

**PUBLIC WORKS COMMITTEE MEETING  
MONDAY, MARCH 3, 2025 – 5:40 P.M.  
CITY HALL – UPSTAIRS CITY COUNCIL CONFERENCE ROOM  
MINUTES**

**I. ROLL CALL/CALL TO ORDER**

Alderman Notz called the meeting to order at 5:30 P.M. Alderman Richard Walther was in attendance. Chairman Goshgarian arrived to the meeting at approximately 5:45 P.m.

Staff attending the meeting included Michael Thomas, Director of Public Works; Bernard Pondexter, Lead Project Manager and Jim Lockfeer, Assistant Director of Public Works.

**II. NEW BUSINESS / ACTION ITEMS**

**1. APPROVAL OF THE FEBRUARY 3, 2025, PUBLIC WORKS COMMITTEE MEETING MINUTES**


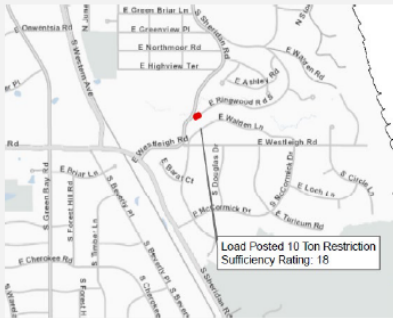
Alderman Walther moved to approve the February 3, 2025, Public Works Committee meeting minutes. Alderman Notz seconded the motion, which carried unanimously.

**2. REVIEW AND RECOMMEND APPROVAL TO CITY COUNCIL APPROVAL OF AN IDOT RESOLUTION APPROPRIATING RBI FUNDS FOR PHASE I DESIGN OF THE RINGWOOD BRIDGE REPLACEMENT PROJECT – MICHAEL THOMAS**

Director Thomas reviewed the below presentation slides on the topic.

**APPROVAL APPROPRIATING REBUILD ILLINOIS (RBI) FUNDS  
FOR PHASE I DESIGN SERVICES FOR THE RINGWOOD BRIDGE REPLACEMENT**

- 2022 sufficiency rating of the bridge= 18 (greater than 50 considered satisfactory per Federal guidelines)
- City still has 6-9 months prior to bridge alternates being determined
- 12/2/2024 City Council: Design Agreement and MFT Resolution (\$150,000) approved
- Original Approved Budget
  - FY2025 Budget Total \$225,000 (Capital \$75,000; MFT \$150,000)
  - FY2026 Budget Total \$25,000 (Capital)
- City has \$42.81 I RBI Funds unspent (must be obligated by July 1, 2025)
- Staff is recommending to swap \$42.81 I MFT Funds for RBI Funds
  - MFT funds will stay in City's bank account for future use



**APPROVAL APPROPRIATING REBUILD ILLINOIS  
(RBI) FUNDS  
FOR PHASE I DESIGN SERVICES FOR THE  
RINGWOOD BRIDGE REPLACEMENT**

- Phase I design duration~24 months (Phase I approval soonest is late fall 2026)
  - Submit ISBP grant October 2025/2026 (ISBP rejection October 2022)
- Phase II design (2027/2028) pending grant construction award
- Construction (2029/2030) pending grant construction award
- **Action requested:**
  - **PW Committee Recommends Approval of an Illinois Department of Transportation Resolution Appropriating \$42,811 in Rebuild Illinois Funds (RBI) Funds to be used for Phase I Design Engineering Services of the Ringwood Bridge Project**

