

**THE CITY OF LAKE FOREST
CITY COUNCIL AGENDA**
Monday, November 17, 2025
220 E. Deerpath
Lake Forest, IL 60045

Some members of the City Council may be attending a tour at 4:30 pm at the Northwestern Medicine Catherine Gratz Griffin Lake Forest Hospital, 1000 N. Westmoreland, Lake Forest, IL

CALL TO ORDER AND ROLL CALL

6:30pm

Honorable Mayor, Stanford R. Tack

Nancy Novit, Alderman First Ward	Alice Levert, Alderman Third Ward
Peter Clemens, Alderman First Ward	Nick Bothfeld, Alderman Third Ward
Edward U. Notz, Jr., Alderman Second Ward	Eileen Looby Weber, Alderman Fourth Ward
John Powers, Alderman Second Ward	Richard Walther, Alderman Fourth Ward

PLEDGE OF ALLEGIANCE

REPORTS OF CITY OFFICERS

1. COMMENTS BY MAYOR

A. 2025-2026 Board & Commission Appointments and Reappointments

CEMETERY COMMISSION

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Maddie Dugan	APPOINT	3

BOARD OF TRUSTEES POLICE PENSION BOARD

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Eric Siebert	APPOINT	2

A copy of the volunteer profile sheet is available upon request.

COUNCIL ACTION: Approve the Mayor's Appointments

2. COMMENTS BY CITY MANAGER

- A. Community Spotlight**
- NM Catherine Gratz Griffin Lake Forest Hospital
 - Seamus Collins, President
 - Dr. Jeffrey Kopin, MD, Senior Vice President and Chief Medical Officer

3. OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL

4. COMMITTEE REPORTS

FINANCE COMMITTEE



1. Consideration of an Ordinance Establishing the 2025 Tax Levy (First Reading)

PRESENTED BY: Katie Skibbe, Finance Director (847-810-3612)

PURPOSE AND ACTION REQUESTED: Staff requests approving the first reading of an Ordinance establishing the 2025 property tax levy.

BACKGROUND/DISCUSSION: The annual tax levy must be filed with the County Clerk by the last Tuesday in December. The City has a significant reliance on property tax revenue, which represents more than 50% of General Fund revenue.

Spreadsheets related to the proposed tax levy for 2025 are attached (**page 23**) for your consideration. These include: 1) the tax levy limitations under the tax cap; 2) the tax levy distributed by fund without new growth and allowances distributed; 3) the tax levy by fund with new growth and allowances distributed; and 4) an explanation of the tax increase to an average homeowner.

The tax levy to be approved includes the needs of all City departments, as well as for pensions and debt service requirements. A summary of the proposed levy is as follows:

Fund	Proposed 2025 Levy	2024 Extension	\$ Change	% Change
General	17,044,547	16,710,340	334,207	2.00%
Pensions	8,112,826	7,908,269	204,557	2.59%
Parks & Recreation	6,670,558	6,486,086	184,471	2.84%
Capital/Debt	6,090,605	5,237,133	853,472	16.30%
New Growth	308,937	0	308,937	
PTAB/CE Recapture	0	200,136	(200,136)	
Library	5,331,145	5,180,899	150,246	2.90%
Library New Growth	45,073	0	45,073	
Total Tax Levy	43,603,691	41,722,864	1,880,826	4.51%

Ordinance (Excludes Bond Issuances) **39,213,086**

School District #67 levy amounts are not yet available and will be included for final reading on December 1. The school district amounts are estimates and subject to final approval by the School District Board.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
Finance Committee	11/10/25	Discussion of proposed 2025 tax levy
City Council	11/3/25	Determination of a preliminary non-binding estimate of the 2025 levy
Finance Committee	10/20/25	Approval of 2025 Tax Levy Estimate

BUDGET/FISCAL IMPACT: The proposed 2025 tax levy reflects a 4.51% increase over the 2024 tax levy extensions for the City and Library operating funds, as well as the City’s pension and debt service funds. This increase includes:

- A 2.90% property tax capped increase applied to the Parks & Recreation and Library levies
- Debt service bond levies previously approved by City Council ordinances, subject to abatements for debt paid by alternate revenue sources
- Estimated debt service for the Police Facility project, with a partial abatement of the first-year payment
- Increases attributable to new construction
- A 2.00% increase in the General Fund and IMRF pension levies

Police and Fire pension contributions are determined by independent actuarial valuations and reviewed by the Pension Subcommittee. **The average increase for an existing homeowner (based on a \$1,000,000 home) is projected to be approximately \$165, or 3.56%.**

COUNCIL ACTION: Grant first reading of an Ordinance Establishing the 2025 Tax Levy (page 28).



1. Approval of Ordinances Abating 2025 Tax Levies for Various G.O. Alternate Revenue Bond Issues (First Reading)

PRESENTED BY: Katie Skibbe, Finance Director (847-810-3612)

PURPOSE AND ACTION REQUESTED: Staff requests the first reading of ordinances abating 2025 debt service property tax levies.

BACKGROUND/DISCUSSION: The proposed Ordinances provide for the abatement (reduction) of 2025 property taxes levied for the various outstanding general obligation alternate revenue bond issues. The tax levies for all bond issues are established and recorded with the County Clerk at the time the bonds are issued. Therefore, in order to reduce the 2025 bond tax levies, an abatement ordinance must be approved and filed with the County Clerk no later than March 1, 2026. The abatement of these general obligation alternate revenue bonds is possible due to the fact that these bond funds have an adequate revenue source from water sales and/or TIF increment. Therefore, the general obligation tax levy can be abated as was planned at the time the bonds were issued.

The proposed Ordinances (beginning on **page 38**) are as follows:

- An Ordinance Abating a Portion of the Tax being Levied in 2025 for the Annual Payment of the Principal and Interest on the General Obligation Bonds, Series 2015 Bond Issue
- An Ordinance Abating the Total Tax being Levied in 2025 for the Annual Payment of the Principal and Interest on the General Obligation Bonds, Series 2017 Bond Issue

Council will consider an additional abatement ordinance for the 2025 GO Bonds after issuance.

BUDGET/FISCAL IMPACT: A summary of the proposed tax levy abatements is provided below:

2025 Debt Service Levy and Abatements

	Levy per County	TIF	TIF Loan*	Water	Net Levy
2015	633,050.00	(361,687.50)			271,362.50
2017	784,352.50			(784,352.50)	0.00
2019	827,962.50				827,962.50
2021	719,800.00				719,800.00
2023	1,271,750.00				1,271,750.00
2025**	1,533,826.00		(230,000.00)		1,303,826.00
Total	5,770,741.00	(361,687.50)	(230,000.00)	(784,352.50)	4,394,701.00
1% L/C	5,828,448.41				4,438,648.01

COUNCIL ACTION: Grant first reading of the Ordinances Abating 2025 Tax Levies for various general obligation bond issues.



2. Consideration of an Ordinance Approving a Fee Schedule (First Reading)

PRESENTED BY: Diane Hall, Assistant Finance Director (847-810-3614)

PURPOSE AND ACTION REQUESTED: Staff requests approval of the first reading of the proposed Ordinance.

BACKGROUND/DISCUSSION: As part of the budget process, all departments are asked to review their user fees. A comprehensive fee schedule is provided as Exhibit A to the Ordinance approving a fee schedule, which clearly identifies the proposed fee increases highlighted in yellow. Fees highlighted in green are not reflective of changes in existing fees; rather, they are clarifications due to a review of City Code and current practices or the addition of previously approved fees into the Fee Schedule.

Departments have provided supplemental memos justifying their proposed fee adjustments, which are included in the packet beginning on **page 49**.

The following Ordinance is submitted for City Council consideration:

- Ordinance approving a fee schedule (**page 63**)

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
Finance Committee	11/10/25	Discussion of proposed ordinances

BUDGET/FISCAL IMPACT: Annual revenue for the new and increased fees is estimated to be \$3,112 in the General Fund, \$14,600 in the Parks and Recreation Fund and \$61,903 in the Golf Course Fund.

COUNCIL ACTION: Grant first reading of an Ordinance approving a fee schedule.

ENVIRONMENTAL SUSTAINABILITY COMMITTEE



1. **Consideration of an Ordinance Approving a Recommendation from the Environmental Sustainability Committee amending City Code Section 135.108(C) titled “Noise, Generally.” (First Reading and if desired by the City Council, Final Approval)**

PRESENTED BY: *Keri Kaup, Assistant to the City Manager (847-810-3677)*

PURPOSE AND ACTION REQUESTED: The Environmental Sustainability Committee requests consideration of an ordinance amending section 135.108(C) of the City Code to limit the allowable hours for lawn maintenance equipment noise.

BACKGROUND/DISCUSSION: At the City Council meeting on October 20, 2025, the Environmental Sustainability Committee provided an overview of the history of the City’s landscaping noise hours regulations as well as the most recent discussions regarding gas-powered leaf blowers. After considering the impact any changes would have on residents, landscape contractors, and others, the Committee sought direction from the City Council regarding their recommendation to further limit the allowable hours for landscape equipment noise. The recommendation from the Environmental Sustainability Committee was as follows:

Amend the City Code to generally limit the use of all noise-generating lawn maintenance equipment, including, but not limited to, gasoline powered leaf blowers, as follows:

- Monday – Friday: Permitted Hours 7:30am – 7:00pm
- Saturday: Permitted Hours 9:00am – 5:00pm
- Sundays/Holidays: Prohibited

The proposed amendment includes an exception that allows residents to use landscaping equipment on their own property between the following hours:

Monday – Friday: Permitted Hours 7:30am – 7:30pm
 Saturday: Permitted Hours 8:00am – 5:30pm
 Sundays/Holidays: Permitted Hours 10:00am – 5:00pm

The Environmental Sustainability Committee also recommended that any changes become effective with ample time to communicate the update to the landscaping companies in order for them to adjust their schedules accordingly for the season. The City Council stated general support for the recommendation and directed staff to proceed with drafting an ordinance.

If the Code amendment is approved, commercial landscape contractors would be notified of the change through the landscape license process which begins in January each year. Information would be added to the landscape license page of the website and sent directly to contractors with their license. Additionally, communication would be added to the eNews, Dialogue, and other City communication channels so residents are aware of the new hours for contractors. Finally, staff will make a targeted outreach to Homeowners' Associations to notify them of the changes as well.

Enforcement of the noise hours are currently complaint-based and would remain so after the amended hours are implemented. Staff responsible for enforcing this code would begin with education, reminders, and warnings to gain compliance. If repeated violations occur, staff can determine whether it is appropriate to issue a citation or suspend or revoke the company's landscaping license with the City.

An Ordinance amending the City Code, section 135.108(C) titled, "Noise, Generally" is included in the Council packet beginning on **page 69**.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
City Council	10/20/25	Council direction to draft ordinance amendment.
Environmental Sustainability Committee	9/9/25	Consensus on a proposal for City Council consideration.
Environmental Sustainability Committee	7/21/25	Review of survey results and discussion of a proposal to City Council.
Environmental Sustainability Committee	5/14/25	Review of current lawn maintenance noise hours and direction to staff for a draft ordinance amendment.
Environmental Sustainability Committee	2/11/25	Review and discussion of local gas-powered leaf blower bans.
Environmental Sustainability Committee	11/14/24	Discussion and direction to staff to study issue.

COUNCIL ACTION: If determined to be appropriate by the City Council, waive first reading and grant final approval of an Ordinance amending the City Code, Section 135.108(C), titled "Noise, Generally" to amend the allowable hours for the use of noise generating lawn maintenance equipment.

PUBLIC WORKS



- 1. Approval of a Resolution for a Joint Funding Agreement for Federally Funded Construction with the state of Illinois Department of Transportation for Construction of the Waukegan and Westleigh Intersection Project, Section Number 13-00095-00-CH, for a Local Match Estimated at \$982,100, and Authorize the City Manager to Execute Required Agreements and Additional Paperwork as Required by IDOT Related to Work on This Project**

STAFF CONTACT: *Byron Kutz, P.E., Superintendent of Engineering (810-3555)*

PURPOSE AND ACTION REQUESTED: The Public Works Committee and Staff request approval of an IDOT resolution for a Joint Funding Agreement necessary for federally funded construction for the Waukegan-Westleigh intersection project. In addition, Staff requests authority to execute required IDOT agreements and any other paperwork for this project. Approval of the Joint funding agreement (completed and signed Appropriation Resolution along with the locally executed agreement) is required to proceed with the state bidding on January 16, 2026.

BACKGROUND/DISCUSSION: This intersection has frequent north-south rear-end collisions, as well as left-turning collisions. This intersection is also very congested, especially during events at the West Campus. The City’s proposed intersection improvements project will improve the traffic-flow and safety at this intersection by widening the roadway, constructing dedicated left and right turn lanes and adding pedestrian signals, cross-walks, sidewalks, and ADA accessible curb ramps. The proposed improvements along Waukegan Road (IL 43) include installing a dedicated left-turn lane for northbound traffic and a dedicated right and left-turn lane for south-bound traffic. Along Westleigh Road, a dedicated left-turn lane will be added for westbound traffic. The existing traffic signals at this intersection will also be upgraded to accommodate the additional dedicated turning lanes. Pedestrian safety will be improved by upgrading pedestrian signals, with new cross-walks and ADA accessible curb ramps installed throughout the intersection. In January 2022, a call for submissions was released for federal Surface Transportation Program (STP) grant funding via the Lake County Council of Mayors, which the City applied for and received \$2,620,000 federal funding. Execution of the Joint Funding Agreement is required to allow the State to bid out the project since the project is utilizing federal funds, as well as confirming the City’s financial commitment to the City’s local match.

The design-team is coordinating with IDOT on remaining items needed to proceed with bidding the project on the January 16, 2026 State Letting. Tentative construction is scheduled to begin in mid to late March, with substantial completion anticipated in early August—just before the High School West Campus becomes busy with fall sports activities.

PROJECT REVIEW/RECOMMENDATIONS:

Project history is shown dating back to 2020.

Reviewed	Date	Comments
----------	------	----------

Public Works Committee	11/3/2025	Reviewed & Recommended City Council Approval of IDOT Joint Funding Agreement
City Council	11/3/2025	City Council Approval to Grant Easement to ComEd
Public Works Committee	10/20/2025	Reviewed & Recommended City Council Approval to Grant Easement to ComEd
City Council	8/5/2024	City Council Approval to dedicate City Property for Road Purposes as Needed for the Waukegan Westleigh Intersection
Public Works Committee	7/1/2024	Reviewed & Recommended City Council Approval to dedicate City Property for Road Purposes as Needed for the Waukegan Westleigh Intersection
Public Works Committee	4/1/21	Reviewed, recommended Phase II Design for approval
Finance Committee	11/9/2020	Phase II Design Included with Capital Plan

BUDGET/FISCAL IMPACT: Construction of this project will be partially funded by Surface Transportation Program (STP) grant funding. The City submitted for a STP grant through the Lake County Council of Mayors in March 2022 and was notified on October 12, 2022, of an award of \$2,620,000 for construction. The estimated construction cost submitted as part of the October 2025 budget submittal was \$3,602,100 (~\$3,960,000 with 10% local contingency added). The local match represented in the title of this item does not include local contingency as IDOT does not utilize contingency. All cost-estimates are general estimates based on recent bid-tabs and available market-pricing; actual costs will not be known until after the January 16, 2026 State Bidding. Any costs above the available federal funds in general would be local capital funds. The State will pay for the construction work and will invoice the City for the City’s share of the project (with the final invoice sometimes not being paid for several years after project completion due to the extensive amount of closeout paperwork).

Phase III Construction Engineering Services is timed to be awarded at the January 20, 2026 City Council meeting (after construction bids are received). Proposals were opened on 10/6/25 with the selected proposal in the amount of \$398,000 (including 5% contingency). Construction engineering is being funded from FY26 (\$190,000) and FY27 (\$208,00).

Has City staff obtained competitive pricing for proposed goods/services? **No, this project will be bid by IDOT on the January 16, 2026 State Letting.**

Below is an estimated summary of the project budget:

The last accepted cost-estimate by IDOT is \$3,602,100. The City amount requested below in the amount of \$982,100 is the City’s estimated local match of the construction costs less the grant amount of \$2,620,000. The ‘amount requested’ in the table below is only for the local match being authorized and does not include any local contingency or construction

engineering. IDOT does not include local contingency above the award amount in their bidding process. Construction contingency will be added via City Council action once actual bid prices are known.

Funding Source	Amount Budgeted	Amount Requested	Budgeted Y/N
FY 2026 Capital Fund 311-3703-478.78-80	\$605,000	*\$415,000	Y
FY 2027 Capital Fund 311-3703-478.78-80	\$1,133,000	**\$567,100	***N

*\$415,000 of the FY26 Budget is available for the local construction match as the remaining \$190,000 was allotted for a portion of Construction Engineering.

**\$567,100 of the FY27 Budget is available for the local construction match as \$208,000 is allotted for a portion of Construction Engineering, and \$357,900 for remaining construction costs not covered by the grant.

