

**THE CITY OF LAKE FOREST  
CITY COUNCIL AGENDA**

Monday, June 2, 2025  
220 E. Deerpath  
Lake Forest, IL 60045

**CITY CLERK WILL ASK FOR A MOTION TO APPOINT ALDERMAN WEBER AS MAYOR PRO-TEM**

**CALL TO ORDER AND ROLL CALL**

**6:30pm**

Honorable Mayor, Stanford R. Tack

Nancy Novit, Alderman First Ward

Nick Bothfeld, Alderman Third Ward

Peter Clemens, Alderman First Ward

Alice LeVert, Alderman Third Ward

Edward U. Notz, Jr., Alderman Second Ward

Eileen Looby Weber, Alderman Fourth Ward

John Powers, Alderman Second Ward

Richard Walther, Alderman Fourth Ward

**PLEDGE OF ALLEGIANCE**

**REPORTS OF CITY OFFICERS**

**1. COMMENTS BY MAYOR**

- A. Resolution of Appreciation for Retiring Superintendent of Public Works,  
Daniel H. Martin**

A copy of the Resolution is included in the packet on **page 12**.

**COUNCIL ACTION: Approval of the Resolution of Appreciation**

- B. Resolution of Appreciation for Retiring Superintendent of Parks & Forestry,  
Charles E. Myers**

A copy of the Resolution is included in the packet on **page 13**.

**COUNCIL ACTION: Approval of the Resolution of Appreciation**

**2. COMMENTS BY CITY MANAGER**

- A. Community Spotlight  
Lake Forest Preservation Foundation  
- Henry Kleeman, President**
- B. Deerpath Streetscape Project- Monthly Update  
-Byron Kutz, Engineering Superintendent**

**3. OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL**

**4. COMMITTEE REPORTS**

**5. ITEMS FOR OMNIBUS VOTE CONSIDERATION**

**1. Approval of the Check Register for the Period of April 20 – May 17, 2025**

STAFF CONTACT: *James Scott, Staff Accountant (847-810-3618)*

**BACKGROUND/DISCUSSION:** City Code Section 38.02 sets forth payment procedures of the City. The Director of Finance is to prepare a monthly summary of all warrants to be drawn on the City treasury for the payment of all sums due from the City (including all warrants relating to payroll and invoice payments) by fund and shall prepare a detailed list of invoice payments which denotes the person to whom the warrant is payable. The warrant list detail of invoice payments shall be presented for review to the Chairperson of the City Council Finance Committee for review and recommendation. All items on the warrant list detail recommended for payment by the Finance Committee Chairperson shall be presented in summary form to the City Council for approval or ratification. Any member of the City Council shall, upon request to the City Manager or Director of Finance, receive a copy of the warrant list detail as recommended by the Finance Committee Chairperson. The City Council may approve the warrant list as so recommended by the Finance Committee Chairperson by a concurrence of the majority of the City Council as recorded through a roll call vote.

The Council action requested is to ratify the payments as summarized below. The associated payroll and invoice payments have been released during the check register period noted.

Following is the summary of warrants as recommended by the Finance Committee Chairperson:

**Check Register for April 20 - May 17, 2025**

	Fund	Invoice	Payroll	Total
101	General	801,530	1,983,911	2,785,441
501	Water & Sewer	153,038	218,653	371,691
220	Parks & Recreation	229,262	482,003	711,265
311	Capital Improvements	1,596,401		1,596,401
202	Motor Fuel Tax			0
230	Cemetery	38,402	49,743	88,144
210	Senior Resources	18,699	39,192	57,891
510	Deerpath Golf Course	30,285	3,317	33,602
601	Fleet	86,359	63,123	149,482
416 - 434	Debt Funds			0
248	Housing Trust			0
201	Park & Public Land			0
	All other Funds	1,142,534	258,739	1,401,272
		<b>\$4,096,509</b>	<b>\$3,098,681</b>	<b>\$7,195,190</b>

Included in the subtotal denoted as "All other Funds" is \$786,078 in Water and Sewer Capital Improvement Fund expenditures.

