

AGENDA
CHILLICOTHE CITY COUNCIL
CITY COUNCIL CHAMBER
NOVEMBER 27TH, 2023
7:00 P.M.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL BY CLERK
READING OF MINUTES OF PREVIOUS MEETING BY CLERK
PETITIONS AND COMMUNICATIONS BY CLERK
PETITIONS AND COMMUNICATIONS FROM THE MAYOR AND ALDERPERSON
COUNCIL COMMITTEE COMMUNICATIONS
ANYONE WITH BUSINESS CONCERNING CITY GOVERNMENT
PRESENTATION OF BILLS, TRANSFERS AND PAYROLLS FOR PAYMENT AND DISCUSSION

MAYOR HUGHES.

PUBLIC WORKS COMMITTEE – ALDERPERSON SHARP

1. Approve – MFT Unit Pricing Quote – Striping

FINANCE COMMITTEE – ALDERPERSON VANBRUWAENE

1. Approve – Tax Levy Ordinance
2. Approve – Christmas Bonus
3. Approve – Donation Request – Community Needs

ECONOMIC DEVELOPMENT COMMITTEE – ALDERPERSON CONNOR

1. Approve – GPEDC Dues invoice
2. Approve – Optimist Club Invoice
3. Approve – Tri-County Comprehensive Plan Agreement
4. Approve – Distribution of Surplus Funds – TIF Plaza

PUBLIC SAFETY COMMITTEE – ALDERPERSON JENKINS

1. Approve – Contract Extension – Flock Cameras
2. Approve – Repair of Police Vehicle

CEMETERY & PARKS COMMITTEE – ALDERPERSON T. WHITE

1. Approve – Buy Back of Cemetery Lot – Camille Rogers

ADJOURNMENT

AGENDA CLERK

**CITY OF CHILLICOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
November 27, 2023**

A regular meeting of the City Council of the City of Chillicothe, Peoria County, Illinois, met in Regular Session in person November 27, 2023 at 7:00 P.M with Alderperson Jeff Jenkins acting as Temporary Chairman presiding and with proper notice having been posted.

Chairman Jeff Jenkins called the meeting to order at 7:00 P.M.

The Pledge of Allegiance, to the Flag of the United States of America, was recited.

Chairman Jeff Jenkins directed Clerk Byrnes to take roll.

Chairman Jenkins Announcement: "Pursuant to Section 2-78 of the Chillicothe Code, the Mayor has requested to electronically attend this meeting due to his illness and disability. If any Alderperson objects, he or she can make a motion at this time objecting to the Mayor's electronic attendance".

"Hearing no objection, the Mayor is permitted to attend electronically and will be considered present for the meeting"

Motion Alderperson VanBruwaene, second Alderperson D. White, "At the Mayor's request, I move that Alderperson Jenkins serve as Temporary Chairperson for this meeting".

Roll Call Vote was:

Ayes: Bredeman, Connor, Gehrig, Jenkins, Sharp
VanBruwaene, D. White, T. White

Nays: None

Chairman declared motion carried.

Physically Present: Chairman Jeff Jenkins
Treasurer B.L. Bredeman

Absent: None

Present Via Phone: Mayor Michael Hughes

Alderpersons Present: Barry Bredeman, Patricia Westerman-Connor,
Courtney Gehrig, Jeff Jenkins, Gary Sharp,
Jacob VanBruwaene, Donald White, Timothy White

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Also Physically Present:

**Office Manager Denise Passage
Police Chief Jeremy Cooper
City Attorney Kevin Day
Attorney Bill Streeter
City Engineer Dave Horton
Economic Development Director Amanda Beadles
Superintendent of Public Works Shawn Sutherland**

Chairman Jenkins declared a Quorum present.

The Minutes of the Regular Council Meeting held on November 13, 2023 were presented. Motion Alderperson D. White, second Alderperson T. White, that the Council dispense with the reading of the Minutes of the November 13, 2023 Regular Council Meeting and approve the Minutes as presented.

Roll Call Vote was:

Ayes:

**Bredeman, Connor, Gehrig, Jenkins, Sharp
VanBruwaene, D. White, T. White**

Nays: **None**

Chairman declared motion carried.

