

**THE CITY OF LAKE FOREST
CITY COUNCIL AGENDA**

****Tuesday,** February 17, 2026
220 E. Deerpath
Lake Forest, IL 60045

CALL TO ORDER AND ROLL CALL

6:30 pm.

Honorable Mayor, Stanford R. Tack

Nancy Novit, Alderman First Ward

Alice LeVert, Alderman Third Ward

Peter Clemens, Alderman First Ward

Nick Bothfeld, Alderman Third Ward

Edward U. Notz, Jr., Alderman Second Ward

Eileen Looby Weber, Alderman Fourth Ward

John Powers, Alderman Second Ward

Richard Walther, Alderman Fourth Ward

PLEDGE OF ALLEGIANCE

REPORTS OF CITY OFFICERS

1. COMMENTS BY MAYOR

2. COMMENTS BY CITY MANAGER

- A. America 250 Lake Forest Celebration
- Mike Wick, Director of Parks & Recreation
- B. Community Spotlight
- Ragdale
-Paul Sacaridiz, Executive Director

3. OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL

4. COMMITTEE REPORTS

ENVIRONMENTAL SUSTAINABILITY COMMITTEE

- 1. Report on Bottle Fill Stations
- Nancy Novit, Chairman, Environmental Sustainability Committee

PUBLIC WORKS COMMITTEE

- 1. Approval of a Resolution for a Joint Funding Agreement for Federally Funded Right-of-Way with the state of Illinois Department of Transportation for the Waukegan & Everett Project, Section Number 11-00091-00-CH, for a Local Match Estimated at \$218,860, and Authorize the City Manager to Execute Required Agreements and Additional Paperwork as Required by IDOT Related to Work on This Project

PRESENTED BY: *Byron Kutz, P.E., Superintendent of Engineering (810-3555)*

PURPOSE AND ACTION REQUESTED: Additional Right-of-way is necessary due to the widening and addition of lanes for this project. The Public Works Committee and Staff request approval of an IDOT resolution for a Joint Funding Agreement necessary for federally funded right-of-way for the Waukegan & Everett intersection. In addition, Staff requests authority to execute required IDOT agreements and any other paperwork for this project. Approval of the Joint funding agreement (completed and signed Appropriation Resolution along with the locally executed agreement) is required prior to appraisals beginning.

BACKGROUND/DISCUSSION: During the mid-2000's, residents requested improvements to the Waukegan and Everett Road intersection during multiple Ward meetings. Traffic studies, Phase I /Phase II designs focused on geometric improvements, and pursuing various grant opportunities have been on-going since 2009. Most recently, Phase I and Phase II designs have been ongoing to incorporate the widening. Although the City paid 100% of the Phase I design, the City was successful in receiving a Surface Transportation Program (STP) Grant from the Lake County Council of Mayors in 2018 for both Phase II design and construction of the original intersection improvements. Based on the analysis of existing and projected traffic conditions, a series of traffic calming measures are required to improve existing traffic operations on Everett Road between Telegraph Rd and Waukegan Rd and to reduce traffic congestion along with mitigating traffic impacts of the planned developments. Capacity improvements to Everett Road, Waukegan Road, and Telegraph Road will help the roadway network better accommodate existing and projected traffic volumes. Council accepted the Everett Road Traffic Study report prepared by KLOA dated 10/26/09.

On 2/23/21, staff updated City Council on project status; additional wait times, safety, and right turn-lane analysis. The Council reviewed and recommended approval on 7/12/21 to proceed with a design supplement to add a westbound right turn-lane to the scope of the project, which was formally approved by the Council on 7/19/21. On 12/6/21, the City Council approved adding watermain replacement to the intersection project including associated design.

The land acquisition was originally funded in FY2024 and FY25 but re-budgeted to FY2027 according to current Finance policy due to the fact that the work has not begun yet and to better time with the availability of grant funding. Overall the project adds a westbound and southbound right-turn lane, and lengthens the eastbound left, eastbound right, and westbound left-turn lane. The current anticipated IDOT bid-opening is January 2028 with construction starting Spring 2028.

PROJECT REVIEW/RECOMMENDATIONS:

Project history dating back to July 2018.

Reviewed	Date	Comments
City Council	8/1/2022	Approval of Metra IGA Costs
Public Works Committee	7/21/2022	Reviewed & Recommended City Council Approval of Metra IGA Costs
Office of the City Manager	3/18/2022	Staff Approval of Inter-Governmental Agreement

City Council	12/6/2021	Approval of a Change Order to Provide Watermain Design
Finance Committee	11/8/2021	Included with FY '23 Capital Plan
City Council	7/19/21	Approved Design Supplement; Pursue Land Acquisition and Additional Construction Grants
City Council Workshop	7/12/21	Reviewed and Recommended Approval to Proceed with Design Supplement; Pursue Land Acquisition and Additional Construction Grants
City Council Workshop	2/23/21	Updated City Council on Project Status; Additional Wait Times, Safety, and Right-Hand Turn Lane Analysis Requested
Finance Committee	11/12/19	Project update provided.
City Council	7/2/18	Phase II Design Services Approval

BUDGET/FISCAL IMPACT: The maximum federal funding currently available to the city for construction through the Lake County Council of Mayors is \$3,114,508. The City also was selected for an additional \$875,440 of STP-Shared funds for land acquisition which CMAP finalized in Fall 2023 for an overall grant amount of \$3,989,948.

The item being requested now is only for right-of-way as construction will be requested at a separate time. The total estimated right-of-way cost is currently shown as \$1,094,300 which requires a 20% local match of \$218,860. All cost-estimates are general estimates based on recent land acquisition and available market-pricing; actual costs will not be known until after appraisals and negotiation. Any costs above the available federal funds in general would be local capital funds. The State will pay for the right-of-way work and will invoice the City for the City's share of the project.

Has City staff obtained competitive pricing for proposed goods/services? **No, the appraisal process cannot begin until after funding agreements are approved.**

Below is an estimated summary of project budget:

FY 2027 Funding Source	Amount Budgeted	Amount Requested	Budgeted Y/N
Capital Fund 311-3703-478.78-81	\$ 220,000	\$218,860	Y

In accordance with the IDOT Bureau of Local Roads and Streets (BLRS) Manual, projects leveraging federal or state funding for land acquisition must follow strict procedural sequences to maintain grant eligibility. IDOT Form BLR 05310 (Local Public Agency Agreement for Federal Participation) serves as the formal funding agreement between the City and the State. Per federal guidelines and IDOT policy, this agreement must be executed and federal authorization secured before the City initiates any formal ROW activities, including property appraisals or negotiations with landowners. Commencing these activities prior to receiving

IDOT's 'Notice to Proceed' or an executed funding agreement creates a significant risk that any associated costs will be deemed 'non-participating,' potentially resulting in the loss of federal reimbursement for the land acquisition phase.

COUNCIL ACTION: Approval of a Resolution for a Joint Funding Agreement for Federally Funded Right-of-Way with the state of Illinois Department of Transportation for the Waukegan & Everett Project, Section Number 11-00091-00-CH, for a Local Match Estimated at \$218,860, and Authorize the City Manager to Execute Required Agreements and Additional Paperwork as Required by IDOT Related to Work on This Project

5. ITEMS FOR OMNIBUS VOTE CONSIDERATION



1. Approval of January 20, 2026, City Council Meeting Minutes

A copy of the minutes can be found beginning on **page 20**

COUNCIL ACTION: Approval of January 20, 2026 City Council Meeting Minutes



2. Approval of February 2, 2026, City Council Meeting Minutes

A copy of the minutes can be found beginning on **page 24**

COUNCIL ACTION: Approval of February 2, 2026, City Council Meeting Minutes



3. Consideration of an Ordinance approving a Fee Schedule Adjusting Water Rates for FY2027 (Second Reading)

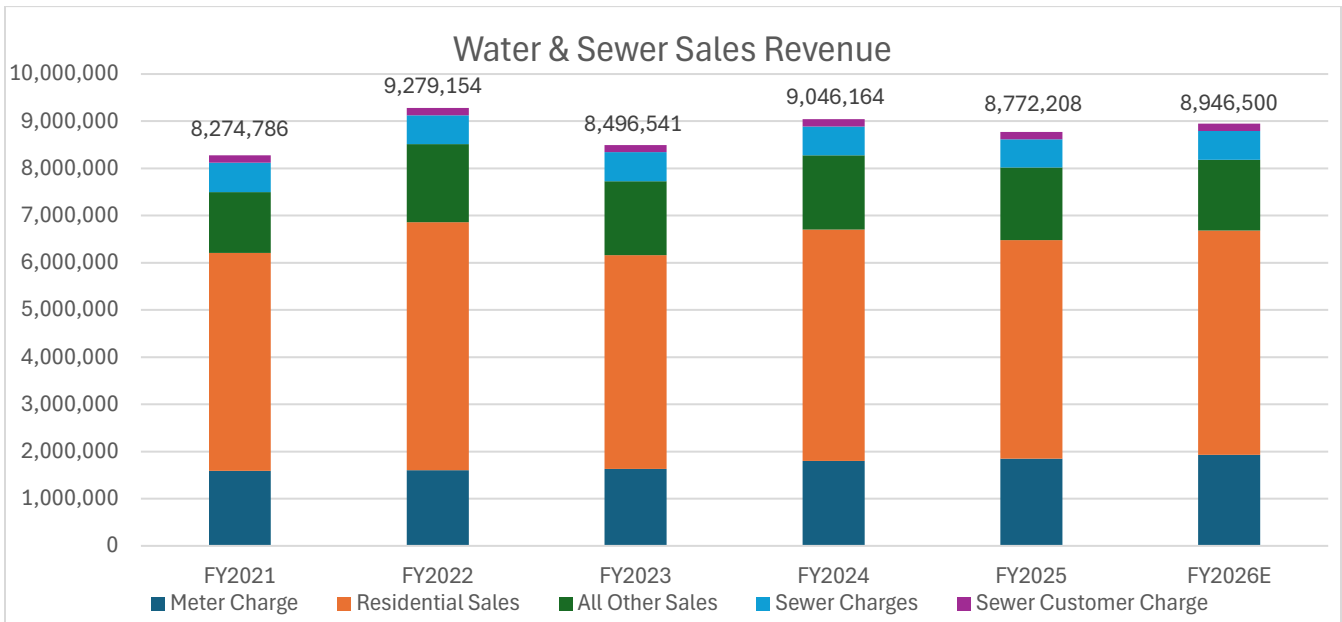
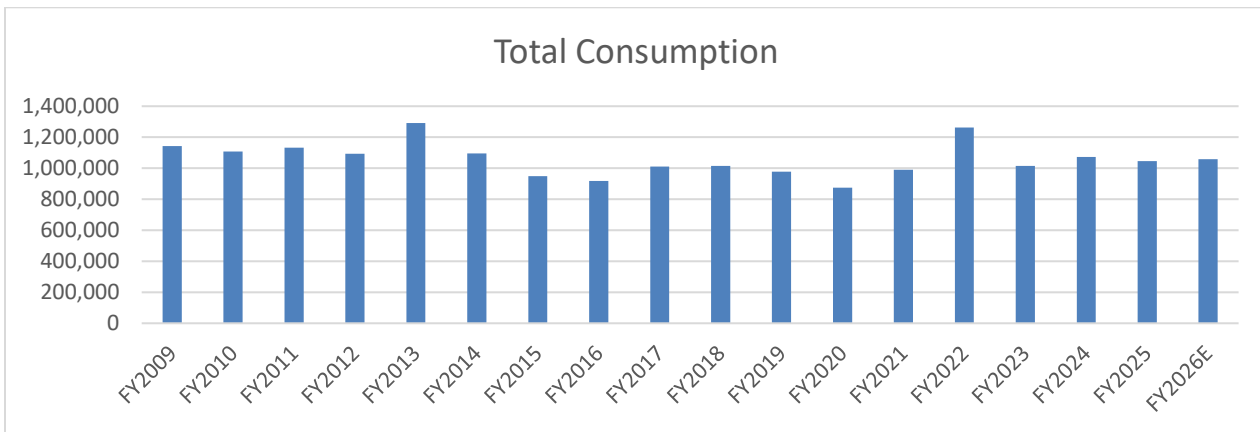
STAFF CONTACT: Katie Skibbe, Finance Director (847-810-3612)

PURPOSE AND ACTION REQUESTED: Staff requests that the City Council grant second reading of an Ordinance amending the City's Fee Schedule setting forth the rates for water service effective May 1, 2026.

BACKGROUND/DISCUSSION: The City's Water & Sanitary Sewer Fund is an enterprise fund and does not receive property tax revenue or other General Fund support. Enterprise funds are used by governments for services that are intended to be fully self-supporting. All costs of providing water and sewer services, including daily operations, capital improvements, and debt service, must be funded through water rates, not taxes. This structure promotes transparency and financial accountability by directly linking rates to the true cost of service. As a result, the financial health of the Water & Sewer Fund depends on appropriate rate setting, customer usage, and long-term infrastructure planning to ensure revenues are sufficient to meet both current and future obligations.

The City’s current water rate methodology is based on a rolling five-year average of water consumption and a blended rate structure that includes both fixed and variable charges, with a target of maintaining overall revenue at approximately 25% fixed fees and 75% consumption-based charges. Because summer weather conditions significantly affect water use, annual water revenues can vary by as much as \$1 million from budgeted levels in any given year. This variability requires the City to maintain adequate fund balances to ensure all operating and capital commitments can be met while providing rate stability from year to year.

Over the past five years, the Water Fund has experienced significant increases in operating expenses. Water treatment chemical costs have doubled, utility costs have increased by approximately 22%, and salaries and benefits have increased by 14%. During this same period, water revenues have remained relatively flat, increasing pressure on the fund’s long-term sustainability.