**COUNCIL ACTION:** Approval of the Check Register for the Period of April 20 – May 17, 2025

**2. Consideration of a Request to Waive the Fidelity Bond Requirement in Connection with Holding a Raffle in the City of Lake Forest for the McKinlock Post 264- American Legion (Approval by Motion)**

STAFF CONTACT: Margaret Boyer, City Clerk (847.810.3674)

**PURPOSE AND ACTION REQUESTED:** Staff requests City Council consideration of waiving the fidelity bond requirement in connection with a proposed raffle from the McKinlock Post 264- American Legion.

**BACKGROUND:** In January 2020 the City Council approved an Ordinance Amending Chapter 110, titled "Licenses and Miscellaneous" related to Raffles, to align these sections with recent State of Illinois Legislation. Section 110.0149, J, allows the raffle manager designated by the organization to seek a waiver of the bond requirement from the City Council.

At this time, the McKinlock Post 264- American Legion is requesting a waiver of the bond requirement and has submitted a request. A copy of the request can be found in this packet on **page 14**.

**BUDGET/FISCAL IMPACT:** N/A

COUNCIL ACTION: Consideration of a Request to Waive the Fidelity Bond Requirement in Connection with Holding a Raffle in the City of Lake Forest for the McKinlock Post 264- American Legion. (Approval by Motion)

**3. Approval to extend the City’s Office Supplies Contract with Warehouse Direct through May 31, 2026 as determined by the Suburban Purchasing Cooperative of the Northwest Municipal Conference.**

STAFF CONTACT: James Scott, Staff Accountant (847-810-3618)

**PURPOSE AND ACTION REQUESTED:** Staff recommends City Council authorization to extend the current contract with Warehouse Direct for City office supply purchases pursuant to a contract granted by the Suburban Purchasing Cooperative (SPC) of the Northwest Municipal Conference.

**PROJECT REVIEW/RECOMMENDATIONS:**

Reviewed	Date	Comments
City Council	6/3/24	Approved extension through 5/31/25 consistent with the SPC extension.
City Council	5/15/23	Approved extension through 5/31/24 consistent with the SPC extension.
City Council	5/18/20	Approved extension through 5/31/23 consistent with the SPC extension.
City Council	3/18/19	Approved extension through 5/31/20 consistent with the SPC extension.
City Council	2/5/18	Approved extension through 2/28/19 consistent with the SPC extension.

City Council	1/17/17	Approved extension through 2/28/18 consistent with the SPC extension.
City Council	2/6/16	Approved extension through 12/31/16 consistent with the SPC extension.
City Council	9/6/13	Awarded contract for office supplies to Warehouse Direct.

**BACKGROUND/DISCUSSION:** In September 2013, the City Council approved a contract with Warehouse Direct for City office supply purchases. This contract was approved pursuant to a contract awarded by the Suburban Purchasing Cooperative (SPC) of the Northwest Municipal Conference. Since that time, the City Council has approved several extensions of the contract consistent with actions by the SPC, as noted above. As an active SPC participant, staff is seeking authorization to extend the contract through May 31, 2026 consistent with a recent announcement by the SPC included in packet.

This joint purchasing initiative allows the City to benefit from competitive bid and discounted pricing without having to designate Warehouse Direct as an exclusive provider. Should departments find more advantageous savings through another source for a particular item, they may purchase from other suppliers.

**BUDGET/FISCAL IMPACT:** Office supplies are paid directly from department operating budgets and this action has no immediate fiscal impact. Office supply costs are included within individual operating budgets. The estimated total of purchases for FY2026 is \$45,000.

COUNCIL ACTION: Approval to extend the City's Office Supplies Contract with Warehouse Direct through May 31, 2026, as determined by the Suburban Purchasing Cooperative of the Northwest Municipal Conference.

**4. Request to Approve the Purchase of a Replacement Ambulance by ARV Inc., Not to Exceed Amount of \$323,076.14**

STAFF CONTACT: Andy Rick, Fire Chief (847-810-3864)

**PURPOSE AND ACTION REQUESTED** Staff is requesting City Council's approval to purchase this replacement ambulance as part of a larger fleet restructuring plan devised by the Fire Department and Fleet. This ambulance will replace a 21-year-old ambulance (2004 Road Rescue Ambulance).