PETITIONS AND COMMUNICATIONS BY THE CLERK:

Clerk Byrnes presented the following Committee and Commission Minutes:

- 1. Police Commission – 10/17/2023**
- 2. Marketing & Tourism Commission – 11/6/2023**
- 3. Public Safety Committee – 11/7/2023**
- 4. Economic Development Committee – 11/14/2023**
- 5. Finance Committee – 11/15/2023**
- 6. Cemetery & Parks Committee – 11/21/2023**

Clerk Byrnes presented the following reports:

- 1. City Treasurer's Report – 10/31/2023**
- 2. Second Quarter Budget Review – 11/7/2023**

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Motion Alderperson D. White, second Alderperson VanBruwaene, that the petitions and communications as presented by Clerk Byrnes be accepted and placed on file.

Motion Carried Via Voce vote

PETITIONS AND COMMUNICAITONS FROM THE MAYOR AND ALDERPERSONS:

None

COUNCIL COMMITTEE COMMUNICATIONS:

Alderperson's T. White, Connor, Jenkins and D. White informed the Council of the many positive comments they had received from residents on the Christmas Parade, Tree Lighting and Carriage Rides. Congratulations by the Council was given to all involved.

Alderperson Connor informed the Council that "Thank You" notes had been sent out to Trevor Nigus, Eagle Scout and Trish Deppholder, Calvary Baptist Academy for all their help with the Christmas decorations for both Downtown Chillicothe and the City Cemetery. The North Welcome sign landscaping done by Greenview is complete. The Pollinator Garden has been planted and nomination forms for the Shademakers 6th Annual Holiday Lighting Contest are due Friday, December 1, 2023.

ANYONE WITH BUSINESS CONCERNING CITY GOVERNMENT:

None

Motion Alderperson VanBruwaene, second Alderperson Bredeman, that the bills as presented be paid and the payrolls and transfers be approved.

Roll Call Vote was:

Ayes: Bredeman, Connor, Gehrig, Jenkins, Sharp
VanBruwaene, D. White, T. White

Nays: None

Chairman declared motion carried.

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PUBLIC WORKS COMMITTEE:

Motion Alderperson Sharp, second Alderperson VanBruwaene, that the Council approve the MFT Unit Price Striping Quote as follows:

PAY ITEM	UNIT COST
LETTERS AND SYMBOLS (INTERNATIONAL ACCESSIBILITY SYMBOL	\$40.00/ACCESSIBLE SYMBOL
PAINT PAVEMENT MARKING LINE-4"WIDE	\$0.95/LINEAR FOOT
PAINT PAVEMENT MARKING LINE-6"WIDE	\$1.25/LINEAR FOOT
PAINT PAVEMENT MARKING LINE-24" WIDE	\$5.70/LINEAR FOOT
PAINT CURB FACE AND TOP	\$1.90/LINEAR FOOT
PAINT PAVEMENT MARKING REMOVAL-LINE	\$3.00/LINEAR FOOT
PAINT PAVEMENT MARKING REMOVAL-TOP AND FACE OF CURB	\$3.00/LINEAR FOOT
With a cost not to exceed \$9,000.00, payable to Ace Striping, payable from the Motor Fuel Tax Account.	

Roll Call Vote was:

Ayes: Bredeman, Connor, Gehrig, Jenkins, Sharp
VanBruwaene, D. White, T. White

Nays: None

Chairman declared motion carried.

FINANCE COMMITTEE:

Motion Alderperson VanBruwaene, second Alderperson D. White, that the Council approve Ordinance 23-11-19, an Ordinance for Tax Levy and Assessment of Taxes for the City's Fiscal Year beginning May 1, 2023 and ending April 30, 2024 in the amount of \$832,008.92.

Roll Call Vote was:

Ayes: Bredeman, Connor, Gehrig, Jenkins, Sharp
VanBruwaene, D. White, T. White

Nays: None

Chairman declared motion carried.

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Motion Alderperson VanBruwaene, second Alderperson T. White, that the Council approve a Christmas bonus of \$200.00 for full-time and part-time active employees and \$100.00 for seasonal employees. Payable from General Fund/Water Sewer Fund and Road and Bridge Fund.

Roll Call Vote was:

Ayes: Bredeman, Connor, Gehrig, Jenkins, Sharp
VanBruwaene, D. White, T. White

Nays: None
Chairman declared motion carried.

Motion Alderperson VanBruwaene, second Alderperson Bredeman, that the Council approve the donation request from Community Needs Agency requesting a donation of \$1,000.00 for Annual Fundraiser and Christmas Basket Campaign. Payable from the General Fund.

