

THE CITY OF LAKE FOREST
CITY COUNCIL AGENDA

*Tuesday, September 5, 2017 at 6:30 pm

City Hall Council Chambers

Honorable Mayor, Robert Lansing

Prudence R. Beidler, Alderman First Ward

James E. Morris, Alderman First Ward

Timothy Newman, Alderman Second Ward

Melanie Rummel, Alderman Second Ward

Stanford Tack, Alderman Third Ward

Jack Reisenberg, Alderman Third Ward

Michelle Moreno, Alderman Fourth Ward

Raymond Buschmann, Alderman Fourth Ward

CALL TO ORDER AND ROLL CALL

6:30pm

PLEDGE OF ALLEGIANCE

REPORTS OF CITY OFFICERS

1. COMMENTS BY MAYOR

A. Approval of a Resolution in Recognition of the 100th Anniversary of the School of Saint Mary

A copy of the Resolution can be found beginning on page 14

COUNCIL ACTION: Approve the Resolution

B. Approval of a Resolution in support of National Voters Registration Day, TuesdaySeptember 26, 2017

A copy of the Resolution can be found beginning on page 15

COUNCIL ACTION: Approve the Resolution

C. Report on Vote by Mail Options

PRESENTED BY: *Margaret Boyer, City Clerk (847-810-3674)*

BACKGROUND/DISCUSSION: Any registered voter in Lake County may choose to vote by mail. Voters may submit an online request for a ballot or may mail an application for a ballot prior to Election Day. Voters may enroll in one of the following programs offering the mailing of an application for a ballot to a specified address and for the elections selected. Prior to each election three convenient programs automatically generate a ballot request form which is mailed to enrollees at the address specified.

- Snowbird Program: registered voters who seasonally vacation outside their precinct can automatically receive a printed request for ballot by mail.

- Student Program: available to students away at school, this program simplifies voting for students who are registered to vote and request the ballot at their school address. Enrollment is valid for two years and each summer the Lake County Clerk's office confirms the student address at school for the coming year.
- Permanent Voting by Mail Program* this program is intended to simplify voting for voters who wish to receive an application for ballot to the address indicated and for the elections specified. **This is not a one-time request form, but a program enrollment.** You must be a registered voter in Lake County, Illinois to participate. Enrollment in the program remains in effect until you provide notification to cancel or your voter registration becomes inactive. By enrolling in this program, voters help the Lake County Clerk's office gauge the number of voters who choose to vote by mail and, therefore, reduce increased printing costs from the three voting methods.

Contact information for the Lake County Clerk and an *application for ballot by mail can be found on **page 17** for your convenience.

COUNCIL ACTION: Informational only

D. Swear in Firefighter/Paramedic Stephen K. Werchek

E. Swear in Firefighter/Paramedic James V. Gluth

2. COMMENTS BY CITY MANAGER

A. Upcoming Community Events

1. BMW Championship Golf Tournament at Conway Farms Golf Club
September 12-17, 2017
2. Public Forum- City, School District 67 and 115 "A Fiscal Stress Test: How the State's Decisions Impact the City and the Schools"
 - Co-Sponsored with the Lake Forest-Lake Bluff League of Women Voters on Tuesday, October 3, 7 pm, Gorton Community Center.
3. Freight Train Symposium
 - Co-Hosted by the Village of Glenview, Northbrook, Deerfield and Bannockburn on Wednesday, October 11, 7pm Trinity International University, Bannockburn, IL

B. Update on the Rehabilitation of the North and South Beach Access Roads
-Sally Swarthout, Director of Parks & Recreation and Chuck Myers,
Superintendent of Parks, Forestry and Special Facilities

C. ComEd Annual Report
-James Dudek, External Affairs Manager

3. COMMENTS BY COUNCIL MEMBERS

LAKE FOREST MARKETING COMMITTEE

1. Welcome Home Campaign Update and Status Report

PRESENTED BY: *First Ward Alderman Prue Beidler and
Susan Banks, Communications Manager (847.810.3675)*

4. OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL ON NON-AGENDA ITEMS

5. ITEMS FOR OMNIBUS VOTE CONSIDERATION

1. Approval of the August 7, 2017 City Council Meeting Minutes

A copy of the minutes can be found on **page 19**

COUNCIL ACTION: Approval of the Minutes

2. Check Register for the period of July 29,- August 25, 2017

Fund	Invoice	Payroll	Total
General	530,215	1,113,740	1,643,955
Water & Sewer	67,439	126,369	193,808
Parks & Recreation	157,943	387,015	544,958
Capital Improvements	273,880	0	273,880
Motor Fuel Tax	830,215	0	830,215
Cemetery	16,331	22,206	38,537
Senior Resources	12,810	20,354	33,164
Deerpath Golf Course	16,657	1,997	18,654
Fleet	83,482	47,487	130,969
Debt Funds	1,000	0	1,000
Housing Trust	0	0	0
Park & Public Land	9,182	0	9,182
All other Funds	650,573	136,056	786,629
	\$2,649,729	\$1,855,224	\$4,504,953

3. Approval of an Amendment to the Finance Committee and City Council Meeting Schedule for 2018

STAFF CONTACT: *Margaret Boyer, City Clerk (847.810.3674)*

PURPOSE AND ACTION REQUESTED: On May 1, 2017 the City Council approved the Finance Committee and City Council meeting schedule for 2018. There has been an amendment to the meeting schedule relating to Monday, March 5, 2018. The regular City Council meeting has been cancelled. A City Council Budget Workshop has been planned for the same day at

the Municipal Service Building beginning at 5 pm. An amended schedule can be found beginning on **page 24** of your packet.

COUNCIL ACTION: Approve the amendment to the Finance Committee and City Council Meeting Schedule for 2018

4. Resolution of Appreciation for retiring Fire Department Employee Michelle R. Kousins

A copy of the Resolution can be found beginning on **page 25**

COUNCIL ACTION: Approve the Resolution

5. Consideration of a Request to Authorize the City Manager to Enter into a Contract with DP Consulting, LLC for Business Advocate Services.

STAFF CONTACT: *Catherine Czerniak, Director of Community Development*
(847-810-3504)

PURPOSE AND ACTION REQUESTED: The Council is asked to consider a recommendation from staff to authorize the City Manager to enter into a contract for consulting services to fill the consulting role previously held by Susan Kelsey.

BACKGROUND/DISCUSSION: Earlier this year, the City's Economic Development Coordinator consultant position was vacated. Any time a staff position is vacated or a consultant agreement is up for renewable or replacement, City staff pauses and reconsiders the need for and value of the position or services. City staff recently re-evaluated how the City can best advocate for and support local businesses and offer assistance to commercial property owners in light of current needs and conditions. The evaluation concluded that there is continued value in having a consultant serve the role of a liaison between the business community and the City.

As a follow up to the re-evaluation, City staff issued a Request of Proposals for a *Business Advocate* and interviewed various candidates. Based on the interviews and background checks, staff recommends that the City engage Douglas Petroschius, DP Consulting, LLC, to serve as the City's Business Advocate. Mr. Petroschius has experience working with various municipalities, in different capacities, with specific experience in developing business strategies, building relationships and partnerships, and improving communication tools. Once the contract is finalized, we will provide opportunities for the Mayor and City Council to meet and talk with Mr. Petroschius.

With the City's budget process getting underway soon and given budget uncertainties as we look forward to Fiscal Year 2019, staff proposes entering into a contract through the end of the current fiscal year. By spring of next year, the City's business districts should feel the impact as the residential developments now under construction adjacent to the Central Business District begin to fill with residents. At that time, we will again re-evaluate how best to support businesses throughout the City. A copy of the contract, including an exhibit detailing the expectations of the consultant, is included in the Council packet beginning on **page 26**.

BUDGET/FISCAL IMPACT: Funding for this consultant is included in the budget for the current fiscal year. We expect to realize some costs savings in this area this year.

FY2018 Funding Source	Amount Budgeted	Amount Requested	Budgeted? Y/N
General Fund – Economic Development	\$127,000	\$21,760	Y

COUNCIL ACTION: Authorize the City Manager to enter into a contract with DP Consulting, LLC for an amount not to exceed \$21,760 for an eight month period.

6. Approval of a Customer Work Agreement with ComEd for the Relocation of an Electrical Line under the South Beach Access Road

STAFF CONTACT: *Michael Thomas, Director of Public Works (810-3540)*

PURPOSE AND ACTION REQUESTED: Staff is requesting City Council approval of an agreement with ComEd to relocate an existing electrical line under the South Beach Access Road. This work must occur before Lake County Grading begins lowering the roadway eight to ten feet. The project is scheduled to begin today, September 5, 2017 and be substantially completed by November 17, 2017.

BACKGROUND/DISCUSSION: At the August 7, 2017 City Council meeting, City Council approved a contract with Lake County Grading to lower the South Beach Access Road. In addition, construction contingencies, engineering inspections, and the creation of a restoration landscape plan were also approved. Including all of the approved expenses and contingencies, staff calculated a balance of \$68,030. These dollars were to be set aside for any possible project overruns, development of design and specifications for the landscape restoration plan, plant material as defined in the restoration plan, and any potential costs from ComEd to re-locate existing electrical lines.

Staff has met with ComEd multiple times since June of this year to determine if the utility had any underground equipment that would require relocation. In late July, ComEd confirmed that two lines existed under the roadway but that only one was in the defined project area. The line, located within the bottom third of the road, requires a temporary disconnect on both the ravine and bluff sides. As Lake County Grading reaches the location of the power line, a 4" PVC pipe will be buried and used as a conduit to reconnect the two ends. ComEd estimated that disconnecting the line would take approximately two days to complete; reconnection would take three days. ComEd's charge to relocate the line is \$20,546.36. Beginning on **page 72** of the agenda packet is ComEd's Customer Work Agreement and a sketch of the proposed work.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
City Council	8/7/2017	Awarded of Bid to Lake County Grading, AECOM, Mariani & Approved Contingencies
Public Works Committee	7/19/2017	Recommended Approval of Bid & Agreements to City Council

City Council	3/20 2017	Approved Design Agreement with AECOM
Public Works Committee	3/15/2017	Reviewed & Approved Design and Monitoring Recommendations
Bluff Stability Analysis Workgroup	3/13/2017 2/6/2017 12/19/2016	Reviewed Various Repair Options; Provided Final Design, Construction & Monitoring Recommendations to the Public Works Committee
City Council	12/5/2016	Approved an Agreement to Provide an Update to the 2009 Forest Park Bluff Stability Evaluation
Public Works Committee	12/5/2016	Reviewed Proposals from Additional Engineering Firms
City Council	11/21/2016	Directed Staff to Obtain a Proposal from an Additional Engineering Firm
Finance Committee	11/14/2016	Reviewed the Remaining Bluff Area to be Analyzed
City Council	7/18/2016	Approval of an Agreement to Analyze the Bluff Adjacent to South Beach Access Road
Public Works Committee	6/20/2016	Reviewed South Beach Access Road Bluff Movement

BUDGET/FISCAL IMPACT: As was previously noted, the remaining \$68,030 of the \$1,223,699 budget has been set aside for any possible project overruns, development of design and specifications for the landscape restoration plan, plant material as defined in the restoration plan, and any relocation costs from ComEd. It is recommended that the \$20,546.36 expense be paid via these savings.

Per Section 9.0-E1 of the City's purchasing directive, an exception to the purchasing directive is being recommended due to ComEd being the only vendor that may conduct such work on their own service lines.

COUNCIL ACTION: Staff recommends that per Section 9.0-E1 of the City's purchasing directive, the City enter into a Customer Work Agreement with ComEd in the amount of \$20,546.36 for the relocation of an underground electrical line within the project limits of the South Beach Access Road.

7. **Request for the City Council to Waive the Bidding Process to purchase a computerized Electronic Citation, Crash and Administrative Hearing platform from Quicket Solutions Inc., the winning contractor from a completed RFP by the Lake County Chiefs of Police Association in conjunction with the Lake County Clerk's Office**

STAFF CONTACT: Deputy Chief R.D. Copeland. 847-810-3809

PURPOSE AND ACTION REQUESTED: This project is for the purchase of required software and hardware for the purpose of implementing an electronic data exchange and information system. This system would allow the digitization of information such as traffic citations, parking tickets, administrative hearing citations and crash reports. The program will collect this

information in a records management system, which will allow increased traffic stop data collection, provide a better portal for paying fines, provide easier access for crash reports and real time data analytics and eventually, allow for transmittal of electronic information to the Lake County Clerk's Office.

BACKGROUND/DISCUSSION: In November 2016, The Lake County Chiefs of Police in partnership with Administrative Consulting Services (ACS) of Algonquin, IL negotiated with Tyler Technologies of Lubbock, TX and Quicket Solutions of Champaign, IL to offer all Lake County Law Enforcement Agencies the opportunity to enhance their records management efficiencies with an electronic data exchange system. Working closely with the Circuit Clerk's office and Chief Judge Jorge Ortiz, Lake County law enforcement agencies have been given the opportunity to select one of the two chosen vendors with a pre-negotiated group pricing.

This electronic process will enable an officer to issue a traffic citation, local ordinance violation or parking violation utilizing a thermal printer in the squad car and then electronically transmit that data to the City's record management system. This electronic platform will ultimately allow LFPD to transmit data to both the Circuit Clerk and the Lake County Court systems for court purposes. The electronic platform will also assist LFPD in its mandatory reporting to the ISP. Moving away from traditional handwritten citations or crash reports to an electronic format presents a number of advantages, including safer and faster stops for police officers, reduced staff hours for duplicated data entry, better accuracy on completed citations and crash reports and efficient collection and dissemination of data to respective agencies.

Quicket Solutions of Champaign, IL was selected by the Lake Forest Police Department as the primary vendor for a number of reasons. This selection was based on multiple interviews, demonstrations of the program's capabilities to staff, a lower subscription cost which may be cancelled at any time because it is a cloud-based program, the smaller required I.T. footprint needs of the system, input from current users including police agencies in Lake, Cook and DuPage counties, as well as the addition of an integrated adjudication/billing component that will allow the City to integrate into one system, allow us to drop MSI as our adjudication vendor and save money in the process.

Tyler Technologies of Lubbock, TX was not selected. The estimated cost for the Tyler Technologies system was much higher and, the cost of interfacing with current systems was not currently available at the time of the RFP (2-3 years for completion). Tyler has no Administrative Hearing adjudication and billing platform in place which would require LFPD to maintain its current administrative hearing vendor and its related high cost. Tyler also has a much larger impact on our I.T. infrastructure due to the need to load software onto computers versus being a cloud based system.

Quicket Solutions can provide the LFPD with a subscription based package that will enable LFPD to streamline data entry, improve officer efficiency, improve records accuracy as well as improve our records data management and required compliance reporting.

Budget/Fiscal Impact: Police have been planning for the implementation of Digital e-Citation and e-Crash reporting system since 2016 when the RFP was completed by the Lake County Chiefs of Police Association. The department included the program in its FY18 Capital Project request.

Service	Tyler	Quicket
Zebra Electronic Printers**	\$17,560.00	\$19,984.00
Installation of printers into 12 squads**	\$3,300.00	\$3,300.00
Set Up/Interface/Integration**	\$12,000.00	\$2,000.00
Training**	\$3,000.00	\$1,200.00
Subscription for 17 licenses	\$14,450.00	\$19,548.00
CSO tablets (parking enforcement)	included	\$798.00
Administrative Hearing adjudication platform	n/a	\$5,760.00
Annual Maintenance	\$2,000.00	Included in License
MSI cost for administrative hearing/per year	\$26,513.00	\$ 0
First year project COST	\$78,823.00	\$52,590.00
Infrastructure	Software on PC's	Cloud-Based
<i>* * indicates initial startup cost only in first year</i>		
Annual cost of E-ticket Program after year 1 (per year)	\$42,963.00	\$26,106.00

FY2018 Funding Source	Account Number	Account Budget	Amount Requested	Budgeted? Y/N
Capital Fund	311.7672.421.75.49	\$43,730	\$43,730	Y
Contractual Serv.	101.7672.421.35.10	\$92,000	\$5,560	Y
Maintenance of Equipment	101.7672.421.43.10	\$31,220	\$3,300	Y
Total			\$52,590.00	

COUNCIL ACTION: If determined to be appropriate by the City Council, waive the Bidding Process and grant final approval to purchase a computerized Electronic Citation, Crash and Administrative Hearing platform from Quicket Solutions Inc. and the installation of related hardware in the total amount of \$52,590.00.

8. Consideration of Ordinances Approving Recommendations from the Building Review Board. (First Reading and if Desired by the City Council, Final Approval)

*STAFF CONTACT: Catherine Czerniak,
Director of Community Development (810-3504)*

The following recommendations from the Building Review Board are presented to the City Council for consideration as part of the Omnibus Agenda.

120 E. Woodland Road - The Building Review Board recommended approval of a building scale variance to allow the enclosure of an open front porch. No public testimony was presented on this petition. This petition also requires a zoning variance. The Zoning Board of Appeals' recommendation is detailed in the following agenda item. (Building Review Board vote: 5-0, approved)

234 W. Westminster - The Building Review Board recommended approval of modifications to a previously approved plan to authorize a complete, rather than partial, demolition of the existing house and re-siting of the replacement house. The recommendation includes support for changes to the overall site plan and landscape plan. No public testimony was presented on this petition. (Board vote: 5-0, approved)

The Ordinances approving the petitions as recommended by the Building Review Board, with key exhibits attached, are included in the Council packet beginning on **page 30**. The Ordinances, complete with all exhibits, are available for review in the Community Development Department.

COUNCIL ACTION: If determined to be appropriate by the City Council, waive first reading and grant final approval of the Ordinances in accordance with the Building Review Board's recommendations.

9. Consideration of Ordinances Approving Recommendations from the Zoning Board of Appeals. (First Reading, and if Desired by the City Council, Final Approval)

STAFF CONTACT: *Catherine Czerniak,*
Director of Community Development (810-3504)

The following recommendations from the Zoning Board of Appeals are presented to the City Council for consideration as part of the Omnibus Agenda.

120 E. Woodland Road – The Zoning Board of Appeals recommended approval of a variance from the front yard setback to allow enclosure of an existing front porch. This petition was also considered and recommended for approval by the Building Review Board as detailed in the previous agenda item. (Please refer to the previous agenda item for background materials.) No public testimony was presented on this petition. (Board vote: 7 - 0, approved)

425 Ahwahnee Road – The Zoning Board of Appeals recommended approval of a variance from the corner side yard setback to allow expansion of the garage. One letter of support was submitted by a neighboring property owner. (Board vote: 7 - 0, approved)

The Ordinances approving the petitions as recommended by the Zoning Board of Appeals, with key exhibits attached, are included in the Council packet beginning on **page 51**. The Ordinances, complete with all exhibits, are available for review in the Community Development Department.

