

The City of Lake Forest
Building Review Board Agenda - Revised

Regular Meeting

Wednesday, March 3, 2021
Remote Access Meeting

6:00 P.M.

Joanne Bluhm
Vacant Position

Jim Diamond, Chairman
Chris Bires
Richard Walther

John Looby III
Sally Downey

This meeting will be conducted remotely in compliance with Governor's Executive Order 2020-07, issued on March 16, 2020 that suspended certain Open Meetings Act provisions relating to in-person attendance by members of a public body. The Governor's Order: (1) suspends the requirement in Section 2.01 that "members of a public body must be physically present;" and (2) suspends the limitations in Section 7 on when remote participation is allowed.

The meeting can be viewed by following the public audience link below. The meeting ID and password are provided:

<https://us02web.zoom.us/j/84250426889?pwd=SIZ0SFZZTEJHNWFUcnJyR0VKU042dz09>
Meeting ID: 842 5042 6889 Meeting Password: 1861

Members of the public who wish to comment on a petition are encouraged to submit written comments in advance of the meeting to baehrj@cityoflakeforest.com. Members of the public who wish to comment on this petition during the public comment portion of the meeting may do so by calling 847-810-3643 or by using the *Raise Hand* feature at the bottom of the screen. City staff will be at the Municipal Services Facility during the meeting however, the Board members will all participate remotely.

1. Introduction of Board members and City staff, overview of meeting procedures – Chairman Diamond.
2. Consideration of the minutes from the December 2, 2020 Building Review Board meeting.
3. Consideration of a request for approval of significant demolition of the existing residence at **860 S. Green Bay Road** and a replacement residence. Approval of the overall site plan and conceptual landscape plan is also requested.
Property Owner: 860 Green Bay Road LLC (Jamie Altounian LLC, 100%)
Project Representative: Peter Witmer, architect
4. Consideration of a request for approval of a new residence on a vacant lot, a conceptual landscape plan and overall site plan. The property is addressed as **1380 Oak Knoll Drive**.
Property Owner: Marlin Ventures
(Paul Lopata, 33%, Steven Brown 33%, Ed Yawitz 33%)
Contract Purchasers: Childs Development
Project Representative: Jeff Letzter, Project Manager

MEETING PROCEDURES
Building Review Board meetings follow the procedures outlined below. In the spirit of fairness to all parties, any of these procedures may be modified for a particular item at the discretion of the Chairman.

1. Introduction of the Item by the Chairman
2. Declaration of Conflicts of Interest and Ex Parte Contacts by members of the Board.
3. Presentation by the Petitioner – 10 minutes.
4. Identification of Issues by Staff - 5 minutes.
5. Questions or requests for clarification from Board to Petitioner or Staff.
6. Public Testimony - 5 minutes per speaker.
7. Staff response to public testimony- 5 minutes.
8. Petitioner Rebuttal - 10 minutes.
9. final Questions from Board to Petitioner or Staff
10. Board Discussion and Comment
11. Board Action

*Mandatory Adjournment time
11:00 p.m.*

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, may contact the Community Development Department at 847-810-3503.

Continued

5. Consideration of a request for approval of partial demolition of the existing residence including removal of the existing roof and portions of exterior walls to accommodate a second story addition and various exterior alterations. The property is located at **365 Chiltern Drive**.
Property Owner: Albany Bk & Tr Co NA TTEE #11-6528
Project Representative: Wojtek Bialy, designer

Other Items

6. Opportunity for the public to address the Building Review Board on non-agenda items.
7. Additional information from staff.

Mandatory Adjournment time is 11:00 p.m.