***This is included as part of the FY27 budget development process.

The City is directly responsible for any additional local match needed above the available federal grant funds. From the IDOT Bureau of Local Roads (BLR) Manual for project bids considered within the anticipated cost range for a project: *'The local agency must concur with the award. To expedite the contract award process, form BLR 05310 states that executing the joint agreement constitutes concurrence in the award of the construction contract to the lowest responsible bidder. The local agency is responsible for providing the district with verbal concurrence after the letting.'* For projects with bids that are considered outside the anticipated cost range for a project, IDOT internally will discuss the issues concerning the project. If IDOT believes that an award may be possible, the district would then contact the local agency to obtain their concurrence and notify the Central IDOT office of the local agency's consent.

COUNCIL ACTION: Approval of a Resolution for a Joint Funding Agreement for Federally Funded Construction with the state of Illinois Department of Transportation for Construction of the Waukegan and Westleigh Intersection Project, Section Number 13-00095-00-CH, for a Local Match Estimated at \$982,100, and Authorize the City Manager to Execute Required Agreements and Additional Paperwork as Required by IDOT Related to Work on This Project



2. Award of the Low Bid for the McLennon-Reed Bridge Repairs Project to Dunnet Bay Construction and Authorize the City Manager to Execute an Agreement in the Amount of \$1,976,924 and a Contingency in the Amount of \$198,076 for a Total Project Cost of \$2,175,000. Also, Approval of Structural Engineering Construction Assistance Services for the McLennon-Reed Bridge Repairs Project to Wiss, Janney, Elstner Associates, Inc., and Authorize the City Manager to Execute an Agreement in the Amount of \$74,431 to Include a Contingency in the Amount of \$5,569 for a Total Cost of \$80,000

STAFF CONTACT: Byron Kutz, P.E., Superintendent of Engineering (810-3555)

PURPOSE AND ACTION REQUESTED: The Public Works Committee and City staff are requesting approval of the repairs for the McLennon-Reed Bridge to Dunnet Bay Construction for a total of \$2,175,000 including contingency. Also, approval of a consultant agreement to Wiss, Janney, Elstner Associates, Inc. (WJE hereafter) for construction assistance for a total of \$80,000 including contingency.

BACKGROUND/DISCUSSION: This bridge from 1978 carries Lake Road over a ravine between Woodland Road and Spruce Avenue. The bridge consists of a concrete deck supported by four weathering steel beams, which are spliced to span continuously over three spans. This bridge is considered a “high-priority” in the 2020 Bridge Inspection Report as well as all subsequent inspection reports since. Overall, the bridge is in fair condition therefore not requiring replacement but there are several items requiring repair or maintenance. Ongoing erosion of the ravine slopes requires slope stabilization measures to avoid further undermining adjacent to the concrete foundations. At the bottom of the slopes is a deteriorated concrete drainage channel which will be replaced with a gravel channel to avoid further erosion adjacent to the bridge foundations. Deck patching repairs have been performed over the years as a temporary solution. Based on the current condition of the concrete bridge deck and the anticipated rate of future deterioration, the bridge deck is not cost effective to repair and therefore is recommended for replacement at this time. At the same time, it is recommended to repair the broken pipe-supports suspended underneath the bridge. The painted steel frame is exhibiting corrosion and section-loss which requires repairing the steel as well spot-painting to protect the steel members from further corrosion.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
Public Works Committee	10/20/2025	Reviewed & Recommended City Council Approval of Construction and Construction Assistance
Finance Committee	11/12/2024	Included with FY '27 Capital Plan
Public Works Committee	4/19/2022	Reviewed & Recommended City Council Approval of Design Engineering Services
Finance Committee	11/8/2021	Included with FY '23 Capital Plan
Finance Committee	11/9/2020	Reviewed Findings of 2020 Bridge Inspection Report

BUDGET/FISCAL IMPACT: The construction of this project was originally scheduled for FY2024 and has since been rescheduled to align with the adjacent Lake Woodbine Bridge project, helping to minimize disruption to local residents by limiting construction to a single season. The FY27 budget submittal last year as of October 2024 was \$1,880,000 for both construction and inspection. The FY27 budget submitted to the Finance Department on October 10, 2025 has been adjusted per the bid and proposal pricing received.

Construction:

Seven contractors picked up plans, with a total of three bids received. The project-team will work with the City’s Communications team to ensure progress updates are provided weekly to the public.

Has City staff obtained competitive pricing for the construction? **Yes**

The following is a summary of the three construction bids received.

Company Name	Bid Amount
Dunnet Bay Construction	*\$1,976,924
Lorig Construction Co	\$2,017,462
Michels Construction, Inc.	\$3,252,538

*\$2,175,000 with ~10% contingency.

The low bidder, Dunnet Bay Construction, was also the low bidder for the adjacent Lake Woodbine Project just south of this bridge, which is being built concurrently.

Inspection:

City staff typically inspect most construction projects, allowing for consistent monitoring of work progress, coordination with contractors, and effective communication with local stakeholders such as residents and businesses. Staff will still perform the day-to-day Resident Engineering tasks but will rely on a licensed structural engineer to answer contractor questions, review demolition and erection procedures, various site visits, and testing of concrete. The Engineering Section solicited Request for Proposals (RFP) from professional engineering firms to perform these structural engineering construction assistance services. Eleven firms acquired the RFP package, and three submitted a proposal. The proposals were reviewed by City Staff.

Has City staff obtained competitive pricing for the night-time inspection services? **Yes**

The following is a summary of the proposals received:

Company Name	Proposal Amount
BLA	\$73,920
WJE	*\$74,431
Innova Consulting	\$82,453

*\$80,000 with ~7% contingency.

Overall Total:

Below is an estimated summary of the project budget for which the FY27 Funding Source is Local Capital Funds Account Number 311-3703-478.78-76:

Amount Budgeted	Total Construction Costs w/ Contingency	Inspection Costs w/ Contingency	Amount Requested	Budgeted Y/N
*\$1,880,000	\$2,175,000	\$80,000	\$2,255,000	**Y

*The FY27 budget submittal last year as of October 2024 was \$1,880,000 for both construction and inspection.

**The additional \$375,000 required was included in the revised FY27 budget that was submitted to the Finance Department on October 10, 2025.

Staff is requesting that funds be advanced as it is necessary for construction to begin in late March or early April, which is prior to start of the FY27 Budget (May 1, 2026).

COUNCIL ACTION: Award of the Low Bid for the McLennon-Reed Bridge Repairs Project to Dunnet Bay Construction and Authorize the City Manager to Execute an Agreement in the Amount of \$1,976,924 and a Contingency in the Amount of \$198,076 for a Total Project Cost of \$2,175,000. Also, Approval of Structural Engineering Construction Assistance Services for the McLennon-Reed Bridge Repairs Project to Wiss, Janney, Elstner Associates, Inc., and Authorize the City Manager to Execute an Agreement in the Amount of \$74,431 to Include a Contingency in the Amount of \$5,569 for a Total Cost of \$80,000

5. ITEMS FOR OMNIBUS VOTE CONSIDERATION



- 1. Approval of a Resolution of Appreciation for Retiring Members of Boards and Commissions as follows:**

BOARD, COMMISSION OR COMMITTEE	NAME OF MEMBERS(S)
CEMETERY COMMISSION	Robert Thornbough and Robert Worobow

A sample of the resolution is included in the packet on **page 68**.

COUNCIL ACTION: Approve the Resolution of Appreciation for Retiring Members of Boards and Commissions



- 2. Consideration of a Request to Waive the Fidelity Bond Requirement in Connection with Holding the Raffles in the City of Lake Forest for School of St. Mary (Approval by Motion)**

STAFF CONTACT: Margaret Boyer, City Clerk (847.810.3674)

PURPOSE AND ACTION REQUESTED: Staff requests City Council consideration of waiving the fidelity bond requirement in connection with two proposed raffles from the School of St. Mary to be held on January 30, 2026, and March 13, 2026.

BACKGROUND: In January 2020, the City Council approved an Ordinance Amending Chapter 110, titled "Licenses and Miscellaneous" related to Raffles, to align these sections with recent State of Illinois Legislation. Section 110.0149, J, allows the raffle manager designated by the organization to seek a waiver of the bond requirement from the City Council.

At this time, the School of St. Mary is requesting a waiver of the bond requirement and has submitted two requests. A copy of the request letter can be found beginning on **page 72**

BUDGET/FISCAL IMPACT: N/A

COUNCIL ACTION: Consideration of a Request to Waive the Fidelity Bond Requirement in Connection with Holding a Raffle in the City of Lake Forest for the School of St. Mary (Approval by Motion).



- 3. Approval of Finance Recommendation to Waive the RFP Process and Authorize a Contract for Credit Card Processing to BS&A for the City's Financial Software, CardConnect for the Recreation Department, and GolfNow for the Golf Department payment operations.**

STAFF CONTACT: *Diane Hall, Assistant Finance Director (847-810-3614)*

PURPOSE AND ACTION REQUESTED: Staff requests City Council approval to waive the Credit Card RFP process for 3 vendors that cover credit card processing for the City's Financial Software, Recreation and Golf. The remaining operations will go out for RFP.

BACKGROUND/DISCUSSION: The City currently has a credit card processing contract with Core/AMS that will expire July 27, 2026. This contract includes credit card processing for the City's financial software, Recreation and Golf Departments and other City processes, such as online vehicle license purchasing. Staff was able to negotiate the most recent contract to allow for the ability to terminate individual merchant accounts without early termination fees or penalties which has allowed our staff the opportunity to review current practices and make changes that are beneficial to the City. During the budget process, the need to contract for credit card processing directly through current City software providers was identified. Software providers are increasingly offering integrated payment processing solutions that eliminate third party gateway services and streamline features such as centralized transaction data, automated reconciliation, and all-inclusive pricing. The current integration between the City's software and Core/AMS requires multiple payment gateways, which increase costs and add complexity to our systems. Therefore, it is both operationally and financially beneficial to split our credit card operations into separate credit card processing contracts that specialize in the individual software that is being used by each department.

After a comprehensive review of the City's current financial software and credit card processing systems, staff recommends transitioning from AMS/Core credit card processing to BS&A Software's integrated credit card processing solution. BS&A's system is specifically designed to work seamlessly with the City's current financial software. This allows for smoother transactions, better reporting, and fewer third-party dependencies all while utilizing modernized in-person credit card processors and allowing additional payment methods. This change would provide a more efficient, user-friendly, and cost-effective system for both residents and City staff. It simplifies internal processes, reduces third-party confusion, and enhances the customer experience. In contrast, remaining with AMS/Core would require continued reliance on external systems, increasing administrative complexity and the

likelihood of technical or payment-related issues. Furthermore, renewing with AMS/Core would require entering a three-year contract with early termination penalties, limiting the City's flexibility for future improvements. An additional benefit that BS&A's credit card processing program offers is access to a modern online payment portal that supports Apple Pay and Google Pay, offering more flexibility and convenience to residents and contractors. In addition, the system automatically updates expired credit card information, reducing chargebacks and NSF fees. Moreover, BS&A will not charge any implementation fees, and choosing their system will also help us avoid future fees for utilizing a third-party vendor for credit card processing in the near future.

Our review also identified ongoing issues with the Golf Department's current use of AMS/Shift4 for credit card transactions. Currently, all online golf credit card payments are routed through the Recreation system, which creates inefficiencies for both departments and confusion for residents attempting to register for golf programs. To resolve these issues and align operations, staff recommend transitioning to GolfNow's credit card processing system. Since GolfNow is already the platform used for the City's golf operations, using GolfNow's integrated credit card processing will allow the Golf department to fully utilize the software's built-in capabilities and streamline payment processes. This includes contactless payments, advance food ordering, billing for tee time no-shows, and accepting credit card payments at beverage carts. It will also improve troubleshooting for City staff and save \$12,000 annually. By contrast, if the City were to continue with AMS/Shift4, it would experience continued inefficiencies and incur additional costs of about \$4,500 per year as a result of the newly announced Shift4 fee increases.

The Recreation department currently uses CardConnect as a gateway provider, meaning the system is already partially integrated into the City's existing payment structure. By expanding this relationship to include credit card processing, the City can achieve full integration with minimal transition efforts and simplify overall data management, making it easier to troubleshoot and reconcile transactions. Additionally, modern payment terminals and handheld devices would now be available to replace current ageing terminals. Conversely, renewing the existing contract with AMS would maintain multiple vendor relationships and redundant processes, resulting in additional administrative complexity and higher long-term costs. Moving forward with CardConnect would save the City over \$1,500 annually compared to staying with AMS.

The remaining City Credit Card processing operations will be included in an upcoming RFP.

The comparison between the recommended contracts and current contracts are below:

Company Name	Estimated Dollar Amount
City's Financial Software	
BS&A	\$132,128.94
AMS/Invoice Cloud	\$115,175.05
Golf Department	Estimated Dollar Amount
GolfNow	\$59,048.40
AMS/Shift4	\$71,362.98
Recreation Department	Estimated Dollar Amount
CardConnect	\$74,063.65
AMS	\$75,537.56

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
City Council	7/21/2025	City Council approved 1-year extension with Core/Automated Merchant Services
City Council	7/17/2023	City Council approved 2-year extension with Automated Merchant Services
City Council	6/6/2020	City Council approved 3-year contract with Automated Merchant Services

BUDGET/FISCAL IMPACT: Credit card processing fees are assessed to various funds based on the point-of-sale location and are projected to produce savings by switching to specialized payment systems for Golf and Recreation departments and a 14% increase in expense for the City’s financial software.

Has City staff obtained competitive pricing for proposed goods/services? **No**

If no, indicate the specific exception or waiver requested:
 Administrative Directive 3-5, Section 6.2 – Waiver of Procedures

FY2026 Funding Source	Amount Budgeted	Amount Requested	Budgeted? Y/N	
Multiple Funds	\$282,923	\$282,923	Y	

COUNCIL ACTION: Approval of Finance Recommendation to Waive the RFP Process and Authorize a Contract for Credit Card Processing to BS&A for the City’s Financial Software, CardConnect for the Recreation Department and GolfNow for the Golf Department Payment Operations.



4. Approval of a One Year Contract with American Printing Technologies for Processing Vehicle Licenses in an Amount Not to Exceed \$40,000

STAFF CONTACT: *Diane Hall, Assistant Finance Director (847-810-3614)*

PURPOSE AND ACTION REQUESTED: Staff requests City Council award a one-year contract representing the 4th year of a potential five-year agreement, based on performance, for the processing of the City’s vehicles to American Printing Technologies.

BACKGROUND/DISCUSSION: Staff requested a one-year contract approval to allow for review of the vehicle license program. The City’s vehicle license is used to provide funding for the Streets Department operating expenses, the vehicle license is also used to access the beach and compost center. Additionally, staff reviewed the use of the City’s current financial system to continue with the full process in-house. Staff will continue to research options over the coming year but are not making any new recommendations for changes at the current time. American Printing Technologies offers online purchases of vehicle licenses, as well as fulfillment services and is the City’s current vendor. The City will supply the vehicle licenses.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
City Council	11/18/24	City Council approved one year contract to American Printing Technologies.

BUDGET/FISCAL IMPACT:

Has City staff obtained competitive pricing for proposed goods/services? **Yes**

Below is an estimated summary of Contract budget:

FY2026 Funding Source	Amount Budgeted	Amount Requested	Budgeted? Y/N
Finance Operating	\$40,000	\$40,000	Y

COUNCIL ACTION: Approval of Contract with American Printing Technologies for Processing Vehicle Licenses in an Amount Not to Exceed \$40,000



5. Approve a Resolution Authorizing the City Manager to Execute Agreements pertaining to Settlement of the 3M PFAS Class Action Lawsuit

STAFF CONTACT: George Issakoo, Deputy City Manager 847-810-3680

PURPOSE AND ACTION REQUESTED: The action requested today is a formal authorization to allow the City Manager to execute any necessary documents pertaining to the settlement of the 3M PFAS Class Action Lawsuit.

BACKGROUND/DISCUSSION: In 2023, the City Council approved an engagement with the Driscoll Firm , LLC, and their partner agencies to pursue a class action litigation against companies that have contributed to the production or infiltration of PFAS in water distribution systems. As was explained in the previous approval, the City's intent with this lawsuit was to protect ratepayers and ensure future costs associated with removing PFAS from its water supply are borne by the companies responsible for creating the contamination.

It is important to note that City of Lake Forest's drinking water meets and exceeds all relevant Illinois and Federal regulations for drinking water. However, filtration requirements may

change and become more stringent over time. The settlement funds associated with this lawsuit are required to be earmarked for these potential costs.

The 3M company has agreed to a class-wide settlement that was subsequently approved by the court. The City's portion of those payments amounts to \$433,803 which will be paid through installments.

BUDGET/FISCAL IMPACT: The City's settlement amount is \$433,803.

COUNCIL ACTION: Approve a Resolution (**page 74**) Authorizing the City Manager to Execute Agreements pertaining to Settlement of the 3M PFAS Class Action Lawsuit.



6. Approval of a Resolution Authorizing the City Manager to Execute a Settlement Agreement with Monsanto Company Regarding PCB Contamination of Stormwater

STAFF CONTACT: George Issakoo, Deputy City Manager 847-810-3680

PURPOSE AND ACTION REQUESTED: The purpose of this item is to provide Authorization to the City Manager to execute a Settlement Agreement with Monsanto Company regarding PCB Contamination of Stormwater.