COUNCIL ACTION: If determined to be appropriate by the City Council, waive first reading and grant final approval of the Ordinances approving the petitions in accordance with the Zoning Board of Appeals' recommendations.

**10. Consideration of an Ordinance Authorizing the Elawa Farm Spooktacular Event.
(First Reading, and if desired by the City Council, Final Approval)**

STAFF CONTACT: Mike Strong, Assistant to the City Manager (810-3680)

PURPOSE AND ACTION REQUESTED: Consideration of an Ordinance authorizing the Elawa Farm Spooktacular Event.

BACKGROUND/DISCUSSION: On August 25, 2017, the Elawa Farm Foundation ("**Foundation**") submitted a special event permit request to authorize the Spooktacular Event planned to take place on Saturday, October 28, from 10:00 a.m. to 1:00 p.m. at Elawa Farm.

As part of this request, the Foundation sought authorization to provide pony rides and a Petting Zoo for patrons who attend the event. After careful evaluation of City Ordinances and the Special Use Permit regulating the use of Elawa Farm, an exception from the City Code is required in order to grant this authorization.

After discussing this request with both tenants regarding the request, City staff is recommending approval of an Ordinance that would authorize these activities, subject to certain terms and conditions as outlined in the Ordinance, including:

- All other conditions with the SUP be met and satisfied;
- All applicable permits be applied for and provided for the event;
- A logistics plan is submitted that provides information and details concerning the various event activities that will occur (i.e. site plan, schedule of events, contact information, identification of temporary facilities, plans for inclement weather, security, etc.);
- Specifications for animal corrals and petting zoo be provided; and
- The City is copied on all notification that is distributed to the tenants and adjacent property owners.

A draft Ordinance is included in the agenda packet beginning on **page 64**, which formally authorizes an exception from City Code for the duration of the event.

COUNCIL ACTION: If determined to be appropriate by the City Council, waive first reading and grant final approval of the Ordinance Authorizing the Elawa Farm Spooktacular Event

COUNCIL ACTION: Approval of the ten (10) Omnibus items as presented

6. ORDINANCES

7. NEW BUSINESS

1. Approval of an agreement with The University of Illinois at Chicago to provide data and benchmarking administrative support to the Northern Illinois Benchmarking Cooperative.

PRESENTED BY: *Robert Kiely, City Manager (847-810-3675)*

PURPOSE AND ACTION REQUESTED: Staff requests approving an agreement with the University of Illinois at Chicago ("UIC") to provide data and benchmarking administrative support to the Northern Illinois Benchmarking Cooperative.

BACKGROUND/DISCUSSION: In February of 2016, City staff began a conversation with other Northern Illinois communities about potentially forming a performance management cooperative, what has since become known as the Northern Illinois Benchmarking Cooperative ("NIBC"). For a number of years prior, the City participated in the ICMA Performance Management Program, but unfortunately due to minimal participation of communities across the country, the program was terminated in 2016. While the ICMA program assisted the City in collecting information on a multitude of performance metrics, the lack of comparable communities and any guidance on application of the data collected made the effort less than valuable.

The NIBC is formed on the idea that communities should jointly explore, develop, and share performance metrics that support the collaborative assessment of trends and operational best practices in order to improve service levels, create more efficient practices, and innovate government. Rather than just collecting data for the sake of collecting data, the process starts with first understanding the key challenges and decisions within selected service areas that we want to explore and then coming up with the metrics to help address the question. Once the metrics are agreed upon and the data is collected, cleansed and validated, the participants meet to discuss what the data is telling us and how we can improve operations. A chart depicting the 7-step process is included beginning on **page 70**. The core communities responsible for the creation of NIBC include the City of Lake Forest and the Villages of Schaumburg, Buffalo Grove, and Lake Bluff.

Through regular meetings, this core group of communities recognized the need for third party involvement to help the NIBC by providing data and benchmarking administrative support. This support includes measure development, data collection, data validation, data analysis, and producing a final data report. In April of 2017 the NIBC conducted a request for qualification process. It was agreed upon that the cost of this third party data and benchmarking administrative support would be shared evenly amongst the members of the NIBC. The process to select this third party included interviews with three organizations; University of Illinois at Chicago Department of Public Administration, Northern Illinois University Center for Governmental Studies and Municipal GIS Partners. Based upon the proposal submitted to NIBC and the interview process, NIBC selected the University of Illinois at Chicago Department of Public Administration ("UIC") to provide data and benchmarking administrative support to the Northern Illinois Benchmarking Cooperative.

Built into the UIC proposal was the option to bring on additional communities to take part in the NIBC. This also presented an opportunity to lower the cost per municipality for the data and benchmarking administrative support. The core members of the NIBC and UIC hosted on

an open house meeting to invite other Northern Illinois municipalities to join. Municipalities in attendance included Hoffman Estates, River Forest, Wilmette, Glencoe, Lincolnshire, Wheeling, Libertyville, Arlington Heights, Mount Prospect and Highland Park. Following the meeting the core members of the NIBC received formal notice that the Villages of Glencoe, Wilmette, River Forest, Lincolnshire, Mount Prospect, Arlington Heights and Hoffman Estates will be joining the NIBC.

Therefore a total of eleven (11) Northern Illinois municipalities (Lake Forest, Lake Bluff, Buffalo Grove Schaumburg, Glencoe, Wilmette, River Forest, Lincolnshire, Arlington Heights, Hoffman Estates and Mount Prospect) have committed to be the Charter members of the NIBC.

BUDGET/FISCAL IMPACT:

Below is an estimated summary of Project budget:

FY2018 Funding Source	Amount Budgeted	Amount Requested	Budgeted? Y/N
		\$63,594.47	N

Per this agreement the City of Lake Forest would hold and execute the master agreement with UIC for the full \$63,594.47 amount. The eleven other NIBC communities have agreed to enter into Memorandums of Understanding (MOU) with the City of Lake Forest to split the \$63,594.47 evenly amongst all members of the NIBC. **Each community would pay a total of \$5,781.32.** Ultimately, The City of Lake Forest would be reimbursed \$57,813.15.

COUNCIL ACTION: Approval of an agreement in substantially the form attached hereto with University of Illinois at Chicago in the amount of \$63,594.47 to provide data and benchmarking administrative support to the Northern Illinois Benchmarking Cooperative.

8. ADDITIONAL ITEMS FOR COUNCIL DISCUSSION

9. ADJOURNMENT

Office of the City Manager

August 30, 2017

The City of Lake Forest is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact City Manager Robert R. Kiely, Jr., at (847) 234-2600 promptly to allow the City to make reasonable accommodations for those persons.





**RESOLUTION IN RECOGNITION
OF THE 100TH ANNIVERSARY OF
THE SCHOOL OF SAINT MARY**

WHEREAS, the clergy, faculty and families of the School of Saint Mary are celebrating the 100th anniversary of the Roman Catholic School in 2017; and

WHEREAS, since establishment of the Roman Catholic School in 1917, the clergy and faculty have contributed substantially to the spiritual and high quality education provided by the School of Saint Mary; and

WHEREAS, the School of Saint Mary has always been an integral part of the community by its faith and ecumenical spirit and high quality education; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE FOREST, that the City Council on behalf of all the residents of the community, hereby congratulates and extends all good wishes to the clergy, faculty and families of the School of Saint Mary on the joyful occasion of the 100th anniversary of the founding of the Roman Catholic School; and

BE IT FURTHER RESOLVED that the City Council offers its sincere appreciation and gratitude to the Church of Saint Mary for the years of service to the children of Lake Forest through the high quality elementary education program; and ask that a copy of this Resolution be appropriately inscribed and conveyed to **The School of St. Mary**, with a copy to be included in the official minutes of the September 5, 2017 meeting of the Lake Forest City Council.

Mayor



A RESOLUTION RECOGNIZING NATIONAL VOTER REGISTRATION DAY

WHEREAS, National Voter Registration Day is a national holiday celebrating our democracy, first observed in 2012 and growing in popularity every year since. Held on the fourth Tuesday of September, National Voter Registration Day will be observed on Tuesday, September 26th of this year; and

WHEREAS, the holiday has been endorsed by the National Association of Secretaries of State and is further supported by the National Association of State Election Directors; and

WHEREAS, Every year millions of Americans find themselves unable to vote because they miss a registration deadline, don't update their registration, or aren't sure how to register; and

WHEREAS, National Voter Registration Day seeks to create a broad awareness of voter registration and encourages everyone to exercise the opportunity to vote, whereby on Tuesday September 26, 2017, volunteers and organizations from all over the country will "hit the streets" in a single day of coordinated field, technology and media efforts; and

WHEREAS, National Voter Registration Day involves:

- Volunteers in their community or workplace, at schools or public events, or anywhere we can register people to vote.
- Technology to help voters find registration drives nearby and register to vote online.
- Local organizations, businesses and election offices engaged in their own communities.
- Tens of thousands of voters registering to vote online and offline in a single day; and

WHEREAS, National Voter Registration Day will accomplish:

- Registering Voters: In 2016 over 750,000 voters used National Voter Registration Day to register to vote across all 50 states

- Mobilizing Volunteers: Each year the holiday's growing number of local partners engage upwards to 10,000 local volunteers
- Educating Voters: Millions of voters need to register and re-register every year. By utilizing new technology and leveraging partners, we'll educate Americans in all 50 states about how to register, sign up for election reminders, check their registration online, get mail ballots, learn about early voting and more
- Uniting for a Common Purpose: National Voter Registration Day is a day of civic unity. It's an opportunity to set aside differences and celebrate democracy and the rights and opportunities we all share as Americans;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF LAKE FOREST, COUNTY OF LAKE, STATE OF ILLINOIS hereby acknowledge National Voter Registration Day, and

BE IT FURTHER RESOLVED, that a copy of this resolution be appropriately inscribed and conveyed to **The Lake Forest-Lake Bluff League of Women Voters** as a symbol of our respect and esteem with a copy to be included in the official minutes of the September 5, 2017 meeting of the Lake Forest City Council.

Mayor Robert T.E. Lansing



LakeVoterPower.info

One click resource for Districts, Elected Officials, Voting Options, Voting Sites, and Ballot information.

VotingByMail@lakecountyil.gov

Elections Department 847.377.2406

Dear Voter:

I am pleased to provide you with information about our Application for Ballot by Mail Program which helps voters who prefer to receive their ballot by mail in all or most elections. Your decision to enroll also helps our office contain costs by knowing you will not need extra ballots printed for you for early voting or Election Day voting options. Completing this enrollment card will automatically cause you to receive an application for ballot prior to the elections you designate. This is not a request to vote by mail in one election only. **Enrollment in this program remains in effect until you provide notification to cancel or your voter registration becomes inactive.**

To enroll, you must be a registered voter in Lake County, Illinois and complete the form below. Select all or each specific primary and general elections in which you wish to vote and provide the address where the application for ballot should be mailed. Return the signed form to the Lake County Clerk's office address as listed in the upper left corner. As required by state law, you will receive a separate application for ballot prior to each election. **Once we receive your completed and signed application, a ballot can be mailed to the address provided.** If this card is distributed by a candidate or organization, list their contact information as well. During the time period for voting by mail, you can visit LakeVoterPower.info link to confirm our receipt of your voted ballot. If you have any questions, please e-mail us at VotingByMail@lakecountyil.gov or contact the Elections Department at 847.377.2406.

Very truly yours,

Carla N. Wyckoff

Carla N. Wyckoff
Lake County Clerk



LakeVoterPower.info

One click resource for Districts - Elected officials -
Voting options & sites - Ballot information & tracking

REV 11/2014



ENROLL FOR AN APPLICATION FOR BALLOT BY MAIL

FOR COUNTY USE ONLY
Application Date:

CARLA N. WYCKOFF

Lake County Clerk
18 N. County Street, Room 101
Waukegan, Illinois 60085

847.377.2406
VotingByMail.info

(Print or Type)

VOTER NAME _____ TELEPHONE _____

HOME ADDRESS _____ E-MAIL _____

CITY, STATE, ZIP CODE _____ BIRTH DATE _____

I am a legally registered voter in Lake County, Illinois, eligible to vote, and request an application for ballot prior to each election as indicated below:

Even Years ☐ March Primary Election Odd Years: ☐ February Consolidated Primary (if applicable)
☐ November General Election ☐ April Consolidated Election

Mailing address for application (if different from registration address):

Number and Street _____ City _____ State _____ Zip Code _____

DATE _____ VOTER'S SIGNATURE _____

I will notify the Lake County Clerk immediately if my permanent registration address changes.

Organizations or candidates distributing this form must list the name of the organization, your name, address and telephone number:

Organization's name _____ Individual's name _____ Address _____ Telephone _____

☐ Deseo recibir mis materiales electorales en español.

The City of Lake Forest
CITY COUNCIL
Proceedings of the Monday, August 7, 2017
City Council Meeting - City Council Chambers, 6:30pm

CALL TO ORDER AND ROLL CALL: Honorable Mayor Lansing called the meeting to order at 6:34pm, and Assistant to the City Manager Mike Strong called the roll of Council members.

Present: Honorable Mayor Lansing, Alderman Beidler, Alderman Morris, Alderman Newman, Alderman Rummel, Alderman Tack, Alderman Reisenberg, Alderman Moreno and Alderman Buschmann.

Also present were: Robert Kiely Jr., City Manager; Catherine Czerniak, Director of Community Development, Elizabeth Holleb, Director of Finance; Betsy Gates, City Attorney; Susan Banks, Communications Manager; Michael Thomas, Director of Public Works; Karl Walldorf, Chief of Police; Kevin Cronin, Deputy Fire Chief; DeSha Kalmar, Director of Human Resources; Sally Swarthout, Director of Parks & Recreation; Mike Strong, Assistant to the City Manager; along with other members of City Staff.

There were approximately 25 persons present in the Council Chambers.

CALL TO ORDER AND ROLL CALL 6:34 pm

PLEDGE OF ALLEGIANCE was recited by all those present in the Chamber.

REPORTS OF CITY OFFICERS

COMMENTS BY MAYOR

A. Resolution of Appreciation for Police Department Employee Nada Sydow

Mayor Lansing read a resolution of appreciation for Police Department employee Nada Sydow on her retirement.

COUNCIL ACTION: Approve the Resolution

Alderman Moreno made a motion to approve the resolution, seconded by Alderman Buschmann. Motion carried unanimously by voice vote.

COMMENTS BY CITY MANAGER

A. Letter from Rockland Fire Protection District soliciting proposals for Fire and EMS Services

City Manager Robert Kiely introduced a letter that the City received regarding a request to submit a bid for providing fire protection services to the District territory. He stated that the purpose of the discussion this evening was to solicit feedback from City Council on this request. He added that the City would also recommend developing a task force to develop guidelines for determining the level of service that Lake Forest could provide to the Rockland Fire Protection District territory. He briefly reviewed potential guidelines that could be further vetted by this team including, impact on services to Lake Forest residents, operational structure, adaptability, generation of long term savings, and others. The consensus of the City Council was to ask staff to meet and confer on the objective and purposes as they have been outlined. The City Council also determined that a member would be appointed to serve on the task force.

B. Community Development Update

City Manager Robert Kiely introduced the next topic and reminded City Council that as part of the ongoing informative discussions regarding City business, he has asked Catherine Czerniak to provide an update on the Community Development Department.

Catherine Czerniak, Director of Community Development, reviewed a presentation on the Department, updates on current developments, and a look ahead. She discussed current development projects including Northwestern Hospital, Kelmscott Park, Market Square, the McKinley Road Redevelopment, Willow Lake and Lake Forest College. She stated that others are nearing the completion of the review and approval processes and would be getting underway in the near future. These projects include Oak Knoll Woodlands, Sunset, Westleigh Farm, The Preserve at Westleigh, Waterway Car Wash

3. COMMENTS BY COUNCIL MEMBERS

PUBLIC WORKS COMMITTEE

1. Award of Bid and Approval of Agreements for the Repair of the South Beach Access Road

Alderman Tack introduced the committee topics and purpose for the agenda items. He introduced Michael Thomas, Director of Public Works, who presented the items in more detail.

Michael Thomas stated that the first request is to review a bid for a remediation and reconstruction of the South Beach Access Road. He stated that the Public Works Committee has reviewed the request concerning this item, including the budget, and construction timeline. He stated that work is planned to commence on September 5 and be completed by mid-November. He added that staff is also seeking approval for a landscape restoration plan for the adjoining bluff and open space area west of the roadway.

COUNCIL ACTION: Approval of the action items needed to repair the South Beach Access Road as follows:

- 1. Award of bid to Lake County Grading in the amount of \$956,759; and**
- 2. Acknowledge the exception noted in Section 9.0-K of the City's Purchasing Directive, and approve an agreement with AECOM to provide construction engineering services in the amount of \$42,500; and**
- 3. Approval of a 10% contingency (\$99,925) to be used for any unforeseen construction and/or additional inspection issues during the project; and**
- 4. Approval of design services by Mariani Landscaping to provide a Landscape Restoration Plan in the amount of \$11,185.**

Alderman Beidler made a motion to approve the action items, seconded by Alderman Morris. The following voted "Aye": Alderman Beidler, Morris, Newman, Rummel, Tack, Reisenberg, Moreno, and Buschmann. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

2. Approval of a Change Order for Design & Surveying Services for the Ravine Adjacent to the North Beach Access Road

Mr. Thomas introduced the next item and stated that the flood event that occurred on July 12 caused significant weathering and erosion to the access road which has led to further deterioration of the integrity of the road. He stated that, as a result of this impact, a change order is requested to allow for additional work to incorporate surveying, boring, and design work for new headwalls and spillways that will be

necessary to complete the design contract that was previously approved for this project. He stated that reserve funding from the original budget will be used to offset the cost of the change order that is needed.

COUNCIL ACTION: Approve a change order to AECOM for the design and surveying services of the ravine adjacent to the North Beach Access Road in the amount of \$45,300.

Alderman Moreno made a motion to approve the action items, seconded by Alderman Reisenberg. The following voted "Aye": Alderman Beidler, Morris, Newman, Rummel, Tack, Reisenberg, Moreno, and Buschmann. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

4. OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL ON NON-AGENDA ITEMS
--

Dan Sebald, 560 Ivy Court, offered his opinion to the City Council.

5. ITEMS FOR OMNIBUS VOTE CONSIDERATION
--

1. Approval of the July 17, 2017 City Council Meeting Minutes
2. Check Register for the period of June 24-July 28, 2017
3. Award of a Twelve (12) Month Contract with Call One for Telecommunication Services
4. Approval of the purchase of computer workstations, laptops, hybrid tablets, and iPads for all City departments as budgeted in FY2018 Capital Plan
5. Award of Contract for Thermoplastic Lane Marking
6. Consideration of Ordinances Approving Recommendations from the Building Review Board. (First Reading and if Desired by the City Council, Final Approval)
7. Consideration of Ordinances Approving Recommendations from the Zoning Board of Appeals. (First Reading, and if Desired by the City Council, Final Approval)

COUNCIL ACTION: Approval of the seven (7) Omnibus items as presented

Mayor Lansing asked members of the Council if they would like to remove any item or take it separately. The City Council had discussion on item #2, and #6. Hearing no further discussion, Mayor Lansing asked for a motion to approve the Seven Omnibus items as presented.

