and the economic interests of the community.
- Communities with well-enforced, up-to-date codes generally fare better when faced with hazards according to the Insurance Services Office (ISO) National Building Code Assessment Report

Building Performance

- Up to date Energy Codes help reduce greenhouse gas emissions and other pollutants from buildings that affect our health and ecosystems. Energy efficiency simply means that buildings function well with less energy. This reduces the need for fossil fuel-generated power.
- The latest technologies help decrease costs related to heating and cooling, as well as overall maintenance costs.

Latest Technologies

- Minimizes liability of owners, design professionals and contractors by establishing design and construction standards as new materials, construction methods and technologies become available.
- Updated Codes Respond to new findings from building science research, field experience or changes in societal or community expectations.

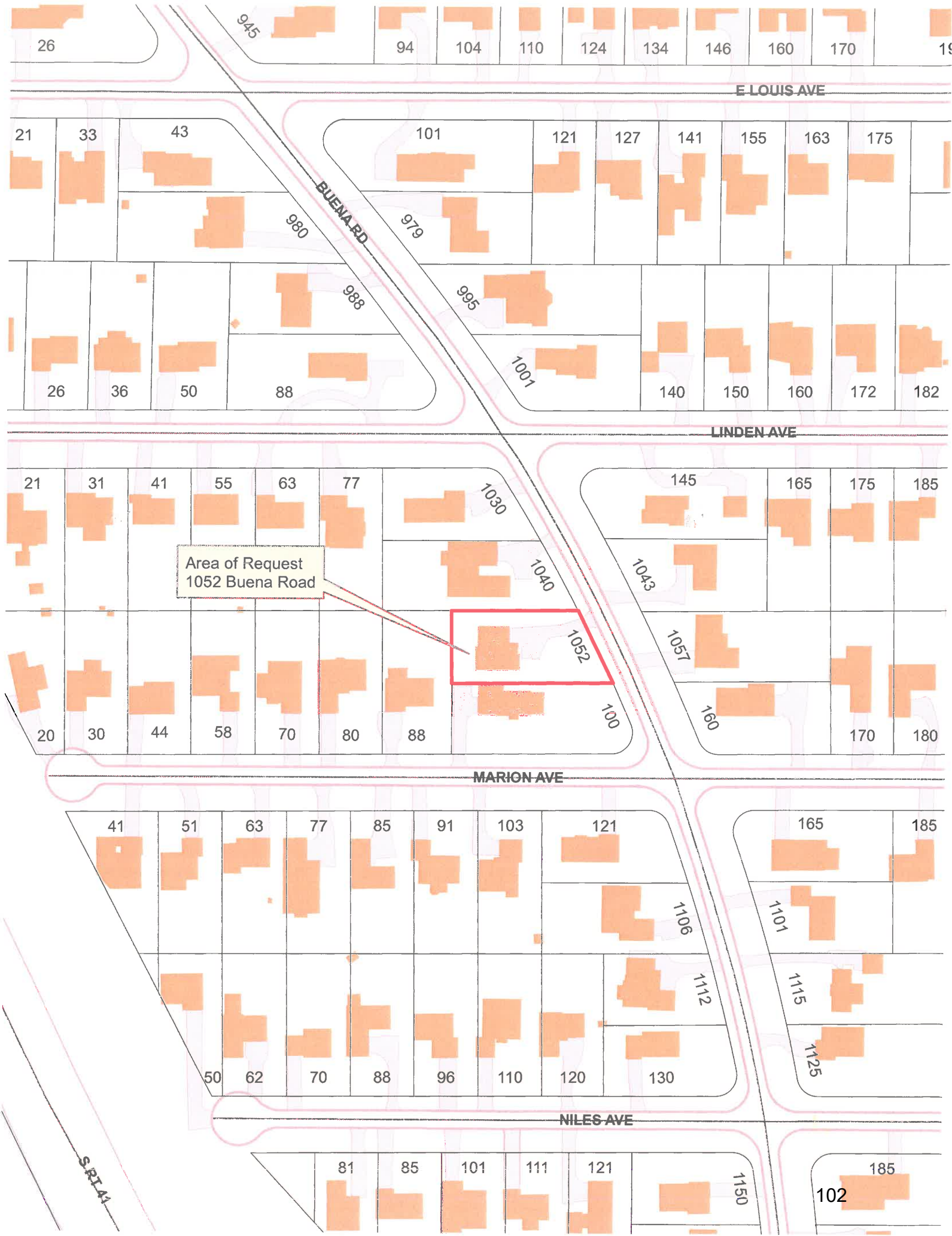
Cost savings

- Cost savings can result from using the latest technology and practices such as plastic pipe for plumbing, trusses and engineered wood products.

- Provides certainty around Code compliance eliminating time and costs related to design professionals making the case to support new materials and technologies.
- Provides the opportunity for increased resiliency and response to emergencies and disasters, resulting in economic benefits to the community by decreasing damage to homes and businesses from natural disasters.

Overall

- Demonstrates that jurisdictions are forward thinking and responsive to changes that improve the lives of their citizens.
- Takes advantage of the continuous training that building inspectors and plan reviewers pursue.



THE CITY OF LAKE FOREST

ORDINANCE NO. 2018- ____

AN ORDINANCE APPROVING ARCHITECTURAL AND SITE DESIGN FOR THE
PROPERTY LOCATED AT 1052 BUENA ROAD

WHEREAS, Jim and Sophia Koliatsis ("**Owners**") are the owners of that certain real property commonly known as 1052 Buena Road, Lake Forest, Illinois and legally described in Exhibit A, attached hereto ("**Property**"); and

WHEREAS, the Property is located in the R-1, Single Family Residence District; and

WHEREAS, the Owners desire to construct additions to the residence ("**Improvements**") as depicted on the site plan and architectural drawings that are attached hereto as Group Exhibit B ("**Plans**"); and

WHEREAS, the Owners submitted an application ("**Application**") to permit the construction of the Improvements and were required to present the Plans to the Building Review Board ("**BRB**") for its evaluation and recommendation; and

WHEREAS, pursuant to notice duly published, the BRB reviewed and evaluated the Plans at a public hearing held on November 7, 2018; and

WHEREAS, the BRB, having fully heard and having considered the evidence and testimony by all those attending the public hearing who wished to testify, made the following findings:

1. the Property is located within the R-1, Single Family Residence District under the City Code,
2. Owners propose to construct the Improvements as depicted on the Plans,

3. the evidence presented indicates that the construction of the Improvements, if undertaken in conformity with the recommended conditions and the Plans, will meet the design standards and requirements of Section 150.147 of the City Code,

and recommended that the City Council approve the Application and the Plans, subject to the terms and conditions hereinafter set forth; and

WHEREAS, the Mayor and City Council, having considered Owners' Application to construct the Improvements on the Property, and the findings and recommendations of the BRB, have determined that it is in the best interests of the City and its residents to grant approval to the Application, subject to the terms and conditions hereinafter set forth;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF LAKE FOREST, COUNTY OF LAKE, STATE OF ILLINOIS, as follows:

SECTION ONE: Recitals. The foregoing recitals are hereby incorporated into and made a part of this Ordinance as if fully set forth.

SECTION TWO: Approval of Application. Pursuant to Section 150.147 of the City Code, and subject to the limitations therein and the conditions set forth in Section Three of this Ordinance, the City Council does hereby grant approval of the Application to allow the construction of the Improvements on the Property, as more fully depicted on the Plans.