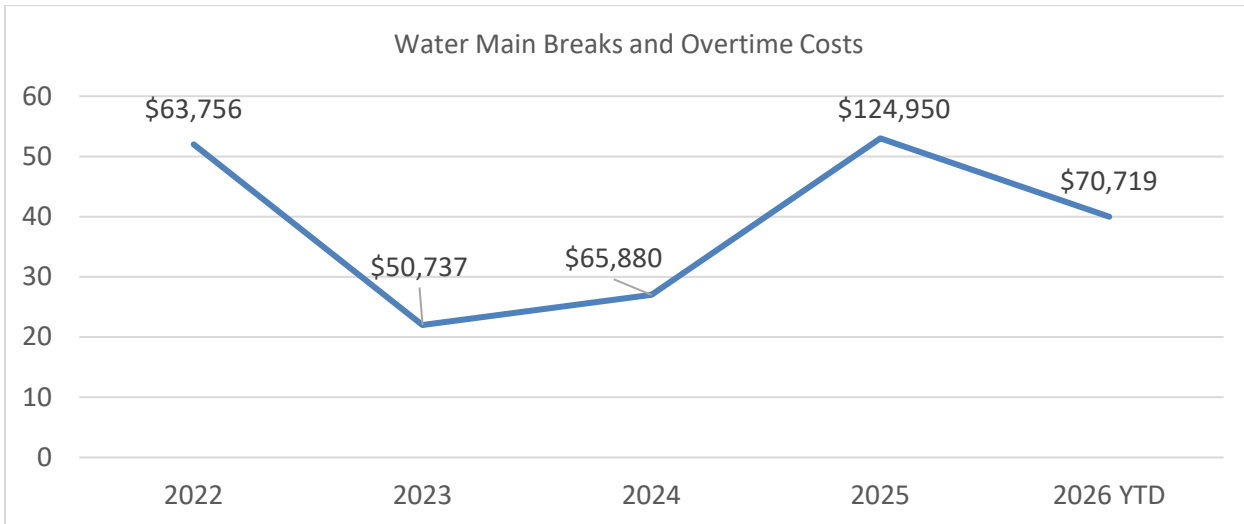
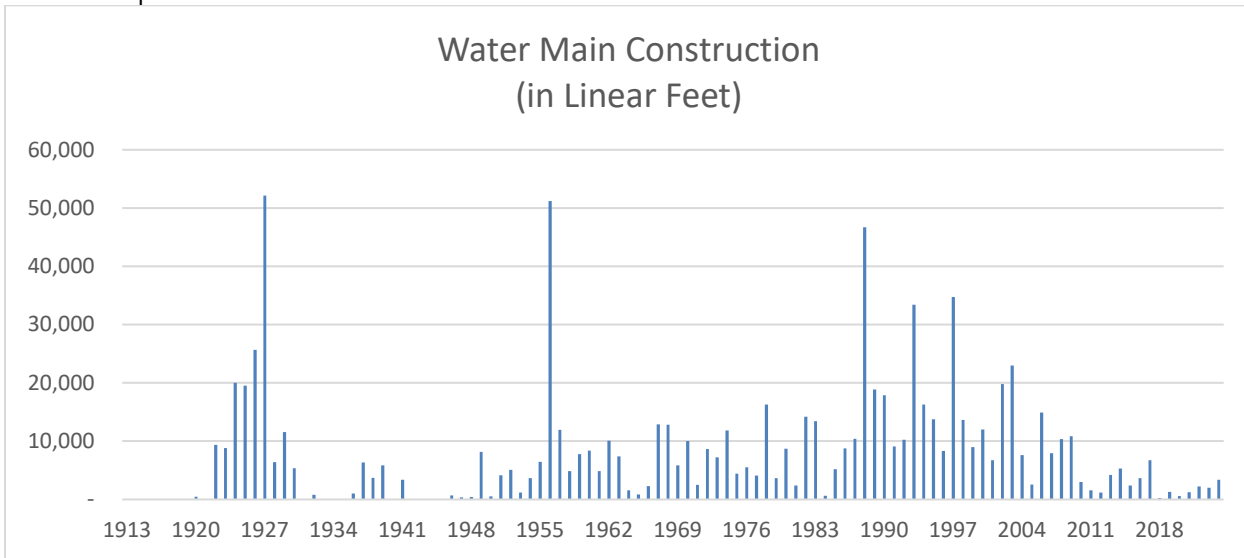
The Water Fund has benefited from higher interest rates in the recent few years, generating over \$600,000 in interest revenue in FY25. Additional revenues include lease payments from a cell tower located on the water tower. Historically, this lease has provided approximately \$200,000 annually, but changes to the agreement will result in lower revenue in future years.

Water System

The utility system consists of 166 linear miles of water mains, 139 miles of sanitary sewer, 5 sanitary lift stations, a booster station, a water tower, a water treatment plant, and various pieces of capital equipment. The entire water and sewer system is maintained and replaced through the yearly capital budget.

The average age of the City’s water mains is 53 years. Based on field experience and industry standards, the service life of the water main infrastructure is 75-100 years. Over the next 20 years, it is estimated that 20 percent of the water mains will reach the end of their useful life. As the first iterations of infrastructure replacement have come due, the City is planning to engage in an extensive study of the system and develop a replacement program.

The following charts show the number of water main breaks in the last five years and the historical pattern of water main construction since 1913.



The City invests a significant amount of money into the water system, annually transferring millions of dollars—approximately 40% to 50% of total revenue—toward capital projects or debt service related to capital investments. These investments have been critical to maintaining system reliability and addressing aging infrastructure. From FY 2017 through FY 2024, annual capital contributions were held at approximately \$1.3 million due to debt service associated with water treatment plant improvements. Beginning in FY 2027, capital funding increased to \$3.8 million, reflecting the start of a multi-year water meter replacement project. Because the Water Fund does not receive tax support, sustaining this level of capital investment requires water rates that are sufficient to fully fund both operating and long-term infrastructure needs.

Looking Forward

The FY27 Budget proposes an increase of \$242,361 in Operating Expenses and \$375,000 in additional capital funds for transmission watermain testing and a booster station improvement study, for a total of \$617,361. The additional capital requests were added following a water main break this fall that resulted in a City-wide boil order. These studies will help identify long-term system replacement needs, assess system risks, and develop strategies to guide future capital investments and funding decisions.

To fund these additional costs, staff are proposing a 6.75% increase in water and sewer rates. This recommendation is intended to ensure that increased operating expenses and the costs of long-term infrastructure studies can be funded without reducing planned investments previously included in the Capital Improvement Plan. The proposed rates are summarized below:

	FY26	FY27 Proposed	FY27 % Incr
Water			
Fixed Quarterly Rates:			
Small Meter	60.00	64.05	6.75%
Medium Meter	220.00	234.85	6.75%
Large Meter	955.00	1,019.46	6.75%
Consumption Charges:			
Residential to 10k/Qtr	4.50	4.80	6.75%
Residential 11-60k/Qtr	6.20	6.62	6.75%
Residential over 60k/Qtr	7.00	7.47	6.75%
All other - per unit	6.50	6.94	6.75%
City Accounts Rate*	3.25	3.25	0.00%
Sewer			
Fixed Quarterly Rates:			
5/8" to 1.5" meter	5.00	5.34	6.75%
2" to 4" meter	20.00	21.35	6.75%
6" and above meter	100.00	106.75	6.75%
Consumption Charges:			
Gallons based on 3 Winter Months	1.16	1.24	6.75%



Customer impacts will vary based on water use. The impact depends on how much water a household uses. Average residential homeowners would expect to see an annual increase ranging from \$34 to \$110 per year (or \$8.50 to \$27.50 per quarterly bill), depending on the volume of water consumption.

Low-usage customers are expected to see an increase of approximately \$35 per year, medium-usage customers about \$110 per year, and high-usage customers approximately \$350 per year. For context, each 1% increase in City water and sewer rates generates roughly \$92,000 in additional annual revenue.

Overall, the proposed rate adjustment is intended to maintain the financial stability of the Water & Sanitary Sewer Fund while initiating a comprehensive water rate study and development of a 20-year financial pro forma. These efforts will help ensure rates cover the full cost of service, support necessary infrastructure investments, and guide long-term financial planning. The results of these studies will drive more substantive discussions this fall regarding the future structure and funding of the Water & Sanitary Sewer Fund.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
City Council	2/2/26	First Reading of Ordinance
Finance Committee	11/10/25	Discussion of FY27 Water Rates

BUDGET/FISCAL IMPACT: Annual revenue budget is projected to increase \$620,849, achieving a 6.75% increase in projected revenue for FY2027.

COUNCIL ACTION: Grant second reading of the proposed Ordinance (**page 29**).



- 4. Consideration of a Request to Waive the Fidelity Bond Requirement in Connection with Holding the Raffles in the City of Lake Forest Country Day School (Approval by Motion)**

STAFF CONTACT: Margaret Boyer, City Clerk (847.810.3674)

PURPOSE AND ACTION REQUESTED: Staff requests City Council consideration of waiving the fidelity bond requirement in connection with a proposed raffle from the Lake Forest Country Day School.

BACKGROUND: In January 2020 the City Council approved an Ordinance Amending Chapter 110, titled "Licenses and Miscellaneous" related to Raffles, to align these sections with recent State of Illinois Legislation. Section 110.0149, J, allows the raffle manager designated by the organization to seek a waiver of the bond requirement from the City Council.

At this time the Lake Forest Country Day School is requesting a waiver of the bond requirement and has submitted a request. A copy of the request can be found beginning on **page 51**

BUDGET/FISCAL IMPACT: N/A

COUNCIL ACTION: Consideration of a Request to Waive the Fidelity Bond Requirement in Connection with Holding a Raffle in the City of Lake Forest for the Lake Forest Country Day School (Approval by Motion).



5. Approval of a Resolution Reallocating 2026 Volume Cap to the Village of Buffalo Grove, Illinois

STAFF CONTACT: *Katie Skibbe, Finance Director (847-810-3612)*

PURPOSE AND ACTION REQUESTED: Staff requests approval of a resolution reallocating the City’s 2026 private activity bond volume cap to the Village of Buffalo Grove, Illinois for the private activity bond clearinghouse (PABC) pool. **(page 52)**

BACKGROUND/DISCUSSION: The Federal Tax Reform Act of 1986 imposes a limit on the aggregate amount of “tax exempt private activity” bonds (also known as volume cap) that can be issued by a State. Pursuant to these federal regulations, the State of Illinois has developed a formula by which the State ceiling is allocated among governmental units in the State having authority to issue such bonds.

The Illinois Private Activity Bond Allocation Act provides that a home rule unit of government is allocated an amount equal to \$135 multiplied by its estimated population, which for Lake Forest in calendar year 2026 is \$2,651,670 (19,642 x \$135). By May 1, 2026, the City must take action to grant, reserve or transfer its allocation, or the amount is reserved by the Governor’s Office for a pool. The City may transfer its allocation to any other home rule unit of government, the State of Illinois or any agency of the State.

This year, the City has received one request, included in the packet to transfer its volume cap, as follows:

Organization	Proposed Use	Amount of Transfer Fee
Village of Buffalo Grove (Lake County Partners)	Private Activity Bond Clearinghouse	0.5% or \$13,258.38*

* Paid upon issuance of bonds utilizing the allocated volume cap

Home rule units are not prohibited from charging a fee for transferring their cap. In prior years when economic conditions were more favorable, home rule units were able to induce developers to pay a higher transfer fee than that offered by Lake County Partners. In recent years, however, fewer developers have sought the volume cap due to low interest rates and declines in development activity.

Because the volume cap amount for most municipalities is too small to assist with eligible projects, Lake County Partners created the Clearinghouse in 2000 as a way for Lake County

communities to pool their cap and make best use of the allocation locally. Lake County Partners reports that in the past several years, they have seen little activity in the private activity bond market. Since its inception, the clearinghouse has funded nearly \$200 million in local projects, including the construction of 360,000 square feet of new manufacturing space, creation of 648 new manufacturing jobs, renovation of 1,600 multi-family dwelling units, purchase of an estimated 251 homes by “first-time homebuyers”, expansion of a Montessori School, and construction of a new solid waste disposal “cell”.

This is the 21st year under home rule status that the City has been allocated volume cap. The City has transferred its volume cap to Buffalo Grove for the past nineteen (19) years. To date, fee income of \$8,574.78 has been received.

BUDGET/FISCAL IMPACT: Upon issuance of bonds utilizing the City’s volume cap, a transfer fee payment of .5% would be due to the City. Should the entire 2026 allocation be utilized by the pool, the City would receive \$13,258.35.

COUNCIL ACTION: Upon issuance of bonds utilizing the City’s volume cap, a transfer fee payment of .5% would be due to the City. Should the entire 2026 allocation be utilized by the pool, the City would receive \$13,258.38.



- 6. Approve a One-Year Extension to an Existing Contract with Vogue Printers for Dialogue Newsletter Printing Services in the amount of \$26,076 and a 5.0% contingency in the amount of \$1,304 for a grand total of \$27,380.**

STAFF CONTACT: *Dana Olson, Director of Communications and Community Engagement, (847) 810-3672*

PURPOSE AND ACTION REQUESTED: Staff requests extending the contract for professional services related to the printing and mailing of the City’s Dialogue newsletter to Vogue Printers, in the amount of \$26,076 and a 5.0% contingency in the amount of \$1,304 for a grand total of \$27,380.

BACKGROUND/DISCUSSION: The City of Lake Forest regularly contracts with outside service providers to perform professional printing services for various projects including the quarterly Dialogue Newsletter and Recreation Seasonal Program Guide which are produced and delivered throughout the community. The Dialogue Newsletter is print publication that is produced quarterly and includes a winter, spring, summer and fall edition. The newsletter is printed and delivered to every home, office, business, and post office box within the corporate limits of Lake Forest. Approximately 8,500 newsletters are distributed each quarter and are also available to view online.

In spring 2023, the City issued a request for proposals (“RFP”) for professional printing and mailing services for Community Newsletter Printing. The City received five responses with competitive pricing and selected Vogue Printers. In March 2023, City Council approved a one-year contract with Vogue Printers. The contract included an opportunity to renew for up to two one-year terms to lock in pricing and increase future cost savings. Since Vogue Printers was a new vendor, staff opted for a one-year contract with the option to renew after a satisfactory year of service.

After printing twelve newsletters over the course of three years, Vogue Printers has proven to exceed expectations in quality, value, and responsiveness. While printing and paper costs continue to increase, Vogue Printers is willing to lock in the proposed rate for Fiscal Year 2027. City staff is recommending extending the contract with the firm for a fourth year.

BUDGET/FISCAL IMPACT: If approved, this will be an extension of an existing contract for printing services. The proposed 2026 pricing is the same amount of the 2023 original agreement.

The base proposal does not include additional fees or expenses that may be related to proof changes or edits needed prior to printing and delivery. For this reason, staff is requesting for an additional 5% of the total cost in contingency funding for any additional expenses occurred with printing and editing of the Dialogue issues.

Has competitive pricing been obtained for proposed goods/services? **Yes**

Below is an estimated summary of Project budget:

FY2027 Funding Source	Amount Budgeted	Amount Requested	Budgeted? Y/N
Communications – Printing 101-1801-460.60-13	\$28,000	\$27,380	Yes

If awarded, this agreement extension would span May 2026 through April 2027.

COUNCIL ACTION: Approve a One-Year Extension to an Existing Contract with Vogue Printers for Dialogue Newsletter Printing Services in the amount of \$26,076 and a 5.0% contingency in the amount of \$1,304 for a grand total of \$27,380.



7. Approve the purchase of eight bottle-fill stations from Most Dependable Fountains in the amount of \$33,720 to be installed in various parks throughout the City.

STAFF CONTACT: *Keri Kaup, Assistant to the City Manager (847-810-3677)*

PURPOSE AND ACTION REQUESTED: The Environmental Sustainability Committee recommends the approval of the purchase of eight bottle-fill stations from Most Dependable Fountains in the amount of \$33,720.

BACKGROUND/DISCUSSION: The Environmental Sustainability Committee has been replacing public drinking fountains throughout the City with units that also serve as bottle-fill stations. The drinking fountains have successfully been updated at the South Sailing Pavilion at Forest Park Beach and at South Park near the tennis courts. The bottle-fill stations have been well-received by the community and provide residents and visitors with convenient access to drinking water throughout the park system while encouraging the use of reusable bottles. This initiative supports the City of Lake Forest’s environmental sustainability efforts by reducing reliance on single-use plastic bottles and improving amenities within public spaces.

The Environmental Sustainability Committee recommends replacing the drinking fountains with bottle-fill stations at the following park locations: Elawa Farm (1), Everett Park (1), Waveland Park (2), Kinderhaven (1), South Park (2), and Northcroft (1). The recommended vendor for this project is Most Dependable Fountains. The City purchased the bottle-fill station at South Park from Most Dependable Fountains and is recommending using the same vendor so all stations match throughout the City parks. The Public Works Department will install the bottle-fill stations in the spring.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
Environmental Sustainability Committee	1/20/26	Unanimous recommendation to approve the purchase of eight bottle-fill stations.
Environmental Sustainability Committee	11/14/25	Reviewed locations for bottle-fill stations and directed staff to obtain quotes.

BUDGET/FISCAL IMPACT: As part of the North Shore Electric Aggregation Consortium, the City receives an annual civic contribution from MC-Squared. The funds are intended to be used for sustainability projects. There are sufficient funds in this account to cover the cost of the bottle-fill stations.

