

**PUBLIC WORKS COMMITTEE MEETING
MONDAY, JULY 7, 2025 – 5:30 P.M.
CITY HALL – UPSTAIRS CITY COUNCIL CONFERENCE ROOM
MINUTES**

I. ROLL CALL/CALL TO ORDER

Chairman Ted Notz called the meeting to order at 5:30 P.M. Alderman Richard Walther was in attendance. Alderman Nancy Novit was not in attendance.

Staff attending the meeting included Corey Wierema, Superintendent of Public Works; Matt Brugioni, Superintendent of Public Works, and Jim Lockefer, Assistant Director of Public Works.

II. NEW BUSINESS / ACTION ITEMS

1. APPROVAL OF THE JUNE 2, 2025, PUBLIC WORKS COMMITTEE MEETING MINUTES

Alderman Walther moved to approve the June 2, 2025, Public Works Committee meeting minutes. Chairman Notz seconded the motion, which carried unanimously.

2. REVIEW AND RECOMMEND APPROVAL TO CITY COUNCIL APPROVAL OF A BID FOR SPRUCE & SHERIDAN LIFT STATION CONTROL PANEL REPLACEMENT PROJECT – JIM LOCKEFEEER



Assistant Director Lockefer reviewed the below presentation slide on the topic.

**SPRUCE & SHERIDAN LIFT STATION
PUMP CONTROL PANEL REPLACEMENT**

- FY26 Budget - \$50,000 Water Plant Operating Capital
- The Spruce & Sheridan Sanitary Sewer Lift Station, originally built in 1986, receives most of the sanitary sewer waste from homes and businesses between Green Bay Rd, Sheridan Rd, and Westminster
- The panel controls the pumps and communicates with the Water Plant
- The panel was last replaced in 2000; it is well past its useful life and has no replacement parts or support available
- Public Bid Process; 2 bids received

Firm	Total Bid \$
Wunderlich Malec	\$54,800
IPS	\$334,100

- Wunderlich Malec is the Water Plant's SCADA network manager and has done work for the City since 2017
- Budget overage will be covered from other Water Plant Operating Capital savings
- **Action Requested: PW Committee Recommends City Council Award of bid to Wunderlich Malec for the Spruce & Sheridan Pump Replacement Project in the Amount of \$54,800, to Include a 5% Contingency in the amount of \$2,740 for a Total Cost of \$57,540.**

The Committee and City staff discussed the project schedule and the difference between the pricing received from the two bidders.

Alderman Walther moved to Recommend City Council award of bid to Wunderlich Malec for the Spruce & Sheridan Panel Replacement Project in the

Amount of \$54,800, to include a 5% Contingency in the amount of \$2,740 for a Total Cost of \$57,540. Chairman Notz seconded the motion, which carried unanimously.

3. REVIEW AND RECOMMEND APPROVAL TO CITY COUNCIL APPROVAL OF AN IDOT LOCAL AGENCY FUNDING AGREEMENT FOR THE LAKE-WOODBINE PROJECT – BYRON KUTZ

Superintendent Kutz reviewed the below presentation slides on the topic.

LAKE WOODBINE BRIDGE JOINT FUNDING AGREEMENT FOR FEDERALLY FUNDED CONSTRUCTION WITH IDOT

- Received two construction grants for total of \$3,680,000
- Use of Federal funds requires project to be bid by IDOT on State bidding
- IDOT requires funding agreements executed by City *prior* to bid opening
- Local match~ \$1,212,952 (excluding construction engineering and contingency)
- Bid opening – September 19, 2025
- Tentative construction schedule : January 2026 – October 2026
- Specific 'Action Requested' language may be revised prior to Council Approval based on ongoing IDOT coordination
- **Action requested: PW Committee Recommends Approval of a Resolution for a Joint Funding Agreement for Federally Funded Construction with the state of Illinois Department of Transportation for Construction of the Lake Woodbine Bridge Project, Section Number 12-00094-00-BR, for a Local Match Estimated at \$1,212,952, and Authorize the City Manager to Execute Required Agreements and Additional Paperwork as Required by IDOT Related to Work on This Project**

The screenshot shows the IDOT 'Joint Funding Agreement for Federally Funded Construction' form. Key fields include: Local Public Agency: The City of Lake Forest; County: Lake; Section Number: 12-00094-00-BR; Fund Type: MFP, SR13, HSP Numbers; MPO Name: MPO 12 Number; Illinois Special Bridge Program: CSMAP; MPO 12-0011; Construction: Local Let/Day Labor (checked), Construction on State Letting, Construction Engineering, Utilities, Railroad Work; Location: Local Street/Road Name: Lake Road, Mile Route: 11270, Length: 0.3, Stationing: 0+0 to 1+1; Location Name: Woodbine Lane; County Jurisdiction: Lake Forest; Existing Structure Number(s): 0496852; Add Location: Remove; PROJECT DESCRIPTION: Removal and replacement of the Lake Woodbine Bridge (Structure Number 0496852) carrying Lake Road over an unnamed ravine.