Alderman Reisenberg made a motion to approve the seven omnibus items as presented, seconded by Alderman Newman. The following voted "Aye": Alderman Beidler, Morris, Newman, Rummel, Tack, Reisenberg, Moreno, and Buschmann. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

Information such as Purpose and Action Requested, Background/Discussion, Budget/Fiscal Impact, Recommended Action and a Staff Contact as it relates to the Omnibus items can be found on the agenda.

6. ORDINANCES

1. Approval of an Ordinance amending City Code Chapter 51 and Codifying the Fee Related to Public Safety Pension Obligations (Waive First Reading and Grant Final Approval)

Elizabeth Holleb, Director of Finance, introduced the item and provided background on the Ordinance. She stated that the item relates to the discussion concerning the public safety pension fee. She added that its intent is to codify the public safety pension fee, and establish an application process for partial payments in the instance of a delinquency or potential termination of service.

COUNCIL ACTION: If determined to be appropriate by the City Council, waive first reading and grant final approval of an Ordinance amending City Code Chapter 51 and codifying the fee related to public safety pension obligations.

Mayor Lansing asked if there was anyone from the Council or public who wanted to address the issue. Seeing none, he asked for a motion.

Alderman Rummel made a motion to waive first reading and grant final approval of the Ordinance, seconded by Alderman Reisenberg. The following voted "Aye": Alderman Beidler, Morris, Newman, Rummel, Tack, Reisenberg, Moreno, and Buschmann. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

7. NEW BUSINESS

1. Approval of Contract for Deerpath Golf Course Renovation Project (Drainage and Continuous Cart Paths)

Sally Swarthout, Director of Parks, Recreation & Forestry, introduced the request and provided some background and history on the Deerpath Golf Course Renovation Project. She stated that discussions were initially held during the Capital Improvement Program meetings in the fall 2016 pertaining to the Master Plan for the golf course. She stated that the major capital improvement requests for consideration include the continuous cart path and drainage solutions for the course. She introduced Chuck Myers, Superintendent of Parks, Forestry & Special Facilities, who reviewed the specific requests for Council consideration.

Chuck Myers reviewed recent impacts of the July storm event and discussed the benefit and impact the requested improvements may provide the course during future storm events. He stated that the recommendation is to approve the bid that has been received for the work in the amount of \$1,175,000. He stated that the improvements will help reduce the amount of time that the course will need in order to recover from future rain events that would otherwise have required the golf course to close. He stated that this would hopefully provide greater revenue potential for the course in the future and ensure a healthier turf, enhance user experience, and provide a greater capacity for outings and events. He stated that the project would begin on September 18, and conclude by the end of the year or early 2018, depending on weather.

COUNCIL ACTION: If determined to be appropriate by the City Council, City staff requests approval of recommendation by City staff to accept the bid and award a contract to XGD Systems for course renovations at the Deerpath Golf Course in the amount of \$1,175,000, which includes a 6.8% contingency.

Mayor Lansing asked if there was anyone from the Council or public who wanted to address the issue. Seeing none, he asked for a motion.

Alderman Reisenberg made a motion to approve the Contract, seconded by Alderman Newman. The following voted "Aye": Alderman Beidler, Morris, Newman, Rummel, Tack, Reisenberg, Moreno, and Buschmann. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

8. ADDITIONAL ITEMS FOR COUNCIL DISCUSSION

Mayor Lansing reported there will be no further business following executive session and asked for a motion.

1. EXECUTIVE SESSION pursuant to 5ILCS 120/2 (c), (11), The City Council will be discussing threatened Litigation

Alderman Rummel made a motion to adjourn into executive session at 8:55pm pursuant to 5ILCS 120/2 (c), (11), The City Council will be discussing threatened Litigation, seconded by Alderman Tack. The following voted "Aye": Alderman Beidler, Morris, Newman, Rummel, Tack, Reisenberg, Moreno, and Buschmann. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

The City Council reconvened into regular session at 10:36 pm

9. ADJOURNMENT

There being no further business. Alderman Rummel made a motion to adjourn, seconded by Alderman Newman. Motion carried unanimously by voice vote at 10:37p.m.

Respectfully Submitted
Mike Strong

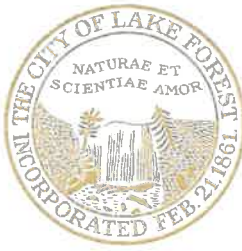
A video of the City Council meeting is available for viewing at the Lake Forest Library and on file in the Clerk's office at City Hall. You can also view it on the website by visiting www.cityoflakeforest.com. Click on I Want To, then click on View, then choose Archived Meetings Videos.

Amended --- 2018 City Council and Finance Committee Dates

** = This date represents a change from the traditional dates or times, due to holiday or other conflicts

Meeting dates highlighted in blue, represent Council Workshops

**January 2, 2018	MUNICIPAL SERVICES BUILDING	6:30 Workshop meeting
**January 16, 2018	COUNCIL CHAMBERS	FC 6:30 P.M. CC to follow immediately after
February 5, 2018	COUNCIL CHAMBERS	CC 6:30 P.M.
**February 20, 2018	COUNCIL CHAMBERS	CC 6:30 P.M.
** March 5, 2018	MUNICIPAL SERVICES BUILDING	Operating Budget Workshop 5:00 PM
March 19, 2018	COUNCIL CHAMBERS	CC 6:30 P.M.
April 2, 2018	COUNCIL CHAMBERS	CC 6:30 P.M.
April 16, 2018	COUNCIL CHAMBERS	FC 6:30 P.M. CC to follow immediately after
May 7, 2018	COUNCIL CHAMBERS	CC 6:30 P.M.
May 21, 2018	COUNCIL CHAMBERS	CC 6:30 P.M.
June 4, 2018	COUNCIL CHAMBERS	CC 6:30 P.M.
June 18, 2018	COUNCIL CHAMBERS	CC 6:30 P.M.
July 2, 2018	MUNICIPAL SERVICE BUILDING	6:30 P.M. Workshop Meeting
July 16, 2018	COUNCIL CHAMBERS	FC 6:30 P.M. CC to follow immediately after
August 6, 2018	COUNCIL CHAMBERS	CC 6:30 P.M.
August 20, 2018	NO MEETING	NO MEETING
**September 4, 2018	COUNCIL CHAMBERS	CC 6:30 P.M.
September 17, 2018	MUNICIPAL SERVICES BUILDING	6:30 Workshop Meeting
October 1, 2018	COUNCIL CHAMBERS	CC 6:30 P.M.
October 15, 2018	COUNCIL CHAMBERS	FC 6:30 P.M. CC to follow immediately after
November 5, 2018	COUNCIL CHAMBERS	CC 6:30 P.M.
**November 13, 2018	MUNICIPAL SERVICES BUILDING	Capital Budget Workshop 5:00 PM
November 19, 2018	COUNCIL CHAMBERS	CC 6:30 P.M.
December 3, 2018	COUNCIL CHAMBERS	CC 6:30 P.M.
December 17, 2018	NO MEETING	NO MEETING



RESOLUTION

WHEREAS, Michelle R. Kousins has been a dedicated employee of The City of Lake Forest since January 23, 2008; and

WHEREAS, Michelle R. Kousins will honorably retire from the City on **August 30, 2017**; and

WHEREAS, Michelle R. Kousins served in the following positions during her dedicated career: *Administrative Assistant II for the Police Department until May 17, 2010, and served as Administrative Assistant II for the Fire Department from 2010 until her retirement. In addition Michelle R. Kousins* served on numerous internal and external committees and was an invaluable resource to the City of Lake Forest.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE FOREST that the Council, on behalf of the administration and residents of the community, hereby expresses its appreciation and gratitude to **Michelle R. Kousins** for a public service faithfully performed; and

BE IT FURTHER RESOLVED that this Resolution be appropriately inscribed and conveyed to **Michelle R. Kousins**, with a copy to be included in the official minutes of the **September 05, 2017** meeting of the Lake Forest City Council.

Mayor

INDEPENDENT CONTRACTOR AGREEMENT

This Independent Contractor Agreement (the "Agreement") is made and entered into this ____ day of _____, 2017, by and between The City of Lake Forest (the "City"), an Illinois local government in the County of Lake, Illinois, and the undersigned Contractor, DP Consulting, LLC ("Contractor"). In consideration of the mutual covenants and promises contained in this Agreement, the City and Contractor hereby agree as follows:

1. **RETENTION OF CONTRACTOR.** The City agrees to retain Contractor to perform the services described on Exhibit A, attached hereto and made a part hereof. Contractor accepts such appointment and agrees to provide services in a professional and appropriate manner on an independent contractor basis. At the completion of the contract, Contractor shall grant to the City, an exclusive perpetual license to use all work products created hereunder. This Agreement shall not create an employment, partnership, agent, or joint venture relationship. Nor does this Agreement authorize the Contractor to serve as an agent of the City or to conduct business on the City's behalf, including, but not limited to entering into agreements on behalf of the City, or otherwise creating any obligation for the City, unless the City Council expressly authorizes in writing those agreements or obligations.
2. **CONTRACTOR DUTIES.** Contractor will provide the services described in Exhibit A during the term of this Agreement.

As an independent contractor, Contractor shall not be entitled to overtime premiums or to benefits of any kind, including without limitation, deferred compensation, 457, pension contributions, health insurance, life insurance, workers' compensation benefits, and short-term or long-term disability benefits offered by the City to its employees. The City and Contractor agree that Contractor retains the sole right and discretion to determine the manner and means by which services under this Agreement will be performed for the City. Notwithstanding the foregoing, Contractor is expected, at all times, to act in a professional manner while performing services for the City pursuant to this Agreement, and the City retains the right to inspect the services provided by Contractor to ensure that Contractor is adequately delivering the services described in Exhibit A.

3. **TERM.** The term of this Agreement shall begin September 5, 2017 and end April 30, 2018, provided, however, this Agreement may be terminated at any time, with or without cause, by either party upon fourteen (14) days prior written notice.
4. **COMPENSATION.** In exchange for the services rendered under this Agreement, the City will pay the Contractor the gross amount of \$2,720.00 total for every month that this Agreement remains in effect (or a prorated share for those months in which the Agreement was terminated). Contractor will receive payment at the end of each month. The City will not pay or withhold federal, state or local income or payroll taxes on behalf of the Contractor. The Contractor is responsible for paying all applicable taxes and waives all rights to any employee benefits offered by the City to

its employees. In the event taxes are assessed against the City arising out of any money paid to the Contractor, the Contractor agrees to assume all responsibility for the payment of such taxes and to indemnify and hold harmless the City for any such tax liabilities, including penalties. Contractor shall be fully and solely responsible for all costs and expenses incident to the services furnished to the City under this Agreement.

5. **ESTIMATED TIME TO PROVIDE SERVICES.** Contractor shall decide in its discretion how much time will be required to provide the services listed on Exhibit A. The City estimates that such services may take approximately 20 hours per week to perform. Notwithstanding the foregoing, Contractor will be available on evenings and weekends for consultation with City staff and/or local business entities if needed.
6. **CONFIDENTIAL INFORMATION.** Contractor recognizes that certain confidential knowledge or information (Confidential Information) might be obtained by in the course of performing services hereunder including, but not limited to, personal information concerning the City's businesses and residents. Contractor does hereby agree that all such Confidential Information will be forever held confidential by Contractor, and not be disclosed to any party whatsoever during the term hereof and at all times thereafter. Upon termination of this Agreement, Contractor shall return to the City all documents, notes, or other tangible property that contain Confidential Information that is in the possession of Contractor.
7. **INDEMNITY.** Contractor shall indemnify and hold harmless the City, and its Mayor, Aldermen, Appointed Officials, Employees, Agents, Representatives, and Attorneys, in both their official and individual capacities, from and against any and all liability, loss, payment expense, cost, suit, claim, damage, tax claim, cause of action or encumbrance whatsoever including without limitation, attorneys' fees and costs, court costs, interest and penalties that may arise from or relate to any claim whatsoever in connection with this Agreement or work rendered hereunder or incurred by or imposed against the City or its Mayor, Aldermen, Appointed Officials, Employees, Agents, Representatives, and Attorneys, arising out of or in any way related to any act or failure to act by Contractor, by whomever such claims may be asserted or threatened. Contractor also agrees to indemnify and hold harmless the City for any taxes, interest and penalties assessed against the City by the United States Internal Revenue Services or the Illinois Department of Revenue in connection with any compensation paid to Contractor. This indemnity shall survive termination of this Agreement.
8. **NOTICES.** All notices under this Agreement shall be in writing and shall be delivered in person or sent by registered or certified mail, postage prepaid, return receipt requested, to the parties at their addresses listed below or to such address as any party hereto, by written notice to the other party may designate from time to

time.

9. **MISCELLANEOUS.** No waiver, modification or amendment of this Agreement shall be valid and enforceable unless it is in writing and signed by Contractor and the City Manager. This Agreement supersedes all other oral and written agreements, understandings or communications between the City and Contractor. This Agreement and any amendments hereto shall be governed by and construed in accordance with the laws of the State of Illinois without regard to choice of law principles. Waiver by either party to this Agreement of any breach or default by the other party of any of the terms and conditions of this Agreement shall not operate as a waiver of any other breach or default, whether similar to or different from the breach or default waived.

Accepted and approved this
____ day of _____, 2017

By:

Douglas J. Petroschius
DP Consulting, LLC
Contractor

Accepted and approved this
____ day of _____, 2017

By:

Robert R. Kiely, Jr.
City Manager
The City of Lake Forest

EXHIBIT A

SUMMARY: Contractor shall serve as the City's **Business Advocate** acting as the City's liaison to existing businesses (large and small), prospective businesses and commercial property owners.

Contractor's services shall include, but are not limited to, the following:

- Develop relationships with local business owners and managers. Outreach will focus on businesses throughout the community ranging from small retail stores to restaurants to large corporations. Serve as a direct contact for businesses with the goal of providing an expedited response to issues or concerns.
- Review, update and reconfigure information on the City's website to provide useful information, in a user friendly format, for existing and prospective businesses, and commercial property owners.
- Contact owners of commercial properties in the community, in particular the owners of properties that are presently underutilized, to offer assistance in developing a plan of action to achieve greater utilization and improvements on the sites.
- Identify prospective businesses that may be a good fit for the community and facilitate connections between businesses and property owners.
- Promote the upcoming influx of residents to the Central Business District as a result of residential development that is currently under construction. Encourage businesses and property owners to be forward thinking about how best to position themselves to meet the needs of the new residents locally.
- Coordinate with the Chamber of Commerce to identify opportunities for collaboration on programs and activities that support local businesses and the vitality of the City's business districts.
- As needed, evaluate requests for incentives related to proposed development.
- Complete special projects as assigned related to the business and office districts.
- At the City's request, produce written or verbal summaries of how the Contractor is delivering and fulfilling the above-described services.



Area of Request
120 Woodland Road

THE CITY OF LAKE FOREST
ORDINANCE NO. 2017-__

AN ORDINANCE APPROVING ARCHITECTURAL AND SITE DESIGN
REVIEW AND GRANTING A FLOOR AREA EXCEPTION FOR
THE PROPERTY LOCATED AT 120 E. WOODLAND ROAD

WHEREAS, Suzanne Boren ("**Owner**") is the owner of that certain real property commonly known as 120 E. Woodland Road, Lake Forest, Illinois and legally described in Exhibit A, attached hereto ("**Property**"); and

WHEREAS, the Property is located in the R-1, Single Family Residence District; and

WHEREAS, the Owner desires to construct improvements, including enclosing an existing open front porch ("**Improvements**") as depicted on the site plan and architectural drawings that are attached hereto as Group Exhibit B ("**Plans**"); and

WHEREAS, the Owner submitted an application ("**Application**") to permit the construction of the Improvements and was required to present the Plans to the Building Review Board ("**BRB**") for its evaluation and recommendation; and

WHEREAS, the Improvements as depicted on the Plans would exceed the maximum floor area allowances as set forth in Section 150.148 (C) of the City Code, which apply to new construction on, or additions and alterations to existing construction on, residential property; and

WHEREAS, pursuant to notice duly published, the BRB reviewed and evaluated the Plans at a public hearing held on August 3, 2017; and

WHEREAS, the BRB, having fully heard and having considered the evidence and testimony by all those attending the public hearing who wished to testify, made the following findings:

1. the Property is located within the R-1 District under the City Code,
2. Owner proposes to construct the Improvements as depicted on the Plans,
3. as depicted on the Plans, the Improvements exceed the maximum floor area allowances set forth in Section 150.148(C) of the City Code,
4. the Improvements are consistent with the design standards in Section 150.147 of the City Code,
5. existing vegetation on the Property effectively mitigate the proposed enclosure and as a result, the proposed development of the Improvements as set forth on the Plans is in keeping with the streetscape and overall neighborhood,
6. the Improvements will not significantly change the perceived mass of the house from the streetscape.
7. the height and mass of the Improvements will generally be compatible with the height and mass of structures on adjacent lots, buildings on the street and on adjacent streets, and other residences and garages in the same subdivision,
8. the evidence presented indicates that the construction of the Improvements, if undertaken in conformity with this Ordinance, the recommended conditions, and the Plans, will meet the standards and requirements of Sections 150.147 and 150.148 of the City Code,

and recommended that the City Council approve the Application and the Plans and grant an exception to the maximum allowable floor area consistent with the Plans, subject to the terms and conditions hereinafter set forth; and

WHEREAS, the Mayor and City Council, having considered Owner's Application to construct the Improvements on the Property, and the findings and recommendations of the BRB, have determined that it is in the best interests of the City and its residents to grant approval to the Application and exception to the maximum allowable floor area, subject to the terms and conditions hereinafter set forth; and

WHEREAS, the Mayor and City Council further determine in the exercise of the City's home rule powers that it is in the best interests of the City and its residents to grant Owner's request for exceptions to the otherwise applicable maximum floor area requirements, subject to the terms and conditions hereinafter set forth;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF LAKE FOREST, COUNTY OF LAKE, STATE OF ILLINOIS, as follows:

SECTION ONE: Recitals. The foregoing recitals are hereby incorporated into and made a part of this Ordinance as if fully set forth.

SECTION TWO: Approval of Application. Pursuant to Section 150.147 of the City Code, and subject to the limitations therein and the conditions set forth in Section Four of this Ordinance, the City Council does hereby grant approval of the Application to allow the construction of the Improvements on the Property, as more fully depicted on the Plans.

