

**CITY OF CHILLICOTHE  
COUNCIL MEETING  
MINUTES OF A REGULAR MEETING  
May 11, 2020**

The City Council of the city of Chillicothe, Peoria County, Illinois, met in Regular Session May 11, 2020 at 7:00 P.M.

**Electronic Attendance:**

In accordance to Governor JB Pritzker's Executive Order 2020-07 issued on March 16, 2020, prohibiting the gathering of 50 people or more; and the Centers for Disease Control and Prevention recommending gatherings of no more than 10 people in a single room or single space and social distancing of at least 6 feet between persons; members of the Council were allowed to attend by teleconference. Those members attending the meeting via phone shall be declared present.

To comply with these recommendations and requirements, the City is complying with the spirit of the Open Meetings Act by permitting this meeting open to the public by teleconference using Zoom Meeting to help prevent the spread of COVID-19 and to comply with the recommendations and requirements of Executive Order 2020-07.

Mayor Donald Z. White called the meeting to order at 7:00 P.M.

The Pledge of Allegiance, to the Flag of the United States of America, was recited.

Chairman White directed Clerk Hurd to take roll.

**Physically Present:**

**Mayor Donald Z. White  
City Clerk Margaret Hurd  
Alderman Dennis Gould  
Alderman Gary Sharp**

**Attending by Phone:**

**City Treasurer, Bredeman  
Alderman Danny Colwell, Alderman Dean Braun,  
Alderman Barry Bredeman, Alderman Patricia Connor,  
Alderman Michael Hughes, Alderman Jeff Jenkins  
City Attorney Michael Seghetti  
City Engineer Ken Coulter  
Superintendent of Public Works, Shawn Sutherland**

**Also, Physically Present:**

**Office Manager Denise Passage  
Economic Development Director Amanda Beadles  
Police Chief Scott Mettille**

Chairman White declared a Quorum present.





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Chairman Jenkins of the Cemetery and Parks gave a brief report on the Bike Trail.

Clerk Hurd reported that she had email communications from Rich Underwood asking why there is such a long delay in posting the minutes of the council meetings to the website. Clerk Hurd informed the Council that she spoke with Office Manger Passage and she is looking into it.

Chairman White asked for a motion to approve the bills, transfers and payrolls as presented. Alderman Colwell made said motion, seconded by Alderman Gould.

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Colwell, Connor  
Gould, Hughes, Jenkins, Sharp

**Nays:** None

**Chairman declared motioned carried.**

Motion Alderman Sharp, second Alderman Gould that the council approve the schedule for the City of Chillicothe regularly scheduled council meetings for the fiscal year 2020-2021, which will convene on the second and fourth Mondays of each month at 7:00pm in the City Hall Council Chambers.

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Colwell, Connor  
Gould, Hughes, Jenkins, Sharp

**Nays:** None

**Chairman declared motion carried.**

Motion Alderman Sharp, second Alderman Gould that the Council concur with the 2020 Mayoral appointments of Boards and Commissions as presented.

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Colwell, Connor  
Gould, Hughes, Jenkins, Sharp

**Nays:** None

**Chairman declared motioned carried.**

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Motion Alderman Sharp, second Alderman Gould that the Council concur with the 2020 Mayoral appointments of Supervisors and Officers as presented.

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Colwell, Connor  
Gould, Hughes, Jenkins, Sharp

**Nays:** None

**Chairman declared motion carried.**

Motion Alderman Sharp, second Alderman Gould that the Council concur with the 2020 Mayoral appointments of Council Committees as presented.

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Colwell, Connor  
Gould, Hughes, Jenkins, Sharp

**Nays:** None

**Chairman declared motioned carried.**

Motion Alderman Bredeman, second Alderman Sharp that the Council concur with the Mayoral Proclamation proclaiming May 17, 2020 as a day of honoring the Illinois Valley Central High School 2020 Graduating Class.

Mayor White then read the following Proclamation:

**PROCLAMATION  
*IVC Senior Recognition Day***

WHEREAS, the 2019-2020 academic year and commencement ceremonies have been suspended due to the global coronavirus pandemic; and,

WHEREAS, families, friends, neighbors and educators should encourage everyone to focus on the abilities of all young people, and honor their hard work; and,

WHEREAS, Illinois Valley Central School District 321 students have contributed greatly to our community; and,

WHEREAS, the most efficient way to bring awareness to the value of education and to honor graduating seniors is through everyone's active participation in community activities and to the openness to learn and acknowledge each individual's abilities, talents, and contributions and the importance of education; and,

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WHEREAS, during this generational challenge, our students represent a bright future and will continue along the path of service and leadership in our community and nation; and,

WHEREAS, we encourage all citizens to support opportunities for graduating seniors in our community to include military service, higher education, trades, housing, employment, and recreational activities; and,

NOW THEREFORE, the City of Chillicothe hereby recognizes the high achievement of graduating students of the Illinois Valley Central High School Class of 2020 and on behalf of the City of Chillicothe offer our heartfelt congratulations; and,

BE IT FURTHER RESOLVED, I, Donald Z. White Mayor of the City of Chillicothe, Illinois on behalf of the entire City Council does hereby proclaim May 17, 2020 as IVC Senior Recognition Day, Class of 2020 – ‘GO Grey Ghost!’