BACKGROUND/DISCUSSION: In February 2023, the City Council authorized the City Manager to join neighboring Municipal Separate Storm Sewer System (MS4) Communities to pursue a class action lawsuit against the Monsanto Company for their production of polychlorinated biphenyls (PCB's) and their associated environmental harm. The City of Lake Forest, along with other MS4 communities, will be obligated to participate in a coordinated regional initiative to reduce PCB concentrations in Lake Michigan in accordance with new U.S. Environmental Protection Agency (EPA) regulations that limit the discharge into the lake. Compliance with these regulations will likely result in an unfunded mandate for the City.

The case has now reached an agreement in principle on settlement. Under the terms of the Settlement Agreement, the City would be entitled to guaranteed compensation in the amount of \$636,951, with the possibility of additional compensation after five years or upon the resolution of separate cases by the Monsanto Defendants.

BUDGET/FISCAL IMPACT: The City's settlement amount would be \$636,951, with the possibility of additional compensation after five years or upon the resolution of separate cases by the Monsanto Defendants.

COUNCIL ACTION: Approval of Resolution (**page 76**) providing Authorization to the City Manager to Execute a Settlement Agreement with Monsanto Company



7. Consideration of a Recommendation from the Public Works Committee to Approve of a Resolution Authorizing the City to Join the Illinois Water/Wastewater Agency Response Network

STAFF CONTACT: *Jim Lockfefer, Assistant Director of Public Works (810-3542)*

PURPOSE AND ACTION REQUESTED: The Public Works Committee and City staff request City Council approval of a Resolution authorizing the City to join the Illinois Water/Wastewater Agency Response Network also known as ILWARN.

BACKGROUND/DISCUSSION: The Illinois Water/Wastewater Agency Response Network (ILWARN) helps water and wastewater municipal utilities recover from significant events/disasters by providing access to needed resources via an organized and structured network. There is no cost to become a member, though a standard mutual aid resolution must be executed as part of the membership application process.

As part of ILWARN, member utilities can request emergency equipment (pumps, generators, etc.) and trained personnel (such as treatment plant operators) as needed in the event of an emergency. There is no obligation or any minimum requirements for any member of ILWARN to respond to an emergency. Members may respond at their discretion and as resources allow. There are over 25 ILWARN member agencies that include Highland Park, Gurnee, Glen Ellyn, Antioch, Glencoe, Lake County Public Works, and Batavia.

Joining ILWARN will also help to improve the City's compliance score with the Illinois EPA related to the City's Emergency Response and Risk and Resiliency Plans. These plans are submitted to the IEPA every five years, and participation in ILWARN contributes positively to the evaluation of those plans.

The City Attorney's Office has reviewed the required ILWARN resolution and agreement language and had no major concerns with the City executing the required documentation.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
Public Works Committee	11/3/2025	Reviewed and Recommended Approval

BUDGET/FISCAL IMPACT: There is no immediate budget or fiscal impact in joining ILWARN. There is no cost to become a member. If approved, and the City becomes a member, there is no obligation or any minimum requirements for any member of ILWARN to respond to an emergency.

COUNCIL ACTION: Consideration of a Recommendation from the Public Works Committee to Approve of a Resolution Authorizing the City to Join the Illinois Water/Wastewater Agency Response Network



8. Approval of a Purchase for a Toro Dingo TX1000 from Russo Power in the Amount of \$65,000 via the National Sourcewell Bid

STAFF CONTACT: *Matt Brugioni, Superintendent of Public Works (810-3561)*

PURPOSE AND ACTION REQUESTED: City staff requests City Council approval of a purchase for a Toro Dingo TX1000 to Russo Power in the amount of \$65,000

BACKGROUND/DISCUSSION: Since December 2019, the City has maintained an agreement with the Illinois Department of Transportation (IDOT) for snow removal and maintenance along Routes 60 and 43. In October 2021, the City entered into an extended agreement with IDOT. IDOT pays the City on annual basis for these services via two payments. The payment is made to the City regardless of total inches of snow and the number of times the City plows during the winter season. For the 2024-2025 season, IDOT agreed to pay the City \$82,413. IDOT has issued their first payment and has signaled that the City will be receiving the second payment soon. IDOT has paid the City in full for each past year’s agreed amount. The City received this coming winter’s agreement on November 7th for a similar dollar amount as last winter.

The purchase of this new equipment will be funded through the annual reimbursement the City receives from IDOT. The purchase of this Toro Dingo will support critical snow and ice removal operations including those at City facilities, the ice pond, train station platforms, and along the newly reconstructed Deerpath Road and Bank Lane. This equipment will also enhance the City’s overall operational efficiency. Its versatility will allow for use throughout the year in a variety of maintenance activities, such as landscape restoration, debris removal, and infrastructure repairs, thereby maximizing both the functionality and long-term value of the investment.

PROJECT REVIEW/RECOMMENDATIONS:

Reviewed	Date	Comments
City Council	October 4, 2021	Approved the Winter IDOT Agreement
Public Works Committee	September 8, 2021	Recommended City Council Approve the Winter IDOT Agreement
City Council	October 5, 2020	Approved the Winter 2020/2021 IDOT Agreement
City Council	December 2, 2019	Approved the Winter 2019/2020 IDOT Agreement

BUDGET/FISCAL IMPACT: The purchase price provided for the Toro Dingo is Sourcewell pricing. Sourcewell, formerly National Joint Powers Alliance, was created by State law as a service cooperative to provide programs and services to members in education and government. Sourcewell follows the competitive contracting law process to solicit, evaluate, and award cooperative purchasing contracts for goods and services. Sourcewell is a public agency governed by an eight-member board. The City has previously utilized national bids to include Sourcewell, Omnia Partners, State bid, and the Suburban Purchasing Cooperative for equipment and services.

Has City staff obtained competitive pricing for proposed goods/services? **Yes**
Administrative Directive 3-5, Section 6.1D – Government Joint Purchase.

Below is an estimated summary of Project budget:

FY2026 Funding Source	Amount Budgeted	Amount Requested	Budgeted? Y/N
101-5103-467.67-84	145,325.67	\$65,000	Y

All funding received through the IDOT snow agreements is allocated to the above account and has funded various pieces of snow equipment to improve the program’s overall efficiency. The amount budgeted represents the total current balance, with the exception of one outstanding final payment of \$41,206.50, which the City anticipates receiving soon. City Council approval this evening will allow staff to immediately purchase and acquire the new Toro Dingo TX100.

COUNCIL ACTION: Approval of a Purchase for a Toro Dingo TX 1000 to Russo Power in the Amount of \$65,000 via the National Sourcewell Bid



9. Consideration of a Recommendation from Staff to Approve a Resolution Accepting the Remaining Public Improvements in the Oak Knoll Woodlands Subdivision. (Approval by Motion)

STAFF CONTACT: *Catherine Czerniak*
 Director of Community Development (810-3504)

PURPOSE AND ACTION REQUESTED: Consideration of acceptance of the final public improvements in the Oak Knoll Woodlands Subdivision.

BACKGROUND/DISCUSSION: In 2015, the City Council, based on a recommendation from the Plan Commission, approved the Oak Knoll Woodlands Planned Preservation Subdivision. The subdivision improvements were built out over an extended period of time; twelve of the sixteen homes have been constructed to date. Four vacant lots remain.

The subdivision approvals required the installation of various public improvements, utilities, streets, and landscaping. Installation of the public water and sanitary sewer systems were completed and accepted by the City in 2024. The punch list items pertaining to the curbs, streetlights, street, and parkway trees were completed to the satisfaction of City inspectors this fall. To ensure that the public infrastructure is properly maintained by City crews going forward, City acceptance of the completed public improvements is recommended. Upon completion of public improvements in new subdivisions, the City routinely accepts improvements that are designated as part of the approval process as “public”.

The Resolution is included beginning on **page 79** of the Council packet.

COUNCIL ACTION: If desired by the City Council, by motion, approve a Resolution Accepting the Remaining Public Improvements in the Oak Knoll Woodlands Subdivision

COUNCIL ACTION: Approve the nine (9) Omnibus items as presented

6. OLD BUSINESS

7. NEW BUSINESS

8. ADDITIONAL ITEMS FOR DISCUSSION/ COMMENTS BY COUNCIL MEMBERS

1. EXECUTIVE SESSION

Adjournment into Executive Session

Reconvening into Regular Session

9. ADJOURNMENT

A copy of the Decision Making Parameters, along with a guide to icons focusing on the Priority Areas in the Strategic Plan, is included with this agenda, starting on the following page.



Office of the City Manager

November 12, 2025

The City of Lake Forest is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact City Manager Jason Wicha, at (847) 234-2600 promptly to allow the City to make reasonable accommodations for those persons.



THE CITY OF LAKE FOREST

DECISION-MAKING PARAMETERS FOR CITY COUNCIL, AND APPOINTED BOARDS & COMMISSIONS

Adopted June 18, 2018

The City of Lake Forest Mission Statement:

“Be the best-managed, fiscally-responsible and appealing community and promote a community spirit of trust, respect and citizen involvement.”

The Lake Forest City Council, with the advice and recommendations of its appointed advisory Boards and Commissions, Lake Forest Citizens, and City Staff, is responsible for policy formulation and approval. Implementation of adopted strategy, policy, budgets, and other directives of Council is the responsibility of City Staff, led by the City Manager and Senior Staff. The Mayor and Aldermen, and appointed members of Boards and Commissions should address matters in a timely, deliberate, objective and process-driven manner, making decisions guided by the City of Lake Forest Strategic and Comprehensive Plans, the City’s Codes, policies and procedures, and the following parameters:

- Motions and votes should comprise what is in the best long-term interests of all Lake Forest citizens, measured in decades, being mindful of proven precedents and new precedents that may be created.
- All points of view should be listened to and considered in making decisions with the long-term benefit to Lake Forest’s general public welfare being the highest priority.
- Funding decisions should support effectiveness and economy in providing services and programs, while mindful of the number of citizens benefitting from such expenditures.
- New initiatives should be quantified, qualified, and evaluated for their long-term merit and overall fiscal impact and other consequences to the community.
- Decision makers should be proactive and timely in addressing strategic planning initiatives, external forces not under control of the City, and other opportunities and challenges to the community.

Community trust in, and support of, government is fostered by maintaining the integrity of these decision-making parameters.

The City of Lake Forest’s Decision-Making Parameters shall be reviewed by the City Council on an annual basis and shall be included on all agendas of the City Council and Boards and Commissions.

Priority Areas



FISCAL STEWARDSHIP

Implement an operating budget and capital improvement strategy that is balanced over the long-term.



INFRASTRUCTURE & CITY FACILITIES

Invest in and maintain infrastructure and facilities to ensure they are safe, reliable, and capable of meeting current and future needs of the community.



PUBLIC SAFETY

Ensure the safety and security of all residents by providing efficient and effective police, fire, and emergency services while promoting community-based crime prevention initiatives.



RECREATION AND COMMUNITY WELL-BEING

Promote a healthy and active community by providing diverse recreational opportunities, maintaining parks and open spaces, and supporting programs that enhance residents' quality of life.



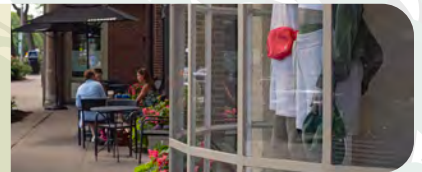
COMMUNITY'S VISUAL CHARACTER AND DEVELOPMENT

Enhance the aesthetic appeal of Lake Forest by balancing preservation of historic buildings, distinct streetscapes and landscapes with being open to opportunities and new ideas.



BUSINESS & ECONOMIC VITALITY

Enhance the business community so that it remains economically viable, enticing to visit, and meets the needs of the community and visitors.



COMMUNITY ENGAGEMENT

Encourage active participation and communication between the City government and residents, fostering a sense of community and ensuring that voices are heard in the decision-making process.



Attachment 1

**ESTIMATING EQUALIZED ASSESSED VALUATION, TAX LEVY LIMITATIONS
AND NEW GROWTH PROJECTIONS FOR 2025 LEVY**

PROJECTED EQUALIZED ASSESSED VALUATION

Based on information from the County Clerk's Office
the projected Equalized Assessed Valuation (EAV) of property
in The City of Lake Forest for the tax year 2025 is as follows:

2024 EAV for The City of Lake Forest	2,775,045,473
Estimated average change to existing property	<u>8.097023%</u>
2025 EAV for existing property	<u>2,999,741,539</u>
Total Estimated New Construction Growth for 2025	\$ 27,562,640
Total Projected EAV for 2025 Tax Levy	<u>\$ 3,027,304,179</u>

**COMPUTATION OF MAXIMUM TAX EXTENSION FOR UNDER THE PROPERTY TAX
EXTENSION LIMITATION ACT**

A.	Tax Levy Extensions for the 2024 Tax Year (Excluding Debt Service, Special Rec and partial Fire Pension Tax Levy Extension, Recapture)	\$ 37,442,329
B.	Total Projected EAV for 2025 Tax Levy	\$ 3,027,304,179
C.	Total Estimated New Construction Growth for 2025	\$ 27,562,640
D.	CPI Increase for 2025 Levy	2.90%
Step 1	Numerator of Limiting Rate:	\$ 37,442,329 X 102.900% = <u>\$ 38,528,156</u>
Step 2	Denominator of Limiting Rate:	\$ 3,027,304,179 - 27,562,640 = <u>\$ 2,999,741,539</u>
Step 3	Limiting Rate (Per \$100 EAV):	\$ 38,528,156 / 2,999,741,539 = <u>\$ 0.01284</u>
Step 4	Maximum Tax Extension for 2025 Tax Year (Excluding Debt Service Tax Levy Extension):	\$ 3,027,304,179 X \$ 0.01284 = <u>\$ 38,882,166</u>
Step 5	Added Tax Levy Extension Based on New Growth (Step 4 minus Step 1)	= <u>\$ 354,010</u>

Aggregate Levy - Truth in Taxation Estimate: 103.85%

Tax Cap	2.90%
New Construction	<u>0.95%</u>
	<u>3.85%</u>

**The City of Lake Forest
Tax Levy
2025**

Attachment 2

FUND	2025 Levy	2024 Extension	\$ CHANGE	% CHANGE	
General	17,044,547	16,710,340	334,207	2.00%	
Pension Funds					
IMRF/SS - Funded Ratio 96.43%	1,444,948	1,416,616	28,332	2.00%	
Police Pension - Funded Ratio 58.0%	3,541,597	3,451,102	90,495	2.62%	Pens Subcommittee
Fire Pension - Funded Ratio 71.8%	2,033,166	2,002,806	30,360	1.52%	Pens Subcommittee
Sub-Total Pension Funds	7,019,711	6,870,524	149,187	2.17%	
Other Funds					
Recreation and Parks	5,956,720	5,788,844	167,876	2.90%	
Recreation and Parks-IMRF/SS	686,057	666,722	19,335	2.90%	
Capital Improvements	1,700,000	1,600,000	100,000	6.25%	5-year forecast
Begin Phase in Police Facility		500,000	(500,000)		
Recreation and Parks/Specific Purpose	125,000	125,000	0	0.00%	
Library	4,820,778	4,684,915	135,863	2.90%	
Library Sites	510,367	495,984	14,384	2.90%	
Sub-Total Other Funds	13,798,922	13,861,465	(62,543)	-0.45%	
TOTAL LEVY UNDER TAX CAP	37,863,181	37,442,329	420,852	1.12%	
Bond Funds (Cap Applies)					
2010/2013/2021 GO Bonds MS/CIP	719,800	732,100	(12,300)	-1.68%	
2019 Refunding	827,693	825,963	1,730	0.21%	
2023 Issue - Deerpath Park	1,271,750	1,272,750	(1,000)	-0.08%	
2025 Issue - Police Facility	1,300,000		1,300,000		
Extension Adjustment	0	31,083	(31,083)		
2015 GO Bonds - CIP	271,363	275,237	(3,875)	-1.41%	
Sub-Total Bond Funds	4,390,605	3,137,133	1,253,472	39.96%	
TOTAL TAX LEVY BEFORE NEW GROWTH and ALLOWANCES	42,253,786	40,579,462	1,674,323	4.13%	
Fire Pension PA 93-0689	407,058	371,024	36,034	9.71%	
Special Recreation	588,837	572,242	16,595	2.90%	
PTAB/CE Recapture		200,136	(200,136)	N/A	
Plus New Growth	354,010		354,010	N/A	Preliminary Estimate
GRAND TOTAL TAX LEVY	43,603,690	41,722,864	1,880,826	4.51%	
Ord 2013-70 Debt/Capital Cap Aggregate Levy (Truth in Taxation)	4,390,605 39,213,085	3,137,133 38,385,595	1,253,472 827,491	39.96% 2.16%	Cap \$4,629,746
DISTRIBUTION OF GROWTH					
General Fund Levy	\$ 308,937				
Library Levy	45,073				
TOTAL NEW GROWTH	\$ 354,010				