SECTION THREE: Maximum Floor Area Exception Granted. Pursuant to Section 150.148 of the City Code, and subject to the limitations therein and the conditions set forth in Section Four of this Ordinance, the City Council does

hereby grant an exception to the maximum floor area requirements set forth in Section 150.148(D) of the City Code, as more fully depicted on the Plans, by allowing the Improvements and other structures on the Property to have a maximum square footage not to exceed 2536 square feet.

SECTION FOUR: Conditions on Approval. The approval granted pursuant to Sections Two and Three of this Ordinance shall be, and are hereby, conditioned upon and limited by the following conditions, the violation of any of which shall, in the discretion of the Mayor and City Council, render void the approvals granted by this Ordinance:

- A. No Authorization of Work. This Ordinance does not authorize commencement of any work on the Property. Except as otherwise specifically provided in writing in advance by the City, no work of any kind shall be commenced on the Property pursuant to the approvals granted in this Ordinance except only after all permits, approvals, and other authorizations for such work have been properly applied for, paid for, and granted in accordance with applicable law.
- B. Compliance with Laws. Chapters 150, regarding building and construction, 156, regarding subdivisions, and 159, regarding zoning, of the City Code, and all other applicable ordinances and regulations of the City shall continue to apply to the Property, and the development and use of the Property shall be in compliance with all laws and regulations of all other federal, state, and local governments and agencies having jurisdiction.
- C. Tree Preservation. The Owner will fully comply with Chapter 99 of the City Code, regarding trees, as it relates to the construction of the Improvements.
- D. Compliance with the Plans. The Improvements must be developed on the Property in substantial compliance with the Plans.
- E. Fees and Costs. The Owner shall be responsible for paying all applicable fees relating to the granting of the approvals set forth herein in accordance with the City Code. In addition, the Owner shall reimburse the City for all of its costs (including without limitation engineering, planning, and legal expenses)

incurred in connection with the review, consideration, approval, implementation, or successful enforcement of this Ordinance. Any amount not paid within 30 days after delivery of a demand in writing for such payment shall, along with interest and the costs of collection, become a lien upon the Property, and the City shall have the right to foreclose such lien in the name of the City as in the case of foreclosure of liens against real estate.

- F. Other conditions. The improvements shall be substantially in conformance with the Board's deliberations as reflected on Exhibit C, Notice of Action – Board Recommendation, attached hereto.

SECTION FIVE: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law; provided, however, that this Ordinance shall, in the discretion of the City Council, be of no force or effect if the Owner has not (i) executed and (ii) thereafter filed with the City Clerk, within 60 days following the passage of this Ordinance, the unconditional agreement and consent, in the form attached hereto as Exhibit C and by this reference made a part hereof, to accept and abide by each and all of the terms, conditions, and limitations set forth herein. The City Clerk is hereby directed to record this Ordinance and such agreement and consent with the Recorder of Deeds of Lake County.

PASSED THIS __ DAY OF _____, 2017,

AYES: ()

NAYS: ()

ABSENT: ()

ABSTAIN: ()

PASSED THIS __ DAY OF _____, 2017.

Mayor

ATTEST:

City Clerk

LEGEND	
N.	North
S.	South
E.	East
W.	West
N.W.	Northwest
N.E.	Northeast
S.E.	Southeast
S.W.	Southwest
P.O.B.	Point of Beginning
SQ.FT.	Square Feet
R.O.W.	Right of Way
Doc.	Document
Rec.	Recorded as
M eas.	Measured
T.F.	Top of Foundation
M IN.	Minimum
M AX.	Maximum

R. E. DECKER
(1933-1999)

R.G. PAYLETIC
P.L.S. 035-3261

Plat of Survey

OF

Lot 45 in Green Bay Addition, being a Subdivision of that part of the Southwest Quarter of Section 28, Township 44 North, Range 12, East of the Third Principal Meridian, lying East of the center of the Green Bay Road, according to the Plat thereof, recorded October 14, 1907 as Document 114199, in Book 6 of Plats, Page 86, in Lake County, Illinois.

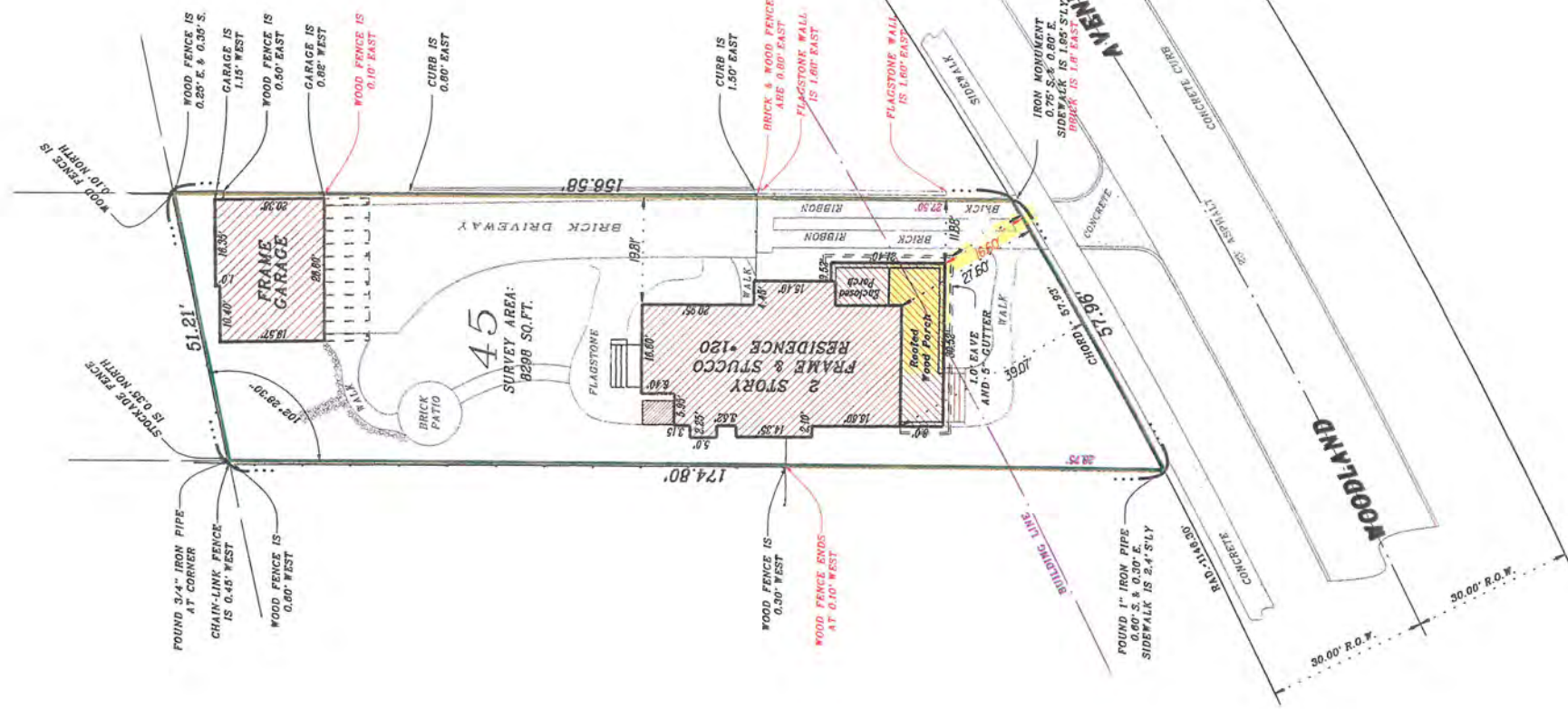
Commonly known as: 120 E WOODLAND AVENUE, LAKE FOREST, ILLINOIS.

W E

S

The Meridian is assumed but reflects the record Subdivision or Deed, except when noted.

Scale: 1" = 20 ft.



GROUP EXHIBIT B The Plans

ORDER # 17-642

ORDERED BY Suzanne Boren
FOR



WITHOUT A RAISED SEAL
PLAT IS NOT VALID



R E DECKER
PROFESSIONAL LAND SURVEYORS PC
114 E. COOK AVENUE
LIBERTYVILLE, IL 60048
TEL. 847-362-0091
DECKERSURVEY@GMAIL.COM



Field Work Completed on: 7-14-17
STATE OF ILLINOIS }
COUNTY OF LAKE } ss

This Professional service conforms to the current Illinois minimum standards for a "Boundary Sur

R. E. DECKER, P.C.

By: R. E. DECKER, P.C.

Professional Land Surveyor

Compare the Description on this Plat with your Deed and Title also compare stakes to this Plat before building by them, and report any differences at once. Dimensions are shown in feet and decimal parts thereof. Refer to Title, Covenants or Building Department for additional Easements, Setbacks or Restrictions which may exist.

JUL 20 2017

The Plans



PROPOSED FRONT ELEVATION

MELICHAIR ARCHITECTS
711 NO. MCKINLEY RD.
LAKE FOREST, IL.



BOREN RESIDENCE
120 EAST WOODLAND RD.
LAKE FOREST, IL

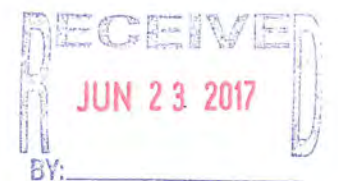
GROUP EXHIBIT B

The Plans

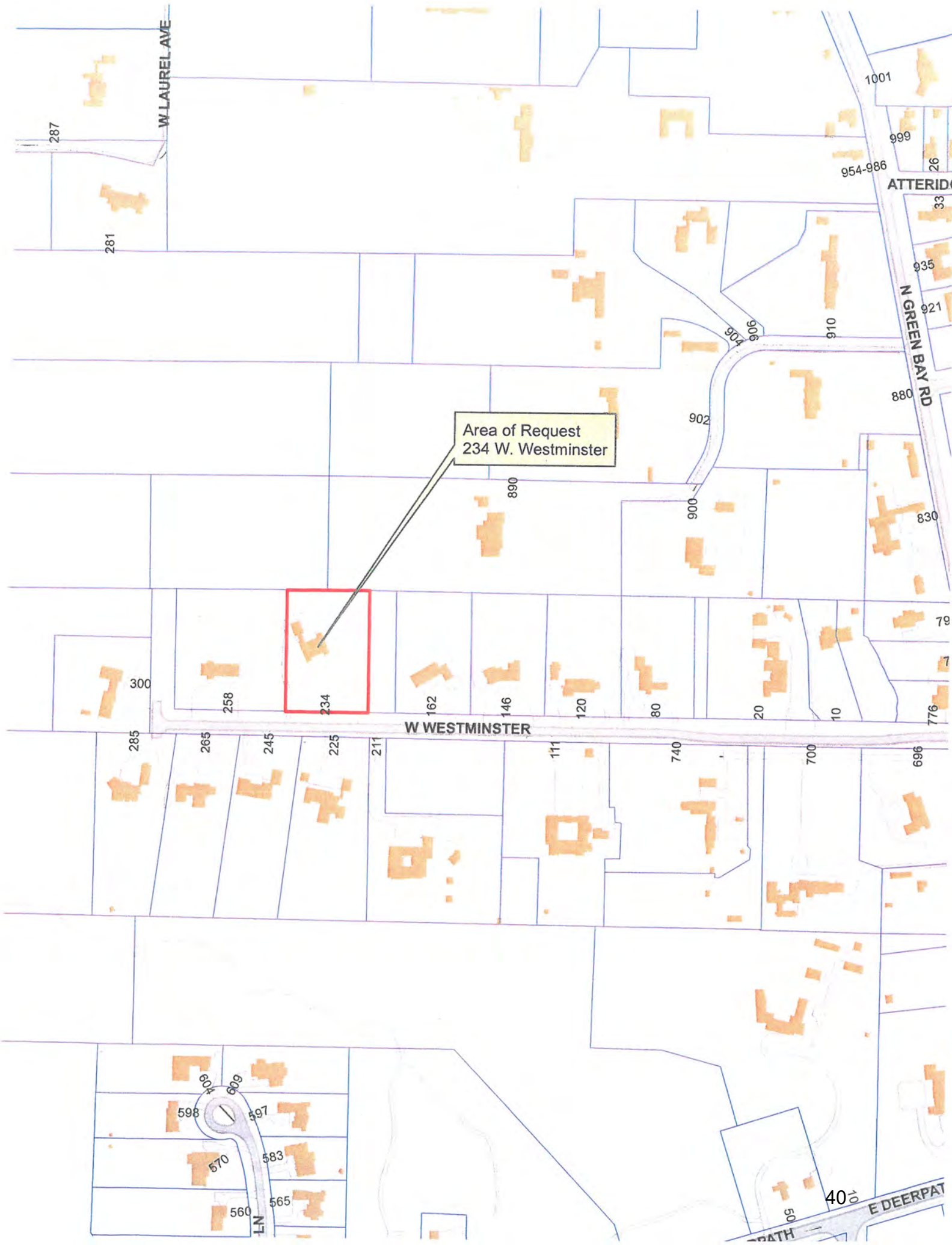


PROPOSED SIDE ELEVATION

MELICHAM ARCHITECTS
711 NO. MCKINLEY RD.
LAKE FOREST, IL.



BOREN RESIDENCE
120 EAST WOODLAND RD
LAKE FOREST, IL.



Area of Request
234 W. Westminster

W LAUREL AVE

W WESTMINSTER

ATTERIDGE

N GREEN BAY RD

1001

999

954-986

26

33

935

921

880

830

79

7

776

696

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111

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265

285

234

258

300

890

900

902

904

906

910

26

33

935

921

880

830

79

7

776

696

700

740

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211

225

245

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258

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THE CITY OF LAKE FOREST
ORDINANCE NO. 2017- ____

AN ORDINANCE APPROVING ARCHITECTURAL AND SITE DESIGN FOR THE
PROPERTY LOCATED AT 234 W. WESTMINSTER

WHEREAS, Chicago Title Land Trust Company (Mary Liz and Peter Lehman) ("**Owners**") are the owners of that certain real property commonly known as 234 W. Westminster, Lake Forest, Illinois and legally described in Exhibit A, attached hereto ("**Property**"); and

WHEREAS, the Property is located in the R-4, Single Family Residence Zoning District; and

WHEREAS, the Owners desire to demolish, in its entirety, the existing house, re-site the previously approved replacement residence, and modify the overall site plan ("**Improvements**") as depicted on the site plan and architectural drawings that are attached hereto as Group Exhibit B ("**Plans**"); and

WHEREAS, the Owners submitted an application ("**Application**") to permit the construction of the Improvements and was required to present the Plans to the Building Review Board ("**BRB**") for its evaluation and recommendation; and

WHEREAS, on September 7, 2016, the City Council approved Ordinance #2016-58 which authorized improvements at this site however, due to conditions found at the site, the Owners submitted a revised plan for BRB evaluation and recommendation; and

WHEREAS, pursuant to notice duly published, the BRB reviewed and evaluated the revised Plans at a public hearing held on August 3 2017; and

WHEREAS, the BRB, having fully heard and having considered the evidence and testimony by all those attending the public hearing who wished to testify, made the following findings:

1. the Property is located within the R-4, Single Family Residence District under the City Code,
2. Owners propose to construct the Improvements as depicted on the Plans,
3. the evidence presented indicates that the construction of the Improvements, if undertaken in conformity with the recommended conditions and the Plans, will meet the design standards and requirements of Section 150.147 of the City Code,

and recommended that the City Council approve the Application and the Plans, subject to the terms and conditions hereinafter set forth; and

WHEREAS, the Mayor and City Council, having considered Owners' Application to construct the Improvements on the Property, and the findings and recommendations of the BRB, have determined that it is in the best interests of the City and its residents to grant approval to the Application, subject to the terms and conditions hereinafter set forth;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF LAKE FOREST, COUNTY OF LAKE, STATE OF ILLINOIS, as follows:

SECTION ONE: Recitals. The foregoing recitals are hereby incorporated into and made a part of this Ordinance as if fully set forth.

SECTION TWO: Approval of Application. Pursuant to Section 150.147 of the City Code, and subject to the limitations therein and the conditions set forth

in Section Three of this Ordinance, the City Council does hereby grant approval of the Application to allow the construction of the Improvements on the Property, as more fully depicted on the Plans.

SECTION THREE: Conditions on Approval. The approval granted pursuant to Section Two of this Ordinance shall be, and is hereby, conditioned upon and limited by the following conditions, the violation of any of which shall, in the discretion of the Mayor and City Council, render void the approvals granted by this Ordinance:

- A. No Authorization of Work. This Ordinance does not authorize commencement of any work on the Property. Except as otherwise specifically provided in writing in advance by the City, no work of any kind shall be commenced on the Property pursuant to the approvals granted in this Ordinance except only after all permits, approvals, and other authorizations for such work have been properly applied for, paid for, and granted in accordance with applicable law.
- B. Compliance with Laws. Chapters 150, regarding buildings and construction, 156, regarding subdivisions, and 159, regarding zoning, of the City Code, and all other applicable ordinances and regulations of the City shall continue to apply to the Property, and the development and use of the Property shall be in compliance with all laws and regulations of all other federal, state, and local governments and agencies having jurisdiction.
- C. Tree Preservation. The Owners will fully comply with Chapter 99 of the City Code, regarding trees, as it relates to the construction of the Improvements.
- D. Compliance with the Plans. The Improvements must be developed on the Property in substantial compliance with the Plans.
- E. Fees and Costs. The Owners shall be responsible for paying all applicable fees relating to the granting of the approvals

set forth herein in accordance with the City Code. In addition, the Owners shall reimburse the City for all of its costs (including without limitation engineering, planning, and legal expenses) incurred in connection with the review, consideration, approval, implementation, or successful enforcement of this Ordinance. Any amount not paid within 30 days after delivery of a demand in writing for such payment shall, along with interest and the costs of collection, become a lien upon the Property, and the City shall have the right to foreclose such lien in the name of the City as in the case of foreclosure of liens against real estate.

- F. Other conditions. The improvements shall be substantially in conformance with the Board's deliberations as reflected on Exhibit C, Notice of Action – Board Recommendation, attached hereto.

SECTION FOUR: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law; provided, however, that this Ordinance shall, in the discretion of the City Council, be of no force or effect if Owners have not (i) executed and (ii) thereafter filed with the City Clerk, within 60 days following the passage of this Ordinance, the unconditional agreement and consent, in the form attached hereto as Exhibit D and by this reference made a part hereof, to accept and abide by each and all of the terms, conditions, and limitations set forth herein.

PASSED THIS __ DAY OF _____, 2017.