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Colwell, Connor  
Gould, Hughes, Jenkins, Sharp

**Nays:** None

**Chairman declared motioned carried.**

Chairman White reported that at the finance committee meeting they reviewed the budget and decided that as the stay at home order has been extended there will be a need to put some control spending measures in place. He informed the Council that Office Manger Passage will be sending out a document that will reflect some of those items that can be controlled easily.

Motion Alderman Sharp, second Alderman Gould that the Council approve contracting with Tony Griffin to complete building inspections during an interim period, at an hourly rate of \$50.00 and Dick Young for electrical inspections at an hourly rate of \$50.00. A short discussion was held.

**Roll Call Vote was:**

**Ayes:** Braun, Colwell, Connor  
Gould, Hughes, Jenkins, Sharp

**Nays:** Bredeman

**Chairman declared motioned carried.**

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Motion Alderman Gould, second Alderman Sharp that the Council open the 2020 Residential and commercial/Institutional Sidewalk Program with a participation cap of \$11,000.00. Chairman White informed the Council that \$11,000.00 is half the budgeted amount.

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Colwell, Connor  
Gould, Hughes, Jenkins, Sharp

**Nays:** None

**Chairman declared motioned carried.**

Motion Alderman Gould, second Alderman Sharp that the Council approve the following application for the sidewalk Program:

Joel Watkins, 1012 W Beech Street in the amount of \$1,000.00 Payable from the Road and Bridge Fund.

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Colwell, Connor  
Gould, Hughes, Jenkins, Sharp

**Nays:** None

**Chairman declared motioned carried.**

Motion Alderman Colwell, second Alderman Gould move that pending the passage of the Annual Appropriation Ordinance for the current Fiscal Year, all Department Heads and all other separate agencies of the city, be authorized to make necessary expenditures on the basis of the Appropriation of the preceding Fiscal Year, as authorized under Section 8-1-7 of the Illinois Municipal Code, and that all employees' salaries be paid at the amounts set forth in the Annual Appropriation Ordinance, with appropriate adjustments for resignations, retirements, promotions, overtime and the like.

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Colwell, Connor  
Gould, Hughes, Jenkins, Sharp

**Nays:** None

**Chairman declared motioned carried.**

Chairman Colwell advised the Council that the appropriation ordinance must be passed within the first quarter of the fiscal year and a public hearing must be held prior to the passage of the ordinance. A draft of the Appropriation Ordinance will be prepared for review and the target

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date for the public hearing will be June 22, 2020 at 6:30pm and then the ordinance will be presented to the Council for passage at the meeting that night.

Motion Alderman Colwell, second Alderman Sharp Council accept the proposed sales agreement from Revize Software Systems, authorize a payout for the updating, reconstruction and management of the City's website in the amount of \$4,000, and authorize the Mayor to sign said agreement. This is for a five-year agreement with Revize with an annual subscription of \$1,500. Payable from the General Fund

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Colwell, Connor  
Gould, Hughes, Jenkins, Sharp

**Nays:** None

**Chairman declared motioned carried.**

Motion Alderman Colwell, second Alderman Gould that the Council approve **Ordinance No. 20-05-13** an Ordinance approving a plan amendment to the deferred compensation plan.

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Colwell, Connor  
Gould, Hughes, Jenkins, Sharp

**Nays:** None

**Chairman declared Ordinance No. 20-05-13 passed and signed the same.**

Alderman Colwell withdrew agenda item: Donation Request – 4<sup>th</sup> of July. Alderman Connor informed the Council that she had been contacted by a member of the 4<sup>th</sup> of July committee and that the donation was still needed. Alderman Hughes expressed the need to give a donation. After a lengthy discussion Chairman White informed the Council that someone will get in contact with a representative of the 4<sup>th</sup> of July committee for more information. He asked that the request be taken back to committee.

Motion Alderman Sharp, second Alderman Gould that the Council approve an expenditure of \$37,588.00 payable to Riverside Chevrolet for the purchase of a 2020 Chevy Tahoe Police



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Vehicle. Payable from the Police Protection Fund. Chief Mettille gave an in-depth presentation of his request. He informed it had been two years since the last purchase of a police vehicle. He requested that the purchase come from the police protection fund where he had budgeted \$80,000.00. He explained that he had budgeted for two vehicles however because of the unknown budget issues that could come from the COVID pandemic he could get by with one and the remaining budgeted, amount after purchasing the vehicle, would carry over to next year. A lengthy question and answer period ensued. Chairman White called for the vote.

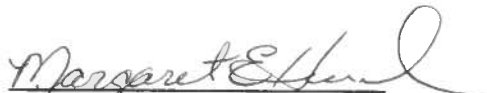
**Roll Call Vote was:**

**Ayes:** Colwell, Sharp

**Nays:** Braun, Bredeman, Connor  
Gould, Hughes, Jenkins,

**Chairman declared motion failed.**

Council adjourned at 8:35 pm.

  
Margaret E. Hurd, City Clerk