**The City of Lake Forest
Tax Levy
2025**

Attachment 3

FUND	2025 Levy	2024 Extension	\$ CHANGE	% CHANGE	
General	\$17,353,484	16,710,340	643,144	3.85%	2% + new construction
<u>Pension Funds</u>					
IMRF/SS	1,444,948	1,416,616	28,332	2.00%	
Police Pension	3,541,597	3,451,102	90,495	2.62%	Pens Subcommittee
Fire Pension	2,440,224	2,373,829	66,395	2.80%	Pens Subcommittee
Sub-Total Pension Funds	7,426,769	7,241,547	185,222	2.56%	
<u>Agency Funds</u>					
Recreation and Parks	5,956,720	5,788,844	167,876	2.90%	
Recreation and Parks-IMRF/SS	686,057	666,722	19,335	2.90%	
Recreation and Parks-Specific Purpose	125,000	125,000	0	0.00%	
Special Recreation	588,837	572,242	16,595	2.90%	
Capital Improvements	1,700,000	2,100,000	(400,000)	-19.05%	\$500k Reduction for Phase in of Police Facility, \$100k increase per 5 yr Forecast
Library	4,865,850	4,684,915	180,935	3.86%	
Library-sites	510,367	495,984	14,384	2.90%	
Sub-Total Agency Funds	14,432,832	14,433,707	(875)	-0.01%	
AGGREGATE LEVY	39,213,085	38,385,595	827,491	2.16%	
<u>Bond Funds</u>					
2010/2013/2021 GO Bonds MS/CIP	719,800	732,100	(12,300)	-1.68%	
2019 Refunding	827,693	825,963	1,730	0.21%	
2023 Issue - Deerpath Park	1,271,750	1,272,750	(1,000)	-0.08%	
2025 Issue - Police Facility	1,300,000	0	1,300,000	N/A	
Extension Adjustment	0	31,083	(31,083)	N/A	
2015 GO Bonds - CIP	271,363	275,237	(3,875)	-1.41%	
Sub-Total Bond Funds	4,390,605	3,137,133	1,253,472	39.96%	
PTAB/CE Recapture	0	200,136	(200,136)	N/A	
GRAND TOTAL TAX LEVY	43,603,690	41,722,864	1,880,826	4.51%	

**The City of Lake Forest
Tax Levy
2025
Explanation of Homeowner Increase**

Attachment 4

	2025 Levy	2024 Extension	\$ CHANGE	% CHANGE
Levy before growth and exclusions	\$ 37,863,181	\$ 37,442,329	\$ 420,852	1.12%
Plus growth and exclusions	1,349,905	943,266	\$ 406,639	
TOTAL LEVY UNDER TAX CAP	\$ 39,213,085	\$ 38,385,595	\$ 827,491	2.16%
PTAB/CE Recapture	0	200,136	\$ (200,136)	
Bond Funds	4,390,605	3,137,133	\$ 1,253,472	39.96%
TOTAL TAX LEVY	\$ 43,603,690	\$ 41,722,864	\$ 1,880,826	4.51%
Increase excl new growth/exclusions	42,253,786	40,579,462		4.13%
	2025 Forecast	2024 Actual		
City Equalized Assessed Value (EAV) 1/3 market value	3,027,304,179	2,775,045,473		
City Levy	43,603,690	41,722,864		
Tax Rate	1.4403	1.5035	levy divided by EAV X 100	
Median Home Market Value	\$ 1,000,000	\$ 925,095		8.10%
EAV	333,333	308,365		
EAV X Tax Rate/100	\$ 4,801	\$ 4,636	\$ 164.88	3.56%

**This is the impact projected on an average existing home.
This represents 22% (City) and 3% (Library) of the entire tax bill.**

(Impacts on individual properties may differ.)

TAX LEVY 2025-2026

AN ORDINANCE PROVIDING FOR THE LEVY OF TAXES FOR ALL CORPORATE PURPOSES AND FOR THE PUBLIC SCHOOLS OF THE CITY OF LAKE FOREST, COUNTY OF LAKE AND STATE OF ILLINOIS, FOR THE FISCAL YEAR COMMENCING MAY 1, 2025 AND ENDING APRIL 30, 2026.

WHEREAS, because of legal requirements relating to pension funding, the City is required to increase its annual levy to responsibly meet these obligations; and

WHEREAS, because of uncertainties relating to actual and potential Statewide legislation affecting revenue and tax issues for all municipalities, the City is unable to plan with any levy of predictability, which creates a bona fide emergency beyond the City's control for purposes of fiscal planning; and

WHEREAS, due to these legal requirements and bona fide emergency, the City is required to increase its annual tax levy at levels exceeding the levels set forth in the "tax cap" law,

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF LAKE FOREST, COUNTY OF LAKE AND STATE OF ILLINOIS:

SECTION 1: That the Annual Appropriation Bill, an ordinance making appropriation for the corporate purposes of The City of Lake Forest and the objects and purposes stated therein according to the departments, and other separate agencies, and for the Public Schools of The City of Lake Forest, County of Lake and State of Illinois, for the fiscal year commencing May 1, 2025 and ending April 30, 2026 was duly passed the 21st of July, 2025 and thereafter published in pamphlet form as provided by law, which ordinance by reference thereto is hereby made a part of hereof.

SECTION 2: That the sum of thirty-nine million, two hundred thirteen thousand, eighty-five dollars (\$39,213,085) having heretofore legally appropriated for all corporate purposes of The City of Lake Forest and for the Public Schools of The City of Lake Forest, County of Lake and State of Illinois, to be collected from the taxes levied for the fiscal year commencing May 1, 2025 and ending April 30, 2026 be and same hereby is levied against all property subject to taxation with The City of Lake Forest as the same is assessed and equalized for State and County purposes for the said fiscal year.

That the purposes for which the said amount of thirty-nine million, two hundred thirteen thousand, eighty-five dollars (\$39,213,085) hereto appropriated and hereby levied, respectively are as follows, to wit:

<u>GENERAL FUND</u>	<u>Appropriation</u>	<u>Tax Levy 2025-2026</u>
<u>General Government</u>		
Salaries and Benefits	\$ 3,989,609	\$ 2,119,215
Supplies/Other Services and Charges	7,244,706	3,848,268
Capital Equipment	200,000	106,237
Contingency - to meet expenses of emergencies and optional expenses not otherwise provided for	4,673,246	-
TOTAL GENERAL GOVERNMENT	<u>\$ 16,107,561</u>	<u>\$ 6,073,720</u>

	<u>Appropriation</u>	<u>Tax Levy 2025-2026</u>
<u>Legal</u>		
Contractual Services	\$ 450,000	\$ 347,070
TOTAL LAW	\$ 450,000	\$ 347,070
<u>Community Development</u>		
Salaries and Benefits	\$ 1,963,642	\$ -
Supplies/Other Services and Charges	491,852	-
Capital Equipment	-	-
TOTAL COMMUNITY DEVELOPMENT	\$ 2,455,494	\$ -
<u>Public Works Administration</u>		
Salaries and Benefits	\$ 565,789	\$ 422,721
Supplies/Other Services and Charges	131,012	\$ 97,884
TOTAL PUBLIC WORKS ADMINISTRATION	\$ 696,801	\$ 520,605
<u>Public Buildings</u>		
Building Maintenance Administration		
Salaries and Benefits	\$ 944,385	\$ 424,461
Supplies/Other Services and Charges	823,607	370,176
Capital Improvements	162,500	73,037
TOTAL PUBLIC BUILDINGS	\$ 1,930,492	\$ 867,673
<u>Streets</u>		
Salaries and Benefits	\$ 1,182,062	\$ -
Supplies/ Other Service and Charges	754,763	-
Capital Improvements	546,220	-
TOTAL STREETS	\$ 2,483,045	\$ -
<u>Sanitation</u>		
Salaries and Benefits	\$ 1,592,114	\$ 985,348
Supplies/ Other Service and Charges	1,211,842	750,000
TOTAL SANITATION	\$ 2,803,956	\$ 1,735,348
<u>Storm Sewers</u>		
Salaries and Benefits	\$ 136,191	\$ 94,114
Supplies/ Other Service and Charges	40,929	28,284
Capital Improvements	74,000	51,137
TOTAL STORM SEWERS	\$ 251,120	\$ 173,535

	<u>Appropriation</u>	<u>Tax Levy 2025-2026</u>
<u>Engineering</u>		
Salaries and Benefits	\$ 597,350	\$ 244,259
Supplies/ Other Service and Charges	251,429	102,810
TOTAL ENGINEERING	<u><u>\$ 848,779</u></u>	<u><u>\$ 347,070</u></u>
<u>Fire</u>		
Fire Administration		
Salaries and Benefits	\$ 5,413,116	\$ 2,766,860
Supplies/ Other Service and Charges	426,934	218,223
Capital Improvements	50,000	25,557
Sub-Total	<u><u>\$ 5,890,050</u></u>	<u><u>\$ 3,010,640</u></u>
Emergency Medical Services		
Supplies/ Other Service and Charges	\$ 40,800	\$ 20,855
Sub-Total	<u><u>\$ 40,800</u></u>	<u><u>\$ 20,855</u></u>
Fire Suppression		
Supplies/ Other Service and Charges	\$ 180,250	\$ 92,133
Sub-Total	<u><u>\$ 180,250</u></u>	<u><u>\$ 92,133</u></u>
TOTAL FIRE	<u><u>\$ 6,111,100</u></u>	<u><u>\$ 3,123,627</u></u>
<u>Police</u>		
Salaries and Benefits	\$ 7,323,470	\$ 3,328,953
Supplies/ Other Service and Charges	1,766,133	802,813
Capital Improvements	72,753	33,071
TOTAL POLICE	<u><u>\$ 9,162,356</u></u>	<u><u>\$ 4,164,836</u></u>
 TOTAL AMOUNT APPROPRIATED FROM GENERAL FUND	 <u><u>\$ 43,300,704</u></u>	 <u><u>\$ 17,353,484</u></u>
Less: Total amount appropriated from other sources other than Tax Levy	25,947,220	
Sub-Total		17,353,484
 TOTAL AMOUNT TO BE RAISED BY TAX LEVY FOR GENERAL FUND		 <u><u>\$ 17,353,484</u></u>

ILLINOIS MUNICIPAL RETIREMENT AND SOCIAL SECURITY

Appropriation

**Tax Levy
2025-2026**

For ILLINOIS MUNICIPAL RETIREMENT and SOCIAL SECURITY
(Excludes Water and Sewer Department, Fleet, Deerpath Golf Course,
Cemetery Commission and School District 67)

General Fund - IMRF	\$ 795,770	\$ 722,474
General Fund - Social Security	900,585	722,474
Parks and Recreation Fund - IMRF	361,232	343,028
Parks and Recreation Fund - Social Security	356,060	343,029
	-	

TOTAL AMOUNT APPROPRIATED FROM ILLINOIS MUNICIPAL RETIREMENT AND SOCIAL SECURITY	\$ 2,413,647	\$ 2,131,005
---	---------------------	---------------------

Less: Total amount appropriated from other sources other than Tax Levy	282,642	
Sub-Total		2,131,005

TOTAL AMOUNT TO BE RAISED BY TAX LEVY FOR ILLINOIS MUNICIPAL RETIREMENT AND SOCIAL SECURITY		\$ 2,131,005
--	--	---------------------

FIREFIGHTERS'S PENSION FUND

Other Services and Charges	\$ 3,420,947	\$ 2,033,166
Contingency to meet expenses for emergencies and expenses not otherwise provided for	382,800	-

TOTAL AMOUNT APPROPRIATED FOR PAYMENT TO THE FIREFIGHTERS'S PENSION FUND	\$ 3,803,747	\$ 2,033,166
---	---------------------	---------------------

Less: Total amount appropriated from other sources other than Tax Levy	1,770,581	
Sub-Total		2,033,166

TOTAL AMOUNT TO BE RAISED BY TAX LEVY FOR THE FIREFIGHTERS'S PENSION FUND		\$ 2,033,166
--	--	---------------------

Other Services and Charges	\$ 407,058	\$ 407,058
TOTAL AMOUNT TO BE RAISED BY TAX LEVY FOR THE FIREFIGHTERS'S PENSION FUND LAW PA 93-0869	\$ 407,058	\$ 407,058

	<u>Appropriation</u>	<u>Tax Levy 2025-2026</u>
<u>POLICE PENSION FUND</u>		
Other Services and Charges	\$ 4,406,005	\$ 3,541,597
Contingency to meet expenses for emergencies and expenses not otherwise provided for	440,599	-
TOTAL AMOUNT APPROPRIATED FOR PAYMENT TO THE POLICE PENSION FUND	<u>\$ 4,846,604</u>	<u>\$ 3,541,597</u>
Less: Total amount appropriated from other sources other than Tax Levy	1,305,007	
Sub-Total		3,541,597
TOTAL AMOUNT TO BE RAISED BY TAX LEVY FOR THE POLICE PENSION FUND		<u>\$ 3,541,597</u>

PARKS AND RECREATION FUND

Parks and Forestry

Administration

Salaries and Benefits	\$ 2,683,557	\$ 2,567,752
Supplies/ Other Service and Charges	953,594	912,443
Capital Equipment	100,000	95,685
Sub-Total	<u>\$ 3,737,151</u>	<u>\$ 3,575,880</u>

Grounds Maintenance

Supplies/ Other Service and Charges	\$ 91,000	\$ 87,073
Sub-Total	<u>\$ 91,000</u>	<u>\$ 87,073</u>

Athletic Field Plg/Tennis

Supplies/ Other Service and Charges	\$ 116,000	\$ 110,994
Sub-Total	<u>\$ 116,000</u>	<u>\$ 110,994</u>

Lake Front Facilities

Supplies/ Other Service and Charges	\$ 37,500	\$ 35,882
Sub-Total	<u>\$ 37,500</u>	<u>\$ 35,882</u>

Tree Trimming

Supplies/ Other Service and Charges	\$ 87,000	\$ 83,246
Sub-Total	<u>\$ 87,000</u>	<u>\$ 83,246</u>

	<u>Appropriation</u>	<u>Tax Levy 2025-2026</u>
<u>Tree Removal</u>		
Supplies/ Other Service and Charges	\$ 44,460	\$ 42,541
Sub-Total	<u>\$ 44,460</u>	<u>\$ 42,541</u>
<u>Insect & Disease</u>		
Supplies/ Other Service and Charges	\$ 23,500	\$ 22,486
Sub-Total	<u>\$ 23,500</u>	<u>\$ 22,486</u>
<u>Tree & Shrub Planting/Care</u>		
Supplies/ Other Service and Charges	\$ 14,500	\$ 13,874
Sub-Total	<u>\$ 14,500</u>	<u>\$ 13,874</u>
<u>Natural Areas Management</u>		
Supplies/ Other Service and Charges	\$ 44,800	\$ 42,867
Sub-Total	<u>\$ 44,800</u>	<u>\$ 42,867</u>
TOTAL PARKS AND FORESTRY SECTION	<u>\$ 4,195,911</u>	<u>\$ 4,014,843</u>
<u>Recreation</u>		
<u>Recreation Programs</u>		
Salaries and Benefits	\$ 3,591,251	\$ 969,675
Supplies/ Other Service and Charges	1,989,558	537,202
Capital Equipment	-	0
Sub-Total	<u>\$ 5,580,809</u>	<u>\$ 1,506,877</u>
Recreation and Parks Specific Purpose	\$ 125,000	\$ 125,000
Recreation Center Capital Equipment	86,497	50,000
Parks and Forestry Tree Replacement and Landscaping	100,000	100,000
Parks and Recreation Capital Asset Replacement Program (CARP)	297,000	285,000
Contingency to meet expenses of emergencies and expenses not otherwise provided for	1,110,251	-
TOTAL RECREATION SECTION	<u>\$ 7,299,557</u>	<u>\$ 2,066,877</u>
TOTAL AMOUNT APPROPRIATED FROM THE PARKS AND RECREATION FUND	11,495,468	
Less: Total amount appropriated from other sources other than Tax Levy	9,428,591	
Sub-Total		6,081,720
TOTAL AMOUNT TO BE RAISED BY TAX LEVY FOR THE PARKS AND RECREATION FUND		<u>\$ 6,081,720</u>

	<u>Appropriation</u>	<u>Tax Levy 2025-2026</u>
Special Recreation		
Salaries and Benefits	\$ 80,066	\$ 79,096
Supplies/Other Services and Charges	401,056	396,196
Capital Improvements	114,938	113,545
Contingency to meet expenses of emergencies and operational expenses not otherwise provided for	59,606	-
TOTAL AMOUNT TO BE RAISED BY TAX LEVY FOR SPECIAL RECREATION	\$ 655,666	\$ 588,837

Capital Improvements Fund

Supplies/Other Services and Charges	\$ 3,839	\$ -
Capital Equipment	1,353,100	
Capital Improvements	42,530,457	1,700,000
Contingency to meet expenses of emergencies and capital improvements not otherwise provided for	4,388,740	
TOTAL AMOUNT TO BE RAISED BY TAX LEVY FOR CAPITAL IMPROVEMENTS	\$ 48,276,136.00	\$ 1,700,000

PUBLIC LIBRARY FUND

Library Services

Salaries and Benefits	\$ 2,923,221	\$ 2,922,998
Supplies/Other Services and Charges	1,662,098	1,661,971
Contingency to meet expenses of emergencies and operational expenses not otherwise provided for	515,657	-
Total Lake Forest Public Library - General	\$ 5,100,976	\$ 4,584,969
Less: Total amount appropriated from other sources other than Tax Levy	516,007	
Sub-Total		4,584,969

**TOTAL AMOUNT TO BE RAISED BY TAX LEVY FOR
THE LAKE FOREST PUBLIC LIBRARY - GENERAL**

\$ 4,584,969

Social Security and IMRF

Social Security	\$ 177,683	\$ 140,441
Illinois Municipal Retirement Fund (IMRF)	190,000	140,441
Total Lake Forest Public Library - Social Security and IMRF	\$ 367,683	\$ 280,882

