

Mayor Pro-Tem Jenkins directed Clerk Hurd to take roll.

The Minutes of the Regular Council Meeting held on November 22, 2021 were presented.

**CITY OF CHILLCOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
December 13, 2021**

Motion Alderperson Braun, second Alderperson Gould that the Council dispense with the reading of the Minutes of the November 22, 2021 Regular Council Meeting, and approve the Minutes as presented.

Motion carried via voce vote.

PETITIONS AND COMMUNICAITONS BY THE CLERK:

Clerk Hurd presented the following Committee and Commission Minutes:

1. Human Resource and Finance Committee Joint Meeting – November 23, 2021
2. Judicial Committee – November 23, 2021
3. Marketing & Tourism Commission – December 6, 2021
4. Public Safety Committee – December 7, 2021
5. Public Works Committee – December 8, 2021
6. Finance committee – December 8, 2021

Clerk Hurd presented the following reports:

1. City Engineer Report dated December 13, 2021
2. City Treasurer Report for month ending November 2021
3. City Collector Report for month ending November 2021

Clerk Hurd read a letter of resignation from Police Officer Tim Podobinski.

Clerk Hurd read a letter of resignation from Building Inspector Tony Griffin.

Motion Alderperson Sharp, second Alderperson Gould to approve the communications as presented by Clerk Hurd be accepted and placed on file.

Motion carried via voce vote.

PETITIONS AND COMMUNICAITONS FROM THE MAYOR, ALDERPERSON:

None

COUNCIL COMMITTEE COMMUNICAITONS:

Alderperson Connor announced various actives that will be taking place in the upcoming month.

Alderperson Braun announced the Judicial Committee will meet December 15, 2021 at 4:30pm.

PUBLIC COMMENT:

None

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Motion Alderperson Vanbruwaene, second Alderperson Gould that the bills as presented be paid and the payrolls and transfers be approved.

Roll Call Vote was:

Ayes:
Braun, Connor
Gould, Jenkins
Sharp, Vanbruwaene

Nays: None

Chairman declared motion carried.

Motion Alderperson Gould, second Alderperson Sharp that the Council approve **Ordinance No. 21-12-30** an Ordinance amending appendix A – Traffic Schedule to permit restricted parking spaces on Cedar Street.

Roll Call Vote was:

Ayes:
Braun, Connor
Gould, Jenkins
Sharp, Vanbruwaene

Nays: None

Chairman declared Resolution No. 21-12-30 passed and signed the same.

Motion Alderperson Gould, second Alderperson Sharp that the Council approve **Resolution No. 21-12-07** a resolution that the City of Chillicothe appropriates the sum of \$75,000.00 of Motor Fuel Tax Funds for the purpose of maintaining streets and highways under the applicable provision of the Illinois Highway Code, from January 1, 2022 to December 31, 2022.

Chairman declared Resolution No. 21-12-07 passed and signed the same.

Alderperson Gould withdrew agenda item: ITEP Regarding Additional Funding for Bike Path.

Motion Alderperson Braun, second Alderperson Gould Council approve **Ordinance No. 21-12-31** an Ordinance amending Article III Officers and Employees Sec. 2-121 Officers, Designated; appointment; term of office.

Roll Call Vote was:

Ayes: Braun, Connor

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**Gould, Jenkins
Sharp, Vanbruwaene**

Nays: None

Chairman declared Ordinance No. 21-12-31 passed and signed the same.

Motion Alderperson Connor, second Alderperson Sharp that Alderperson Braun be allowed to Present Alderperson Jenkins Public Safety committee and Cemetery & Parks Committee agenda items, due to Alderperson Jenkins presiding over the council meeting as Mayor Pro-Tem.

Roll Call Vote was:

**Ayes: Braun, Connor
Gould, Jenkins
Sharp, Vanbruwaene**

Nays: None

Chairman declared motion carried.

Motion Alderperson Braun, second Alderperson Gould that the Council approve a Notice for Special Event held on Public Property as submitted by Sherry Adams of the Optimist Club for the use of City Park and Second Street for a home run festival to be held on Saturday, June 4, 2022 from 9:00 am - 6:00pm.

Roll Call Vote was:

**Ayes: Braun, Connor
Gould, Jenkins
Sharp, Vanbruwaene**

Nays: None

Chairman declared motion passed.

Motion Alderperson Braun, second Alderperson Sharp that the Council approve the Memorandum of Understanding, New Schedule 8, 10, 12 hour shifts for the Chillicothe Police F.O.P. Lodge 247/Unit B Patrol Officers and authorize the Mayor to sign said Memorandum of Understanding.

Roll Call Vote was:

**Ayes: Braun, Connor
Gould, Jenkins**

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Sharp, Vanbruwaene

Nays: **None**

Chairman declared motion passed.