SECTION THREE: Conditions on Approval. The approval granted pursuant to Section Two of this Ordinance shall be, and is hereby, conditioned upon and limited by the following conditions, the violation of any of which shall, in the

discretion of the Mayor and City Council, render void the approvals granted by this Ordinance:

- A. No Authorization of Work. This Ordinance does not authorize commencement of any work on the Property. Except as otherwise specifically provided in writing in advance by the City, no work of any kind shall be commenced on the Property pursuant to the approvals granted in this Ordinance except only after all permits, approvals, and other authorizations for such work have been properly applied for, paid for, and granted in accordance with applicable law.
- B. Compliance with Laws. Chapters 150, regarding buildings and construction, 156, regarding subdivisions, and 159, regarding zoning, of the City Code, and all other applicable ordinances and regulations of the City shall continue to apply to the Property, and the development and use of the Property shall be in compliance with all laws and regulations of all other federal, state, and local governments and agencies having jurisdiction.
- C. Tree Preservation. The Owners will fully comply with Chapter 99 of the City Code, regarding trees, as it relates to the construction of the Improvements.
- D. Compliance with the Plans. The Improvements must be developed on the Property in substantial compliance with the Plans.
- E. Fees and Costs. The Owners shall be responsible for paying all applicable fees relating to the granting of the approvals set forth herein in accordance with the City Code. In addition, the Owners shall reimburse the City for all of its costs (including without limitation engineering, planning, and legal expenses) incurred in connection with the review, consideration, approval, implementation, or successful enforcement of this Ordinance. Any amount not paid within 30 days after delivery of a demand in writing for such payment shall, along with interest and the costs of collection, become a lien upon the Property, and the City shall have the right to foreclose such lien in the name of the City as in the case of foreclosure of liens against real estate.

- F. Other conditions. The improvements shall be substantially in conformance with the Board's deliberations as reflected on Exhibit C, Notice of Action – Board Recommendation, attached hereto.

SECTION FOUR: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law; provided, however, that this Ordinance shall, in the discretion of the City Council, be of no force or effect if Owners have not (i) executed and (ii) thereafter filed with the City Clerk, within 60 days following the passage of this Ordinance, the unconditional agreement and consent, in the form attached hereto as Exhibit D and by this reference made a part hereof, to accept and abide by each and all of the terms, conditions, and limitations set forth herein.

PASSED THIS __ DAY OF _____, 2018.

AYES: ()

NAYS: ()

ABSENT: ()

ABSTAIN: ()

PASSED THIS __ DAY OF _____, 2018.

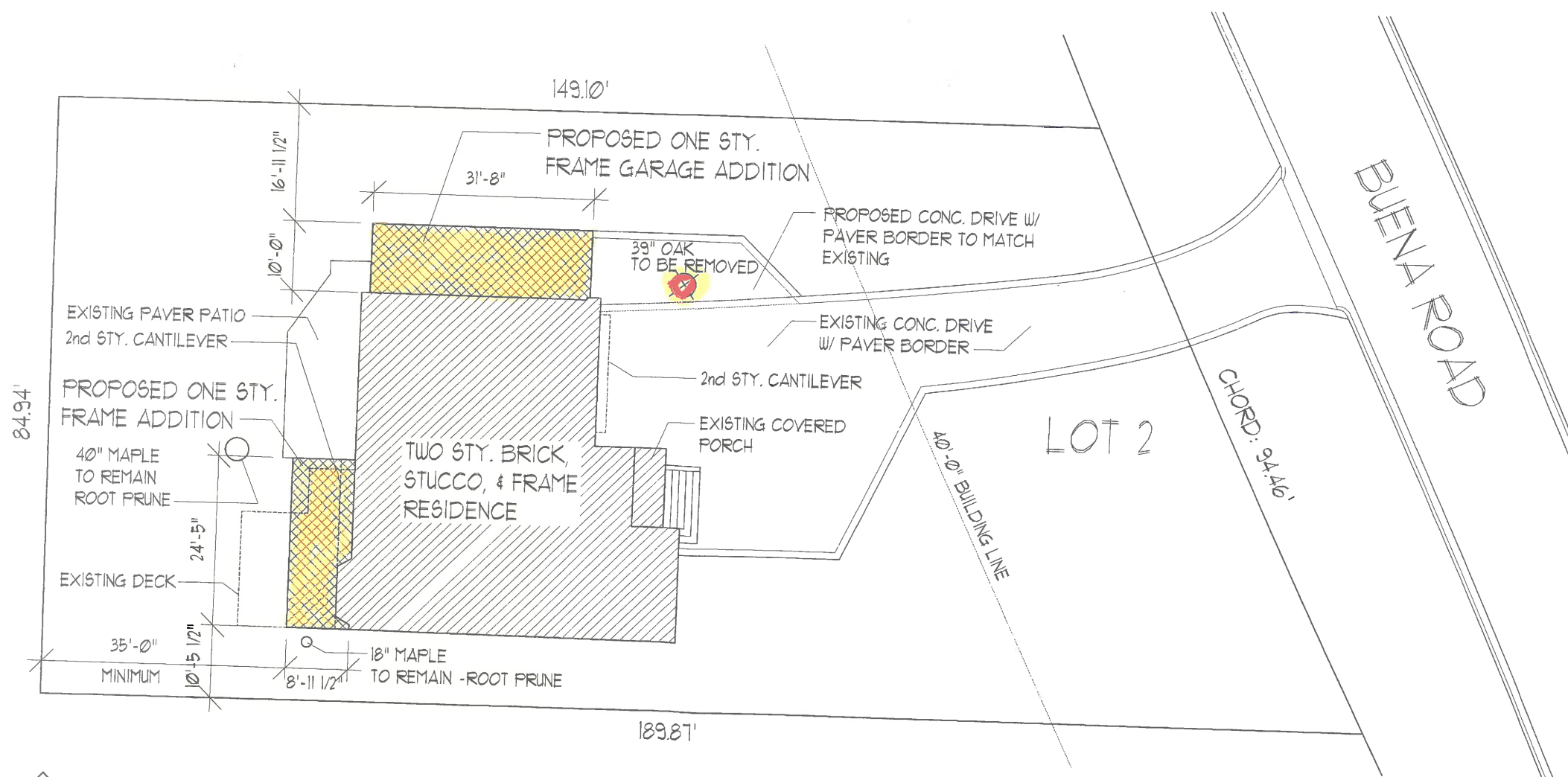
Mayor

ATTEST:

City Clerk

GROUP EXHIBIT B

The Plans



PROPOSED SITE PLAN

SCALE: 1" = 10'-0"

STRASSBURGER & ASSOCIATES, LTD.
DESIGNERS • BUILDERS
Lake Forest, IL 60045
847.769.7010

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KOLIATSI RESIDENCE
1052 S. BUENA
LAKE FOREST, ILLINOIS

NO.	REVISION	DATE
1	PRELIMINARY	8/31/04
2	REVISION	10/15/04

DRAWING
A-7

The Plans



PROPOSED WEST ELEVATION

SCALE : 1/4" = 1' - 0"



PROPOSED EAST ELEVATION

SCALE : 1/4" = 1' - 0"