AYES: ()

NAYS: ()

ABSENT: ()

ABSTAIN: ()

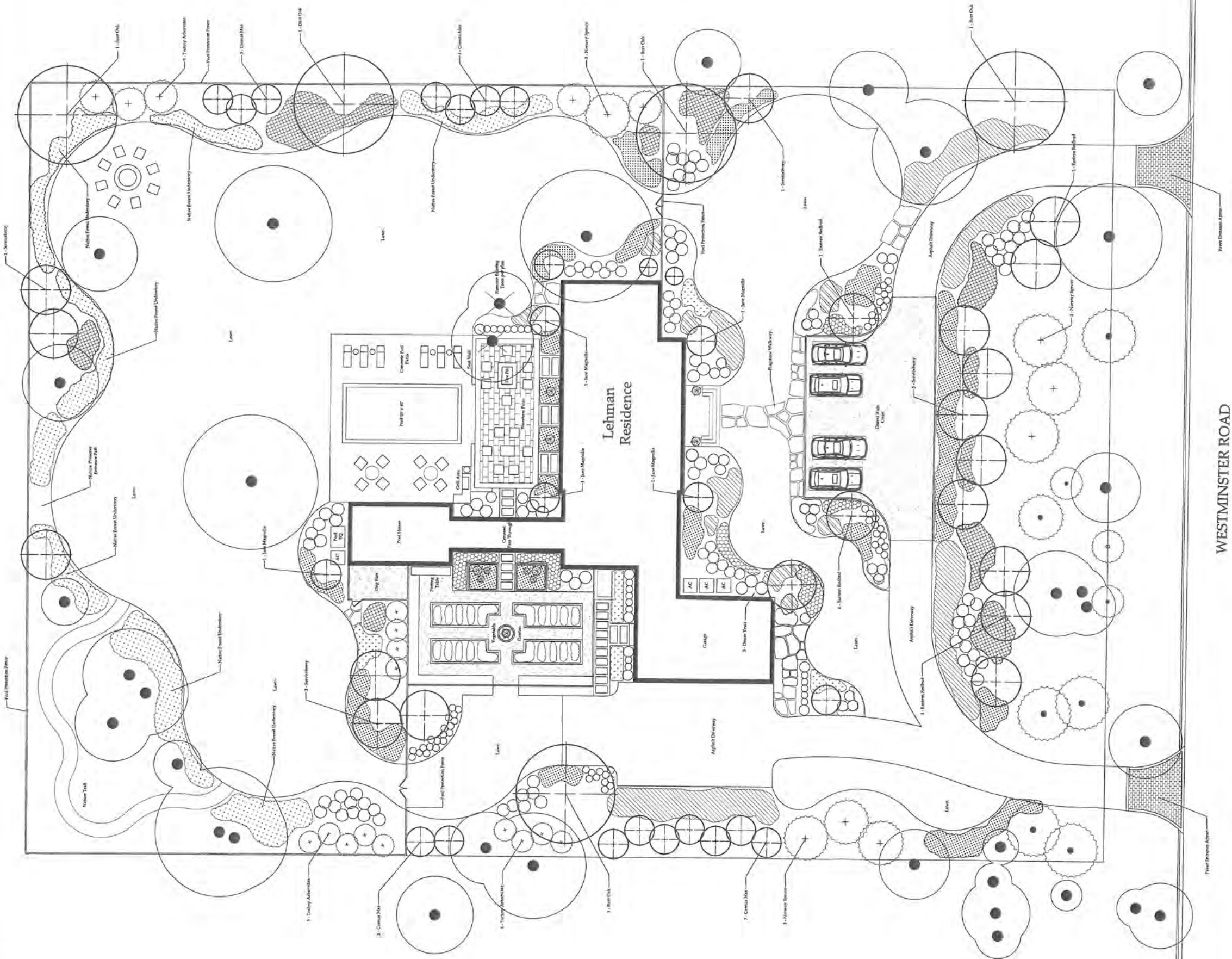
PASSED THIS __ DAY OF _____, 2017.

Mayor

ATTEST:

City Clerk

The Plans



modus HOME+GARDEN
Landscape Plan

SCALE IN FEET 3/32" = 1'-0"

LIVE WELL=BE WELL.

This drawing is the property of Modus H + G and cannot be used for any purpose without the written consent of Modus Home + Garden. Modus Home + Garden reserves the right to substitute plant material varieties based on availability.

DATE:	ISSUED FOR:
06/26/2017	DSM

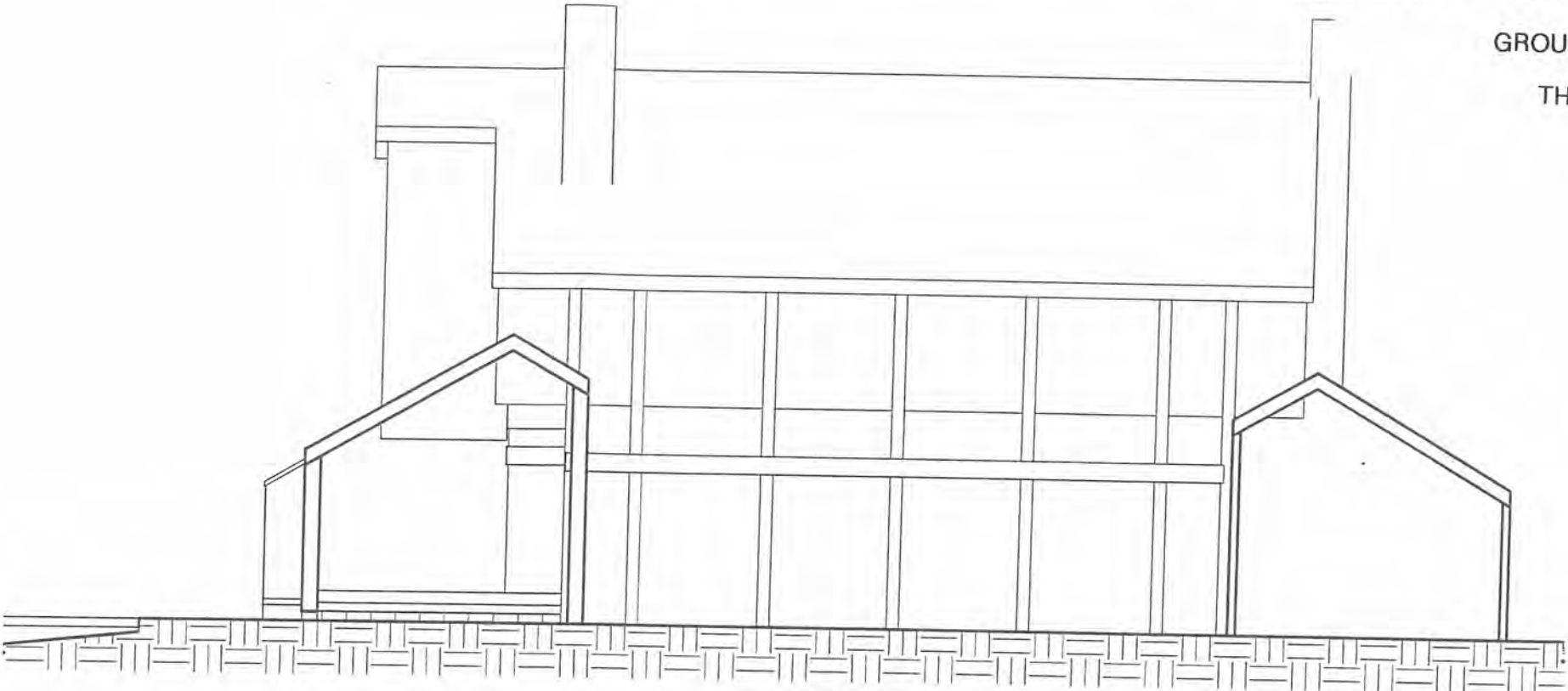
CK BY:	DSM
DN BY:	DSM
DATE:	DSM
SCALE:	3/32" = 1'-0"
PROJECT #:	170407



Sheet#: 1 of 1

LEHMAN RESIDENCE
Landscape Master Plan

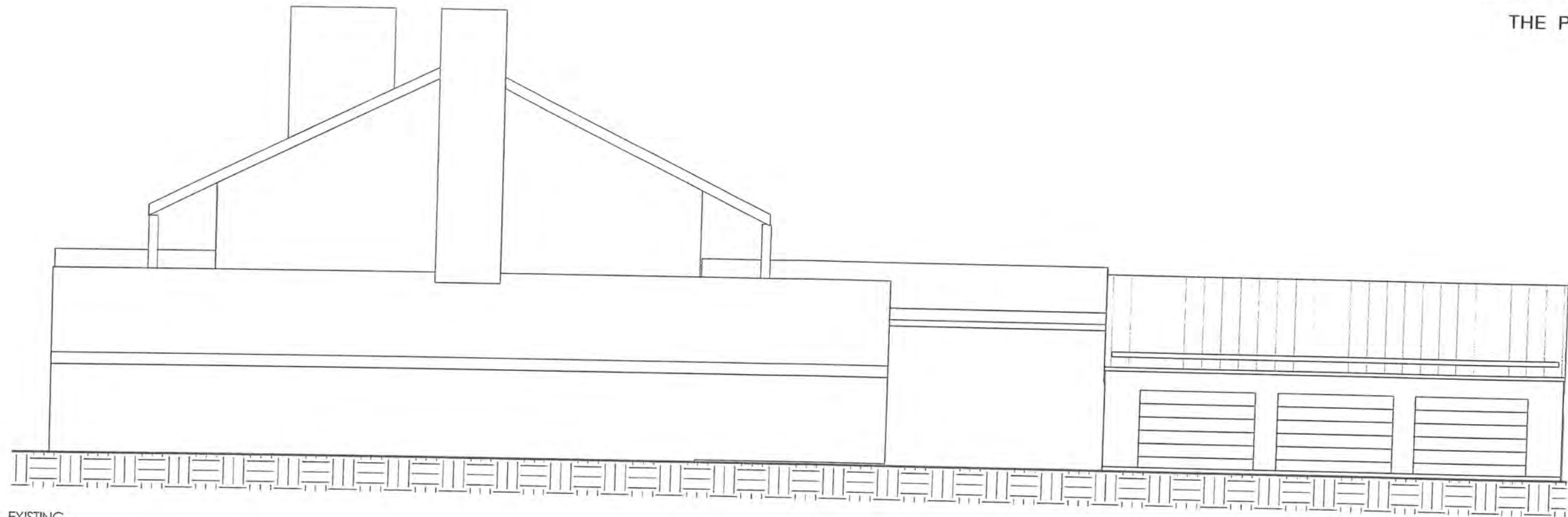
234 W. WESTMINSTER, LAKE FOREST, ILLINOIS