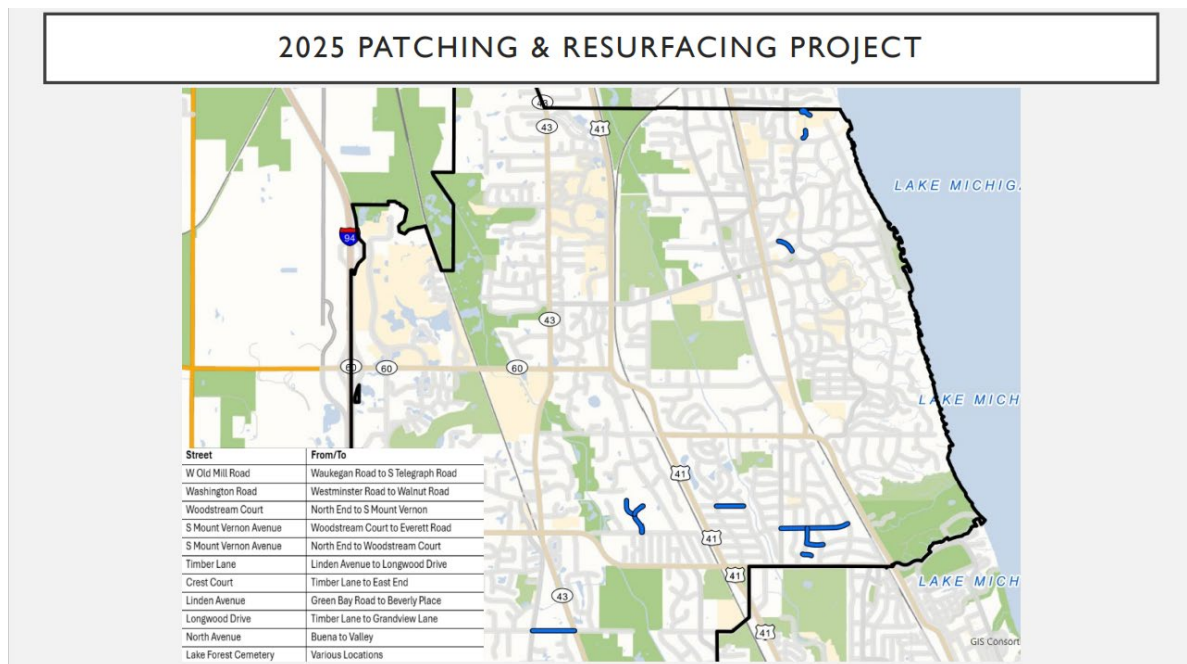


The Committee and City staff discussed the Phase I design scope for the project and timing related to Phase I design efforts.

Alderman Walther moved to recommend to City Council approval of an Illinois Department of Transportation Resolution Appropriating \$42,811 in Rebuild Illinois Funds (RBI) funds to be used for Phase I Design Engineering Services of the Ringwood Bridge Project. Alderman Notz seconded the motion, which carried unanimously.

**3. REVIEW AND RECOMMEND APPROVAL TO CITY COUNCIL AWARD OF BID FOR THE FY26 RESURFACING AND PATCHING PROGRAM – MICHAEL THOMAS**

Director Thomas reviewed the below presentation slides on the topic.



## 2025 PATCHING & RESURFACING PROJECT

- Bid together with Lake Bluff for economies-of-scale
- Received four bids- February 20, 2025 (see chart to the right)
- FY2026 Budget Summary (Lake Forest only)

Budget Source	As-Bid Amount	Budgeted Amount	Requested Amount
Resurfacing	\$1,121,757	\$1,380,000	\$1,380,000
Patching	\$118,255	\$100,000	\$100,000
I&I (manhole adjustments)			
Water Fund	\$21,740	\$150,000	\$21,740
Cemetery	\$42,852	\$50,000	\$50,000
<b>Total</b>	<b>\$1,304,604</b>	<b>\$1,680,000</b>	<b>\$1,551,740</b>

- Last year: 2 miles of streets resurfaced (total budget \$1,000,000)
- Proposed: 2.6 miles of streets proposed to be resurfaced (total budget \$1,380,000)
- Award the resurfacing, patching, and Cemetery at the full budgeted amount
- Award the I&I at the as-bid amount (staff recommends \$128,260 savings added to sanitary lining program)

- **Action requested: PW Committee Recommends City Council Award of the Low Bid for the 2025 Patching & Resurfacing Project to Peter Baker & Son Co., and Authorize the City Manager to Execute an Agreement in the Amount Not to Exceed \$1,551,740**

Contractor Firm	Combined Bid Amount*
Peter Baker & Son Co.	\$1,812,158.60
Schroeder Asphalt Services, Inc.	\$1,888,560.40
Maneval Construction	\$1,935,255.
Brothers Asphalt Paving, Inc.	\$2,109,226.54

\*Lake Forest Sub-Total Only = \$1,304,604



The Committee and City staff discussed the joint bid process with Lake Bluff and City street resurfacing as it relates to areas near or adjacent to IDOT and railroad right-of-way.

Alderman Notz moved to recommend to City Council award of the low bid for the 2025 Patching & Resurfacing Project to Peter Baker & Son Co. and authorize the City Manager to execute an agreement in the amount not to exceed \$1,551,740. Alderman Walther seconded the motion, which carried unanimously.

### III. FY '25 CIP PROJECT SCHEDULE

The Committee and City staff discussed the Deerpath Intersection: Traffic Light/Crossing Improvement Project and the Deerpath Streetscape Project.

