

**PUBLIC WORKS COMMITTEE MEETING  
MONDAY, OCTOBER 20, 2025 – 5:30 P.M.  
CITY HALL – UPSTAIRS CITY COUNCIL CONFERENCE ROOM  
MINUTES**

**I. ROLL CALL/CALL TO ORDER**

Chairman Notz called the meeting to order at 5:30 P.M. Aldermen Richard Walther and Nancy Novit were in attendance.

Staff attending the meeting included Michael Thomas, Director of Public Works; Byron Kutz, Superintendent of Engineering; Corey Wierema, Superintendent of Public Works; Matt Brugioni, Superintendent of Public Works, and Jim Lockfeer, Assistant Director of Public Works.

**II. NEW BUSINESS / ACTION ITEMS**

**1. APPROVAL OF THE SEPTEMBER 15, 2025, PUBLIC WORKS COMMITTEE MEETING MINUTES**

Alderman Walther moved to approve the September 15, 2025, Public Works Committee meeting minutes. Alderman Novit seconded the motion, which carried unanimously

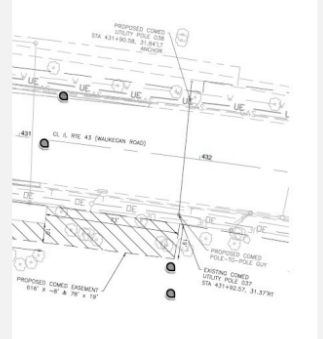

**2. REVIEW AND RECOMMEND APPROVAL TO CITY COUNCIL APPROVAL OF EASEMENTS BETWEEN THE CITY OF LAKE FOREST AND COM ED FOR THE WAUKEGAN & WESTLEIGH INTERSECTION PROJECT – BYRON KUTZ**

Superintendent Kutz reviewed the below presentation slides on the topic.

**WAUKEGAN AND WESTLEIGH INTERSECTION PROJECT  
APPROVAL OF EASEMENTS WITH COMED**

- Waukegan and Westleigh intersection project- anticipated construction start ~ Mid March 2026
- Widening and addition of lanes **requires private-utility relocations**
- Preferred to have all utilities relocated **prior to project start**
- ComEd relocation requires **permanent easement** at city-owned 1030 W Westleigh Rd
- ComEd can **access the site, clear vegetation, and remove obstructions** as needed
- No changes or obstructions allowed on the easement area **without ComEd's consent.**
- Easement is **permanent** and applies to future property owners.

**Action requested: PW Committee recommends City Council Approval of a Grant of Easement to Commonwealth Edison for the Waukegan and Westleigh Intersection Project and Authorization for Staff to Execute the Easement and Related Documentation**



The Committee and City staff discussed the project traffic pattern, the left hand turn from Conway Road onto Waukegan Road, communications, and temporary lighting

Alderman Novit moved to recommend City Council approval of a grant of easement to Commonwealth Edison for the Waukegan and Westleigh Intersection Project and authorization for staff to execute the easement and related documentation. Alderman Walther seconded the motion, which carried unanimously.

**3. REVIEW AND RECOMMEND APPROVAL TO CITY COUNCIL APPROVAL OF THE MCLENNON-REED BRIDGE REPAIRS & CONSTRUCTION ENGINEERING – BYRON KUTZ**  
Superintendent Kutz reviewed the below presentation slides on the topic.

**MCLENNON-REED BRIDGE REPAIRS  
CONSTRUCTION & CONSTRUCTION ENGINEERING**

- Full **deck** and **railing replacement**
- Spot **steel-repairs**
- **Slope stabilization** and **ravine restoration**
- **Asphalt resurfacing** at both approaches
- Construction: Summer 2026 (FY2027)



## STRUCTURAL ENGINEERING CONSTRUCTION ASSISTANCE SERVICES

- Scope

- Respond to RFIs on structural components
- Review demolition and erection procedures, and shop-drawings
- Concrete testing for first deck pour
- ~10 Site Visits (Pre-construction, deck removal, form-work, reinforcement, deck pour, etc.)



