

The City of Lake Forest  
Building Review Board Agenda

**Regular Meeting**

**Wednesday, June 4<sup>th</sup>, 2025**  
**Municipal Services Facility – Lower Level**

**6:30 P.M.**

*Scott Renken*  
*Justin Stamer*

*John Looby III, Chairman*  
*Sarah Lamphere*  
*Chris Collins*

*Sally Downey*  
*Eric Lohmueller*

1. Introduction of Board members and City staff, overview of meeting procedures – Chairman Looby.
2. Consideration of the minutes of the May 7<sup>th</sup>, 2025, Building Review Board meeting.
3. Consideration of a request for a recommendation in support of the demolition and replacement of a single-family residence and a landscape plan at **772 Oak Knoll**.  
Property Owner: Douglas and Karen Close  
Representative: Edward Deegan, Architect
4. Consideration of a request for a recommendation in support of a first and second floor addition and alterations to a single-family home at **1030 Oak Grove**.  
Property Owner: Jenna Paulson  
Representative: Shawn Purnell, Architect
5. Consideration of a request for a recommendation in support of partial demolition and significant alterations of a single-family residence at **663 Circle**. A building scale variance is also requested.  
Property Owner: Margaret Antonik  
Representative: Christopher Derrick, Architect

**Other Items**

6. Opportunity for the public to address the Building Review Board on non-agenda items.
7. Additional information from staff.

*Mandatory Adjournment time is 11:00 p.m.*

**MEETING PROCEDURES**

*Building Review Board meetings follow the procedures outlined below. In the spirit of fairness to all parties, any of these procedures may be modified for a particular item at the discretion of the Chairman.*

1. Introduction of the Item by the Chairman
2. Declaration of Conflicts of Interest and Ex Parte Contacts by members of the Board.
3. Presentation by the Petitioner – 10 minutes.
4. Identification of Issues by Staff - 5 minutes.
5. Questions or requests for clarification from Board to Petitioner or Staff.
6. Public Testimony - 5 minutes per speaker.
7. Staff response to public testimony- 5 minutes.
8. Petitioner Rebuttal - 10 minutes.
9. final Questions from Board to Petitioner or Staff
10. Board Discussion and Comment
11. Board Action

*Mandatory Adjournment time*  
*11:00 p.m.*

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, may contact the Community Development Department at 847-810-3511.