

**The City of Lake Forest
Building Review Board Agenda - Revised**

Regular Meeting

**Thursday, August 8, 2024
Municipal Services Facility – Lower Level**

6:30 P.M.

*Scott Renken
Justin Stamer*

*John Looby III, Chairman
Joanne Bluhm
Sarah Lamphere*

*Sally Downey
Eric Lohmueller*

1. Introduction of Board members and City staff, overview of meeting procedures – Chairman Looby.
2. Consideration of the minutes of the June 5, 2024 and July 18, 2024 Building Review Board meeting.
3. Consideration of a request for a time extension of a previous approval for a new residence and associated hardscape and landscape plans at **410 Oak Knoll Drive**. No changes to the previously approved plans are proposed.
Property Owner: Fidelity Wes of Oak Knoll LLC (Mike Demar, 100%)
New Contract Purchaser: Jane Myagmarjav
Representative: Rick Swanson, Architect
4. Continued consideration of a request for a recommendation in support of demolition of a residence and approval of a new single-family residence, tree removal, and hardscape and landscape plans at **370 S. Ridge**.
Property Owner: Allen and Susan Mandell
Representative: Stuart Shayman, Architect
5. Consideration of a request for a recommendation in support of a building scale variance and approval of the design aspects of a replacement detached garage with second story living space at **360 Butler Drive**. The existing garage is proposed for demolition.
Property Owners: Caitlin Dore and Tim Volk
Representative: Douglas Clark, Architect
6. Consideration of a new residence, detached garage, and hardscape and landscape plans for a vacant lot at **24 Washington Circle**. The house previously located on the property was demolished in 2019.
Property Owner: Gary Pennella
Contract Purchaser: Peter Childs, Developer
Representative: Jeffrey Letzter, Project Manager

MEETING PROCEDURES
Building Review Board meetings follow the procedures outlined below. In the spirit of fairness to all parties, any of these procedures may be modified for a particular item at the discretion of the Chairman.

1. Introduction of the Item by the Chairman
2. Declaration of Conflicts of Interest and Ex Parte Contacts by members of the Board.
3. Presentation by the Petitioner – 10 minutes.
4. Identification of Issues by Staff - 5 minutes.
5. Questions or requests for clarification from Board to Petitioner or Staff.
6. Public Testimony - 5 minutes per speaker.
7. Staff response to public testimony- 5 minutes.
8. Petitioner Rebuttal - 10 minutes.
9. final Questions from Board to Petitioner or Staff
10. Board Discussion and Comment
11. Board Action

*Mandatory Adjournment time
11:00 p.m.*

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, may contact the Community Development Department at 847-810-3511.

Other Items

7. Opportunity for the public to address the Building Review Board on non-agenda items.
8. Additional information from staff.

Mandatory Adjournment time is 11:00 p.m.