

**The City of Lake Forest
Building Review Board Agenda**

Regular Meeting

*Wednesday, December 5, 2018
Municipal Services Facility – Lower Level*

6:30 P.M.

*Robert Reda
Richard Walther*

*Ted Notz, Chairman
Jim Diamond
Ross Friedman*

*Fred Moyer
Chris Bires*

MEETING PROCEDURES

Building Review Board meetings follow the procedures outlined below. In the spirit of fairness to all parties, any of these procedures may be modified for a particular item at the discretion of the Chairman.

1. Introduction of Board members and City staff, overview of meeting procedures – Chairman Notz.
2. Consideration of the minutes from the November 7, 2018 Building Review Board meeting.
3. Consideration of a request for approval of a partial demolition and additions to an existing residence. Modifications to the existing detached garage are also proposed. The property is located at **139 Woodland Road**.
Owners: Jeff & Stacy Collins
Representative: Jeff Letzter, designer
4. Consideration of a request for approval of a building scale variance to allow construction of a pool house at **1875 Telegraph Road**.
Owner: Michael Byun
Representative: Dennis Plauck, builder

Other Items

5. Opportunity for the public to address the Building Review Board on non-agenda items.
6. Additional information from staff.

1. Introduction of the Item by the Chairman
2. Declaration of Conflicts of Interest and Ex Parte Contacts by members of the Board.
3. Presentation by the Petitioner – 10 minutes.
4. Identification of Issues by Staff - 5 minutes.
5. Questions or requests for clarification from Board to Petitioner or Staff.
6. Public Testimony - 5 minutes per speaker.
7. Staff response to public testimony- 5 minutes.
8. Petitioner Rebuttal - 10 minutes.
9. final Questions from Board to Petitioner or Staff
10. Board Discussion and Comment
11. Board Action

*Mandatory Adjournment time
11:00 p.m.*

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, may contact the Community Development Department at 847-810-3503.

Mandatory Adjournment time is 11:00 p.m.