Has competitive pricing been obtained for proposed goods/services? **No**

If no, indicate the specific waiver requested:

Administrative Directive 3-5, Section 9.0K – Existing Relationship

Below is an estimated summary of Project budget:

FY2026 Funding Source	Amount Budgeted	Amount Requested	Budgeted? Y/N
Sustainability Funds (311-1103-435.35-40)	\$0	\$33,720	N

COUNCIL ACTION: Approve the purchase of eight bottle-fill stations from Most Dependable Fountains in the amount of \$33,720 to be installed in various parks throughout the City.



8. Consideration to Waive the Bidding Process and Authorize the Purchase of a Pre-owned 2014 J70 sailboat in the amount of \$40,000.

STAFF CONTACT: *Jason Busdeker, Program Manager (847-810-3034)*

PURPOSE AND ACTION REQUESTED: Staff are requesting approval to purchase a preowned 2014 J/70 sailboat in the amount of \$40,000. This purchase will expand the existing fleet and enhance programming capacity by providing additional opportunities for both adult and youth sailors through instructional, recreational, and competitive sailing programs.

BACKGROUND/DISCUSSION: The J/70 is a 24-foot keel sailboat designed for organized racing and instructional use. The sailing program currently operates one J/70, which is utilized for both adult and youth sailing programs and competitions. The addition of a second J/70 will allow staff to increase participant capacity, expand program offerings, and better meet the community's demand for additional adult sailing opportunities, as identified in the community-wide survey.

Over the past several months, staff have conducted a nationwide search for the best possible pre-owned J70 within the budget allotted. Other options were quickly sold, which didn't allow time for staff to work through purchasing procedures, while another option showed visible damage to the hull requiring extensive repairs immediately following the purchase. To remain fiscally responsible and within approved budgetary guidelines, staff are recommending the purchase of this pre-owned boat from a local private owner. Staff has visually inspected the vessel and found no damage that would impact its structural integrity or safe operation. Based on this review, staff believe the boat meets the program's needs and is being offered at a cost within the budgeted amount, making it a cost-effective purchase.

BUDGET/FISCAL IMPACT: This purchase is included in the long-range capital plan and is intended to add resources that support the expansion of both recreational and competitive sailing programs for youth and adult sailors within the community.

Has competitive pricing been obtained for proposed goods/services? **No**

If no, indicate the specific exception requested: Administrative directive 3-5 section 9.2 waiver of procedures (requires 2/3 vote).

Staff are seeking a waiver of the bidding process to maintain consistency with the existing J/70 equipment currently in the sailing fleet. Utilizing the same boat class provides continuity for staff and participants, enhances training efficiency, simplifies operation and maintenance, and supports the safety of all program participants.

FY2026 Funding Source	Amount Budgeted	Amount Requested	Budgeted? Y/N
FY26 CARP 220-8065-484.84-05	\$185,000.00	\$40,000.00	Y

COUNCIL ACTION: Consideration to Waive the Bidding Process and Authorize the Purchase of a Pre-owned 2014 J70 sailboat in the amount of \$40,000.



- Award a Contract for the Installation of Watermain at the Waukegan and Westleigh Intersection to DiMeo Brothers, Inc., and Authorize the City Manager to Execute an Agreement in the Amount of \$49,000 to Include a 10% Contingency in the Amount of \$4,900 for a Total Cost of \$53,900**

STAFF CONTACT: *Byron Kutz, P.E., Superintendent of Engineering (810-3555)*

PURPOSE AND ACTION REQUESTED: City staff is requesting approval of an agreement with DiMeo Brothers to repair a section of 14-inch water main at the Waukegan and Westleigh

intersection before the federally funded project begins in mid to late March, at a total cost of \$53,900. Following a presentation on November 17, 2025, the City Council directed staff to obtain a proposal for watermain testing to bring forward at the December 1, 2025 Council meeting. The results from this testing identified a section of watermain within the intersection that was recommended for replacement prior to the intersection project.

BACKGROUND/DISCUSSION: The City’s proposed intersection improvements project will improve the traffic flow and safety at this intersection by widening the roadway, constructing dedicated left and right turn lanes, and adding pedestrian signals, crosswalks, sidewalks, and ADA accessible curb ramps.

After the major break on the 14-inch Westleigh Road water main (installed in 1949) about 2,500 feet east of the intersection—which led to a boil order—staff was directed to conduct watermain testing within the limits of the proposed intersection project. The results from this testing identified a section of watermain within the intersection that was recommended for replacement prior to the intersection project. The timing of the final intersection plans to IDOT did not allow for inclusion of this watermain repair to be added to the scope; therefore, it is being requested now as an advance contract. The scope is approximately 30 feet of 14” pipe replacement, two tees, valve replacement, pavement restoration, and all required traffic control.

The FY2026 budget did not account for these costs as the repair was not yet identified.

PROJECT REVIEW/RECOMMENDATIONS:

Project history is shown dating back to 2020.

Reviewed	Date	Comments
City Council	1/20/2026	City Council Approval of Construction Engineering to GHA
City Council	12/1/2025	Approval of Watermain Testing to RJN
City Council	11/17/2025	Received Direction to Bring Forward a Watermain Testing Agreement at 12/1/2025 City Council
City Council	11/17/2025	Approval of IDOT Joint Funding Agreement
Public Works Committee	11/3/2025	Reviewed & Recommended City Council Approval of Construction Engineering to GHA
Public Works Committee	11/3/2025	Reviewed & Recommended City Council Approval of IDOT Joint Funding Agreement
City Council	11/3/2025	City Council Approval to Grant Easement to ComEd
Public Works Committee	10/20/2025	Reviewed & Recommended City Council Approval to Grant Easement to ComEd
City Council	8/5/2024	City Council Approval to dedicate City Property for Road Purposes as Needed

		for the Waukegan Westleigh Intersection
Public Works Committee	7/1/2024	Reviewed & Recommended City Council Approval to dedicate City Property for Road Purposes as Needed for the Waukegan Westleigh Intersection
Public Works Committee	4/1/21	Reviewed, recommended Phase II Design for approval
Finance Committee	11/9/2020	Phase II Design Included with Capital Plan

BUDGET/FISCAL IMPACT: The need for this watermain repair was not known during the FY2026 budget preparation process, and therefore, this is an unbudgeted expense from FY2026 Water Fund reserves.

Has City staff obtained competitive pricing for proposed goods/services? **Yes.**

Administrative Directive 3-5, Section 9.0K – Existing Relationship

The City did not perform the traditional bidding process or present it to the Public Works Committee due to the timing and urgency of the work, but did seek three quotes from recent underground contractors that have performed satisfactorily in the City, which are shown below:

Company Name	Proposal Amount
DiMeo Brothers, Inc.	*\$49,000
Campanella and Sons, Inc.	66,000
Berger Contractors, Inc.	\$119,000

*\$53,900 with 10% contingency.

DiMeo Brothers performed the Burr Oak Storm Sewer project and the recent Ahwahnee Storm Sewer project to the satisfaction of City staff. They have repaired multiple water main breaks where deep excavations were required. They have the necessary technical knowledge and experience to work on large transmission watermains. They were very timely in their response, and the City was given a fair price for the work considering the complexity of this repair. The Dimeo price includes the additional costs required to perform the work on a Saturday to minimize traffic impacts to the adjacent school.

Below is an estimated summary of the project budget:

FY2026 Funding Source	Amount Budgeted	Amount Requested	Budgeted Y/N
Water Mains 508-3703-477-77-07	\$0	\$53,900	*N

* This is an unbudgeted expense, although the full contingency of \$57,980 for the Ahwahnee Watermain Replacement is available to offset these costs in the Water Fund. If necessary, the City Council will be asked to approve supplemental appropriation at the close of the fiscal year.

If approved, the work will be scheduled immediately in coordination with the adjacent High School West Campus to minimize disruption and ensure effective coordination.

COUNCIL ACTION: Award a Contract for the Installation of Watermain at the Waukegan and Westleigh Intersection to DiMeo Brothers, Inc., and Authorize the City Manager to Execute an Agreement in the Amount of \$49,000 to Include a 10% Contingency in the Amount of \$4,900 for a Total Cost of \$53,900

COUNCIL ACTION: Approve the nine (9) omnibus items as presented

6. OLD BUSINESS



1. **Grant final reading of the Ordinance amending Chapter 78 of the City Code related to Parking and Loading Schedules and approve the zones depicted in the map provided titled "Central Business District Parking Zones."**

PRESENTED BY: *Keri Kaup, Assistant to the City Manager (847-810-3677)*

PURPOSE AND ACTION REQUESTED: At the February 2, 2026 meeting, City Council approved staff recommendations for modifications to parking in the Central Business District and granted first reading of the ordinance amendments. Staff has updated the code amendments as directed by Council and is seeking final approval of the ordinance.

BACKGROUND/DISCUSSION: At the February 2, 2026 meeting, City Council reviewed the draft ordinance to amend the City Code related to parking and loading schedules. Council asked that the following change be made to the draft ordinance in advance of final reading:

1. *In Schedules IX, X and XI for parking time limits, add that the time limits will be enforced from 6:30 am - 6:30 pm.*

Additionally, Council had discussion regarding maintaining the 30-minute spaces available in the North Train Depot Lot and South Train Depot Lot, which were not in the original staff recommendation. Following the meeting, staff received multiple outreaches identifying that those 30-minute spaces are of utmost importance to the businesses operating out of the train depot. Based on the feedback, staff is recommending maintaining four 30-minute spaces in the North Train Depot Lot. These would be the only quick-stop parking spaces east of the railroad tracks.

The draft code amendments (**page 54**) and updated parking zone map (**page 65**) are included in the agenda packet.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
City Council	2/2/26	Grant first reading of ordinance amendments and approve all other recommendations

City Council	12/1/25	Review of initial recommendations and direction to staff for further modifications.
City Council	10/6/25	Review of community and business survey results and opportunity to provide feedback.

COUNCIL ACTION: Grant final reading of the Ordinance amending Chapter 78 of the City Code related to Parking and Loading Schedules and approve the zones depicted in the map provided titled “Central Business District Parking Zones.”

7. NEW BUSINESS

8. ADDITIONAL ITEMS FOR DISCUSSION/ COMMENTS BY COUNCIL MEMBERS

1. EXECUTIVE SESSION

Adjournment into Executive Session

Reconvene into Open Session

9. ADJOURNMENT

A copy of the Decision Making Parameters, along with a guide to icons focusing on the Priority Areas in the Strategic Plan, is included with this agenda, starting on the following page.



Office of the City Manager

February 11, 2026

The City of Lake Forest is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact City Manager Jason Wicha, at (847) 234-2600 promptly to allow the City to make reasonable accommodations for those persons.



THE CITY OF LAKE FOREST

DECISION-MAKING PARAMETERS FOR CITY COUNCIL, AND APPOINTED BOARDS & COMMISSIONS

Adopted June 18, 2018

The City of Lake Forest Mission Statement:

“Be the best-managed, fiscally-responsible and appealing community and promote a community spirit of trust, respect and citizen involvement.”

The Lake Forest City Council, with the advice and recommendations of its appointed advisory Boards and Commissions, Lake Forest Citizens, and City Staff, is responsible for policy formulation and approval. Implementation of adopted strategy, policy, budgets, and other directives of Council is the responsibility of City Staff, led by the City Manager and Senior Staff. The Mayor and Aldermen, and appointed members of Boards and Commissions should address matters in a timely, deliberate, objective and process-driven manner, making decisions guided by the City of Lake Forest Strategic and Comprehensive Plans, the City’s Codes, policies and procedures, and the following parameters:

- Motions and votes should comprise what is in the best long-term interests of all Lake Forest citizens, measured in decades, being mindful of proven precedents and new precedents that may be created.
- All points of view should be listened to and considered in making decisions with the long-term benefit to Lake Forest’s general public welfare being the highest priority.
- Funding decisions should support effectiveness and economy in providing services and programs, while mindful of the number of citizens benefitting from such expenditures.
- New initiatives should be quantified, qualified, and evaluated for their long-term merit and overall fiscal impact and other consequences to the community.
- Decision makers should be proactive and timely in addressing strategic planning initiatives, external forces not under control of the City, and other opportunities and challenges to the community.

Community trust in, and support of, government is fostered by maintaining the integrity of these decision-making parameters.

The City of Lake Forest’s Decision-Making Parameters shall be reviewed by the City Council on an annual basis and shall be included on all agendas of the City Council and Boards and Commissions.

Priority Areas



FISCAL STEWARDSHIP

Implement an operating budget and capital improvement strategy that is balanced over the long-term.



INFRASTRUCTURE & CITY FACILITIES

Invest in and maintain infrastructure and facilities to ensure they are safe, reliable, and capable of meeting current and future needs of the community.



PUBLIC SAFETY

Ensure the safety and security of all residents by providing efficient and effective police, fire, and emergency services while promoting community-based crime prevention initiatives.



RECREATION AND COMMUNITY WELL-BEING

Promote a healthy and active community by providing diverse recreational opportunities, maintaining parks and open spaces, and supporting programs that enhance residents' quality of life.



COMMUNITY'S VISUAL CHARACTER AND DEVELOPMENT

Enhance the aesthetic appeal of Lake Forest by balancing preservation of historic buildings, distinct streetscapes and landscapes with being open to opportunities and new ideas.



BUSINESS & ECONOMIC VITALITY

Enhance the business community so that it remains economically viable, enticing to visit, and meets the needs of the community and visitors.



COMMUNITY ENGAGEMENT

Encourage active participation and communication between the City government and residents, fostering a sense of community and ensuring that voices are heard in the decision-making process.



The City of Lake Forest
CITY COUNCIL MEETING
Proceedings of Tuesday, January 20, 2026
City Council Meeting – City Council Chambers
220 E Deerpath, Lake Forest, IL 60045

CALL TO ORDER AND ROLL CALL: Immediately following the Finance Committee meeting at 6:30 pm the Honorable Mayor Tack called the meeting to order at 6:30 p.m., and City Clerk Margaret Boyer called the roll of Council members.

Present: Mayor Tack, Alderman Novit, Alderman Clemens, Alderman Notz, Alderman Powers, Alderman LeVert, Alderman Bothfeld, Alderman Weber, and Alderman Walther.

Absent: Alderman Bothfeld

PLEDGE OF ALLEGIANCE was recited by all those present.

REPORTS OF CITY OFFICERS

COMMENTS BY MAYOR

Mayor Tack thanked the Chicago Bears for a successful season.

COMMENTS BY CITY MANAGER

**A. Update on Bond Sale for the New Police Facility
-Katie Skibbe, Finance Director**

Jason Wicha, City Manager, stated on October 6, the City Council approved the issuance of \$20 million dollars in obligation bonds to finance the new Police Facility. The sale attracted strong market interest, with multiple bidders participating, resulting in favorable terms for the City.

Katie Skibbe, Finance Director, gave details of the Sale. The bond was set with a 5% coupon, and the winner paid \$2.1 million in a competitive process. The debt service is phased over 3 years. Overall, the timing of the issuance proved advantageous, as the City benefited from a competitive bidding environment and Speer Financial was pleased with the results. With 12 bidders, a total of 51 bids were received. The successful bidder was Hilltop Securities with a true interest cost of 3.263%.

The City Council noted excitement in seeing a project come to fruition. A comparison was made to previous bond sales; while the competitive bidding was the same, the rate environment was different.

OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL

Diane offered her appreciation to City Sanitation for all their help, thanked the Finance Committee, and wished everyone a Happy New Year.