**BACKGROUND/DISCUSSION** The Fire Department has diligently worked to devise a fleet restructuring plan over the past few years. The Department believes the plan is fiscally responsible, while also providing the necessary apparatus for the Department. The fleet restructuring plan includes updating the Department's four ambulances over the next several years and looking to purchase ambulances on a four-year replacement cycle. The Department's paramedics need to have dependable and functional ambulances to provide the highest level of service possible to the residents and visitors of Lake Forest. The 2004 Road Rescue International Ambulance currently serves in a reserve capacity and has exceeded its useful service life of 15 years.

The Fire Department has worked with the Public Works Department to develop a vehicle replacement plan, which includes the replacement of this ambulance. The Department has

taken a measured approach that includes purchasing ambulances on a rotating basis to help maximize the useful service life of these vehicles.

The Fire Department put together an ambulance committee to design and outfit a new ARV ambulance in FY21. The committee comprised members of all ranks, and they worked diligently to design an apparatus that was affordable and suited the specific needs of our department. The success of the committee in FY21 has led the department to construct a “twin” of the FY21 purchase, with some minor updates.

ARV was able to provide a vehicle that met the Department's needs and budget. ARV is a member of the Helping Governments Across the Country Buy (HGACBuy) Purchasing Program and meets all the requirements outlined in the City's purchasing directive.

**BUDGET/FISCAL IMPACT** The funds for this purchase are included in the proposed FY24-28 Capital Improvement Program FY25 budget for \$370,000. ARV does not require any payment until we take delivery of the ambulance, but the price is locked in when we sign the contract to order the ambulance. Due to 30+ month build lead times in the ambulance industry, this request was previously approved in FY23 for funds to be spent in FY25. Unfortunately, Hurricane Helene (2024) caused significant damage to ARV's manufacturing facility in North Carolina and extended the delivery into FY26. Funds from FY25 were allocated to cover the costs in the FY26 budget year.

Has competitive pricing been obtained for proposed goods/services? **No**  
If no, indicate the specific exception requested:

Acknowledge the exception noted in Administrative Directive 3-5, Section 6.1D – Government Joint Purchases and approve the amount requested. ARV is a member of the HGACBuy Purchasing Program and complies with the Governmental Joint Purchasing Act, 30 ILCS 525/0.01 *et seq.*, and the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*

Company Name	Dollar Amount Bid
ARV	\$323,076.14
<b>TOTAL</b>	<b>\$323,076.14</b>

Below is an estimated summary of Project budget:

FY2026 Funding Source	Amount Budgeted	Amount Requested	Budgeted? Y/N
Capital Improvement Fund	\$370,000	\$323,076.14	Y

**COUNCIL ACTION:** Request to Approve the Purchase of a Replacement Ambulance by ARV Inc., Not to Exceed the Amount of \$323,076.14

- Award of Bid to Era Valdivia for the Elevated Tank Spot Painting Project in the amount of \$88,000 and Approve an Agreement with KLM Engineering, Inc. for Project Management Services in the amount of \$12,300 to include a 15% Contingency or \$13,200 for a Total Cost of \$113,500**

STAFF CONTACT: *Dan Martin, Superintendent of Public Works (847-810-3561)*

**PURPOSE AND ACTION REQUESTED:** The Public Works Committee and staff request City Council approval to award the contract for spot painting on the Elevated Tank to Era Valdivia. Following comprehensive evaluations conducted by McMahon Associates and KLM Engineering, targeted coating repairs to both the interior and exterior coatings have been identified as necessary to preserve the structural integrity and extend the service life of the tank.

