

**The City of Lake Forest  
Building Review Board Agenda - Revised**

**Regular Meeting**

**Wednesday, March 3, 2021  
Remote Access Meeting**

**6:00 P.M.**

*Joanne Bluhm  
Vacant Position*

*Jim Diamond, Chairman  
Chris Bires  
Richard Walther*

*John Looby III  
Sally Downey*

**This meeting will be conducted remotely in compliance with Governor’s Executive Order 2020-07, issued on March 16, 2020 that suspended certain Open Meetings Act provisions relating to in-person attendance by members of a public body. The Governor’s Order: (1) suspends the requirement in Section 2.01 that “members of a public body must be physically present;” and (2) suspends the limitations in Section 7 on when remote participation is allowed.**

**The meeting can be viewed by following the public audience link below. The meeting ID and password are provided:**

<https://us02web.zoom.us/j/84250426889?pwd=SZ0SFZZTEJHNWFUcnJyR0VKU042dz09>  
**Meeting ID: 842 5042 6889      Meeting Password: 1861**

**Members of the public who wish to comment on a petition are encouraged to submit written comments in advance of the meeting to [baehrj@cityoflakeforest.com](mailto:baehrj@cityoflakeforest.com). Members of the public who wish to comment on this petition during the public comment portion of the meeting may do so by calling 847-810-3643 or by using the *Raise Hand* feature at the bottom of the screen. City staff will be at the Municipal Services Facility during the meeting however, the Board members will all participate remotely.**

1. Introduction of Board members and City staff, overview of meeting procedures – Chairman Diamond.
2. Consideration of the minutes from the December 2, 2020 Building Review Board meeting.
3. Consideration of a request for approval of significant demolition of the existing residence at **860 S. Green Bay Road** and a replacement residence. Approval of the overall site plan and conceptual landscape plan is also requested.  
Property Owner: 860 Green Bay Road LLC (Jamie Altounian LLC, 100%)  
Project Representative: Peter Witmer, architect
4. Consideration of a request for approval of a new residence on a vacant lot, a conceptual landscape plan and overall site plan. The property is addressed as **1380 Oak Knoll Drive**.  
Property Owner: Marlin Ventures  
(Paul Lopata, 33%, Steven Brown 33%, Ed Yawitz 33%)  
Contract Purchasers: Childs Development  
Project Representative: Jeff Letzter, Project Manager

**MEETING PROCEDURES**  
*Building Review Board meetings follow the procedures outlined below. In the spirit of fairness to all parties, any of these procedures may be modified for a particular item at the discretion of the Chairman.*

1. Introduction of the Item by the Chairman
2. Declaration of Conflicts of Interest and Ex Parte Contacts by members of the Board.
3. Presentation by the Petitioner – 10 minutes.
4. Identification of Issues by Staff - 5 minutes.
5. Questions or requests for clarification from Board to Petitioner or Staff.
6. Public Testimony - 5 minutes per speaker.
7. Staff response to public testimony- 5 minutes.
8. Petitioner Rebuttal - 10 minutes.
9. final Questions from Board to Petitioner or Staff
10. Board Discussion and Comment
11. Board Action

*Mandatory Adjournment time  
11:00 p.m.*

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, may contact the Community Development Department at 847-810-3503.

*Continued*

5. Consideration of a request for approval of partial demolition of the existing residence including removal of the existing roof and portions of exterior walls to accommodate a second story addition and various exterior alterations. The property is located at **365 Chiltern Drive.**  
Property Owner: Adam Milewski  
Project Representative: Wojtek Bialy, designer

**Other Items**

6. Opportunity for the public to address the Building Review Board on non-agenda items.
7. Additional information from staff.

*Mandatory Adjournment time is 11:00 p.m.*