

**THE CITY OF LAKE FOREST
CITY COUNCIL AGENDA
FIRST SESSION**

Monday, May 4, 2026
220 E. Deerpath
Lake Forest, IL 60045

CALL TO ORDER AND ROLL CALL

6:30pm

Honorable Mayor, Stanford R. Tack

Nancy Novit, Alderman First Ward

Alice LeVert, Alderman Third Ward

Peter Clemens, Alderman First Ward

Nick Bothfeld, Alderman Third Ward

Edward U. Notz, Jr., Alderman Second Ward

Eileen Looby Weber, Alderman Fourth Ward

John Powers, Alderman Second Ward

Richard Walther, Alderman Fourth Ward

PLEDGE OF ALLEGIANCE

REPORTS OF CITY OFFICERS

1. COMMENTS BY MAYOR

A. Liquor License Request Gimme Café, formerly known as LF Juice

- Joe Gryzik, Owner

B. Consideration of Actions Relating to the Previously Approved Senior Cottages Development on the Northwest Corner of Everett and Telegraph Roads:

- 1. An increase in the contribution from the City's Housing Trust Fund conditioned upon related actions as detailed below.**
- 2. Authorization to Sign a Donation Agreement documenting the City Council's Previous Approval of Donating 2.23 Acres of Land.**

PRESENTED BY: *Catherine Czerniak, Director of Community Development
(810-3504)*

Donald P. Schoenheider, Chairman, Housing Trust Fund Board

PURPOSE AND ACTION REQUESTED

A commitment to *conditionally* contribute up to \$1 million from the Housing Trust Fund is requested along with authorization to execute the Land Donation Agreement in support of the twelve unit Senior Cottage development.

These actions are requested in response to a very recent alert from the Illinois Housing Development Authority (IHDA) that substantial unexpected tax credits may be available to the City for the Senior Cottages. In order to be considered for award of the credits, an immediate application reflecting a high level of community commitment and contribution to the planned Senior Cottage development is required. Importantly, these tax credits must be allocated by the end of June 2026. The tax credits, in combination with increased dollars from the Housing Trust Fund and increased contributions from other funding sources, could provide

the momentum necessary to move the long anticipated, previously approved Senior Cottage development forward ideally to full build out of all twelve Cottages.

If the City is successful in receiving the tax credits, estimated at a value of \$2.3 to \$2.4 million, *further Council action would be required to execute the land transfer and release any funds.* The action now requested is for the purpose of clearly and strongly representing the City Council's commitment to this development.

BACKGROUND AND DISCUSSION

Given the success of the original five Senior Cottages on Conway Road which were developed at the initiative of former Alderman Tom Tropp and approved by the Council in 2001, constructing additional Senior Cottages to meet the housing needs of seniors has long been a goal in the community.

In July 2019, the City Council approved the contribution of up to \$350,000 from the City's Housing Trust Fund to support additional Senior Cottages contingent on the participation of other partners and with the expectation that grants and tax credits would be secured to support the development. To date, the Senior Citizens' Foundation has committed \$450,000 to support the Cottages and has indicated a willingness to consider increased financial support to maximize the number of Cottages constructed. A grant from Lake County in the amount of \$687,274 is in place. However, the State tax credits which were anticipated to provide significant funding for the development evaporated, until now.

If the City is awarded the tax credits, there is still a shortfall in funding due to significant increases in construction costs since the development was originally planned. An increased contribution from the Housing Trust Fund will fill a gap and in combination with other existing committed dollars, allow build out of the site infrastructure and support construction of six to eight of the Cottages.

Why Increase the City's Contribution

- The tax credits are available right now. An application for the credits must demonstrate committed funding that in combination with the tax credits will support buildout of the site with at least six Cottages.
- The Housing Trust Fund can only be used to support affordable housing initiatives. The current balance in the Housing Trust Fund is \$2,790,734.
- The Housing Trust Fund was used in the past to purchase small homes, improve them, and, in partnership with Community Partners for Affordable Housing, make the homes available through a land trust to income qualified buyers. Today's strong housing market and increased home prices do not support that program.
- The proposed \$1 million dollar contribution will not deplete the Housing Trust Fund and will potentially allow the Council to consider an additional contribution in the future if other community partners step forward to bring the funding very close to what is needed for full buildout of the twelve cottages.
- Construction costs are only going up. If the credits are awarded, every effort will be made to secure additional funding from additional sources to allow the full buildout of the Senior Cottages plan with all twelve units.
- This project has been envisioned in some form for over ten years. Various sites and configurations were explored through public hearings.
- The current plan was approved by the City Council based on recommendations from both the Plan Commission and Building Review Board.

- Most importantly, there is a need. Seniors in our community inquire frequently about housing options.
- The City's Affordable Housing Plan places high value on addressing the need for affordable senior housing.

Next Steps if Tax Credits are Received

There will be more work to do if the tax credits are awarded. The Council's expectation should be that upon receiving the tax credits, we will work diligently with existing partners and seek additional partners to support the development with direct monetary contributions and in other ways. The goal being to buildout of the Cottages, all twelve units, with groundbreaking in spring 2027. Efforts will include, but not be limited to:

- Request additional funding from the Senior Citizens' Foundation
- Approach other foundations for support.
- Re-engage in discussions with the Village of Lake Bluff.
- Seek the highest and best purchase price for the tax credits.
- Explore further opportunities for in kind contributions of materials and labor.
- Approach local financial institutions for support.
- Continue to value engineer plans with a commitment to a high quality, durable end product representative of the community's character.

This development has been planned for years and evaluated and re-evaluated. There is community support for the location, the housing type, the site plan, and the cottage design. The funding pieces have never come together. The current offering of tax credits is an opportunity worthy of Council consideration.

COUNCIL ACTIONS: If determined to be appropriate by the City Council:

In support of the Senior Cottages development on the northwest corner of Everett and Telegraph Roads and with the expectation that community partners will join with the City toward the goal of supporting full buildout of the plan as previously approved.

By motion, conditionally approve a contribution of up to \$1 million from the City's Housing Trust Fund subject to the award of tax credits to the City by IDHA and subject to concerted efforts to engage community partners to allow full buildout of the twelve Cottages. *The distribution of funds will be subject to future Council action.*

AND

By motion, authorize the Mayor to sign the Land Donation Agreement documenting the City Council's previous approval of the donation of land. *Further Council action is required prior to the actual transfer of the land.*

2. COMMENTS BY CITY MANAGER

3. OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL

4. COMMITTEE REPORTS

5. ITEMS FOR OMNIBUS VOTE CONSIDERATION



1. Approval of the April 20, 2026 City Council Meeting Minutes

A copy of the minutes can be found beginning on **page 18**

COUNCIL ACTION: Approval of the April 20, 2026, City Council Meeting Minutes



2. Approval of the Check Register for the Period of March 28th – April 24th, 2026.

STAFF CONTACT: *Diane Hall, Assistant Finance Director (847-810-3614)*

BACKGROUND/DISCUSSION: City Code Section 38.02 sets forth payment procedures of the City. The Director of Finance is to prepare a monthly summary of all warrants to be drawn on the City treasury for the payment of all sums due from the City (including all warrants relating to payroll and invoice payments) by fund and shall prepare a detailed list of invoice payments which denotes the person to whom the warrant is payable. The warrant list detail of invoice payments shall be presented for review to the Chairperson of the City Council Finance Committee for review and recommendation. All items on the warrant list detail recommended for payment by the Finance Committee Chairperson shall be presented in summary form to the City Council for approval or ratification. Any member of the City Council shall, upon request to the City Manager or Director of Finance, receive a copy of the warrant list detail as recommended by the Finance Committee Chairperson. The City Council may approve the warrant list as so recommended by the Finance Committee Chairperson by a concurrence of the majority of the City Council as recorded through a roll call vote.

The Council action requested is to ratify the payments as summarized below. The associated payroll and invoice payments have been released during the check register period noted.

Following is the summary of warrants as recommended by the Finance Committee Chairperson:

Check Register for March 28th - April 24, 2026

	Fund	Invoice	Payroll	Total
101	General	779,544	1,505,677	2,285,221
501	Water & Sewer	84,644	153,186	237,830
220	Parks & Recreation	130,884	344,594	475,478
311	Capital Improvements	3,026,395		3,026,395
202	Motor Fuel Tax	0		0
230	Cemetery	15,805	32,371	48,176
210	Senior Resources	18,634	32,321	50,955
510	Deerpath Golf Course	19,817	2,140	21,957
601	Fleet	122,031	44,799	166,830
416 - 434	Debt Funds	0		0
248	Housing Trust			0
201	Park & Public Land	0		0
	All other Funds	667,221	191,007	858,228
		\$4,864,975	\$2,306,095	\$7,171,070

Included in the subtotal denoted as "All other Funds" is \$429,644 in Water & Sewer Capital Improvement Fund expenditures.

COUNCIL ACTION: Approval of the Check Register for the Period of March 28th – April 24th, 2026.



3. Approval of Ordinance Terminating Special Service Area 38 (First Reading, and if Desired by the City Council, Final Approval).

STAFF CONTACT: *Katie Skibbe, Finance Director (847-810-3612)*

PURPOSE AND ACTION REQUESTED: Staff requests City Council approval of the proposed Ordinance terminating Special Service Areas 38.

BACKGROUND/DISCUSSION: In April 2010, the City Council adopted an ordinance establishing Special Service Area (SSA) 38 entitled Holland Ct Curb and Storm Sewer System, which provided for property tax assessments on benefiting properties within the SSA boundary. A special tax roll was approved setting forth the levies on individual properties through the funding period. The City provided a loan financing the project, with the SSA property tax levies used to pay the annual loan debt service. The 2024 property tax levy collected in 2025 was the final levy for SSA 38 and the final debt service payment was made in December 2025. There are no funds remaining in the SSA fund and the City can officially terminate the SSA by ordinance.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
City Council Finance Committee	4/20/26	Review and discussion of proposed Ordinance

BUDGET/FISCAL IMPACT: SSA 38 has no balance to be refunded to property owners.

COUNCIL ACTION: If determined to be appropriate by the City Council, waive first reading and grant final approval of an Ordinance Terminating Special Service Area 38 (**page 22**).



4. Consideration of an Ordinance Amending the City of Lake Forest City Code Regarding the Class C-2 and C-3 Liquor License (First reading and, if appropriate, final approval)

STAFF CONTACT: *Margaret Boyer, City Clerk, (847-810-3674)*

PURPOSE AND ACTION REQUESTED: At the direction of the City's Liquor Commissioner, Staff is requesting consideration of an Ordinance amending the City's Liquor Code to increase the number of liquor licenses in the Class C-2 and C-3 Liquor license categories.

BACKGROUND AND DISCUSSION: The Liquor Commissioner has received a request from LF Juice Shop, LLC., d/b/a Café Gimme, formerly known as LF Juice, with a location of 272 E Deerpath, Suite 116, whose storefront faces Bank Lane. The C-2 license authorizes the retail sale of alcoholic liquor for consumption on the premises of a restaurant only, served indoors, with or without a meal, or for consumption off-premises when sold sealed in its original packaging. And C-3, which shall permit the holder of any C-1, C-2, or C-4 licensee to provide alcoholic liquor service outdoors, but only upon such terms and conditions as the Local Liquor Commissioner may establish for the licensed premises and only to the extent of such liquor service authorized by the underlying liquor license.

As the Council is aware, the issuance of liquor licenses is under the purview of the City's Liquor Commissioner, and the Mayor serves in that role. However, the City Code only authorizes a specific number of liquor licenses and, historically, this number coincides with the current number of licenses issued.

When new requests for liquor licenses are submitted, and after review by the Liquor Commissioner and a determination that the issuance of a license is appropriate, the City Council is asked to consider an amendment to the Liquor Code to increase the number of available licenses. In this case, the number of Class C-2 and C-3 Liquor licenses will increase by one. The proposed ordinance showing the number of Class C-2 and C-3 -2 Liquor licenses can be found beginning on **page 27**.

BUDGET/FISCAL IMPACT: The fiscal impact of adding additional licenses would have a positive impact on liquor license revenues.

COUNCIL ACTION: Consideration of an Ordinance Amending the City of Lake Forest City Code to increase the number of Licenses available in the Class C-2 and C-3 Liquor License (First reading and if appropriate, final approval)



5. Approval of Benistar as a Vendor for the City's Medicare Supplement and Part D Drug Coverage for Retirees and Spouses and Waiver of the Competitive Bidding Process per Administrative Directive 3-5, Section 6.1-1 (Existing Relationship)

STAFF CONTACT: Ben Roesler, Director of Human Resources (847-810-3532)

PURPOSE AND ACTION REQUESTED: Staff requests City Council approval of retaining Benistar as the vendor for the City's Medicare Supplement and Part D drug coverage for retirees and spouses.

BACKGROUND/DISCUSSION: State Statute requires Lake Forest to allow retirees and qualifying dependents to remain on the City's health insurance. In 2017, Lake Forest removed Medicare-eligible retirees from the City's self-funded insurance and entered into a contract with Benistar, an administration firm sponsoring employer group insurance trusts for retiree coverage. Since then, the City has annually renewed the agreement with Benistar to administer retiree health coverage.

Health insurance coverage is provided through "The Hartford" for Medicare supplement coverage. Prescription drug insurance (Group Medicare Part D) is provided via Express Scripts Employer Group Waiver Plan, a type of employer-based retiree coverage eligible to receive Part D subsidies provided by the federal government. Premium amounts for Plan Year 2027 are provided in the table below. Premium costs are age banded and applied based on the retiree and spouse's age.

Insurance Coverage	Monthly Premium Amount
Group Medicare Part D	\$272.20
Retiree Medical Plan	
65 and younger	\$343.02
65-69	\$183.38
70-74	\$210.82
75-79	\$245.41
80-84	\$277.21
85 and older	\$291.61

BUDGET/FISCAL IMPACT: There is no budget or fiscal impact from this agreement. The retirees are billed and pay the full premium, which is collected by the City and then paid to Benistar. Funds are passed through the City which requires City Council approval. Per Administrative Directive 3-5, Section 6.1-I, staff request waiver of the competitive bidding process due to an existing relationship.

COUNCIL ACTION: Approval of Benistar as a Vendor for the City's Medicare Supplement and Part D Drug Coverage for Retirees and Spouses.



6. Approval of a Twelve (12) Month Renewal Agreement with BCM One Incorporated for (Session Initiation Protocol) SIP Telecommunication Services at an Estimated Expense of \$34,100.

STAFF CONTACT: Cameron Burrell, Director of Innovation and Technology (847-810-3598)

PURPOSE AND ACTION REQUESTED: Staff requests that the City enter into a twelve (12) month renewal agreement with BCM One for telephone business exchange access lines (SIP Trunks), local and long-distance services.

