

The City of Lake Forest
CITY COUNCIL
Proceedings of the Monday, July 17, 2017
City Council Meeting - City Council Chambers, 7:15pm

CALL TO ORDER AND ROLL CALL: Honorable Mayor Lansing called the meeting to order at 7:15pm, and City Clerk Margaret Boyer called the roll of Council members.

Present: Honorable Mayor Lansing, Alderman Beidler, Alderman Newman, Alderman Rummel, Alderman Tack, Alderman Reisenberg and Alderman Moreno.

Absent: Alderman Morris and Alderman Buschmann

Also present were: Robert Kiely Jr., City Manager; Catherine Czerniak, Director of Community Development, Elizabeth Holleb, Director of Finance; Victor Filippini, City Attorney; Michael Thomas, Director of Public Works; Karl Walldorf, Chief of Police; Kevin Cronin, Deputy Chief of Fire; Mike Strong, Assistant to the City Manager along with other members of City Staff.

There were approximately 20 persons present in the Council Chambers.

CALL TO ORDER AND ROLL CALL 7:15 pm

PLEDGE OF ALLEGIANCE was recited by all those present in the Chamber.

REPORTS OF CITY OFFICERS

COMMENTS BY MAYOR

Based on a report from the Police Department, Mayor Lansing reported that the number of cars stolen in The City of Lake Forest from 2015 to present is nineteen. One hundred percent of these cars were unlocked with the keys left in the car. Mayor Lansing reminded residents to lock their cars.

A. Resolution of Appreciation for Stephen Christy Jr.

COUNCIL ACTION: Approve the Resolution

Alderman Beidler made a motion, seconded by Alderman Reisenberg, to approve the Resolution that was presenting during the Finance Committee meeting. The motion carried unanimously by voice vote.

B. GFOA Award Presentation

Mayor Lansing reported that The City recently received notification that it has once again been awarded the Government Finance Officers Association **Certificate of Achievement for Excellence in Financial Reporting** for its FY16 comprehensive annual financial report. The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment is a significant accomplishment by a government and its management.

In a GFOA news release, it is noted that "The City's CAFR has been judged by an impartial panel to meet the high standards of the program including demonstrating a constructive spirit of full disclosure to clearly communicate its financial story and motivate potential users and user groups to read the CAFR."

The GFOA is a nonprofit professional association serving more than 19,000 government finance professionals in the United States and Canada. The City has received this prestigious award for the 38th consecutive year.

In addition to the Certificate of Achievement, an ***Award of Financial Reporting Achievement*** is presented by the GFOA to the individual designated as instrumental in the government unit's achievement of the Certificate. Mayor Lansing reported that on behalf of the City Council, he was pleased to present the award to Diane Hall, Assistant Finance Director, who serves as the primary liaison to the City's independent audit firm, coordinating the annual audit process and preparation of the City's CAFR.

COMMENTS BY CITY MANAGER

City Manager Robert Kiley introduced Michael Thomas, Director of Public Works. Mr. Thomas gave an overview of the July 12, 2017 storm flooding event that included:

- Rainfall comparisons
-10yr, 25yr, 50yr and 100yr rainfall
- Rainfall intensities
- The City of Lake Forest response when the emergency plan was implemented
- City Priorities/Stormwater Policy/Drainage Study
- Reviewed FEMA Lake Forest Floodplains
- The impacts to non-City-owned properties
- City Buildings/Facilities Impacted by flood
- City Post-Storm actions both short and long term
- Resident-Post-Storm actions both short and long term

A. Review and Discussion of Recent State Budget Decisions and Fiscal Stress Parameters

City Manager Robert Kiely introduced Elizabeth Holleb, Finance Director. Ms. Holleb gave an overview of the State's recent Budget decision and reviewed the levels of Stress Parameters based on the State's financial impact on the City of Lake Forest. Ms. Holleb asked the City Council for direction on the Parameters provided and asked if the Council would like to modify or change the numbers. It was the consensus of the Council to continue with the Parameters provided.

She gave a detailed review of Senate Bill 6 – Appropriation Bill

- Appropriates \$36.5 billion; down from \$39 billion spent in prior year
- Approves local government pass through for Motor Fuel Tax, Casino/Video Gaming, Use Tax and 9-1-1 system revenues
- CPPRT Diversions - \$297 million (\$221m in FY17)
- Downstate mass transit funds - \$339.8 m
 - Same amount as FY2017 stopgap budget

Ms. Holleb also reviewed Senate Bill 42 – Budget Implementation Bill

- 10% reduction in LGDF payments for FY18
- Direct deposit to LGDF
 - 2 accelerated payments – August/September
 - Contingent on Comptroller cash flow
- Sales Tax Collection fee of 2%
 - Applies to home rule sales tax

The City Council and Ms. Holleb had discussion on the impacts to the City of Lake Forest Budget under “what if” circumstances. Mayor Lansing thanked Ms. Holleb and the City Manager Kiely for their pre-emptive approach with respect to the State budget.

