

The City of Lake Forest  
Building Review Board Agenda

Regular Meeting

**NOTE DATE CHANGE: Thursday, February 7, 2019**  
Municipal Services Facility – Lower Level

6:30 P.M.

Richard Walther  
James Sykora

Ted Notz, Chairman  
Jim Diamond  
Ross Friedman

Fred Moyer  
Chris Bires

**MEETING PROCEDURES**  
*Building Review Board meetings follow the procedures outlined below. In the spirit of fairness to all parties, any of these procedures may be modified for a particular item at the discretion of the Chairman.*

1. Introduction of Board members and City staff, overview of meeting procedures – Chairman Notz.
2. Recognition of past Board member Robert Reda.
3. Consideration of the minutes from the January 3, 2019 Building Review Board meeting.
4. Consideration of a request for approval of a building scale variance to allow for two additions to the residence at **751 Gardner Lane**. A one-story addition is proposed on the west side of the residence and an elevated screen porch is proposed at the rear of the home.  
Owners: Eric and Meredith Clawson  
Representative: Scott Streightiff, architect
5. Consideration of a request for approval of the demolition of the existing office building and approval of the design and exterior materials for a new condominium building, exterior lighting plan, and conceptual hardscape and landscape plan. The property is currently addressed as **711 McKinley Road**. This project is the second phase of the redevelopment project which is underway on the east side McKinley Road, between Deerpath and Westminster.  
Owner: 711 McKinley LLC (Todd Altounian and Peter Witmer)  
Representative: Peter Witmer, architect

1. Introduction of the Item by the Chairman
2. Declaration of Conflicts of Interest and Ex Parte Contacts by members of the Board.
3. Presentation by the Petitioner – 10 minutes.
4. Identification of Issues by Staff - 5 minutes.
5. Questions or requests for clarification from Board to Petitioner or Staff.
6. Public Testimony - 5 minutes per speaker.
7. Staff response to public testimony- 5 minutes.
8. Petitioner Rebuttal - 10 minutes.
9. final Questions from Board to Petitioner or Staff
10. Board Discussion and Comment
11. Board Action

*Mandatory Adjournment time  
11:00 p.m.*

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, may contact the Community Development Department at 847-810-3503.

*Mandatory Adjournment time is 11:00 p.m.*

**Other Items**

6. Opportunity for the public to address the Building Review Board on non-agenda items.
7. Additional information from staff.