STRASSBURGER & ASSOCIATES, LTD.
DESIGNERS * BUILDERS
Lake Forest, IL 60045
847.769.7010

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KOLIATSI RESIDENCE
1052 S. BUENA
LAKE FOREST, ILLINOIS

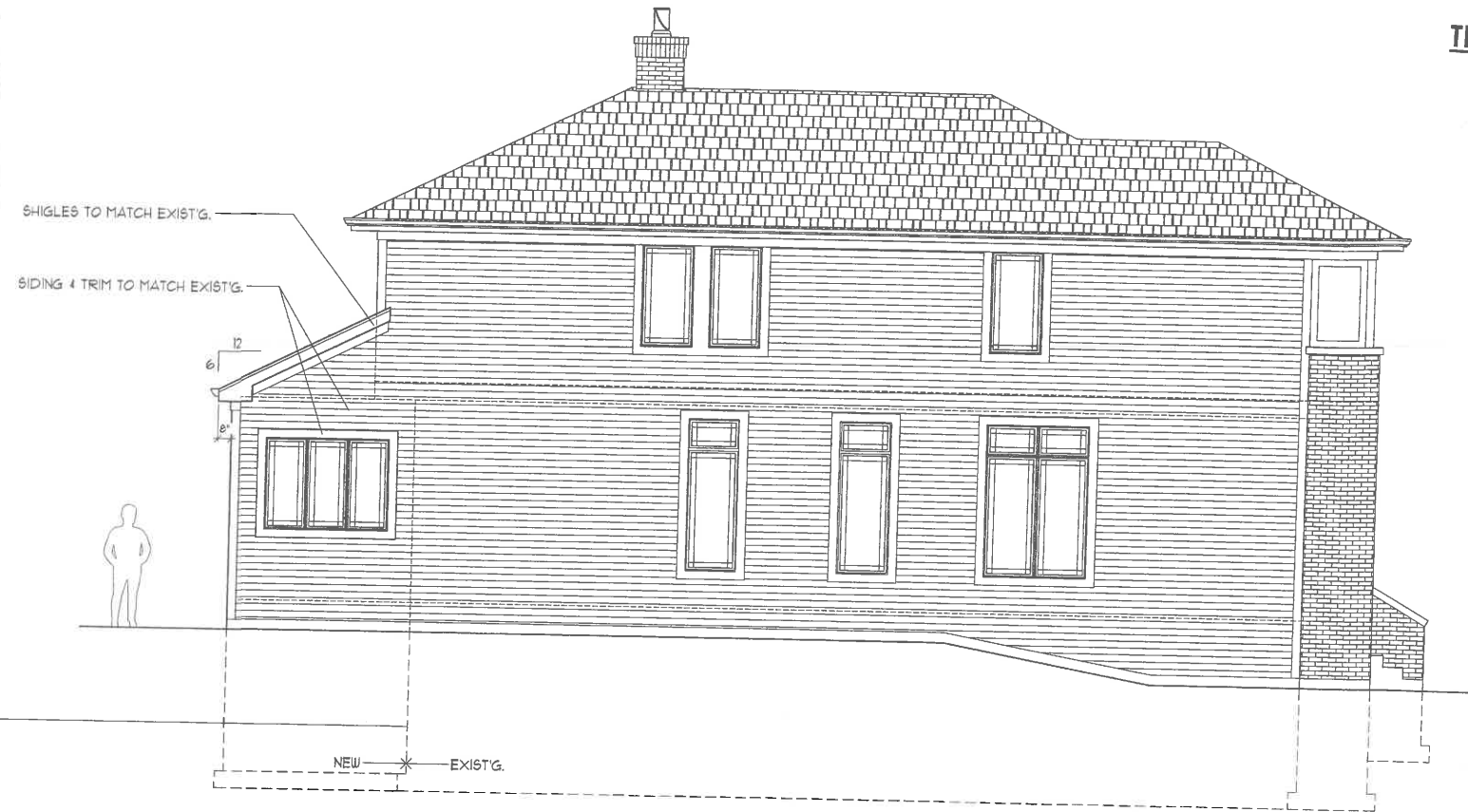
NO.	REVISION	DATE
1	PRELIMINARY	8/3/06
2	REVISIONS	10/18/06

DRAWING

A-1

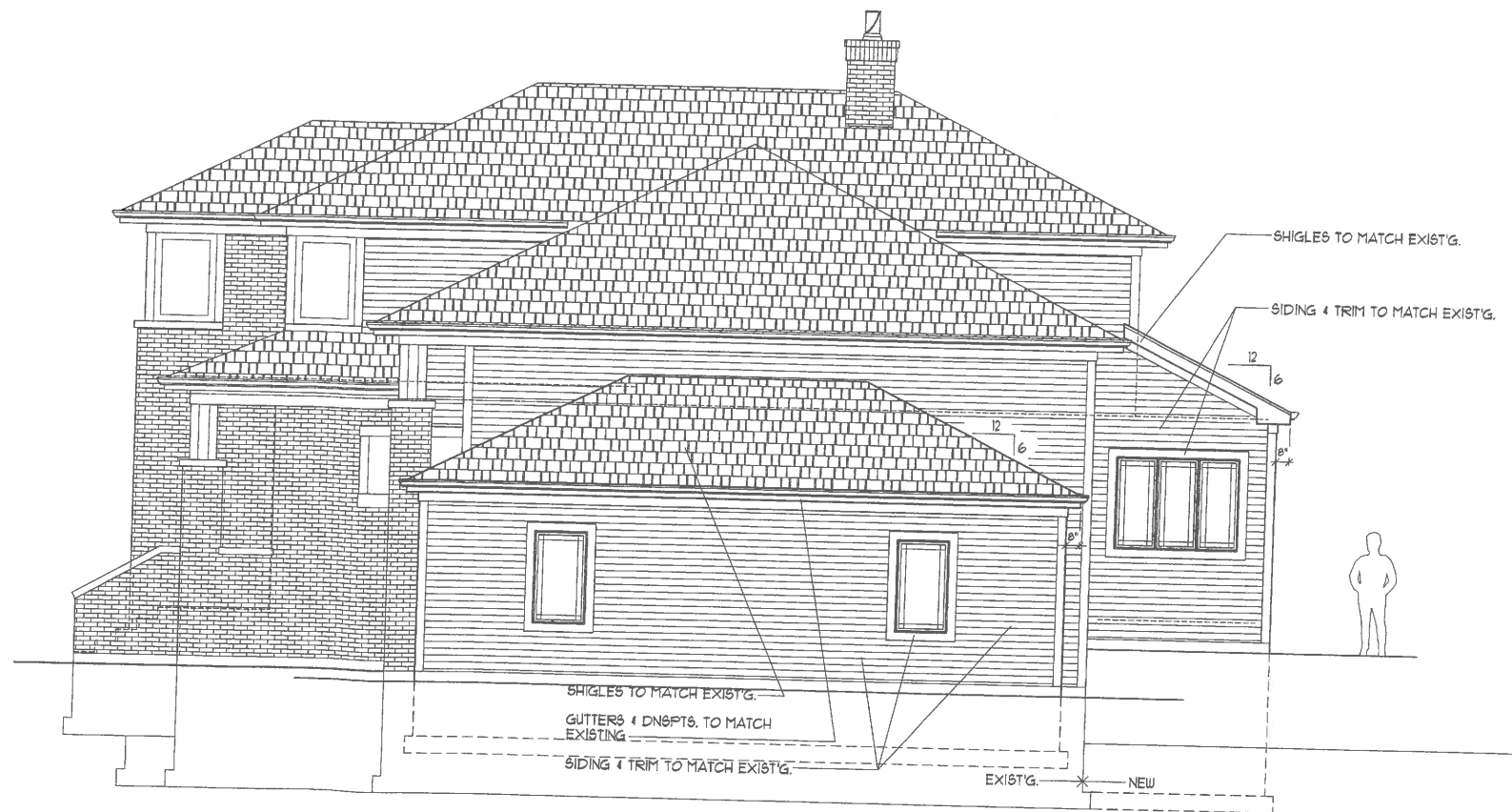
GROUP EXHIBIT B

The Plans



EXISTING SOUTH ELEVATION

SCALE : 1/4" = 1' - 0"



