

**PUBLIC WORKS COMMITTEE MEETING
MONDAY, SEPTEMBER 15, 2025 – 5:30 P.M.
CITY HALL – UPSTAIRS CITY COUNCIL CONFERENCE ROOM
MINUTES**

I. ROLL CALL/CALL TO ORDER

Alderman Walther called the meeting to order at 5:30 P.M. Alderman Nancy Novit was in attendance. Chairman Notz joined the meeting via phone.

Staff attending the meeting included Michael Thomas, Director of Public Works; Corey Wierema, Superintendent of Public Works; Matt Brugioni, Superintendent of Public Works, and Jim Lockefer, Assistant Director of Public Works.

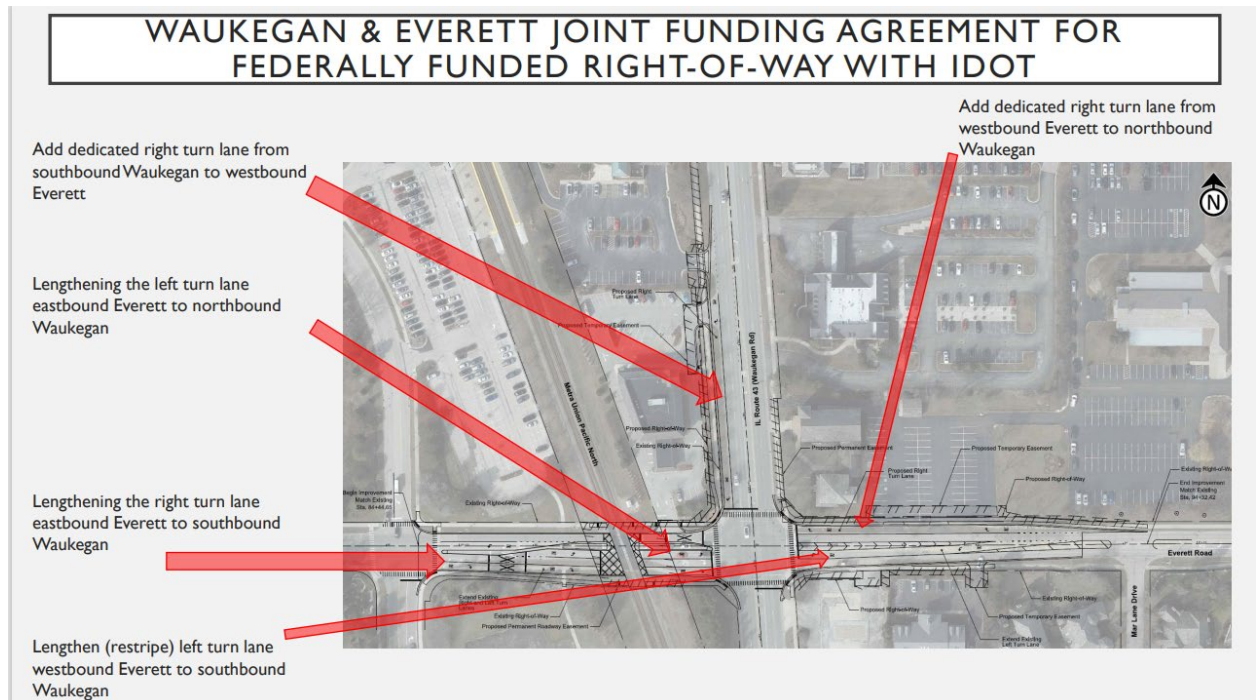
II. NEW BUSINESS / ACTION ITEMS

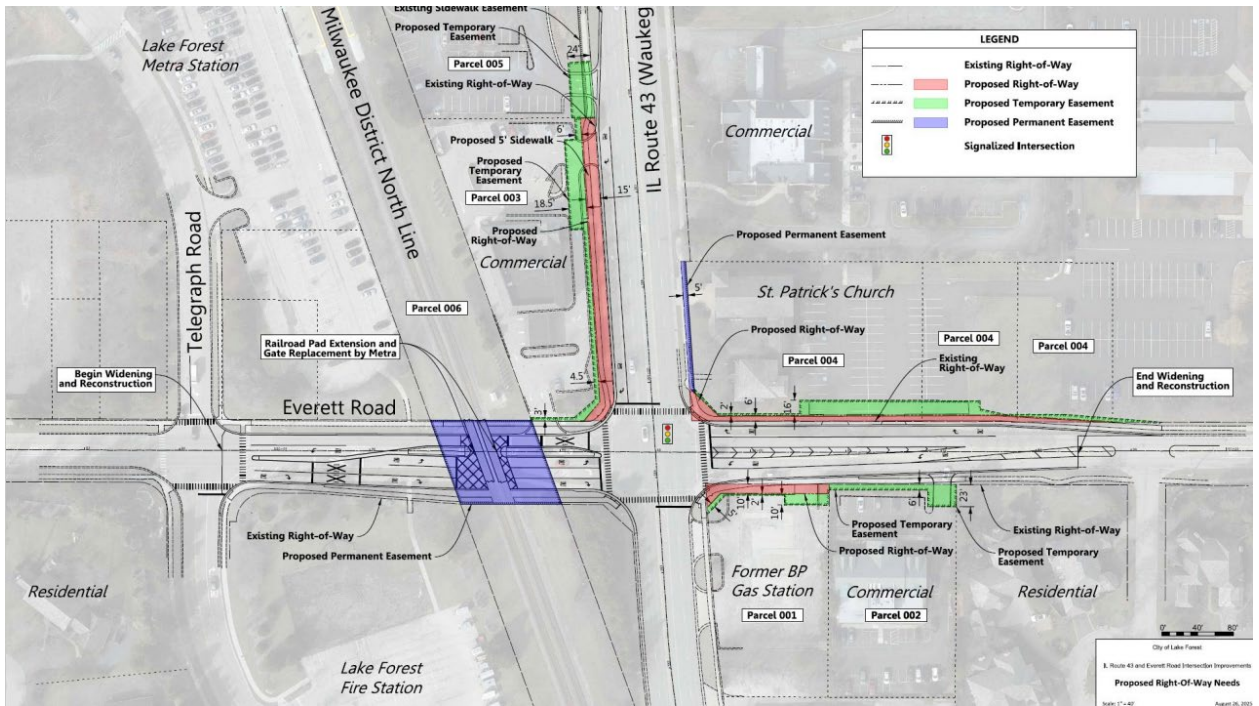
1. APPROVAL OF THE JULY 7, 2025, PUBLIC WORKS COMMITTEE MEETING MINUTES

Alderman Novit moved to approve the July 7, 2025, Public Works Committee meeting minutes. Alderman Walther seconded the motion, which carried unanimously.

2. REVIEW AND RECOMMEND APPROVAL TO CITY COUNCIL APPROVAL OF IDOT JOINT FUNDING AGREEMENT FOR THE WAUKEGAN & EVERETT INTERSECTION PROJECT – BYRON KUTZ

Superintendent Kutz reviewed the below presentation slides on the topic.





WAUKEGAN & EVERETT JOINT FUNDING AGREEMENT FOR FEDERALLY FUNDED RIGHT-OF-WAY WITH IDOT

- Received two construction grants for total of \$3,989,948 (\$875,440 for ROW)
- Joint Funding agreement required before utilizing federal funds
- Local match~ \$218,860 (excluding construction and construction engineering)
- City match funding available May 1, 2026
- Tentative construction schedule : Spring– Fall 2028
- Specific 'Action Requested' language may be revised prior to Council Approval based on ongoing IDOT coordination
- Donations could offset some of the costs