**BACKGROUND/DISCUSSION:** The Elevated Tank, constructed in 1988, serves as a major component of the City's water infrastructure by storing 1.5 million gallons of drinking water and maintaining pressure reliability throughout the distribution system. In 2011, an overcoat was applied to both the interior and exterior surfaces to preserve the original coating. As the tank nears four decades of service, industry standards and condition assessments indicate that a full reconditioning of the coating system will be required. This comprehensive project, anticipated to occur within the next 5 to 7 years, by which time the tank will be slightly beyond its 40-year mark will include full mechanical removal of the interior and exterior coatings down to bare metal, structural inspection, repair of any compromised welded seams or metal surfaces, and the application of a new primer and topcoat system. The currently proposed spot repairs are intended to address existing localized coating deficiencies and prolong the tank's service life until this major recoating effort estimated at \$2.2 million can be executed.

**PROJECT REVIEW/RECOMMENDATIONS:**

Reviewed	Date	Comments
Public Works Committee	5/19/2025	Reviewed and approved

**BUDGET/FISCAL IMPACT:** This project followed the City's standard public bidding procedures. The invitation to bid was publicly advertised in accordance with legal requirements, and the bid opening was held on May 1, 2025, and three qualified contractor's bids were opened.

Has City staff obtained competitive pricing for proposed goods/services? **Yes**

On May 1, 2025, staff received the following bids for the Elevated Tank Spot Painting Project:

Firm	Total Bid Amount
<b>Era Valdivia</b>	<b>\$88,000</b>
Inspec Coatings	\$152,000
Neumann Co., Contractors	\$171,900

Upon review of the bids received, staff recommend awarding the contract to Era Valdivia, the lowest responsive and responsible bidder. Reference checks for Era Valdivia were favorable, with strong endorsements of their quality of work, adherence to project schedules, and responsiveness. Notably, they have successfully completed similar elevated tank coating and repair projects with KLM Engineering serving as the project engineer in municipalities such as Joliet, Elgin, and Norridge, Illinois. Their experience working collaboratively with KLM Engineering on comparable scopes of work further supports their qualifications and ability to deliver a high-quality outcome for the City.

In 2024, the City selected KLM Engineering through a Request for Proposals process to provide specialized engineering services for elevated tank inspections and related project oversight. KLM Engineering is a nationally recognized firm with extensive experience in water tower evaluations, structural integrity assessments, and coating system design.

Staff recommends a 15% contingency to ensure sufficient funding is available to address any additional coating failures that may have developed since the original inspection, which occurred over a year ago. As over a year has passed since the inspection, this contingency provides a necessary safeguard to address unforeseen deterioration in the previously identified repair areas.

Below is an estimated summary of Project budget:

FY2026 Funding Source	Amount Budgeted	Amount Requested Including Contingency	Budgeted? Y/N
Water Capital Fund 508-6003-467.67-71	120,000	\$113,500	Y

**COUNCIL ACTION:** Award of Bid to Era Valdivia for Elevated Tank Spot Painting Project in the amount of \$88,000 and Approve an Agreement with KLM Engineering, Inc. for Project Management Services in the amount of \$12,300 to include a 15% Contingency or \$13,200 for a Total Cost of \$113,500

**6. Award of Bid to Fab Tech WasteWater Solutions for Water Plant Air Handler Cooling Coil Project in the amount of \$44,000, to include a 10% or \$4,400 contingency for a total cost of \$48,400**

STAFF CONTACT: *Dan Martin, Superintendent of Public Works (847-810-3561)*

**PURPOSE AND ACTION REQUESTED:** The Public Works Committee and staff request City Council approval to award the bid for replacement of the air handler cooling coil at the Water Plant to Fab Tech WasteWater Solutions. This cooling coil is a critical component that provides cooling to prevent equipment from overheating during the summer months at the Plant.

**BACKGROUND/DISCUSSION:** The Water Plant's air handling unit, originally installed in 2004, plays a critical role in maintaining safe operating temperatures for the electrical switchgear, high lift, and low lift pump rooms by using Lake Michigan raw water for cooling. While one of the advantages of air handling units is that their key wear components—such as fans, motors, and coils can be replaced or refurbished, this particular unit's cooling coil has reached the end of its serviceable life. Despite multiple repairs in recent years, the coil is now beyond repair and must be replaced to ensure continued reliability and protection of vital infrastructure.