COMMITTEE REPORTS

- 1. Consideration of action items relating to the Lake Woodbine Bridge Project: (1) Approval of a Construction Contingency in the Amount of \$214,882 for Invoices to the State of Illinois Department of Transportation; (2) Approval of a Construction Contingency in the Amount of \$214,881 to Dunnet Bay Construction Company; and (3) Approval of the advancement of Fiscal Year 2027 Funding in the Amount of \$500,000.**

Byron Kutz, Superintendent of Engineering, provided an update on the overall schedule and current status of the Lake Woodbine Bridge Project. He reviewed construction progress to date and outlined the anticipated timeline moving forward, with initial preparatory work and utility coordination occurring in April and May. Major structural work is expected to take place over the summer months, with substantial completion anticipated by mid-September. Construction activities will be coordinated closely with residents to minimize disruptions, and ongoing communication efforts are in place.

COUNCIL ACTION: Consideration of action items relating to the Lake Woodbine Bridge Project: (1) Approval of a Construction Contingency in the Amount of \$214,882 for Invoices to the State of Illinois Department of Transportation; (2) Approval of a Construction Contingency in the Amount of \$214,881 to Dunnet Bay Construction Company; and (3) Approval of the advancement of Fiscal Year 2027 Funding in the Amount of \$500,000.

Alderman Walther made a motion to approve items relating to the Lake Woodbine Bridge Project: (1) Approval of a Construction Contingency in the Amount of \$214,882 for Invoices to the State of Illinois Department of Transportation; (2) Approval of a Construction Contingency in the Amount of \$214,881 to Dunnet Bay Construction Company; and (3) Approval of the advancement of Fiscal Year 2027 Funding in the Amount of \$500,000, seconded by Alderman Powers. The following voted "Aye": Aldermen Novit, Clemens, Notz, Powers, LeVert, Weber, and Walther. The following voted "Nay": none. 7-Ayes, 0-Nays, motion carried.

- 1. Approval of Construction Engineering for the Waukegan and Westleigh Intersection Project to Gewalt Hamilton Associates, Inc., and Authorize the City Manager to Execute an Agreement in the Amount of \$378,875 to Include a Contingency in the Amount of \$19,125 for a Total Cost of \$398,000**

Byron Kutz, Superintendent of Engineering, provided an update on bid results for the Waukegan and Westleigh Intersection Project. The project schedule for the intersection improvement project, which includes roadway widening to four lanes and traffic signal replacement. The project received a favorable bid of approximately \$2.6 million through the IDOT. Mr. Kutz outlined the anticipated schedule, noting that private utility relocation, including fiber, will occur first, with notification letters sent to nearby residents. IDOT is expected to award the contract in mid-March, with contractor mobilization to follow. A preliminary construction schedule was shared, including installation of a temporary traffic signal and coordination with school-related traffic concerns, with overall project completion expected in August. Ongoing communication efforts were discussed, including a mailing to residents and continued coordination regarding traffic flow and access throughout construction.

City Council had a discussion regarding moving utilities and any possible disturbances to the residents in the area. Mr. Kutz stated that there are no planned service outages. Lastly, Mr. Kutz reported that the project includes the closing of only one lane at a time.

COUNCIL ACTION: Approval of Construction Engineering for the Waukegan and Westleigh Intersection Project to Gewalt Hamilton Associates, Inc., and Authorize the City Manager to Execute an Agreement in the Amount of \$378,875 to Include a Contingency in the Amount of \$19,125 for a Total Cost of \$398,000.

Alderman LeVert made a motion to Approve Construction Engineering for the Waukegan and Westleigh Intersection Project to Gewalt Hamilton Associates, Inc., and authorize the City Manager to execute an agreement in the amount of \$378,875 to include a Contingency in the amount of \$19,125 for a total cost of \$398,000, seconded by Alderman Clemens. The following voted "Aye": Aldermen Novit, Clemens, Notz, Powers, LeVert, Weber, and Walther. The following voted "Nay": none. 7-Ayes, 0-Nays, motion carried.

ITEMS FOR OMNIBUS VOTE CONSIDERATION

1. **Approval of December 1, 2025, City Council Meeting Minutes**
2. **Approval of the Check Register for the Period of November 15 – December 26, 2025.**
3. **Approval to Extend the City’s Grant Services Agreement with The Ferguson Group for Grant Research/Writing Services for 2026**
4. **Approval of Verkada Security Camera and Access Control Maintenance for Fiscal Year 2026 from Modern Media Technologies in the amount of \$43,770.**
5. **Consideration to Waive the Bidding Process and Authorize the City Manager to Execute an Agreement in the Amount of \$44,500 with Pyrotecnico Services for the Fireworks Display at the Festival and Fireworks Event to be held at Deerpath Park, July 4th, 2026**
6. **Approval of an Illinois Department of Transportation Resolution Appropriating \$1,500,000 in Motor Fuel Tax (MFT) Funds to be used for the 2026 Annual Pavement Resurfacing Program**
7. **Consideration of an Ordinance Approving a Recommendation from the Building Review Board for 58 Marion Avenue. (First Reading and if Desired by the City Council, Final Approval)**
8. **Consideration of a Recommendation from the Plan Commission in Support of Tentative and Final Plat Approval of the Saunders Estates – Lake Forest Subdivision for Property at 480 Saunders Road. (Approval by Motion.)**

Clarifications on item #5, as the contract is with the City of Lake Forest instead of Friends Foundation and the cost is slightly higher to enhance display in honor of the 250th celebration.

COUNCIL ACTION: Approve the eight (8) omnibus items as presented

Alderman Novit made a motion to approve the eight (8) omnibus items as presented, seconded by Alderman Clemens. The following voted “Aye”: Aldermen Novit, Clemens, Notz, Powers, LeVert, Weber, and Walther. The following voted “Nay”: none. 7-Ayes, 0-Nays, motion carried.

OLD BUSINESS

NEW BUSINESS

1. **Consideration of a Request to Authorize the City Manager to be a Co-Applicant with the Lake Forest Open Land Association (LFOLA) to the Illinois Nature Preserve Commission for Acceptance of the Dedication of 48.7 acres of the Jean and John Green Nature Preserve at the McCormick Ravine as a Nature Preserve. (By Motion)**

Catherine Czerniak, Director of Community Development, introduced the item authorizing the City Manager to be a Co-Applicant with the Lake Forest Open Land Association (LFOLA) to the Illinois Nature Preserve Commission for acceptance of the dedication of 48.7 acres of the Jean and John Green Nature Preserve at the McCormick Ravine as a Nature Preserve. For many decades, the City and LFOLA have partnered up in the preservation of open lands. She stated, this reaffirms the City’s ongoing commitment to open space preservation and environmental stewardship.

She noted that the matter has been reviewed and will proceed through a one-year Illinois Nature Preserves Commission (INPC) process before returning to the City Council for final approval.

Ryan London, President of LFOLA, reported on City of Lake Forest accomplishments, including approximately \$13.7 million in total investment, \$9.7 million in grant funding, and \$4 million in donations, along with increased site visitation and grant activity. This represents the highest level of land preservation funding available, resulting in the protection of over 6,200 acres of natural areas.

Mr. London highlighted accomplishments and recognitions related to land preservation efforts and shared that Lot 4, which is city-owned, is already under buffer dedication.

**COUNCIL ACTION: If determined to be appropriate by the City Council by motion:
Authorize the City Manager to be a Co-Applicant with the Lake Forest Open Land Association to the Illinois Nature Preserve Commission for Acceptance of the Dedication of 48.7 acres of the Jean and John Green Nature Preserve at the McCormick Ravine as a Nature Preserve.**

Alderman Walther made a motion to authorize the City Manager to be a Co-Applicant with the Lake Forest Open Land Association to the Illinois Nature Preserve Commission for Acceptance of the Dedication of 48.7 acres of the Jean and John Green Nature Preserve at the McCormick Ravine as a Nature Preserve, seconded by Alderman Clemens. The following voted "Aye": Aldermen Novit, Clemens, Notz, Powers, LeVert, Weber, and Walther. The following voted "Nay": none. 7-Ayes, 0-Nays, motion carried.

ADDITIONAL ITEMS FOR COUNCIL DISCUSSION/COMMENTS BY COUNCIL MEMBERS

Mayor Tack asked Council members if they had any additional items. Seeing none. He stated that there will be no further business following the executive session. He then asked for a motion to adjourn into executive session pursuant to 5 ILCS 120/2 (c) (1). The City Council will discuss specific personnel.

1. EXECUTIVE SESSION

Alderman Weber made a motion to adjourn into executive session pursuant to 5 ILCS 120/2 (c) (1). The City Council will discuss specific personnel, seconded by Alderman Clemens. The following voted "Aye": Aldermen Novit, Clemens, Notz, Powers, LeVert, Weber, and Walther. The following voted "Nay": none. 7-Ayes, 0-Nays, motion carried.

Adjournment into Executive Session 7:45 pm

Reconvene into Open Session 9:14 pm

ADJOURNMENT

There being no further business, Mayor Tack asked for a motion to adjourn. Alderman Novit made a motion to adjourn, seconded by Alderman Notz. Motion carried unanimously by voice vote at 9:15 p.m.

Respectfully Submitted,
Margaret Boyer, City Clerk

A video of the City Council meeting is available for viewing at the Lake Forest Library and on file in the Clerk's office at City Hall. You can also view it on the website by visiting www.cityoflakeforest.com. Click on I Want To, then click on View, then choose Archived Meetings Videos.

The City of Lake Forest
CITY COUNCIL MEETING
Proceedings of Monday, February 2, 2026
City Council Meeting – City Council Chambers
220 E Deerpath, Lake Forest, IL 60045

CALL TO ORDER AND ROLL CALL: Honorable Mayor Tack called the meeting to order at 6:30 p.m., and City Clerk Margaret Boyer called the roll of Council members.

Present: Mayor Tack, Alderman Novit, Alderman Clemens, Alderman Notz, Alderman Powers, Alderman LeVert, Alderman Weber, and Alderman Walther.

Absent: Alderman Bothfeld

PLEDGE OF ALLEGIANCE was recited by all those present.

REPORTS OF CITY OFFICERS

COMMENTS BY MAYOR

COMMENTS BY CITY MANAGER

City Manager Jason Wicha reported that the Police Station construction update will be seen every two months until completion. He introduced Chief of Police John Burke. Chief Burke reviewed December's construction summary for the interior and exterior and shared a video of work completed to date.

- A. **Police Station Construction Update**
 - **John Burke, Chief of Police**

OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL

COMMITTEE REPORTS

AUDIT COMMITTEE

1. **Approval of an Audit Committee Recommendation to Award a Contract with Baker Tilly US LLP to Provide Audit Services for Fiscal Years 2026 through 2028, With an Option to Renew the Agreement for Two Additional Years.**

Finance Committee Chair Eileen Weber introduced *Katie Skibbe, Finance Director*. Ms. Skibbe reported that the City's Fiscal 2025 audit was the fifth year of a five-year contract with Baker Tilly. She went on to explain the Audit Committee's work to date, which included a Request for Proposals (RFP) for auditing services. Based on all information received, the Audit Committee unanimously approved a recommendation for City Council consideration to appoint Baker Tilly as the City's audit firm and to change the audit manager.

Mayor Tack asked if there was anyone from the public who would like to comment. Seeing none, he asked for a motion.

COUNCIL ACTION: Approval of an Audit Committee recommendation to award a contract with Baker Tilly US LLP to provide audit services for fiscal years 2026 through 2028, with an option to renew the agreement for two additional years.

Alderman Weber made a motion to approve the Audit Committee recommendation to award a contract with Baker Tilly US LLP to provide audit services for fiscal years 2026 through 2028, with an option to renew the agreement for two additional years, seconded by Alderman Clemens. The following voted "Aye": Aldermen Novit, Clemens, Notz, Clemens, Powers, LeVert, Weber, and Walther. The following voted "Nay": none. 7-Ayes, 0-Nays, motion carried.

ITEMS FOR OMNIBUS VOTE CONSIDERATION

1. **Approval of the Check Register for the Period of December 27th – January 23rd, 2026.**
2. **Consideration of a Request to Waive the Fidelity Bond Requirement in Connection with Holding the Raffles in the City of Lake Forest for Allendale Women’s Board (Approval by Motion)**
3. **Approval of a Recommendation from the Public Works Committee to Award a Proposal to Lakeland Larsen Elevator for the Water Plant Elevator Replacement Project in the Amount of \$401,330 to Include a 10% Contingency in the Amount of \$41,000 for a Total Cost of \$442,330**
4. **Consideration of action items relating to the Waukegan and Westleigh Intersection Project: (1) Approval of a Construction Contingency in the Amount of \$148,479 for Invoices to the State of Illinois Department of Transportation; (2) Approval of a Construction Contingency in the Amount of \$148,478 to D'Land Construction, LLC**
5. **Consideration of Ordinances Approving Recommendations from the Building Review Board for 855 Fox Trail Court and 1206 Estate Lane. (First Reading and if Desired by the City Council, Final Approval)**
6. **Consideration of Ordinances Approving Recommendations from the Plan Commission in Support of Special Use Permits to Authorize a Real Estate Office, Re/Max Premier Luxury Collection, at 280 E. Deerpath, and to Authorize a Dental Clinic, Ross & Durrett Family Dental, at 580 Bank Lane. (If desired by the Council, Waive First Reading and Grant Final Approval of the Ordinances.)**

CITY COUNCIL ACTION Approve the six (6) omnibus items as presented.

Mayor Tack asked if anyone would like an item removed or taken separately. Seeing none, he asked for a motion.

Alderman Clemens made a motion to approve the six (6) Omnibus items as presented, seconded by Alderman Powers. The following voted "Aye": Aldermen Novit, Clemens, Notz, Powers, LeVert, Weber, and Walther. The following voted "Nay": none. 7-Ayes, 0-Nays, motion carried.

Information such as Purpose and Action Requested, Background/Discussion, Budget/Fiscal Impact, Council Action, and a Staff Contact as it relates to the Omnibus items can be found on the agenda.

OLD BUSINESS

1. **Consideration of Ordinance to Amend Chapter 78 of the City Code, Parking and Loading Schedules (first reading), to modify parking regulations in the Central Business District and implement new technology solutions for permit management and parking enforcement.**

Keri Kaup, Assistant to the City Manager, reported on the CBD Committee's goals and milestones. Ms. Kaup gave detailed information about the recommended Permit Management Vendor ParkLync, the recommended Parking Enforcement Vendor Minuteman, and asked the Council for direction to start looking into valet regulations. A detailed map was shared depicting parking areas in various lots. Updates were shared related to Gorton employee parking and the 30-minute parking removal from City Hall. Permit management was reviewed along with license plate reader enforcement. Ms. Kaup shared current rates and revenues, noting that no further reduction is recommended for employee permits. Valet regulation was discussed in relation to safety concerns. Ms. Kaup shared the next steps to include a communications campaign with a GIS interactive map that would go into effect in May 2026.

The City Council had a lengthy discussion on license plate readers 30 -minute parking in several lots, parking on both sides of the street, 90-minute spaces, and parking in the Quarta lot. Signage was discussed at length, including the advantages of permits and high school student parking. 30-minute zones at Deerpath & Western, along with Gorton and the Library. Staff was asked to modify time limits to be 6:30 am to 6:30 pm, Data use after implementation, 15-minute spots, and color-coded asphalt.

After the discussion, Mayor Tack asked if there was consensus among City Council members to take all items under Council action as an omnibus. Mayor Tack then read the items and asked for a motion.

COUNCIL ACTION:

- 1) **Approve the zones depicted in the map provided titled "Central Business District Parking Zones" and grant first reading of the Ordinance amending Chapter 78 of the City Code related to Parking and Loading Schedules.**
- 2) **Authorize the City Manager to execute an agreement with Minuteman Security and Life Safety in the amount of \$48,712.78 for year one plus \$6,267.10 for ongoing annual maintenance for a total of \$54,979.88 for parking enforcement software.**
- 3) **Authorize the City Manager to execute an agreement with ParkLync in the amount of \$4,776 for permit management software.**
- 4) **Approve the recommendation to maintain the current CBD parking permit costs for businesses, residents, and non-residents.**
- 5) **Approve a recommendation to establish a valet regulation and direct staff to begin drafting an ordinance for future City Council consideration.**

Alderman Novit made a motion to approve the five (5) Omnibus items as presented, seconded by Alderman Powers. The following voted "Aye": Aldermen Novit, Clemens, Notz, Powers, LeVert, Weber, and Walther. The following voted "Nay": none. 7-Ayes, 0-Nays, motion carried.

