

The City of Lake Forest
Building Review Board Agenda

Regular Meeting

*Wednesday, December 6, 2023
Municipal Services Facility – Lower Level*

6:30 P.M.

*Scott Renken
Justin Stamer*

*John Looby III, Chairman
Joanne Bluhm
Eric Lohmueller*

*Sally Downey
Timothy G. Franzen*

1. Introduction of Board members and City staff, overview of meeting procedures – Chairman Looby.
2. Consideration of the minutes from the November 1, 2023 Building Review Board meeting.
3. Continued consideration of a request for approval of a garage and second story addition on the north side of the residence at **1055 Beverly Place**. Enclosure of a screen porch at the south end of the residence to expand the year round living space is also proposed. Property Owners: Theodore Hadjis and Stephanie Poulos
Project Representative: Jeff Letzter, project manager
4. Consideration of a request for approval of additions and significant alterations to the residence and construction of a carport at **1062 Valley Road**. A revised site plan is also proposed with a new driveway off of Marion Avenue.
Property Owner and Representative: Oana Herghelegiu

Other Items

5. Opportunity for the public to address the Building Review Board on non-agenda items.
6. Additional information from staff.

Mandatory Adjournment time is 11:00 p.m.

MEETING PROCEDURES

Building Review Board meetings follow the procedures outlined below. In the spirit of fairness to all parties, any of these procedures may be modified for a particular item at the discretion of the Chairman.

1. Introduction of the Item by the Chairman
2. Declaration of Conflicts of Interest and Ex Parte Contacts by members of the Board.
3. Presentation by the Petitioner – 10 minutes.
4. Identification of Issues by Staff - 5 minutes.
5. Questions or requests for clarification from Board to Petitioner or Staff.
6. Public Testimony - 5 minutes per speaker.
7. Staff response to public testimony- 5 minutes.
8. Petitioner Rebuttal - 10 minutes.
9. final Questions from Board to Petitioner or Staff
10. Board Discussion and Comment
11. Board Action

*Mandatory Adjournment time
11:00 p.m.*

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, may contact the Community Development Department at 847-810-3511.