- Staff initiated RFP process; 3 proposals received

Consultant Firm	Proposal Amount
BLA	\$73,920
<b>WJE</b>	<b>\$74,431</b>
Innova Consulting	\$82,453

- WJE- Designer of record
- FY2027 Budget: \$80,000

## MCLENNON-REED BRIDGE REPAIRS CONSTRUCTION

- Received 3 bids- October 2, 2025 (see chart)

Contractor Firm	Bid Amount
<b>Dunnet Bay Construction</b>	<b>\$1,976,924</b>
Lorig Construction Co	\$2,017,462
Michels Construction, Inc.	\$3,252,538

- Low-bid contractor same as Lake Woodbine
- Anticipated construction from March 31 to September 15
- FY2027 Budget total \$1,880,000 (adjusting construction to \$2,175,000 including 10% contingency and \$80,000 for inspection)
- Project begins prior to start of FY27 Budget (May 1, 2026)
- Construction will be in conjunction with adjacent Lake Woodbine project



**Actions requested:**

- 1) **PW Committee Recommends City Council Award of the Low Bid for the McLennon-Reed Bridge Repairs Project to Dunnet Bay Construction and Authorize the City Manager to Execute an Agreement in the Amount of \$1,976,924 and a Contingency in the Amount of \$198,076 for a Total Project Cost of \$2,175,000.**
- 2) **PW Committee Recommends City Council Approval of Structural Engineering Construction Assistance Services for the McLennon-Reed Bridge Repairs Project to Wiss, Janney, Elstner Associates, Inc., and Authorize the City Manager to Execute an Agreement in the Amount of \$74,431 to Include a Contingency in the Amount of \$5,569 for a Total Cost of \$80,000**

The Committee and City staff discussed project proposals and bids received, project timing, and communications.

Alderman Walther moved to recommend to City Council the following two items:

- 1) Award of the low bid for the McLennon-Reed Bridge Repairs Project to Dunnet Bay Construction and authorize the City Manager to execute an

agreement in the amount of \$1,976,924 and a contingency in the amount of \$198,076 for a total project cost of \$2,175,000.

- 2) Award of structural engineering construction assistance services for the McLennon-Reed Bridge Repairs Project to Wiss, Janney, Elstner Associates, Inc., and authorize the City Manager to execute an agreement in the amount of \$74,431 to include a contingency in the amount of \$5,569 for a total cost of \$80,000.

Alderman Novit seconded the motion, which carried unanimously.

**4. REVIEW AND RECOMMEND APPROVAL TO CITY COUNCIL APPROVAL TO PROCEED WITH THE THIRD YEAR OF A THREE-YEAR CONTRACT FOR ANNUAL TREE PRUNING – COREY WIEREMA**

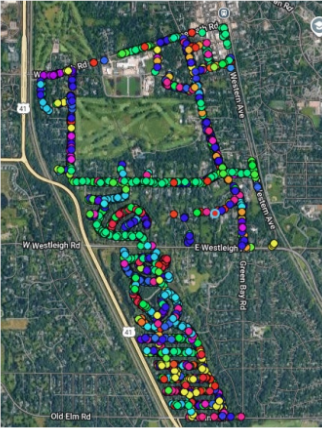
Superintendent Wierema reviewed the below presentation slide on the topic.

### MPI TREE PRUNING(CYCLE)

- FY26 Budget - \$83,000 Forestry Operating Fund
- The FY24 MPI Tree Pruning contract term agreement is from January 2023 through December 2025. The City of Lake Forest reserves the right to renew this contract for two (2) additional one (1) year periods subject to acceptable performance by the contractor.
- In FY2024, the City will begin its first eight-year cycle pruning plan.
- This project will be completed by the end of December 2025. The City will prune approximately 1,800 trees under this contract.
- FY24 Bid Results:

Vendors	Advanced Tree Care	Lucas Landscaping and Design	Clean Cut Tree Services LLC	Winkler Services LLC
Size (DBH) Category	Price Per Inch	Price Per Inch	Price Per Inch	Price Per Inch
1-7"	\$2.10	\$2.35	\$6.00	\$14.00
8-15"	\$2.50	\$2.75	\$8.00	\$7.00
16" & up	\$2.90	\$3.50	\$12.00	\$5.00

- Advanced Tree Care has held this contract for the past two years and has performed very well.
- **Action Requested: PW Committee Recommends City Council Award approval to continue the Municipal Partnership Initiative (MPI) that was approved in FY2024 and proceed with the third year of a three-year contract with Advanced Tree Care.**



Alderman Walther moved to recommend to City Council Award approval to continue the Municipal Partnership Initiative (MPI) that was approved in FY2024 and proceed with the third year of a three-year contract with Advanced Tree Care. Alderman Novit seconded the motion, which carried unanimously.