**PROJECT REVIEW/RECOMMENDATIONS:**

Reviewed	Date	Comments
Public Works Committee	5/19/2025	Reviewed and approved

**BUDGET/FISCAL IMPACT:** This project followed the City’s standard public bidding procedures. The invitation to bid was publicly advertised in accordance with legal requirements, and the bid opening was held on May 1, 2025, and five qualified contractor’s bids were opened.

Has City staff obtained competitive pricing for proposed goods/services? **Yes**

On May 1, 2025, staff received the following bids to replace the Water Plant Cooling Coil:

Firm	Total Bid Amount
<b>Fab Tech WasteWater Solutions</b>	<b>\$44,000</b>
Oak Brook Mechanical	\$47,800
MK Industries	\$60,775
AMS Mechanical	\$75,000
Meconn Industries	\$145,600

Upon review of the bids received, staff recommend awarding the contract to Fab Tech WasterWater Solutions, the lowest responsive bidder. Fab Tech WasteWater Solutions references were favorable. They have done similar projects for Village of North Aurora, Forest Preserve of Cook County and the City of Chicago Water Treatment Plants.

Below is an estimated summary of Project budget:

FY2026 Funding Source	Amount Budgeted	Amount Requested Including Contingency	Budgeted? Y/N
Water Capital Fund 508-6003-477.77-04	100,000	\$48,400	Y

**COUNCIL ACTION:** Award of Bid to Fab Tech WasteWater Solutions for Water Plant Air Handler Cooling Coil Project in the amount of \$44,000, to include a 10% or \$4,400 contingency for a total cost of \$48,400

**COUNCIL ACTION: Approve the six (6) omnibus items as presented**

**6. OLD BUSINESS**

**7. NEW BUSINESS**

- 1. Authorize the City Manager to Suspend the Lake Forest Public, Education, and Government (PEG) Access Cable Channel as Provided in the Comcast Franchise Agreement**

PRESENTED BY: *Keri Kaup, Assistant to the City Manager (847-810-3677)*

**PURPOSE AND ACTION REQUESTED**

In an effort to streamline the City's communication channels and eliminate redundancy, it is requested that the City Council authorize the City Manager to suspend the PEG Channel as provided in the Comcast franchise agreement.

**BACKGROUND/DISCUSSION**

As part of the City's franchise agreement with Comcast, the City is provided with a PEG channel at no charge; however, the City is responsible for the cost of managing and upgrading the equipment needed to operate the channel. Historically, the channel has been used to broadcast certain public meetings, specifically City Council, Finance Committee, and Plan Commission. Meetings are not rebroadcast over the cable channel and viewers are directed to the City's website to view on demand videos. When meetings are not being broadcast, the channel continuously scrolls a series of informational slides to fill the airtime.

In December 2024, the City replaced the A/V System in the Council Chambers at City Hall. As outdated A/V equipment was upgraded, compatibility issues began occurring with the existing connections to the cable channel. Specifically, the HDMI to SDI converters are no longer compatible and need to be replaced, and the battery backup for the equipment has failed and also needs to be replaced. The scrolling slide deck has not played on the channel in several weeks due to these issues. Staff received a quote of \$3,360.12 to replace all required equipment.

When considering whether to recommend suspending the cable channel, City staff consulted the 2023 Community-Wide Survey to determine how residents prefer to obtain information about the City. Only 1% (or 14 respondents) collectively identified LFTV as their first, second, or third choice. Conversely, 54% reported that they visit the City's website which is where the meeting livestream is linked and links to past meeting videos can be found. Email newsletters were the preferred source of information for 59% of respondents. If the PEG channel is discontinued, links to recent City Council meetings could be included in the weekly eNews, which reaches approximately 12,000 subscribers. Staff consulted with Comcast to obtain metrics as to viewership on the City's channel, but learned Comcast does not maintain metrics on PEG channel viewership.

Comcast was able to provide information as to neighboring communities' PEG channels. Glenview, Highwood, Lincolnshire, Lindenhurst, and Winnetka have all recently suspended their PEG channels. Neighboring communities that continue to maintain their channels are Deerfield, Highland Park, Zion, and Lake County.