PROPOSED NORTH ELEVATION

SCALE : 1/4" = 1' - 0"

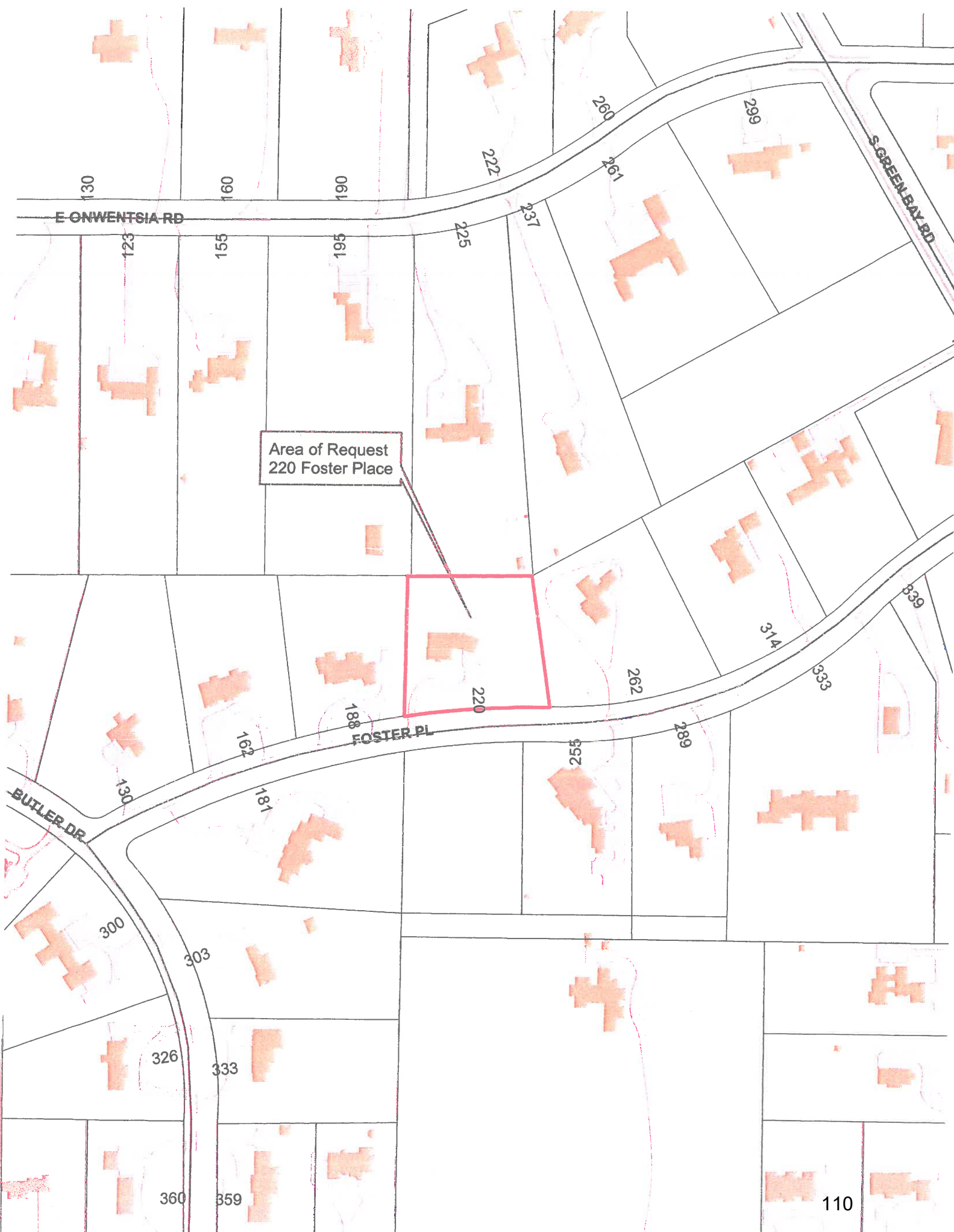
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DESIGNERS • BUILDERS
Lake Forest, IL 60045
847.769.7010

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KOLIATIS RESIDENCE
1052 S. BUENA
LAKE FOREST, ILLINOIS

NO.	REVISION	DATE
1	PRELIMINARY	8/3/18
2	REVISIONS	10/18/18

DRAWING
A-2



Area of Request
220 Foster Place

THE CITY OF LAKE FOREST

ORDINANCE NO. 2018- ____

AN ORDINANCE APPROVING ARCHITECTURAL AND SITE DESIGN FOR THE
PROPERTY LOCATED AT 220 FOSTER PLACE

WHEREAS, John and Lisa Staton ("**Owners**") are the owners of that certain real property commonly known as 220 Foster Place, Lake Forest, Illinois and legally described in Exhibit A, attached hereto ("**Property**"); and

WHEREAS, the Property is located in the R-4, Single Family Residence Zoning District; and

WHEREAS, the Owners desire to demolish the existing residence and construct a replacement residence, attached garage and make other site improvements ("**Improvements**") as depicted on the site plan, landscape plan and architectural drawings that are attached hereto as Group Exhibit B ("**Plans**"); and

WHEREAS, the Owners submitted an application ("**Application**") to permit the construction of the Improvements and were required to present the Plans to the Building Review Board ("**BRB**") for its evaluation and recommendation; and

WHEREAS, pursuant to notice duly published, the BRB reviewed and evaluated the Plans at a public hearing held on November 7, 2018; and

WHEREAS, the BRB, having fully heard and having considered the evidence and testimony by all those attending the public hearing who wished to testify, made the following findings:

1. the Property is located within the R-4, Single Family Residence District under the City Code,

2. the existing structure is not architecturally or historically significant,
3. the existing structure is compromised due to water infiltration and its sited below the surrounding grade,
4. the evidence presented indicates that the demolition, if undertaken in conformity with the recommended conditions, will meet the requirements of Section 150.148 of the City Code,
5. Owners propose to construct the Improvements as depicted on the plans,
6. the evidence presented indicates that the construction of the Improvements, if undertaken in conformity with the recommended conditions and the Plans, will meet the design standards and requirements of Section 150.147 of the City Code,

and recommended that the City Council approve the Application and the Plans, subject to the terms and conditions hereinafter set forth; and

WHEREAS, the Mayor and City Council, having considered Owners' Application to construct the Improvements on the Property, and the findings and recommendations of the BRB, have determined that it is in the best interests of the City and its residents to grant approval to the Application, subject to the terms and conditions hereinafter set forth;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF LAKE FOREST, COUNTY OF LAKE, STATE OF ILLINOIS, as follows:

SECTION ONE: Recitals. The foregoing recitals are hereby incorporated into and made a part of this Ordinance as if fully set forth.

SECTION TWO: Approval of Application. Pursuant to Section 150.147 of the City Code, and subject to the limitations therein and the conditions set forth in Section Three of this Ordinance, the City Council does hereby grant approval of the Application to allow the demolition of the existing structure and construction of the Improvements on the Property, as more fully depicted on the Plans.