Motion Alderperson Braun, second Alderperson Gould that the Council approve **Ordinance No. 21-12-32** an Ordinance authorizing a revised fiduciary agreement between the City of Chillicothe, Illinois and the Multi-County Narcotics Enforcement Group.

Roll Call Vote was:

Ayes: **Braun, Connor
Gould, Jenkins
Sharp, Vanbruwaene**

Nays: **None**

Chairman declared Ordinance 21-12-32 passed and signed the same.

Motion Alderperson Braun, second Alderperson Gould that the Council approve an expenditure of \$2,700.00, payable to Watchguard, for the purchase of a fifth-year warranty for the police body cameras. Payable from the Police Protection Fund.

Roll Call Vote was:

Ayes: **Braun, Connor
Gould, Jenkins
Sharp, Vanbruwaene**

Nays: **None**

Chairman declared motion passed.

Motion Alderperson Braun, second Alderperson Gould that the Council approve an expenditure of \$960.00, payable to Stems by Allison, for the planting of the 12 planters on Second Street. Payable from the General Fund.

Roll Call Vote was:

Ayes: **Braun, Connor
Gould, Jenkins
Sharp, Vanbruwaene**

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Nays: **None**

Chairman declared motion passed.

Motion Alderperson Vanbruwaene, second Alderperson Sharp that the Council approve the proposal from Midwest Environmental Consulting Services, in the amount of \$4,380.00, for a Comprehensive NESHAP Asbestos Survey & Non-HUD Lead Survey. Payable from the General Fund.

Roll Call Vote was:

Ayes: **Braun, Connor
Gould, Jenkins
Sharp, Vanbruwaene**

Nays: **None**

Chairman declared motion passed.

Motion Alderperson Vanbruwaene, second Alderperson Sharp that the Council approve the advertising for sealed bids for the 817 Sixth Street property, dateline for the City Clerk to receive bids is February 4, 2022, at 3:00 p.m. Bids will be opened at the city council meeting on February 14, 2022.

Roll Call Vote was:

Ayes: **Braun, Connor
Gould, Jenkins
Sharp, Vanbruwaene**

Nays: **None**

Chairman declared motion passed.

Motion Alderperson Vanbruwaene, second Alderperson Sharp that the Council approve a Christmas bonus of \$175.00 for full time and part time active employees. Payable from: General Fund, Water/Sewer Fund and Road & Bridge Fund.

Roll Call Vote was:

Ayes: **Braun, Connor
Gould, Jenkins
Sharp, Vanbruwaene**

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Nays: **None**

Chairman declared motion passed.

Motion Alderperson Jenkins, second Alderperson Braun that the Council accept the resignation of Tony Griffin as the City's building inspector, effective December 17, 2021.

Roll Call Vote was:

Ayes: **Braun, Connor
Gould, Jenkins
Sharp, Vanbruwaene**

Nays: **None**

Chairman declared motion passed.

Motion Alderperson Jenkins, second Alderperson Braun that the Council approve Midwest Engineer, for the interim, to provide building inspections.

Roll Call Vote was:

Ayes: **Braun, Connor
Gould, Jenkins
Sharp, Vanbruwaene**

Nays: **None**

Chairman declared motion passed.

Motion Alderperson Jenkins, second Alderperson Braun move that the Council accept the resignation of SRO Officer Podobinski, effective December 10, 2021 with regrets.

Roll Call Vote was:

Ayes: **Braun, Connor
Gould, Jenkins
Sharp, Vanbruwaene**

Nays: **None**

Chairman declared motion passed.

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Motion Alderperson Jenkins, second Alderperson Gould that the council approve **Resolution No. 21-12-08**, a resolution supporting an extension of the duration of the estimated date of completion of the redevelopment project for the Central Business District/Riverfront Redevelopment Project Area.

Roll Call Vote was:

Ayes:
Braun, Connor
Gould, Jenkins
Sharp, Vanbruwaene

Nays: None

Chairman declared Resolution No. 21-12-08 passed and signed the same.

Motion Alderperson Jenkins, second Alderperson Braun that the Council concur with the Mayoral appointment of Police Chief Scott Mettillie to a term, through the current Mayoral term expiring May, 2025.

Roll Call Vote was:

Ayes:
Braun, Connor
Gould, Jenkins
Sharp, Vanbruwaene

Nays: None

Chairman declared motion passed.

Motion Alderperson Jenkins, second Alderperson Connor that the Council approve the contract agreement between the City of Chillicothe and Police Chief Scott M. Mettillie as presented and authorize the Mayor to execute said contract.

Roll Call Vote was:

Ayes:
Braun, Connor
Gould, Jenkins
Sharp, Vanbruwaene

Nays: None

Chairman declared motion passed.

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Aldersperson Connor withdrew agenda item: Closed Session-Review of Closed Session Minutes.

Motion Aldersperson Gould second Aldersperson Connor to adjourn at 7:46pm.



Margaret E. Hurd
City Clerk