**III. CIP PROJECT SUMMARY CHART**

The Committee and City staff discussed the below presentation slides.

## FY25 CIP PROJECT SUMMARY CHART – CAPITAL FUND

Project	Asset Category	% Complete	Project Timeline	Notes
Waukegan & Everett Intersection (Land Acquisition)	Road	5%	2024	City selected for STP-Shared grant for land-acquisition on 12/1/23. ROW Funding Agreements will be presented to CC in November.
Waukegan & Westleigh Intersection (Land Acquisition)	Road	100%	2024	Presented to City Council on 8/5. Approval process complete.
Westleigh Resurfacing (41-Western) Phase I Design	Road	65%	TBD	CC approved on 7/15/24. Actual road construction was not awarded grant funding but placed on contingency list.
Deerpath Intersection Traffic Light/Crossing Improvements	Road / Sidewalk	0%	TBD	Recently received one bid over budget. Staff initiated discussions with Deerpath Streetscape electric contractor. Project to be-budgeted for FY27 consideration.
CBD Infrastructure Improvements Evaluation	Streetscape	98%	November 2024	Staff has received draft final report; Engineering to review report and provide final comments to consultant.
McLennon-Reed Bridge Repairs – Design	Bridge	100%	Winter 2024	Construction schedule has been changed in order to be timed concurrently with Lake Woodbine.
McLennon-Reed Bridge Repairs – Construction	Bridge	0%	Winter 2026 – Fall 2026	Construction schedule has been changed in order to be timed concurrently with Lake Woodbine. Bids have been received and will be presented to Council in November.
Lake-Woodbine Bridge Reconstruction – Construction	Bridge	0%	Winter 2026 – Fall 2026	City Staff received announcement from IDOT of additional grant funding. Bids have been received and IDOT is continuing with award process. ComEd will temporarily relocate an aerial line across the ravine in November.
Ringwood Bridge Replacement Phase I Design	Bridge	20%	2024 – 2025	City Council approved agreement w/ engineering firm to begin Phase I at their December 2nd meeting. Staff presented update to CC on 9/2.
ADA Transition Plan	Facilities / Right of Way / Parks	85%	September	Final draft of plan is complete. HR Director to review final draft.

Highlighted areas represents the project was updated since the September 15, 2025, PW Committee meeting

## FY25 CIP PROJECT SUMMARY CHART – CAPITAL FUND

Project	Asset Category	% Complete	Project Timeline	Notes
Gorton Community Center Patio & Drop in Center	Facility	45%	September 2025	Demolition complete and all new footings installed.
West Park: Tennis Court Construction	Parks	100%	July	Complete
Cemetery Ravine Restoration – Design	Ravine	95%	May – Spring 2025	Design progressing. Submitted for IEPA grant application in mid-July.
Walden Ravine Bed Restoration – Design	Ravine	80%	May – Summer 2025	Design progressing.
Seminary Ravine Improvements Construction	Ravine	0%	TBD	City obtaining approximately \$1 million in federal grant funding. Project construction schedule is subject to EPA grant administering timeline. Staff is working with design consultant on grant materials.
Ahwahnee Road & Lane Storm Sewer Upgrade Construction	Storm Sewer	100%	January 2025 – August 2025	Complete.
Scott-Wisconsin and Griffith-Woodland Storm Sewer Improvement Design	Storm Sewer	90%	May – September	Design progressing.