SECTION THREE: Conditions on Approval. The approval granted pursuant to Section Two of this Ordinance shall be, and is hereby, conditioned upon and limited by the following conditions, the violation of any of which shall, in the discretion of the Mayor and City Council, render void the approvals granted by this Ordinance:

- A. No Authorization of Work. This Ordinance does not authorize commencement of any work on the Property. Except as otherwise specifically provided in writing in advance by the City, no work of any kind shall be commenced on the Property pursuant to the approvals granted in this Ordinance except only after all permits, approvals, and other authorizations for such work have been properly applied for, paid for, and granted in accordance with applicable law.
- B. Compliance with Laws. Chapters 150, regarding buildings and construction, 156, regarding subdivisions, and 159, regarding zoning, of the City Code, and all other applicable ordinances and regulations of the City shall continue to apply to the Property, and the development and use of the Property shall be in compliance with all laws and regulations of all other federal, state, and local governments and agencies having jurisdiction.
- C. Tree Preservation. The Owners will fully comply with Chapter 99 of the City Code, regarding trees, as it relates to the construction of the Improvements.

- D. Compliance with the Plans. The Improvements must be developed on the Property in substantial compliance with the Plans.
- E. Fees and Costs. The Owners shall be responsible for paying all applicable fees relating to the granting of the approvals set forth herein in accordance with the City Code. In addition, the Owner shall reimburse the City for all of its costs (including without limitation engineering, planning, and legal expenses) incurred in connection with the review, consideration, approval, implementation, or successful enforcement of this Ordinance. Any amount not paid within 30 days after delivery of a demand in writing for such payment shall, along with interest and the costs of collection, become a lien upon the Property, and the City shall have the right to foreclose such lien in the name of the City as in the case of foreclosure of liens against real estate.
- F. Other conditions. The improvements shall be substantially in conformance with the Board's deliberations as reflected on Exhibit C, Notice of Action – Board Recommendation, attached hereto.

SECTION FOUR: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law; provided, however, that this Ordinance shall, in the discretion of the City Council, be of no force or effect if the Owners have not (i) executed and (ii) thereafter filed with the City Clerk, within 60 days following the passage of this Ordinance, the unconditional agreement and consent, in the form attached hereto as Exhibit D and by this reference made a part hereof, to accept and abide by each and all of the terms, conditions, and limitations set forth herein.

PASSED THIS __ DAY OF _____, 2018.

AYES: ()

NAYS: ()

ABSENT: ()
ABSTAIN: ()

PASSED THIS __ DAY OF _____, 2018.

Mayor

ATTEST:

City Clerk

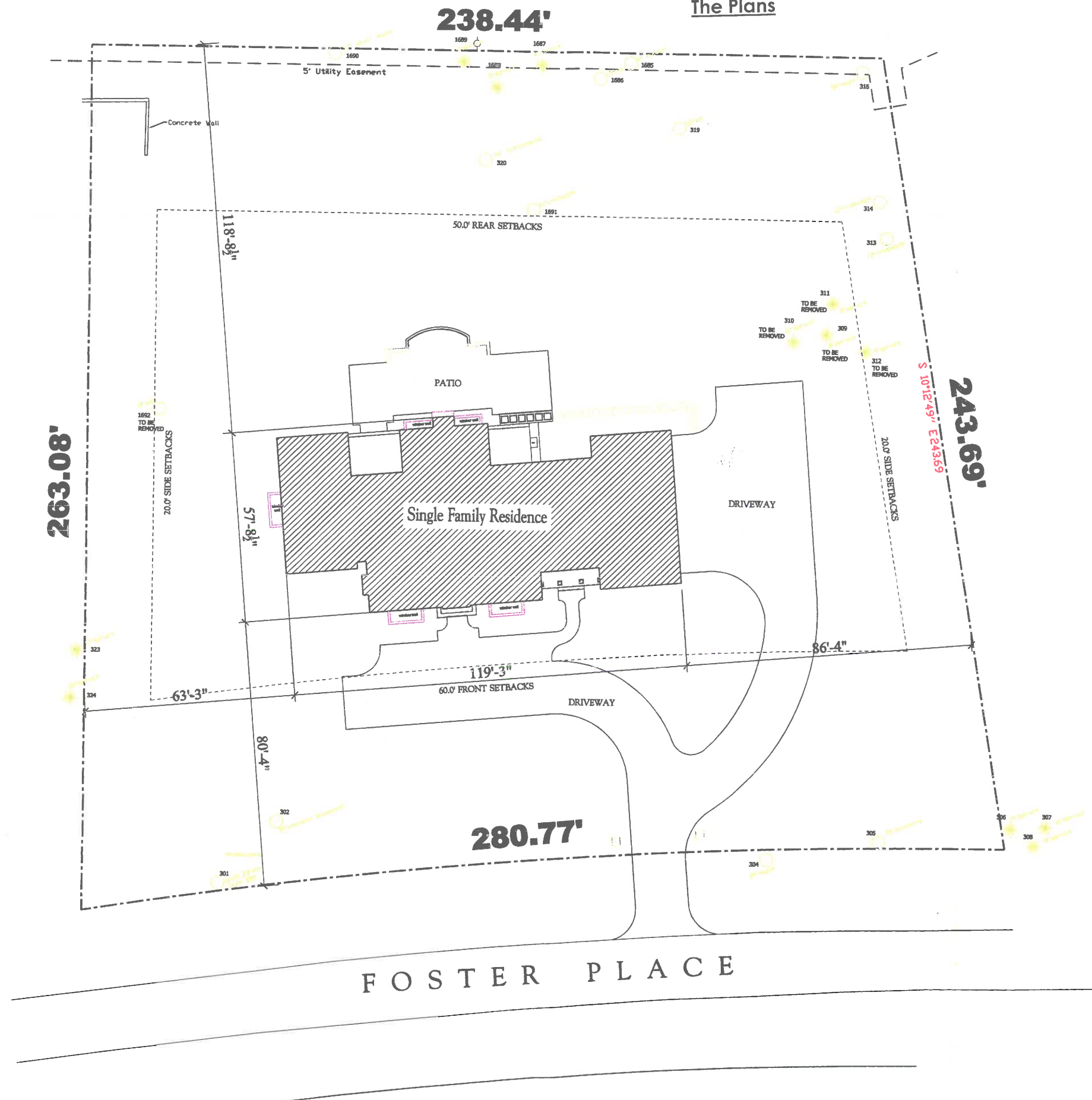


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FAX 256.501.3142
www.theArchitects.com

et

160

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Site Plan

SCALE: 1/16" = 1'-0"