**2. Consideration of an Ordinance approving a Fee Schedule Adjusting Water Rates for FY2027
(First Reading)**

Katie Skibbe, Finance Director, reported that the City's Water & Sanitary Sewer Fund is an enterprise fund and does not receive property tax revenue or other General Fund support. Enterprise funds are used by governments for services that are intended to be fully self-supporting. All costs of providing water and sewer services, including daily operations, capital improvements, and debt service, must be funded through water rates, not taxes. As a result, the financial health of the Water & Sewer Fund depends on appropriate rate setting, customer usage, and long-term infrastructure planning to ensure revenues are sufficient to meet both current and future obligations.

Michael Thomas, Director of Public Works, gave an overview of the water utility system, which consists of 166 linear miles of water mains, 139 miles of sanitary sewer, 5 sanitary lift stations, a booster station, a water tower, a water treatment plant, and various pieces of capital equipment. The entire water and sewer system is maintained and replaced through the yearly capital budget.

The average age of the City’s water mains is 53 years. Based on field experience and industry standards, the service life of the water main infrastructure is 75-100 years. Over the next 20 years, it is estimated that 20 percent of the water mains will reach the end of their useful life. As the first iterations of infrastructure replacement have come due, the City is planning to engage in an extensive study of the system and develop a replacement program

Ms. Skibbe reported that the City’s current water rate methodology is based on a rolling five-year average of water consumption and a blended rate structure that includes both fixed and variable charges, with a target of maintaining overall revenue at approximately 25% fixed fees and 75% consumption-based charges.

She stated that over the past five years, the Water Fund has experienced significant increases in operating expenses. Water treatment chemical costs have doubled, utility costs have increased by approximately 22%, and salaries and benefits have increased by 14%. During this same period, water revenues have remained relatively flat, increasing pressure on the fund’s long-term sustainability.

The FY27 Budget proposes an increase of \$242,361 in Operating Expenses and \$375,000 in additional capital funds for transmission watermain testing and a booster station improvement study, for a total of \$617,361. The additional capital requests were added following a water main break this fall that resulted in a City-wide boil order. These studies will help identify long-term system replacement needs, assess system risks, and develop strategies to guide future capital investments and funding decisions.

To fund these additional costs, staff are proposing a 6.75% increase in water and sewer rates. This recommendation is intended to ensure that increased operating expenses and the costs of long-term infrastructure studies can be funded without reducing planned investments previously included in the Capital Improvement Plan.

The proposed rates are summarized below:

	FY26	FY27 Proposed	FY27 % Incr
Water			
Fixed Quarterly Rates:			
Small Meter	60.00	64.05	6.75%
Medium Meter	220.00	234.85	6.75%
Large Meter	955.00	1,019.46	6.75%
Consumption Charges:			
Residential to 10k/Qtr	4.50	4.80	6.75%
Residential 11-60k/Qtr	6.20	6.62	6.75%
Residential over 60k/Qtr	7.00	7.47	6.75%
All other - per unit	6.50	6.94	6.75%
City Accounts Rate*	3.25	3.25	0.00%
Sewer			
Fixed Quarterly Rates:			
5/8" to 1.5" meter	5.00	5.34	6.75%
2" to 4" meter	20.00	21.35	6.75%

6" and above meter	100.00	106.75	6.75%
Consumption Charges:			
Gallons based on 3 Winter Months	1.16	1.24	6.75%

Customer impacts will vary based on water use. Low-usage customers are expected to see an increase of approximately \$35 per year, medium-usage customers about \$110 per year, and high-usage customers approximately \$350 per year. For context, each 1% increase in City water and sewer rates generates roughly \$92,000 in additional annual revenue.

Overall, the proposed rate adjustment is intended to maintain the financial stability of the Water & Sanitary Sewer Fund while initiating a comprehensive water rate study and development of a 20-year financial pro forma. These efforts will help ensure rates cover the full cost of service, support necessary infrastructure investments, and guide long-term financial planning. The results of these studies will drive more substantive discussions this fall regarding the future structure and funding of the Water & Sanitary Sewer Fund.

The City Council discussed the percentage of irrigation use, Enterprise Funds Debt Service not counted against the Debt Service Cap, Debt Service within the Water Fund, Water treatment, watermain replacement, and a positive proactive approach by doing studies.

Mayor Tack asked if there was anyone from the public who would like to comment. Seeing none, he asked for a motion.

COUNCIL ACTION: Grant first reading of the proposed Ordinance (page 81).

Alderman Weber made a motion to Grant first reading of the proposed Ordinance, seconded by Alderman Walther. The following voted "Aye": Aldermen Novit, Clemens, Notz, Powers, LeVert, Weber, and Walther. The following voted "Nay": none. 7-Ayes, 0-Nays, motion carried.

NEW BUSINESS

ADDITIONAL ITEMS FOR COUNCIL DISCUSSION/COMMENTS BY COUNCIL MEMBERS

ADJOURNMENT

There being no further business, Mayor Tack asked for a motion to adjourn. Alderman Novit made a motion to adjourn, seconded by Alderman Notz. Motion carried unanimously by voice vote at 7:45 p.m.

Respectfully Submitted,
Margaret Boyer, City Clerk

A video of the City Council meeting is available for viewing at the Lake Forest Library and on file in the Clerk's office at City Hall. You can also view it on the website by visiting www.cityoflakeforest.com. Click on I Want To, then click on View, then choose Archived Meetings Videos.

THE CITY OF LAKE FOREST

ORDINANCE NO. _____

**AN ORDINANCE APPROVING A
FEE SCHEDULE FOR THE CITY OF LAKE FOREST**

WHEREAS, The City has established various fees and charges as part of its codes, ordinances, rules, regulations, and policies, which fees and charges are reviewed from time-to-time; and

WHEREAS, the City Council has reviewed such fees and charges, and hereby determines that it is necessary to adjust certain existing fees and charges, and/or to establish formally other fees and charges; and

WHEREAS, the City Council has determined that it is in the best interests of the City and its residents to adopt this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF LAKE FOREST, COUNTY OF LAKE, STATE OF ILLINOIS, as follows:

SECTION ONE: Recitals. The foregoing recitals are incorporated as the findings of the City Council and are hereby incorporated into and made a part of this Ordinance.

SECTION TWO: Approval of Fee Schedule. The City Council hereby approves the fee schedule set forth in Exhibit A ("***Fee Schedule***"). To the extent any provision of any code, ordinance, regulation, rule, or policy of the City is

contrary to the Fee Schedule, such provision is hereby deemed amended so that the Fee Schedule shall control. Any fee or charge not otherwise listed on the Fee Schedule shall remain unchanged and in full force and effect.

SECTION THREE: Effective Date of Fee Schedule. The fees and charges set forth on the Fee Schedule shall take effect as of the date noted on the Fee Schedule. To the extent that any fees or charges were imposed consistent with the Fee Schedule prior to the effective date of this Ordinance as set forth in Section Four hereof, such fees and charges so imposed are hereby approved and ratified.

SECTION FOUR: Effective Date. This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form in the manner provided by law.

Passed this ____ day of _____, 2026

AYES:

NAYS:

ABSENT:

ABSTAIN:

Approved this __ day of _____, 2026

Mayor

ATTEST:

City Clerk

Exhibit A

Schedule of Fees and Charges

City of Lake Forest Fee Schedule - Exhibit A

Add prior approved fees
 New Fee
 Change to fee

	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
Public Works						
Water Fees:						
Water Utility Fees/Charges						
Turn Off Water Fee	Water	75				51.064
Turn Off Water Fee After Hours	Water	100				51.064
Turn On Water Fee	Water	75				51.064
Turn On Water Fee After Hours	Water	100				51.064
Water Main Taps						
1 Inch	Water	500				51.030(b)
1-1/2 Inch	Water	1,000				51.030(b)
2 Inch	Water	1,300				51.030(b)
3,4,6 and 8 inch taps	Water	900				51.030(b)
Water Meter Fees						
3/4 Inch	Water	470				51.045(e)
1 Inch	Water	540				51.045(e)
1-1/2 Inch	Water	910				51.045(e)
2 Inch	Water	1,165				51.045(e)
3 inch	Water	2,615				51.045(e)
4 inch	Water	3,950				51.045(e)
6 inch	Water	6,840				51.045(e)
Water Meter Contractor Bond - Temporary Meter						
	Water	1,500			0	51.015
Water Plant Investment Fee						
New Single Family Home - vacant lot	Water	2,900				52.15
Multi-Family Dwelling - new structure	Water	2,652				52.15
Residential pools, sprinkler systems	Water	459				52.15
Nonresidential buildings - new structures and additions	Water	1.02/sq ft of entire interior area of the building				52.15
Institutional buildings - new structure and additions	Water	.94/sq ft of entire interior area of the building				52.15
only if eligible for fed and state tax exempt status	Water					
General Fees:						
Sticker for Leaf/Grass Bags	General	1.00 per sticker				50.016
Sanitation:						
Special Pickup	General	40 per 2 cubic yard				50.039 (c)
White Goods	General	65				50.015
White Goods W/CFC	General	90				50.015
Monthly refuse collection fee	General	12 Per Month				50.021

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Change to fee

	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
55 Gallon Recycle Cart/Fee for extra cart only	General	75				
35 Gallon Recycle Cart/Fee for extra cart only	General	55				
Earth Machine Back Yard Composter	General	55				
Licenses:						
Scavengers - collects and disposes of multi-family and commercial waste		1,500 per company				50.055
Scavengers - collects and disposes of residential and commercial roll -offs		750 per company				50.055
Scavengers - collection and cleaning of portable toilets		200 per company				50.055
Engineering						
Sewer System Connection Fee:						
Single Family Dwelling		825				N/A
Two - family Dwelling		825 per unit				N/A
Multi-family Dwelling		165 per population equiv				N/A
		1,650 min				
Non-Residential Buildings		165 per population equiv				N/A
		1,650 min				
Institutional buildings with Fed and State tax exempt status		825 per connection				N/A
Site Grading:						
Site Grading - New construction		640				N/A
If no grading, request may be submitted for a waiver of the requirement of grading plan		240				N/A
Resubmittal		165				N/A
Revisions to approved grading plans		125				N/A
Erosion and sediment control measures		240				N/A
Site grading security (financial guarantee - refundable)		3,000 per acre of development				N/A
Floodplain Development Permit						
1 & 2 FAMILY		355				
ALL OTHERS		530				
Water Shed Development Fee: Revised Fee Schedule:						
General Fees						
Sediment and Erosion Control Only						
Single Family Residential Lot (See site grading ordinance)		see ordinance				151.05
Single Family Residential Lot (within regulatory floodplain)		1,040				151.05
Development (<10 acres)		2,400				151.05
Development (≥ 10 acres)		3,560				151.05
Minor Development						

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	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
Without detention		2,120				151.05
With detention or Fee - in - lieu		3,120				151.05
Major Development						
With detention or Fee-in-lieu		5,400				151.05
Within regulatory floodplain (< 10 acres)		3,280				151.05
Within regulatory floodplain (≥ 10 acres)		8,640				151.05
Wetland Fees						
Category I Wetland impacts less than or equal to 1 acre		880				N/A
Category II Wetland impacts greater than 1 acre and less than 2 acres		3,640				N/A
Category III Wetland impacts greater or equal to 2 acres or impacts a HQAR		4,400				N/A
Category IV Wetland impacts involving either restoration, creation or enhancement		1,440				N/A
		2,760				N/A
Resubmittal fee (1/3 of total watershed Dev. Fee + General + wetland fees)		347-2,880				N/A
Earth Change Approval		1,720				N/A
Securities - financial guarantee refundable		3,000 per acre of development				N/A
Variances		4,240				N/A
Appeals		1,920				N/A
Flood Plain Analysis and Report		35				N/A
Construction Engineering Standards Manual		35				N/A
Community Development						
Water Utility Fees/Charges:						
Water Service Inspection Fee	Water	50				N/A
Home Inspection Fee	Water	150				51.065
Home Inspection Fee - Re-Inspection	Water	50				51.065
Home Inspection Waiver	Water	25				51.065
General Fees:						
Zoning Analysis	General	100				159.052
Building & Development Fees:						
Service Contracts:						
Lake Bluff	General	Per Agreement				N/A
Bannockburn	General	5,000 min. & 50% over that				N/A
Plan Review :						
Remodeling up to \$12,000	General	55				150.145
\$12,001 to \$48,000 Remodeling	General	82				150.145
\$48,001 - \$120,000 Remodeling	General	145				150.145
Over \$120,000 Remodeling	General	246				150.145

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	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
Additional fee for plan reviews that require more than 2 hours	General	55 per additional hour				150.145
New Construction - SFD	General	428				150.145
New Construction - 2FD	General	246/unit				150.145
New Const. - Com. & Multi. Fam. 3 or more units		612+50/ 1,000 Sq. Ft.				150.145
Plan Re-Submittal Fee	General	140 per re-submittal				150.145
Alterations to Approved Plans	General	140 + 55 per hour fee for reviews requiring more than 2 hours				150.145
Contractor Change	General	\$50 (plu \$20 each Additional)				150.145
Building Scale Calculation Fees:						
Single Family residence - first review	General	400				150.148
With completed Building Scale worksheet/detailed plans	General	200				150.148
Two-family dwelling	General	189 per unit				150.148
With completed Building Scale worksheet/detailed plans	General	120				150.148
Additional reviews (for revised plans)	General	102				150.148
On-site inspection for an existing dwelling	General	102				150.148
Office meeting to discuss for building scale calculation	General	50				150.148
Building Scale Waiver Request	General	100				150.148
Building Review Board Fees:						
Signs/Awnings/Landscaping/Lighting/Fences	General	75				150.147
Two or more of above	General	125				150.147
Storefront Alterations	General	100				150.147
New Commercial building, school, hospital or multi-family building per building	General	700				150.147
Alterations or major additions to commercial buildings, schools, hospitals or multi-family buildings - per building	General	323				150.147
New multi-building projects - per building	General	850 + 175 for more than 4 buildings (per building)				150.147
Changes to approved building materials	General	60				150.147
Demolition with replacement structure	General	2,230				150.147
Demolition partial and replacement addition	General	1,310				150.147
Demolition w/o Replacement Structure	General	1,310				150.147
New Residence on Vacant Property (building scale fee also)	General	1,050				155.07
Additions & Alterations to Existing Residence (building scale fee also)	General	500				155.07
Replacement/new single family home/duplex structure	General	1,310				155.07
Variance from Building Scale Ordinance	General	374				155.07
Revisions to Approved Plans	General	229				155.07

