

**PUBLIC WORKS COMMITTEE MEETING  
MONDAY, APRIL 21, 2025 – 5:30 P.M.  
CITY HALL – UPSTAIRS CITY COUNCIL CONFERENCE ROOM  
MINUTES**

**I. ROLL CALL/CALL TO ORDER**

Chairman Ara Goshgarian called the meeting to order at 5:30 P.M. Aldermen Ted Notz and Richard Walther were in attendance.

Staff attending the meeting included Mike Thomas, Director of Public Works; Byron Kutz, Superintendent of Engineering; Dan Martin, Superintendent of Public Works; Matt Brugioni, Streets Supervisor, and Jim Lockfeer, Assistant Director of Public Works.

**II. NEW BUSINESS / ACTION ITEMS**

**1. APPROVAL OF THE APRIL 7, 2025, PUBLIC WORKS COMMITTEE MEETING MINUTES**

Alderman Notz shared that it would be helpful for future presentation purposes related to the Cherokee Road Storm Sewer Project to provide a map that featured a more zoomed out view.



Alderman Walther moved to approve the April 7, 2025, Public Works Committee meeting minutes. Alderman Notz seconded the motion, which carried unanimously.

**2. REVIEW AND RECOMMEND APPROVAL TO CITY COUNCIL APPROVAL OF A BID EXTENSION FOR THE GENERATOR MAINTENANCE PROGRAM- JIM LOCKFEER**

Assistant Director Lockfeer reviewed the below presentation slide on the topic.

**GENERATOR MAINTENANCE BID EXTENSION**

- The City has 15 emergency generators that provide backup power in the event of a power outage to critical City facilities
- Contract includes biannual maintenance and annual load bank testing for all units
- Since 2016, the City has entered contracts with a generator maintenance service firm via a Municipal Partnership Initiative bid process
- Current three-year contract with Midwest Power Industries has ended; option for two, one-year additional agreements based on performance and cost
- Midwest Power Industries is not proposing any cost increase from their FY25 contract price of \$26,975
- Contract funded through multiple operating building budgets
- **Action Requested: PW Committee Recommends City Council Approval of a Bid Extension to Midwest Power Industries for Generator Maintenance Contract in the amount of \$26,975**



The Committee and City staff discussed management of the City's generators and how the City identifies generators for replacement with Capital Improvement Plan, the Elawa generator, the generator proposed for the new Police Station, and generator security.

Alderman Notz moved to recommend to City Council approval of a bid extension to Midwest Power Industries for Generator Maintenance Contract in the amount of \$26,975. Alderman Walther seconded the motion, which carried unanimously.

**3. REVIEW AND RECOMMEND APPROVAL TO CITY COUNCIL APPROVAL TO CITY COUNCIL APPROVAL OF DEERPATH STREETScape PROJECT CONTINGENCY FUNDCDS AND AN EXTENSION OF THE EXISTING GREEN BAY & WESTMINSTER TEMPORARY TRAFFIC SIGNAL AGREEMENT- BYRON KUTZ**



Superintendent Kutz reviewed the below presentation slide on the topic.

### DEERPATH STREETScape CONTINGENCY REQUESTS & TRAFFIC SIGNAL EXTENSION

- Original Budget: \$4,400,000 (\$2,068,748 grant; \$2,331,252 Local)
- Low Bidder D'Land in the amount of \$2,990,058
- Breakdown of bid:
  - Federal Funding (80/20): \$2,356,772 Eligible (Fed:\$1,885,417; Local Match: \$471,355): **\$1,885,417**
  - Local Funding (Match + Ineligible Items): **\$1,104,641**
- IDOT agreements do not include local contingency above award-amount
- Awarding a 10% contingency is consistent with our local construction practices
- Splitting \$300,000 contingency 50/50 between IDOT and work payable directly to D'Land
- Contingency for any unforeseen items, or small scope changes
- Unused contingency remains in the Capital Fund
- Current temporary Westminster signal contract expires; seeking extension

**Action requested: PW Committee Recommends City Council Consideration to Approve Agreements and Contingencies for the Deerpath Streetscape Project:**

**1) Approval of Temporary Traffic Signal Services to John Thomas Inc., and Authorize the City Manager to Execute an Agreement in the Amount Not to Exceed \$52,200. 2) Approval of a Construction Contingency in the Amount of \$150,000 for Invoices to the State of Illinois Department of Transportation. 3) Approval of a Construction Contingency and Miscellaneous Services Related to the Project in the Amount of \$150,000 to D'Land Construction, LLC.**

The Committee and City staff discussed the contingency as it relates to the ITEP grant.

