

**The City of Lake Forest
Building Review Board Agenda**

Regular Meeting

**Wednesday, November 3, 2021
Remote Access Meeting**

6:30 P.M.

*John Looby III
Scott Renken*

*Jim Diamond, Chairman
Richard Walther
Joanne Bluhm*

*Sally Downey
Timothy G. Franzen*

This meeting will be conducted remotely, the Board members and City staff will attend this meeting by electronic means in compliance with the exceptions made to the Open Meetings Act in light of the pandemic. During the meeting, staff will be on site at the City's Municipal Services Facility, 800 Field Drive, lower level however, the Board members will not be on site. The meeting can be viewed by following the public audience link below.

<https://us02web.zoom.us/j/82593902721?pwd=U1tL0sycWN4WEFzcUhhGO0JpcVRnOT09>

Meeting ID: 825 9390 2721 Meeting Password: 1861

Members of the public who wish to comment during the meeting may do so by calling 847-810-3643 or by using the *Raise Hand* feature at the bottom of the screen.

1. Introduction of Board members and City staff, overview of meeting procedures – Chairman Diamond.
2. Consideration of the minutes from the August 19, 2021 and October 6, 2021 Building Review Board meetings.
3. Consideration of a request for limited changes to previously approved plans for the new home at **1525 Sage Court** in the Oak Knoll Woodlands Subdivision. The proposed changes include changes to the window type, the design of the front door and style of the exterior light fixtures.
Property Owners: Thomas and Samantha Bakas
Developer and Project Representative: Fidelity Wes of Oak Knoll LLC,
(Mike DeMar, 100%)
4. Consideration of a request for approval of a new residence and attached garage on a vacant lot. Approval of a conceptual landscape plan, and overall site plan is also requested. The property is addressed as **410 Oak Knoll Drive** and is in the Oak Knoll Woodlands Subdivision.
Property Owner: Fidelity Wes of Oak Knoll LLC, (Mike DeMar, 100%).
Contract Purchasers: Andy and Maggie Timson
Project Representative: Rick Swanson, architect

Other Items

5. Opportunity for the public to address the Building Review Board on non-agenda items.
6. Additional information from staff.
 - Consideration of the of the 2022 Building Review Board meeting dates.

MEETING PROCEDURES
Building Review Board meetings follow the procedures outlined below. In the spirit of fairness to all parties, any of these procedures may be modified for a particular item at the discretion of the Chairman.

1. Introduction of the Item by the Chairman
2. Declaration of Conflicts of Interest and Ex Parte Contacts by members of the Board.
3. Presentation by the Petitioner – 10 minutes.
4. Identification of Issues by Staff - 5 minutes.
5. Questions or requests for clarification from Board to Petitioner or Staff.
6. Public Testimony - 5 minutes per speaker.
7. Staff response to public testimony- 5 minutes.
8. Petitioner Rebuttal - 10 minutes.
9. final Questions from Board to Petitioner or Staff
10. Board Discussion and Comment
11. Board Action

*Mandatory Adjournment time
11:00 p.m.*

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, may contact the Community Development Department at 847-810-3503.

Mandatory Adjournment time is 11:00 p.m.