	<u>Appropriation</u>	<u>Tax Levy 2025-2026</u>
Less: Total amount appropriated from other sources other than Tax Levy	86,801	
Sub-Total		280,882
TOTAL AMOUNT TO BE RAISED BY TAX LEVY FOR THE LAKE FOREST PUBLIC LIBRARY - SOCIAL SECURITY AND IMRF		<u>\$ 280,882</u>

Library Building

Salaries and Benefits	\$ 234,677	\$ 27,635
Supplies/Other Services and Charges	399,395	47,032
Sub-Total	<u>\$ 634,072</u>	<u>74,666</u>
Capital Equipment	\$ -	\$ -
Capital Improvements	3,700,000	435,701
Sub-Total	<u>\$ 3,700,000</u>	<u>\$ 435,701</u>
Total Lake Forest Public Library Building Maintenance and Repair (Sites and Building)	<u>\$ 4,334,072</u>	<u>\$ 510,367</u>

Less: Total amount appropriated from other sources other than Tax Levy	3,823,705	
Sub-Total		510,367
TOTAL AMOUNT TO BE RAISED BY TAX LEVY FOR THE LAKE FOREST PUBLIC LIBRARY - BUILDING MAINTENANCE AND REPAIR		<u>\$ 510,367</u>

Public Schools THE CITY OF LAKE FOREST

School District No. 67**

From the Educational Fund	\$ 38,130,065	\$ -
From the Operations, Building and Maintenance Fund	\$ 3,161,596	-
From the Capital Projects Fund	\$ 2,500,000	-
From the Illinois Municipal Retirement Fund	\$ 434,109	-
From the Social Security Fund	\$ 434,109	-
From the Transportation Fund	\$ 1,680,333	-
TOTAL AMOUNT APPROPRIATED FOR PUBLIC SCHOOLS OF THE CITY OF LAKE FOREST (School District No. 67)	<u>\$ 46,340,212</u>	<u>\$ -</u>

TOTAL AMOUNT TO BE RAISED BY TAX LEVY FOR PUBLIC SCHOOLS OF THE CITY OF LAKE FOREST (School District 67)		<u>\$ -</u>
---	--	--------------------

	<u>Appropriation</u>	<u>Tax Levy 2025-2026</u>
<u>Summary of the Amounts Appropriated From the the Several Funds</u>		
General	\$ 43,300,704	\$ 17,353,484
Illinois Municipal Retirement Fund (IMRF)	1,157,002	1,065,502
Social Security	1,256,645	1,065,503
Firefighter's Pension	3,803,747	2,033,166
Firefighter's Pension law PA 93-0869	407,058	407,058
Police Pension	4,846,604	3,541,597
Sub-Total	<u>\$ 54,771,760</u>	<u>\$ 25,466,310</u>
Parks and Recreation	\$ 11,495,468	\$ 6,081,720
Special Recreation	655,666	588,837
Capital Improvements	48,276,136	1,700,000
Public Library	5,100,976	4,584,969
Public Library - Social Security	177,683	140,441
Public Library - IMRF	190,000	140,441
Public Library - Sites and Building	4,334,072	510,367
Sub-Total	<u>\$ 70,230,001</u>	<u>\$ 13,746,775</u>
<u>The City of Lake Forest School District No. 67 ***</u>		
Educational	\$ 38,130,065	\$ -
Operations, Building and Maintenance	\$ 3,161,596	\$ -
Capital Projects Fund	\$ 2,500,000	\$ -
Illinois Municipal Retirement Fund	\$ 434,109	\$ -
Social Security	\$ 434,109	\$ -
Transportation	\$ 1,680,333	\$ -
Sub-Total	<u>\$ 46,340,212</u>	<u>\$ -</u>
GRAND TOTAL	<u>\$ 171,341,973</u>	<u>\$ 39,213,085</u>

*** The City of Lake Forest School District No. 67 will be holding a special meeting and these tax levy numbers could change.

Section 3: Severability. If any provision of this Ordinance is declared unconstitutional, invalid, or otherwise unenforceable by a court of competent jurisdiction, then that provision shall be deemed severed from this Ordinance and the remainder of this Ordinance shall remain in full force and effect.

Section 4: The City Clerk of The City of Lake Forest is hereby directed to file a certified copy of this ordinance with the County Clerk of Lake County in the State of Illinois as required by law.

Section 5: This ordinance shall be in force and effect ten (10) days after its passage, approval and publication.

PASSED THIS ____ day of _____, 2025

City Clerk

APPROVED THIS ____ day of _____, 2025

Mayor

ATTEST:

City Clerk

That this ordinance be published in pamphlet form and be made available to the public at the City Hall service counter.

AN ORDINANCE
ABATING A PORTION OF THE TAX BEING LEVIED IN 2025
FOR THE ANNUAL PAYMENT OF THE PRINCIPAL AND INTEREST
ON THE GENERAL OBLIGATION BONDS, SERIES 2015 BOND ISSUE

WHEREAS, the City Council of The City of Lake Forest, Lake County, Illinois, did on the 3rd day of August, 2015 authorize the issuance of General Obligation Bonds, Series 2015 in the amount of \$9,780,000 for the purpose of financing capital improvements and provided for the levy and collection of a direct annual tax for the payment of the principal and interest of said bonds; and

WHEREAS, the City has funds in the General Obligation Bonds, Series 2015 Bond Fund from sources other than property taxes; and

WHEREAS, The City of Lake Forest has on hand, sufficient funds to pay a portion of the tax levied for the annual payment of the principal and interest on the General Obligation Bonds, Series 2015 due in the fiscal year commencing May 1, 2026, therefore a portion of the levy of the tax provided in the original bond ordinance passed August 3, 2015, a copy of which was filed in the Office of the County Clerk is unnecessary;

NOW, THEREFORE, BE IT ENACTED by the City Council of The City of Lake Forest as follows:

SECTION 1: That the County Clerk of Lake County, Illinois, is hereby authorized and directed to abate a portion of the 2025 Tax Levy in the amount of \$361,687.50 hitherto provided for and levied in the ordinance providing for the issuance of \$9,780,000 General Obligation Bonds, Series 2015 of The City of Lake Forest, Lake County, Illinois passed August 3, 2015.

SECTION 2: That this ordinance shall be in full force and effect from and after its approval and publication as required by law.

PASSED THIS _____ day of _____, 2025

City Clerk

APPROVED THIS _____ day of _____, 2025

Mayor

ATTEST:

City Clerk

AN ORDINANCE
ABATING THE TOTAL TAX BEING LEVIED IN 2025
FOR THE ANNUAL PAYMENT OF THE PRINCIPAL AND INTEREST
ON THE GENERAL OBLIGATION BONDS, SERIES 2017 BOND ISSUE

WHEREAS, the City Council of The City of Lake Forest, Lake County, Illinois, did on the 15th day of May 2017, authorize the issuance of General Obligation Bonds, Series 2017 in the amount of \$9,295,000 for the purpose of financing capital improvements and provided for the levy and collection of a direct annual tax for the payment of the principal and interest of said bonds; and

WHEREAS, the City has funds in the General Obligation Bonds, Series 2017 Bond Fund from sufficient revenues collected from the City owned waterworks and sewerage system; and

WHEREAS, The City of Lake Forest has on hand, sufficient funds to pay the total tax levied for the annual payment of the principal and interest on the General Obligation Bonds, Series 2017 due in the fiscal year commencing May 1, 2026, therefore the total levy of the tax provided in the original bond ordinance passed May 15, 2017, a copy of which was filed in the Office of the County Clerk is unnecessary;

NOW, THEREFORE, BE IT ENACTED by the City Council of The City of Lake Forest as follows:

SECTION 1: That the County Clerk of Lake County, Illinois, is hereby authorized and directed to abate the total 2025 Tax Levy of \$784,352.50 hitherto provided for and levied in the ordinance providing for the issuance of \$9,295,000 General Obligation Bonds, Series 2017 of The City of Lake Forest, Lake County, Illinois passed May 15, 2017.

SECTION 2: That this ordinance shall be in full force and effect from and after its approval and publication as required by law.

PASSED THIS _____ day of _____, 2025

City Clerk

APPROVED THIS _____ day of _____, 2025

Mayor

ATTEST:

City Clerk

Proposed Changes in Fee Schedule

November 17, 2025
City Council

THE CITY OF LAKE FOREST

ORDINANCE NO. 2025-_____

**AN ORDINANCE APPROVING A
FEE SCHEDULE FOR THE CITY OF LAKE FOREST**

WHEREAS, The City has established various fees and charges as part of its codes, ordinances, rules, regulations, and policies, which fees and charges are reviewed from time-to-time; and

WHEREAS, the City Council has reviewed such fees and charges, and hereby determines that it is necessary to adjust certain existing fees and charges, and/or to establish formally other fees and charges; and

WHEREAS, the City Council has determined that it is in the best interests of the City and its residents to adopt this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF LAKE FOREST, COUNTY OF LAKE, STATE OF ILLINOIS, as follows:

SECTION ONE: Recitals. The foregoing recitals are incorporated as the findings of the City Council and are hereby incorporated into and made a part of this Ordinance.

SECTION TWO: Approval of Fee Schedule. The City Council hereby approves the fee schedule set forth in Exhibit A ("***Fee Schedule***"). To the extent any provision of any code, ordinance, regulation, rule, or policy of the City is

contrary to the Fee Schedule, such provision is hereby deemed amended so that the Fee Schedule shall control. Any fee or charge not otherwise listed on the Fee Schedule shall remain unchanged and in full force and effect.

SECTION THREE: Effective Date of Fee Schedule. The fees and charges set forth on the Fee Schedule shall take effect as of the date noted on the Fee Schedule.

SECTION FOUR: Effective Date. This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form in the manner provided by law.

Passed this ____ day of _____, 2025

AYES:

NAYS:

ABSENT:

ABSTAIN:

Approved this __ day of _____, 2025

Mayor

ATTEST:

City Clerk

Exhibit A

Schedule of Fees and Charges

City of Lake Forest Fee Schedule - Exhibit A

Add prior approved fees
 New Fee
 Change to fee

	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
Public Works						
Water Fees:						
Water Utility Fees/Charges						
Turn Off Water Fee	Water	75				51.064
Turn Off Water Fee After Hours	Water	100				51.064
Turn On Water Fee	Water	75				51.064
Turn On Water Fee After Hours	Water	100				51.064
Water Main Taps						
1 Inch	Water	500				51.030(b)
1-1/2 Inch	Water	1,000				51.030(b)
2 Inch	Water	1,300				51.030(b)
3,4,6 and 8 inch taps	Water	900				51.030(b)
Water Meter Fees						
3/4 Inch	Water	470				51.045(e)
1 Inch	Water	540				51.045(e)
1-1/2 Inch	Water	910				51.045(e)
2 Inch	Water	1,165				51.045(e)
3 inch	Water	2,615				51.045(e)
4 inch	Water	3,950				51.045(e)
6 inch	Water	6,840				51.045(e)
Water Meter Contractor Bond - Temporary Meter						
	Water	1,500			0	51.015
Water Plant Investment Fee						
New Single Family Home - vacant lot	Water	2,900				52.15
Multi-Family Dwelling - new structure	Water	2,652				52.15
Residential pools, sprinkler systems	Water	459				52.15
Nonresidential buildings - new structures and additions	Water	1.02/sq ft of entire interior area of the building				52.15
Institutional buildings - new structure and additions	Water	.94/sq ft of entire interior area of the building				52.15
only if eligible for fed and state tax exempt status	Water					
General Fees:						
Sticker for Leaf/Grass Bags	General	1.00 per sticker				50.016
Sanitation:						
Special Pickup	General	40 per 2 cubic yard				50.039 (c)
White Goods	General	65				50.015
White Goods W/CFC	General	90				50.015
Monthly refuse collection fee	General	12 Per Month				50.021

Add prior approved fees

New Fee

Change to fee

	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
55 Gallon Recycle Cart/Fee for extra cart only	General	75				
35 Gallon Recycle Cart/Fee for extra cart only	General	55				
Earth Machine Back Yard Composter	General	55				
Licenses:						
Scavengers - collects and disposes of multi-family and commercial waste		1,500 per company				50.055
Scavengers - collects and disposes of residential and commercial roll -offs		750 per company				50.055
Scavengers - collection and cleaning of portable toilets		200 per company				50.055
Engineering						
Sewer System Connection Fee:						
Single Family Dwelling		825				N/A
Two - family Dwelling		825 per unit				N/A
Multi-family Dwelling		165 per population equiv				N/A
		1,650 min				
Non-Residential Buildings		165 per population equiv				N/A
		1,650 min				
Institutional buildings with Fed and State tax exempt status		825 per connection				N/A
Site Grading:						
Site Grading - New construction		640				N/A
If no grading, request may be submitted for a waiver of the requirement of grading plan		240				N/A
Resubmittal		165				N/A
Revisions to approved grading plans		125				N/A
Erosion and sediment control measures		240				N/A
Site grading security (financial guarantee - refundable)		3,000 per acre of development				N/A
Floodplain Development Permit						
1 & 2 FAMILY		355				
ALL OTHERS		530				
Water Shed Development Fee: Revised Fee Schedule:						
General Fees						
Sediment and Erosion Control Only						
Single Family Residential Lot (See site grading ordinance)		see ordinance				151.05
Single Family Residential Lot (within regulatory floodplain)		1,040				151.05
Development (<10 acres)		2,400				151.05
Development (≥ 10 acres)		3,560				151.05
Minor Development						

Add prior approved fees

New Fee

Change to fee

	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
Without detention		2,120				151.05
With detention or Fee - in - lieu		3,120				151.05
Major Development						
With detention or Fee-in-lieu		5,400				151.05
Within regulatory floodplain (< 10 acres)		3,280				151.05
Within regulatory floodplain (≥ 10 acres)		8,640				151.05
Wetland Fees						
Category I Wetland impacts less than or equal to 1 acre		880				N/A
Category II Wetland impacts greater than 1 acre and less than 2 acres		3,640				N/A
Category III Wetland impacts greater or equal to 2 acres or impacts a HQAR		4,400				N/A
Category IV Wetland impacts involving either restoration, creation or enhancement		1,440				N/A
		2,760				N/A
Resubmittal fee (1/3 of total watershed Dev. Fee + General + wetland fees)		347-2,880				N/A
Earth Change Approval		1,720				N/A
Securities - financial guarantee refundable		3,000 per acre of development				N/A
Variances		4,240				N/A
Appeals		1,920				N/A
Flood Plain Analysis and Report		35				N/A
Construction Engineering Standards Manual		35				N/A
Community Development						
Water Utility Fees/Charges:						
Water Service Inspection Fee	Water	50				N/A
Home Inspection Fee	Water	150				51.065
Home Inspection Fee - Re-Inspection	Water	50				51.065
Home Inspection Waiver	Water	25				51.065
General Fees:						
Zoning Analysis	General	100				159.052
Building & Development Fees:						
Service Contracts:						
Lake Bluff	General	Per Agreement				N/A
Bannockburn	General	5,000 min. & 50% over that				N/A
Plan Review :						
Remodeling up to \$12,000	General	55				150.145
\$12,001 to \$48,000 Remodeling	General	82				150.145
\$48,001 - \$120,000 Remodeling	General	145				150.145
Over \$120,000 Remodeling	General	246				150.145

Add prior approved fees

New Fee

Change to fee

	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
Additional fee for plan reviews that require more than 2 hours	General	55 per additional hour				150.145
New Construction - SFD	General	428				150.145
New Construction - 2FD	General	246/unit				150.145
New Const. - Com. & Multi. Fam. 3 or more units		612+50/ 1,000 Sq. Ft.				150.145
Plan Re-Submittal Fee	General	140 per re-submittal				150.145
Alterations to Approved Plans	General	140 + 55 per hour fee for reviews requiring more than 2 hours				150.145
Contractor Change	General	\$50 (plu \$20 each Additional)				150.145
Building Scale Calculation Fees:						
Single Family residence - first review	General	400				150.148
With completed Building Scale worksheet/detailed plans	General	200				150.148
Two-family dwelling	General	189 per unit				150.148
With completed Building Scale worksheet/detailed plans	General	120				150.148
Additional reviews (for revised plans)	General	102				150.148
On-site inspection for an existing dwelling	General	102				150.148
Office meeting to discuss for building scale calculation	General	50				150.148
Building Scale Waiver Request	General	100				150.148
Building Review Board Fees:						
Signs/Awnings/Landscaping/Lighting/Fences	General	75				150.147
Two or more of above	General	125				150.147
Storefront Alterations	General	100				150.147
New Commercial building, school, hospital or multi-family building per building	General	700				150.147
Alterations or major additions to commercial buildings, schools, hospitals or multi-family buildings - per building	General	323				150.147
New multi-building projects - per building	General	850 + 175 for more than 4 buildings (per building)				150.147
Changes to approved building materials	General	60				150.147
Demolition with replacement structure	General	2,230				150.147
Demolition partial and replacement addition	General	1,310				150.147
Demolition w/o Replacement Structure	General	1,310				150.147
New Residence on Vacant Property (building scale fee also)	General	1,050				155.07
Additions & Alterations to Existing Residence (building scale fee also)	General	500				155.07
Replacement/new single family home/duplex structure	General	1,310				155.07
Variance from Building Scale Ordinance	General	374				155.07
Revisions to Approved Plans	General	229				155.07