#### FY25 CIP PROJECT SUMMARY CHART – CAPITAL FUND

Project	Asset Category	% Complete	Project Timeline	Notes
Annual Longline Striping Program	Road	90%	August – Spring 2025	Some FY25 funding is still available. Contractor will return in Spring.
Waukegan & Everett Intersection (Land Acquisition)	Road	5%	2024	City selected for STP-Shared grant for land-acquisition on 12/1/23, coordination is ongoing.
Waukegan & Westleigh Intersection (Land Acquisition)	Road	98%	2024	ROW material provided to both City and School District; coordination and approval process underway. Presented to City Council on 8/5.
Westleigh Resurfacing (41-Western) Phase I Design	Road	25%	TBD	CC approved on 7/15/24. Actual road construction was not awarded grant funding but placed on contingency list.
Deerpath Intersection Traffic Light/Crossing Improvements	Road / Sidewalk	0%	June 2025	Recently received one bid over budget. Bid received is being reviewed in detail to see if we can complete some scope in-house.
CBD Infrastructure Improvements Evaluation	Streetscape	98%	November 2024	Second staff coordination meeting with engineering firm occurred on April 9 & May 23; staff has received draft final report; Engineering to review report and provide final comments to consultant.
McLennon-Reed Bridge Repairs – Design	Bridge	99%	Winter 2024	Construction schedule has been changed in order to be timed concurrently with Lake Woodbine.
McLennon-Reed Bridge Repairs – Construction	Bridge	0%	Winter 2026/ Spring 2027	Construction schedule has been changed in order to be timed concurrently with Lake Woodbine.
Lake-Woodbine Bridge Reconstruction – Construction	Bridge	0%	Winter 2026/ Spring 2027	Construction options discussed with the Finance Committee on November 12; awaiting notification of recent grant application to determine next steps.
Ringwood Bridge Replacement Phase I Design	Bridge	10%	2024 – 2025	City Council approved agreement w/ engineering firm to begin Phase I at their December 2nd meeting
ADA Transition Plan	Facilities / Right of Way / Parks	85%	April	Facility visits completed. First draft of plan in completed. Staff is working with consulting firm to finalize plan.

Highlighted areas represents the project was updated since the February 3, 2025, PW Committee meeting

## FY25 CIP PROJECT SUMMARY CHART – CAPITAL FUND

Project	Asset Category	% Complete	Project Timeline	Notes
Gorton Community Center Patio & Drop in Center	Facility	5%	Spring / Summer 2025	3/17/25 PWC review and approval; 4/7/25 CC review and approval.
West Park: Tennis Court Construction	Parks	0%	March – May 2025	CC approved on 11/18/24. Construction anticipated in spring of 2025.
Northcroft Park: Handball Courts Installation	Parks	0%	Spring 2025	Design is complete. Preparing bidding documents.
Cemetery Ravine Restoration – Design	Ravine	90%	May – Spring 2025	Design progressing.
Walden Ravine Bed Restoration – Design	Ravine	80%	May – Summer 2025	Design progressing.
Seminary Ravine Improvements Construction	Ravine	0%	TBD	City obtaining approximately \$1 million in federal grant funding. Project construction schedule is subject to EPA grant administering timeline. Staff is working with design consultant on grant materials.
Ahwahnee Road & Lane Storm Sewer Upgrade Construction	Storm Sewer	20%	January 2025 – Summer 2025	Construction on Golf Course is substantially complete. Work on Ahwahnee Road will begin week of 3/3
Scott-Wisconsin and Griffith-Woodland Storm Sewer Improvement Design	Storm Sewer	70%	May – September	Seeking PWC review on 4/1/24 and CC bid approval on 4/15/24. Design kickoff meeting was held on 5/6/24.

Highlighted projects represents the project was updated since the February 3, 2025, PW Committee meeting

## FY25 CIP PROJECT SUMMARY CHART – WATER FUND

Project	Asset Category	% Complete	Project Timeline	Notes
Water Meter Replacement Purchase & Installation	Water	5%	FY25-FY29	PWC approved on 10/21 and CC approved on 11/4 for meter equipment, installation and project management. City's project engineer reviewing shop drawings and submittals.
Watermain Replacements (Field/Spring) & Valve Repairs	Water	90%	Summer – Fall 2024	PWC reviewed on 5/6/24 and CC bid approval on 5/20/24. Field Court and Spring Lane construction is complete.

Highlighted projects represents the project was updated since the February 3, 2025, PW Committee meeting