Because the PEG Channel is provided by Comcast as part of the franchise agreement, the City could reinstate the channel in the future if desired. Additionally, City staff will offer in-person training to any resident who needs assistance learning how to access the City's website or YouTube channel to view the livestream or on-demand video.

The City offers multiple communication channels and remains committed to accessibility and transparency. Regular review of these tools is essential. Given the low usage of the PEG channel and the higher engagement with the City's website and eNews, staff recommends phasing out the PEG channel and focusing resources on platforms that provide greater value to residents.

**BUDGET/FISCAL IMPACT**

N/A

**COUNCIL ACTION**

Authorize the City Manager to Suspend the Lake Forest Public, Education, and Government (PEG) Access Cable Channel as Provided in the Comcast Franchise Agreement.

**8. ADDITIONAL ITEMS FOR DISCUSSION/ COMMENTS BY COUNCIL MEMBERS**

**9. ADJOURNMENT**

A copy of the Decision Making Parameters is included with this agenda following this page.

Office of the City Manager

May 28, 2025

The City of Lake Forest is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact City Manager Jason Wicha, at (847) 234-2600 promptly to allow the City to make reasonable accommodations for those persons.



## THE CITY OF LAKE FOREST

### DECISION-MAKING PARAMETERS FOR CITY COUNCIL, AND APPOINTED BOARDS & COMMISSIONS

*Adopted June 18, 2018*

The City of Lake Forest Mission Statement:

*“Be the best-managed, fiscally-responsible and appealing community and promote a community spirit of trust, respect and citizen involvement.”*

The Lake Forest City Council, with the advice and recommendations of its appointed advisory Boards and Commissions, Lake Forest Citizens, and City Staff, is responsible for policy formulation and approval. Implementation of adopted strategy, policy, budgets, and other directives of Council is the responsibility of City Staff, led by the City Manager and Senior Staff. The Mayor and Aldermen, and appointed members of Boards and Commissions should address matters in a timely, deliberate, objective and process-driven manner, making decisions guided by the City of Lake Forest Strategic and Comprehensive Plans, the City’s Codes, policies and procedures, and the following parameters:

- Motions and votes should comprise what is in the best long-term interests of all Lake Forest citizens, measured in decades, being mindful of proven precedents and new precedents that may be created.
- All points of view should be listened to and considered in making decisions with the long-term benefit to Lake Forest’s general public welfare being the highest priority.
- Funding decisions should support effectiveness and economy in providing services and programs, while mindful of the number of citizens benefitting from such expenditures.
- New initiatives should be quantified, qualified, and evaluated for their long-term merit and overall fiscal impact and other consequences to the community.
- Decision makers should be proactive and timely in addressing strategic planning initiatives, external forces not under control of the City, and other opportunities and challenges to the community.

Community trust in, and support of, government is fostered by maintaining the integrity of these decision-making parameters.

*The City of Lake Forest’s Decision-Making Parameters shall be reviewed by the City Council on an annual basis and shall be included on all agendas of the City Council and Boards and Commissions.*



## ***RESOLUTION***

**WHEREAS, DANIEL H. MARTIN** has been a dedicated employee of The City of Lake Forest since November 9, 1992; and

**WHEREAS, DANIEL H. MARTIN** will honorably retire from the City on June 13, 2025; and

**WHEREAS, DAN** began his distinguished career with The City of Lake Forest as a full-time Maintenance Worker in the Parks Section, serving diligently for two years; and

**WHEREAS, DAN** in early 1995, was promoted to Supervisor of the City's newly established Building Maintenance Section. From its inception, Dan built and led the new Section with vision and dedication. Under his leadership, the Section grew to oversee daily maintenance operations and capital infrastructure planning for more than 35 City facilities—its continued success is a testament to Dan's foundational guidance; and

**WHEREAS, DAN** in 2011 was promoted to Superintendent of Public Works, taking on the responsibility of managing multiple operating Sections of the Department, including, at various times, Water Plant, Fleet, Streets, Water & Sewer, Sanitation, and Building Maintenance. His leadership significantly shaped the Department's progress, improving service delivery and playing a pivotal role in recruiting and mentoring many of the staff members who continue to serve the City today; and

