

The City of Lake Forest
Building Review Board Agenda

Regular Meeting

Wednesday, May 3, 2023
Municipal Services Facility – Lower Level

6:30 P.M.

Scott Renken
Vacant Position

John Looby III, Chairman
Joanne Bluhm
Vacant Position

Sally Downey
Timothy G. Franzen

1. Introduction of Board members and City staff, overview of meeting procedures – Chairman Diamond.
2. Consideration of the minutes from the April 10, 2023 Building Review Board meeting.
3. Consideration of a request for approval of the demolition of an existing residence and approval of a new single-family residence, conceptual landscape plan, and overall site plan for the property addressed as **866 Oak Knoll Drive**.
Property Owner: Alex Carterson
Project Representative: Thomas Budzik, architect
4. Consideration of a request for approval of the demolition of an existing residence and approval of a new single-family residence, conceptual landscape plan, and overall site plan for the property addressed as **890 Oak Knoll Drive**.
Property Owners: Janeth and Toby McDonough
Project Representative: Ewa Polanski, architect
5. Consideration of a request for an additional illuminated wall sign near the top of the building addressed as **300 Field Drive**, on the south facing elevation. The building is located in Conway Park.
Property Owner: Consumers Cooperative Credit Union
Project Representative: Joseph Bellisario, architect

Other Items

6. Opportunity for the public to address the Building Review Board on non-agenda items.
7. Additional information from staff.

Mandatory Adjournment time is 11:00 p.m.

MEETING PROCEDURES
Building Review Board meetings follow the procedures outlined below. In the spirit of fairness to all parties, any of these procedures may be modified for a particular item at the discretion of the Chairman.

1. Introduction of the Item by the Chairman
2. Declaration of Conflicts of Interest and Ex Parte Contacts by members of the Board.
3. Presentation by the Petitioner – 10 minutes.
4. Identification of Issues by Staff - 5 minutes.
5. Questions or requests for clarification from Board to Petitioner or Staff.
6. Public Testimony - 5 minutes per speaker.
7. Staff response to public testimony- 5 minutes.
8. Petitioner Rebuttal - 10 minutes.
9. final Questions from Board to Petitioner or Staff
10. Board Discussion and Comment
11. Board Action

Mandatory Adjournment time
11:00 p.m.

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, may contact the Community Development Department at 847-810-3503.