BACKGROUND/DISCUSSION: BCM One has been providing Citywide telephone services since our vendor transition in 2024 after XO/Verizon's service was discontinued following a buyout. The current Session Initiation Protocol (SIP) service from BCM One connects all City desktop phones to the public telephone network and remains consistent with the original ShoreTel implementation. BCM One's servicing is coordinated through Converged Technology Professionals (CTPros), allowing CTPros to maintain support for the entire City ShoreTel telephone system and its service dependencies, which simplifies troubleshooting when issues occur.

BUDGET/FISCAL IMPACT: When the XO/Verizon service was discontinued, the City solicited three vendors in 2024 and selected BCM One as the successor provider based on cost and continuity of ShoreTel support (with servicing coordinated through Converged Technology Professionals for support and system consolidation). BCM One continues the value-add of invoice simplification with a single point of contact and one invoice for all services. The requested expense is estimated due to variability in actual telephone usage.

Has City staff obtained competitive pricing for proposed goods/services? **No**
 Administrative Directive 3-5, Section 6.11 – Existing Relationship

FY2027 Funding Source	Account Number	Amount Budgeted	Amount Requested	Budgeted? Y/N
General Fund Non-Dept.	101-2501-453.53-10	\$38,000	\$34,100	Y

COUNCIL ACTION: Approval of a Twelve (12) Month Renewal Agreement with BCM One Incorporated for (Session Initiation Protocol) SIP Telecommunication Services at an Estimated Expense of \$34,100.



7. Approval of a Purchase of a Replacement Recycle Truck Curotto-Can from EJ Equipment in the Amount of \$48,759.

STAFF CONTACT: *Matt Brugioni, Superintendent of Public Works (810-35611)*

PURPOSE AND ACTION REQUESTED: City staff requests City Council approval of a purchase of a Recycle Truck Curtotto-Can to EJ Equipment in the amount of \$48,759.

BACKGROUND/DISCUSSION: The Sanitation Department utilizes automated front-loader trucks equipped with a Curotto-Can automated side loader system to efficiently collect residential recycling. This Curotto-Can system is a proven way to reduce manual handling and improves overall safety and productivity. Due to budget constraints during the fiscal year 2026 capital equipment cycle, the City was unable to outfit the newly purchased sanitation truck with a new Curotto-Can . As a result, the new truck has been placed into service using an older,

outdated unit. While this allowed for temporary operation, the current setup limits the truck's overall efficiency, reliability, and full operational capability. The existing Curotto-Can system has exceeded its expected service life and presents ongoing concerns related to maintenance, downtime, and reduced performance. These limitations impact route efficiency and place additional strain on equipment and staff during daily operations. This recommended purchase will allow the City to properly outfit the new sanitation truck with a modern Curotto-Can system, restoring full functionality and maximizing the value of the original vehicle investment. The new system will improve route productivity, enhance operator safety by minimizing manual interaction, and reduce long-term maintenance costs associated with aging equipment.

Additionally, upgrading to a new system will align with the City's goal of maintaining reliable, efficient, and safe refuse collection operations while ensuring the fleet is standardized with current equipment technology.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
Public Works Committee	12/01/25	Reviewed & Approved FY27 Capital Equipment List
Finance Committee	11/10/25	FY27 Capital Equipment Replacement List Included in Meeting Packet

BUDGET/FISCAL IMPACT: The purchase price provided for the Curotto-Can is Sourcewell pricing. Sourcewell, formerly National Joint Powers Alliance, was created by State law as a service cooperative to provide programs and services to members in education and government. Sourcewell follows the competitive contracting law process to solicit, evaluate, and award cooperative purchasing contracts for goods and services. Sourcewell is a public agency governed by an eight-member board. The City has previously utilized national bids to include Sourcewell, Omnia Partners, State bid, and the Suburban Purchasing Cooperative for equipment and services.

Has City staff obtained competitive pricing for proposed goods/services? **Yes**
Administrative Directive 3-5, Section 6.1D – Government Joint Purchase.

Below is an estimated summary of Project budget:

FY2027 Funding Source	Amount Budgeted	Amount Requested	Budgeted? Y/N
311-5003-475-75-02	\$50,000	\$48,759	Y

City Council approval this evening will allow staff to order now with an anticipated delivery date after May 1, 2026.

COUNCIL ACTION: Approval of a Purchase for a Replacement Recycle Truck Curotto-Can from EJ Equipment in the Amount of \$48,759.



8. Approval of a Purchase of a Replacement Streets Section, 5-Yard Dump Truck to JX Truck Center (Chassis) in the Amount of \$149,250 and Henderson Products (Dump Body) in the Amount of \$175,750 for a Grand Total Cost of \$325,000

STAFF CONTACT: *Matt Brugioni, Superintendent of Public Works (810-3561)*

PURPOSE AND ACTION REQUESTED: The Public Works Committee and City staff request City Council approval of a purchase to replace a Streets Section 5-yard dump truck to JX Truck Center (chassis) in the amount of \$149,250 and Henderson Products (Dump Body) in the amount of \$175,750 for a grand total cost of \$325,000.

BACKGROUND/DISCUSSION: The Streets Section relies on its fleet of existing 5-yard dump trucks daily to support a wide range of core operations, including road repairs, hauling, snow plowing, and various special projects. This recommended purchase will replace an existing 5-yard dump truck, which has been in service since 2005. The current unit has accumulated over 51,000 miles and 4,802 operating hours. After 21 years of service, the truck has exceeded its estimated useful life and is due for replacement.

The most significant concern with the current truck is severe rust and corrosion to the frame, body, and mechanical components. Additionally, the brake, fuel, and hydraulic lines are corroding and have created maintenance challenges and failures. Going on 21 years of service, the truck has gone above and beyond its estimated useful life and needs to be replaced.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
Public Works Committee	12/01/25	Reviewed & Approved FY27 Capital Equipment List
Finance Committee	11/10/25	FY27 Capital Equipment Replacement List Included in Meeting Packet

BUDGET/FISCAL IMPACT: The purchase price provided for the body of the truck by JX Truck Center and Henderson products are both Sourcewell pricing. Sourcewell, formerly National Joint Powers Alliance, was created by State law as a service cooperative to provide programs and services to members in education and government. Sourcewell follows the competitive contracting law process to solicit, evaluate, and award cooperative purchasing contracts for goods and services. Sourcewell is a public agency governed by an eight-member board. The City has previously utilized national bids to include Sourcewell, Omnia Partners, State bid, and the Suburban Purchasing Cooperative for equipment and services.

Has City staff obtained competitive pricing for proposed goods/services? **Yes- Administrative Directive 3-5, Section 6.1D – Government Joint Purchase.**

Below is an estimated summary of Project budget:

FY2027 Funding Source	Amount Budgeted	Amount Requested	Budgeted? Y/N
311-5003-475-75-02	\$325,000	\$325,000	Y

City Council approval this evening will allow staff to place the order now with an anticipated delivery date of late summer of 2027. Once the 5-yard dump truck is put into service, the City will place the existing backhoe up for sale via the competitive bidding process, and assuming a bid of \$4,000 or higher is received, staff will return to City Council to approve its official sale.

COUNCIL ACTION: Approval of a Purchase of a Replacement Streets Section 5 Yard dump Truck to JX Truck Center (Chassis) in the Amount of \$149,250 and Henderson Products (Dump Body) in the Amount of \$175,750 for a Grand Total Cost of \$325,000



9. Approval of a Purchase of Two Replacement Water and Sewer Section Vehicles to Currie Motors in the Amount of \$135,500 and the Trade In of the Current 2014 Chevy 3500HD Water and Sewer Section Truck in the Amount of \$6,500 to Currie Motors

STAFF CONTACT: *Matt Brugioni, Superintendent of Public Works (810-3561)*

PURPOSE AND ACTION REQUESTED: The Public Works Committee and City staff request City Council approval of a purchase of two replacement Water and Sewer Section vehicles to Currie Motors in the amount of \$135,500 and the trade in of the current 2014 Chevy 3500HD Water and Sewer Section truck in the amount of \$6,500 to Currie Motors.

BACKGROUND/DISCUSSION: This recommended purchase will replace two existing pick-up trucks within the Water and Sewer Section. Unit 903, a 2014 Chevrolet 3500HD, has accumulated over 127,351 miles, and Unit 902, a 2011 Chevrolet 3500HD, has accumulated over 147,235 miles. Both units will be replaced with 2026 Chevrolet 2500HD double cab 4WD trucks. After 12 years of service for Unit 903 and 15 years for Unit 902, both vehicles have exceeded their estimated useful life. The most significant concerns include advanced rust and corrosion, deteriorating brake and fuel lines, and ongoing issues with the fuel injection systems. These vehicles are no longer reliable for daily operations, making replacement necessary.

City staff is also seeking approval to trade-in in one of the existing trucks for a total of \$6,500. Per Administrative Directive 3-2, any identified surplus property item that has a current value of \$4,000 or more requires City Council approval to trade-in. City staff have reviewed the trade-in offer in detail and has assessed the \$6,500 trade-in value as fair.

Once the City receives the new trucks and they are placed into service, the existing Unit 902 will be declared surplus and offered for sale through the competitive bidding process. Assuming a bid of \$4,000 or greater is received, staff will return to City Council for approval of the final sale

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
Public Works Committee	12/01/25	Reviewed & Approved FY27 Capital Equipment List
Finance Committee	11/10/25	FY27 Capital Equipment Replacement List Included in Meeting Packet

BUDGET/FISCAL IMPACT: The purchase pricing provided is through the Suburban Purchasing Cooperative (SPC). The SPC is a joint purchasing program sponsored by the Northwest Municipal Conference, DuPage Mayors and Managers Conference, South Suburban Mayors and Managers Association, and Will County Governmental League. Collectively, these organizations represent over 140 municipalities and townships across northeastern Illinois.

The SPC leverages the combined purchasing power of participating agencies to competitively solicit and award contracts for a wide range of goods and services. All contracts are procured in compliance with the Illinois Governmental Joint Purchasing Act, which authorizes governmental units to jointly purchase supplies, equipment, and services through a competitive process.

Participation in SPC is available to all public agencies, as well as qualifying not-for-profit organizations under the Illinois Procurement Code. This cooperative approach allows the City to secure high-quality equipment and services at competitive, pre-negotiated pricing while streamlining the procurement process.

The City has previously utilized cooperative purchasing programs, including SPC, Sourcewell, OMNIA Partners, and State of Illinois contracts, and has consistently experienced positive results in both pricing and vendor performance.

Has City staff obtained competitive pricing for proposed goods/services? **Yes**

Administrative Directive 3-5, Section 6.1D – Government Joint Purchase.

FY2027 Funding Source	Amount Budgeted	Amount Requested	Budgeted? Y/N
Water Fund 508-6003-475-75-02	\$130,000	\$135,500	Y
311-0000-392-11-00	0	(\$6,500)	N

The above amount requested reflects the \$135,500 purchase price of the new replacement trucks and the 2014 truck trade-in amount of \$6,500. The \$135,500 purchase price less the \$6,500 trade-in amount represents a grand total amount of \$129,000. If approved, City staff anticipates taking delivery of the new trucks by mid-summer.

COUNCIL ACTION: Approval of a Purchase of Two Replacement Water and Sewer Section Vehicles to Currie Motors in the Amount of \$135,500 and the Trade In of the Current 2014 Chevy 3500HD Water and Sewer Section Truck in the Amount of \$6,500 to Currie Motors



10. Consideration to Waive the Bidding Process and Authorize the City Manager to Execute an Agreement with CRSEM LLC for Logistical Operations Services for the Festival and Fireworks Event Scheduled for July 4, 2026 at Deerpath Park in an Amount Not to Exceed \$95,000

STAFF CONTACT: *Michael Wick, Director of Parks and Recreation (847) 810-3942*

PURPOSE AND ACTION REQUESTED: The America 250 Resident Advisory Group and City staff request City Council waive the bidding process and authorize the City Manager to execute an agreement with CRSEM LLC for the logistical operation services for the Festival and Fireworks Event on July 4, 2026 at Deerpath Park in an amount not to exceed \$95,000.

BACKGROUND/DISCUSSION: The City Manager established a Resident Advisory Group to help elevate and enhance the City's commemoration of America's 250th Anniversary. A major component of this community-wide celebration will be the Festival and Fireworks event scheduled for July 4, 2026 at Deerpath Park.

To support the enhanced celebration and ensure continuity of operations, the City assumed responsibility for planning the annual Festival and Fireworks event from the Friends of Lake Forest Parks and Recreation Foundation. For more than 19 years, CRSEM has successfully provided specialized event production, logistical coordination, and operational support services for the event, funded by the Friends Foundation.

CRSEM's responsibilities extend beyond a traditional vendor relationship and include the coordination and management of complex event infrastructure and operations, including staging, sound, lighting, generators, fencing, portable restrooms, tents, tables, site logistics, operational sequencing, and coordination with fireworks operations and other event partners. The scale, technical nature, and public safety considerations associated with a large community fireworks event require a specialized firm with extensive experience managing similar productions.

Due to the highly specialized nature of these services and the limited number of qualified firms with demonstrated experience coordinating large-scale municipal fireworks and festival operations, staff believe pursuing multiple competitive proposals would provide limited practical benefit and could introduce unnecessary operational risk during a milestone community celebration.

CRSEM has extensive institutional knowledge of the Deerpath Park site, event layout, operational requirements, vendor coordination, and community expectations developed over nearly two decades of involvement with the Festival and Fireworks event. Their experience, reliability, and consistent delivery of high-quality services have contributed significantly to the success and safety of the event over many years. The America 250 Resident Advisory Group and City staff, therefore, recommend continuing the City's long-standing relationship with CRSEM to help ensure a seamless, safe, and successful event experience during this historic community celebration.

BUDGET/FISCAL IMPACT: The festival setup and operational services are an integral component of the Festival and Fireworks event, as part of the City's America 250 celebration

activities. The total cost for logistical operations includes entertainment infrastructure, sound, lighting, stages, generators, portable restrooms, fencing, tables, tents, and related operational logistics necessary to support the event.

These expenses are expected to be offset through ticket sales, sponsorships, and funds retained by the City as a result of assuming festival operations responsibilities. The direct management fee paid to CRSEM for coordination and oversight services is \$8,500, with the remaining expenses representing pass-through operational and production costs directly associated with execution of the event.

Has competitive pricing been obtained for proposed goods/services? **No**

If no, indicate the specific exception requested: Administrative Directive 3-5, Section 6.2 Waiver of Procedures (requires 2/3 vote).