The Plans

Revisions	
9/28/19	Build. Review Board




**DOUGLAS
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www.douglasreynolds.com

The Staton Residence
220 Foster Place
Lake Forest, Illinois

Proposed Exterior Elevations

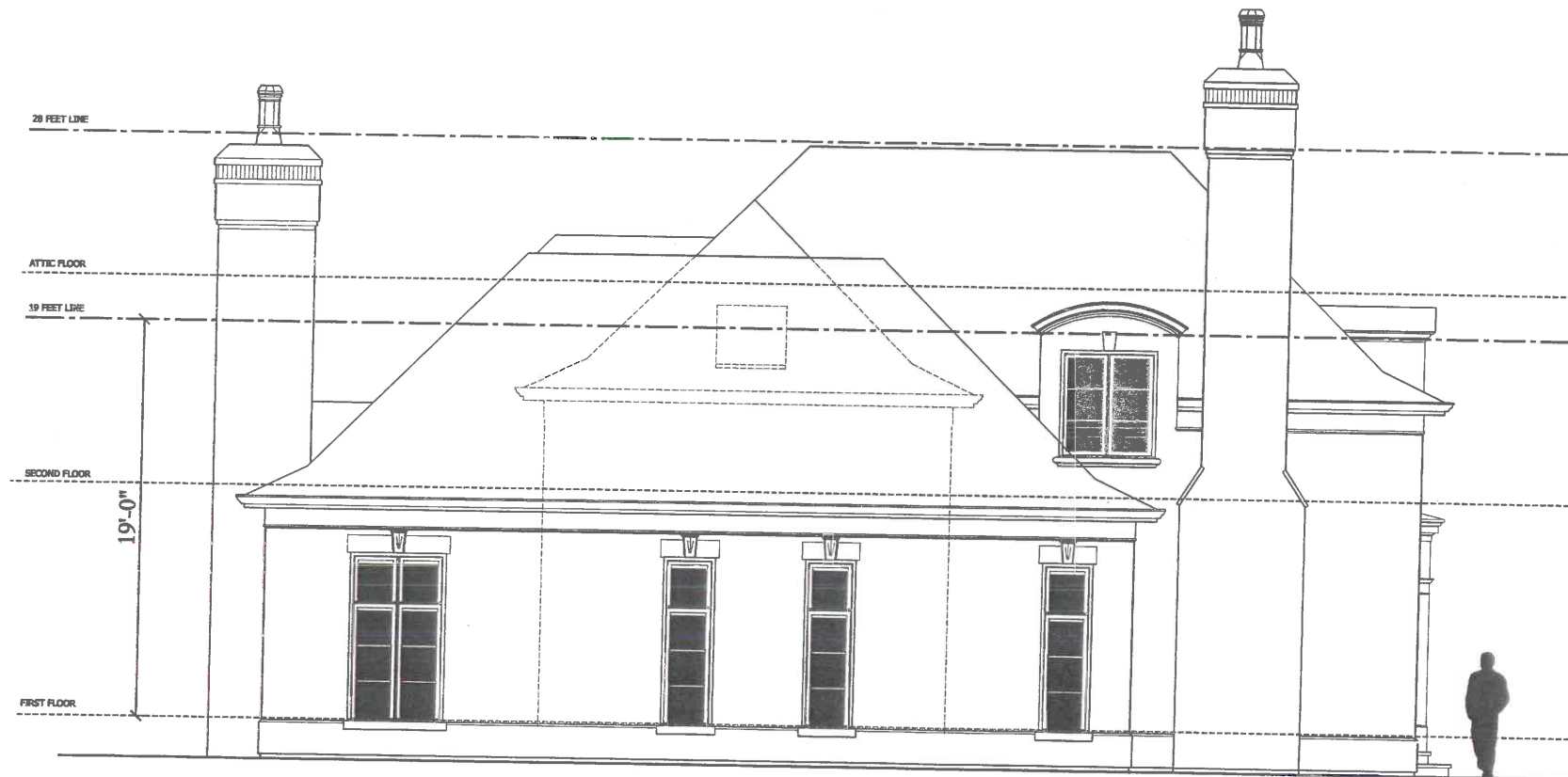
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D3.0



South Elevation (Front)

The Plans

[illegible]

West Elevation

DOUGLAS
REYNOLDS
ARCHITECTS

1765 MAPLE STREET
SUITE 200
NORTHFIELD, ILLINOIS 60063
VOICE 847.501.5150
FAX 847.501.3142
www.ReynoldsArchitect.com

The Staton Residence
220 Foster Place
Lake Forest, Illinois

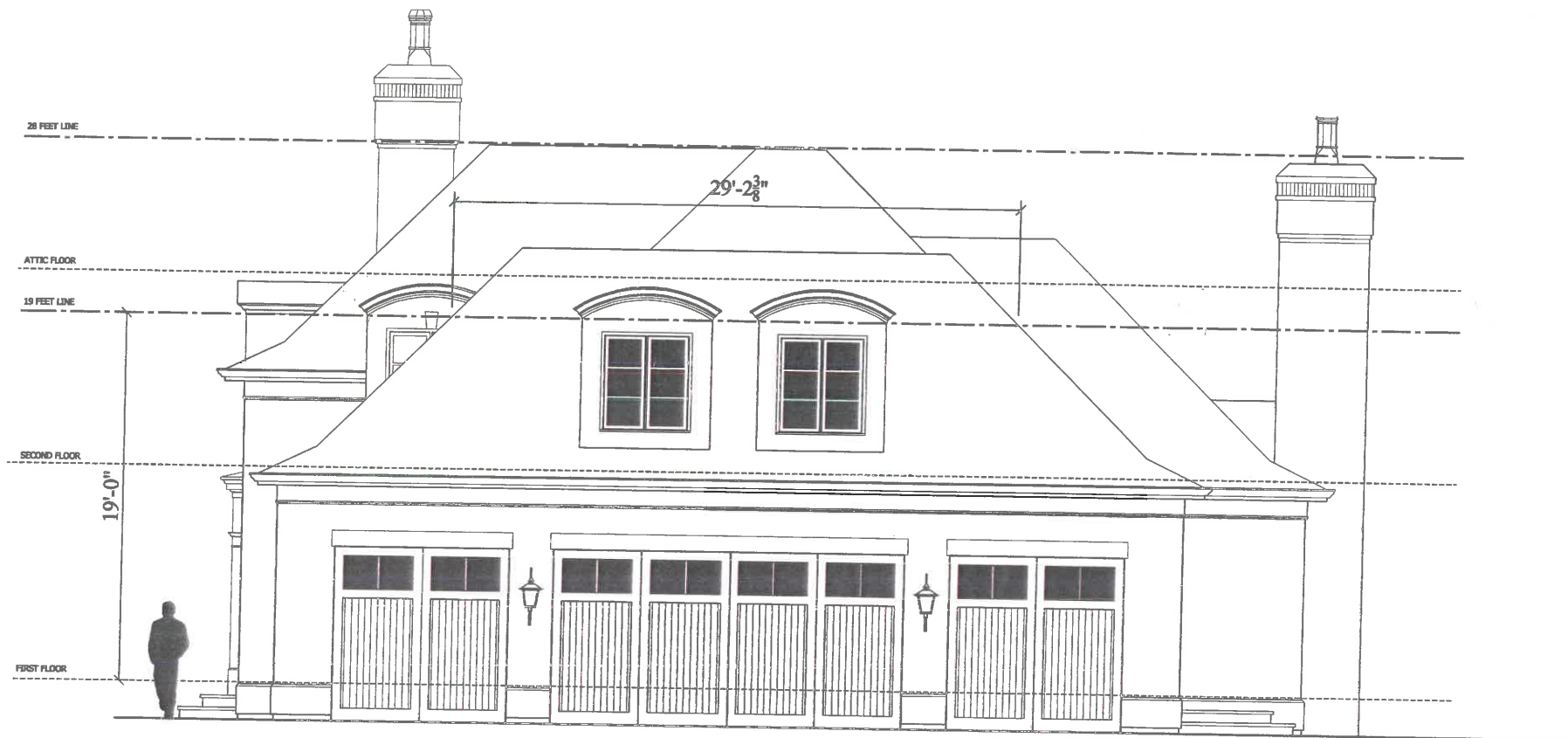
Proposed Exterior Elevations

Sheet

118.1

The Plans

Revisions	
9/26/18	Build. Review Board



East Elevation


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FAX: 847.561.3142
www.ReynoldsArchitects.com

