

THE CITY OF LAKE FOREST

Regular Meeting Minutes Legal Committee Thursday, August 18, 2022 – 3:00 p.m.

1. Call to Order and Roll Call

The meeting was called to order at 3:00 p.m. In attendance was Madam Chair Joy Guscott-Mueller, Members David Michael, Paul Sundberg, Arthur Mertes and Mayor George Pandaleon. Also in attendance were Alderman Ray Buschmann; City Attorney Julie Tappendorf; City Manager, Jason Wicha; Director of Community Development, Catherine Czerniak; and Management Analyst, Reagan Walsh.

Newly appointed Madam Chair Joy Guscott-Mueller was welcomed as the new Chair of the Committee after replacing Chairman Waldeck. New Member Arthur Mertes was also welcomed, followed by introductions from the Committee. In addition, newly hired Management Analyst Reagan Walsh was also welcomed as the new Staff Liaison for the Committee replacing former Assistant Manager Mike Strong.

2. Approval of Minutes of the Legal Committee

a. Minutes from the April 28, 2022 Regular Meeting

Member Michael made a motion to approve the minutes, seconded by Member Sundberg. The motion was approved unanimously by voice vote.

3. Opportunity for Public Comment

There were no members from the public who chose to speak.

4. Adjourn into Executive Session to discuss executive session minutes and matters relating to pending or threatened litigation.

Member Michael made a motion to enter into Executive Session, subject to 5ILCS 120/2 (11) (21), for the purposes of discussing matters of litigation that are probable, imminent or pending and to review executive session minutes as authorized by the Open Meetings Act. The motion was seconded by Member Sundberg. The following voted aye: Madam Chair Guscott-Mueller, Members Mertes, Michael, Sundberg, and Mayor Pandaleon. The following voted nay: None. 5-ayes 0-nays, motion carried.

The Committee entered into Executive Session at 3:08 p.m.

The Committee Reconvened into Open Session at 3:57 p.m.

5. Action items discussed during Executive Session

a. Approval of Minutes from the August 18, 2022 Meeting (Executive Session)

Member Michael made a motion to approve the minutes, seconded by Member Sundberg. The following voted aye: Madam Chair Joy Guscott-Mueller, Members Mertes, Michael, Sundberg, and Mayor Pandaleon. The following voted nay: None. 5-ayes 0-nays, motion carried.

6. Other Matters

a. Review of Quarterly Legal Services Financial Report (Q4 FY2022)

City Manager Jason Wicha provided an overview of the Quarterly Financial Reports from the fourth quarter of FY2022. The Committee discussed the reports and asked clarifying questions.

b. Review of Quarterly Legal Services Financial Report (Q1 FY2023)

City Manager Jason Wicha provided an overview of the Quarterly Financial Reports from the first quarter of FY2023. The Committee discussed the reports and asked clarifying questions.

c. Next Meeting Date

The Committee discussed when the next meeting date would occur and made a consensus to meet on October 27, 2022 at 3:00 p.m.

7. Adjournment

There being no further business at this time, Member Michael moved, seconded by Member Sunberg to adjourn, which motion passed unanimously in a voice vote at 4:13 p.m.

Respectfully Submitted,

Reagan Walsh, Management Analyst