The Committee and City staff discussed project timing, the presentation to City Council, the current project estimate versus the estimate that was submitted to IDOT, the IDOT bid process, and IDOT bid acceptance.

Alderman Walther moved to recommend to City Council approval of a Resolution for a Joint Funding Agreement for federally funded construction with the State of Illinois Department of Transportation for construction of the Lake Woodbine Bridge Project, Section Number 12-00094-00-BR, for a local match estimated at \$1,212,952, and authorize the City Manager to execute required agreements and additional paperwork as required by IDOT related to work on this project. Chairman Notz seconded the motion, which carried unanimously.

III. CIP PROJECT SUMMARY CHART

The Committee and City staff discussed the below presentation slides.

FY25 CIP PROJECT SUMMARY CHART – CAPITAL FUND

Project	Asset Category	% Complete	Project Timeline	Notes
Waukegan & Everett Intersection (Land Acquisition)	Road	5%	2024	City selected for STP-Shared grant for land-acquisition on 12/1/23, coordination is ongoing.
Waukegan & Westleigh Intersection (Land Acquisition)	Road	95%	2024	ROW documents provided to both City and School District; coordination and approval process underway. Presented to City Council on 8/5.
Westleigh Resurfacing (41-Western) Phase I Design	Road	60%	TBD	CC approved on 7/15/24. Actual road construction was not awarded grant funding but placed on contingency list.
Deerpath Intersection Traffic Light/Crossing Improvements	Road / Sidewalk	0%	TBD	Recently received one bid over budget. Staff initiated discussions with Deerpath Streetscape electric contractor.
CBD Infrastructure Improvements Evaluation	Streetscape	98%	November 2024	Second staff coordination meeting with engineering firm occurred on April 9 & May 23, 2024; staff has received draft final report; Engineering to review report and provide final comments to consultant.
McLennon-Reed Bridge Repairs – Design	Bridge	99%	Winter 2024	Construction schedule has been changed in order to be timed concurrently with Lake Woodbine.
McLennon-Reed Bridge Repairs – Construction	Bridge	0%	Winter 2026 – Fall 2026	Construction schedule has been changed in order to be timed concurrently with Lake Woodbine.
Lake-Woodbine Bridge Reconstruction – Construction	Bridge	0%	Winter 2026 – Fall 2026	City Staff received announcement from IDOT of additional grant funding. Staff presented at CC on 6/16/25.
Ringwood Bridge Replacement Phase I Design	Bridge	15%	2024 – 2025	City Council approved agreement w/ engineering firm to begin Phase I at their December 2nd meeting
ADA Transition Plan	Facilities / Right of Way / Parks	85%	September	Final draft of plan is complete. New HR Director to review final draft.

Highlighted areas represents the project was updated since the June 2, 2025, PW Committee meeting

FY25 CIP PROJECT SUMMARY CHART – CAPITAL FUND

Project	Asset Category	% Complete	Project Timeline	Notes
Gorton Community Center Patio & Drop in Center	Facility	5%	Late Summer / Fall 2025	4/7/25 CC reviewed and approved. Working with contractor and Gorton staff on schedule.
West Park: Tennis Court Construction	Parks	95%	March – June 2025	CC approved on 11/18/24. Asphalt complete, surface coating underway.
Northcroft Park: Handball Courts Installation	Parks	0%	Fall 2025	Bid opening June 11. Bids came in higher than the donor amount. Donor is reconsidering / evaluating project options.
Cemetery Ravine Restoration – Design	Ravine	90%	May – Spring 2025	Design progressing.
Walden Ravine Bed Restoration – Design	Ravine	80%	May – Summer 2025	Design progressing.
Seminary Ravine Improvements Construction	Ravine	0%	TBD	City obtaining approximately \$1 million in federal grant funding. Project construction schedule is subject to EPA grant administering timeline. Staff is working with design consultant on grant materials.
Ahwahnee Road & Lane Storm Sewer Upgrade Construction	Storm Sewer	80%	January 2025 – July 2025	Sewer work on Ahwahnee Road and Ahwahnee Lane is complete with curb-gutter complete on Ahwahnee Road. Curb-gutter on Ahwahnee Lane will be complete the week of July 7th. All paving to be complete by end of the month.
Scott-Wisconsin and Griffith-Woodland Storm Sewer Improvement Design	Storm Sewer	75%	May – September	Design progressing.

