

Resolution
22-06-07



Illinois Department of Transportation

Office of Highways Project Implementation / Region 3 / District 4
401 Main Street / Peoria, Illinois 61602-1111

July 11, 2022

Ms. Margaret E. Hurd, City Clerk
City of Chillicothe
908 North Second Street
Chillicothe, Illinois 61523

Municipal—Motor Fuel Tax (MFT)
City of Chillicothe
Section No.: 22-00000-00-GM

Dear Ms. Hurd:

The supplemental *Resolution for Maintenance Under the Illinois Highway Code* (BLR 14220) adopted by the City Council of Chillicothe on June 27, 2022, appropriating \$25,000.00 of MFT funds for maintenance of streets and highways in the City from January 1, 2022, to December 31, 2022, was approved on July 7, 2022.

The supplemental *Local Public Agency General Maintenance/Estimate of Maintenance Costs* (BLR 14222) for \$24,720.00 and the *Maintenance Engineering to be Performed by a Consulting Engineer* (BLR 05220) were approved on July 7, 2022. This maintenance program is approved with the understanding that any claims for labor and routine maintenance will be on file and available for documentation review by Local Roads and Streets and for audit by the Bureau of Investigations and Compliance.

Authorizations to expend \$24,000.00 of MFT Funds for maintenance and \$720.00 of MFT for maintenance engineering for this section have been approved and should appear on the City's next MFT transaction detail.

Bids are required if (1) purchases of similar type of materials (e.g. all grades of aggregates, all sizes of pipe culverts, all grades of bituminous materials) or (2) the purchase of all materials furnished from any one vendor, including any cost for placement or incorporation of the materials into the work by that vendor, will exceed the dollar amounts \$25,000.00 during any maintenance period.

Please be advised that ALL projects involving pavement alterations and/or replacement/repair of sidewalks shall have curb ramps that comply with the current Americans with Disabilities Act (ADA) Guidelines.

Ms. Hurd
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July 11, 2022

For Group IV items, the Contractor's Certificate of Eligibility must be submitted with the fully executed contract when prequalification was a bidding requirement.

One copy of the approved maintenance papers has been forwarded to Midwest Engineering Associates.

If you have any questions, please contact your IDOT D4 Local Roads and Streets Field Engineer, Mr. Simon Alwan, at (309) 671-3694.

Sincerely,



Kensil A. Garnett, P.E.
Region Three Engineer

SJA/SRL/jjs

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Attachments

cc: Midwest Engineering Associates
File



Local Public Agency	County	Section Number
City of Chillicothe	Peoria	22-00000-00-GM

The services to be performed by the consulting engineer, pertaining to the various items of work included in the estimated cost of the maintenance operations (BLR 14222), shall consist of the following:

PRELIMINARY ENGINEERING shall include:

Investigation of the condition of the streets or highways for determination (in consultation with the local highway authority) of the maintenance operations to be included in the maintenance program; preparation of the maintenance resolution (BLR 14220 for municipalities and counties); maintenance estimate of cost and, if applicable, proposal; attendance at meetings of the governing body as may reasonably be required; attendance at public letting; preparation of the contract, quotations, and/or acceptance (BLR 12330) form. Also, preparation of the maintenance expenditure statement which must be submitted to IDOT within 3 months of the end of the maintenance period.

ENGINEERING INSPECTION shall include:

Furnishing the engineering field inspection, including preparation of payment estimate for contract, material proposal and/or deliver and install proposal and/or checking material invoices of those maintenance operations requiring engineering field inspection. For operations requiring material testing ensure the testing is completed by a qualified firm.

For furnishing preliminary engineering, the engineer will be paid a base fee PLUS a negotiated fee percentage. Only one base fee can be charged per maintenance period. For furnishing engineering inspection, the engineer will be paid a negotiated fee percentage. The negotiated preliminary engineering fee percentage for each maintenance group shown in the "Schedule of Fees" shall be applied to the total estimated costs of that group. The negotiated fee for engineering inspection for each maintenance group shall be applied to the total final cost of that group for the times which required engineering inspections. In no case shall this be construed to include supervision of the contractor operations.

SCHEDULE OF FEES

Total of all Maintenance Operations:

☐ <= \$20,000 Base Fee ☐ > \$20,000 Base Fee = \$1,250.00

PLUS

Maintenance Engineering Category	Preliminary Engineering		Engineering Inspection		Operation(s) to be Inspected
	Maximum Fee %	Negotiated Fee %	Maximum Fee %	Negotiated Fee %	
I	NA	NA	NA	NA	NA
IIA	2%	2%	1%	1%	Sidewalk, Pavement Marking
IIB	3%	3%	3%	3%	
III	4%	4%	4%	4%	
IV	5%	5%	6%	6%	

The LPA certifies that the selection of the ENGINEER was performed in accordance with the Local Government Professional Service Selection Act 50 (ILCS 510/1-510/8) and procedures outlined in Chapter 5 of the DEPARTMENT's Bureau of Local Roads and Streets Manual.

