

**CITY OF CHILLICOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
May 23, 2022**

A regular meeting of the City Council of the City of Chillicothe, Peoria County, Illinois, met in Regular Session in person May 23, 2022 at 7:00 P.M with Mayor Michael D. Hughes presiding and with proper notice having been posted.

Mayor Michael D. Hughes called the meeting to order at 7:00 P.M.

The Pledge of Allegiance, to the Flag of the United States of America, was recited.

Chairman Hughes announced that the City Clerk, Margaret Hurd, was out of town for training and therefore unable to attend the meeting.

Motion Alderperson Vanbruwaene, second Alderperson Braun that in the absence of City Clerk Hurd, Alderperson Gehrig be appointed Acting Clerk for the meeting.
Motion carried via voce vote.

Chairman Hughes directed Acting Clerk Gehrig to call roll.

Physically Present: Mayor Michael D. Hughes
Treasurer B.L. Bredeman

Alderspersons: Dean Braun, Barry Bredeman,
Patricia Westerman-Connor, Courtney Gehrig,
Dennis Gould, Jeff Jenkins,
Gary Sharp, Jacob Vanbruwaene

Absent: City Clerk Margaret Hurd
Superintendent of Public Works Shawn Sutherland

Also, Physically Present: Office Manager Denise Passage
Police Chief Scott Mettille
Economic Development Director Amanda Beadles
City Attorney Kevin Day, City Engineer Dave Horton

Chairman Hughes declared a Quorum present.

The Minutes of the Regular Council Meeting held on May 9, 2022 were presented.

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Motion Alderperson Braun, second Alderperson Gould that the Council dispense with the reading of the Minutes of the May 9, 2022 Regular Council Meeting and approve the Minutes as presented.

Motion Carried Via Voce Vote.

Petitions and communications by the Clerk:

Acting Clerk Gehrig presented the following Committee and Commission Minutes:

1. Finance Committee – May 11, 2022
2. Cemetery and Parks Committee – May 17, 2022
3. Public Works Committee – May 18, 2022
4. Economic Development Committee – May 10, 2022

Acting Clerk Gehrig read a letter from Hannah Dutton of 1413 W Walnut Street, Chillicothe, IL in regards to the FLM property west of Chillicothe. Ms. Dutton expressed her various concerns for the property being mined.

Acting Clerk Gehrig presented the following reports:

1. Budget review fourth quarter/year end for fiscal year 21-22 as presented by Office Manager Passage.
2. City Treasurer's Report for month ending April 30, 2022
3. Application to rezone as submitted by Northwoods Community Church for the property located at 615 W Truitt Ave.

Motion Alderperson Gould, second Alderperson Jenkins to approve the communications as presented by Acting Clerk Gehrig be accepted and placed on file.

Motion carried via voce vote.

Alderperson Jenkins informed the council he has several calls in regards to the sewer line repair on White Clover Dr. Alderperson Connor stated she had calls also. Alderperson Jenkins informed the council that the repairs have been made.

Motion Alderperson Braun, second Alderperson Jenkins to approve the communications from the Alderpersons.

Motion carried via voce vote.

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Petitions and communications from the Alderpersons and Mayor:

Chairman Hughes announced that he spoke with Mr. Lahood of FLM and verified that Galena Road Gravel will be mining the area west of town. Chairman Hughes informed the council he is discussing this with the City Attorney.

Motion Alderperson Braun, second Alderperson Jenkins to approve Mayor Hughes communications.

Motion carried via voce vote.

Committee Chairpersons gave brief reports.

Public Comment:

Nikki Seckler of Chillicothe addressed the council informing them that there is a flooding problem in the area of 1st and Front Streets between Ash and Cedar Streets. She informed the council there is a Culvert and pipe clogged in the area.

Chairman Hughes asked that the flooding be discussed at the next Public Works Committee.

Terry Bobell of 1008 N Manning Drive, appeared before the council. He thank everyone for their service to the city. Mr. Bobell also told the council he is against the mining west of town.

Motion Alderperson Vanbruwaene, second Alderperson Bredeman that the bills as presented be paid and the payrolls and transfers be approved.

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor,
Gehrig, Gould, Jenkins
Sharp, Vanbruwaene

Nays: None

Chairman declared motion carried.

Motion Alderperson Gould, second Alderperson Sharp that the council approve the following application for the sidewalk program:

Tracy Emerich of 1120 Fifth Street in the amount of \$1, 550.00. Payable from the Road & Bridge Fund.

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor,
Gehrig, Gould, Jenkins

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Sharp, Vanbruwaene

Nays: None

Chairman declared motion carried.

Motion Alderperson Gould, second Alderperson Sharp that the council approve the purchase of a used Kalamazoo Metal cutting band saw in the amount of \$1,200.00, payable to Steve Smith, 22003 N. Hampton Road, Chillicothe, IL 61523. Payable from the Road & Bridge Fund.

Roll Call Vote was:

**Ayes: Braun, Bredeman, Connor,
Gehrig, Gould, Jenkins
Sharp, Vanbruwaene**

Nays: None

Chairman declared motion carried.

Motion Alderperson Gould, second Alderperson Braun that the council approve **Ordinance No. 22-05-22**, an Ordinance authorizing the sale of items(s) of personal property owned by the City of Chillicothe (aluminum boat ramp 55"long by 30'6" wide).

