

THE CITY OF LAKE FOREST
Regular Meeting Minutes
City of Lake Forest Legal Committee
February 13, 2025 – 3:00 p.m.

1. Call to Order and Roll Call

The Open Session of the Legal Committee meeting was called to order at 3:00 p.m. In attendance were Madam Chair Joy Guscott-Mueller, Members Arthur Mertes, David Michael, and Paul Sundberg. Alderman Nancy Novit was absent. Also in attendance were Director of Community Development Catherine Czerniak, City Attorney Julie Tappendorf, Assistant City Manager George Issakow and Assistant to the City Manager Keri Kaup.

2. Approval of Minutes of the Legal Committee

a. Minutes from the November 14, 2024, Regular Meeting

The Committee discussed the minutes and did not seek any changes or modifications. Member Mertes made a motion to approve the minutes, seconded by Member Michael. The motion was approved unanimously by voice vote.

3. Opportunity for Public Comment

There were no members from the public present.

4. Adjourn into Executive Session to discuss executive session minutes and matters relating to pending or threatened litigation.

Member Michael made a motion to enter into Executive Session, subject to 5 ILCS 120/2 (11) (21), for the purposes of discussing matters of litigation that are probable, imminent or pending and to review executive session minutes as authorized by the Open Meetings Act. The motion was seconded by Member Sundberg. The following voted "Aye": Madam Chair Guscott-Mueller, Members Sundberg, Mertes and Michael. The following voted "Nay": none. 4-Ayes, 0-Nays, motion carried.

*The Committee entered into Executive Session at 3:02 p.m.
The Committee Reconvened into Open Session at 3:27 p.m.*

5. Action items discussed during Executive Session

a. Approval of Minutes from the November 14, 2024, Meeting (Executive Session)

Member Michael made a motion to approve the minutes, seconded by Member Sundberg. The motion was approved unanimously by voice vote.

6. Other Matters

a. Review of Quarterly Legal Services Financial Report (Q3 FY2025)

Assistant City Manager George Issakoo provided an overview of the Quarterly Financial Reports from the third quarter of FY2025. There were no questions from the Committee.

b. Next Meeting Date

The Committee discussed when the next meeting date would occur and made a consensus to meet on Thursday, May 22, 2025, at 3:00 p.m.

7. Adjournment

There being no further business at this time, Member Sundberg moved, seconded by Member Michael to adjourn, which motion passed unanimously in a voice vote at 3:32 p.m.

Respectfully Submitted,

Keri Kaup
Assistant to the City Manager