There was no Council action on this item.

COMMENTS BY CITY COUNCIL MEMBERS

FINANCE COMMITTEE

A. *PUBLIC HEARING ON THE CITY'S ANNUAL APPROPRIATION ORDINANCE*****

**Open Public Hearing
Mayor Lansing
Close Public Hearing**

Mayor Lansing opened the Public hearing at 8:18pm.

Mayor Lansing read the following item and Introduced Finance Director, Elizabeth Holleb.

**B. Consideration of the Annual Appropriation Ordinance for FY2018 and Approval of Rollovers
(Final Reading – Public Hearing Required)**

Finance Director Elizabeth Holleb stated that this is a request approving the final reading of the ordinance and the rollovers. Ms. Holleb stated that this is driven by State statute and is a legal mechanism holding staff to budgeted amounts and that School District 67 does not recognize the Appropriation Ordinance in their budgeting or auditing standards. However, due to the fact it is a special charter district, its budget must be included in the City's Appropriation Ordinance. School District 67 numbers are estimates and subject to changes.

While the annual municipal budget represents the City's financial "plan" for expenditures over the course of the fiscal year, the annual Appropriation Ordinance is the formal legal mechanism by which the City Council authorizes the actual expenditures of funds budgeted in the annual budget. It appropriates specific sums of money by object and purpose of expenditures. State statutes require the passage of an Appropriation Ordinance by the end of July, which must be filed with the County Clerk within 30 days of approval.

Mayor Lansing asked if there was anyone from the Council or public who wanted to address the issue. Seeing none, he closed the Public Hearing at 8:21pm. Mayor Lansing then asked for a motion.

COUNCIL ACTION: Conduct a public hearing on the City's FY2018 Annual Appropriation Ordinance. Upon closing the public hearing, it is recommended that the City Council consider approval of the final reading of the Ordinance (page 14) and the rollovers. A copy of the ordinance is available for review by the public in the City Clerk's office.

Alderman Reisenberg made a motion to approve the final reading of the Ordinance and the Rollovers, seconded by Alderman Beidler. The following voted "Aye": Aldermen Beidler, Newman, Rummel, Tack, Reisenberg and Moreno. The following voted "Nay": None. 6- Ayes, 0 Nays, motion carried.

OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL ON NON-AGENDA ITEMS

None.

ITEMS FOR OMNIBUS VOTE CONSIDERATION

1. **Approval of the June 19, 2017 City Council Meeting Minutes**
2. **Approval of the June 19, 2017 City Council Workshop Meeting Minutes**
3. **Approval of Check Register for Period May 27- June 23, 2017**
4. **Consideration of Ratification of Expenses Related to the Installation of Patio at Deerpath Golf Course.**
5. **Approval to Replace a Totaled Marked Police Car**
6. **Approval of a Resolution Establishing Authorized Signers for the Golf Course Operating Bank Account**

COUNCIL ACTION: Approval of the Six (6) Omnibus items as presented

Mayor Lansing asked members of the Council if they would like to remove any item or take it separately. The City Council had discussion on item #6. Hearing no further discussion, Mayor Lansing asked for a motion to approve the Six Omnibus items as presented.

Alderman Moreno made a motion to approve the six omnibus items as presented, seconded by Alderman Newman. The following voted "Aye": Aldermen Beidler, Newman, Rummel, Tack, Reisenberg and Moreno. The following voted "Nay": None. 6- Ayes, 0 Nays, motion carried.

Information such as Purpose and Action Requested, Background/Discussion, Budget/Fiscal Impact, Recommended Action and a Staff Contact as it relates to the Omnibus items can be found on the agenda.

ORDINANCES

NEW BUSINESS

ADDITIONAL ITEMS FOR COUNCIL DISCUSSION
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Mayor Lansing reported there will be no further business following executive session and asked for a motion.

1. **EXECUTIVE SESSION pursuant to 5ILCS 120/2 (c), (11), The City Council will be discussing threatened Litigation**

Alderman Rummel made a motion to adjourn into executive session pursuant to 5ILCS 120/2 (c), (11), The City Council will be discussing threatened Litigation, seconded by Alderman Reisenberg. The following voted "Aye": Aldermen Beidler, Newman, Rummel, Tack, Reisenberg and Moreno. The following voted "Nay": None. 6- Ayes, 0 Nays, motion carried.

Adjournment into Executive Session at 8:26 pm

RECONVENE INTO REGULAR SESSION at 9:35 pm

ADJOURNMENT

There being no further business. Alderman Tack made a motion to adjourn, seconded by Alderman Moreno. Motion carried unanimously by voice vote at 9:36p.m.

Respectfully Submitted
Margaret Boyer, City Clerk

A video of the City Council meeting is available for viewing at the Lake Forest Library and on file in the Clerk's office at City Hall. You can also view it on the website by visiting www.cityoflakeforest.com. Click on I Want To, then click on View, then choose Archived Meetings Videos.