

**The City of Lake Forest
Building Review Board Agenda**

Regular Meeting

Note Date Change: Monday, January 10, 2022

6:30 P.M.

Remote Access Meeting

*John Looby III
Scott Renken*

*Jim Diamond, Chairman
Richard Walther
Joanne Bluhm*

*Sally Downey
Timothy G. Franzen*

This meeting will be conducted remotely, the Board members and City staff will attend this meeting by electronic means in compliance with the exceptions made to the Open Meetings Act in light of the pandemic. During the meeting, staff will be on site at the City's Municipal Services Facility, 800 Field Drive, lower level however, the Board members will not be on site. The meeting can be viewed by following the public audience link below.

<https://us02web.zoom.us/j/82457410405?pwd=bk9HcU5sTUxZcVpEMnYzb3I3SEl4Zz09>

Meeting ID: 824 5741 0405 Meeting Password: 1861

Members of the public who wish to comment during the meeting may do so by calling 847-810-3643 or by using the *Raise Hand* feature at the bottom of the screen.

1. Introduction of Board members and City staff, overview of meeting procedures – Chairman Diamond.
2. Consideration of the minutes from the April 7, 2021 and November 3, 2021 Building Review Board meetings.
3. Consideration of a request for approval of a residential development including 12 Senior Cottages at the **northwest corner of Everett and Telegraph Roads**. The cottages are configured as two attached units in a total of six buildings. The development is proposed on City owned property and is a partnership between the City, the Lake Forest-Lake Bluff Senior Citizens' Foundation and Community Partners for Affordable Housing.
Property Owner: City of Lake Forest
Project Representative: Timothy Archibald architect
4. Consideration of a request for approval of a porch addition on the front of the existing residence at **383 Illinois Road**.
Property Owners: Steven Dauer and Mary Saville-Schulte
Project Representative: Robert Gebelhoff, designer
5. Consideration of a request for approval of a sunroom addition on the rear of the existing residence at **242 Ahwahnee Lane**. A building scale variance is also requested.
Property Owners: Ted and Kristin Rupp
Project Representative: Timothy Archibald, architect

Other Items

6. Opportunity for the public to address the Building Review Board on non-agenda items.
7. Additional information from staff.

MEETING PROCEDURES
Building Review Board meetings follow the procedures outlined below. In the spirit of fairness to all parties, any of these procedures may be modified for a particular item at the discretion of the Chairman.

1. Introduction of the Item by the Chairman
2. Declaration of Conflicts of Interest and Ex Parte Contacts by members of the Board.
3. Presentation by the Petitioner – 10 minutes.
4. Identification of Issues by Staff - 5 minutes.
5. Questions or requests for clarification from Board to Petitioner or Staff.
6. Public Testimony - 5 minutes per speaker.
7. Staff response to public testimony- 5 minutes.
8. Petitioner Rebuttal - 10 minutes.
9. Final Questions from Board to Petitioner or Staff
10. Board Discussion and Comment
11. Board Action

*Mandatory Adjournment time
11:00 p.m.*

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, may contact the Community Development Department at 847-810-3503.

Mandatory Adjournment time is 11:00 p.m.