Staff are requesting a waiver of the bidding process based on the specialized nature of the services being provided, the limited pool of qualified event production firms capable of managing a large-scale municipal fireworks event, and the importance of maintaining continuity, operational familiarity, and reliability for a signature America 250 community celebration.

FY27 Funding Source	Amount Budgeted	Amount Requested	Budgeted? Y/N
220-8011-435.35-57	\$100,000	\$95,000	Y

COUNCIL ACTION: Consideration to Waive the Bidding Process and Authorize the City Manager to Execute an Agreement with CRSEM LLC for Logistical Operations Services for the Festival and Fireworks Event Scheduled for July 4, 2026 at Deerpath Park in an Amount Not to Exceed \$95,000.



11. Consideration of Ordinances Approving Recommendations from the Building Review Board for 710 Buena Road and 1760 Telegraph Road. (First Reading and if Desired by the City Council, Final Approval)

STAFF CONTACT: *Susan Thomas,*
Assistant Director of Community Development (810-3505)

PURPOSE AND ACTION REQUESTED: The following recommendations from the Building Review Board are presented to the City Council for consideration as part of the Omnibus Agenda.

BACKGROUND

710 Buena Road - The Board recommended approval of a new single family residence with an attached garage on vacant property and the associated hardscape and conceptual landscape plan. No public testimony was presented on this petition. (Approved 7 to 0)

1760 Telegraph Road - The Board recommended approval of additions and alterations to a single family residence and the associated hardscape and conceptual landscape plan. Two neighbors testified in support of the project overall while noting concerns about drainage in the area. The Board confirmed that prior to the issuance of permits, the drainage and grading plan for the project will be subject to review and approval by the City Engineer. (Approved 6 to 0)

Ordinances approving the petitions as recommended by the Building Review Board with key exhibits attached, are included in the Council packet beginning on **page 31**. The Ordinances, complete with all exhibits, are available for review in the Community Development Department.

COUNCIL ACTION: If determined to be appropriate by the City Council, waive first reading and grant final approval of the Ordinances for 710 Buena Road and 1760 Telegraph Road in accordance with the Building Review Board's recommendations.

COUNCIL ACTION: Approve the eleven (11) omnibus items as presented

6. OLD BUSINESS

7. NEW BUSINESS

8. ADDITIONAL ITEMS FOR DISCUSSION/ COMMENTS BY COUNCIL MEMBERS

With Thanks and Appreciation

-City Manager Jason Wicha

- 1. Final words for departing Council Members from remaining Council Members for Alderman Weber and Alderman Notz**
- 2. Final comments from Alderman Notz and Alderman Weber**

9. ADJOURNMENT

A copy of the Decision Making Parameters is included with this agenda following this page.

Office of the City Manager

April 29, 2026

The City of Lake Forest is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact City Manager Jason Wicha, at (847) 234-2600 promptly to allow the City to make reasonable accommodations for those persons.



THE CITY OF LAKE FOREST

DECISION-MAKING PARAMETERS FOR CITY COUNCIL, AND APPOINTED BOARDS & COMMISSIONS

Adopted June 18, 2018

The City of Lake Forest Mission Statement:

“Be the best-managed, fiscally-responsible and appealing community and promote a community spirit of trust, respect and citizen involvement.”

The Lake Forest City Council, with the advice and recommendations of its appointed advisory Boards and Commissions, Lake Forest Citizens, and City Staff, is responsible for policy formulation and approval. Implementation of adopted strategy, policy, budgets, and other directives of Council is the responsibility of City Staff, led by the City Manager and Senior Staff. The Mayor and Aldermen, and appointed members of Boards and Commissions should address matters in a timely, deliberate, objective and process-driven manner, making decisions guided by the City of Lake Forest Strategic and Comprehensive Plans, the City’s Codes, policies and procedures, and the following parameters:

- Motions and votes should comprise what is in the best long-term interests of all Lake Forest citizens, measured in decades, being mindful of proven precedents and new precedents that may be created.
- All points of view should be listened to and considered in making decisions with the long-term benefit to Lake Forest’s general public welfare being the highest priority.
- Funding decisions should support effectiveness and economy in providing services and programs, while mindful of the number of citizens benefitting from such expenditures.
- New initiatives should be quantified, qualified, and evaluated for their long-term merit and overall fiscal impact and other consequences to the community.
- Decision makers should be proactive and timely in addressing strategic planning initiatives, external forces not under control of the City, and other opportunities and challenges to the community.

Community trust in, and support of, government is fostered by maintaining the integrity of these decision-making parameters.

The City of Lake Forest’s Decision-Making Parameters shall be reviewed by the City Council on an annual basis and shall be included on all agendas of the City Council and Boards and Commissions.

Priority Areas



FISCAL STEWARDSHIP

Implement an operating budget and capital improvement strategy that is balanced over the long-term.



INFRASTRUCTURE & CITY FACILITIES

Invest in and maintain infrastructure and facilities to ensure they are safe, reliable, and capable of meeting current and future needs of the community.



PUBLIC SAFETY

Ensure the safety and security of all residents by providing efficient and effective police, fire, and emergency services while promoting community-based crime prevention initiatives.



RECREATION AND COMMUNITY WELL-BEING

Promote a healthy and active community by providing diverse recreational opportunities, maintaining parks and open spaces, and supporting programs that enhance residents' quality of life.



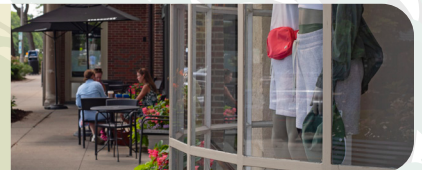
COMMUNITY'S VISUAL CHARACTER AND DEVELOPMENT

Enhance the aesthetic appeal of Lake Forest by balancing preservation of historic buildings, distinct streetscapes and landscapes with being open to opportunities and new ideas.



BUSINESS & ECONOMIC VITALITY

Enhance the business community so that it remains economically viable, enticing to visit, and meets the needs of the community and visitors.



COMMUNITY ENGAGEMENT

Encourage active participation and communication between the City government and residents, fostering a sense of community and ensuring that voices are heard in the decision-making process.



The City of Lake Forest
CITY COUNCIL MEETING
Proceedings of Monday, April 20, 2026 6:30 pm
City Council Meeting – City Council Chambers
220 E Deerpath, Lake Forest, IL 60045

CALL TO ORDER AND ROLL CALL: Honorable Mayor Tack called the meeting to order at 6:30 p.m., and City Clerk Margaret Boyer called the roll of Council members.

Present: Mayor Tack, Alderman Novit, Alderman Clemens, Alderman Notz, Alderman Powers, Alderman LeVert, Alderman Bothfeld, Alderman Weber, and Alderman Walther.

PLEDGE OF ALLEGIANCE was recited by all those present.

REPORTS OF CITY OFFICERS

1. COMMENTS BY MAYOR

Mayor Tack outlined the new parking program, set to begin Friday, May 1. For more information, parkers can visit the website and view the new interactive map at www.cityoflakeforest.com/CBDParking.

Michael Thomas, Director of Public Works, stated there were no issues to report on the City's storm sewer performance since the recent rainfall that exceeded seven (7) inches. He reminded Council that the City has invested \$20 - \$30 million for storm-sewer improvements over the last six years.

2. COMMENTS BY CITY MANAGER

- A. Design Services Agreement for Water Distribution System Analysis Overview**
- **Jim Lockefer, Assistant Director of Public Works**

Jim Lockefer, Assistant Director of Public Works, provided a high-level summary of Omnibus Item #6: Approval of a Design Services Agreement to Strand Associates for the Water Distribution System Analysis. Mr. Lockefer reviewed the water distribution system and an overview of the analysis to be completed later this year.

3. OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL

Diane spoke about Illinois House Bill 1429, thanked Alderman Weber, Sanitation, Public Works, and Police, and shared she's enjoying the new Police App.

Mayor Tack asked if there was anyone else from the public who would like to comment. There was none.

4. COMMITTEE REPORTS

CIVIC BEAUTIFICATION COMMITTEE

- 1. Civic Beautification Committee Report**
- **Chairman, Alderman Weber**

Alderman Weber, gave an overview of notable accomplishments of the Civic Beautification Committee from the last six years, including Deerpath Streetscape, Deerpath 41 Corridor, City Hall Landscape, Westleigh Road Pump Station, Gorton Center Upper Parking Lot, and Arbor Day Tree Seedlings.

City Council congratulated Alderman Weber on a productive term.

FINANCE COMMITTEE

- 1. Approval of the Comprehensive Fiscal Plan for FY2027**

Alderman Weber, Finance Committee Chairman, introduced for final approval the Comprehensive Fiscal Plan for FY2027 and the approval of an additional FY26 transfer out of the General Fund as directed by the City Council in the amount of \$6.85 million to partially fund the Police Station Project and one-Time Expenditures.

Finance Director, Katie Skibbe, provided information regarding the Comprehensive Fiscal plan for FY2027. She provided a summary of the document including integration with the strategic plan, long term planning, the general fund, and overall revenue and expenses. The FY2027 budget totals \$125.6 million in revenues and \$130.6 million in expenses, with the difference funded from reserves held in excess of fund balance policy minimums; the General Fund is balanced at \$45.4 million. The 5-year Capital Improvement Program totals \$78.3 million across nine categories, with approximately 13 percent covered by grants. The General Fund maintains a 70 percent reserve target, and the budget's development reflects the City's longstanding conservative budgeting approach.

Director Skibbe also gave an overview of the request to transfer \$6.85 million from the General Fund, reflecting higher-than-projected operating surpluses in FY2025 and FY2026. Of this amount, \$2.64 million completes the City Council's previously committed \$6 million contribution to reduce debt service on the Police Station project, and the remaining \$2.36 million will be held in the Capital Improvement Fund for future projects to be designated by City Council at a later date.

Mayor Tack asked if there was anyone from the public who would like to comment. Seeing none, he asked for a motion.

COUNCIL ACTION: Approval of the Comprehensive Fiscal Plan for FY2027.

Alderman Weber made a motion to approve of the Comprehensive Fiscal Plan for FY2027, seconded by Alderman Walther. Aldermen Novit, Clemens, Notz, Powers, LeVert, Bothfeld, Weber, and Walther. The following voted "Nay": none. 8-Ayes, 0-Nays, motion carried by roll call vote.

2. Approval of an additional FY2026 Transfer out of the General Fund as directed by the City Council in the Amount of \$6.85 Million to Partially Fund the Police Station Project and One-Time Expenditures.

Katie Skibbe, Finance Director, stated staff recommended that the FY2026 million surplus be transferred to the capital improvement fund, for the new Police Station Facility and one-time expenditures.

Mayor Tack asked if there was anyone from the public who would like to comment. Seeing none, he asked for a motion.

COUNCIL ACTION: Approval of an additional FY2026 Transfer out of the General Fund as directed by the City Council in the Amount of \$6.85 Million to Partially Fund the Police Station Project and One-Time Expenditures.

Alderman Weber made a motion to approve of an additional FY2026 Transfer out of the General Fund as directed by the City Council in the Amount of \$6.85 Million to Partially Fund the Police Station Project and One-Time Expenditures, seconded by Alderman Powers. Aldermen Novit, Clemens, Notz, Powers, LeVert, Bothfeld, Weber, and Walther. The following voted "Nay": none. 8-Ayes, 0-Nays, motion carried by roll call vote.

ITEMS FOR OMNIBUS VOTE CONSIDERATION

1. Approval of April 6, 2026, City Council Meeting Minutes

2. **Approval of an Arbor Day Proclamation**
3. **Consideration of an amendment to Ordinance 2026-06, Exhibit B only, of Chapter 78 of the City Code related to Parking and Loading Schedules. (First Reading and if Desired by the City Council, Final Approval)**
4. **Approval of the FY2027 Personnel Policies and Practices, Administrative Directives, and Pay Plan**
5. **Approval of a One-Year Contract for Recreation Department Program Busing Services to First Student, in the amount of \$116,504.00**
6. **Approval of a Design Services Agreement to Strand Associates for the Water Distribution System Analysis in the Amount of \$229,500, to Include a 5% Contingency for a Grand Total Amount of \$241,000**
7. **Approval of Structural Engineering Services for the 2026 Supplemental Bridge Inspections to Wiss, Janney, Elstner Associates, Inc., and Authorize the City Manager to Enter Into an Agreement in an Amount Not to Exceed \$59,800**
8. **Approval of Construction-Inspection Staffing Assistance to Gewalt Hamilton Associates, Inc., and Authorize the City Manager to Execute an Agreement in the Amount Not-to-Exceed \$42,750**
9. **Approval of a Purchase of a Replacement Sanitation Section Scooter to Russo Equipment in the Amount of \$41,000**
10. **Approval of the Purchase of a Replacement Medium-Duty Utility Truck for the Horticulture and Landscaping Section from Sutton Ford (Chassis) in the Amount of \$70,000 and Henderson Products (Hook Lift) in the Amount of \$65,000, for a Total Cost of \$135,000**
11. **Approval of the Purchase of a 2026 Transit-350 High Roof Cargo Van for the Fire Department from Currie Motors in the Amount of \$62,000, and Red Line Works (Outfitting) in the Amount of \$35,000, for a Total Cost of \$97,000**
12. **Consideration of a Recommendation from Staff to Authorize the City Manager to Enter into a Professional Services Contract with Teska Associates, Inc. for the Final Phase of the Update to the Comprehensive Land Use Plan in an Amount not to Exceed the Previously Budgeted Amount of \$55,000.**

Mayor Tack asked if anyone would like an item removed or taken separately. Seeing none, he asked for a motion.

CITY COUNCIL ACTION Approve the twelve (12) omnibus items as presented.

Alderman Clemens made a motion to approve the twelve (12) omnibus items as presented, seconded by Alderman Levert. The following voted "Aye": Aldermen Novit, Clemens, Notz, Powers, LeVert, Bothfeld, Weber, and Walther. The following voted "Nay": none. 8-Ayes, 0-Nays, motion carried.

6. OLD BUSINESS

7. NEW BUSINESS

8. ADDITIONAL ITEMS FOR COUNCIL DISCUSSION/COMMENTS BY COUNCIL MEMBERS

Alderman Weber took the opportunity to thank Corey Wierema for his co-chairmanship of the Civic Beautification Committee, as well as the City Forester, Kelly Bougher, and Horticulture expert Miguel Camarena for their contributions throughout her tenure.

ADJOURNMENT

There being no further business, Mayor Tack asked for a motion to adjourn. Alderman Clemens made a motion to adjourn, seconded by Alderman Weber. Motion carried unanimously by voice vote at 7:41 p.m.