Add prior approved fees

New Fee

Change to fee

	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
Historic Preservation Commission Fees:						
Demolition (complete) and replacement structure	General	2,450				155.07
Demolition (partial) and replacement structure	General	1,529				155.07
Removal of less than 50%						155.07
Replacement Structure, prior demolition	General	1,310				155.07
Demolition w/o Replacement Structure	General	1,441				155.07
Changes to approved building materials	General	60				39.140
New Residence on Vacant Property (building scale fee also)	General	1,050				155.07
Additions & Alterations to Existing Residence (building scale fee also)	General	500				155.07
Variance from Building Scale Ordinance	General	374				155.07
Revisions to Approved Plans	General	229				155.07
Rescission of local landmark designation, amendment of local landmark designation or historic map amendment	General	2,500				155.07
Signs/Awnings/Landscaping/ Lighting/Fences	General	75				155.07
Two or more of above	General	125				155.07
Storefront Alterations	General	100				155.07
New Commercial building, school, hospital or multi-family building per single building	General	700				155.07
Alterations or major additions to commercial buildings, schools, hospitals or multi-family buildings - per building	General	323				155.07
New multi-building projects - per building	General	850 + 175 for more than 4 buildings (per building)				155.07
Project Fees:						
Red Tag , per violation, per day (minimum \$150 first offense)	General	300				150.005
Stop Work Order (Minimum \$250 first offense, limited scope)	General	750				150.005
Street Obstruction - per 30 lineal feet of public right-of-way	General	100				150.005
Re-Inspection all permits (failed/no show)	General	175				150.005
Additional Inspections	General	50				150.005
Off Hour Inspections	General	50 administration fee plus per hour cost of inspector				150.005
Tree fencing inspection fee		135				N/A
Recording of Right-of-Way agreement for sprinkler system, driveway apron	General	70 (up to 4 pages, 5 each addl page)				150.145
Construction Trailer Permit (Commercial Construction Sites only)	General	100 per month				150.145
Tree removal without permit	General	750 per inch				999.999
Vegetation removal in protected area without permit	General	750 per violation				999.999
Recording of Plat of Subdivision	General	75 plus Lake County Fee				

Add prior approved fees

New Fee

Change to fee

	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
Const. Codes Comm. Fees:						
Variances from Construction Code	General	250				150.110
Administrative Appeals	General	150				150.110
Material/Product Evaluation	General	350				150.110
Demolition Tax	Cap Imp & Afford Housing	12,000				150.110
Zoning Board of Appeals:						
Variations from Zoning Code	General	310				159.02
Administrative Appeals	General	150				159.02
Special Use Permit - Existing Developments	General	755				159.02
Legal Ad Publication (as required)	General	85				159.02
Plan Commission:						
Minor Subdivisions-Tentative Approval 2,3 or 4 lots payable at time of application	General	2,184				156.026(a)(3)
Minor Subdivisions-Final Approval	General	250+35/lot plus engineering and recording fees				156.026(a)(3)
Major Subdivisions-Tentative Approval 5 or more lots	General	3,822+35 for each lot over 5				156.026(a)(3)
Major Subdivisions-Final approval paid prior to recording of plat	General	400+35/ plus 5/lot				156.026(a)(3)
	General	over 10; + engineering and recording fees				156.026(a)(3)
Planned Preservation Subd Special Use Permit plus minor/major subdivision fee	General	2,500				156.026(a)(3)
Zoning Change	General	3,328				156.026(a)(3)
Filing fee for all other developments	General	788				156.026(a)(3)
Code Amendment	General	3,328				156.026(a)(3)
Extension of Tentative Subdivision Plat Approval	General	150				156.026(a)(3)
Administrative Property Line shift	General	250				156.026(a)(3)
Special Use Permit	General	1,035				156.026(a)(3)
Special Use Permit - Restaurant within 150' of Residential	General	500				156.026(a)(3)
Escrow Deposit - 3rd Party Review (Refundable)	General	5000				
Permits:						
Building Permits repair and maintenance under \$6,000	General	40				150.145
Building Permits - \$100,000 or less	General	1.5% of total construction 50 min				150.145
Building Permits - over \$100,000						
\$100,001 - \$200,000	General	2% of total construction				150.145
\$200,001 - \$500,000	General	4,000 + 1% of total cc in excess of 200,000				150.145

Add prior approved fees

New Fee

Change to fee

	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
\$500,001 and above	General	7,000 + .5% of total cc in excess of 500,000				150.145
Solar installation/Geo Thermal/Wind/Electric Charging Stations	General	.05% of construction cost				150.145
Underground storage tank removal	General					
single family and duplex		150 per tank				150.145
All other properties	General	250 per tank				150.145
Permit Extensions - After Final Expiration	General	150 administration fee plus 20% of the original permit fee - 6 month extension				150.145
Sign	General	1.5% construction cost 50 min				150.145
Administration Demolition Approval - Life Safety/Nuisance	General	500				150.145
Driveway Permits:						
Driveway Resurfacing Permit (not required for sealcoating)	General	50				150.145
Driveway Bond	General	250				150.485
Plumbing /Electric/HVAC:						
Irrigation Systems	General	2.00 per head 60 min				150.145
Plumbing - base charge	General	60+5.50/fix.				150.145
Sanitary Sewer	General	50 min + 1.00/ft over 50 ft				150.145
Storm Sewer	General	50 min + 1.00/ft over 50 ft				150.145
Electrical	General	100, plus 1 per unit beyond 100 total units				150.145
Electrical Service	General	75				150.145
Electric - motors	General	75 + .50 per horsepower				150.145
HVAC						
Residential - New or replacement						
1 or 2 units	General	52				150.145
Each additional unit	General	45				150.145
Duct work	General	52				150.145
Commercial New	General	52 per 1,500 sq ft of floor area				150.145
Commercial - replacement of existing units	General	same as residential				150.145
Purchase of Parking						
Space per Zoning Code	General	to be set by City Council at the time of approval based on market costs				150.145
						150.145
Elevators:						
Elevator Inspection Fee	General	Variable				150.145
Elevator Permits - New elevators	General	65				150.145
Licenses - Annual:						

Add prior approved fees

New Fee

Change to fee

	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
Health -Restaurant (20 or Less)	General	250				113.03(d)(1)
Health - Restaurant (21-99)	General	350				113.03(d)(2)
Health - Restaurant (100 + Seats)	General	600				113.03(d)(3)
Health - Itinerant Restaurant	General	250				113.03(d)(4)
Health - Food Store	General	100				113.21(d)
Health - Limited Food Store (selling candy)	General	50				113.21(d)
Health - Mobile Food/Beverage Vendor	General	100				113.21
Landscape License (March 1 to Feb 28)	General	100				110.217
Penalties - Landscape License Applications after June 1	General	25				110.217
Food Vendor (delivery)	General	150/Veh.				113.21(d)
Milk Vendor (delivery)	General	100/Veh.				113.21(d)
Ice Vending Machine per machine	General	110				95.061
Food Vending Machine per machine	General	55				113.21(d)
Candy Vending Machine per machine	General	55				113.21(d)
Pop/Soft drink Vending Machine per machine	General	55				113.21(d)
Milk Vending Machine per machine	General	55				113.21(d)
Tobacco vending machine per machine	General	50				135.136
Amusement Machine per machine	General	110				110.104
HVAC Contractor	General	60				150.145
Electrical Contractor	General	60				150.145
Juke Box	General	25				110.083
Pool Table	General	25				112.095(b)(1)
Tree and Vegetation Removal:						
Application Review Fee	General	40				99
Removal of Heritage Tree	General	40 per tree				99
Removal of tree 10" DBH or larger within the streetscape preservation area, the front yard or the corner side yard	General	40 per tree				99
Removal of trees or vegetation from a Conservation Easement	General	35 per 1 1/2 acre site				99
Removal of trees from a Tree Preservation or No Disturbance area	General	40 per tree				99
Removal of trees or shrubs from any ravine or bluff	General	40 per 1 1/2 acre site				99
Removal of trees or shrubs from a public right of way or other public property	General	40 per 1 1/2 acre site				99
Ash tree removals, dead or hazardous trees (application fee only)	General	No Fee				99
Bonds: Refundable Upon Timely/Satisfactory Completion						
Permit Renewal - for projects with estimated construction costs of \$200,000 or less refundable upon completion of project within one year	General	20% of permit fee			0	150.145
Permit Renewal - for projects with estimated construction costs of more than \$200,000 refundable upon completion	General	22% of permit fee			0	150.145

Add prior approved fees

New Fee

Change to fee

	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
of project within 20 months						
Street Opening Bond	General	500				98.058
Public Sanitary/Storm Sewer or Water Main Bond/R.O.W. (each)	General	500				
New Curb Cut and Temporary Curb Crossing	General	500				
Fire Protection Fees:						
Life Safety Plan Review Fee - New Constr/Addition	General	500 min or .05 sf includes all floors				150.145
Life Safety Plan Review Fee - Remodel/Alteration	General	60 min or .05 sf includes all areas				150.145
Fire Suppression Systems (Plan review and 2 inspections)						
Single Family/Duplex Residential						
New	General	120 or .05 per sf whichever is greater				150.145
Addition/Alteration	General	60 or .05 per sf for scope of work area whichever is greater				150.145
Hot work	General	100				150.145
Commercial/Multi Family						
New	General	500 or .05 per s.f. whichever is greater 250 or .05 s.f. for scope of work area whichever is greater				150.145
Addition/Alteration	General	150 per system (in addition to above fees for the overall system)				150.145
Specialized Suppression (FM 200, clean agent)	General	100				150.145
Stand pipe riser	General	300 per system				150.145
Hood and Duct Extinguishing System - New	General	100 per system				150.145
Hood and Duct Extinguishing System - Alteration	General					
Fire Alarms						
Single Family/Duplex Residential	General	75 or .05 per s.f. whichever is greater				150.145
Commercial/Multi Family - New	General	500 or .05 per s.f. whichever is greater				
Commercial/Multi Family - Addition/Alteration	General	75 or .05 per s.f. whichever is greater				150.145
Inspections/Tests						
Annual & New Underground Flush test	Water	75 + cost per gallon of water at current rate as approved by the City Council based on pipe size				150.145
Annual & New Fire Pump Test	Water	175 + cost per gallon of water at current rate as approved by the City Council based on pump size				150.145
Small Wireless Facilities:						
Application for Collocation - Installation of facility	General	650				
Application for Collocation - Installation of multiple facilities	General	350 per facility				

Add prior approved fees

New Fee

Change to fee

	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
Application for installation of new utility pole or support structure	General	1,000				
Annual recurring rate for collocations on a City utility pole located in the right-of-way. (* Or the City's actual, direct, and reasonable costs related to the wireless provider's use of space on the City utility pole)	General	200				
Other:						
Alternative Letter of Credit Review	General	100 per review				150.145
Conditional Certificate of Occupancy - Landscape only due to season (single family and duplex)	General	300 per unit				150.145
Conditional Certificate of Occupancy(single family and duplex)	General	550				150.145
Conditional Certificate of Occupancy(multi-family and commercial)	General	25 per square foot, whichever is greater, to a maximum of 2,000				150.145
Estate Sale - Non-Resident operator	General	50				
Finance						
Water Utility Fees/Charges:						
Water Sales/1,000 Gallons						
Effective with Water Bills mailed on or after May 1, 2025						
Lake Forest Residential - to 10,000 Gallons per Quarter	Water	4.50				51.061(a)
Lake Forest Residential - 10,001 to 60,000 Gallons per Quarter	Water	6.20				51.061(a)
Lake Forest Residential - over 60,000 Gallons per Quarter	Water	7.00				51.061(a)
Lake Forest All Other Users	Water	6.50				51.061(a)
Lake Forest - Billable City Accounts	Water	3.25				51.061(a)
Del Mar Woods	Water	9.15				51.061(a)
Other Non resident users	Water	9.15				51.061(a)
Sewer Charge/1,000 Gallons (winter usage)	Water	1.16				51.061(a)
Customer Charge - Water (Inside)						
5/8" to 1.5" meter	Water	60/quarter				51.061(b)
2" to 4" meter	Water	220/quarter				51.061(b)
6" and above meter	Water	955/quarter				51.061(b)
Benefit Access Program Discount - must renew annually	Water					N\A
Customer Charge - Water (Outside)						
5/8" to 1.5" meter	Water	75/quarter				51.062(b)
2" to 4" meter	Water	240/quarter				51.062(b)
6" and above meter	Water	1000/quarter				51.062(b)
Customer Charge - Sewer						

Add prior approved fees

New Fee

Change to fee

	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
5/8" to 1.5" meter	Water	5/quarter				52.15€(1)
2" to 4" meter	Water	20/quarter				52.15€(1)
6" and above meter	Water	100/quarter				52.15€(1)
Beach Parking Fee:						
Beach Parking						
Temporary (Resident)	General	85				73.45
Temporary (Non-Resident)	General	910				73.45
Parking Permits:						
Resident-Full Year	Parking	313				73.27(c)(7)
Resident-Monthly	Parking	30/Month				73.27(c)(7)
Resident - Unlimited	Parking	1,000				73.27(c)(7)
Employer Purchased-Full Yr.	Parking	180				73.27(c)(7)
Employer Purchased-Monthly	Parking	20/Month				73.27(c)(7)
Non-Resident-Full Year	Parking	700				73.27(c)(7)
Non-Resident - Monthly	Parking	60/Monthly				73.27(c)(7)
Daily Parking Fee-Telegraph	Parking	3				73.27(c)(7)
Daily Parking Fee-All Other	Parking	3				73.27(c)(7)
Licenses:						
Car and Lt Truck	General	85				74.179(b)
Heavy Truck (8,000+ lbs.)	General	110				74.179(b)
Motorcycles	General	45				74.179(b)
Senior Citizen 65 and over	General	no discount				N/A
Transfers	General	5				74.184 & 185
Penalties	General	50%				74.179(b)
Auto Dealer License	General	50+20/Veh				74.183
Disabled vehicle sticker (Benefit Access Program)	General	45				N/A
Real Estate Transfer Tax	Cap Imp	4.00 per 1,000				39.155(b)
Non-sufficient funds Fee	General	25				10.99
Credit Card Service Fees:						
Daily Parking	General	.25 per transaction				73.27(c)(7)
Development Related Fees	General	2.95% (Minimum 1.95)				N/A
Cemetery Related Fees	Cemetery	2.95% (Minimum 1.95)				N/A
Public Safety Pension Fee:						
Residential Utility Accounts	General	20 per Quarter				N/A

Add prior approved fees
 New Fee
 Change to fee

	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
All Other Utility Accounts (exclude irrigation only services)	General	70 per Quarter				N/A
Parks and Recreation						
Golf Course Fees/Charges:						
Seasonal Fees-Resident: effective January 1, 2026						
Class A -Adult Single	DPG	1,800	1,900	5.56%	3,278	97.051
Class B -Adult Combo	DPG	3,200	3,400	6.25%	800	97.051
Class D -Junior	DPG	825	850	3.03%	606	97.051
Class F - Senior Citizen	DPG	1,350	1,400	3.70%	4,600	97.051
Seasonal Fees (Non-Resident) effective January 1, 2026						
Class A -Adult Single	DPG	2,420	2,675	10.54%	2,550	97.051
Class B -Adult Combo	DPG	3,200	3,400	6.25%	200	97.051
Class D -Junior	DPG	825	850	3.03%	50	97.051
Class F - Senior Citizen	DPG	1,550	1,850	19.35%	5,400	97.051
Daily Fees-Resident: effective January 1, 2026						
Weekday-9	DPG	50	53	6.00%	6,600	97.051
Weekday-18	DPG	85	88	3.53%	10,765	97.051
Weekend 9	DPG	63	68	7.94%	2,779	97.051
Weekend -18	DPG	110	115	4.55%	15,000	97.051
Electric Golf Carts: effective January 1, 2026						
9 Holes Single Rider	DPG	20				97.052
18 Holes Single Rider	DPG	25				97.052
Range Balls						
Small Bucket	DPG	12				97.051
Medium Bucket	DPG	17				97.051
Large Bucket	DPG	22	25	13.64%	4,775	97.051
Pull cart						
9 holes	DPG	10				97.051
18 hoes	DPG	12				97.051
USGA Handicap Fees - Members						
	DPG	50				97.051
Permanent Tee Time - Weekend						
	DPG	525	600	14.29%	4,500	97.051
Lockers						
18 inch	DPG	200				97.051