The Staton Residence
220 Foster Place
Lake Forest, Illinois

Proposed Exterior Elevations

Sheet

The Plans

Revisions			
8/28/18	Build, Review Board		





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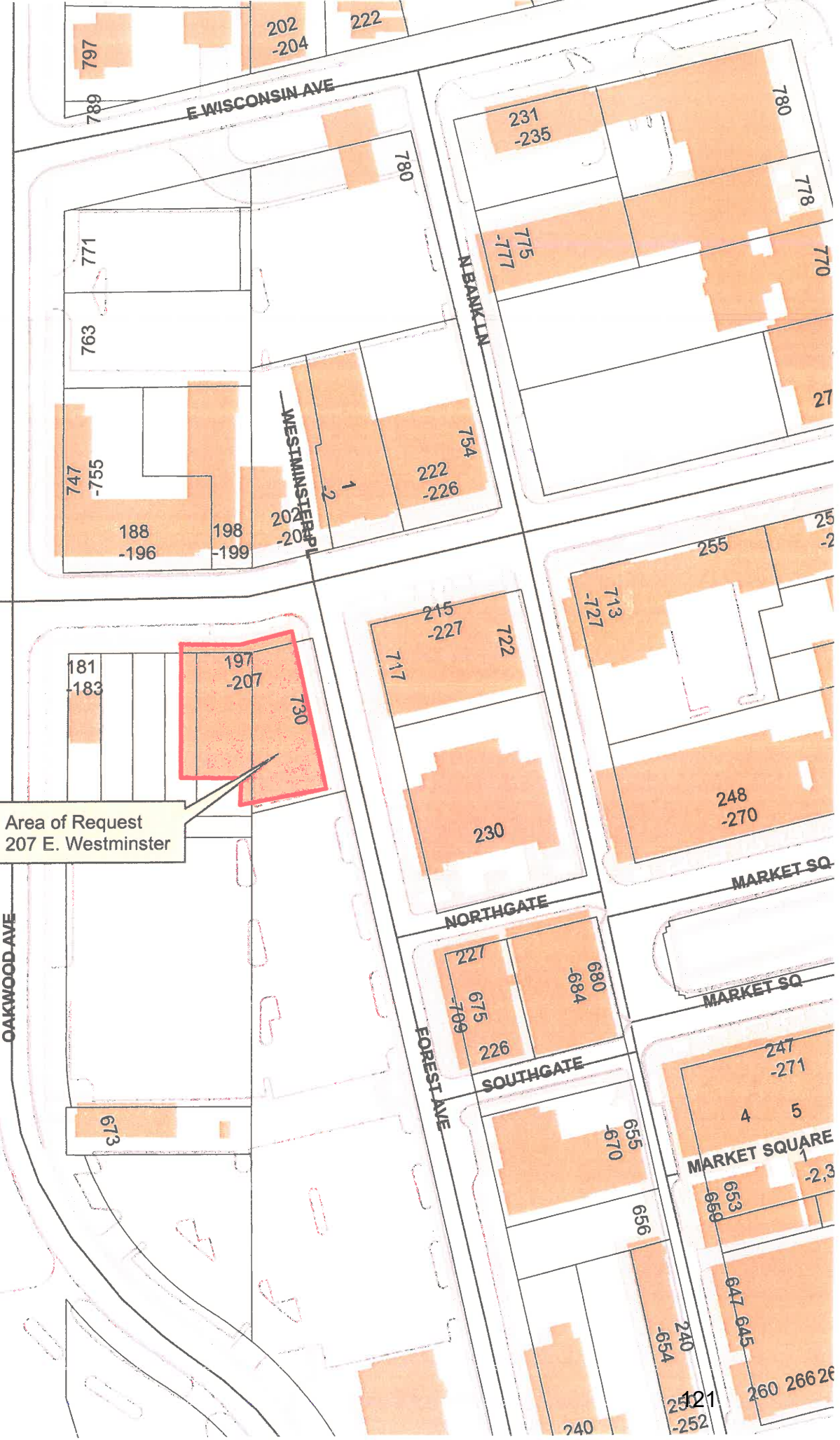
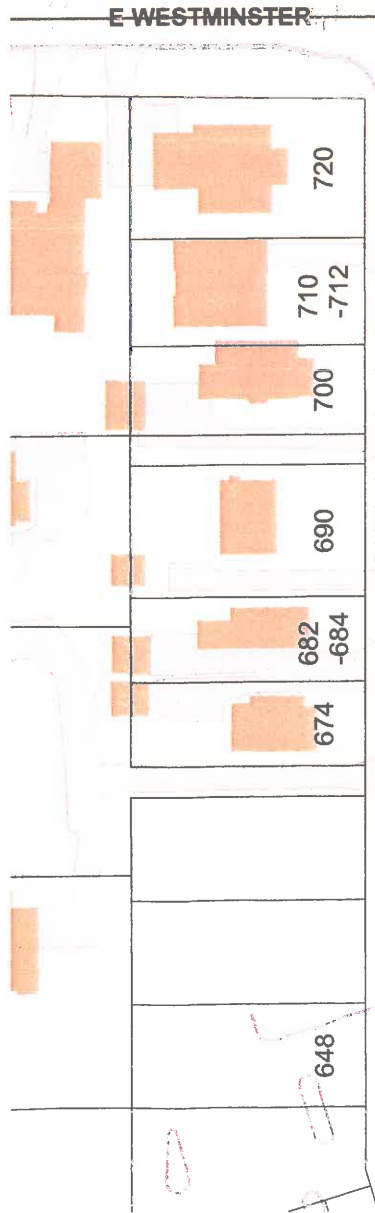
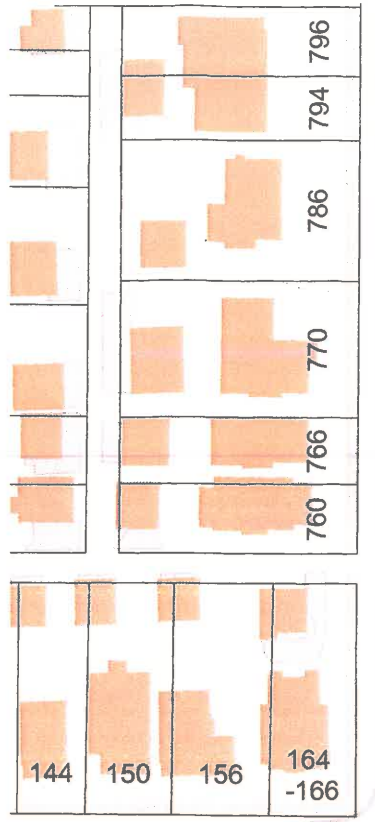
North Elevation

The Staton Residence
Lake Forest, Illinois
220 Foster Place

Proposed Exterior Elevations

Sheet

D3.2



Area of Request
207 E. Westminster

THE CITY OF LAKE FOREST

ORDINANCE NO. 2018- ____

AN ORDINANCE APPROVING SIGNAGE FOR A NEW BUSINESS, BELDEN INTERIORS,
AT 207 E. WESTMINSTER

WHEREAS, Wintrust Asset Management Company (William C. Marlatt, Kathryn G. Marlatt, and William K. Marlatt) ("**Owner**") is the owner of that certain real property commonly known as 207 E. Westminster, Lake Forest, Illinois and legally described in Exhibit A, attached hereto ("**Property**"); and

WHEREAS, the Property is located in the B-3, Traditional Business Zoning District; and

WHEREAS, Joanne Walgreen, Belden Interiors, ("**Tenant**"), desires to install a new awning and signage ("**Improvements**") as depicted on the site plan and architectural drawings that are attached hereto as Group Exhibit B ("**Plans**"); and

WHEREAS, the Tenant, with the approval of the Owner, submitted an application ("**Application**") to permit the construction of the Improvements and was required to present the Plans to the Building Review Board ("**BRB**") for its evaluation and recommendation; and

WHEREAS, pursuant to notice duly published, the BRB reviewed and evaluated the Plans at a public hearing held on November 7, 2018; and

WHEREAS, the BRB, having fully heard and having considered the evidence and testimony by all those attending the public hearing who wished to testify, made the following findings:

1. the Property is located within the B-3, Traditional Business District under the City Code,
2. Tenant proposes to construct the Improvements as depicted on the Plans,
4. the evidence presented indicates that the construction of the Improvements, if undertaken in conformity with the recommended conditions and the Plans, will meet the design standards and requirements of Section 150.147 of the City Code,

and recommended that the City Council approve the Application and the Plans, subject to the terms and conditions hereinafter set forth; and

WHEREAS, the Mayor and City Council, having considered the Tenant's Application to construct the Improvements on the Property, and the findings and recommendations of the BRB, have determined that it is in the best interests of the City and its residents to grant approval to the Application, subject to the terms and conditions hereinafter set forth;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF LAKE FOREST, COUNTY OF LAKE, STATE OF ILLINOIS, as follows:

SECTION ONE: Recitals. The foregoing recitals are hereby incorporated into and made a part of this Ordinance as if fully set forth.