Respectfully Submitted,
Margaret Boyer, City Clerk

A video of the City Council meeting is available for viewing at the Lake Forest Library and on file in the Clerk's office at City Hall. You can also view it on the website by visiting www.cityoflakeforest.com. Click on I Want To, then click on View, then choose Archived Meetings Videos.

THE CITY OF LAKE FOREST

ORDINANCE NO. 2026-_____

**AN ORDINANCE AMENDING THE LAKE FOREST CITY CODE
REGARDING CLASS C-2 and C-3 LIQUOR LICENSES**

Adopted by the City Council
of the City of Lake Forest
this 4th day of May, 2026

Published in pamphlet form by direction
and authority of The City of Lake Forest
Lake County, Illinois
this 4th day of May, 2026

THE CITY OF LAKE FOREST
ORDINANCE NO. 2026 - _____

**AN ORDINANCE AMENDING THE LAKE FOREST CITY CODE
REGARDING CLASS C-2 and C-3 LIQUOR LICENSES**

WHEREAS, the City of Lake Forest is a home rule, special charter municipal corporation;
and

WHEREAS, the City has adopted certain alcoholic beverage regulations designed to protect the health, safety and welfare, which regulations are codified in Chapter 111 of the City Code of Lake Forest, 2013 ("**Liquor Code**"); and

WHEREAS, Section 111.037(B) of the Liquor Code provides that, without further action of the City Council, the maximum number of licenses in any class shall be automatically reduced by one upon the expiration, revocation or non-renewal of an existing license in any such license class.

WHEREAS, due to the expiration of a previous Class K liquor license, the current number of Class K liquor licenses is zero (0); and

WHEREAS, the City desires to amend the City Code to modify the provisions relating to Class K liquor licenses, as set forth in this Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the City Council of The City of Lake Forest, County of Lake, and State of Illinois, as follows:

SECTION ONE: Recitals. The foregoing recitals are incorporated as the findings of the City Council and are hereby incorporated into and made a part of this Ordinance.

SECTION TWO: Amendment to Section 97.068. Section 97.068 of the City Code, entitled "Alcoholic Beverages," is hereby amended as follows (deletions in ~~strikethrough~~ and additions in **bold** and underline):

"§ 97.068 ALCOHOLIC BEVERAGES.

(A) It shall be unlawful for any person to have in his or her possession; or to consume, use, give away or sell any alcoholic beverages as defined in the ordinance of the city as follows:

(1) Anywhere in any city-owned park in the city with the exceptions of: (a) the area designated as the Deerpath Park Golf Course; and (b) the beach area (as defined in § 111.001), but only for **alcoholic liquors** ~~beer and wine~~ sold in an approved container provided by an authorized licensee pursuant to a valid Class K liquor license; and

(2) In all city public school grounds and areas.

(B) Nothing herein shall prohibit the possession, consumption, use, sale or giving away of alcoholic beverages from in any park or school area pursuant to and in conformance with a license duly issued under the provisions of Chapter 111 of the city code.”

SECTION THREE: Amendment to Section 111.004. Subsection (B) of Section 111.004 of the City Code, entitled “Drinking In Public Place,” is hereby amended as follows (deletions in ~~striketrough~~ and additions in **bold** and underline):

“§ 111.004 DRINKING IN PUBLIC PLACE.

(A) It shall be unlawful for any person to consume any alcoholic beverages of any type either:

(1) In any place of public accommodation or public place (other than licensed premises); or

(2) Upon any public street, alley or thoroughfare.

(B) Section 111.004(A) shall not apply to **alcoholic liquors** ~~beer and wine~~ sold in an approved container provided by an authorized licensee pursuant to a valid Class K liquor license and consumed in the beach area, as defined by § 111.001.

(C) It shall be unlawful for any licensee to permit any person to consume any alcoholic beverages of any type at any licensed premises unless such alcoholic beverages are either:

(1) Sold by such licensee pursuant to a license allowing sale of alcoholic beverages for consumption on such licensed premises; or

(2) Bring-your-own-beverages and the licensed premises has a Class I-1 license.”

SECTION FOUR: Amendment to Section 111.037. Section 111.037 of the City Code, entitled “Number of Licenses,” is hereby amended as follows (deletions in ~~striketrough~~ and additions in **bold** and underline):

“§111.037 NUMBER OF LICENSES.

(A) The number of liquor licenses issued by the city shall be limited as follows:

Class	Maximum Number of Licenses Authorized
A-1	8
A-2	7
A-3	No more than the total number of Class A-1 licenses issued by the city
A-4	0
B-1	1
C-1	12
C-2	11 12
C-3	18 19
C-4	1
D-1	5
E-1	2
F-2	As many as determined reasonable by the Commissioner
F-3	As many as determined reasonable by the Commissioner
F-4	As many as determined reasonable by the Commissioner
F-5	1
F-6	3
G-1	3
G-2	2
H-1	0
H-2	2
I-1	No more than the total number of Class B-1, C-1, C-2, C-3, D-1, E-1 and F-1 licenses issued by the city
I-2	1
I-3	As many as determined reasonable by the Commissioner
J	1
K	1

(B) Without further action of the City Council, the maximum number of licenses in any class shall be automatically reduced by one upon the expiration, revocation or non-renewal of an existing license in any such license class.”

SECTION FIVE: **Effective Date.** This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form in the manner provided by law.

Passed this 4th day of May, 2026.

AYES:

NAYS:

ABSENT:

ABSTAIN:

Approved this 4th day of May, 2026.

Mayor

ATTEST:

City Clerk

THE CITY OF LAKE FOREST
ORDINANCE NO. 2026 – _____

AN ORDINANCE TERMINATING SPECIAL SERVICE AREA 38

Adopted by the City Council
of the City of Lake Forest
this ____ day of _____ 2026

Published in pamphlet form by direction
and authority of The City of Lake Forest
Lake County, Illinois
this ____ day of _____ 2026

THE CITY OF LAKE FOREST

ORDINANCE NO. 2026 - _____

AN ORDINANCE TERMINATING SPECIAL SERVICE AREA 38

WHEREAS, the City of Lake Forest (“**City**”) is a home rule, special charter municipal corporation existing in accordance with the Illinois Constitution of 1970; and

WHEREAS, on April 7, 2010, the Corporate Authorities of the City established a special service area known as Special Service Area 38 (Holland Ct Curb and Storm Sewer System) (“**SSA 38**”) pursuant to Ordinance No. 10-26; and

WHEREAS, in lieu of issuing bonds to pay for the special services provided under SSA 38, the City advanced the cost of the special services from its fund reserves (the “**Advances**”); and

WHEREAS, pursuant to Ordinance No. 10-26, a tax was to be levied on all properties within SSA 38 for a period not to exceed 15 years in order to repay the Advances; and

WHEREAS, the special tax roll for SSA 38 was amended by Ordinance No. 11-02; and

WHEREAS, there are no remaining unpaid SSA 38 property taxes and the City’s Advances for the special services provided to SSA 38 have been repaid in full; and

WHEREAS, the Corporate Authorities of the City desire to terminate SSA 38; and

WHEREAS, after the payment of all special service area expenses for SSA 38, no balance remains in the SSA 38 Fund; and

WHEREAS, pursuant to 35 ILCS 200/27-93, if the corporate authorities of a municipality determine that excess revenues exist in a special service area fund at the end of the life of the special service area and if the option to abate a portion of the final tax levy for the special service area is no longer available, then excess funds must be refunded to taxpayers of record for all parcels within the special service area, as of the date the refund is declared, on a pro rata basis based on each parcel’s proportion share of the total equalized assessed valuation of all parcels within the special service area; and

WHEREAS, the Corporate Authorities of the City have determined that there are no excess revenues remaining in the SSA 38 Fund; and

WHEREAS, the Corporate Authorities of the City hereby declare that there are no excess revenues in the SSA 38 Fund to be refunded to the taxpayers of record within SSA 38 in accordance with 35 ILCS 200/27-93.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAKE FOREST, COUNTY OF LAKE, AND STATE OF ILLINOIS, AS FOLLOWS:

SECTION ONE: **Recitals.** The foregoing recitals are hereby adopted by this reference as findings of the City Council and are hereby incorporated into this Section as if fully set forth.

SECTION TWO: **Termination of SSA 38.** SSA 38 is hereby terminated as of the effective date of this Ordinance. The County Clerk will terminate SSA 38 and no longer extend any taxes therefor.

SECTION THREE: **Authorization.** The Corporate Authorities of the City hereby authorize the City Manager and the Finance Director to execute all documents and take all actions necessary to terminate SSA 38.

SECTION FOUR: **Superseder; Severability.** In the event a conflict exists between the terms of this Ordinance and any other ordinance or resolution of the City, the terms of this Ordinance shall govern. If any section, paragraph, clause, phrase, provision or part of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause, phrase, provision or part shall not affect the validity of any of the remaining provisions of this Ordinance.

SECTION FIVE: **Effective Date.** This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form in the manner provided by law.

Passed this ____ day of _____, 2026.

AYES:

NAYS:

ABSENT:

ABSTAIN:

Approved this __ day of _____, 2026.

Mayor

ATTEST:

City Clerk



Area of Request
710 Buena Road

THE CITY OF LAKE FOREST

ORDINANCE NO. 2026- ____

AN ORDINANCE APPROVING ARCHITECTURAL AND SITE DESIGN FOR THE
PROPERTY LOCATED AT 710 BUENA ROAD

WHEREAS, David Aguayo and Kerri Breslin ("**Owners**") are the owners of that certain real property commonly known as 710 Buena Road, Lake Forest, Illinois and legally described in **Exhibit A**, attached hereto ("**Property**"); and

WHEREAS, the Property is located in the R-4, Single Family Residence Zoning District; and

WHEREAS, the Owners desire to construct a new residence and install hardscape and landscape ("**Improvements**") as depicted on the site plan and architectural drawings that are attached hereto as **Group Exhibit B** ("**Plans**"); and

WHEREAS, the Owners submitted an application ("**Application**") to permit the construction of the Improvements and was required to present the Plans to the Building Review Board ("**BRB**") for its evaluation and recommendation; and

WHEREAS, pursuant to notice duly published, the BRB reviewed and evaluated the Plans at a public hearing held on February 4, 2026; and

WHEREAS, the BRB, having fully heard and having considered the evidence and testimony by all those attending the public hearing who wished to testify, made the following findings:

1. the Property is located within the R-4, Single Family Residence District under the City Code,
2. Owners propose to construct the Improvements as depicted on the Plans,

3. the evidence presented indicates that the construction of the Improvements, if undertaken in conformity with the recommended conditions and the Plans, will meet the design standards and requirements of Section 150.147 of the City Code,

and recommended that the City Council approve the Application and the Plans, subject to the terms and conditions hereinafter set forth; and

WHEREAS, the Mayor and City Council, having considered Owners' Application to construct the Improvements on the Property, and the findings and recommendations of the BRB, have determined that it is in the best interests of the City and its residents to grant approval to the Application, subject to the terms and conditions hereinafter set forth;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF LAKE FOREST, COUNTY OF LAKE, STATE OF ILLINOIS, as follows:

SECTION ONE: Recitals. The foregoing recitals are hereby incorporated into and made a part of this Ordinance as if fully set forth.

SECTION TWO: Approval of Application. Pursuant to Section 150.147 of the City Code, and subject to the limitations therein and the conditions set forth in Section Three of this Ordinance, the City Council does hereby grant approval of the Application to allow the construction of the Improvements on the Property, as more fully depicted on the Plans.

SECTION THREE: Conditions on Approval. The approval granted pursuant to Section Two of this Ordinance shall be, and is hereby, conditioned upon and limited by the following conditions, the violation of any of which shall, in the discretion of the Mayor and City Council, render void the approvals granted by this Ordinance:

- A. No Authorization of Work. This Ordinance does not authorize commencement of any work on the Property. Except as otherwise specifically provided in writing in advance by the City, no work of any kind shall be commenced on the Property pursuant to the approvals granted in this Ordinance except only after all permits, approvals, and other authorizations for such work have been properly applied for, paid for, and granted in accordance with applicable law.
- B. Compliance with Laws. Chapters 150, regarding buildings and construction, 156, regarding subdivisions, and 159, regarding zoning, of the City Code, and all other applicable ordinances and regulations of the City shall continue to apply to the Property, and the development and use of the Property shall be in compliance with all laws and regulations of all other federal, state, and local governments and agencies having jurisdiction.
- C. Tree Preservation. The Owners will fully comply with Chapter 99 of the City Code, regarding trees, as it relates to the construction of the Improvements.
- D. Compliance with the Plans. The Improvements must be developed on the Property in substantial compliance with the Plans.
- E. Fees and Costs. The Owners shall be responsible for paying all applicable fees relating to the granting of the approvals set forth herein in accordance with the City Code. In addition, the Owner shall reimburse the City for all of its costs (including without limitation engineering, planning, and legal expenses) incurred in connection with the review, consideration, approval, implementation, or successful enforcement of this Ordinance. Any amount not paid within 30 days after delivery of a demand in writing for such payment shall, along with interest and the costs of collection, become a lien upon the Property, and the City shall have the right to foreclose such lien in the name of the City as in the case of foreclosure of liens against real estate.
- F. Other conditions. The improvements shall be substantially in conformance with the Board's deliberations as reflected on **Exhibit C**, Notice of Action – Board Recommendation, attached hereto.

SECTION FOUR: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law; provided, however, that this Ordinance shall, in the discretion of the City Council, be of no force or effect if the Owners have not (i) executed and (ii) thereafter filed with the City Clerk, within 90 days following the passage of this Ordinance, the unconditional agreement and consent, in the form attached hereto as **Exhibit D** and by this reference made a part hereof, to accept and abide by each and all of the terms, conditions, and limitations set forth herein.

PASSED THIS __ DAY OF _____, 2026.

AYES: ()
NAYS: ()
ABSENT: ()
ABSTAIN: ()

PASSED THIS __ DAY OF _____, 2026.