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	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
Historic Preservation Commission Fees:						
Demolition (complete) and replacement structure	General	2,450				155.07
Demolition (partial) and replacement structure	General	1,529				155.07
Removal of less than 50%						155.07
Replacement Structure, prior demolition	General	1,310				155.07
Demolition w/o Replacement Structure	General	1,441				155.07
Changes to approved building materials	General	60				39.140
New Residence on Vacant Property (building scale fee also)	General	1,050				155.07
Additions & Alterations to Existing Residence (building scale fee also)	General	500				155.07
Variance from Building Scale Ordinance	General	374				155.07
Revisions to Approved Plans	General	229				155.07
Rescission of local landmark designation, amendment of local landmark designation or historic map amendment	General	2,500				155.07
Signs/Awnings/Landscaping/ Lighting/Fences	General	75				155.07
Two or more of above	General	125				155.07
Storefront Alterations	General	100				155.07
New Commercial building, school, hospital or multi-family building per single building	General	700				155.07
Alterations or major additions to commercial buildings, schools, hospitals or multi-family buildings - per building	General	323				155.07
New multi-building projects - per building	General	850 + 175 for more than 4 buildings (per building)				155.07
Project Fees:						
Red Tag , per violation, per day (minimum \$150 first offense)	General	300				150.005
Stop Work Order (Minimum \$250 first offense, limited scope)	General	750				150.005
Street Obstruction - per 30 lineal feet of public right-of-way	General	100				150.005
Re-Inspection all permits (failed/no show)	General	175				150.005
Additional Inspections	General	50				150.005
Off Hour Inspections	General	50 administration fee plus per hour cost of inspector				150.005
Tree fencing inspection fee		135				N/A
Recording of Right-of-Way agreement for sprinkler system, driveway apron	General	70 (up to 4 pages, 5 each addl page)				150.145
Construction Trailer Permit (Commercial Construction Sites only)	General	100 per month				150.145
Tree removal without permit	General	750 per inch				999.999
Vegetation removal in protected area without permit	General	750 per violation				999.999
Recording of Plat of Subdivision	General	75 plus Lake County Fee				

Add prior approved fees
 New Fee
 Change to fee

	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
Const. Codes Comm. Fees:						
Variances from Construction Code	General	250				150.110
Administrative Appeals	General	150				150.110
Material/Product Evaluation	General	350				150.110
Demolition Tax	Cap Imp & Afford Housing	12,000				150.110
Zoning Board of Appeals:						
Variations from Zoning Code	General	310				159.02
Administrative Appeals	General	150				159.02
Special Use Permit - Existing Developments	General	755				159.02
Legal Ad Publication (as required)	General	85				159.02
Plan Commission:						
Minor Subdivisions-Tentative Approval 2,3 or 4 lots payable at time of application	General	2,184				156.026(a)(3)
Minor Subdivisions-Final Approval	General	250+35/lot plus engineering and recording fees				156.026(a)(3)
Major Subdivisions-Tentative Approval 5 or more lots	General	3,822+35 for each lot over 5				156.026(a)(3)
Major Subdivisions-Final approval paid prior to recording of plat	General	400+35/ plus 5/lot				156.026(a)(3)
	General	over 10; + engineering and recording fees				156.026(a)(3)
Planned Preservation Subd Special Use Permit plus minor/major subdivision fee	General	2,500				156.026(a)(3)
Zoning Change	General	3,328				156.026(a)(3)
Filing fee for all other developments	General	788				156.026(a)(3)
Code Amendment	General	3,328				156.026(a)(3)
Extension of Tentative Subdivision Plat Approval	General	150				156.026(a)(3)
Administrative Property Line shift	General	250				156.026(a)(3)
Special Use Permit	General	1,035				156.026(a)(3)
Special Use Permit - Restaurant within 150' of Residential	General	500				156.026(a)(3)
Escrow Deposit - 3rd Party Review (Refundable)	General	5000				
Permits:						
Building Permits repair and maintenance under \$6,000	General	40				150.145
Building Permits - \$100,000 or less	General	1.5% of total construction 50 min				150.145
Building Permits - over \$100,000						
\$100,001 - \$200,000	General	2% of total construction				150.145
\$200,001 - \$500,000	General	4,000 + 1% of total cc in excess of 200,000				150.145

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	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
\$500,001 and above	General	7,000 + .5% of total cc in excess of 500,000				150.145
Solar installation/Geo Thermal/Wind/Electric Charging Stations	General	.05% of construction cost				150.145
Underground storage tank removal	General					
single family and duplex		150 per tank				150.145
All other properties	General	250 per tank				150.145
Permit Extensions - After Final Expiration	General	150 administration fee plus 20% of the original permit fee - 6 month extension				150.145
Sign	General	1.5% construction cost 50 min				150.145
Administration Demolition Approval - Life Safety/Nuisance	General	500				150.145
Driveway Permits:						
Driveway Resurfacing Permit (not required for sealcoating)	General	50				150.145
Driveway Bond	General	250				150.485
Plumbing /Electric/HVAC:						
Irrigation Systems	General	2.00 per head 60 min				150.145
Plumbing - base charge	General	60+5.50/fix.				150.145
Sanitary Sewer	General	50 min + 1.00/ft over 50 ft				150.145
Storm Sewer	General	50 min + 1.00/ft over 50 ft				150.145
Electrical	General	100, plus 1 per unit beyond 100 total units				150.145
Electrical Service	General	75				150.145
Electric - motors	General	75 + .50 per horsepower				150.145
HVAC						
Residential - New or replacement						
1 or 2 units	General	52				150.145
Each additional unit	General	45				150.145
Duct work	General	52				150.145
Commercial New	General	52 per 1,500 sq ft of floor area				150.145
Commercial - replacement of existing units	General	same as residential				150.145
Purchase of Parking						
Space per Zoning Code	General	to be set by City Council at the time of approval based on market costs				150.145
						150.145
Elevators:						
Elevator Inspection Fee	General	Variable				150.145
Elevator Permits - New elevators	General	65				150.145
Licenses - Annual:						

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Change to fee

	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
Health -Restaurant (20 or Less)	General	250				113.03(d)(1)
Health - Restaurant (21-99)	General	350				113.03(d)(2)
Health - Restaurant (100 + Seats)	General	600				113.03(d)(3)
Health - Itinerant Restaurant	General	250				113.03(d)(4)
Health - Food Store	General	100				113.21(d)
Health - Limited Food Store (selling candy)	General	50				113.21(d)
Health - Mobile Food/Beverage Vendor	General	100				113.21
Landscape License (March 1 to Feb 28)	General	100				110.217
Penalties - Landscape License Applications after June 1	General	25				110.217
Food Vendor (delivery)	General	150/Veh.				113.21(d)
Milk Vendor (delivery)	General	100/Veh.				113.21(d)
Ice Vending Machine per machine	General	110				95.061
Food Vending Machine per machine	General	55				113.21(d)
Candy Vending Machine per machine	General	55				113.21(d)
Pop/Soft drink Vending Machine per machine	General	55				113.21(d)
Milk Vending Machine per machine	General	55				113.21(d)
Tobacco vending machine per machine	General	50				135.136
Amusement Machine per machine	General	110				110.104
HVAC Contractor	General	60				150.145
Electrical Contractor	General	60				150.145
Juke Box	General	25				110.083
Pool Table	General	25				112.095(b)(1)
Tree and Vegetation Removal:						
Application Review Fee	General	40				99
Removal of Heritage Tree	General	40 per tree				99
Removal of tree 10" DBH or larger within the streetscape preservation area, the front yard or the corner side yard	General	40 per tree				99
Removal of trees or vegetation from a Conservation Easement	General	35 per 1 1/2 acre site				99
Removal of trees from a Tree Preservation or No Disturbance area	General	40 per tree				99
Removal of trees or shrubs from any ravine or bluff	General	40 per 1 1/2 acre site				99
Removal of trees or shrubs from a public right of way or other public property	General	40 per 1 1/2 acre site				99
Ash tree removals, dead or hazardous trees (application fee only)	General	No Fee				99
Bonds: Refundable Upon Timely/Satisfactory Completion						
Permit Renewal - for projects with estimated construction costs of \$200,000 or less refundable upon completion of project within one year	General	20% of permit fee			0	150.145
Permit Renewal - for projects with estimated construction costs of more than \$200,000 refundable upon completion	General	22% of permit fee			0	150.145

Add prior approved fees

New Fee

Change to fee

	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
of project within 20 months						
Street Opening Bond	General	500				98.058
Public Sanitary/Storm Sewer or Water Main Bond/R.O.W. (each)	General	500				
New Curb Cut and Temporary Curb Crossing	General	500				
Fire Protection Fees:						
Life Safety Plan Review Fee - New Constr/Addition	General	500 min or .05 sf includes all floors				150.145
Life Safety Plan Review Fee - Remodel/Alteration	General	60 min or .05 sf includes all areas				150.145
Fire Suppression Systems (Plan review and 2 inspections)						
Single Family/Duplex Residential						
New	General	120 or .05 per sf whichever is greater				150.145
Addition/Alteration	General	60 or .05 per sf for scope of work area whichever is greater				150.145
Hot work	General	100				150.145
Commercial/Multi Family						
New	General	500 or .05 per s.f. whichever is greater 250 or .05 s.f. for scope of work area whichever is greater				150.145
Addition/Alteration	General	150 per system (in addition to above fees for the overall system)				150.145
Specialized Suppression (FM 200, clean agent)	General	100				150.145
Stand pipe riser	General	300 per system				150.145
Hood and Duct Extinguishing System - New	General	100 per system				150.145
Hood and Duct Extinguishing System - Alteration	General					
Fire Alarms						
Single Family/Duplex Residential	General	75 or .05 per s.f. whichever is greater				150.145
Commercial/Multi Family - New	General	500 or .05 per s.f. whichever is greater				
Commercial/Multi Family - Addition/Alteration	General	75 or .05 per s.f. whichever is greater				150.145
Inspections/Tests						
Annual & New Underground Flush test	Water	75 + cost per gallon of water at current rate as approved by the City Council based on pipe size				150.145
Annual & New Fire Pump Test	Water	175 + cost per gallon of water at current rate as approved by the City Council based on pump size				150.145
Small Wireless Facilities:						
Application for Collocation - Installation of facility	General	650				
Application for Collocation - Installation of multiple facilities	General	350 per facility				

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	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
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Application for installation of new utility pole or support structure	General	1,000				
Annual recurring rate for collocations on a City utility pole located in the right-of-way. (* Or the City's actual, direct, and reasonable costs related to the wireless provider's use of space on the City utility pole)	General	200				
Other:						
Alternative Letter of Credit Review	General	100 per review				150.145
Conditional Certificate of Occupancy - Landscape only due to season (single family and duplex)	General	300 per unit				150.145
Conditional Certificate of Occupancy(single family and duplex)	General	550				150.145
Conditional Certificate of Occupancy(multi-family and commercial)	General	25 per square foot, whichever is greater, to a maximum of 2,000				150.145
Estate Sale - Non-Resident operator	General	50				
Finance						
Water Utility Fees/Charges:						
Water Sales/1,000 Gallons						
Effective with Water Bills mailed on or after May 1, 2026						
Lake Forest Residential - to 10,000 Gallons per Quarter	Water	4.50	4.80	6.75%		51.061(a)
Lake Forest Residential - 10,001 to 60,000 Gallons per Quarter	Water	6.20	6.62	6.75%		51.061(a)
Lake Forest Residential - over 60,000 Gallons per Quarter	Water	7.00	7.47	6.75%		51.061(a)
Lake Forest All Other Users	Water	6.50	6.94	6.75%		51.061(a)
Lake Forest - Billable City Accounts	Water	3.25				51.061(a)
Del Mar Woods	Water	9.15				51.061(a)
Other Non resident users	Water	9.15				51.061(a)
Sewer Charge/1,000 Gallons (winter usage)	Water	1.16	1.24	6.75%		51.061(a)
Customer Charge - Water (Inside)						
5/8" to 1.5" meter	Water	60/quarter	64.05	6.75%		51.061(b)
2" to 4" meter	Water	220/quarter	234.85	6.75%		51.061(b)
6" and above meter	Water	955/quarter	1019.46	6.75%		51.061(b)
Benefit Access Program Discount - must renew annually	Water					N\A
Customer Charge - Water (Outside)						
5/8" to 1.5" meter	Water	75/quarter				51.062(b)
2" to 4" meter	Water	240/quarter				51.062(b)
6" and above meter	Water	1000/quarter				51.062(b)
Customer Charge - Sewer						

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5/8" to 1.5" meter	Water	5/quarter	5.34	6.75%	52.15€(1)	
2" to 4" meter	Water	20/quarter	21.35	6.75%	52.15€(1)	
6" and above meter	Water	100/quarter	106.75	6.75%	52.15€(1)	
Beach Parking Fee:						
Beach Parking						
Temporary (Resident)	General	85			73.45	
Temporary (Non-Resident)	General	910			73.45	
Parking Permits:						
Resident-Full Year	Parking	313			73.27(c)(7)	
Resident-Monthly	Parking	30/Month			73.27(c)(7)	
Resident - Unlimited	Parking	1,000			73.27(c)(7)	
Employer Purchased-Full Yr.	Parking	180			73.27(c)(7)	
Employer Purchased-Monthly	Parking	20/Month			73.27(c)(7)	
Non-Resident-Full Year	Parking	700			73.27(c)(7)	
Non-Resident - Monthly	Parking	60/Monthly			73.27(c)(7)	
Daily Parking Fee-Telegraph	Parking	3			73.27(c)(7)	
Daily Parking Fee-All Other	Parking	3			73.27(c)(7)	
Licenses:						
Car and Lt Truck	General	85			74.179(b)	
Heavy Truck (8,000+ lbs.)	General	110			74.179(b)	
Motorcycles	General	45			74.179(b)	
Senior Citizen 65 and over	General	no discount			N/A	
Transfers	General	5			74.184 & 185	
Penalties	General	50%			74.179(b)	
Auto Dealer License	General	50+20/Veh			74.183	
Disabled vehicle sticker (Benefit Access Program)	General	45			N/A	
Real Estate Transfer Tax	Cap Imp	4.00 per 1,000			39.155(b)	
Non-sufficient funds Fee	General	25			10.99	
Credit Card Service Fees:						
Daily Parking	General	.25 per transaction			73.27(c)(7)	
Development Related Fees	General	2.95% (Minimum 1.95)			N/A	
Cemetery Related Fees	Cemetery	2.95% (Minimum 1.95)			N/A	
Public Safety Pension Fee:						
Residential Utility Accounts	General	20 per Quarter			N/A	

Add prior approved fees
 New Fee
 Change to fee

	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
All Other Utility Accounts (exclude irrigation only services)	General	70 per Quarter				N/A
Parks and Recreation						
Golf Course Fees/Charges:						
Seasonal Fees-Resident: effective January 1, 2026						
Class A -Adult Single	DPG	1,800	1,900	5.56%	3,278	97.051
Class B -Adult Combo	DPG	3,200	3,400	6.25%	800	97.051
Class D -Junior	DPG	825	850	3.03%	606	97.051
Class F - Senior Citizen	DPG	1,350	1,400	3.70%	4,600	97.051
Seasonal Fees (Non-Resident) effective January 1, 2026						
Class A -Adult Single	DPG	2,420	2,675	10.54%	2,550	97.051
Class B -Adult Combo	DPG	3,200	3,400	6.25%	200	97.051
Class D -Junior	DPG	825	850	3.03%	50	97.051
Class F - Senior Citizen	DPG	1,550	1,850	19.35%	5,400	97.051
Daily Fees-Resident: effective January 1, 2026						
Weekday-9	DPG	50	53	6.00%	6,600	97.051
Weekday-18	DPG	85	88	3.53%	10,765	97.051
Weekend 9	DPG	63	68	7.94%	2,779	97.051
Weekend -18	DPG	110	115	4.55%	15,000	97.051
Electric Golf Carts: effective January 1, 2026						
9 Holes Single Rider	DPG	20				97.052
18 Holes Single Rider	DPG	25				97.052
Range Balls						
Small Bucket	DPG	12				97.051
Medium Bucket	DPG	17				97.051
Large Bucket	DPG	22	25	13.64%	4,775	97.051
Pull cart						
9 holes	DPG	10				97.051
18 hoes	DPG	12				97.051
USGA Handicap Fees - Members						
	DPG	50				97.051
Permanent Tee Time - Weekend						
	DPG	525	600	14.29%	4,500	97.051
Lockers						
18 inch	DPG	200				97.051