LOCAL PUBLIC AGENCY		County	Section Number
Local Public Agency	City of Lake Forest	Lake	11-00091-00-CH
Fund Type	STU	MPO Name	MPO TRF Number
		CMAP	10-17-0016
Engineering		Right-of-Way	Project Number
State Job Number	06-01-000-19	State Job Number	06-01-000-19
Local Administered Engineering	<input checked="" type="checkbox"/>	Right-of-Way	<input type="checkbox"/>
		Other	<input type="checkbox"/>
LOCATION			
Local Street/Road Name	Key Route	Length	To From
IL Route 43 / Waukegan Road	FAUJ 2706	0.09 miles	0.30 0.39
Location Terms	AI Everett Road		
Current Jurisdiction	State	Existing Structure Numbers	Add Location Remove
PROJECT DESCRIPTION			
Land acquisition for intersection improvements.			

Action requested: PW Committee Recommends Approval of a Resolution for a Joint Funding Agreement for Federally Funded Right-of-Way with the state of Illinois Department of Transportation for the Waukegan & Everett Project, Section Number 11-00091-00-CH, for a Local Match Estimated at \$218,860, and Authorize the City Manager to Execute Required Agreements and Additional Paperwork as Required by IDOT Related to Work on This Project

The Committee and City staff discussed the project schedule, easements, detours, and the City's grant funding share.

Alderman Novit moved to recommend City Council approval of a resolution for a joint funding agreement for federally funded right-of-way with the State of Illinois Department of Transportation for the Waukegan & Everett Project, Section Number 11-00091-00-CH, for a local match estimated at \$218,860, and authorize the City Manager to execute required agreements and additional paperwork as required by IDOT related to work on this Project. Chairman Notz seconded the motion, which carried unanimously.

3. **REVIEW AND RECOMMEND APPROVAL TO CITY COUNCIL APPROVAL OF A DESIGN ENGINEERING SERVICES AGREEMENT FOR THE WALDEN LANE EAST BRIDGE REPAIR PROJECT – BYRON KUTZ**

Superintendent Kutz reviewed the below presentation slides on the topic.

**WALDEN LANE EAST BRIDGE REPAIRS
DESIGN ENGINEERING SERVICES**

- Stone loss at **east abutment**, displacement of **west abutment**
- **Channel repairs** and **slope stabilization** necessary
- Construction: Summer 2026 (FY2027)
 - Currently **unfunded Priority I** project (\$900,000)





**WALDEN LANE EAST BRIDGE REPAIRS
DESIGN ENGINEERING SERVICES**

- Staff initiated RFP process; 4 proposals received

Consultant Firm	Proposal Amount
GSG	\$85,910
WJE- Kimley Horn	\$174,100
BLA	\$203,090
Atlas	\$264,224

- GSG- References were checked and positive
- FY2026 Budget: \$90,000
- Consultant will confirm construction cost estimates prior to November 10, Finance Committee Meeting
- **Action requested: PW Committee Recommends City Council Approval of Design Engineering Services for the Walden Lane East Bridge Repairs Project to GSG Consultants, Inc., and Authorize the City Manager to Execute an Agreement in the Amount of \$85,910 to Include a Contingency in the Amount of \$4,090 for a Total Cost of \$90,000**

The Committee and City staff discussed project proposals received, project timing, and design scope.

Chairman Notz moved to recommend to City Council approval of design engineering services for the Walden Lane East Bridge Repairs Project to GSG Consultants, Inc., and authorize the City Manager to execute an agreement in the amount of \$85,910 to include a contingency in the amount of \$4,090 for a total cost of \$90,000. Alderman Novit seconded the motion, which carried unanimously.

III. CIP PROJECT SUMMARY CHART

The Committee and City staff discussed the below presentation slides.