Alderman Walther moved to recommend to City Council consideration to approve agreements and contingencies for the Deerpath Streetscape Project: 1) Approval of temporary traffic signal services to John Thomas Inc., and authorize the City Manager to execute an agreement in the amount not to exceed \$52,200. 2) Approval of a construction contingency in the amount of \$150,000 for invoices to the State of Illinois Department of Transportation. 3) Approval of a construction contingency and miscellaneous services related to the project in the amount of \$150,000 to D'Land Construction, LLC. Alderman Notz seconded the motion, which carried unanimously.

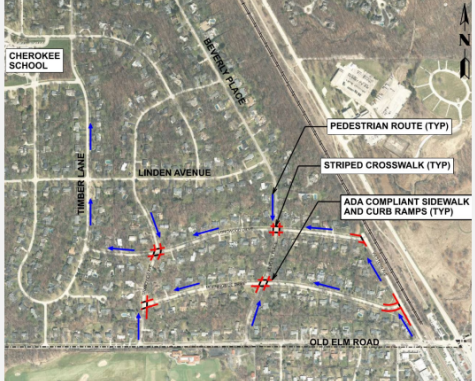
The Committee and City staff discussed the Deerpath Traffic Light System Improvement Project.

**4. REVIEW AND RECOMMEND APPROVAL TO CITY COUNCIL APPROVAL OF A PROJECT CONTINGENCY FOR THE WHISPERING OAKS SIDEWALK CONNECTIONS PROJECT (SRTS GRANT)- BYRON KUTZ**

Superintendent Kutz reviewed the below presentation slide on the topic.

### SAFE ROUTES TO SCHOOL CONSTRUCTION CONTINGENCY REQUEST

- Whispering Oaks Subdivision (south of Cherokee School)
- City received a Safe Routes to School grant on April 28, 2022 for \$140,000
- Project will include addition of ADA ramps and associated crosswalks at 6 intersections
- Construction budget \$240,000 (Grant \$140,000; City \$100,000)
  - Recent IDOT State Bid \$246,136 (\$6,136 overage to be funded from Phase III savings)
  - Contingency request will be offset by realized savings on other PW Capital Fund CIP projects
  - If necessary, a FY26 supplemental appropriation will be submitted for City Council approval
- IDOT agreements do not include local contingency above award amount
- Awarding a 10% contingency is consistent with our local construction practices
- Contingency for any unforeseen items, or small scope changes
- Unused contingency remains in the Capital Fund
- Targeting construction in June and July



**Action requested: PW Committee Recommends City Council Approval of a 10% Construction Contingency for the Safe Routes to School Project in the Amount of \$24,614 for Invoices to the State of Illinois Department of Transportation**

Alderman Notz moved to recommend to City Council approval of a 10% construction contingency for the Safe Routes to School Project in the amount of \$24,614 for invoices to the State of Illinois Department of Transportation. Alderman Walther seconded the motion, which carried unanimously.

**III. CIP PROJECT SCHEDULE**

There were no Committee discussions.

## FY25 CIP PROJECT SUMMARY CHART – CAPITAL FUND

Project	Asset Category	% Complete	Project Timeline	Notes
<b>Annual Longline Striping Program</b>	Road	100%	August – Spring 2025	<b>Complete.</b>
Waukegan & Everett Intersection (Land Acquisition)	Road	5%	2024	City selected for STP-Shared grant for land-acquisition on 12/1/23, coordination is ongoing.
Waukegan & Westleigh Intersection (Land Acquisition)	Road	98%	2024	ROW material provided to both City and School District; coordination and approval process underway. Presented to City Council on 8/5.
Westleigh Resurfacing (41-Western) Phase I Design	Road	50%	TBD	CC approved on 7/15/24. Actual road construction was not awarded grant funding but placed on contingency list.
Deerpath Intersection Traffic Light/Crossing Improvements	Road / Sidewalk	0%	TBD	Recently received one bid over budget. Bid received is being reviewed in detail to see if we can complete some scope in-house. Staff will also explore discussions with Deerpath Streetscape electric contractor.
CBD Infrastructure Improvements Evaluation	Streetscape	98%	November 2024	Second staff coordination meeting with engineering firm occurred on April 9 & May 23, 2024; staff has received draft final report; Engineering to review report and provide final comments to consultant.
McLennon-Reed Bridge Repairs – Design	Bridge	99%	Winter 2024	Construction schedule has been changed in order to be timed concurrently with Lake Woodbine.
McLennon-Reed Bridge Repairs – Construction	Bridge	0%	Winter 2026/ Spring 2027	Construction schedule has been changed in order to be timed concurrently with Lake Woodbine.
Lake-Woodbine Bridge Reconstruction – Construction	Bridge	0%	Winter 2026/ Spring 2027	Construction options discussed with the Finance Committee on November 12; City Staff received preliminary announcement from IDOT of additional grant funding still awaiting official award letter.
Ringwood Bridge Replacement Phase I Design	Bridge	15%	2024 – 2025	City Council approved agreement w/ engineering firm to begin Phase I at their December 2nd meeting
ADA Transition Plan	Facilities / Right of Way / Parks	85%	April	Facility visits completed. First draft of plan in completed. Staff is working with consulting firm to finalize plan.

