

**The City of Lake Forest  
Building Review Board Agenda**

**Regular Meeting**

**Wednesday, January 3, 2018**

**6:30 P.M.**

**NOTE LOCATION CHANGE: City of Lake Forest City Hall, Council Chambers  
220 E. Deerpath, 2<sup>nd</sup> Floor**

*Robert Reda  
Peter R. Dunne*

*Ted Notz, Chairman  
Jim Diamond  
Ross Friedman*

*Fred Moyer  
Chris Bires*

1. Introduction of Board members and City staff, overview of meeting procedures – Chairman Notz.
2. Consideration of the minutes from the December 6, 2017 Building Review Board meeting.
3. Continued consideration of a request for approval of demolition of an existing detached garage at the residence located at **91 Washington Circle** and approval of a new attached garage, additions and alterations to the existing residence and enhanced landscaping.  
Owners: Carl and Nanette Jenkins  
Representative: Bob Gebelhoff, designer
4. Consideration of a request for approval of the **design aspects** of a proposed commercial development, Waterway Car Wash, including gas pumps and a convenience store. The property proposed for development is located on the southeast corner of Waukegan and Everett Roads and is commonly referred to as the former site of a gas station and garden store. The Board's purview includes the design, exterior materials and architectural detailing of all proposed structures. In addition, the Board will consider the landscaping, lighting and signage plans with attention to mitigating impacts on residential properties to the east and south, and enhancing the streetscapes.  
Property Owner: IP Properties Lake Forest LLC  
Ownership Representative: Alexander D. Stuart  
Business Ownership Representatives: Henry Dubinsky, Waterway Owner  
Michael Goldman, Waterway V.P./Counsel  
Architect: Jay Suhoessel, SP Architects  
738 Westport Plaza  
St. Louis, MO 63146

**MEETING PROCEDURES**  
*Building Review Board meetings follow the procedures outlined below. In the spirit of fairness to all parties, any of these procedures may be modified for a particular item at the discretion of the Chairman.*

1. Introduction of the Item by the Chairman
2. Declaration of Conflicts of Interest and Ex Parte Contacts by members of the Board.
3. Presentation by the Petitioner – 10 minutes.
4. Identification of Issues by Staff - 5 minutes.
5. Questions or requests for clarification from Board to Petitioner or Staff.
6. Public Testimony - 5 minutes per speaker.
7. Staff response to public testimony- 5 minutes.
8. Petitioner Rebuttal - 10 minutes.
9. final Questions from Board to Petitioner or Staff
10. Board Discussion and Comment
11. Board Action

*Mandatory Adjournment time  
11:00 p.m.*

*Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, may contact the Community Development Department at 847-810-3503.*

**Other Items**

5. Opportunity for the public to address the Building Review Board on non-agenda items.
6. Additional information from staff.

*Mandatory Adjournment time is 11:00 p.m.*