Add prior approved fees
 New Fee
 Change to fee

	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
12 inch	DPG	150				97.051
Park Fees						
Park Picnic Permits						
0 - 149 People	Parks/Rec	125	130	4.00%	115	N/A
150 or more People	Parks/Rec	175	180	3.00%	4,435	N/A
Picnic Tables	Parks/Rec	25 per table				
Grills	Parks/Rec	85 per grill				
Boating and Beach Fees - effective February 1, 2026						
Watercraft Ramp/Sailboat Permits-Recreation						
Watercraft Ramp (R)	Parks/Rec	582	599	2.92%	1,239	97.066
Watercraft Ramp 2nd boat/ half season	Parks/Rec	292	301	3.08%	171	97.066
Watercraft Ramp (R) (Sen.)	Parks/Rec	465	479	3.01%	294	97.066
Watercraft Ramp (R) (Sen) 2nd boat/ half season	Parks/Rec	234	241	2.99%	14	97.066
Watercraft Ramp (NR)	Parks/Rec	1,164	1,199	3.01%	210	97.066
Watercraft Ramp (NR) (Sen) 2nd boat/ half season	Parks/Rec	582	599	2.92%	42	97.066
Year round compound storage Resident	Parks/Rec	2,556	2,633	3.01%	308	97.066
Year round compound storage Resident senior	Parks/Rec	2,062	2,124	3.01%	0	97.066
Year round compound storage non-resident	Parks/Rec	3,868	3,984	3.00%	0	97.066
Seasonal compound storage Resident	Parks/Rec	1,746	1,798	2.98%	265	97.066
Seasonal compound storage Resident Senior	Parks/Rec	1,396	1,438	3.01%	0	97.066
Seasonal compound storage Non-resident	Parks/Rec	2,616	2,694	2.98%	0	97.066
Year round watercraft rack storage resident	Parks/Rec	705	726	2.98%	252	97.066
Year round watercraft rack storage resident senior	Parks/Rec	565	582	3.01%	85	97.066
Year round watercraft rack storage non-resident	Parks/Rec	1,164	1,199	3.01%	0	97.066
Seasonal watercraft rack storage resident	Parks/Rec	412	424	2.91%	492	97.066
Seasonal watercraft rack storage resident senior	Parks/Rec	329	339	3.04%	130	97.066
Seasonal watercraft rack storage non-resident	Parks/Rec	780	803	2.95%	23	97.066
Year round watercraft sand storage resident	Parks/Rec	873	899	2.98%	104	97.066
Year round watercraft sand storage resident senior	Parks/Rec	698	719	3.01%	0	97.066
Year round watercraft sand storage non-resident	Parks/Rec	1,308	1,347	2.98%	0	97.066
Seasonal watercraft sand storage resident	Parks/Rec	535	551	2.99%	16	97.066
Seasonal watercraft sand storage resident senior	Parks/Rec	427	440	3.04%	13	97.066
Seasonal watercraft sand storage non-resident	Parks/Rec	802	826	2.99%	0	97.066
South Beach Parking Permit (R)	Parks/Rec	172	177	2.91%	445	97.066
South Beach Parking Permit (R) (Sen.)	Parks/Rec	135	139	2.96%	436	97.066
South Beach Parking Permit (NR)	Parks/Rec	910				97.066
South Beach Parking Permit Employee/Retiree	Parks/Rec	100				97.066
Daily Boat Launch resident	Parks/Rec	65				97.066
Daily Boat Launch nonresident	Parks/Rec	80				97.066

Add prior approved fees

New Fee

Change to fee

	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
Resident Guest Daily Parking Pass, limit 5 per season	Parks/Rec	15				97.066
Nanny Parking Pass	Parks/Rec	85				97.066
Senior Caregiver Parking Pass	Parks/Rec	85				97.066
Non resident beach fee, weekends and holidays	Parks/Rec	25				97.069
Fitness Center Fees - effective May 1, 2026						
Individual resident rate	Parks/Rec	528	540	2.22%	1,380	97.069
Individual resident rate - 1 months	Parks/Rec	53	54	1.85%	540	97.066
Individual non-resident rate	Parks/Rec	660	684	3.51%	0	97.066
Individual non-resident rate - 1 months	Parks/Rec	66	68	2.94%	0	97.069
Couple resident rate	Parks/Rec	912	936	2.56%	816	97.066
Couple resident rate - 1 month	Parks/Rec	91	94	3.19%	3	97.066
Couple non-resident rate	Parks/Rec	1,104	1,140	3.16%	0	97.069
Couple non-resident rate - 1 months	Parks/Rec	111	114	2.63%	0	97.066
Family resident rate	Parks/Rec	1,224	1,260	2.86%	468	97.066
Family resident rate - 1 months	Parks/Rec	122	126	3.17%	8	97.069
Family non-resident rate	Parks/Rec	1,464	1,512	3.17%	0	97.066
Family non-resident rate - 1 months	Parks/Rec	146	152	3.95%	0	97.066
Senior resident rate	Parks/Rec	396	408	2.94%	684	97.069
Senior resident rate - 1 months	Parks/Rec	40	42	4.76%	8	97.066
Senior non-resident rate	Parks/Rec	480	492	2.44%	36	97.066
Senior non-resident rate - 1 months	Parks/Rec	48	50	4.00%	0	97.069
Senior couple resident rate	Parks/Rec	648	672	3.57%	432	97.066
Senior couple resident rate - 1 months	Parks/Rec	65	67	2.99%	4	97.066
Senior couple non-resident rate	Parks/Rec	828	852	2.82%	24	97.069
Senior couple non-resident rate - 1 months	Parks/Rec	82	85	3.53%	0	97.066
Student resident rate	Parks/Rec	396	408	2.94%	72	97.066
Student resident rate - 1 month	Parks/Rec	40	42	4.76%	8	97.069
Student non-resident rate	Parks/Rec	480	492	2.44%	0	97.066
Student non-resident rate - 1 month	Parks/Rec	48	50	4.00%	0	97.066
Matinee resident rate	Parks/Rec	300	312	3.85%	492	97.069
Matinee resident rate - 1 month	Parks/Rec	30	32	6.25%	6	97.066
Matinee non-resident rate	Parks/Rec	360	372	3.23%	24	97.066
Matinee non-resident rate - 1 month	Parks/Rec	36	37	2.70%	0	97.069
All-inclusive - member - effective December 6, 2012	Parks/Rec	420	432	2.78%	444	97.066
All-inclusive - non-member - effective December 6, 2012	Parks/Rec	908	935	2.89%	0	97.066
OCM						
General Fees & Charges:						
Birth certificates (January 1, 2010)	General	10 first/4 additional				5.36

Add prior approved fees

New Fee

Change to fee

	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
Death certificates (January 1, 2013)	General	14 first/6 additional				5.36
On-line data entry fee by city staff (January 1, 2010)	General	10				N/A
Solicitor/Peddler Permit Original Application	General	55				117.01(b)
Solicitor/Peddler Permit Renewal	General	40				117.40
Electric Car	General	1 per Hour				N/A
Licenses:						
Raffle License	General	40				110.150
Tobacco License	General	500				135.138(f)
Auctioneers License	General	5 Daily & 1.00 per employee				110.026
Factories and Slaughterhouses	General	500				110.047
Mobile Auto Service	General	50 per unit				110.200
Athletic Contests	General	50 per day				112.0029B)
Bowling Alley	General	10 per lane per year				112.025
Circuses	General	100 per day circus conducted				112.041
Circuses - Side Show	General	50 per day circus conducted				112.042
Motion Pictures - Establishment capacity 500 or more persons	General	.50 per seat				112.075
Public Dances	General	500				112.112
Theatrical Performances - less than 500 persons	General	100				112.126
Theatrical Performances - more than 500 persons	General	150				112.126
Theatrical Performance not covered by 112.126	General	25 per day				112.127
Junk Yard or Junk Shop	General	75				114.22
Junk Dealer collected by vehicle	General	20 per vehicle				114.23
Pawnbroker	General	100				116.03
Expressmen and Draymen	General	25				118.156
Alcoholic and Beverages:						
Class A-1	General	2,700				111.036
Class A-2	General	1,500				111.036
Class A-3	General	275				111.036
Class B-1	General	2,500				111.036
Class C-1	General	2,600				111.036
Class C-2	General	3,000				111.036
Class D-1	General	2,500				111.036
Class E-1	General	3,000				111.036
Class F-2	General	100 for each 48 hour period or any part thereof: 50 not for profit with proof of 501 (c)3 status				111.036

Add prior approved fees
 New Fee
 Change to fee

	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
Class F-3	General	75 for each 48 hour period or any part thereof: 50 not for profit with proof of 501 (c)3 status				111.036
Class F-4	General	500 per vendor for the duration of the sporting event				111.036
Class F-5	General	1,100				111.036
Class F-6	General	600				111.036
Class G-1	General	200				111.036
Class G-2	General	600				111.036
Class I-1	General	150				111.036
Class I-2	General	100				111.036
Class I-3	General	100				111.036
Class J	General	500				111.036
Class K	General	40/each 7 day license period				111.036
Annual Renewal	General	150 renewal existing or change in owners or officers				111.036
Application Fee	General	300 new license				111.043
Application for Change in Owners or Officers	General	150				111.043
Liquor License Penalty Fee	General	25				111.036
Impact Fees:						
Library	Library	see ordinance				150.023
Fire and Emergency Services	General	see ordinance				150.023
Park Site	PPL	see ordinance				150.023
Park Development	PPL	see ordinance				150.023
Police	General	see ordinance				150.023
Public Works	General	see ordinance				150.023
School District 67 (information only)	pay School	see ordinance				150.023
High School District 115 (information only)	pay School	see ordinance				150.023
Police						
Fines & Penalties:						
Overtime Parking - Lot (base fee - 1st Offense)	General	25/75/125				73.99
Improper Parking - Lot (base fee - 1st Offense)	General	25/75/125				73.99
Parking in Prohibited Area- Lot (base fee - 1st Offense)	General	25/75/125				73.99
Overtime Parking - Other (base fee - 1st Offense)	General	25/75/125				73.99
Improper Parking - Other (base fee - 1st Offense)	General	25/75/125				73.99
Parking in Prohibited Area- Other	General	25/75/125				73.99
Parking at Boat Ramp (base fee - 1st Offense)	General	125/250/350				73.99
No Vehicle License (base fee - 1st Offense)	General	75/100/125				74.99

Add prior approved fees

New Fee

Change to fee

	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
No parking east of Sheridan Road (base fee - 1st Offense)	General	125/150/175				73.99
No Animal License (base fee - 1st Offense)	General	15/25/35	\$0		0	91.032
Dog-At-Large (base fee - 1st Offense)	General	40/50/100				91.999
Code Violations	General	variable				Variable
Motor Code Violations	General	variable				Variable
Recreational Powered Device Violation	General	100 - 300				79.11
Dog Barking (base fee - 1st Offense)	General	40/50/100				91.999
Dog Impound	General	25				91.014
Leaf Burning	General	100				94.2
Handicapped Parking	General	250				73.21
Dog Public Nuisance	General	100/500/750				91.999
Burglar Alarm Fees	General	0/50/100/250				110.125
Vehicle Immobilization fee	General	100				73.50
E-911 Surcharge	E911 Fund	0.65				39.181
Copies of Accident Reports	General	5				71.032
FOIA copy fees >50 pages	General	.15 per page				33.3
Transient Merchant License	General	100.00				117.99
Fire						
General Fees & Charges:						
Ambulance-Resident ALS transport	General	1,300.00				94.51
Ambulance-Resident ALS2 transport	General	1,400.00				94.52
Ambulance-Resident BLS transport	General	1,200.00				94.53
Ambulance-Non Resident ALS transport	General	1,700.00				94.54
Ambulance- Non Resident ALS2 transport	General	1,800.00				94.55
Ambulance-Non Resident BLS transport	General	1,600.00				94.56
Ambulance - Mileage	General	11.00 per mile				94.58
Fireworks Permit	General	250				94.5
Open Burn Permit	General	100				94.5
Bonfire Permit	General	100				94.5
Fire Watch	General	Overtime hourly Rate				94.5
Annual Fire Pump Test	General/Water	10 Admin Fee + Water Usage				94.5
Annual Inspections - 4th re-inspection	General	100				94.5
Annual Inspections - 5th re-inspection	General	200				94.5
Annual Inspections - 6th re-inspection	General	400				94.5
Fire Alarm Fees	General	0/50/100/250				110.125
Hazardous Substance Incident						

Add prior approved fees

New Fee

Change to fee

	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
Level I Hazardous Substance Incident	General	250 per day during hazard substance incident occurs or removal activities				41.01
Level II Hazardous Substance incident	General	500 per day during hazard substance incident occurs or removal activities				41.01
Level III Hazardous Substance incident	General	1,000 per day during hazard substance incident occurs or removal activities				41.01
Miscellaneous Materials Cost - Level I incident	General	50				41.01
Miscellaneous Materials Cost - Level II incident	General	100				41.01
Miscellaneous Materials Cost - Level III incident	General	500				41.01
Reimbursable Costs	General	100% of cost incurred				41.01
Senior Resources						
Membership Dues:						
Residents of Lake Forest, Lake Bluff and unincorporated						
Lake Forest and Lake Bluff	Senior Resources	35 per person				97.087
		55 per family				97.087
Outside of Lake Forest and Lake Bluff	Senior Resources	45 per person				97.087
		75 per family				97.087
Circuit Breaker participants Lake Forest and Lake Bluff residents only	Senior Resources	10 per person				97.087
		15 per family				97.087
Car and Bus rides	Senior Resources	3/fee each direction				97.087
		6 round trip				97.087
Taxi subsidy- Lake Forest and Lake Bluff residents living within the Lake Forest High School District	Senior Resources	16 coupons/month for a value of 3/each				97.087

Special Events						
Special Event Fees:						
Application Fee	General	50				10.13
Application Fee - Late Fee	General	50% of fee per 30 days				10.13
Escrow Deposit - Special Events	General	500				10.13
Police Officer hourly rate	General	103	106	3.00%	2,700	10.13
Firefighter/Paramedic hourly rate	General	99	102	3.00%	350	10.13
Police and Fire Vehicle	General	110				10.13
Public Works hourly rate	General	78	80	3.00%	62	10.13
Parks hourly rate	Parks/Rec.	78	80	3.00%	62	10.13
Special Event Inspection	General	100				94.5
Tent Permit	General	100 or .05 per sq ft				94.5
A-Frame Barricades	General	5				98.011
Barricades 1 - 10	General	40				98.011
Parking Cones	General	1				98.011
Bleacher keep in park	General	50				10.13

Add prior approved fees
 New Fee
 Change to fee

	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
Bleacher move to another location	General	195				10.13
Litter Barrels 1-6	General	14				10.13
Picnic Tables 1 - 6	General	32				10.13
Grills	General	195				10.13
Inflatable amusement inspection	General	100				94.5
Carnival rides	General	200				94.5
Filming Class A - Application	General	150				
Filming Class B - Application	General	100				
Filming Class C - Application	General	50				
Filming Class A - Permit	General	475				
Filming Class B - Permit	General	375				
Filming Class C - Permit	General	125				
Filming Class A - Deposit (Refundable)	General	1000				
Filming Class B - Deposit (Refundable)	General	500				



LAKE FOREST
COUNTRY DAY SCHOOL

January 26, 2026

Mayor Tack
The City of Lake Forest
220 East Deerpath
Lake Forest, IL 60045

Dear Mayor Tack,

Lake Forest Country Day School is asking for the City Council's consideration of a waiver for the requirements of the fidelity bond, with regards to our LFCDS – Cartier Bracelet raffle which is valued at approximately \$9,900. We anticipate the number of tickets to be sold at 400.
Thank you in advance for your consideration.