Roll Call Vote was:

**Ayes: Braun, Bredeman, Connor,
Gehrig, Gould, Jenkins
Sharp, Vanbruwaene**

Nays: None

Chairman declared Ordinance No. 22-05-22 passed and signed the same.

Alderperson Vanbruwaene announced that each Alderperson and Supervisor has received the appropriation ordinance to review as a first reading. The public hearing for the appropriation ordinance will be at 6:30 p.m. June 27, 2022. The ordinance will then be presented at the council meeting later that evening for a vote.

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Motion Alderperson Vanbruwaene, second Alderperson Sharp that the council approve the revision to the compensation for commissions/boards secretary's policy as presented.

Motion carried via voce vote.

Motion Alderperson Connor, second Alderperson Gould that the council adopt **Ordinance No. 22-05-23** an Ordinance amending the term of the Consultant Agreement between the City of Chillicothe and J.B. Culbertson.

Alderperson Gehrig asked for a review of the grants Dr. Culbertson has worked on. Economic Development Director Beadles gave an overview of the grants. A lengthy question and answer session was held.

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor,
Gehrig, Gould, Jenkins
Sharp, Vanbruwaene

Nays: None

Chairman declared Ordinance No. 22-05-23 passed and signed the same.

Motion Alderperson Connor, second Alderperson Gould that the council approve an application for the General Fund Façade Grant Program, as submitted by Dennis Lockett, for the property located at 1224 Santa Fe for an amount of up to \$2,500.00 and authorize payout once project is complete, receipts submitted and work verified by ED Director.

Payable from the General Fund Façade Program
Balance Remaining after this approval \$20,005.86

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor,
Gehrig, Gould, Jenkins
Sharp, Vanbruwaene

Nays: None

Chairman declared motion carried.

Alderperson Connor, second Alderperson Braun that the council approve an application for the General Fund Façade Grant Program, as submitted by American Legion, for the property located at 1043 Second for an amount of up to \$2,500.00 and authorize payout once project is complete, receipts submitted and work verified by ED Director.

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Payable from the General Fund Façade Program
Balance Remaining after this approval \$17,505.86

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor,
Gehrig, Gould, Jenkins
Sharp, Vanbruwane

Nays: None

Chairman declared motion carried.

Motion Alderperson Connor, second Alderperson Jenkins Council approve an expenditure of \$1,000.00, payable to the Chillicothe Chamber of Commerce. Payable from the Hotel Motel Tax Account.

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor,
Gehrig, Gould, Jenkins
Sharp, Vanbruwane

Nays: None

Chairman declared motion carried.

Motion Alderperson Jenkins, second Alderperson Braun that the council authorize the City Treasurer to close the Fiduciary Account and transfer the remain funds to the Equitable Sharing Account.

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor,
Gehrig, Gould, Jenkins
Sharp, Vanbruwane

Nays: None

Chairman declared motion carried.

Motion Alderperson Jenkins, second Alderperson Gould that the council approve **Ordinance No. 22-05-24**, an Ordinance adopting an amendment to the Memorandum of Understanding detailing the fiduciary agreement between PMEG and the Chillicothe Police Department, as presented.

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor,
Gehrig, Gould, Jenkins

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Sharp, Vanbruwaene

Nays: None

Chairman declared Ordinance No. 22-05-24 passed and signed the same.

Motion Alderperson Jenkins, second Alderperson Bredeman that the council approve an expenditure of \$867.00 payable to Picket Fence for the purchase of mulch. Payable from General Fund.

Roll Call Vote was:

**Ayes: Braun, Bredeman, Connor,
Gehrig, Gould, Jenkins
Sharp, Vanbruwaene**

Nays: None

Chairman declared motion carried.

Motion Alderperson Jenkins, second Alderperson Gould that the council approve an expenditure of \$3,000.00 payable to Midwest Engineering for the purchase 2" caps and material for the pinning of the new Cemetery Sections. Payable from General Fund.

Roll Call Vote was:

**Ayes: Braun, Bredeman, Connor,
Gehrig, Gould, Jenkins
Sharp, Vanbruwaene**

Nays: None

Chairman declared motion carried.

Motion Alderperson Vanbruwaene, second Alderperson Jenkins that the council approve the hiring of Gunner Powers and Caden Timmerman for Season Part time positions at minimum wage. Subject to pre-employment testing.

Roll Call Vote was:

**Ayes: Braun, Bredeman, Connor,
Gehrig, Gould, Jenkins
Sharp, Vanbruwaene**

Nays: None

Chairman declared motion carried.

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Motion Alderperson Vanbruwaene, second Alderperson Sharp that the council approve the Participation Agreement for between the City of Chillicothe and Central States Health & Welfare fund non- bargaining unit employees, as presented and authorize the Mayor to sign said agreement.

Roll Call Vote was:

Ayes: **Braun, Bredeman, Connor,
 Gehrig, Gould, Jenkins
 Sharp, Vanbruwaene**

Nays: **None**
Chairman declared motion carried.

Motion Alderperson Braun, seconded Alderperson Gould to adjourn at 7:52 p.m.



Margaret E. Hurd
City Clerk