Highlighted areas represents the project was updated since the April 7, 2025, PW Committee meeting

## FY25 CIP PROJECT SUMMARY CHART – CAPITAL FUND

Project	Asset Category	% Complete	Project Timeline	Notes
<b>Gorton Community Center Patio &amp; Drop in Center</b>	Facility	5%	Spring / Summer 2025	4/7/25 CC reviewed and approved. <b>Working with contractor and Gorton staff on schedule.</b>
<b>West Park: Tennis Court Construction</b>	Parks	40%	March – June 2025	CC approved on 11/18/24. Construction underway, completion expected late May / early June.
Northcroft Park: Handball Courts Installation	Parks	0%	Spring 2025	Design is complete. Bid opening March 26. Bids surpassed budget, discussing options with donor. Re-bid in May
Cemetery Ravine Restoration – Design	Ravine	90%	May – Spring 2025	Design progressing.
Walden Ravine Bed Restoration – Design	Ravine	80%	May – Summer 2025	Design progressing.
Seminary Ravine Improvements Construction	Ravine	0%	TBD	City obtaining approximately \$1 million in federal grant funding. Project construction schedule is subject to EPA grant administering timeline. Staff is working with design consultant on grant materials.
<b>Ahwahnee Road &amp; Lane Storm Sewer Upgrade Construction</b>	Storm Sewer	60%	January 2025 – Summer 2025	Construction on Golf Course is substantially complete with only sod remaining. Work on Ahwahnee Road substantially complete with crews now working on Ahwahnee Lane.
Scott-Wisconsin and Griffith-Woodland Storm Sewer Improvement Design	Storm Sewer	75%	May – September	Design progressing.

Highlighted projects represents the project was updated since the April 7, 2025, PW Committee meeting

## FY25 CIP PROJECT SUMMARY CHART – WATER FUND

Project	Asset Category	% Complete	Project Timeline	Notes
Water Meter Replacement Purchase & Installation	Water	10%	FY25-FY29	PWC approved on 10/21 and CC approved on 11/4 for meter equipment, installation and project management. Shop drawings and submittals have been approved, working to have antenna infrastructure and meter software procured and installed.
Watermain Replacements (Field/Spring) & Valve Repairs	Water	98%	Summer – Fall 2024	PWC reviewed on 5/6/24 and CC bid approval on 5/20/24. Field Court and Spring Lane construction is complete. Transmission main valve at 41 & Gage to be replaced week of 4/21.

Highlighted projects represents the project was updated since the April 7, 2025, PW Committee meeting

## FY26 CIP PROJECT SUMMARY CHART – CAPITAL FUND

Project	Asset Category	% Complete	Project Timeline	Notes
Annual Pavement Resurfacing & Patching Program	Road	5%	June – October	PWC to review 3/3/25; CC approval 3/17/25
Crack Sealing Program	Road	0%	Fall 2025	PWC to review 5/5/25; seek CC approval 5/19/25
Concrete Streets Repair	Road	5%	Summer 2025	PWC to review 3/17/25; seek CC approval 4/7/25
Annual Longline Striping Program	Road	0%	Fall 2025	PWC to review 4/7/25; seek CC approval 4/21/25
Waukegan & Westleigh Intersection Improvements - Construction Engineering	Road	0%	Summer 2027	PWC to review 12/1/25; seek CC approval 1/19/26
Concrete Sidewalk/Curb Replacement	Road / Sidewalk	5%	Summer 2025	PWC to review 3/17/25; seek CC approval 4/7/25
Whispering Oaks Sidewalk Connections	Sidewalk	5%	June – July	Contract currently being awarded by IDOT. Work to be performed during summer months.
Deerpath Streetscape – Construction	Streetscape	25%	January – October	Watermain construction complete. North Shore gas completed their gas main replacement with only restoration remaining. Streetscape Improvement contract currently being awarded by IDOT. Streetscape Improvement construction is anticipated to begin in late-April. Extensive communication and business outreach efforts continue. Streetscape project-team meeting with the Chamber on 4/24/25.
Bank Lane Streetscape Improvements – Design	Streetscape	100%	January – April	Design complete. PWC to review construction bids 5/5/25; seek CC approval 5/19/25. Construction to begin June 9.
McClory Bike Path Resurfacing (Westleigh to Ryan)	Bike Path	0%	July – August	PWC to review 3/17/25; seek CC approval 5/5/25
Walden East Bridge Repairs Design	Bridge	0%	June – April 2026	City issued RFP in early April with a proposal due-date of April 17. No proposals were received. Initial consultant feedback was that the design timelines of Mid-September was not feasible.