FY25 CIP PROJECT SUMMARY CHART – CAPITAL FUND				
Project	Asset Category	% Complete	Project Timeline	Notes
Waukegan & Everett Intersection (Land Acquisition)	Road	5%	2024	City selected for STP-Shared grant for land-acquisition on 12/1/23. ROW Funding Agreements will be presented to CC in October.
Waukegan & Westleigh Intersection (Land Acquisition)	Road	100%	2024	Presented to City Council on 8/5. Approval process complete.
Westleigh Resurfacing (41-Western) Phase I Design	Road	65%	TBD	CC approved on 7/15/24. Actual road construction was not awarded grant funding but placed on contingency list.
Deerpath Intersection Traffic Light/Crossing Improvements	Road / Sidewalk	0%	TBD	Recently received one bid over budget. Staff initiated discussions with Deerpath Streetscape electric contractor.
CBD Infrastructure Improvements Evaluation	Streetscape	98%	November 2024	Staff has received draft final report; Engineering to review report and provide final comments to consultant.
McLennon-Reed Bridge Repairs – Design	Bridge	99%	Winter 2024	Construction schedule has been changed in order to be timed concurrently with Lake Woodbine.
McLennon-Reed Bridge Repairs – Construction	Bridge	0%	Winter 2026 – Fall 2026	Construction schedule has been changed in order to be timed concurrently with Lake Woodbine.
Lake-Woodbine Bridge Reconstruction – Construction	Bridge	0%	Winter 2026 – Fall 2026	City Staff received announcement from IDOT of additional grant funding. Project is tentatively scheduled for the IDOT September bid opening.
Ringwood Bridge Replacement Phase I Design	Bridge	20%	2024 – 2025	City Council approved agreement w/ engineering firm to begin Phase I at their December 2nd meeting. Staff presented update to CC on 9/2.
ADA Transition Plan	Facilities / Right of Way / Parks	85%	September	Final draft of plan is complete. New HR Director to review final draft.

Highlighted areas represents the project was updated since the July 7, 2025, PW Committee meeting

FY25 CIP PROJECT SUMMARY CHART – CAPITAL FUND				
Project	Asset Category	% Complete	Project Timeline	Notes
Gorton Community Center Patio & Drop in Center	Facility	5%	September 2025	4/7/25 CC reviewed and approved. Working with contractor and Gorton staff on schedule.
West Park: Tennis Court Construction	Parks	100%	July	Complete
Cemetery Ravine Restoration – Design	Ravine	95%	May – Spring 2025	Design progressing. Submitted for IEPA grant application in mid-July.
Walden Ravine Bed Restoration – Design	Ravine	80%	May – Summer 2025	Design progressing.
Seminary Ravine Improvements Construction	Ravine	0%	TBD	City obtaining approximately \$1 million in federal grant funding. Project construction schedule is subject to EPA grant administering timeline. Staff is working with design consultant on grant materials.
Ahwahnee Road & Lane Storm Sewer Upgrade Construction	Storm Sewer	100%	January 2025 – August 2025	Complete.
Scott-Wisconsin and Griffith-Woodland Storm Sewer Improvement Design	Storm Sewer	80%	May – September	Design progressing.

Highlighted projects represents the project was updated since the July 7, 2025, PW Committee meeting

FY26 CIP PROJECT SUMMARY CHART – CAPITAL FUND

Project	Asset Category	% Complete	Project Timeline	Notes
Annual Pavement Resurfacing & Patching Program	Road	99%	June – October	Punchlist and patching is remaining.
Crack Sealing Program	Road	100%	July	Complete.
Concrete Streets Repair	Road	100%	Summer 2025	Complete.
Annual Longline Striping Program	Road	100%	Summer 2025	CC approved 4/21/25
Waukegan & Westleigh Intersection Improvements - Construction Engineering	Road	0%	Summer 2027	PWC to review 12/1/25; seek CC approval 1/19/26
Concrete Sidewalk/Curb Replacement	Road / Sidewalk	100%	Summer 2025	Complete.
Whispering Oaks Sidewalk Connections	Sidewalk	95%	June – July	Work complete with minor punchlist and restoration remaining.
Deerpath Streetscape – Construction	Streetscape	60%	January – October	The road is now fully closed between Oakwood and Western. Streetscape Improvement work is now focusing on masonry walls, curb, and sidewalk. Extensive communication and business outreach efforts continue.
Bank Lane Streetscape Improvements – Design	Streetscape	100%	January – April	Complete.
McClory Bike Path Resurfacing (Westleigh to Ryan)	Bike Path	100%	July	Complete.
Walden East Bridge Repairs Design	Bridge	0%	June – April 2026	Initial proposals were over budget. Staff revising RFP and will resubmit.

