

**The City of Lake Forest  
Building Review Board Agenda**

**Regular Meeting**

**Wednesday, April 3, 2019  
Municipal Services Facility – Lower Level**

**6:30 P.M.**

*Richard Walther  
James Sykora*

*Ted Notz, Chairman  
Jim Diamond  
Ross Friedman*

*Fred Moyer  
Chris Bires*

**MEETING PROCEDURES**  
*Building Review Board meetings follow the procedures outlined below. In the spirit of fairness to all parties, any of these procedures may be modified for a particular item at the discretion of the Chairman.*

1. Introduction of Board members and City staff, overview of meeting procedures – Chairman Notz
2. Consideration of the minutes from the March 6, 2019 Building Review Board meeting.
3. Consideration of a request for approval of storefront alterations, updated signage and lighting and landscape enhancements at Westwood Center, **950 N. Western Avenue**. Owner: Westwood Square LLC (Todd Altounian 25%, Nicole Altounian 25%, Jennifer Bianchi 25%, James Altounian II 25%) Representative: Peter Witmer, architect
4. Consideration of a request for approval of demolition of a one-story element at the southeast corner side of the residence, a single-story rear addition, exterior alterations and modifications to the detached garage. A building scale variance is also requested. The property is located at **156 E. Westminster**. Owner: Chris Kelley Representative: Jeff Letzter, designer
5. Consideration of a request for approval of a rear addition, the addition of dormers on the front elevation and related exterior alterations to the residence located at **1165 W. Deerpath**. Owners and Representatives: James and Emily Bernahl
6. Consideration of a request for approval of a second story addition and related roof modifications to the residence at **181 Wildwood Road**. Owner: Lori Fitzgerald Representative: Mike Malloy, architect

1. Introduction of the Item by the Chairman
2. Declaration of Conflicts of Interest and Ex Parte Contacts by members of the Board.
3. Presentation by the Petitioner – 10 minutes.
4. Identification of Issues by Staff - 5 minutes.
5. Questions or requests for clarification from Board to Petitioner or Staff.
6. Public Testimony - 5 minutes per speaker.
7. Staff response to public testimony- 5 minutes.
8. Petitioner Rebuttal - 10 minutes.
9. final Questions from Board to Petitioner or Staff
10. Board Discussion and Comment
11. Board Action

*Mandatory Adjournment time  
11:00 p.m.*

*Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, may contact the Community Development Department at 847-810-3503.*

**Other Items**

5. Opportunity for the public to address the Building Review Board on non-agenda items.
6. Additional information from staff.

*Mandatory Adjournment time is 11:00 p.m.*