

**The City of Lake Forest
Building Review Board Agenda**

Regular Meeting

NOTE DATE CHANGE: Thursday, July 5, 2018

6:30 P.M.

Municipal Services Facility – Lower Level

*Robert Reda
Richard Walther*

*Ted Notz, Chairman
Jim Diamond
Ross Friedman*

*Fred Moyer
Chris Bires*

1. Introduction of Board members and City staff, overview of meeting procedures – Chairman Notz.
2. Consideration of the minutes from the June 6, 2018 Building Review Board meeting.
3. Continued consideration of a request for a building scale variance to allow the addition of a three-season room at the rear of the residence at **690 Oakwood Avenue**.
Owners: John and Cindy Simons
Representative: Jonathan Clair, architect
4. Consideration of a request for approval of signage for the new Chase Bank building located at **884 S. Waukegan Road**.
Owner: 884 S. Waukegan Road LLC (Frank Mariani 50% and John Fiore 50%)
Tenant: Chase Bank
Representative: Jonathan Krissoff, Market Director Real Estate, JP Morgan Chase

MEETING PROCEDURES

Building Review Board meetings follow the procedures outlined below. In the spirit of fairness to all parties, any of these procedures may be modified for a particular item at the discretion of the Chairman.

1. Introduction of the Item by the Chairman
2. Declaration of Conflicts of Interest and Ex Parte Contacts by members of the Board.
3. Presentation by the Petitioner – 10 minutes.
4. Identification of Issues by Staff - 5 minutes.
5. Questions or requests for clarification from Board to Petitioner or Staff.
6. Public Testimony - 5 minutes per speaker.
7. Staff response to public testimony- 5 minutes.
8. Petitioner Rebuttal - 10 minutes.
9. final Questions from Board to Petitioner or Staff
10. Board Discussion and Comment
11. Board Action

Other Items

5. Opportunity for the public to address the Building Review Board on non-agenda items.
6. Additional information from staff.

Mandatory Adjournment time is 11:00 p.m.

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Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, may contact the Community Development Department at 847-810-3503.