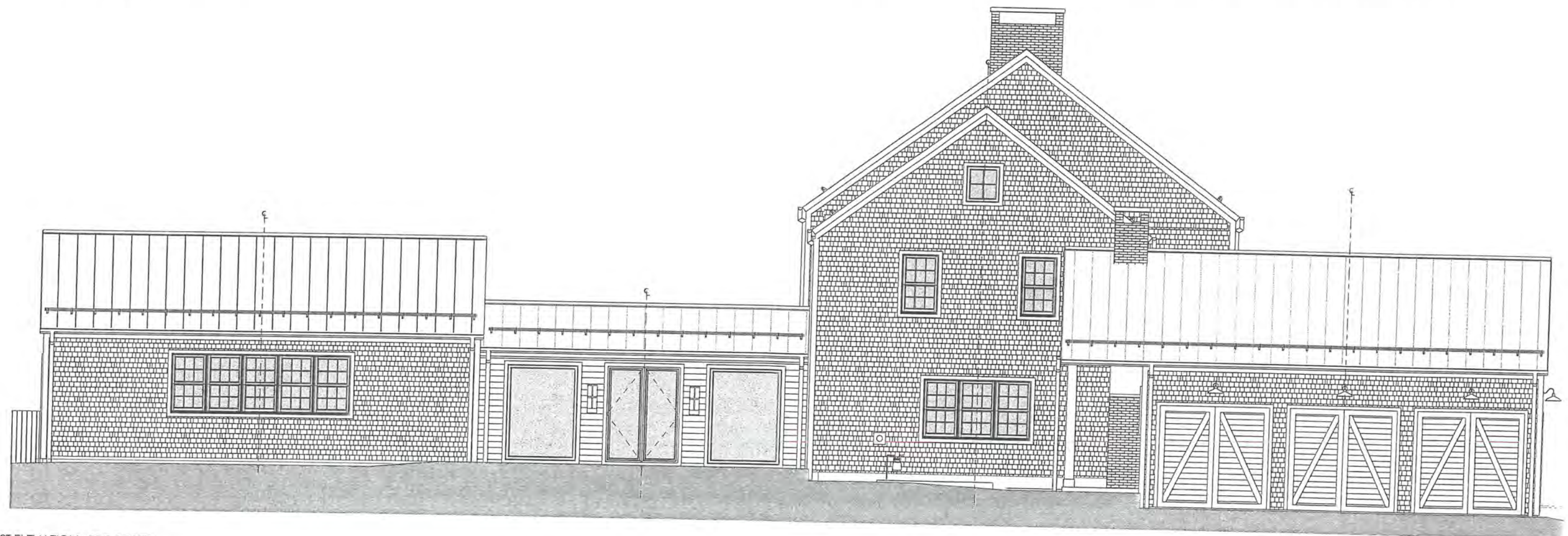
SOUTH ELEVATION - EXISTING



SOUTH ELEVATION - PROPOSED

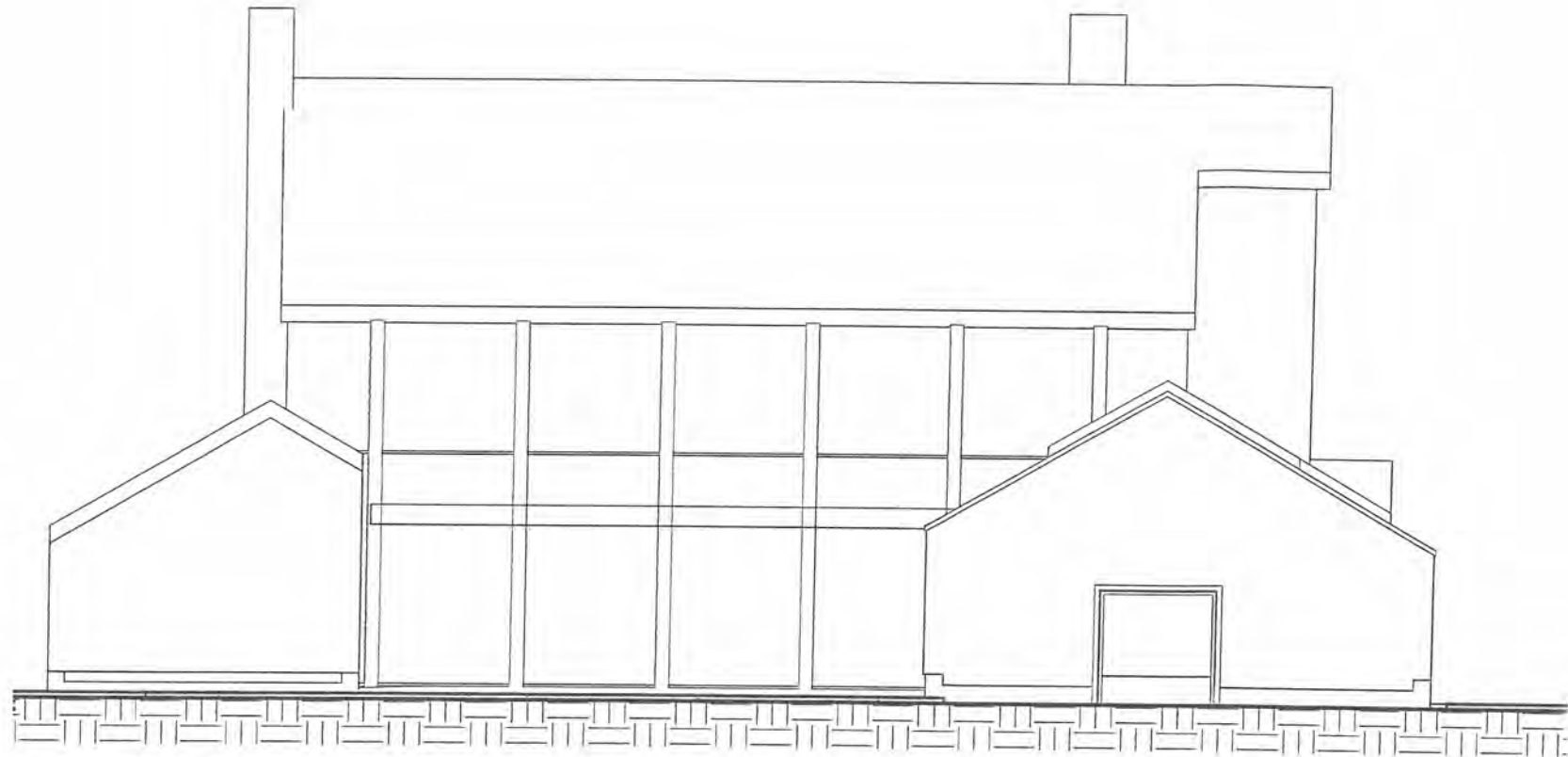


EAST ELEVATION - EXISTING

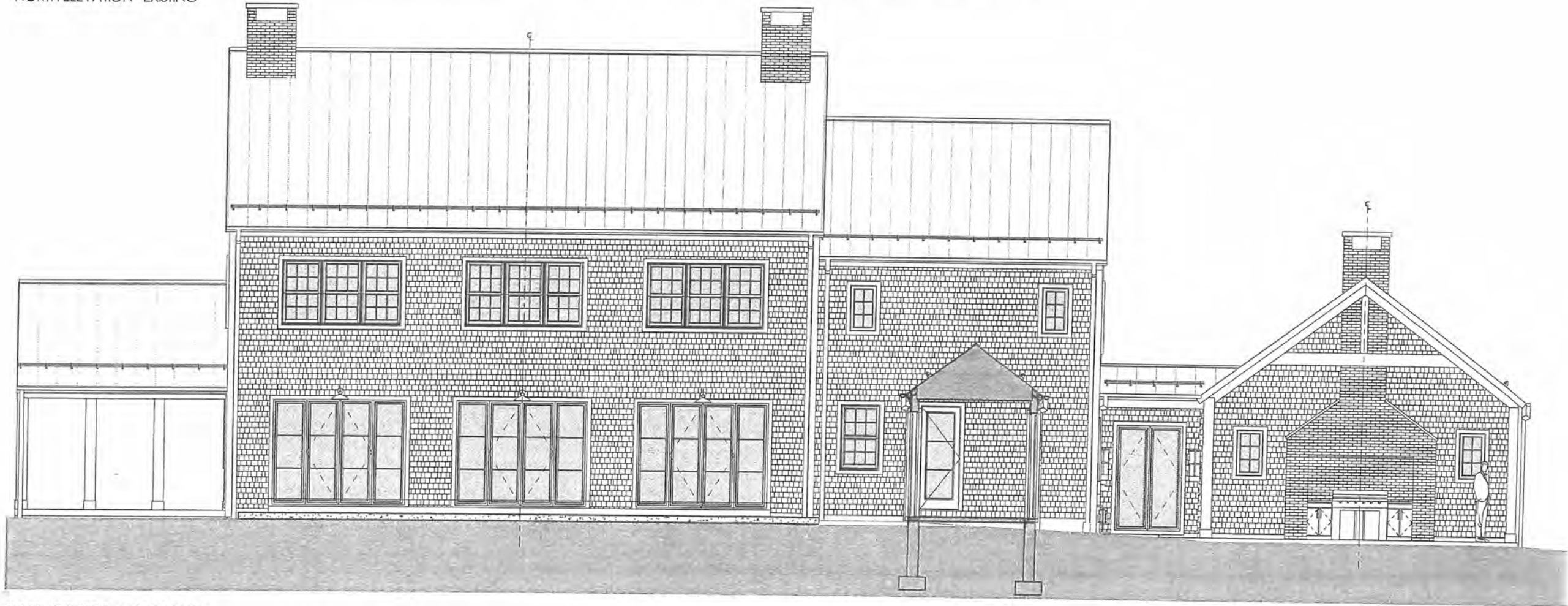


EAST ELEVATION - PROPOSED

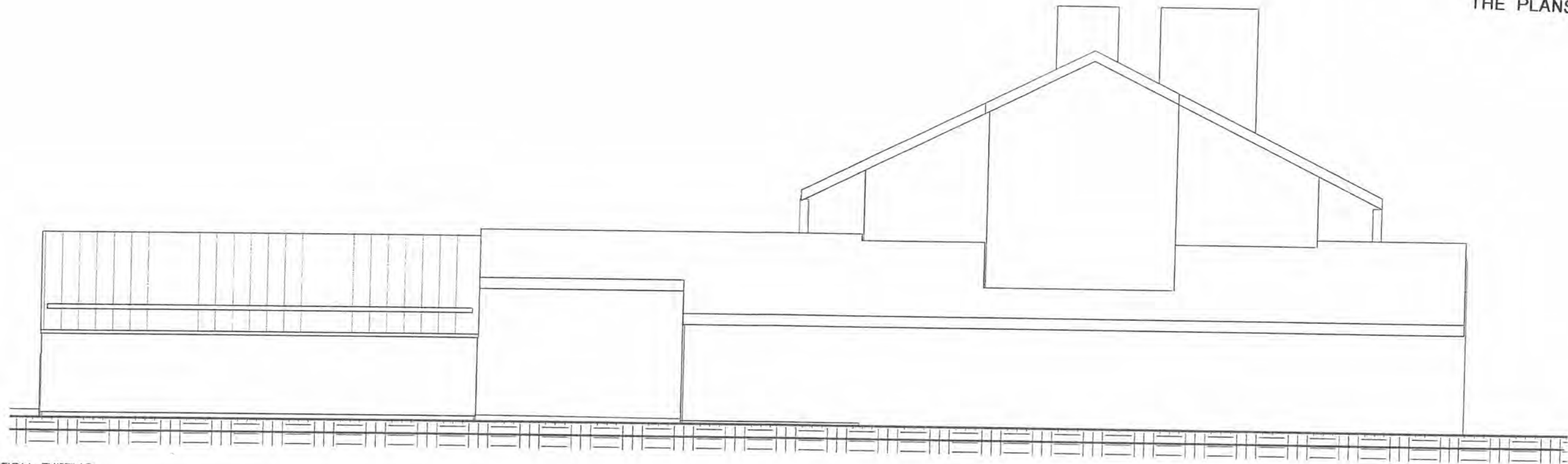
WESTMINSTER RESIDENCE - LAKE FOREST, IL
EXTERIOR ELEVATIONS



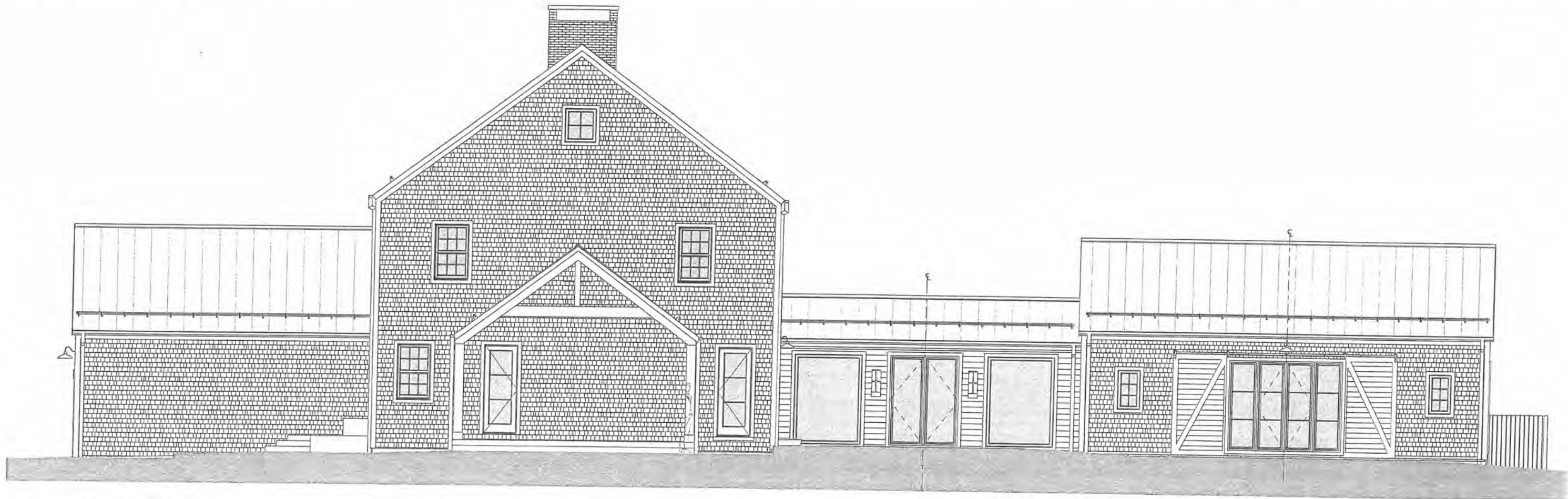
NORTH ELEVATION - EXISTING



NORTH ELEVATION - PROPOSED



WEST ELEVATION - EXISTING



WEST ELEVATION - PROPOSED



Area of Request
120 Woodland Road

THE CITY OF LAKE FOREST

ORDINANCE NO. 2017-__

AN ORDINANCE GRANTING A VARIANCE FROM THE FRONT YARD SETBACK
REQUIREMENTS FOR PROPERTY LOCATED AT 120 E. WOODLAND ROAD

WHEREAS, Suzanne Boren ("**Owner**") is the owner of that certain real property commonly known as 120 E. Woodland Road, Lake Forest, Illinois and legally described in Exhibit A, attached hereto ("**Property**"); and

WHEREAS, the Property is located in the R-1, Single Family Residence Zoning District; and

WHEREAS, the Owner desires to construct improvements, including enclosure of the front porch ("**Improvements**") as depicted on the site plan and architectural drawings that are attached hereto as Group Exhibit B ("**Plans**"); and

WHEREAS, the Owner submitted an application ("**Application**") requesting approval of a variance from Section 159.085, R-1, Single Family Residence District, of the City of Lake Forest Code to allow construction of the Improvements, within the front yard setback area; and

WHEREAS, pursuant to notice duly published, the ZBA reviewed and evaluated the Plans at a public hearing held on July 24, 2017; and

WHEREAS, the ZBA, having fully heard and having considered the evidence and testimony by all those attending the public hearing who wished to testify, made the following findings:

1. The requested front yard setback variance will not alter the essential character of the neighborhood. The front porch modifications are compatible with the existing residence and surrounding neighborhood.
2. The conditions upon which the variance is requested, including the original siting of the house, the proximity to an intersection and the adoption of the zoning regulations since the house was constructed, are generally unique to this neighborhood and to this property and are not generally applicable to other properties in the same zoning district throughout the City.
3. The existing structure does not conform to the current 40-foot front yard setback requirements. The hardship in conforming to the required setback is a result of the original construction of the structure prior to adoption of the current setback regulations.

4. The variance and the resulting modifications will not impair light or ventilation to adjacent properties, increase congestion, endanger public safety, or diminish property values. The proposed alterations are intended to provide a buffer from the noise and congestion at the intersection and to allow the property owner greater enjoyment of the front porch space.

and recommended that the City Council approve the variance subject to the terms and conditions hereinafter set forth; and

WHEREAS, the Mayor and City Council, having considered Owner's Application to construct the Improvements on the Property, and the findings and recommendations of the ZBA, have determined that it is in the best interests of the City and its residents to grant approval of the requested variances subject to the terms and conditions hereinafter set forth;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF LAKE FOREST, COUNTY OF LAKE, STATE OF ILLINOIS, as follows:

SECTION ONE: Recitals. The foregoing recitals are hereby incorporated into and made a part of this Ordinance as if fully set forth.

SECTION TWO: Approval of Application. Pursuant to Section 159.042 of the City Code, and subject to the limitations therein and the conditions set forth in Section Four of this Ordinance, the City Council does hereby grant approval of the Application to allow the construction of the Improvements on the Property, as more fully depicted on the Plans.

SECTION THREE: Zoning Setback Variance Granted. Based on the findings presented above, the City Council does hereby grant approval of the requested variance to allow the construction of the Improvements, as fully depicted on the Plans, partially within the front yard setback and no closer than 17 feet to the south property line.

SECTION FOUR: Conditions on Approval. The approval granted pursuant to Sections Two and Three of this Ordinance shall be, and is hereby, conditioned upon and limited by the following conditions, the violation of any of which shall, in the discretion of the Mayor and City Council, render void the approvals granted by this Ordinance:

- A. **No Authorization of Work.** This Ordinance does not authorize commencement of any work on the Property. Except as otherwise specifically provided in writing in advance by the City, no work of any kind shall be commenced on the Property pursuant to the approvals granted in this Ordinance except only after all permits,

approvals, and other authorizations for such work have been properly applied for, paid for, and granted in accordance with applicable law.

- B. Compliance with Laws. Chapters , 150, regarding building and construction, 156, regarding subdivisions, and 159, regarding zoning, of the City Code, and all other applicable ordinances and regulations of the City shall continue to apply to the Property, and the development and use of the Property shall be in compliance with all laws and regulations of all other federal, state, and local governments and agencies having jurisdiction.
- C. Tree Preservation. The Owner will fully comply with Chapter 99 of the City Code, regarding trees, as it relates to the construction of the Improvements.
- D. Staging, Parking and Storage. Prior to the issuance of building permits, a plan for staging and storage of construction and demolition materials and a plan for parking construction vehicles shall be submitted and will be subject to City review and approval.
- E. Compliance with the Plans. The Improvements must be developed on the Property in substantial compliance with the Plans which detail the porch as an open, rather than an enclosed, element.
- F. Fees and Costs. The Owner shall be responsible for paying all applicable fees relating to the granting of the approvals set forth herein in accordance with the City Code. In addition, the Owner shall reimburse the City for all of its costs (including without limitation engineering, planning, and legal expenses) incurred in connection with the review, consideration, approval, implementation, or successful enforcement of this Ordinance. Any amount not paid within 30 days after delivery of a demand in writing for such payment shall, along with interest and the costs of collection, become a lien upon the Property, and the City shall have the right to foreclose such lien in the name of the City as in the case of foreclosure of liens against real estate.
- G. Other conditions. The front porch shall remain open and remain a single story element. The improvements shall be substantially in conformance with the Board's deliberations.

SECTION FIVE: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law; provided, however, that this Ordinance shall, in the discretion of the City Council, be of no force or effect if the Owners have not (i) executed and (ii) thereafter filed with the City Clerk, within 90 days following the passage of this Ordinance, the unconditional agreement and consent, in the form attached hereto as Exhibit D and by this reference made a part hereof, to accept and abide by each and all of the terms, conditions, and limitations set forth herein. The City Clerk is hereby directed to record this Ordinance and such agreement and consent with the Recorder of Deeds of Lake County.

PASSED THIS __ DAY OF _____, 2017.

AYES: ()

NAYS: ()

ABSENT: ()

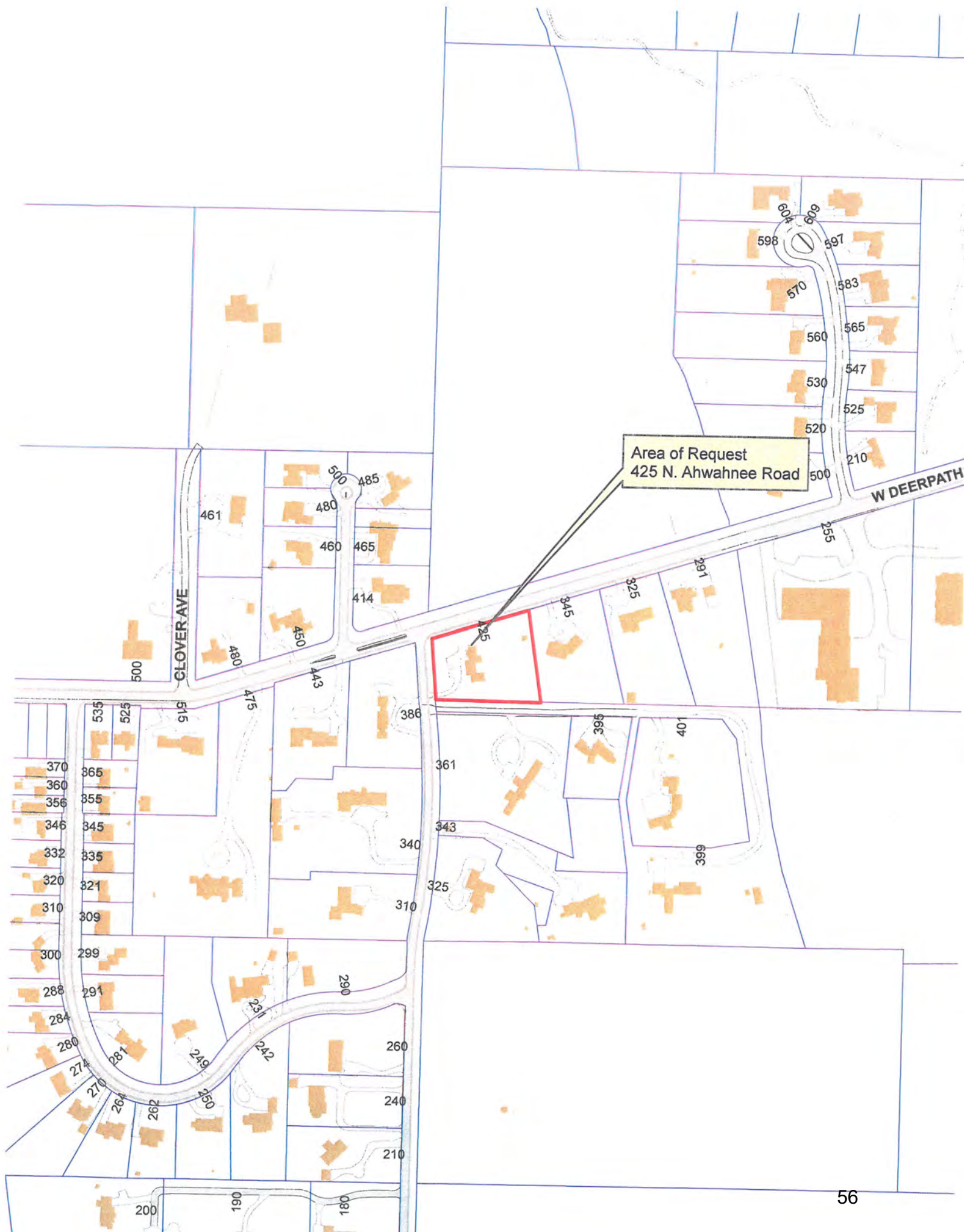
ABSTAIN: ()

PASSED THIS __ DAY OF _____, 2017.

Mayor

ATTEST:

City Clerk



Area of Request
425 N. Ahwahnee Road

THE CITY OF LAKE FOREST

ORDINANCE NO. 2017-__

AN ORDINANCE GRANTING A VARIANCE FROM THE CORNER SIDE YARD SETBACK
REQUIREMENT FOR PROPERTY LOCATED AT 425 AHWAHNEE ROAD

WHEREAS, Randall and Mary Rich ("**Owners**") are the owners of that certain real property commonly known as 425 Ahwahnee Road Lake Forest, Illinois and legally described in Exhibit A, attached hereto ("**Property**"); and

WHEREAS, the Property is located in the R-4, Single Family Residence Zoning District; and

WHEREAS, the Owners desire to construct improvements, including expansion of the garage ("**Improvements**") as depicted on the site plan and architectural drawings that are attached hereto as Group Exhibit B ("**Plans**"); and

WHEREAS, the Owners submitted an application ("**Application**") requesting approval of a variance from Section 159.082, R-4, Single Family Residence, of the City of Lake Forest Code to allow construction of the Improvements within the corner side yard setback area; and

WHEREAS, pursuant to notice duly published, the ZBA reviewed and evaluated the Plans at a public hearing held on July 24, 2017; and

WHEREAS, the ZBA, having fully heard and having considered the evidence and testimony by all those attending the public hearing who wished to testify, made the following findings:

1. The requested setback variance will not alter the essential character of the neighborhood since the addition and modifications are generally in keeping with other homes within the neighborhood, the existing perimeter fencing and landscaping will provide significant screening of views of the mass of the house from neighboring properties and the adjacent streetscapes. The added square footage will only be minimally visible from off of the site.
2. The conditions upon which the variance is requested are not generally applicable to other properties in the same zoning district in particular, the location immediately across the street from Deerpath Golf Course and frontage on Deerpath create a situation where there is little, if any, impact on surrounding homes.

3. The hardship in conforming to the corner side yard setback includes the application of the R-4 zoning district requirements after the house was constructed in the 1920's, the original siting of the home close to Deerpath and the changes to the design and size of present day vehicles. The garage, in its present configuration, is not functional.
4. The variance will not impair light or ventilation to adjacent properties, increase congestion, endanger public safety, or substantially diminish property values in the area.
5. Although a previous variance was granted to allow the addition of a second garage bay many years ago, the bay is not functional for today's vehicles. The two bay nature of the garage will remain unchanged.

and recommended that the City Council approve the variance subject to the terms and conditions hereinafter set forth; and

WHEREAS, the Mayor and City Council, having considered Owners' Application to construct the Improvements on the Property, and the findings and recommendations of the ZBA, have determined that it is in the best interests of the City and its residents to grant approval of the requested variance subject to the terms and conditions hereinafter set forth;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF LAKE FOREST, COUNTY OF LAKE, STATE OF ILLINOIS, as follows:

SECTION ONE: Recitals. The foregoing recitals are hereby incorporated into and made a part of this Ordinance as if fully set forth.