Mayor

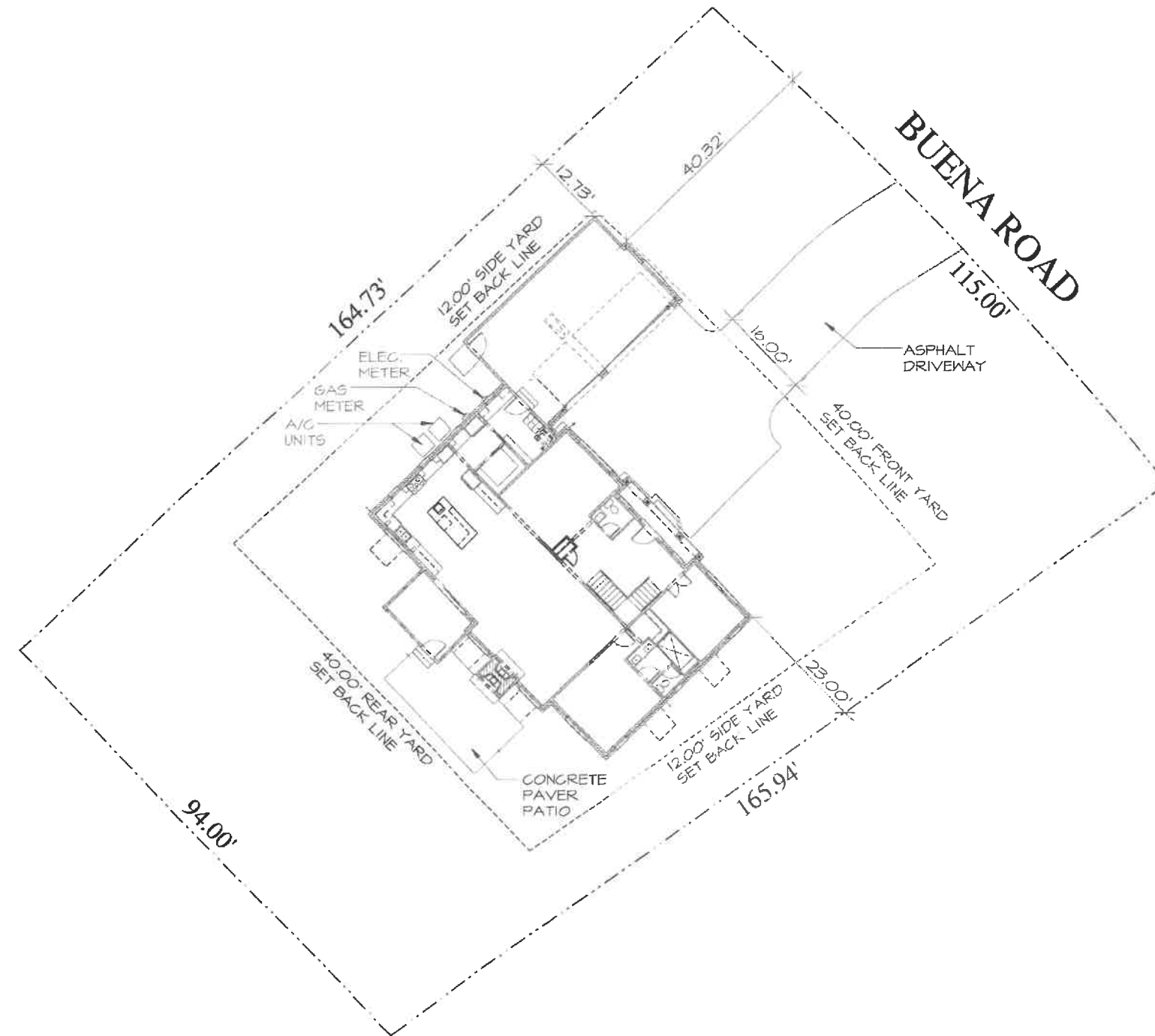
ATTEST:

City Clerk

GROUP EXHIBIT B

The Plans

SITE PLAN



1 SITE PLAN (17,335 S.F.)
AR 02

SCALE: N.T.S.

NOTE: ALL SCALE DESIGNATIONS ARE FOR SHEETS PRINTED ON 24" x 36" SIZE PAPER (ARCH-D)

REVIEW ONLY-NOT FOR CONSTRUCTION

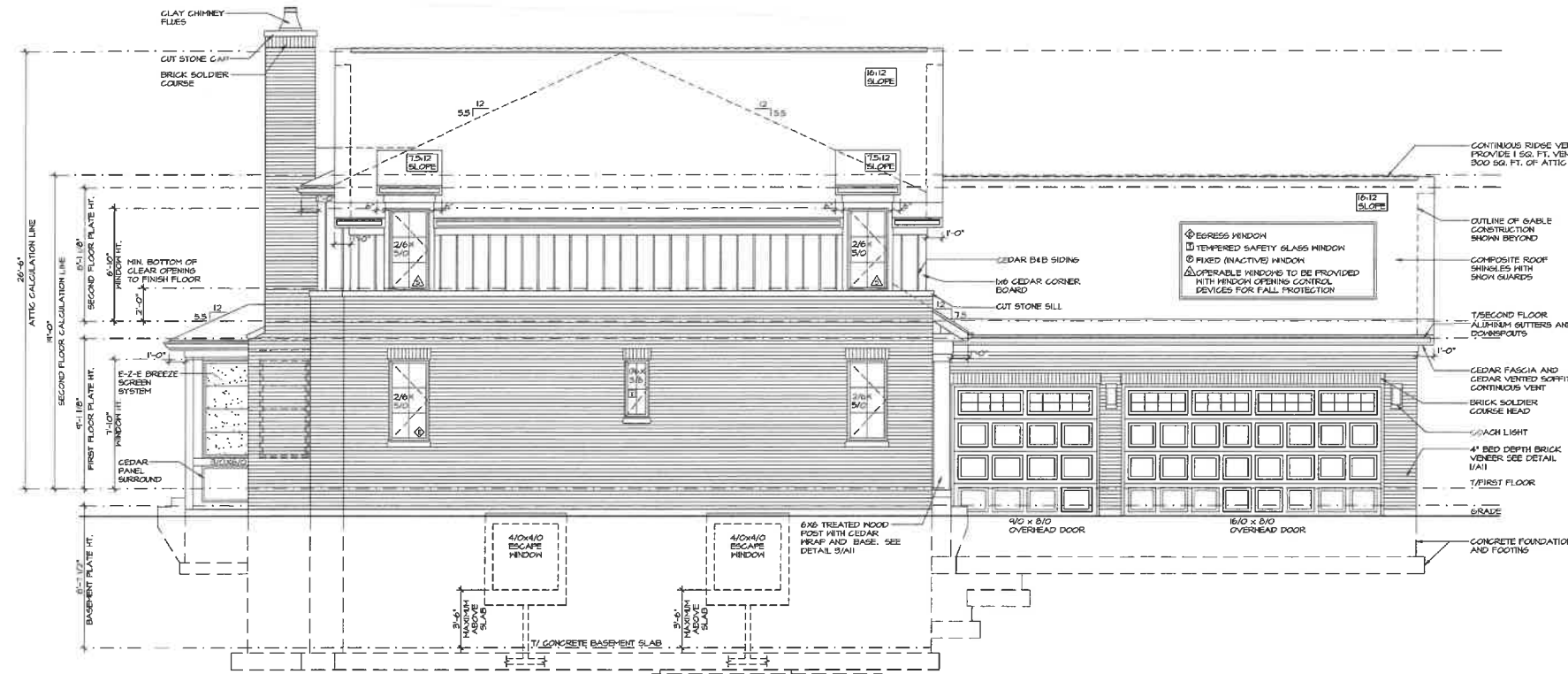
PROJECT # AD2163 DRAWN BY: DB/MB 710 S. BUENA ROAD SITE PLAN	
ASPECT DESIGN INC. ARCHITECTS	
24575 COMMERCE DR. SUITE 607 CHICAGO, ILL. 60648 TEL: 773.887.5500 WWW.ASPECTDESIGN.COM	
REVIEW 10/17/05	RESIDENCE CUSTOM RESIDENCE 710 S. BUENA ROAD LAKE FOREST, IL 60045
REVIEW 10/17/05	
REVIEW 10/17/05	
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AR 02

2 OF 13 TOTAL SHEETS

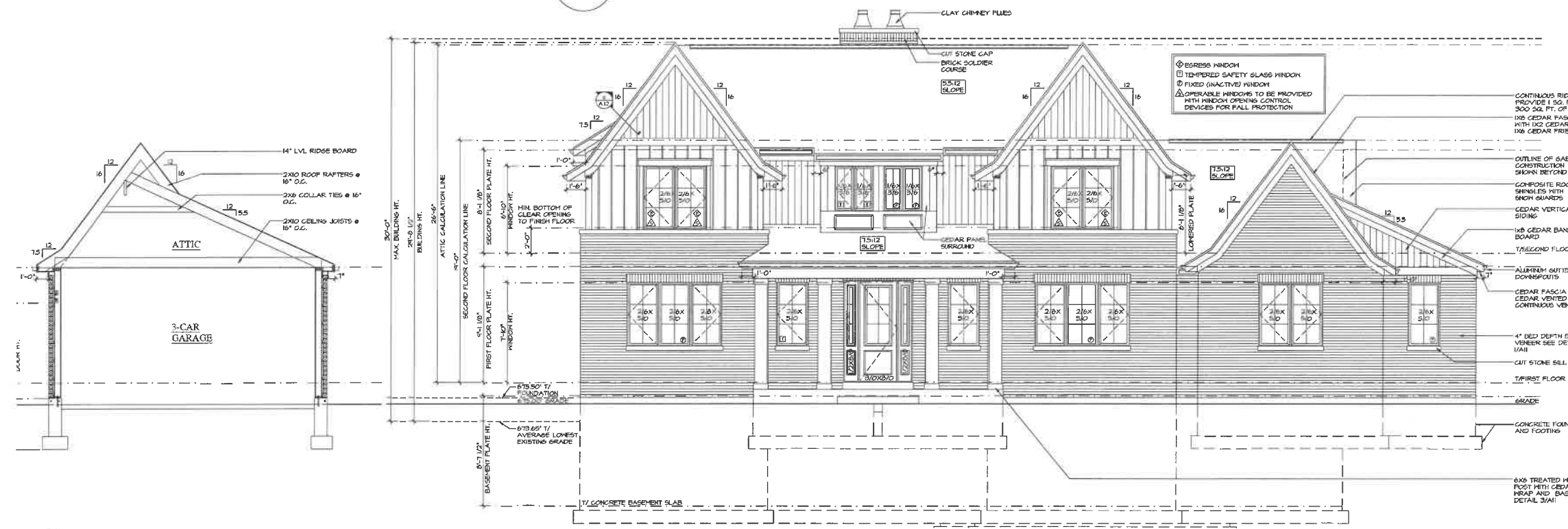
GROUP EXHIBIT B

The Plans



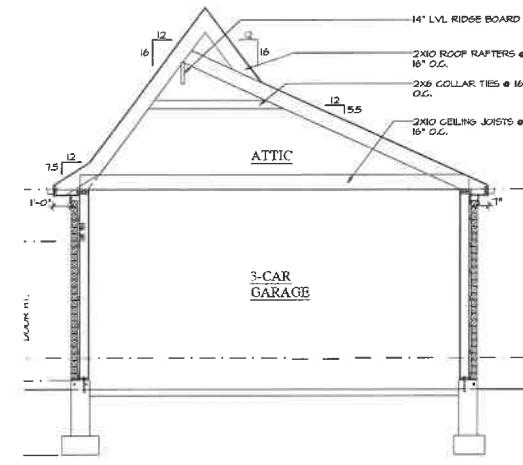
2 LEFT ELEVATION
A 03

SCALE: 1/4" = 1'-0"



1 FRONT ELEVATION
A 03

SCALE: 1/4" = 1'-0"



3 BUILDING SECTION
A 03

SCALE: 1/4" = 1'-0"

REVIEW ONLY - NOT FOR CONSTRUCTION

RESIDENCE
CUSTOM RESIDENCE
710 S. BUENA ROAD
LAKE FOREST, IL 60045

REVIEW	10/10/2025
REVIEW	10/21/2025
HOA REVIEW	10/29/2025
REVIEW	11/13/2025
REVIEW	12/04/2025
REVIEW	12/11/2025
REVIEW	01/21/2026
REVIEW	02/17/2026