Add prior approved fees

New Fee

Change to fee

	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
12 inch	DPG	150				97.051
Park Fees						
Park Picnic Permits						
0 - 149 People	Parks/Rec	125	130	4.00%	115	N/A
150 or more People	Parks/Rec	175	180	3.00%	4,435	N/A
Picnic Tables	Parks/Rec	25 per table				
Grills	Parks/Rec	85 per grill				
Boating and Beach Fees - effective February 1, 2026						
Watercraft Ramp/Sailboat Permits-Recreation						
Watercraft Ramp (R)	Parks/Rec	582	599	2.92%	1,239	97.066
Watercraft Ramp 2nd boat/ half season	Parks/Rec	292	301	3.08%	171	97.066
Watercraft Ramp (R) (Sen.)	Parks/Rec	465	479	3.01%	294	97.066
Watercraft Ramp (R) (Sen) 2nd boat/ half season	Parks/Rec	234	241	2.99%	14	97.066
Watercraft Ramp (NR)	Parks/Rec	1,164	1,199	3.01%	210	97.066
Watercraft Ramp (NR) (Sen) 2nd boat/ half season	Parks/Rec	582	599	2.92%	42	97.066
Year round compound storage Resident	Parks/Rec	2,556	2,633	3.01%	308	97.066
Year round compound storage Resident senior	Parks/Rec	2,062	2,124	3.01%	0	97.066
Year round compound storage non-resident	Parks/Rec	3,868	3,984	3.00%	0	97.066
Seasonal compound storage Resident	Parks/Rec	1,746	1,798	2.98%	265	97.066
Seasonal compound storage Resident Senior	Parks/Rec	1,396	1,438	3.01%	0	97.066
Seasonal compound storage Non-resident	Parks/Rec	2,616	2,694	2.98%	0	97.066
Year round watercraft rack storage resident	Parks/Rec	705	726	2.98%	252	97.066
Year round watercraft rack storage resident senior	Parks/Rec	565	582	3.01%	85	97.066
Year round watercraft rack storage non-resident	Parks/Rec	1,164	1,199	3.01%	0	97.066
Seasonal watercraft rack storage resident	Parks/Rec	412	424	2.91%	492	97.066
Seasonal watercraft rack storage resident senior	Parks/Rec	329	339	3.04%	130	97.066
Seasonal watercraft rack storage non-resident	Parks/Rec	780	803	2.95%	23	97.066
Year round watercraft sand storage resident	Parks/Rec	873	899	2.98%	104	97.066
Year round watercraft sand storage resident senior	Parks/Rec	698	719	3.01%	0	97.066
Year round watercraft sand storage non-resident	Parks/Rec	1,308	1,347	2.98%	0	97.066
Seasonal watercraft sand storage resident	Parks/Rec	535	551	2.99%	16	97.066
Seasonal watercraft sand storage resident senior	Parks/Rec	427	440	3.04%	13	97.066
Seasonal watercraft sand storage non-resident	Parks/Rec	802	826	2.99%	0	97.066
South Beach Parking Permit (R)	Parks/Rec	172	177	2.91%	445	97.066
South Beach Parking Permit (R) (Sen.)	Parks/Rec	135	139	2.96%	436	97.066
South Beach Parking Permit (NR)	Parks/Rec	910				97.066
South Beach Parking Permit Employee/Retiree	Parks/Rec	100				97.066
Daily Boat Launch resident	Parks/Rec	65				97.066
Daily Boat Launch nonresident	Parks/Rec	80				97.066

Add prior approved fees

New Fee

Change to fee

	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
Resident Guest Daily Parking Pass, limit 5 per season	Parks/Rec	15				97.066
Nanny Parking Pass	Parks/Rec	85				97.066
Senior Caregiver Parking Pass	Parks/Rec	85				97.066
Non resident beach fee, weekends and holidays	Parks/Rec	25				97.069
Fitness Center Fees - effective May 1, 2026						
Individual resident rate	Parks/Rec	528	540	2.22%	1,380	97.069
Individual resident rate - 1 months	Parks/Rec	53	54	1.85%	540	97.066
Individual non-resident rate	Parks/Rec	660	684	3.51%	0	97.066
Individual non-resident rate - 1 months	Parks/Rec	66	68	2.94%	0	97.069
Couple resident rate	Parks/Rec	912	936	2.56%	816	97.066
Couple resident rate - 1 month	Parks/Rec	91	94	3.19%	3	97.066
Couple non-resident rate	Parks/Rec	1,104	1,140	3.16%	0	97.069
Couple non-resident rate - 1 months	Parks/Rec	111	114	2.63%	0	97.066
Family resident rate	Parks/Rec	1,224	1,260	2.86%	468	97.066
Family resident rate - 1 months	Parks/Rec	122	126	3.17%	8	97.069
Family non-resident rate	Parks/Rec	1,464	1,512	3.17%	0	97.066
Family non-resident rate - 1 months	Parks/Rec	146	152	3.95%	0	97.066
Senior resident rate	Parks/Rec	396	408	2.94%	684	97.069
Senior resident rate - 1 months	Parks/Rec	40	42	4.76%	8	97.066
Senior non-resident rate	Parks/Rec	480	492	2.44%	36	97.066
Senior non-resident rate - 1 months	Parks/Rec	48	50	4.00%	0	97.069
Senior couple resident rate	Parks/Rec	648	672	3.57%	432	97.066
Senior couple resident rate - 1 months	Parks/Rec	65	67	2.99%	4	97.066
Senior couple non-resident rate	Parks/Rec	828	852	2.82%	24	97.069
Senior couple non-resident rate - 1 months	Parks/Rec	82	85	3.53%	0	97.066
Student resident rate	Parks/Rec	396	408	2.94%	72	97.066
Student resident rate - 1 month	Parks/Rec	40	42	4.76%	8	97.069
Student non-resident rate	Parks/Rec	480	492	2.44%	0	97.066
Student non-resident rate - 1 month	Parks/Rec	48	50	4.00%	0	97.066
Matinee resident rate	Parks/Rec	300	312	3.85%	492	97.069
Matinee resident rate - 1 month	Parks/Rec	30	32	6.25%	6	97.066
Matinee non-resident rate	Parks/Rec	360	372	3.23%	24	97.066
Matinee non-resident rate - 1 month	Parks/Rec	36	37	2.70%	0	97.069
All-inclusive - member - effective December 6, 2012	Parks/Rec	420	432	2.78%	444	97.066
All-inclusive - non-member - effective December 6, 2012	Parks/Rec	908	935	2.89%	0	97.066
OCM						
General Fees & Charges:						
Birth certificates (January 1, 2010)	General	10 first/4 additional				5.36

Add prior approved fees

New Fee

Change to fee

	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
Death certificates (January 1, 2013)	General	14 first/6 additional				5.36
On-line data entry fee by city staff (January 1, 2010)	General	10				N/A
Solicitor/Peddler Permit Original Application	General	55				117.01(b)
Solicitor/Peddler Permit Renewal	General	40				117.40
Electric Car	General	1 per Hour				N/A
Licenses:						
Raffle License	General	40				110.150
Tobacco License	General	500				135.138(f)
Auctioneers License	General	5 Daily & 1.00 per employee				110.026
Factories and Slaughterhouses	General	500				110.047
Mobile Auto Service	General	50 per unit				110.200
Athletic Contests	General	50 per day				112.0029B)
Bowling Alley	General	10 per lane per year				112.025
Circuses	General	100 per day circus conducted				112.041
Circuses - Side Show	General	50 per day circus conducted				112.042
Motion Pictures - Establishment capacity 500 or more persons	General	.50 per seat				112.075
Public Dances	General	500				112.112
Theatrical Performances - less than 500 persons	General	100				112.126
Theatrical Performances - more than 500 persons	General	150				112.126
Theatrical Performance not covered by 112.126	General	25 per day				112.127
Junk Yard or Junk Shop	General	75				114.22
Junk Dealer collected by vehicle	General	20 per vehicle				114.23
Pawnbroker	General	100				116.03
Expressmen and Draymen	General	25				118.156
Alcoholic and Beverages:						
Class A-1	General	2,700				111.036
Class A-2	General	1,500				111.036
Class A-3	General	275				111.036
Class B-1	General	2,500				111.036
Class C-1	General	2,600				111.036
Class C-2	General	3,000				111.036
Class D-1	General	2,500				111.036
Class E-1	General	3,000				111.036
Class F-2	General	100 for each 48 hour period or any part thereof: 50 not for profit with proof of 501 (c)3 status				111.036

Add prior approved fees

New Fee

Change to fee

	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
Class F-3	General	75 for each 48 hour period or any part thereof: 50 not for profit with proof of 501 (c)3 status				111.036
Class F-4	General	500 per vendor for the duration of the sporting event				111.036
Class F-5	General	1,100				111.036
Class F-6	General	600				111.036
Class G-1	General	200				111.036
Class G-2	General	600				111.036
Class I-1	General	150				111.036
Class I-2	General	100				111.036
Class I-3	General	100				111.036
Class J	General	500				111.036
Class K	General	40/each 7 day license period				111.036
Annual Renewal	General	150 renewal existing or change in owners or officers				111.036
Application Fee	General	300 new license				111.043
Application for Change in Owners or Officers	General	150				111.043
Liquor License Penalty Fee	General	25				111.036
Impact Fees:						
Library	Library	see ordinance				150.023
Fire and Emergency Services	General	see ordinance				150.023
Park Site	PPL	see ordinance				150.023
Park Development	PPL	see ordinance				150.023
Police	General	see ordinance				150.023
Public Works	General	see ordinance				150.023
School District 67 (information only)	pay School	see ordinance				150.023
High School District 115 (information only)	pay School	see ordinance				150.023
Police						
Fines & Penalties:						
Overtime Parking - Lot (base fee - 1st Offense)	General	25/75/125				73.99
Improper Parking - Lot (base fee - 1st Offense)	General	25/75/125				73.99
Parking in Prohibited Area- Lot (base fee - 1st Offense)	General	25/75/125				73.99
Overtime Parking - Other (base fee - 1st Offense)	General	25/75/125				73.99
Improper Parking - Other (base fee - 1st Offense)	General	25/75/125				73.99
Parking in Prohibited Area- Other	General	25/75/125				73.99
Parking at Boat Ramp (base fee - 1st Offense)	General	125/250/350				73.99
No Vehicle License (base fee - 1st Offense)	General	75/100/125				74.99

Add prior approved fees
 New Fee
 Change to fee

	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
No parking east of Sheridan Road (base fee - 1st Offense)	General	125/150/175				73.99
No Animal License (base fee - 1st Offense)	General	15/25/35	\$0		0	91.032
Dog-At-Large (base fee - 1st Offense)	General	40/50/100				91.999
Code Violations	General	variable				Variable
Motor Code Violations	General	variable				Variable
Recreational Powered Device Violation	General	100 - 300				79.11
Dog Barking (base fee - 1st Offense)	General	40/50/100				91.999
Dog Impound	General	25				91.014
Leaf Burning	General	100				94.2
Handicapped Parking	General	250				73.21
Dog Public Nuisance	General	100/500/750				91.999
Burglar Alarm Fees	General	0/50/100/250				110.125
Vehicle Immobilization fee	General	100				73.50
E-911 Surcharge	E911 Fund	0.65				39.181
Copies of Accident Reports	General	5				71.032
FOIA copy fees >50 pages	General	.15 per page				33.3
Transient Merchant License	General	100.00				117.99
Fire						
General Fees & Charges:						
Ambulance-Resident ALS transport	General	1,300.00				94.51
Ambulance-Resident ALS2 transport	General	1,400.00				94.52
Ambulance-Resident BLS transport	General	1,200.00				94.53
Ambulance-Non Resident ALS transport	General	1,700.00				94.54
Ambulance- Non Resident ALS2 transport	General	1,800.00				94.55
Ambulance-Non Resident BLS transport	General	1,600.00				94.56
Ambulance - Mileage	General	11.00 per mile				94.58
Fireworks Permit	General	250				94.5
Open Burn Permit	General	100				94.5
Bonfire Permit	General	100				94.5
Fire Watch	General	Overtime hourly Rate				94.5
Annual Fire Pump Test	General/Water	10 Admin Fee + Water Usage				94.5
Annual Inspections - 4th re-inspection	General	100				94.5
Annual Inspections - 5th re-inspection	General	200				94.5
Annual Inspections - 6th re-inspection	General	400				94.5
Fire Alarm Fees	General	0/50/100/250				110.125
Hazardous Substance Incident						

Add prior approved fees

New Fee

Change to fee

	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
Level I Hazardous Substance Incident	General	250 per day during hazard substance incident occurs or removal activities				41.01
Level II Hazardous Substance incident	General	500 per day during hazard substance incident occurs or removal activities				41.01
Level III Hazardous Substance incident	General	1,000 per day during hazard substance incident occurs or removal activities				41.01
Miscellaneous Materials Cost - Level I incident	General	50				41.01
Miscellaneous Materials Cost - Level II incident	General	100				41.01
Miscellaneous Materials Cost - Level III incident	General	500				41.01
Reimbursable Costs	General	100% of cost incurred				41.01
Senior Resources						
Membership Dues:						
Residents of Lake Forest, Lake Bluff and unincorporated						
Lake Forest and Lake Bluff	Senior Resources	35 per person				97.087
		55 per family				97.087
Outside of Lake Forest and Lake Bluff						
	Senior Resources	45 per person				97.087
		75 per family				97.087
Circuit Breaker participants Lake Forest and Lake Bluff residents only						
	Senior Resources	10 per person				97.087
		15 per family				97.087
Car and Bus rides						
	Senior Resources	3/fee each direction				97.087
		6 round trip				97.087
Taxi subsidy- Lake Forest and Lake Bluff residents living within the Lake Forest High School District						
	Senior Resources	16 coupons/month for a value of 3/each				97.087

Special Events						
Special Event Fees:						
Application Fee	General	50				10.13
Application Fee - Late Fee	General	50% of fee per 30 days				10.13
Escrow Deposit - Special Events	General	500				10.13
Police Officer hourly rate	General	103	106	3.00%	2,700	10.13
Firefighter/Paramedic hourly rate	General	99	102	3.00%	350	10.13
Police and Fire Vehicle	General	110				10.13
Public Works hourly rate	General	78	80	3.00%	62	10.13
Parks hourly rate	Parks/Rec.	78	80	3.00%	62	10.13
Special Event Inspection	General	100				94.5
Tent Permit	General	100 or .05 per sq ft				94.5
A-Frame Barricades	General	5				98.011
Barricades 1 - 10	General	40				98.011
Parking Cones	General	1				98.011
Bleacher keep in park	General	50				10.13

Add prior approved fees
 New Fee
 Change to fee

	Fund	FY2026 (\$)	PROPOSED FY2027 (\$)			City Code Section
			FEE (n/c if blank)	% CHANGE	Amount \$\$ Projected Revenue	
Bleacher move to another location	General	195				10.13
Litter Barrels 1-6	General	14				10.13
Picnic Tables 1 - 6	General	32				10.13
Grills	General	195				10.13
Inflatable amusement inspection	General	100				94.5
Carnival rides	General	200				94.5
Filming Class A - Application	General	150				
Filming Class B - Application	General	100				
Filming Class C - Application	General	50				
Filming Class A - Permit	General	475				
Filming Class B - Permit	General	375				
Filming Class C - Permit	General	125				
Filming Class A - Deposit (Refundable)	General	1000				
Filming Class B - Deposit (Refundable)	General	500				

Supplemental Memos Regarding Proposed Fee Adjustments

MEMORANDUM

To: Diane Hall, Assistant Finance Director

From: John Westly, Golf Course General Manager
John Eldridge, Program Manager Parks and Recreation Department

Date: October 24, 2025

Subject: Deerpath Golf Course FY2027 Proposed Fee Changes

PURPOSE AND ACTION REQUESTED: City staff and Kemper Sports staff are bringing forward the Deerpath Golf Course fees for fiscal year FY2027. The City Council Parks and Recreation advisory board has reviewed the fee schedule and provided feedback to staff, and request that the proposed FY2027 Deerpath Golf Course fee structure be forwarded to City Council for approval as presented.

BACKGROUND/DISCUSSION: Attached is the proposed fee structure for Deerpath Golf Course for FY2027. We analyzed several factors including utilization and surrounding facilities fees while putting together the fees schedule. Kemper Sports and City Staff are recommending the following:

- **Membership Fees:** Increase Annual Pass fee for Adult Single, Junior and Senior play the slight increase per classification provides an increased revenue for memberships in the most popular categories while taking into consideration inflation, and wage increases.
- **Greens Fees:** Increase the "ceiling" rate for weekday and weekend fees. Allow the dynamic pricing model to set prices based off the utilization of the course. This will allow the green fee prices to fluctuate and take advantage of times of increased demand. Golf rates will be adjusted during the season based on marketplace demands.
- **Other Fees:** Large range balls increasing from \$22 to \$25. Increase the permanent tee time fee from \$525 to \$600.

BUDGET/FISCAL IMPACT: Utilization has continued to reach capacity in FY2026. Due to the high utilization, we see our only ability to cover increased cost and inflation through a minimal increase in fees for FY2027. These price increases will help by increasing revenue and the per player average round price in FY2027.

City Staff and Kemper Sports are requesting the approval of the proposed FY2027 Deerpath Golf Course fee structure.

MEMORANDUM

To: Diane Hall, Assistant Finance Director

From: Joe Mobile, Superintendent of Recreation

Date: October 24, 2025

Subject: Lake Forest Recreation Department FY27 Proposed Fee Changes

PURPOSE AND ACTION REQUESTED: City Staff are bringing forward the Lake Forest Recreation Department fee changes, including Fitness Center fees, Lakefront fees and pavilion rental fees for fiscal year 2027.

BACKGROUND/DISCUSSION: Attached is the proposed fee structure for the fitness center, lakefront and pavilion rental fee changes for FY2027. The fees have been reviewed and discussed by the Parks & Recreation Committee at the October 2, 2025 meeting.