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FY26 CIP PROJECT SUMMARY CHART – CAPITAL FUND

Project	Asset Category	% Complete	Project Timeline	Notes
Annual Pavement Resurfacing & Patching Program	Road	80%	June – October	Work began week of May 5 with all curb work (initial phase) complete. Pavement grinding complete and now paving has started.
Crack Sealing Program	Road	0%	July	Expected to begin in July.
Concrete Streets Repair	Road	100%	Summer 2025	PWC to review 3/17/25; seek CC approval 4/7/25. Work substantially complete.
Annual Longline Striping Program	Road	85%	Summer 2025	CC approved 4/21/25
Waukegan & Westleigh Intersection Improvements - Construction Engineering	Road	0%	Summer 2027	PWC to review 12/1/25; seek CC approval 1/19/26
Concrete Sidewalk/Curb Replacement	Road / Sidewalk	100%	Summer 2025	PWC to review 3/17/25; seek CC approval 4/7/25. Work substantially complete.
Whispering Oaks Sidewalk Connections	Sidewalk	90%	June – July	Contract has been awarded by IDOT. Work substantially complete with only signage installation remaining.
Deerpath Streetscape – Construction	Streetscape	30%	January – October	The road is now fully closed between Oakwood and Western. Streetscape Improvement work is now focusing on irrigation, electric, and masonry walls. Extensive communication and business outreach efforts continue.
Bank Lane Streetscape Improvements – Design	Streetscape	100%	January – April	Design complete and bids received. PWC to review construction bids 5/5/25; seek CC approval 5/19/25. Construction to begin June 9.
McClory Bike Path Resurfacing (Westleigh to Ryan)	Bike Path	5%	July	PWC reviewed 3/17/25; CC approved 5/5/25. Construction to begin late July and to be completed prior to the beginning of the school year. Letters has been sent to residences along the bike detour route.
Walden East Bridge Repairs Design	Bridge	0%	June – April 2026	Revised RFP has been issued and proposals are being reviewed.

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FY26 CIP PROJECT SUMMARY CHART – CAPITAL FUND

Project	Asset Category	% Complete	Project Timeline	Notes
Rec Center HVAC RTU Replacements	Facility	0%	Summer 2025	CC approved 6/16/25.
Senior Center Air Condenser Replacement	Facility	0%	Fall 2025 / Winter 2026	Design progressing. Construction bids: PWC to review 7/21/25; seek CC approval 8/4/25
Waveland Park Picnic Shelter Renovation – Construction	Park / Facility	0%	Late Summer – Fall 2025	Construction bid PWC review 7/21/25; CC bid approval 8/4/25
South Park: Tennis/Basketball Surface Maintenance	Parks	100%	June	Complete.
Waveland: Tennis/Basketball Surface Maintenance	Parks	100%	June	Complete.
Forest Park: Playground Equipment Replacement	Parks	0%	September – October	Park Board approved 3/18/25; CC approved 4/7/25, Sept. start
Annual Storm Sewer Lining Program	Storm Sewer	0%	August	PWC to review 5/5/25; seek CC approval 5/19/25
Storm Sewer Design Cherokee: Grandview-Forest Hill	Storm Sewer	15%	May – October	PWC reviewed 4/7/25; CC approved 5/5/25. Construction budgeted with FY27 funding
Griffith Woodland Storm Sewer Construction	Storm Sewer	0%	Spring / Summer 2026	PWC and CC to review March/April 2026

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FY26 CIP PROJECT SUMMARY CHART – WATER FUND

Project	Asset Category	% Complete	Project Timeline	Notes
Water Meter Replacement Purchase & Installation	Water	5%	FY25-FY29	PWC approved on 10/21 and CC approved on 11/4 for meter equipment, installation and project management. . Antenna installations are almost complete (two sites remain). Working with Comms Department on installation communications.
Green Bay Watermain Replacement Design (Linden-Greenwood)	Water	15%	February – September	PWC reviewed on 2/3/25 and CC approved proposal 2/18/25. Design work is now underway.
Basswood Watermain Replacement Design (Blackthorn-Westleigh)	Water	15%	February – September	PWC reviewed on 2/3/25 and CC approved proposal 2/18/25. Design work is now underway.
Water Plant AHU Coil Replacements	Water	10%	Summer 2025	CC approved 6/2/25. Coordinating work with contractor.
Elevated Tank Generator Replacement	Water	10%	Summer 2025	CC approved 6/2/25. Coordinating work with contractor.
Ahwahnee Ln Watermain Replacement (S. of Deerpath)	Water	99%	Summer 2025	PWC reviewed 3/17/25; CC approved 4/7/25. Watermain installation is substantially complete with pavement restoration remaining.
Valve Repairs	Water	100%	Summer 2025	PWC reviewed 3/17/25; CC approved 4/7/25. This work is complete.
Elevated Tank Painting	Water	10%	September – October	CC approved 6/2/25. Coordinating work with contractor.
Annual Sanitary Sewer Lining Program	Sanitary	0%	August	CC approved 5/19/25.
Manhole Lining and I&I Repairs	Sanitary	60%	Summer – Fall 2025	PWC reviewed on 2/3/25 and CC approved bid 2/18/25. Cleaning, televising, and lining of sewers complete, with manhole lining in mid July.

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IV. PUBLIC COMMENT

There was no Public Comment.

V. NEXT MEETING – TBD

Assistant Director Lockfeer explained that Director Thomas would coordinate the next meeting date via email.

VI. ADJOURNMENT

Alderman Walther moved to adjourn the meeting of the Public Works Committee at 6:04 P.M. Alderman Notz seconded the motion, which carried unanimously.

Respectfully submitted,

Jim Lockfeer Jr.
Assistant Director of Public Works