SECTION TWO: Approval of Application. Pursuant to Section 159.042 of the City Code, and subject to the limitations therein and the conditions set forth in Section Four of this Ordinance, the City Council does hereby grant approval of the Application to allow the construction of the Improvements on the Property, as more fully depicted on the Plans.

SECTION THREE: Corner Yard Setback Variance Granted. Based on the findings presented above, the City Council does hereby grant approval of the requested variance to allow construction of the Improvements within the corner side yard setback, no closer than 34 feet to the north property line.

SECTION FOUR: Conditions on Approval. The approval granted pursuant to Sections Two and Three of this Ordinance shall be, and is hereby, conditioned upon and limited by the following conditions, the violation of any of which shall,

in the discretion of the Mayor and City Council, render void the approvals granted by this Ordinance:

- A. No Authorization of Work. This Ordinance does not authorize commencement of any work on the Property. Except as otherwise specifically provided in writing in advance by the City, no work of any kind shall be commenced on the Property pursuant to the approvals granted in this Ordinance except only after all permits, approvals, and other authorizations for such work have been properly applied for, paid for, and granted in accordance with applicable law.
- B. Compliance with Laws. Chapters 150, regarding building and construction, 156, regarding subdivisions, and 159, regarding zoning, of the City Code, and all other applicable ordinances and regulations of the City shall continue to apply to the Property, and the development and use of the Property shall be in compliance with all laws and regulations of all other federal, state, and local governments and agencies having jurisdiction.
- C. Tree Preservation. The Owners will fully comply with Chapter 99 of the City Code, regarding trees, as it relates to the construction of the Improvements.
- D. Approval by City Engineer. Prior to the issuance of a building permit, the plans shall be subject to review and approval by the City Engineer.
- E. Compliance with the Plans. The Improvements must be developed on the Property in substantial compliance with the Plans.
- F. Fees and Costs. The Owners shall be responsible for paying all applicable fees relating to the granting of the approvals set forth herein in accordance with the City Code. In addition, the Owners shall reimburse the City for all of its costs (including without limitation engineering, planning, and legal expenses) incurred in connection with the review, consideration, approval, implementation, or successful enforcement of this Ordinance. Any amount not paid within 30 days after delivery of a demand in writing for such payment shall, along with interest and the costs of collection, become a lien upon the Property, and the City shall have the right to foreclose such lien in the name of the

City as in the case of foreclosure of liens against real estate.

SECTION FIVE: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law; provided, however, that this Ordinance shall, in the discretion of the City Council, be of no force or effect if Owner has not (i) executed and (ii) thereafter filed with the City Clerk, within 60 days following the passage of this Ordinance, the unconditional agreement and consent, in the form attached hereto as Exhibit C and by this reference made a part hereof, to accept and abide by each and all of the terms, conditions, and limitations set forth herein. The City Clerk is hereby directed to record this Ordinance and such agreement and consent with the Recorder of Deeds of Lake County.

PASSED THIS __ DAY OF _____, 2017.

AYES: ()

NAYS: ()

ABSENT: ()

ABSTAIN: ()

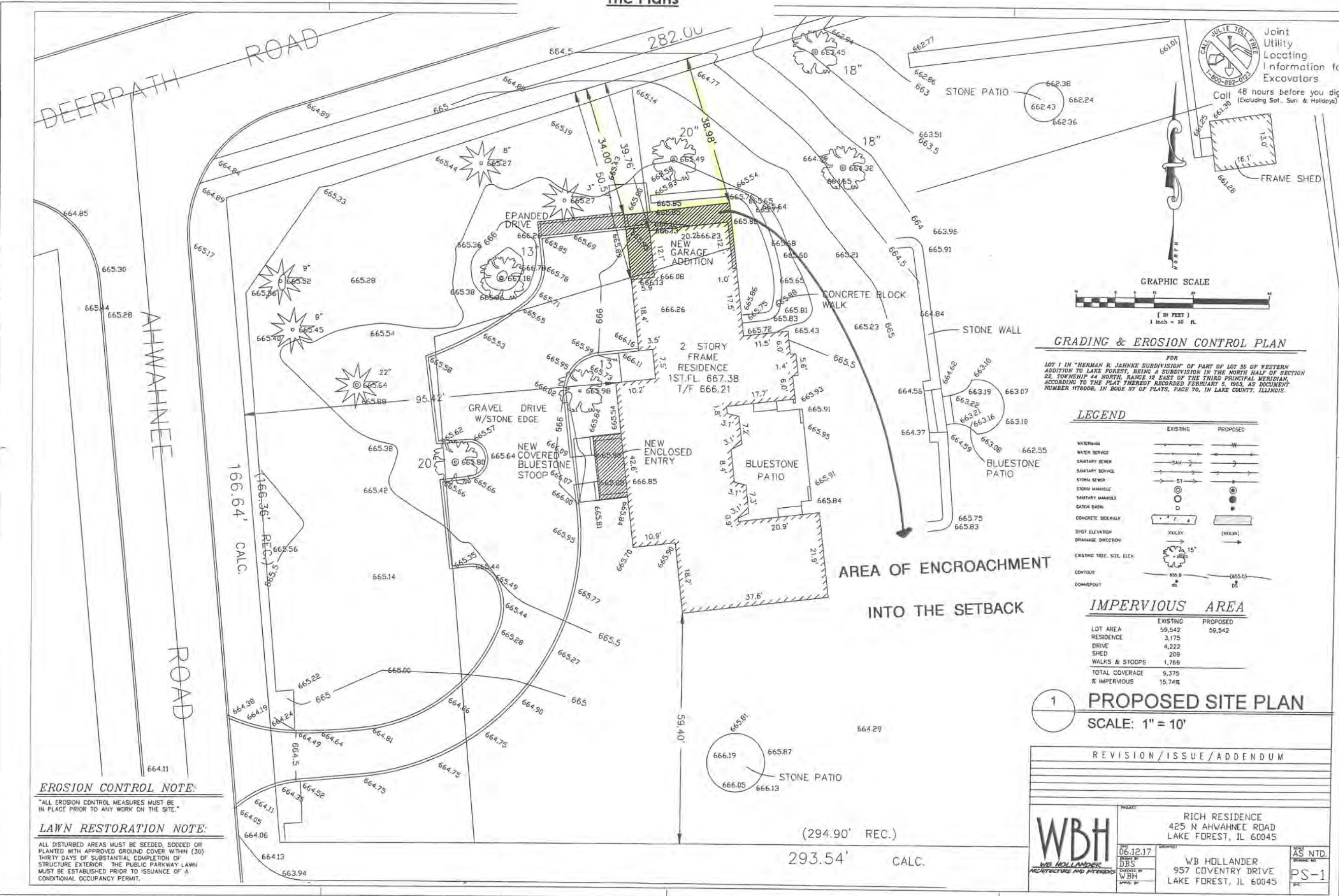
PASSED THIS __ DAY OF _____, 2017.

Mayor

ATTEST:

City Clerk

The Plans



EROSION CONTROL NOTE:

"ALL EROSION CONTROL MEASURES MUST BE IN PLACE PRIOR TO ANY WORK ON THE SITE."

LAWN RESTORATION NOTE:

ALL DISTURBED AREAS MUST BE SEEDED, SODDED OR PLANTED WITH APPROVED GROUND COVER WITHIN (30) THIRTY DAYS OF SUBSTANTIAL COMPLETION OF STRUCTURE EXTERIOR. THE PUBLIC PARKWAY LAWN MUST BE ESTABLISHED PRIOR TO ISSUANCE OF A CONDITIONAL OCCUPANCY PERMIT.

GRADING & EROSION CONTROL PLAN

FOR LOT 1 IN "HERMAN R. JAHNKE SUBDIVISION" OF PART OF LOT 36 OF WESTERN ADDITION TO LAKE FOREST, BEING A SUBDIVISION IN THE NORTH HALF OF SECTION 22, TOWNSHIP 44 NORTH, RANGE 18 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED FEBRUARY 5, 1963, AS DOCUMENT NUMBER 170006, IN BOOK 37 OF PLATS, PAGE 70, IN LAKE COUNTY, ILLINOIS.

LEGEND

	EXISTING	PROPOSED
WATERMAIN	—	—W—
WATER SERVICE	—	—
SANITARY SEWER	—SAN—	—
SANITARY SERVICE	—	—
STORM SEWER	—ST—	—
STORM MANHOLE	⊙	⊙
SANITARY MANHOLE	⊙	⊙
CATCH BASIN	⊙	⊙
CONCRETE SIDEWALK	—	—
SPOT ELEVATION	XXXXXX	(XXXXXX)
DRAINAGE DIRECTION	→	→
EXISTING TREE, SIZE, ELEV.	⊙ 15"	⊙ 15"
CONTOUR	665.0	(665.0)
DOWNSPOUT	⊙	⊙

IMPERVIOUS AREA

	EXISTING	PROPOSED
LOT AREA	59,542	59,542
RESIDENCE	3,175	
DRIVE	4,222	
SHED	209	
WALKS & STOOPS	1,769	
TOTAL COVERAGE	9,375	
% IMPERVIOUS	15.74%	

PROPOSED SITE PLAN

SCALE: 1" = 10'

REVISION / ISSUE / ADDENDUM

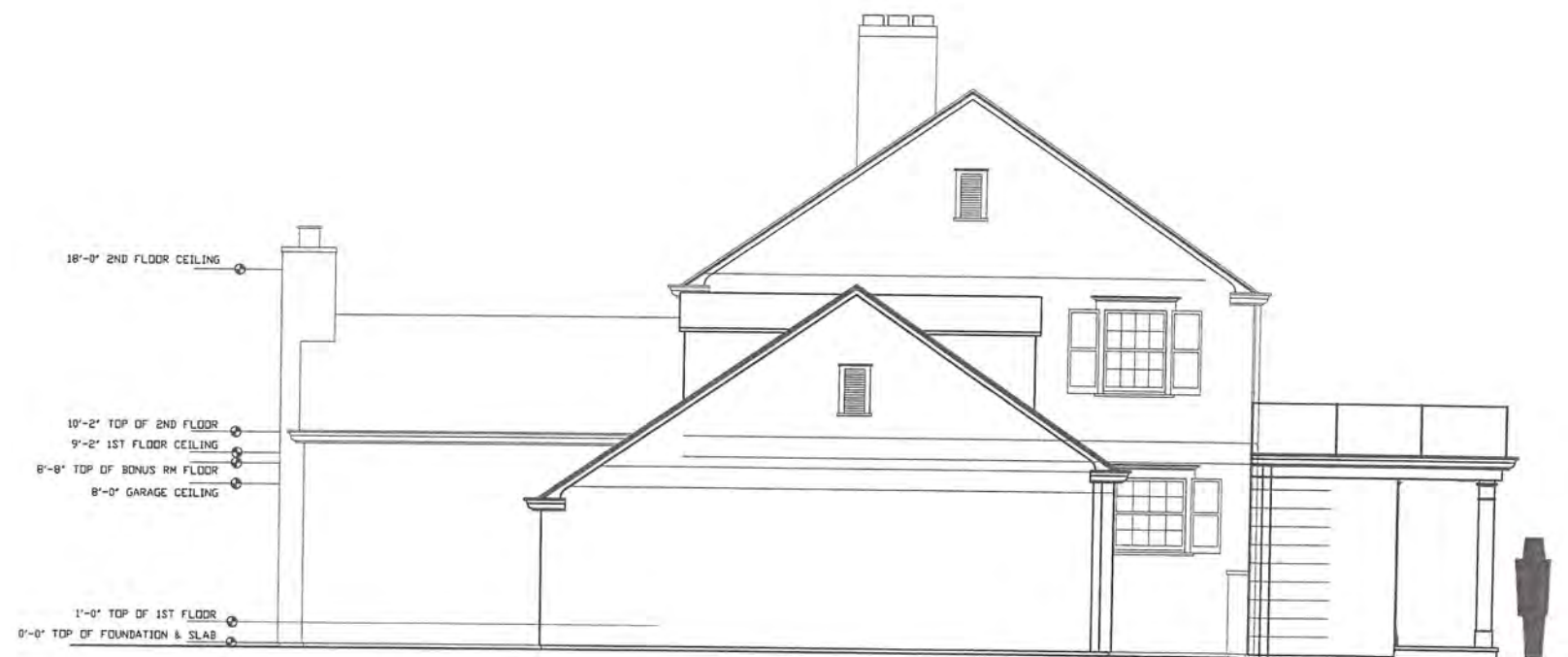
WBH
WB HOLLANDER
ARCHITECTURE AND INTERIORS

PROJECT: RICH RESIDENCE
425 N AHWAHNEE ROAD
LAKE FOREST, IL 60045
DATE: 06.12.17
DESIGNED BY: DBS
DRAWN BY: WBH
CHECKED BY: AS NTD.
DATE: 06.12.17
SCALE: PS-1

RECEIVED
JUN 14 2017
BY: [Signature]




WEST
NEW ZBA ELEVATION
SCALE: 1/4" = 1'-0"



2 NORTH
NEW ZBA ELEVATION
SCALE: 1/4" = 1'-0"

RECEIVED
JUN 30 2017

REVISION / ISSUE / ADDENDUM 			
		PROJECT RICH RESIDENCE 425 N AHWAHNEE ROAD LAKE FOREST, IL 60045	
DATE 06.12.17	ARCHITECT WBH	SCALE AS NTD. DRAWING NO.	
DESIGNED BY CHECKED BY APPROV. BY	WBH WBH WBH	WB HOLLANDER 957 COVENTRY DRIVE LAKE FOREST, IL 60045	
		ZB 62 SHIT	

The Plans



1 EAST
NEW ZBA ELEVATION
SCALE: 1/4" = 1'-0"



2 SOUTH
NEW ZBA ELEVATION
SCALE: 1/4" = 1'-0"

RECEIVED
JUN 30 2017
BY:

REVISION/ISSUE/ADDENDUM			
WBH WB HOLLANDER ARCHITECTURE AND INTERIORS	PROJECT	RICH RESIDENCE 425 N AHWAHNEE ROAD LAKE FOREST, IL 60045	
	DATE 06.12.17 DRAWN BY DBS CHECKED BY WBH APPROVED BY	ARCHITECT WB HOLLANDER 957 COVENTRY DRIVE LAKE FOREST, IL 60045	SCALE AS NTD. DRAWING NO. ZB 63 SHEET

THE CITY OF LAKE FOREST

ORDINANCE NO. 2017-____

AN ORDINANCE AUTHORIZING
THE ELAWA FARM SPOOKTACULAR EVENT

WHEREAS, The City of Lake Forest (the “**City**”) is a home rule, special charter municipal corporation; and

WHEREAS, the City is the owner of a certain tract of land commonly referred to as “**Elawa Farm**”; and

WHEREAS, Elawa Farm is located in the City’s R-5 Zoning District, which is primarily for use as detached single-family residences; and

WHEREAS, because Elawa Farm represented an historically significant example of a 20th Century “Gentleman’s Farm,” the City desired to use Elawa Farm for classes, tours, programs, and special events for public use that preserved historic elements of Elawa Farm (the “**Elawa Uses**”); and

WHEREAS, the City sought and obtained a special use permit in 2010 for the operation of the Elawa Uses at Elawa Farm (the “**SUP Ordinance**”); and

WHEREAS, in 2014 the City entered into an Operating Agreement with the Elawa Foundation, an Illinois not-for-profit corporation (the “**Foundation**”), and under the Operating Agreement the Foundation manages the day-to-day operations and activities of Elawa Farm subject to the SUP Ordinance; and

WHEREAS, the SUP Ordinance authorizes the Foundation to hold special events and fundraising activities at Elawa Farm, which special events may include activities that vary from the normal day-to-day operations of Elawa Farm subject to compliance with the conditions set forth in the SUP Ordinance, the City Code, and other applicable laws; and

WHEREAS, consistent with the SUP Ordinance, the Foundation desires to hold a special event at Elawa Farm on October 28, 2017, which event is known as the Spooktacular Event, (the “**Spooktacular Event**”); and

WHEREAS, the Foundation has determined that it is desirable to provide unique event attractions during the Spooktacular Event including a petting zoo and animal rides that will consist of various farm animals (collectively, the “**Petting Zoo**”); and

WHEREAS, Section 91.009 of the City Code limits the circumstances under which farm animals may be kept within the City; and

WHEREAS, because of the unique nature of the Spooktacular Event, the City Council has determined that it is beneficial and desirable for the community to permit the Foundation to conduct a Petting Zoo during the Spooktacular Event notwithstanding any contrary requirements of Section 91.009 of the City Code, subject to the terms and conditions hereinafter set forth; and

WHEREAS, the City Council has further determined that the terms and conditions set forth in this Ordinance are necessary and appropriate to mitigate potential impacts of the Spooktacular Event, the Petting Zoo, and the temporary keeping of farm animals at Elawa Farm, including but not limited to impacts on neighboring property owners and on Elawa Farm facilities that the Foundation shares with the Wildlife Discovery Center and the Lake County Forest Preserve District; and

WHEREAS, in approving this Ordinance, the City Council is exercising its home rule powers and has determined that approval of the Spooktacular Event, including the Petting Zoo, as set forth in this Ordinance will benefit Elawa Farm and promote the spirit of the Lake Forest community in a manner that will promote the best interests of the City and its residents;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF LAKE FOREST, COUNTY OF LAKE, STATE OF ILLINOIS, AS FOLLOWS:

SECTION ONE: **Recitals.** The foregoing recitals are hereby adopted by this reference as the findings of the City Council and are hereby incorporated into this Section as if fully set forth.