Highlighted areas represents the project was updated since the April 7, 2025, PW Committee meeting

## FY26 CIP PROJECT SUMMARY CHART – CAPITAL FUND

Project	Asset Category	% Complete	Project Timeline	Notes
Rec Center HVAC RTU Replacements	Facility	0%	Summer 2025	PWC to review 5/19/25; seek CC approval 6/2/25
Senior Center Air Condenser Replacement	Facility	0%	Fall 2025 / Winter 2026	Design progressing. Construction bids: PWC to review 7/21/25; seek CC approval 8/4/25
Waveland Park Picnic Shelter Renovation – Construction	Park / Facility	0%	Late Summer – Fall 2025	Design is currently progressing and anticipated to be completed in late April. Construction bid PWC review 6/2/25; CC bid approval 6/16/25
South Park: Tennis/Basketball Surface Maintenance	Parks	0%	October	Park Board to review 4/15/25; seek CC approval 5/5/25
Forest Park: Playground Equipment Replacement	Parks	0%	September – October	Park Board to review 3/18/25; seek CC approval 4/7/25
Annual Storm Sewer Lining Program	Storm Sewer	0%	June	PWC to review 5/5/25; seek CC approval 5/19/25
Storm Sewer Design Cherokee: Grandview-Forest Hill	Storm Sewer	0%	May – October	PWC to review 4/7/25; seek CC approval 5/5/25. Construction budgeted with FY27 funding
Griffith Woodland Storm Sewer Construction	Storm Sewer	0%	Spring / Summer 2026	PWC and CC to review March/April 2026

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## FY26 CIP PROJECT SUMMARY CHART – WATER FUND

Project	Asset Category	% Complete	Project Timeline	Notes
Water Meter Replacement Purchase & Installation	Water	5%	FY25-FY29	PWC approved on 10/21 and CC approved on 11/4 for meter equipment, installation and project management. Communication equipment expected to be installed early summer.
Green Bay Watermain Replacement Design (Linden-Greenwood)	Water	5%	February – September	PWC reviewed on 2/3/25 and CC approved proposal 2/18/25.
Basswood Watermain Replacement Design (Blackthorn-Westleigh)	Water	5%	February – September	PWC reviewed on 2/3/25 and CC approved proposal 2/18/25.
Water Plant AHU Coil Replacements	Water	0%	Summer 2025	PWC to review 4/21/25; seek CC approval 5/5/25.
Elevated Tank Generator Replacement	Water	0%	Summer 2025	PWC to review 4/21/25; seek CC approval 5/5/25.
Ahwahnee Ln Watermain Replacement (S. of Deerpath)	Water	5%	Summer 2025	PWC to review 3/17/25; seek CC approval 4/7/25.
Valve Repairs	Water	5%	Summer 2025	PWC to review 3/17/25; seek CC approval 4/7/25.
Elevated Tank Painting	Water	0%	September – October	PWC to review 4/21/25; seek CC approval 5/5/25.
Annual Sanitary Sewer Lining Program	Sanitary	0%	June	PWC to review 5/5/25; seek CC approval 5/19/25.
Manhole Lining and I&I Repairs	Sanitary	5%	Summer – Fall 2025	PWC reviewed on 2/3/25 and CC approved bid 2/18/25.

Highlighted areas represents the project was updated since the April 7, 2025, PW Committee meeting

#### IV. PUBLIC COMMENT

There was no Public Comment.

#### V. NEXT MEETING – MAY 5, 2025

Director Thomas explained that the next meeting date would be confirmed via email.

**VI. ADJOURNMENT**

Alderman Walther moved to adjourn the meeting of the Public Works Committee at 5:57 P.M. Alderman Notz seconded the motion, which carried unanimously.

Respectfully submitted,

Jim Lockfeer Jr.  
Assistant Director of Public Works