26575 COMMERCE DR.
SUITE 607
Volo, IL 60073
www.aspectdesigninc.com
ILLINOIS #1466514



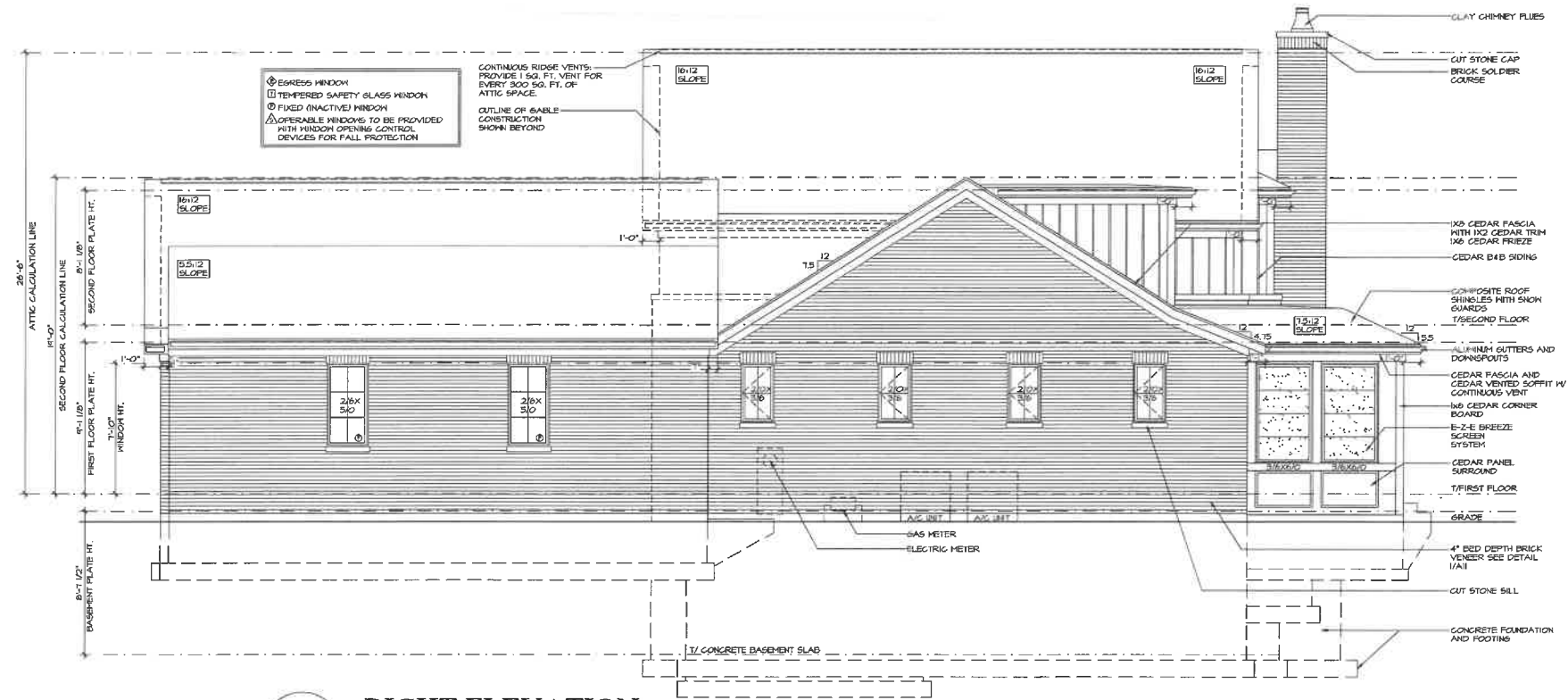
PROJECT # AD25163
DRAWN BY: DS / MB
710 S. BUENA ROAD
EXTERIOR ELEVATIONS

A 03

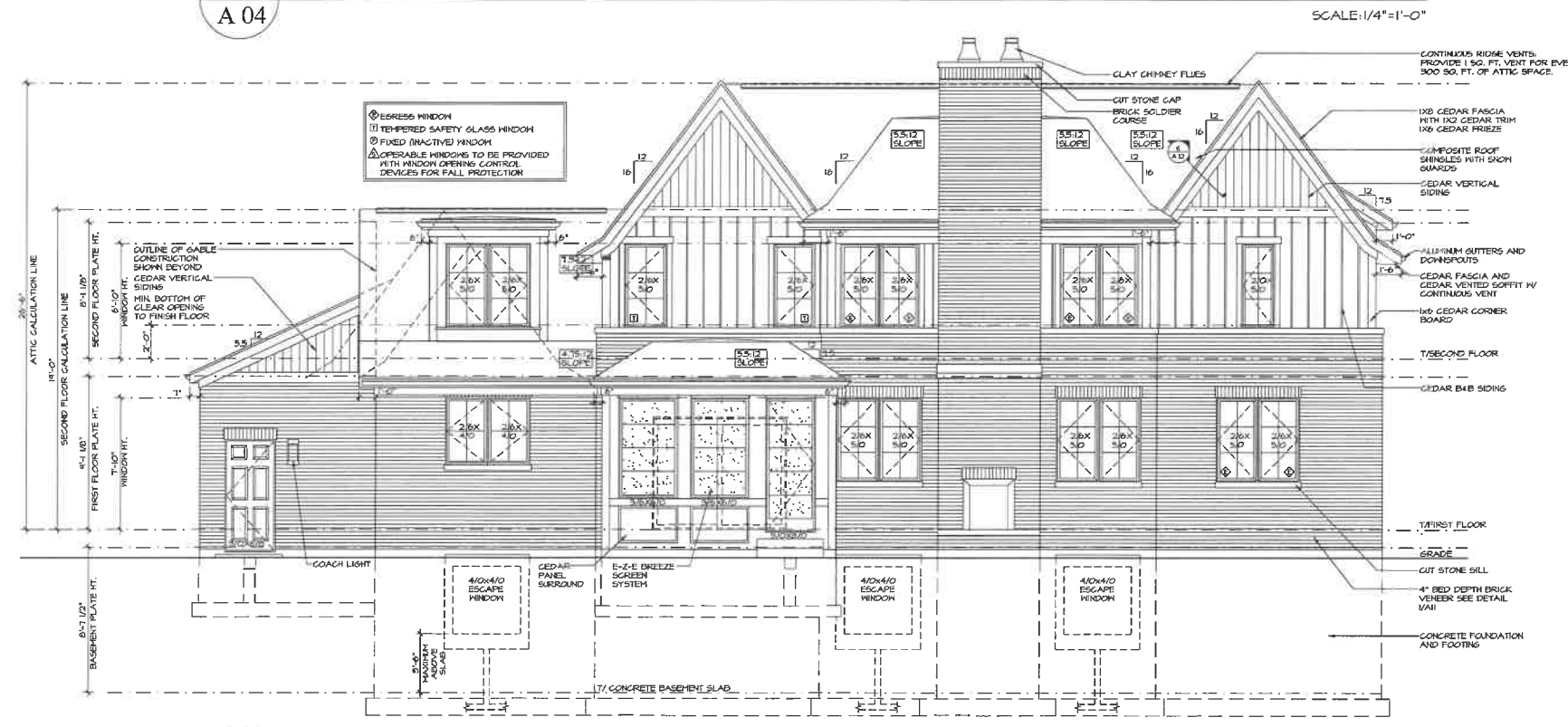
3 OF 10 TOTAL SHEETS

GROUP EXHIBIT B

The Plans



2 RIGHT ELEVATION
A 04



1 REAR ELEVATION
A 04

REVIEW ONLY-NOT FOR CONSTRUCTION

RESIDENCE

CUSTOM RESIDENCE
710 S. BUENA ROAD
LAKE FOREST, IL 60045

REVIEW	10/01/2025
REVIEW	10/21/2025
HOA REVIEW	10/29/2025
REVIEW	11/17/2025
REVIEW	12/04/2025
REVIEW	12/11/2025
REVIEW	01/27/2026
REVIEW	02/17/2026

28575 COMMERCE DR.
SUITE 607
Volo, IL 60073
www.aspectdesigninc.com
TEL: 815.486.1100
ST. LOUIS 63104



PROJECT # AD25163
DRAWN BY: DB/MB
710 S. BUENA ROAD
EXTERIOR ELEVATIONS

A 04
4 OF 15 TOTAL SHEETS

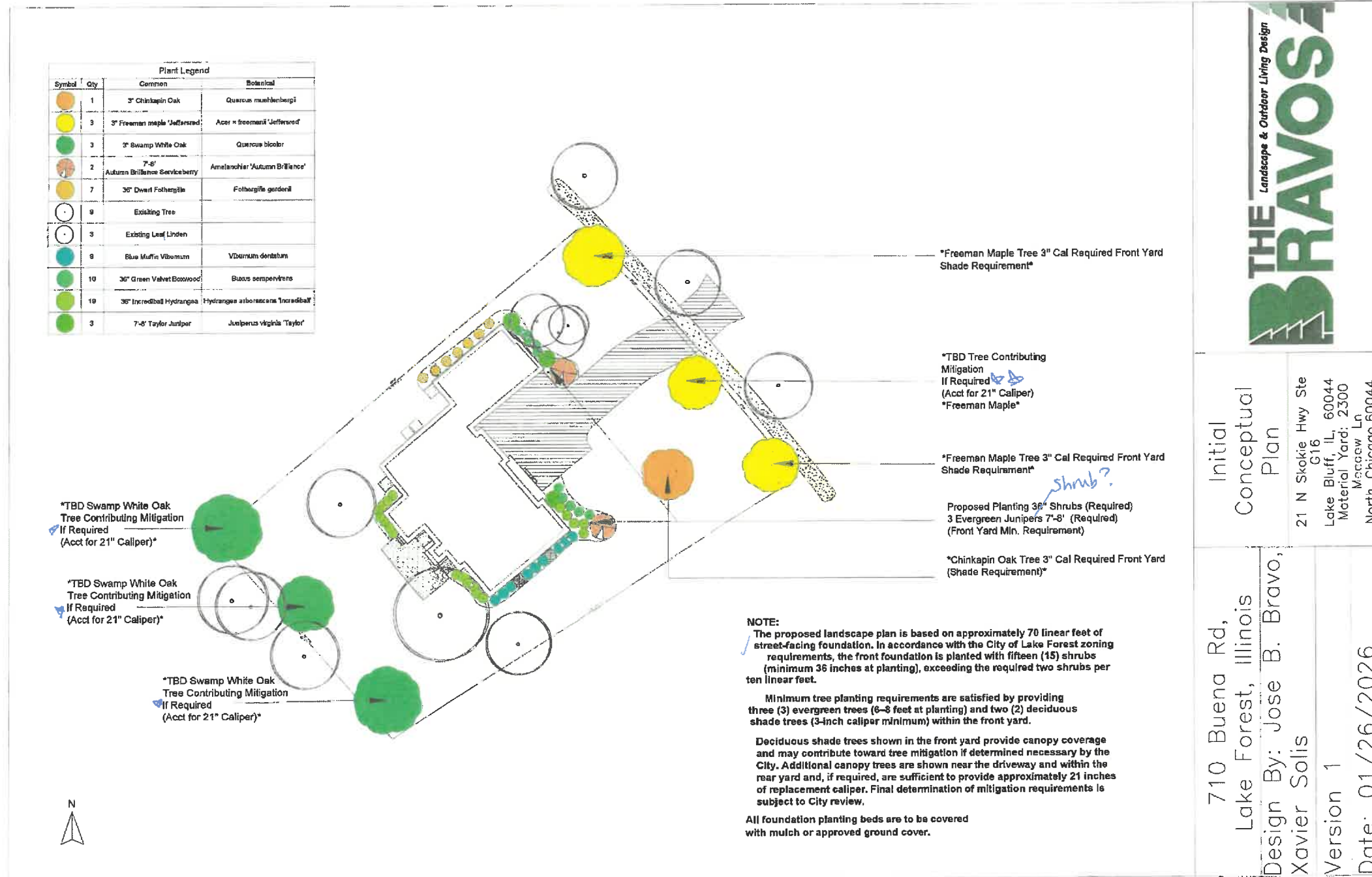
NOTE: ALL SCALE DESIGNATIONS ARE FOR SHEETS PRINTED ON 24" x 36" SIZE PAPER (ARCH-D)

SCALE: 1/4"=1'-0"

GROUP EXHIBIT B

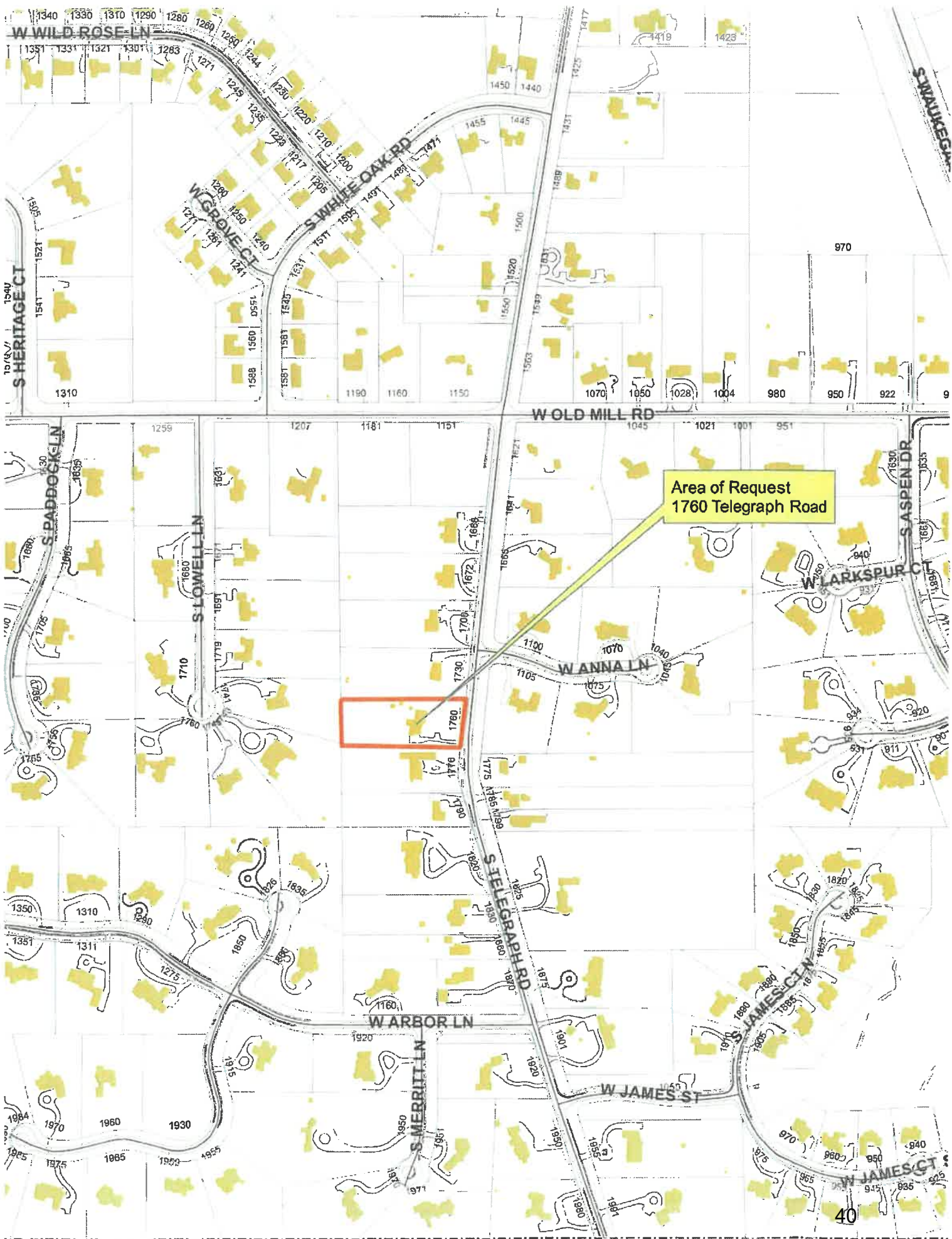
The Plans

LANDSCAPE PLAN



Initial Conceptual Plan
21 N Skokie Hwy Ste G16
Lake Bluff, IL, 60044
Material Yard: 2300 Maccaw Ln
North Chicago, 60044

710 Buena Rd,
Lake Forest, Illinois
Design By: Jose B. Bravo,
Xavier Solis
Version 1
Date: 01/26/2026



Area of Request
1760 Telegraph Road

THE CITY OF LAKE FOREST

ORDINANCE NO. 2026 - ____

**AN ORDINANCE APPROVING ARCHITECTURAL AND SITE DESIGN FOR THE
PROPERTY LOCATED AT 1760 TELEGRAPH ROAD**

WHEREAS, Robert A. Kleczynski Revocable Trust and Rochelle F. Kleczynski Revocable Trust (Robert Kleczynski, 50% and Rochelle Kleczynski, 50%) ("**Owners**") are the owners of that certain real property commonly known as 1760 Telegraph Road, Lake Forest, Illinois and legally described in Exhibit A, attached hereto ("**Property**"); and

WHEREAS, the Property is located in the R-4, Single Family Residence Zoning District; and

WHEREAS, the Owners desire to construct additions and make associated alterations ("**Improvements**") as depicted on the plans and architectural drawings that are attached hereto as Group Exhibit B ("**Plans**"); and

WHEREAS, the Owners submitted an application ("**Application**") to permit the construction of the Improvements and were required to present the Plans to the Building Review Board ("**BRB**") for its evaluation and recommendation; and

WHEREAS, pursuant to notice duly published, the BRB reviewed and evaluated the Plans at a public hearing held on March 4, 2026; and

WHEREAS, the BRB, having fully heard and having considered the evidence and testimony by all those attending the public hearing who wished to testify, made the following findings:

1. the Property is located within the R-4, Single Family Residence District under the City Code,

2. Owners propose to construct the Improvements as depicted on the Plans,
3. the evidence presented indicates that the construction of the Improvements, if undertaken in conformity with the recommended conditions and the Plans, will meet the design standards and requirements of Section 150.147 of the City Code,

and recommended that the City Council approve the Application and the Plans, subject to the terms and conditions hereinafter set forth; and

WHEREAS, the Mayor and City Council, having considered Owners' Application to construct the Improvements on the Property, and the findings and recommendations of the BRB, have determined that it is in the best interests of the City and its residents to grant approval to the Application, subject to the terms and conditions hereinafter set forth;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF LAKE FOREST, COUNTY OF LAKE, STATE OF ILLINOIS, as follows:

SECTION ONE: Recitals. The foregoing recitals are hereby incorporated into and made a part of this Ordinance as if fully set forth.