SECTION TWO: **Approval of Special Event; Exception to City Code Section 91.009; Conditions.** Consistent with the SUP Ordinance, and notwithstanding the limitations set forth in Section 91.009 of the City Code, the Foundation shall be permitted to conduct the Spooktacular Event on October 28, 2017 including a one-time, non-precedential authorization to conduct the Petting Zoo at the Spooktacular Event, subject to the following terms and conditions:

a. **Applicability of City Ordinances and Regulations.** Except for the farm animal limitations set forth in City Code Section 91.009, the Foundation shall abide by the SUP Ordinance and all other City ordinances, regulations, and administrative policies with respect to the Spooktacular Event, including without limitation the securing of a special event permit and special event liquor license from the City, and abiding by all the terms and conditions that the City Manager may establish in connection with such special event permit or that the Mayor may establish in connection with the liquor license.

b. **Logistics Plan.** On or before October 1, 2017, the Foundation shall be required to deliver to the City Manager for the Manager's review and approval a "***Logistics Plan***" for the Spooktacular Event in order to proceed with the Spooktacular Event. The Foundation must have an approved Logistics Plan by ***[October 18]***, 2017 (or such later date as the City Manager may approve in the Manager's discretion) in order to proceed with the Spooktacular Event. The Logistics Plan shall address such details and

contingencies as the City Manager may determine are necessary or desirable for protecting the guests at the Spooktacular Event and the general public, including without limitation the following:

1. Site Plan. The Logistics Plan shall include a detailed site plan relating to the Spooktacular Event, identifying the location and orientation of all temporary and other facilities, animal corrals or shelters, animal ride trails or routes, and including without limitation the tents, restrooms, food preparation area(s), liquor service station(s), guest parking and pick-up/drop-off areas, service vehicle standing and parking areas, emergency access areas and routes, staging areas, designated smoking area(s) (if any), areas of prohibited access (including such areas affecting the Wildlife Discovery Center and its exhibits), and circulation patterns for guests and service providers during the Spooktacular Event.
2. Schedule. The Logistics Plan shall include a detailed schedule setting forth the timing and coordination of various activities relating to the set-up, conduct, and take-down for the Spooktacular Event. The schedule shall include dates for obtaining of all permits and approvals, deliveries, set-up activities, inspections relating to all temporary facilities, take-down activities, and such other matters that the City Manager may require.
3. Specifications for Animal Corrals and Petting Zoo. The Logistics Plan shall provide to the City specifications and locations for any temporary corrals or pens that will be used to hold farm animals during the Spooktacular Event. No corrals, shelters, or pens used to hold farm animals may be located within 200 feet of any other lot located in an R-Residential zoning district.
4. Certifications or Permits for Farm Animals. The Logistics Plan shall set forth the quantity and type of animals that will be on display during the Spooktacular Event. The Foundation will provide to the City copies of any and all certifications, permits, or approvals required by any agency having jurisdiction relating to the temporary housing of farm animals during the Spooktacular Event.
5. Coordination with and Notice to Neighborhood. Because Elawa Farm is located within a residential neighborhood, the Foundation shall set forth as part of the Logistics Plan the plan for coordinating with and notifying the neighborhood residents on the Event.

c. Compliance with Approved Logistics Plan. The Foundation shall be required to comply with the terms and conditions set forth in the approved Logistics Plan for each and every element of the Logistics Plan. To the extent that the Foundation fails

to do so, each such violation shall be deemed a violation of the City Code of the City and shall be punishable by a fine of not more than \$750.00 for each such violation.

d. Coordination with Wildlife Discovery Center and Lake County Forest Preserve District. Because Elawa Farm shares certain facilities with the Wildlife Discovery Center and the Lake County Forest Preserve District, the Foundation shall coordinate the events relating to the Spooktacular Event (including without limitation set-up and take-down) with the Wildlife Discovery Center and the Lake County Forest Preserve District and demonstrate to the City Manager that the events relating to the Spooktacular Event will not unreasonably interfere with or otherwise violate the obligations of the City with respect to the Wildlife Discovery Center and the Lake County Forest Preserve District.

e. Continued Effect. Except for the authorization to conduct the Spooktacular Event with a Petting Zoo on October 28, 2017, all City Ordinances and provisions within the SUP Ordinance shall remain in full force and effect.

f. Not a Precedent. The authorization of the Spooktacular Event and the Petting Zoo is intended to provide a unique and temporary exception to the general requirements of the City Code regarding the keeping of farm animals within the City and shall not be deemed a precedent for: (i) any other special events that do not comply with the City Code or the SUP Ordinance; (ii) any other exceptions to the requirements of the City Code or the SUP Ordinance; or (iii) the keeping of farm animals at Elawa Farm at any other times or under any other circumstances.

SECTION THREE: **Effective Date.** This ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form in the manner provided by law.

Passed this ____ day of ____, 2017

AYES:

NAYS:

ABSENT:

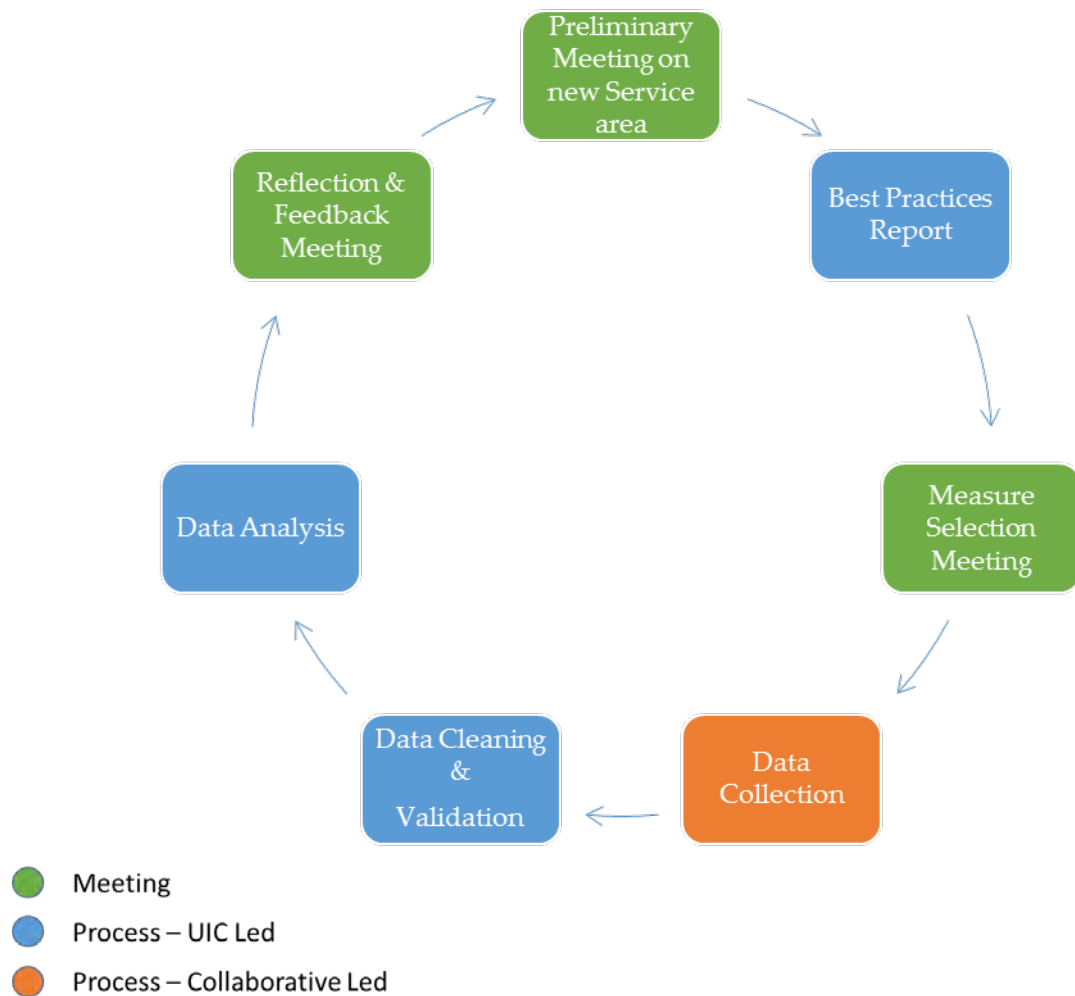
ABSTAIN:

Approved this ____ day of ____, 2017

Mayor

ATTEST:

City Clerk



We envision a 7-stage progression that repeats itself for each new service area.

1. **Preliminary Service Meeting** – UIC and Collaborative meet to identify key challenges and decisions facing municipalities in a given service area. What are they uncertain about and where would individual and comparative data help them better choose a course of action, become more efficient, etc? What are their goals in a given area?
2. **Best Practices Report** – Based on initial meeting, UIC will prepare a report that details commonly used measures and metrics in a given service area and provide case studies of best practices or success stories.
3. **Measure Selection Meeting** – Given knowledge of challenges, goals, and potential measures, UIC and Collaborative will work together to define the specific metrics that are most appropriate to collect. Need to balance usefulness of measure with cost of collecting.
4. **Data Collection**

5. **Data Cleaning and Validating** – Once data is collected, UIC will clean, format, and validate the data. Aspects of this process will be influenced by choice of software.
6. **Data Analysis** – Based on Collaborative needs, UIC will provide specific analyses and visualizations of the data. What drives variation in performance across the municipalities? Which practices could be adopted? Analysis may include qualitative interviews with experts and frontline workers to better understand the service delivery processes.
7. **Reflection and Feedback Meeting** – UIC and Collaborative meet to discuss and interpret the findings. This is the opportunity to turn the benchmarking data into actionable information. This meeting will also assess whether the metrics captured need to be tweaked, updated, changed, etc...for the following year. All metrics for each service area should be revisited at this meeting.

LIBERTYVILLE OFFICE
1500 FRANKLIN BOULEVARD
LIBERTYVILLE, ILLINOIS 60048
847-816-5567



CITY OF LAKE FOREST
CTY LKFOREST, PAVIL
ORDINANCE CONSIDERATION, 800 N FIELD DR
LAKE FOREST, IL 60045

Date: 08/29/2017

For Electrical Service To:
501 N FORESTPK PAV
LAKE FOREST, IL

Enclosed please find a copy of your Customer Work Agreement.
To ensure prompt processing of your agreement please do the following:

Review, sign and date the Customer Work Agreement.
Return the signed copy of the agreement and payment of **\$20,546.36** in the enclosed envelope, to my attention.

Work cannot proceed until we have received the signed document with your remittance and a call to 1-866-NEW-ELEC (1-866-639-3532) letting us know your electrician has completed work and passed required municipal government inspections. Upon approval by our Company, one copy of the document will be returned to you for your records.

If this contract is not returned within 30 days, it will be cancelled.

You may make payments on the ComEd website or by phone. A \$2.50 Bill Matrix, Inc. convenience fee will apply to each electronic payment transaction.

By **Internet** go to: <https://paymentscomed.billmatrix.com/>

(for payments of \$5,000 or less for Credit/Debit)

(for payments of \$90,000 or less for eCheck)

Or

By **Phone**, Call (English & Spanish)

1-800-334-7661 (for all payments of \$5,000 or less: Credit, Debit and eCheck)

1-800-588-9477 (for all payments of \$5,000 or less: Credit, Debit and eCheck)

Or

By **Customer Service Representatives**

1-800-334-7661 (for payments of \$5,000 or less for Credit/Debit)

1-800-334-7661 (for payments of \$90,000 or less for eCheck)

If you have any questions concerning this contract please contact your Field Representative.

Sincerely,

Enclosures

KARL VIERTHALER
DESIGN CONSTRUCTION CONSULTANT
847-816-5567

CUSTOMER WORK AGREEMENT

PL#: 406341

CWA#: NF170786 R:0000

Date: 08/29/2017

CITY OF LAKE FOREST ("Customer") and **ComEd** ("Company") agree that the Company will furnish at the Customer's expense the labor and materials necessary to do the work for the Customer on or adjacent to the Customer's premises at **501 N FORESTPK PAV, LAKE FOREST, IL 00000**, described below.

CUSTOMER WORK AGREEMENT - RELOCATION FOR GRADE LOWERING REIMBURSIBLE RELOCATION FOR CITY LOWERING GRADE APPROX 10'. COMED TO DISCONNECT EXISTING CABLE AND LEAVE SERVICE DE-ENERGIZED WHILE CUSTOMER CUTS GRADE AND INSTALLS A NEW CONDUIT. NOT A PI RELOCATION UNDER FRANCHISE AGREEMENT AS THIS IS A PRIVATE RD.

CHARGES FOR REQUESTED INSTALLATION	\$20,546.36
TOTAL CUSTOMER CHARGE	\$20,546.36

The Customer agrees to pay to the Company the sum of **\$20,546.36**, payment in full due prior to beginning of Company work.

The charges listed in this contract are for performing the work identified herein under normal field conditions. If abnormal field conditions are encountered and additional labor and materials are required to complete the work, or if the scope of work is altered, ComEd reserves the right to collect, and the owner agrees to pay, additional money to cover the increased costs.

The sketch, if any, attached hereto is hereby made a part of this Agreement and expressly designates ownership of the facilities referred to.

The Total Customer Charge reflects the scope of work described in this Customer Work Agreement that will be performed by the Company. This does not include charges for the relocation or removal of equipment owned by others, such as cable television or communication companies, that are attached to the Company's poles. **It is the Customer's responsibility to contact these other companies to schedule the relocation or removal of their equipment from the poles. These companies will bill the Customer separately for the work they must perform.**

Work will be done during the Company's regular working hours, unless otherwise specified.

This Agreement shall be void if not accepted by the Customer within thirty days from date submitted.

Transformers and metering equipment installed in conjunction with this work, shall in all cases, remain the property of the Company.

In the event the work covered by this Agreement cannot be completed within one year from the above date as a result of delays on the part of the Customer or because the Company has been denied access to the premises, the charge to the Customer shall be recomputed based on the level of costs prevailing at the time of completion of the work as stipulated in the Company's General Company Order No. 25.

This agreement is subject to the provisions of the Company's Schedule of Rates and Information and Requirements for Electric Services as on file with the Illinois Commerce Commission.

FOR THE COMPANY:

FOR APPLICANT:

KARL VIERTHALER

Submitted By

Accepted By

Signature

Accepted By

Signature

Print Name

Print Name

Official Capacity

Account Number: **0095711005**

Work Task Number: **1461031301**

Payment Stamp

Mail Bills To: **CITY OF LAKE FOREST
CTY LKFOREST, PAVIL
ORDINANCE CONSIDERATION, 800 N FIELD DR
LAKE FOREST, IL 60045**



Agreement Date : 08/29/2017
Phone Number : 847-816-5567

Submitted by : KARL VIERTHALER
Group :

Type of Payment

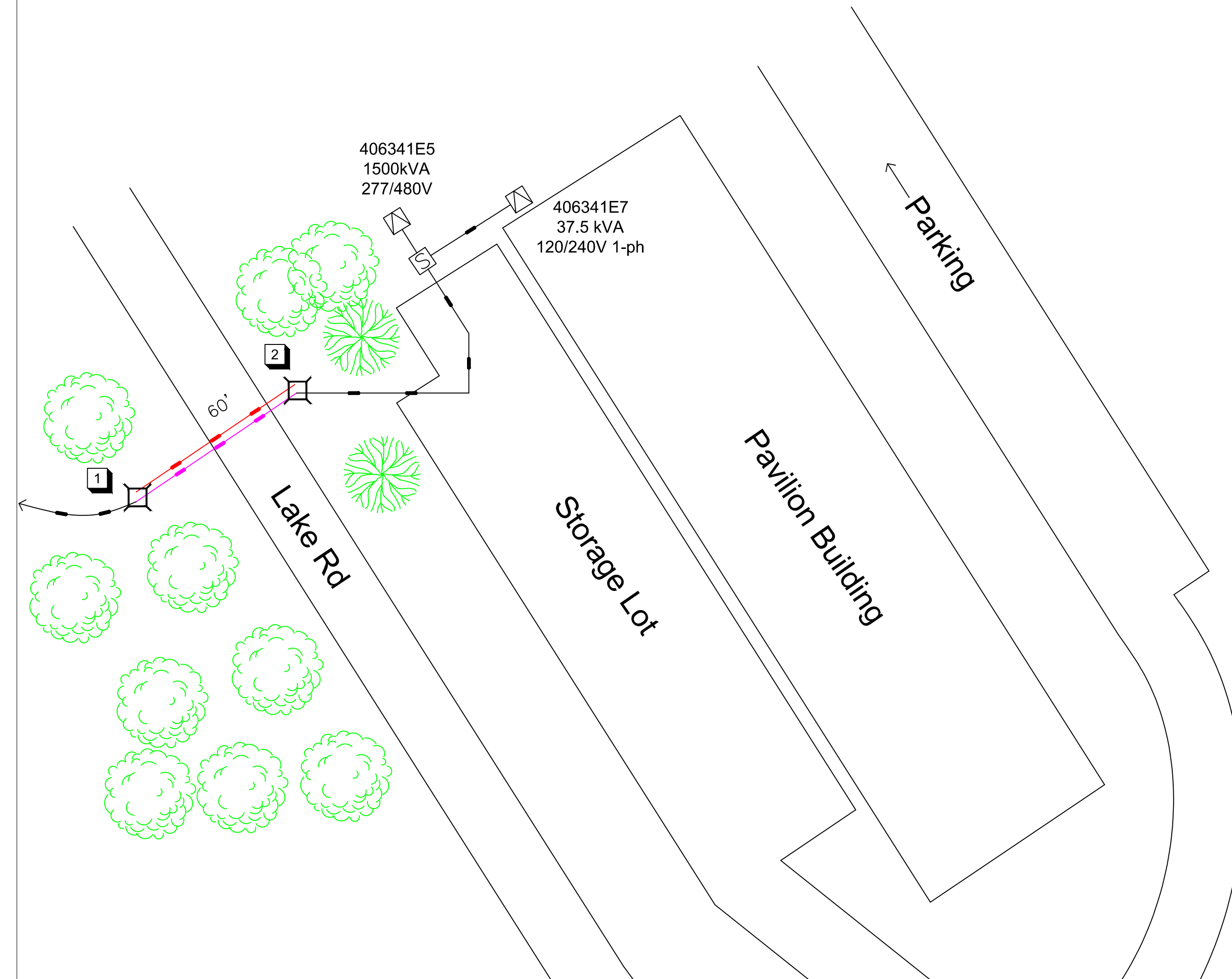
Check ☐

Wire/ACH ☐

Name : CITY OF LAKE FOREST
Service Address : 501 N FORESTPK PAV
City, State : LAKE FOREST, IL

CWA Payment
C.W.A. #: NF170786

CIMS Account #	Work Order Task #	Total
0095711005	1461031301	\$20,546.36



ComEd to cut existing cable at Loc 1 and Loc 2 and abandon cable under Lake Rd for customer to lower grade approx. 10.

Customer to install 4" PVC conduit under new road (schedule 80 or concrete-encased) with 1/4" poly pull rope.

ComEd to pull in 1 set of 3/C 3ph underground cable into approx 60' of customer conduit and make splices at Loc 1 and 2 to re-energize existing cable.

TR# 406341E5 and 406341E7 will be de-energized until ComEd reconnects new cable, including one feed to pumps and feed to pavilion building.

Signed: _____

Dated: _____

ComEd
An Exelon Company

Customer Work Agreement

Lower Cbl for Grade Change

Lake Rd, Lake Forest

P.L.: 406341 SER/CWA: NF170786

DATE: 08/24/17 Page 1 of 1

PREPARED BY: Karl Vierthaler