**WHEREAS, DAN'S** influence can be seen in a wide array of major capital projects, including the City Hall addition, construction of the new Municipal Services Building, and renovations to the East Train Station. He championed long-term capital planning by initiating and completing Facility Condition Assessments for all major City buildings. His legacy includes improvements in operational efficiency, such as the replacement of filters at the Water Plant, installation of pressure sensors in the water system, the launch of Styrofoam and battery recycling at the Compost Center, and the innovative "Rethink Recycling with Bart the Cart" campaign to reduce contamination in recycling efforts. These accomplishments represent only a portion of Dan's broad and lasting impact; and

**WHEREAS, DAN** was known among colleagues for his sharp wit and memorable expressions—including "Katie, bar the door" – phrases that not only brought humor to the workplace but also reflected his thoughtful, deliberate approach to planning and his sincere care for the City, its residents, and his fellow staff members.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE FOREST** that the Council, on behalf of the administration and residents of the community, we extend our deepest appreciation and gratitude to **DANIEL H. MARTIN** for a public service of 32 years faithfully performed; and

**BE IT FURTHER RESOLVED** that this Resolution be appropriately inscribed and conveyed to **DANIEL H. MARTIN**, with a copy to be included in the official minutes of the June 2, 2025 meeting of the Lake Forest City Council.

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Mayor



## ***RESOLUTION***

**WHEREAS, CHARLES E. MYERS** has been a dedicated employee of The City of Lake Forest since June 22, 2011; and

**WHEREAS, CHARLES E. MYERS** will honorably retire from the City on June 13, 2025; and

**WHEREAS, CHUCK** served the City of Lake Forest as Superintendent of Parks, Forestry, and Special Facilities, providing oversight and leadership for the Parks, Forestry, Cemetery, and Golf Course Sections; and

**WHEREAS, CHUCK'S** commitment to excellence and thoughtful management left a lasting mark on both the Public Works and Parks & Recreation Departments. He played a critical role in enhancing service delivery and advancing long-range capital planning for many of the community's most valued outdoor spaces and infrastructure assets; and

**WHEREAS, CHUCK** led numerous transformative City projects, including the design and construction of Deerpath Park, Golf Course Patio, beautification of North Western Avenue, and various ravine restoration efforts. He also oversaw significant improvements to Forest Park and the lakefront, including sand replenishment, the North and South Beach Access Road projects, and the recently completed Pathway Project. Chuck's leadership extended to the development of master plans for both South Park and Northcroft Park, as well as the creation of the City's Landscape and Horticulture Operating Section. These achievements represent only a small portion of the lasting contributions Chuck made to the City's public spaces and services; and

**WHEREAS, CHUCK** was well-known among City staff for his occasionally long—but always thoughtful—conversations. Though not always brief in his words, the message reflected deep care, insight, and a genuine commitment to the City, its residents, and his colleagues.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE FOREST** that the Council, on behalf of the administration and residents of the community, we extend our sincere appreciation and gratitude to **CHARLES E. MYERS** for a public service of fourteen years of faithful and impactful public service.

**BE IT FURTHER RESOLVED** that this Resolution be appropriately inscribed and conveyed to **CHARLES E. MYERS**, with a copy to be included in the official minutes of the June 2, 2025 meeting of the Lake Forest City Council.

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Mayor



**McKinlock Post No. 264**  
**American Legion**  
801 N. McKinley Road  
Lake Forest, Illinois 60045  
847-234-9870

May 20, 2025

The Honorable Randy Tack, Mayor  
The City of Lake Forest  
220 E. Deerpath  
Lake Forest, IL 60045:

Dear Mr. Mayor:

McKinlock Post 264 is asking for the City Council's consideration of a waiver for the requirements of the fidelity bond, with regard to the Lake Forest Day raffle license application. The Lake Forest Day raffle has 22 prizes with total prizes in the amount of \$17,000.

Thank you for your consideration.

Sincerely yours,

Thomas P. Marks,  
Chairman, Executive Committee  
McKinlock Post 264