BY:

Local Public Agency Signature	Date
<i>Margaret EHL</i>	6/14/22
Title	
City Clerk	

BY:

Consulting Engineer Signature	Date
<i>David L. Horton</i>	6/13/2022
Title	
Project Manager	
P.E. Seal	Date Expires
	11/30/2023

Approved:

Regional Engineer, IDOT	Date
<i>[Signature]</i>	07/11/22



Local Public Agency	County	Section Number
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City Clerk	

BY:

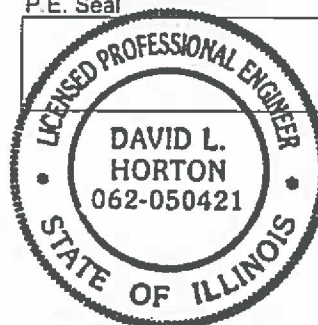
Consulting Engineer Signature	Date
<i>David L. Horton</i>	6/13/2022
Title	
Project Manager	

P.E. Seal

Date Expires
11/30/2023

Approved:

Regional Engineer, IDOT	Date
<i>John A. James</i>	07/11/22





Estimate of Maintenance Costs

Submittal Type **Supplemental**

Estimate of Cost for

Municipality

Local Public Agency

City of Chillicothe

County

Peoria

Section Number

22-00000-00-GM

Beginning

01/01/22

Maintenance Period

Ending

12/31/22

Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
Sidewalk	IIA	Yes	by contractor	Sq. Ft.	800	\$17.50	\$14,000.00	\$14,000.00
Pavement Marking	IIA	Yes	by contractor	Sq. Yd.	8,000	\$1.25	\$10,000.00	\$10,000.00
Total Operation Cost								\$24,000.00

Estimate of Maintenance Costs Summary

Maintenance	MFT Funds	RBI Funds	Other Funds	Estimated Costs
Local Public Agency Labor				
Local Public Agency Equipment				
Materials/Contracts(Non Bid Items)	\$24,000.00			\$24,000.00
Materials/Deliver & Install/Materials Quotations (Bid Items)				
Formal Contract (Bid Items)				
Maintenance Total	\$24,000.00			\$24,000.00

Estimated Maintenance Eng Costs Summary

Maintenance Engineering	MFT Funds	RBI Funds	Other Funds	Total Est Costs
Preliminary Engineering	\$480.00			\$480.00
Engineering Inspection	\$240.00			\$240.00
Material Testing				
Advertising				
Bridge Inspection Engineering				
Maintenance Engineering Total	\$720.00			\$720.00
Total Estimated Maintenance	\$24,720.00			\$24,720.00

Remarks

SUBMITTED

Local Public Agency Official

Date

Margaret E. Hill

6/14/22

Title

City Clerk

APPROVED

Regional Engineer

Department of Transportation

Date

County Engineer/Superintendent of Highways

Date

[Signature]

07/11/22



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Local Public Agency Official

Margaret EHL

Date

6/14/22

Title

City Clerk

APPROVED

Regional Engineer

Department of Transportation

Date

Ben A. Samuel

07/11/22

County Engineer/Superintendent of Highways

Date



**Resolution for Maintenance
Under the Illinois Highway Code**



Resolution Number <u>22-06-07</u>	Resolution Type <u>Supplemental</u>	Section Number <u>72-00000-00-GM</u>
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BE IT RESOLVED, by the Council of the City of
Governing Body Type Local Public Agency Type
Chillicothe Illinois that there is hereby appropriated the sum of
Name of Local Public Agency
Twenty Five Thousand Dollars (\$25,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from
01/01/22 to 12/31/22
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that City of Chillicothe
Local Public Agency Type Name of Local Public Agency
 shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Margaret Hurd City Clerk in and for said City
Name of Clerk Local Public Agency Type Local Public Agency Type
 of Chillicothe in the State of Illinois, and keeper of the records and files thereof, as
Name of Local Public Agency

provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Council of Chillicothe at a meeting held on 06/27/22
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 27th day of June, 2022
Day Month, Year

(SEAL)



Clerk Signature

Margaret Hurd

APPROVED

Regional Engineer
Department of Transportation

John A. James

Date

07/11/22



Resolution for Maintenance
Under the Illinois Highway Code



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APPROVED

Regional Engineer
Department of Transportation

Date

Paul A. Thomas

07/11/22