Fitness Center Fee Changes:

Staff have analyzed several factors including membership trends, and surrounding facilities fees while putting together the fees schedule. The Fitness Center's memberships fluctuate considerably throughout the year. As a result, staff take a conservative approach for revenue growth by assuming membership levels will remain the same throughout the year based on membership totals in September. City Staff are recommending the following:

Fitness Center Fees: Staff are recommending increasing all membership fees by an adjusted 3% for FY27 to cover increases to expenses to manage the Fitness Center while remaining competitive within the local area. The 3% increase was taken over FY26 fees and then adjusted to be divisible by 12 months so that our registration software system can use the automatic monthly billing for all annual memberships. This adjustment to the increase will provide a consistent amount to be drawn each month providing our members with a smooth and understandable transaction.

Lakefront Fee Changes:

Staff have analyzed several factors including usage trends and surrounding community's lakefront fees while putting together the fees schedule. Staff are recommending an increase to most fees, allowing us to remain competitive with other lakefronts and to provide a marginal increase in operating revenue. The fee increases are based on actual usage as of September 2025.

Lakefront Fees: Staff is recommending increasing the Lakefront permit fees by 3% over the FY26 approved fees for FY2027 with a few exceptions that will remain the same as in fiscal year

2026; nanny/caregiver parking pass (\$85), resident guest daily parking pass (\$15), resident (\$65) and non-resident(\$80) daily boat launch, non-resident south beach parking permit (\$910), employee/retiree south beach parking permit (\$100) and non-resident beach access fee (\$25). Staff feel that a 3% increase is necessary to help cover increases in expenses to operate the facility.

Pavilion Rental Fee Changes:

Staff have analyzed several factors including utilization, and surrounding facilities fees while putting together the fees schedule. Staff is taking a conservative approach for revenue growth by assuming that participation levels will remain constant with FY26 usage.

Pavilion Rental Fees: Increase all Pavilion Rental fees by \$5 for FY27 over the approved FY26 fees. The smaller neighborhood park pavilions are in the 0-149 people category and the larger community park pavilions are in 150 or more people category for pricing. The beach pavilions will be classified under the community park pavilion pricing since they are requested and used like the larger pavilions and they also include six parking passes with each rental, a \$90 value. With the reclassification the beach pavilions will increase \$55 this year. The litter deposit and additional hour fees will remain constant with FY26. Northcroft Park, Townline Park and the beach pavilion fees will increase to \$180 per reservation while all the other pavilion fees will increase to \$130.

BUDGET/FISCAL IMPACT: Staff anticipates a positive revenue differential of \$5,449 over FY26 budgeted fees with the 3% increase to the Fitness Center fees. Also, staff anticipate an increase of \$4,539 over FY26 budgeted fees for the Lakefront Permit fees. The revenue increases are based upon actual usage from September 2025 and will fluctuate with FY27 usage. Staff anticipate a positive revenue differential of \$4,550 over FY26 budgeted fees for the Pavilion Rental fees. All pavilion rental fees will become effective February 1, 2026, in line with the start of permitting season.

RECOMMENDED CITY COUNCIL ACTION: City Staff are bringing forward the Lake Forest Recreation Department fee changes, including Fitness Center fees, Lakefront permit fees and Pavilion Rental fees for fiscal year 2027 for approval.

MEMORANDUM

TO: Katie Skibbe, Director of Finance
FROM: Diane Hall, Assistant Finance Director
DATE: October 24, 2025
SUBJECT: **Special Event Hourly Rate Increases**

Purpose and Action Requested

The purpose of this memorandum is to present a request to amend certain fees associated with Special Events. City staff is seeking City Council approval of fee adjustments proposed in this memorandum for personnel hourly rates related to special event fees and support.

Background

The City of Lake Forest processes and issues several different types of special event permits through Community Development. City staff regularly reviews these processes and their associated fees in an effort to ensure they remain compliant with both local and statutory regulations, consistent with internal administrative directives and policies, align with the City’s costs to provide services and promote customer-friendly business practices.

From time-to-time, community organizations seek to utilize City-owned property or request special city services (e.g. equipment rentals/delivery) and City employees (e.g. general event support, security, or emergency medical services) to support their event. Pursuant to the City Code (§10.13), fees for these City services may be imposed in connection with recovering costs related to the personnel time associated with this support.

Rates for City employees are set based on an average total compensation (includes salaries and benefits) for employees in the workgroup. Traditionally, the City has adjusted these rates to reflect changes in union contracts and special contractual rates for special time worked or overtime. Rates proposed for FY2027 reflect approved changes to salaries and benefits as outlined in the City’s official Pay Plan and bargaining unit contract, if applicable. Accordingly, City staff is requesting to adjust rates to reflect these contract amounts, as follows:

Personnel Classification	Current Rate	Proposed Rate	% Change	Projected Revenue
Police Officer Hourly Rate	\$103.00	\$106.00	3.00%	\$2,700.00
Firefighter/Paramedic Hourly Rate	\$99.00	\$102.00	3.00%	\$350.00
Public Works Hourly Rate	\$78.00	\$80.00	3.00%	\$62.00
Parks Hourly Rate	\$78.00	\$80.00	3.00%	\$62.00

Please do not hesitate to contact me directly if you have questions concerning these proposed fee changes for FY2027.

RESOLUTION OF APPRECIATION

WHEREAS

has served The City of Lake Forest as a member of the

**BOARD OR COMMISSION
YYYY-YYYY**

WHEREAS, he/she has devoted much valuable time and personal attention to the work of this commission and, on behalf of the citizens of Lake Forest, continually met his/her responsibilities with purpose and dedication; and

WHEREAS, the citizens of Lake Forest recognize and are deeply appreciative of the valuable time and service she contributed to the preservation and improvement of the quality of life in our community by serving on this commission;

*NOW, THEREFORE, BE IT RESOLVED that the City Council of The City of Lake Forest, Illinois, hereby expresses the profound gratitude of the citizens of Lake Forest to **NAME** for the loyal and faithful public service he/she has given by means of this resolution, which shall be spread upon the permanent records of the City Council.*

*Adopted by the City Council of
The City of Lake Forest this
XX day of XXXX, 2023*

Mayor

THE CITY OF LAKE FOREST

ORDINANCE NO. 2025-_____

**AN ORDINANCE AMENDING THE LAKE FOREST CITY CODE
REGARDING LAWN MAINTENANCE EQUIPMENT NOISE REGULATIONS**

Adopted by the City Council
of the City of Lake Forest
this ____ day of _____ 2025

Published in pamphlet form by direction
and authority of The City of Lake Forest
Lake County, Illinois
this ____ day of _____ 2025

THE CITY OF LAKE FOREST

ORDINANCE NO. 2025 - _____

AN ORDINANCE AMENDING THE LAKE FOREST CITY CODE
REGARDING LAWN MAINTENANCE EQUIPMENT NOISE REGULATIONS

WHEREAS, the City of Lake Forest is a home rule, special charter municipal corporation;
and

WHEREAS, the City has adopted certain regulations prohibiting unreasonable noise within the City under Section 135.108 of the City Code of Lake Forest, 2013 (“City Code”); and

WHEREAS, the City’s noise regulations limit the permissible hours of operation of lawn maintenance equipment; and

WHEREAS, the City desires to amend the permissible hours for the operation of lawn maintenance equipment as set forth in this Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the City Council of The City of Lake Forest, County of Lake, and State of Illinois, as follows:

SECTION ONE: Recitals. The foregoing recitals are incorporated as the findings of the City Council and are hereby incorporated into and made a part of this Ordinance.

SECTION TWO: Amendment to Section 135.108. Subsection (C) of Section 135.108 of the City Code, entitled “Noise; Generally,” is amended as follows (additions shown in **bold and underline text**, deletions shown in ~~strikethrough text~~):

~~“(C) (1) It shall be unlawful to operate lawn maintenance equipment including, but not limited to, lawn mowers, tractors and gasoline-powered leaf blowers before 7:30 a.m. on weekdays, 8:00 a.m. on Saturdays and 10:00 a.m. on Sundays and holidays, and after 7:30 p.m. on weekdays, 5:30 p.m. on Saturdays, and 5:00 p.m. on Sundays and holidays, except as authorized by the City Manager. **Except as authorized under Section 135.108(C)(2), or as authorized by the City Manager, it shall be unlawful to operate lawn maintenance equipment including, but not limited to, lawn mowers, tractors, and gasoline-powered leaf blowers (1) at any time on Sundays and holidays; (2) before 7:30 a.m. and after 7:00 p.m. on weekdays; and (3) before 9:00 a.m. and after 5:00 p.m. on Saturdays.**~~

(2) Property owners may operate lawn maintenance equipment, including, but not limited to, lawn mowers, tractors, and gasoline powered leaf blowers on their own property (1) between 7:30 a.m. and 7:30 p.m. on weekdays; (2) between 8:00 a.m. and 5:30 p.m. on Saturdays; and (3) between 10:00 a.m. and 5:00 p.m. on Sundays and holidays.

(23) This restriction shall not apply to golf course maintenance operations.”

SECTION THREE: Effective Date. This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form in the manner provided by law.

SECTION FOUR: REPEAL OF CONFLICTING PROVISIONS. All ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance, are to the extent of the conflict, expressly repealed on the effective date of this Ordinance.

Passed this ____ day of _____, 2025.

AYES:

NAYS:

ABSENT:

ABSTAIN:

Approved this __ day of _____, 2025.

Mayor

ATTEST:

City Clerk



SCHOOL OF ST. MARY

To Learn, To Serve, To Lead

October 2, 2025

Mayor Tack
The City of Lake Forest
220 E. Deerparh
Lake Forest, IL 60045

Dear Mayor Tack,

The School of St. Mary Parents Association is asking for the City Council's consideration of a waiver for the requirements of the fidelity bond with regard to our Tuition Raffle license application. The Raffle includes items estimated at approximately \$5,000, and we anticipate selling 200 tickets. The winner will be drawn on Friday, January 30, 2026, at the School of St. Mary.

Thank you in advance for your consideration.

Sincerely,

Melissa Haak
Director of Marketing and Communications
School of St. Mary, Lake Forest





SCHOOL OF ST. MARY

To Learn, To Serve, To Lead

October 2, 2025

Mayor Tack
The City of Lake Forest
220 E. Deerpath
Lake Forest, IL 60045

Dear Mayor Tack,

The School of St. Mary Parents Association is asking for the City Council's consideration of a waiver for the requirements of the fidelity bond with regard to our Fish Fry 50/50 raffle license application. The 50/50 raffle will include tickets priced at \$10 each, and we will sell up to 200 tickets. Fifty percent of the proceeds will benefit the school's Crusader Annual Fund, with the other 50 percent being given to the winner, which will be drawn the evening of the Fish Fry (March 13, 2026), and the School of St. Mary.

Thank you for your consideration,

Sincerely,
Melissa Haak
School of St. Mary
Director of Marketing and Communications



THE CITY OF LAKE FOREST

RESOLUTION NO. 2025 - _____

**A RESOLUTION APPROVING THE PFAS CLASS ACTION
SETTLEMENT WITH 3M COMPANY**

WHEREAS, the City of Lake Forest ("**City**") is a home rule, special charter municipal corporation organized and operating in accordance with the Illinois Constitution of 1970; and

WHEREAS, the City and numerous other public water systems are parties to a multi-district lawsuit filed against manufacturers of synthetic per- and polyfluoroalkyl substances ("PFAS"), which is pending in the U.S. District Court for South Carolina bearing master docket number 2:18-mn-2873 ("**Lawsuit**"); and

WHEREAS, the Lawsuit seeks to recover the costs the water systems may incur to protect drinking water supplies from PFAS contamination; and

WHEREAS, 3M Company, one of the defendants in the Lawsuit, agreed to a class-wide settlement that was subsequently approved by the Court ("**3M Settlement**"); and

WHEREAS, the City has been allocated a gross total of \$433,803.00 under the 3M Settlement, which will be paid out to the City in installments; and

WHEREAS, the City Council has determined that it is in the best interests of the City and its residents to approve the 3M Settlement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of The City of Lake Forest, County of Lake, and State of Illinois, in exercise of its home rule powers, as follows:

SECTION ONE: Recitals. The foregoing recitals are incorporated into and made a part of this Resolution.

SECTION TWO: Approval; Authorization. The City Council hereby approves the 3M Settlement. The City Manager is authorized and directed to execute any documents and take any actions that are necessary to approve the 3M Settlement and authorize the disbursement of the 3M Settlement funds.

SECTION THREE: Effective Date. This Resolution shall be in full force and effect upon its passage and approval.

Passed this ____ day of _____, 2025.

AYES:

NAYS:

ABSENT:

ABSTAIN:

Approved this ___ day of _____, 2025.

Mayor

ATTEST:

City Clerk

RESOLUTION _____

A RESOLUTION APPROVING A SETTLEMENT AGREEMENT WITH MONSANTO COMPANY REGARDING PCB CONTAMINATION OF STORMWATER

WHEREAS, Article VII, Section 10 of the 1970 Illinois Constitution authorizes the City of Lake Forest (“*City*”) to contract with individuals, associations, and corporations in any manner not prohibited by law or ordinance; and

WHEREAS, the City is a co-plaintiff in a lawsuit, *City of Evanston et al. v. Monsanto Co. et al.*, Cook County Case No. 2023L002929 (“*Lawsuit*”) filed by a number of North Shore municipalities that chose to opt-out of a 2022 class action settlement against the Monsanto Company and other manufacturers of Polychlorinated Biphenyl (PCB) chemicals; and

WHEREAS, these municipal plaintiffs have been working collaboratively with the City of Chicago and the State of Illinois to negotiate a global settlement with the Monsanto Company and its co-defendants Solutia Inc., and Pharmacia LLC (“*Monsanto Defendants*”) for all claims arising from PCB contamination of stormwater outflows to Lake Michigan; and

WHEREAS, the Monsanto Defendants have offered a tentative settlement agreement to resolve all claims asserted by the Illinois plaintiffs related to the PCB contamination (“*Settlement Agreement*”); and

WHEREAS, under the terms of the Settlement Agreement, the City would be entitled to guaranteed compensation in the amount of \$636,951, with the possibility of additional compensation after five years or upon the resolution of separate cases by the Monsanto Defendants; and

WHEREAS, the Mayor and City Council have determined that entering into the Settlement Agreement with the Monsanto Defendants is in the best interest of the City and its residents;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Lake Forest, Lake County, Illinois, as follows:

SECTION 1: RECITALS. The City Council hereby adopts the foregoing recitals as its findings, as if fully set forth herein.

SECTION 2: APPROVAL SETTLEMENT AGREEMENT. The Settlement Agreement is hereby approved in a form and substance satisfactory to the City Manager and the City Attorney.

SECTION 3: AUTHORIZATION TO EXECUTE THE AGREEMENT. The City Council hereby authorizes and directs the Mayor and the City Clerk to execute and seal, on behalf of the City, the Settlement Agreement.

SECTION 4: EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage and approval according to law.

[SIGNATURE PAGE FOLLOWS]

ADOPTED this __ day of _____ 2025, pursuant to the following roll call vote:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

Signed

Mayor

Countersigned:

City Clerk

THE CITY OF LAKE FOREST

**A RESOLUTION ACCEPTING CERTAIN PUBLIC IMPROVEMENTS IN THE
OAK KNOLL WOODLANDS SUBDIVISION**

WHEREAS, on May 5, 2015, the City Council granted final approval of the Oak Knoll Woodlands Subdivision, a sixteen lot subdivision located at the north end of Oak Knoll Drive, east of Stablewood Lane; and

WHEREAS, Fidelity Wes of Oak Knoll LLC (Mike DeMar 100%) ("**the Developer**") was required, through the approvals and Subdivision Agreement, to install and construct various public improvements including, but not limited to, public streets, curbs, streetlights, and parkway trees; and

WHEREAS, the installation of the remaining public improvements has been completed and inspections have been conducted by the City Engineering and Forestry Sections, the inspections confirmed that the materials, quality, installation methods, and operation of the systems are all in compliance with City standards and ready for acceptance by the City; and

WHEREAS, City acceptance will allow City oversight and maintenance to commence ensuring proper ongoing care and maintenance of the public improvements consistent with City policies and practices; and

WHEREAS, the Oak Knoll Woodlands Homeowners' Association has requested City acceptance of these certain public improvements; and

WHEREAS, after acceptance of the public improvements, the developer's Letter of Credit on file with the City will be released.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF LAKE FOREST, COUNTY OF LAKE, STATE OF ILLINOIS, as follows:

SECTION ONE: RECITALS. The foregoing recitals are incorporated in, and made a part of, this Resolution by this reference as findings of the City Council of The City of Lake Forest.

SECTION TWO: APPROVAL OF ACCEPTANCE OF CERTAIN PUBLIC IMPROVEMENTS IN THE OAK KNOLL WOODLANDS SUBDIVISION. The public improvements, including the public streets, curbs, streetlights, and parkway trees

are hereby accepted by the City and shall be public improvements owned, maintained, and operated by the City of Lake Forest going forward.

SECTION THREE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon the passage and approval.

AYES:

NAYS:

ABSENT:

APPROVED THIS 17th DAY OF NOVEMBER 2025.

Stanford E. Tack, Mayor

ATTEST:

City Clerk