Sincerely,

A handwritten signature in dark ink, appearing to read "Sarah Thomas". The signature is fluid and cursive, with a long horizontal stroke at the end.

Sarah Thomas
Director of Development

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF LAKE FOREST, ILLINOIS
REALLOCATING 2026 VOLUME CAP
TO THE VILLAGE OF BUFFALO GROVE, ILLINOIS**

WHEREAS, the City of Lake Forest, Lake County, Illinois the (“City”), is a municipality and a home rule unit of government duly organized and validly existing under Section 6(a) of Article VII of the 1970 Constitution and laws of the State of Illinois; and

WHEREAS, certain tax exempt private activity bonds may be issued only if sufficient volume cap pursuant to Section 146 of the Internal Revenue Code of 1986, as amended (the “Code”), is available for the bonds; and

WHEREAS, pursuant to the Code, the City has been allocated volume cap equal to \$135.00 per resident of the City in calendar year 2026, or \$2,651,670 for the issuance of such tax exempt private activity bonds; and

WHEREAS, pursuant to Section 6 and Section 6.1 of the Illinois Private Activity Bond Allocation Act, 30 ILCS 345/1 *et seq.* (the “Bond Allocation Act), and the Guidelines and Procedures promulgated thereunder, the City may, prior to May 1, 2026, reallocate to other home rule units of government the volume cap allocated to the City by the Code for their issuance of such tax exempt private activity bonds or for subsequent transfer or reallocation; and

WHEREAS, the City has not used any of its 2026 volume cap and has no present intention to use the same; and

WHEREAS, the Lake County Partnership for Economic Development, Inc. has offered Lake County home rule communities the opportunity to participate in a program to combine their respective volume cap allocations and create a Private Activity Bond Clearinghouse Pool (the “Pool”) to facilitate the issuance of tax-exempt private activity bonds to finance, manufacturing and multi-family housing commercial projects in Lake County, Illinois, for economic development purposes (“Eligible Projects”); and

WHEREAS, the Village of Buffalo Grove, a home rule unit of government (“Buffalo Grove”), pursuant to its Resolution No. 2001-51 adopted December 17, 2001, agreed to host the Pool and to reserve its own volume cap, and accept volume cap reallocated to Buffalo Grove by other home rule units of government, for the issuance of tax-exempt private activity bonds placed through the Pool to finance Eligible Projects; and

WHEREAS, Buffalo Grove has requested that the City reallocate all of its 2026 volume cap to Buffalo Grove to be used for the issuance of tax-exempt private activity bonds placed through the Pool to finance Eligible Projects;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE FOREST, LAKE COUNTY, ILLINOIS, as follows:

Section 1: Recitals. The foregoing recitals are incorporated in and made a part of this Resolution by this reference as findings of the City Council.

Section 2: Transfer and Reallocation of 2026 Volume Cap. Pursuant to Section 6 and Section 6.1 of the Bond Allocation Act and the Guidelines and Procedures promulgated thereunder, the City irrevocably agrees to, and does hereby, transfer and reallocate all of its 2026 volume cap to Buffalo Grove to be used for the issuance of tax-exempt private activity bonds placed through the Pool to finance Eligible

Projects as directed by the Advisory Committee created pursuant to Buffalo Grove Resolution No. 2001-51.

Section 3: Agreement. This Resolution shall constitute the agreement of the City to a different allocation under Section 146(e)(3) of the Code and the writing required under Section 6 of the Bond Allocation Act.

Section 4: Warranty. The City covenants and warrants that it has taken no action or issued bonds that would abrogate, diminish, or impair its ability to fulfill the written agreement, covenants, and undertakings on its part under this Resolution.

Section 5: Authorization. As required by the Bond Allocation Act and the Guidelines and Procedures promulgated thereunder, a certified copy of this Resolution shall be transmitted to the Office of the Governor of the State of Illinois. Any and all appropriate and proper officers, officials, agents, and employees of the City are hereby authorized, empowered, and directed to take all necessary and advisable actions, and to execute all such documents and certificates, as may be necessary to further the purposes and intent of this Resolution.

Section 6: Maintain Record. The City shall maintain a written record of this Resolution in its records for so long as the bonds to which the volume cap transferred by this Resolution is reallocated remain outstanding.

Section 7: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval as required by law and is enacted by the City pursuant to its powers under the laws of the State of Illinois and the Illinois Constitution of 1970 and its home rule powers.

PASSED this _____ day of _____, 2026

AYES:

NAYS:

ABSENT:

APPROVED this _____ day of _____, 2026

Mayor

ATTEST:

City Clerk

THE CITY OF LAKE FOREST

ORDINANCE NO. 2026 - ____

AN ORDINANCE AMENDING CHAPTER 78, PARKING AND LOADING SCHEDULES

WHEREAS, The City of Lake Forest is a home rule, special charter municipal corporation; and

WHEREAS, the City has, in the past, adopted various Schedules relating to Parking and Loading in and around the Business Districts and in other areas throughout the community; and

WHEREAS, it is appropriate from time to time to review and revise said Schedules in response to the ever changing mix of businesses in the District and to support economic vitality; and

WHEREAS, the recent review of parking regulations for parking lots and on street spaces was conducted with input from business owners, employees, and residents of the community; and

WHEREAS, the changes as proposed are intended to prioritize convenience for customers who support local businesses while also ensuring adequate, easily accessible, and clearly identified parking areas for employees and commuters; and

WHEREAS, the proposed amendments serve to preserve and protect the character of the community and quality of life by supporting thriving business districts, promote life safety, and support property values: and

WHEREAS, from time to time it is appropriate for the City to review and amend the Code to update, provide clarification, and address current issues, and

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF LAKE FOREST, COUNTY OF LAKE, STATE OF ILLINOIS, AS FOLLOWS:

SECTION ONE: **Recitals.** The foregoing recitals are hereby adopted by this reference as the findings of the City Council and are hereby incorporated into this Section as if fully set forth.

SECTION TWO: **Amendments to Chapter 78 entitled "Parking and Loading Schedules"**

CHAPTER 78 PARKING AND LOADING SCHEDULES

- I. Restricted parking areas.
- II. Curb loading zones
- III. Reserved
- IV. Bus stops
- V. Parking east of Sheridan Road
- VI. On street parking prohibited
- VII. No parking; tow away zone
- VIII. City parking lots - Identified
- IX. City parking lots - time limits/requirements
- X. Central Business District On Street parking time limits (30 minutes)
- XI. Central Business District On Street parking time limits (90 minutes)
- XII. Parking time limits (two hour)
- XIII. No parking during school hours
- XIV. No parking between 3:00 a.m. and 5:00 a.m.

Schedules I through VII – No amendments proposed

Schedule VIII – is hereby replaced in its entirety as reflected in Exhibit A attached hereto and made a part hereof.

Schedule IX is hereby replaced in its entirety as reflected in Exhibit B attached hereto and made a part hereof.

Schedule X is hereby replaced in its entirety as reflected in Exhibit C attached hereto and made a part hereof.

Schedule XI is hereby replaced in its entirety as reflected in Exhibit D attached here to and made a part hereof.

Schedule XII is hereby replaced in its entirety as reflected in Exhibit E attached hereto and made a part hereof.

Schedules XIII and XIV – No amendments proposed.

SECTION THREE: **Effective Date.** This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form in the manner provided by law.

Passed this ____ day of _____, 2026

AYES:

NAYS:

ABSENT:

ABSTAIN:

Approved this ____ day of _____, 2026

Mayor

ATTEST:

City Clerk

EXHIBIT A

SCHEDULE VIII. CITY PARKING LOTS - IDENTIFIED.

Lot No.	Location – Central Business District	Common Name
1	East of railroad tracks West of McKinley Road North of Granby Road South of Woodland Road	Scott Street Lot
2	East side of railroad tracks West of McKinley Road North of Westminster South of Granby Road	Westminster Lot
3	East of railroad tracks West of McKinley Road South of Westminster North of Train Depot	North Train Depot Lot
4	East of railroad tracks West of McKinley Road North of Deerpath South of the Train Depot	South Train Depot Lot
5	East of railroad tracks West of McKinley Road South of Deerpath	North Shore Lot
6	Southeast corner of Deerpath and McKinley Road	Upper Gorton Lot
7	Between Forest Avenue and Oakwood Avenue North of City Hall	City Hall Lot
8	Between Forest Avenue and Oakwood Avenue West of the Post Office	Forest Avenue Lot
9	Northwest corner of Deerpath and Oakwood Avenue	Oakwood Lot
10	Between Bank Lane and Oakwood South of Wisconsin Avenue	Quarta Lot
11	East of Bank Lane North of Illinois Road	Bank Lane Parking Deck

EXHIBIT A (continued)

Lot No.	Location – Settlers’ Square Business District (West Lake Forest)	
12	East of Telegraph Road, North of Conway Road	West Lake Forest Train Depot Lot (Lot A)
13	East of Telegraph Road, North of Train Depot	West Lake Forest Train Depot Lot (Lot B)
14	East of Telegraph Road, North of Everett Road	West Lake Forest Train Depot Lot (Lot C)
15	Southeast Corner Everett and Telegraph Roads, North of Fire Station	Fire Station Lot
Lot No.	Location – Forest Park and Forest Park Beach	
16	Parking area adjoining the Forest Park Beach and driveway leading thereto	North Forest Park Beach Lot
17	Parking area adjoining the Forest Park Ramp and the driveway leading thereto	South Forest Park Beach Lot
Lot No.	Location – Old Elm Road	
18	East side of railroad tracks Northwest corner of Sheridan Old Elm Roads	Fort Sheridan Lot

EXHIBIT B

SCHEDULE IX. CITY PARKING LOTS - TIME LIMITS/REQUIREMENTS

Time limits enforced 6:30 a.m. to 6:30 p.m.

Hereafter, the number and location of short-term spaces (30 minute spaces) shall be set and approved under the administrative authority of the City Manager and marked with appropriate signage.

Lot No.	Common Name	Time Limit
1	Scott Street Lot	Daily Fee/CBD Permit/CBD Employees
2	Westminster Lot	Daily Fee/Overnight with Permit/CBD Permit/CBD Employees
3	North Train Depot Lot	Daily Fee/CBD Permit (No CBD Employees)/ <u>30 Minute Quick Stop Along Railroad Tracks as Signed</u>
4	South Train Depot Lot	Daily Fee/CBD Permit (No CBD Employees)
5	North Shore Lot	Daily Fee/CBD Permit/CBD Employees
6	Upper Gorton Lot	90 Minute Library Patron Parking – North Row Only/Remainder Daily Fee/CBD Permit/CBD Employees
7	City Hall Lot	3 Hour Customer Parking/30 Minute Quick Stop Along Forest Avenue as Signed (No CBD Employees)
8	Forest Avenue Lot	3 Hour Customer Parking/30 Minute Quick Stop Along Forest as Signed/SW Corner 6 Spaces Daily Fee or CBD Permit for CBD Employees
9	Oakwood Lot	Daily Fee/CBD Permit/CBD Employees Overnight with Permit North Row Only
10	Quarta Lot	East Portion 3 hours/30 Minute Quick Stop Along Forest Avenue as Signed/West Portion of Lot (West 160') Daily Fee/CBD Permit/CBD Employees
11	Bank Lane Parking Deck	Upper Level East Half – Daily Fee/CBD Permit/CBD Employee Upper Level West Half – 3 Hour Customer Parking

EXHIBIT B (continued)

12	West Lake Forest Train Depot Lot – North End (Lot A)	Permit/Daily Fee/Overnight
13	West Lake Forest Train Depot Lot – Middle (Lot B)	Permit/Daily Fee
14	West Lake Forest Train Depot Lot – South End	Permit/Daily Fee
15	Southeast Corner Everett and Telegraph Roads	Permit
16	North Forest Park Beach Lot	Resident Vehicle Sticker Required
17	South Forest Park Beach Lot	Permit
15	Fort Sheridan Lot	Permit/Overnight Parking

DRAFT

Exhibit C

SCHEDULE X. CENTRAL BUSINESS DISTRICT ON STEEET PARKING TIME LIMITS (30 MINUTES)

Time limits enforced 6:30 a.m. to 6:30 p.m.

Hereafter, the number and location of short-term spaces (30 minute spaces) shall be set and approved under the administrative authority of the City Manager and marked with appropriate signage.

In all areas, identified below, parking is hereby permitted ONLY in delineated parking spaces.

Street	Side	Area
Western Avenue	East side	Market Square South to Mid-Block Between Deerpath and Illinois Road (extending 220' south of Deerpath)
Deerpath	North side	Western Avenue to Bank Lane
Bank Lane	East side	Deerpath North to Alley (extending 130' north of Deerpath)
Northgate	North side	Bank Lane to Forest Avenue

EXHIBIT D

SCHEDULE XI. CENTRAL BUSINESS DISTRICT ON STREET PARKING TIME LIMITS (90 MINUTES)

Time limits enforced 6:30 a.m. to 6:30 p.m.

In all areas identified below, parking is hereby permitted ONLY in delineated parking spaces.

Street	Side	Area
Bank Lane	East side	Westminster South to Market Square
	East side	Market Square South to Deerpath
	West side	Deerpath to Illinois Road
	East side	Illinois Road to Vine Avenue
Deerpath	North side	In front of the Lake Forest Library
	South side	Green Bay Road to Western Avenue
	North side	Forest Avenue to Bank Lane
Forest Avenue	East side	Deerpath to Westminster
Illinois Road	North side	Western Avenue to Oakwood Avenue
	South side	Green Bay Road to Western Avenue
Market Square	North, South, and West sides	All spaces in Market Square
Oakwood Avenue	East side	Vine Avenue to Wisconsin Avenue
	West side	Illinois Road to Deerpath
South Gate	South side	Forest Avenue to Bank Lane
Summit Avenue	East side	Westminster Avenue to Summit Place
Vine Avenue	North side	Green Bay Road to Oakwood Avenue
Western Avenue	East side	Woodland Road to mid-block Between Illinois Road and Vine Avenue (260' south of Illinois Road)

EXHIBIT D (continued)

	East side	Mid-block Between Illinois Road and Vine Avenue (10 southernmost spaces) CBD Permit/CBD Employee Parking Permitted
	West side	140' South of Woodland Road to Market Square and Mid-block Between Deerpath and Illinois Road (starting 220' south of Deerpath) to Vine Avenue
Westminster	North side	Oakwood Avenue to Western Avenue
	South side	Oakwood Avenue to Western Avenue
Wisconsin Avenue	North side	Oakwood Avenue to Western Avenue
	South side	Bank Lane to Western Avenue

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Exhibit E

iSCHEDULE XII. PARKING TIME LIMITS (TWO HOUR).

Street	Side	Area
Gloucester Crossing	North side	Parking in Settlers Square
	South side	West of Waukegan Road Striped and Signed
Laurel Avenue	South side	Western to approximately 105 Laurel
Sunset Place	South side	Green Bay Road to Summit Avenue

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Central Business District Parking Zones

Lot No.	Lot Name
1	Scott St. Lot
2	Westminster Lot
3	North Train Depot Lot
4	South Train Depot Lot
5	North Shore Lot
6	Upper Gorton Lot
7	City Hall Lot
8	Forest Ave Lot
9	Oakwood Lot
10	Quarta Lot
11	Bank Lane Parking Deck

Legend

- Daily Fee/CBD Permit/
- 30 Minute Time Limit
- 3 Hour Time Limit
- Daily Fee/CBD Permit (No Employee)
- Daily Fee/Overnight/CBD Permit/ Employee (Zone 852)
- 90 Minute Zone - Library Parking Only