SECTION TWO: Approval of Application. Pursuant to Section 150.147 of the City Code, and subject to the limitations therein and the conditions set forth in Section Three of this Ordinance, the City Council does hereby grant approval of the Application to allow the construction of the Improvements on the Property, as more fully depicted on the Plans.

SECTION THREE: Conditions on Approval. The approval granted pursuant to Section Two of this Ordinance shall be, and is hereby, conditioned upon and limited by the following conditions, the violation of any of which shall, in the discretion of the Mayor and City Council, render void the approvals granted by this Ordinance:

- A. No Authorization of Work. This Ordinance does not authorize commencement of any work on the Property. Except as otherwise specifically provided in writing in advance by the City, no work of any kind shall be commenced on the Property pursuant to the approvals granted in this Ordinance except only after all permits, approvals, and other authorizations for such work have been properly applied for, paid for, and granted in accordance with applicable law.
- B. Compliance with Laws. Chapters 150, regarding buildings and construction, 156, regarding subdivisions, and 159, regarding zoning, of the City Code, and all other applicable ordinances and regulations of the City shall continue to apply to the Property, and the development and use of the Property shall be in compliance with all laws and regulations of all other federal, state, and local governments and agencies having jurisdiction.
- C. Compliance with the Plans. The Improvements must be developed on the Property in substantial compliance with the Plans.
- D. Fees and Costs. The Owner shall be responsible for paying all applicable fees relating to the granting of the approvals set forth herein in accordance with the City Code. In addition, the Owner shall reimburse the City for all of its costs (including without limitation engineering, planning, and legal expenses) incurred in connection with the review, consideration, approval, implementation, or successful enforcement of this Ordinance. Any amount not paid within 30 days after delivery of a demand in writing for such payment shall, along with interest and the costs of collection, become a lien upon the Property, and the City

shall have the right to foreclose such lien in the name of the City as in the case of foreclosure of liens against real estate.

- E. Other conditions. The improvements shall be substantially in conformance with the Board's deliberations as reflected on Exhibit C, Notice of Action, attached hereto.

SECTION FOUR: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law; provided, however, that this Ordinance shall, in the discretion of the City Council, be of no force or effect if Owner has not (i) executed and (ii) thereafter filed with the City Clerk, within 60 days following the passage of this Ordinance, the unconditional agreement and consent, in the form attached hereto as Exhibit D and by this reference made a part hereof, to accept and abide by each and all of the terms, conditions, and limitations set forth herein.

PASSED THIS __ DAY OF _____, 2018.

AYES: ()

NAYS: ()

ABSENT: ()

ABSTAIN: ()

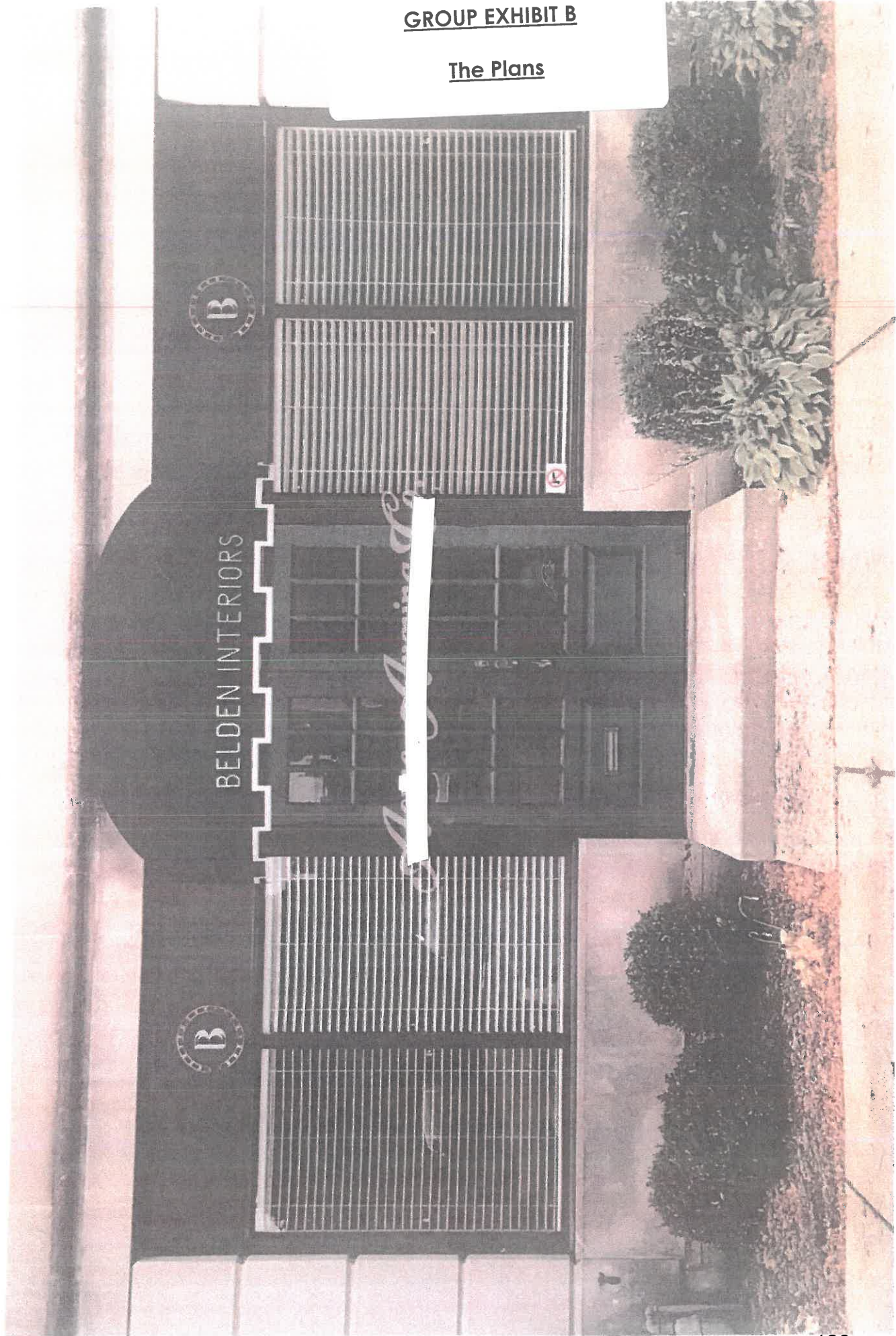
PASSED THIS __ DAY OF _____, 2018.

Mayor

ATTEST:

City Clerk

The Plans



EAST ELEVATION PROPOSED

GROUP EXHIBIT B

The Plans

SOUTH ELEVATION PROPOSED