SECTION TWO: Approval of Application. Pursuant to Section 150.147 of the City Code, and subject to the limitations therein and the conditions set forth in Section Three of this Ordinance, the City Council does hereby grant approval of the Application to allow the construction of the Improvements on the Property, as more fully depicted on the Plans.

SECTION THREE: Conditions on Approval. The approval granted pursuant to Section Two of this Ordinance shall be, and is hereby, conditioned upon and

limited by the following conditions, the violation of any of which shall, in the discretion of the Mayor and City Council, render void the approvals granted by this Ordinance:

- A. No Authorization of Work. This Ordinance does not authorize commencement of any work on the Property. Except as otherwise specifically provided in writing in advance by the City, no work of any kind shall be commenced on the Property pursuant to the approvals granted in this Ordinance except only after all permits, approvals, and other authorizations for such work have been properly applied for, paid for, and granted in accordance with applicable law.
- B. Compliance with Laws. Chapters 150, regarding buildings and construction, 156, regarding subdivisions, and 159, regarding zoning, of the City Code, and all other applicable ordinances and regulations of the City shall continue to apply to the Property, and the development and use of the Property shall be in compliance with all laws and regulations of all other federal, state, and local governments and agencies having jurisdiction.
- C. Tree Preservation. The Owners will fully comply with Chapter 99 of the City Code, regarding trees, as it relates to the construction of the Improvements.
- D. Compliance with the Plans. The Improvements must be developed on the Property in substantial compliance with the Plans.
- E. Fees and Costs. The Owners shall be responsible for paying all applicable fees relating to the granting of the approvals set forth herein in accordance with the City Code. In addition, the Owner shall reimburse the City for all of its costs (including without limitation engineering, planning, and legal expenses) incurred in connection with the review, consideration, approval, implementation, or successful enforcement of this Ordinance. Any amount not paid within 30 days after delivery of a demand in writing for such payment shall, along with interest and the costs of collection, become a lien upon the Property, and the City

shall have the right to foreclose such lien in the name of the City as in the case of foreclosure of liens against real estate.

- F. Other conditions. The improvements shall be substantially in conformance with the Board’s deliberations as reflected on Exhibit C, Notice of Action – Board Recommendation, attached hereto.

SECTION FOUR: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law; provided, however, that this Ordinance shall, in the discretion of the City Council, be of no force or effect if the Owners have not (i) executed and (ii) thereafter filed with the City Clerk, within 90 days following the passage of this Ordinance, the unconditional agreement and consent, in the form attached hereto as Exhibit D and by this reference made a part hereof, to accept and abide by each and all of the terms, conditions, and limitations set forth herein.

PASSED THIS __ DAY OF _____, 2026
AYES: () ABSENT: ()
NAYS: () ABSTAIN: ()

PASSED THIS __ DAY OF _____, 202566

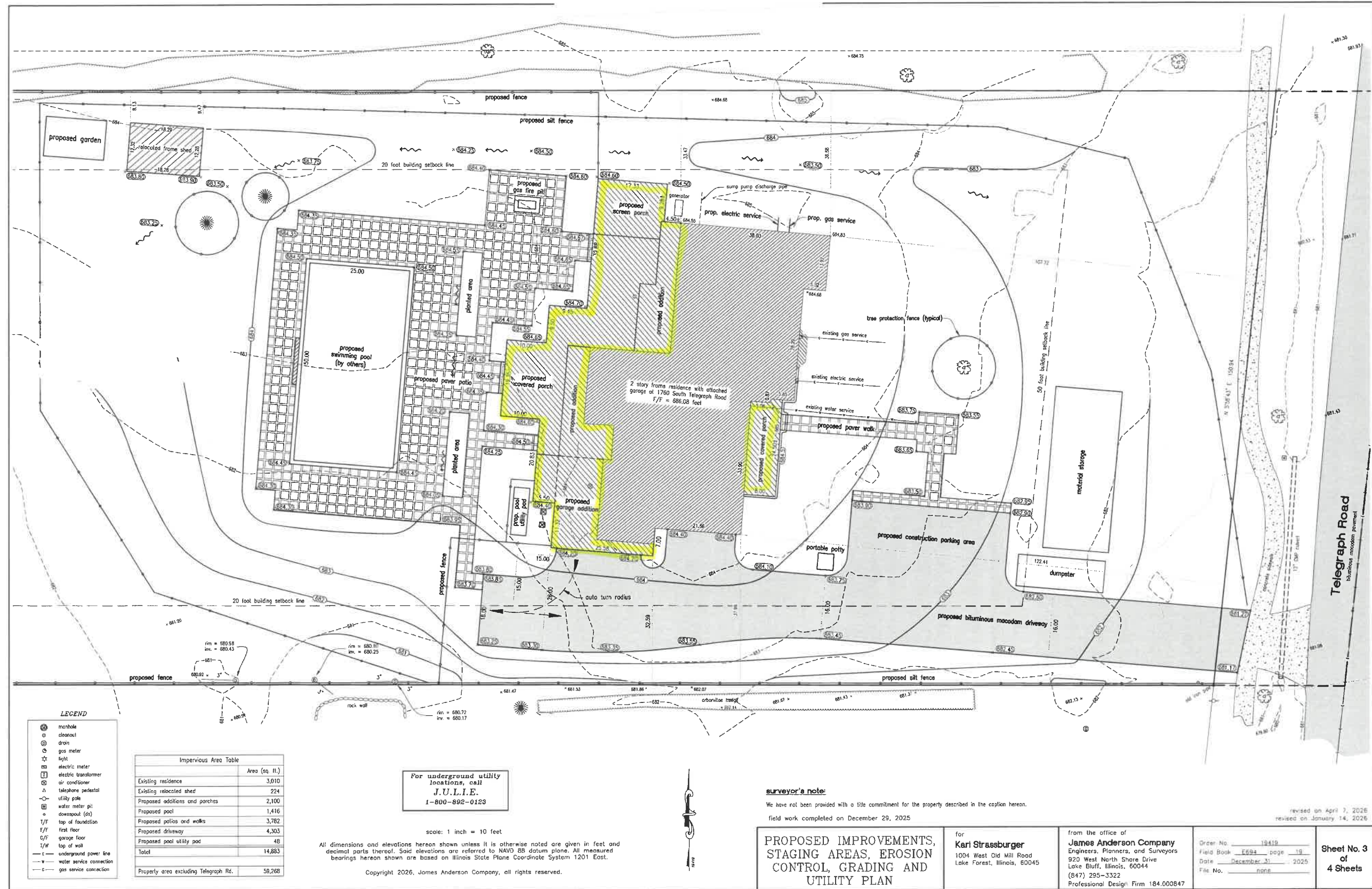
Mayor

ATTEST:

City Clerk

GROUP EXHIBIT B

The Plans



LEGEND

- ⊙ manhole
- cleanout
- ⊖ drain
- ⊕ gas meter
- ☆ light
- ⊛ electric meter
- ⊞ electric transformer
- ⊠ air conditioner
- △ telephone pedestal
- ⊞ utility pole
- ⊕ water meter pit
- ⊖ downspout (sh)
- 1/F top of foundation
- 1/F first floor
- 0/F garage floor
- 1/F top of wall
- underground power line
- water service connection
- gas service connection

Impervious Area Table	
	Area (sq. ft.)
Existing residence	3,010
Existing relocated shed	724
Proposed additions and porches	2,100
Proposed pool	1,416
Proposed patios and walks	3,782
Proposed driveway	4,303
Proposed pool utility pad	48
Total	14,883
Property area excluding Telegraph Rd.	59,268

For underground utility locations, call
J.U.L.I.E.
1-800-892-0123

scale: 1 inch = 10 feet

All dimensions and elevations herein shown unless it is otherwise noted are given in feet and decimal parts thereof. Said elevations are referred to NAVD 88 datum plane. All measured bearings herein shown are based on Illinois State Plane Coordinate System 1201 East.

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surveyor's note:

We have not been provided with a title commitment for the property described in the caption herein.
field work completed on December 29, 2025

**PROPOSED IMPROVEMENTS,
STAGING AREAS, EROSION
CONTROL, GRADING AND
UTILITY PLAN**

for
Karl Strassburger
1004 West Old Mill Road
Lake Forest, Illinois, 60045

from the office of
James Anderson Company
Engineers, Planners, and Surveyors
920 West North Shore Drive
Lake Bluff, Illinois, 60044
(847) 295-3322
Professional Design Firm 184.000847

Order No. 19419
Field Book E694 page 19
Date December 31, 2025
File No. none

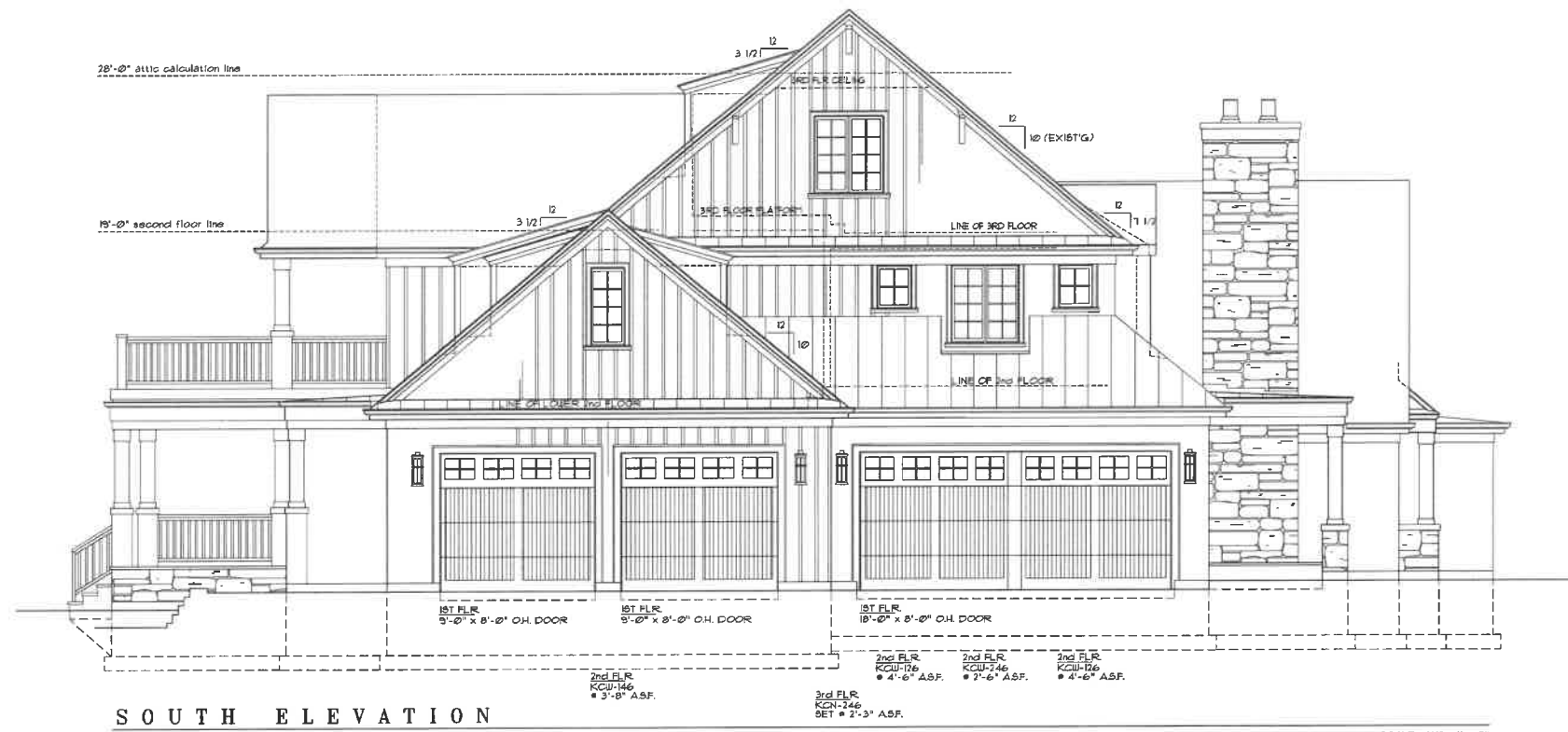
Sheet No. 3
of
4 Sheets

revised on April 7, 2026
revised on January 14, 2026

\\land\proj\82174\19-0186\STRASSBURGER\19-0186-001\DWG\19-0186-001.dwg 4/7/2026 11:44:57 PM _AutoCAD 102 (64-bit) Document 19-0186-001

GROUP EXHIBIT B

The Plans



SOUTH ELEVATION

SCALE: 1/4" = 1' - 0"



EAST ELEVATION

SCALE: 1/4" = 1' - 0"

I HEREBY CERTIFY THAT THESE DRAWINGS WERE PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND TO THE BEST OF MY PROFESSIONAL KNOWLEDGE AND BELIEF CONFORM TO ALL CODES, ORDINANCES AND REQUIREMENTS OF THE CITY OF LAKE FOREST, ILLINOIS.

Daniel E. Bendron 4/1/26
 DANIEL E. BENDRON, ARCHITECT
 ILLINOIS LICENSE # 007.021888 EXP. 11/30/28



STRASSBURGER & ASSOCIATES, LTD.
 DESIGNERS • BUILDERS
 Lake Forest, IL 60045
 847.789.7010

The use of these plans and specifications shall be restricted to the original site for which they were prepared and published. No other use, reproduction, publication or reuse by any person is permitted without the written consent of Strassburger & Associates, Ltd. All rights reserved.