Roll Call Vote was:

Ayes: Bredeman, Connor, Gehrig, Jenkins, Sharp
VanBruwaene, D. White, T. White

Nays: None
Chairman declared motion carried.

ECONOMIC DEVELOPMENT COMMITTEE:

Motion Alderperson Connor, second Alderperson Gehrig, that the Council approve expenditure of \$2,500.00, payable to Greater Peoria Economic Development Council for the 2023-2024 membership dues investment. Payable from the General Fund EDC.

Roll Call Vote was:

Ayes: Bredeman, Connor, Gehrig, Jenkins, Sharp
VanBruwaene, D. White, T. White

Nays: None
Chairman declared motion carried.

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Motion Alderperson Connor, second Alderperson Gehrig, that the Council approve an expenditure in the amount of \$1,000.00 payable to Chillicothe Optimist Town Theatre for the annual advertising spots for calendar year 2024. Payable from M & T Funds.

Roll Call Vote was:

Ayes: Bredeman, Connor, Gehrig, Jenkins, Sharp
VanBruwaene, D. White

Present: T. White (conflict of interest as a member of the Optimist Club)

Nays: None
Chairman declared motion carried.

Motion Alderperson Connor, second Alderperson T. White, that the Council approve the priority one General Fund Economic Development project – Comprehensive Plan as an approved project and approve the Tri-County Regional Planning Commission agreement for the 2024 Comprehensive Plan, with a City cost of \$6,000.00 and authorize the Mayor to sign said agreement. Payable from the General Fund-Economic Development.

Note: TCRPC will provide services not to exceed \$30,000. This agreement provides an 80/20 split. City's cost \$6,000.

Discussion: Amanda Beadles, Economic Development Director provided an explanation to the Council on the agreement.

Roll Call Vote was:

Ayes: Bredeman, Connor, Gehrig, Jenkins, Sharp
VanBruwaene, D. White, T. White

Nays: None
Chairman declared motion carried.

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Motion Alderperson Connor, second Alderperson D. White, that the Council approve an expenditure of \$24,604.95 and any accrued interest to date, payable to Peoria County Treasurer for the distribution of the surplus funds in the closing of the TIF Plaza Account and authorize the City Treasurer to close the accounts.

Discussion: City Attorney Kevin Day provided an explanation to the Council on the account.

Roll Call Vote was:

Ayes: Bredeman, Connor, Gehrig, Jenkins, Sharp
VanBruwaene, D. White, T. White

Nays: None

Chairman declared motion carried.

PUBLIC SAFETY:

Motion Alderperson Jenkins, second Alderperson T. White, that the council approve a five-year extension to the agreement between Flock Safety and the City of Chillicothe for automated license plate readers. Cost to be \$5,000.00 a year. Payable from the Police Protection Fund.

Discussion: Police Chief Cooper provided an explanation to the Council on the agreement and how the cameras have benefited the City. The current contract will expire on December 31, 2023.

Roll Call Vote was:

Ayes: Bredeman, Connor, Gehrig, Jenkins, Sharp
VanBruwaene, D. White, T. White

Nays: None

Chairman declared motion carried.

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Motion Alderperson Jenkins, second Alderperson T. White, that the Council approve an expenditure of \$5,888.89, payable to Beau's Tire and Auto Center for the purchase of an engine assembly for the 2015 Chevrolet Impala K9 Unit. Payable from the General Fund \$2,944.45 and Police Protection Fund \$2,944.44.

Roll Call Vote was:

Ayes: Bredeman, Connor, Gehrig, Jenkins, Sharp
Vanbruwaene, D. White, T. White

Nays: None

Chairman declared motion carried.

CEMETERY AND PARKS COMMITTEE:

Motion Alderperson T. White, second Alderperson Bredeman, that the Council approve an expenditure of \$90.00, payable to Camille Rogers, for the buy back of cemetery grave spaces.

Roll Call Vote was:

Ayes: Bredeman, Connor, Gehrig, Jenkins, Sharp
VanBruwaene, D. White, T. White

Nays: None

Chairman declared motion carried.

Motion Alderperson T. White, second Alderperson D. White, to adjourn at 7:26 p.m.

Chairman Jenkins declared the meeting adjourned.


Jill M. Byrnes
City Clerk