Highlighted projects represents the project was updated since the September 15, 2025, PW Committee meeting

## FY26 CIP PROJECT SUMMARY CHART – CAPITAL FUND

Project	Asset Category	% Complete	Project Timeline	Notes
Annual Pavement Resurfacing & Patching Program	Road	100%	June – October	Punchlist and patching is remaining.
Crack Sealing Program	Road	100%	July	Complete.
Concrete Streets Repair	Road	100%	Summer 2025	Complete.
Annual Longline Striping Program	Road	100%	Summer 2025	CC approved 4/21/25
Waukegan & Westleigh Intersection Improvements - Construction Engineering	Road	0%	Summer 2027	PWC to review 11/3/25; seek CC approval 1/19/26
Concrete Sidewalk/Curb Replacement	Road / Sidewalk	100%	Summer 2025	Complete.
Whispering Oaks Sidewalk Connections	Sidewalk	100%	June – July	Complete. Monitoring seed and blanket.
Deerpath Streetscape – Construction	Streetscape	90%	January – October	The road is now fully closed between Oakwood and Western. Streetscape Improvement work is now focusing on masonry walls, curb, and sidewalk. Extensive communication and business outreach efforts continue. On track for 10/31 completion.
Bank Lane Streetscape Improvements – Design	Streetscape	100%	January – April	Complete.
McClory Bike Path Resurfacing (Westleigh to Ryan)	Bike Path	100%	July	Complete.
Walden East Bridge Repairs Design	Bridge	5%	June – April 2026	Awarded by City Council.

Highlighted areas represents the project was updated since the September 15, 2025, PVW Committee meeting

## FY26 CIP PROJECT SUMMARY CHART – CAPITAL FUND

Project	Asset Category	% Complete	Project Timeline	Notes
Rec Center HVAC RTU Replacements	Facility	100%	August	Complete
Senior Center Air Condenser Replacement	Facility	0%	Spring 2026	Design progressing. Construction bids: PWC to review 7/21/25; seek CC approval 8/4/25. In the process of redesigning equipment needs based on industry regulations
South Park: Tennis/Basketball Surface Maintenance	Parks	100%	June	Complete.
Waveland: Tennis/Basketball Surface Maintenance	Parks	100%	June	Complete.
Waveland Park Pavilion Project	Parks	0%	Fall 2025 – Winter 2026	Demolition complete and footings to be installed.
Forest Park: Playground Equipment Replacement	Parks	95%	September – October	On schedule to be completed by the end of October
Annual Storm Sewer Lining Program	Storm Sewer	15%	October- November	Will be completed by mid-November.
Storm Sewer Design Cherokee: Grandview-Forest Hill	Storm Sewer	80%	May – October	PWC reviewed 4/7/25; CC approved 5/5/25. Construction budgeted with FY27 funding
Griffith Woodland Storm Sewer Construction	Storm Sewer	0%	Spring / Summer 2026	PWC and CC to review March/April 2026

Highlighted areas represents the project was updated since the September 15, 2025, PVW Committee meeting

## FY26 CIP PROJECT SUMMARY CHART – WATER FUND

Project	Asset Category	% Complete	Project Timeline	Notes
Water Meter Replacement Purchase & Installation	Water	5%	FY25-FY29	First phase (test phase) of installs underway. Approximately 100 meters installed.
Green Bay Watermain Replacement Design (Linden-Greenwood)	Water	80%	February – September	PWC reviewed on 2/3/25 and CC approved proposal 2/18/25. Design work is now underway.
Basswood Watermain Replacement Design (Blackthorn-Westleigh)	Water	80%	February – September	PWC reviewed on 2/3/25 and CC approved proposal 2/18/25. Design work is now underway.
Water Plant AHU Coil Replacements	Water	100%	Late Summer 2025	Complete.
Elevated Tank Generator Replacement	Water	10%	Winter 2026	CC approved 6/2/25. Coordinating work with contractor.
Ahwahnee Ln Watermain Replacement (S. of Deerpath)	Water	100%	Summer 2025	Complete.
Valve Repairs	Water	100%	Summer 2025	Complete.
Elevated Tank Painting	Water	10%	Spring 2026	Work was placed on hold due to large water transmission main breaks.
Annual Sanitary Sewer Lining Program	Sanitary	15%	October-November	Will be completed by mid-November.
Manhole Lining and I&I Repairs	Sanitary	100%	Summer – Fall 2025	Complete

Highlighted areas represents the project was updated since the September 15, 2025, PW Committee meeting

#### IV. PUBLIC COMMENT

There was no Public Comment.

#### V. NEXT MEETING – NOVEMBER 3, 2025

#### VI. ADJOURNMENT

Alderman Novit moved to adjourn the meeting of the Public Works Committee at 6:10 P.M. Alderman Walther seconded the motion, which carried unanimously.

Respectfully submitted,

Jim Lockfeer Jr.  
Assistant Director of Public Works