KLECZYNSKI RESIDENCE
 1760 S. TELEGRAPH ROAD
 LAKE FOREST, ILLINOIS

NO.	REVISION	DATE
	PRELIMINARY	01/15
	FOR PERMIT	06/16
	REVISION	4/26

DRAWING
A-1

**THE CITY OF LAKE FOREST
CITY COUNCIL AGENDA
SECOND SESSION**

Monday, May 4, 2026, immediately following the First Session
220 E. Deerpath
Lake Forest, IL 60045

CALL FOR ORGANIZATION OF THE 2026-2027 LAKE FOREST CITY COUNCIL

CITY CLERK ADMINISTERS THE OATH OF OFFICE TO:

First Ward Alderman-Elect - - Nancy Novit
Second Ward Alderman-Elect - - Rosemary C. Kehr
Third Ward Alderman-Elect - - Alice LeVert
Fourth Ward Alderman-Elect - - Lloyd Culbertson

CALL TO ORDER AND ROLL CALL

Honorable Mayor, Stanford R. Tack

Nancy Novit, Alderman First Ward	Alice LeVert, Alderman Third Ward
Peter Clemens, Alderman First Ward	Nick Bothfeld, Alderman Third Ward
John Powers, Alderman Second Ward	Richard Walther, Alderman Fourth Ward
Rosemary C. Kehr, Alderman Second Ward	Lloyd Culbertson, Alderman Fourth Ward

PLEDGE OF ALLEGIANCE

ELECTION AND APPOINTMENT OF CITY OFFICERS

1. ELECTION BY THE CITY COUNCIL AND APPOINTMENTS BY THE MAYOR AS REQUIRED BY CHARTER AND CITY CODE

City Supervisor	Jason Wicha
City Treasurer	Katie Skibbe
City Clerk	Margaret Boyer
City Marshal & Collector	John Burke
City Attorney	Ancel Glink
City Surveyor and Engineer	Gewalt Hamilton Associates

COUNCIL ACTION: Approve the Mayor's Appointments

REPORTS OF CITY OFFICERS

1. COMMENTS BY MAYOR

A. Resolution of Appreciation for Ward 2 Alderman Edward "Ted" U Notz, Jr.

A copy of the Resolution can be found on **page 7**

COUNCIL ACTION: Approve the Resolution of Appreciation

B. Resolution of Appreciation for Ward 4 Alderman Eileen Looby Weber

A copy of the Resolution can be found on **page 8**

COUNCIL ACTION: Approve the Resolution of Appreciation

2. COMMENTS BY CITY MANAGER

A. Welcome Newly Elected Members

3. OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL

4. COMMITTEE REPORTS

5. ITEMS FOR OMNIBUS VOTE CONSIDERATION



1. Approval of the Regularly Scheduled Meetings of the Lake Forest City Council for the year 2027

A copy of the schedule can be found **on page 9**

COUNCIL ACTION: Approval of the Regularly Scheduled Meetings of the Lake Forest City Council for the year 2027



2. Approval of a Recommendation from the Public Works Committee for the Annual Tree Purchasing for FY2027.

STAFF CONTACT: *Kelly Bougher, City Forester/Forestry Supervisor*
847-810-3563

PURPOSE AND ACTION REQUESTED: Staff is seeking City Council approval to purchase trees/plant material from multiple vendors.

BACKGROUND/DISCUSSION: The City's Forestry section conducted our annual joint bid with the City of Highland Park and the Highland Park-Park District to leverage volume discounts for purchasing trees on city streets, parks, and other City-owned properties. Staff received eight (8) bids for purchasing over 65 varieties of balled and burlap trees and shrubs, with an average

price of \$200 for a 2.5" caliper tree. Multiple vendors will be used to secure the requested number of trees, sizes, and varieties while adhering to our stringent quality controls. Additional vendors may need to be used based on species availability and product quality. Additional purchasing will comply with the City's purchasing policy. The Forestry section anticipates planting 350 trees throughout City parkways and City owned properties along with various amounts of shrubs and perennials this year.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
Public Works Committee	04/20/2026	Reviewed and Approved

BUDGET/FISCAL IMPACT: Funding for the tree/plant material purchasing contract is budgeted in Fund 220, Operating Fund. Due to the anticipated number of new trees being planted and diminishing tree availability in the nurseries, we expect to exceed \$25,000 with a sole vendor.

Has competitive pricing been obtained for proposed goods/services? **Yes**

The City participated in the annual joint bid with the City of Highland Park and the Highland Park – Park District for tree purchasing.

FY2027 Funding Source	Amount Budgeted	Amount Requested	Budgeted? Y/N
220-5803-467-67.13 Forestry Operating Fund	\$100,000	\$100,000	Y

COUNCIL ACTION: Approval of a Recommendation from the Public Works Committee for the Annual Tree Purchasing for FY2027.

COUNCIL ACTION: Approve the two (2) omnibus items as presented

6. OLD BUSINESS

7. NEW BUSINESS

8. ADDITIONAL ITEMS FOR DISCUSSION/ COMMENTS BY COUNCIL MEMBERS

9. ADJOURNMENT

Office of the City Manager

April 29, 2026

The City of Lake Forest is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting,

SECOND SESSION

or who have questions regarding the accessibility of the meeting or the facilities, are required to contact City Manager Jason Wicha, at (847) 234-2600 promptly to allow the City to make reasonable accommodations for those persons.



THE CITY OF LAKE FOREST

DECISION-MAKING PARAMETERS FOR CITY COUNCIL, AND APPOINTED BOARDS & COMMISSIONS

Adopted June 18, 2018

The City of Lake Forest Mission Statement:

“Be the best-managed, fiscally-responsible and appealing community and promote a community spirit of trust, respect and citizen involvement.”

The Lake Forest City Council, with the advice and recommendations of its appointed advisory Boards and Commissions, Lake Forest Citizens, and City Staff, is responsible for policy formulation and approval. Implementation of adopted strategy, policy, budgets, and other directives of Council is the responsibility of City Staff, led by the City Manager and Senior Staff. The Mayor and Aldermen, and appointed members of Boards and Commissions should address matters in a timely, deliberate, objective and process-driven manner, making decisions guided by the City of Lake Forest Strategic and Comprehensive Plans, the City’s Codes, policies and procedures, and the following parameters:

- Motions and votes should comprise what is in the best long-term interests of all Lake Forest citizens, measured in decades, being mindful of proven precedents and new precedents that may be created.
- All points of view should be listened to and considered in making decisions with the long-term benefit to Lake Forest’s general public welfare being the highest priority.
- Funding decisions should support effectiveness and economy in providing services and programs, while mindful of the number of citizens benefitting from such expenditures.
- New initiatives should be quantified, qualified, and evaluated for their long-term merit and overall fiscal impact and other consequences to the community.
- Decision makers should be proactive and timely in addressing strategic planning initiatives, external forces not under control of the City, and other opportunities and challenges to the community.

Community trust in, and support of, government is fostered by maintaining the integrity of these decision-making parameters.

The City of Lake Forest’s Decision-Making Parameters shall be reviewed by the City Council on an annual basis and shall be included on all agendas of the City Council and Boards and Commissions.

Priority Areas



FISCAL STEWARDSHIP

Implement an operating budget and capital improvement strategy that is balanced over the long-term.



INFRASTRUCTURE & CITY FACILITIES

Invest in and maintain infrastructure and facilities to ensure they are safe, reliable, and capable of meeting current and future needs of the community.



PUBLIC SAFETY

Ensure the safety and security of all residents by providing efficient and effective police, fire, and emergency services while promoting community-based crime prevention initiatives.



RECREATION AND COMMUNITY WELL-BEING

Promote a healthy and active community by providing diverse recreational opportunities, maintaining parks and open spaces, and supporting programs that enhance residents' quality of life.



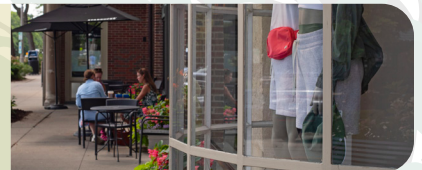
COMMUNITY'S VISUAL CHARACTER AND DEVELOPMENT

Enhance the aesthetic appeal of Lake Forest by balancing preservation of historic buildings, distinct streetscapes and landscapes with being open to opportunities and new ideas.



BUSINESS & ECONOMIC VITALITY

Enhance the business community so that it remains economically viable, enticing to visit, and meets the needs of the community and visitors.



COMMUNITY ENGAGEMENT

Encourage active participation and communication between the City government and residents, fostering a sense of community and ensuring that voices are heard in the decision-making process.



RESOLUTION OF APPRECIATION

for

Edward “Ted” U. Notz, Jr. SECOND WARD ALDERMAN

WHEREAS, Edward “Ted” U. Notz, Jr. served as a member of the City Council as Second Ward Alderman and as a member of the Finance Committee from October 2019 through May, 2026; and

WHEREAS, during his tenure on the City Council, Ted served on the Personnel, Compensation, and Administration Committee, the Property and Public Lands Committee, and served as the Chairman of the Public Works Committee; and

WHEREAS, prior to his time on the City Council, Ted served five years on the Zoning Board of Appeals, and six years on the Building Review Board with four years as its Chair; and

WHEREAS, In addition to his financial expertise, Ted advocated for the City in balancing its fiscal needs with capital improvements, and whose only agenda is to do what is best for all of Lake Forest, he served on the Lake Forest Preservation Foundation Board and was a member of the Lake Forest City Caucus; and

WHEREAS, Ted has used his exceptional leadership skills in fostering a collaborative and cohesive environment where the finance committee can come together to inspire each other to enhance its overall effectiveness; and

WHEREAS, Ted took special interest in upholding the City’s highest standards of integrity, transparency, and accountability in all matters; and

WHEREAS, Edward “Ted” U. Notz, Jr. devoted much time and careful attention to preserving the long-term character of The City of Lake Forest and the quality of life that residents enjoy here, and

WHEREAS, the citizens of Lake Forest recognize and deeply appreciate Ted’s dedication and service to the community.

NOW, THEREFORE, BE IT RESOLVED that the City Council of The City of Lake Forest, Illinois, hereby expresses the profound gratitude of the citizens of Lake Forest to **Edward “Ted” U. Notz, Jr.** for the loyal and faithful public service he has given by means of this Resolution, which shall be spread upon the permanent records of the City Council.

Adopted by the City Council of
The City of Lake Forest, this
Fourth day of May 2026.

Stanford R. Tack, Mayor

RESOLUTION OF APPRECIATION

for

EILEEN LOOBY WEBER FOURTH WARD ALDERMAN

WHEREAS, Eileen Looby Weber served as a member of the City Council as Fourth Ward Alderman and as a member of the Finance Committee from May 2021 through May 2026; and

WHEREAS, during her tenure on the City Council, Eileen served as Finance Committee Chair from May 2024 through May 2026, Eileen also served on the Public Works Committee, the Personnel, Compensation and Administration Committee, liaison to the Audit Committee and CROYA, as Chairman of the Environmental Sustainability Committee, ensuring the City's commitment to sustainability and preservation of its natural resources, and was Chairman and liaison of the Civic Beautification Committee connecting with local garden clubs to serve the community, utilizing her personal and professional expertise and passions to contribute to this beautiful community; and

WHEREAS, prior to her time on the City Council, Eileen served the community in many ways, including the Cemetery Commission, Route 60 Corridor Working Group, and Waukegan Road/Settlers' Square Business District Working Group, to name just a few; and

WHEREAS, Eileen's passion for community involvement shines brightly, from "Inside Lake Forest" to serving as past President of the Lake Forest Caucus, as a member of the Junior Garden Club of Lake Forest, and teaching Girl Scouts, Boy Scouts, and many other student groups about local government, Eileen is always willing to volunteer, whether it was to hop on an e-scooter to raise awareness about scooter safety or coach her son's Rec basketball team; and

WHEREAS, Eileen took special interest in upholding the City's highest standards of integrity, transparency, and accountability in all matters; and

WHEREAS, Eileen Looby Weber devoted much of her time and careful attention to preserving the character of The City of Lake Forest and the quality of life that residents enjoy here, and

WHEREAS, the citizens of Lake Forest recognize and deeply appreciate Eileen's dedication and service to the community.

NOW, THEREFORE, BE IT RESOLVED that the City Council of The City of Lake Forest, Illinois, hereby expresses the profound gratitude of the citizens of Lake Forest to **Eileen Looby Weber** for the loyal and faithful public service she has given by means of this Resolution, which shall be spread upon the permanent records of the City Council.

Adopted by the City Council of
The City of Lake Forest, this
Fourth day of May 2026.

Stanford R. Tack, Mayor

2027 City Council and Finance Committee Dates

** = This date represents a change from the traditional dates, due to holiday or other conflicts

Meeting dates highlighted in blue represent Workshops Meeting dates

BOLDED represent Finance Committee meetings (**FC**)

January 4, 2027	POLICE STATION	6:30 Workshop Meeting
** January 19, 2027	COUNCIL CHAMBERS	FC 6:30- CC to immediately follow
February 1, 2027	COUNCIL CHAMBERS	6:30 City Council
** February 16, 2027	COUNCIL CHAMBERS	6:30 City Council
March 1, 2027	COUNCIL CHAMBERS	6:30 City Council
March 8, 2027	POLICE STATION	5:00 Operating Budget WS
March 15, 2027	COUNCIL CHAMBERS	6:30 City Council
April 5, 2027	COUNCIL CHAMBERS	6:30 City Council
April 19, 2027	COUNCIL CHAMBERS	FC 6:30- CC to immediately follow
May 3, 2027	COUNCIL CHAMBERS	6:30 City Council
May 17, 2027	COUNCIL CHAMBERS	6:30 City Council
June 7, 2027	COUNCIL CHAMBERS	6:30 City Council
June 21, 2027	COUNCIL CHAMBERS	6:30 City Council
** July 6, 2027	POLICE STATION	6:30 Workshop Meeting
July 19, 2027	COUNCIL CHAMBERS	FC 6:30- CC to immediately follow
August 2, 2027	COUNCIL CHAMBERS	6:30 City Council
August 16, 2027	NO MEETING	NO MEETING
** September 7, 2027	COUNCIL CHAMBERS	6:30 City Council
September 20, 2027	POLICE STATION	6:30 Workshop Meeting
October 4, 2027	COUNCIL CHAMBERS	6:30 City Council
October 18, 2027	COUNCIL CHAMBERS	FC 6:30 -CC to immediately follow
November 1, 2027	COUNCIL CHAMBERS	6:30 City Council
November 8, 2027	POLICE STATION	5:00 Capital Budget WS
November 15, 2027	COUNCIL CHAMBERS	6:30 City Council
December 6, 2027	COUNCIL CHAMBERS	6:30 City Council
December 20, 2027	NO MEETING	NO MEETING