Highlighted areas represents the project was updated since the July 7, 2025, PW Committee meeting

FY26 CIP PROJECT SUMMARY CHART – CAPITAL FUND

Project	Asset Category	% Complete	Project Timeline	Notes
Rec Center HVAC RTU Replacements	Facility	100%	August	Complete
Senior Center Air Condenser Replacement	Facility	0%	Spring 2026	Design progressing. Construction bids: PWC to review 7/21/25; seek CC approval 8/4/25. In the process of redesigning equipment needs based on industry regulations
South Park: Tennis/Basketball Surface Maintenance	Parks	100%	June	Complete.
Waveland: Tennis/Basketball Surface Maintenance	Parks	100%	June	Complete.
Waveland Park Pavilion Project	Parks	0%	Fall 2025	Project bid award to be reviewed by City Council 9/15/25.
Forest Park: Playground Equipment Replacement	Parks	0%	September - October	Park Board approved 3/18/25; CC approved 4/7/25, Sept. start
Annual Storm Sewer Lining Program	Storm Sewer	15%	October	Will be completed by mid-October.
Storm Sewer Design Cherokee: Grandview-Forest Hill	Storm Sewer	50%	May – October	PWC reviewed 4/7/25; CC approved 5/5/25. Construction budgeted with FY27 funding
Griffith Woodland Storm Sewer Construction	Storm Sewer	0%	Spring / Summer 2026	PWC and CC to review March/April 2026

Highlighted areas represents the project was updated since the July 7, 2025, PW Committee meeting

FY26 CIP PROJECT SUMMARY CHART – WATER FUND

Project	Asset Category	% Complete	Project Timeline	Notes
Water Meter Replacement Purchase & Installation	Water	5%	FY25-FY29	PWC approved on 10/21 and CC approved on 11/4 for meter equipment, installation and project management. . Antenna installations are almost complete (one site remains). Working with Comms Department on installation communications.
Green Bay Watermain Replacement Design (Linden-Greenwood)	Water	50%	February – September	PWC reviewed on 2/3/25 and CC approved proposal 2/18/25. Design work is now underway.
Basswood Watermain Replacement Design (Blackthorn-Westleigh)	Water	50%	February – September	PWC reviewed on 2/3/25 and CC approved proposal 2/18/25. Design work is now underway.
Water Plant AHU Coil Replacements	Water	10%	Late Summer 2025	CC approved 6/2/25. Coordinating work with contractor.
Elevated Tank Generator Replacement	Water	10%	Winter 2026	CC approved 6/2/25. Coordinating work with contractor.
Ahwahnee Ln Watermain Replacement (S. of Deerpath)	Water	100%	Summer 2025	Complete.
Valve Repairs	Water	100%	Summer 2025	Complete.
Elevated Tank Painting	Water	10%	September – October	CC approved 6/2/25. Coordinating work with contractor.
Annual Sanitary Sewer Lining Program	Sanitary	15%	October	Will be completed by mid-October.
Manhole Lining and I&I Repairs	Sanitary	100%	Summer – Fall 2025	Complete

Highlighted areas represents the project was updated since the July 7, 2025, PW Committee meeting

IV. PUBLIC COMMENT

There was no Public Comment.

V. NEXT MEETING – TBD

Assistant Director Lockefeer explained that Director Thomas would coordinate the next meeting date via email.

VI. ADJOURNMENT

Alderman Novit moved to adjourn the meeting of the Public Works Committee at 6:06 P.M. Alderman Walther seconded the motion, which carried unanimously.

Respectfully submitted,

Jim Lockefeer Jr.
Assistant Director of Public Works