## FY26 CIP PROJECT SUMMARY CHART – CAPITAL FUND

Project	Asset Category	% Complete	Project Timeline	Notes
Annual Pavement Resurfacing & Patching Program	Road	0%	June – October	PWC to review 3/3/25; seek CC approval 3/17/25
Crack Sealing Program	Road	0%	Fall 2025	PWC to review 4/7/25; seek CC approval 4/21/25
Concrete Streets Repair	Road	0%	Summer 2025	PWC to review 3/17/25; seek CC approval 4/7/25
Annual Longline Striping Program	Road	0%	Fall 2025	PWC to review 4/21/25; seek CC approval 5/5/25
Waukegan & Westleigh Intersection Improvements - Construction Engineering	Road	0%	Summer 2027	PWC to review 12/1/25; seek CC approval 1/19/26
Concrete Sidewalk/Curb Replacement	Road / Sidewalk	0%	Summer 2025	PWC to review 3/17/25; seek CC approval 4/7/25
Whispering Oaks Sidewalk Connections	Sidewalk	0%	June – July	IDOT bid opening March 7
Deerpath Streetscape – Construction	Streetscape	20%	January – October	Watermain construction progressing with anticipated completion end of March. North Shore gas to complete gas main replacement in March/April. Restoration to occur in April. Streetscape Improvement bid opening to occur March 7. Streetscape Improvement construction is anticipated to begin in mid-May. Extensive communication and business outreach efforts continue.
Bank Lane Streetscape Improvements - Design	Streetscape	60%	January – May	Design progressing. PWC to review construction bids 4/21/25; seek CC approval 5/5/25. Construction to begin early/mid-June.
McClory Bike Path Resurfacing (Westleigh to Ryan)	Bike Path	0%	July – August	PWC to review 3/17/25; seek CC approval 4/7/25
Walden East Bridge Repairs Design	Bridge	0%	April – September	PWC to review 4/7/25; seek CC approval 4/21/25

## FY26 CIP PROJECT SUMMARY CHART – CAPITAL FUND

Project	Asset Category	% Complete	Project Timeline	Notes
Rec Center HVAC RTU Replacements	Facility	0%	Summer 2025	PWC to review 5/5/25; seek CC approval 5/19/25
Senior Center Air Condenser Replacement	Facility	0%	Fall 2025 / Winter 2026	Design progressing. Construction bids: PWC to review 7/21/25; seek CC approval 8/4/25
Waveland Park Picnic Shelter Renovation – Construction	Park / Facility	0%	Late Summer – Fall 2025	Design is currently progressing and anticipated to be completed in late April. Construction bid PWC review 6/2/25; CC bid approval 6/16/25
South Park: Tennis/Basketball Surface Maintenance	Parks	0%	October	PWC to review 4/7/25; seek CC approval 4/21/25
Forest Park: Playground Equipment Replacement	Parks	0%	September – October	PWC to review 4/7/25; seek CC approval 4/21/25
Annual Storm Sewer Lining Program	Storm Sewer	0%	June	PWC to review 4/7/25; seek CC approval 4/21/25
Storm Sewer Design Cherokee: Grandview-Forest Hill	Storm Sewer	0%	April – September	Construction budgeted with FY26 & FY27 funding. PWC to review 3/23/26; seek CC approval 4/6/26
Griffith Woodland Storm Sewer Construction	Storm Sewer	0%	Spring / Summer 2026	PWC to review 4/7/25; seek CC approval 4/21/25

## FY26 CIP PROJECT SUMMARY CHART – WATER FUND

Project	Asset Category	% Complete	Project Timeline	Notes
Water Meter Replacement Purchase & Installation	Water	5%	FY25-FY29	PWC approved on 10/21 and CC approved on 11/4 for meter equipment, installation and project management. Project expected to begin in January.
Green Bay Watermain Replacement Design (Linden-Greenwood)	Water	5%	February – September	PWC reviewed on 2/3/25 and CC approved proposal 2/18/25.
Basswood Watermain Replacement Design (Blackthorn-Westleigh)	Water	5%	February – September	PWC reviewed on 2/3/25 and CC approved proposal 2/18/25.
Water Plant AHU Coil Replacements	Water	0%	Summer 2025	PWC to review 4/7/25; seek CC approval 4/21/25
Elevated Tank Generator Replacement	Water	0%	Summer 2025	PWC to review 4/7/25; seek CC approval 4/21/25
Ahwahnee Ln Watermain Replacement (S. of Deerpath)	Water	0%	Summer 2025	PWC to review 3/17/25; seek CC approval 4/7/25
Valve Repairs	Water	0%	Summer 2025	PWC to review 3/17/25; seek CC approval 4/7/25
Elevated Tank Painting	Water	0%	September – October	PWC to review 4/21/25; seek CC approval 5/5/25
Annual Sanitary Sewer Lining Program	Sanitary	0%	June	PWC to review 4/7/25; seek CC approval 4/21/25
Manhole Lining and I&I Repairs	Sanitary	5%	Summer – Fall 2025	PWC reviewed on 2/3/25 and CC approved bid 2/18/25.

#### IV. PUBLIC COMMENT

There was no Public Comment.

#### V. NEXT MEETING

Director Thomas explained that the next meeting date would be confirmed via email.

#### VI. ADJOURNMENT

Alderman Notz moved to adjourn the meeting of the Public Works Committee at 5:57 P.M. Alderman Walther seconded the motion, which carried unanimously.

Respectfully submitted,

Jim Lockefeer Jr.  
Assistant Director of Public Works